



TERRI HOLLINGSWORTH
PULASKI COUNTY CIRCUIT and COUNTY CLERK
401 WEST MARKHAM STREET, SUITE 100
LITTLE ROCK, ARKANSAS 72201

SPEAKER REQUEST FORM

Please complete this form online and send by selecting the **SUBMIT** button at the top right side of the page. You may include any corresponding attachments in your email. If you have any questions or need help completing the Speaker Request Form, please contact Debrah Mitchell at 501-340-3404 or email her at dmitchell@pulaskiclerk.com.

General Information

Today's Date _____

Name of Organization _____

Mailing Address _____

Organization Phone _____ Organization Email _____

Contact Person _____

Contact Person's cell phone _____ Email _____

Event Details

Date of Event _____ Start Time _____ End Time _____

Physical Address _____

Meeting Location (room name or number) _____

Expected Number of Attendees _____ Event Theme (if applicable) _____

Speech Topic _____ Speech Length _____

Type of Event

General Meeting _____ Conference _____ Luncheon/Dinner _____

Classroom _____ Panel Forum _____ Outdoor Parade/Rally _____

Type of A/V Equipment Available

Laptop/Desktop _____ Screen _____ Microphone _____ Podium _____

Other details to share
