

ARKANSAS DEPARTMENT OF HIGHER EDUCATION NO CHILD LEFT BEHIND PROGRAM CERTIFICATION FOR 50% RULE

THIS CERTIFICATION FORM SHALL BE SUBMITTED WITH THE FINAL FINANCIAL REPORT FOR EACH NO CHILD LEFT BEHIND GRANT. NO ADDITIONAL GRANT FUNDS WILL BE RELEASED UNTIL THIS FORM IS RECEIVED BY THE ARKANSAS DEPARTMENT OF HIGHER EDUCATION.

*G-27 Sub-grantees must keep records that fully show:

- The amount of funds under the sub-grant;
- How the sub-grantee uses the funds;
- The total cost of project activities;
- The share of the cost provided from other sources; and
- Other records to facilitate an effective audit.

*G-29 through G-34. Section 2132(c) of the No Child left Behind Act of 2001 requires that “No single partner in an eligible partnership (i.e., no single high-need local education agency (LEA), no single institution of higher education (IHE) and its division that prepares teachers and principals, no single school of arts and sciences, and no single other partner) may “use” more than 50 percent of the sub-grant. The provision focuses not on which partner *receives* the funds, but on which partner directly *uses* or *benefits* from them. Examples are listed below.

- Tuition grant funds are considered to be used by the LEA since the funds benefit the teacher participants. Grant funds that pay for books, materials and supplies, and other participant support costs are considered to be used by the LEA.
- IHE faculty time paid by the grant, costs to develop professional development materials, expenses incurred to conduct the professional development may be treated as funds used by the division of the IHE that bears these costs.
- Grant funds paid as salaries to mentor teachers or adjunct teachers who are employed by a school district may be considered as “used” by the LEA.
- Grant funds paid as contracts to IHE employees to mentor teachers or provide other services in the grant are considered to be used by the division of the IHE that bears these costs.
- Indirect costs are attributable to the partner that “uses” the corresponding funds as direct costs. In most cases, this would be the IHE.

Please refer all questions to Dr. Suzanne Mitchell, 501-371-2062 or email at suzanne.mitchell@adhe.edu

*This information is found in the “Improving Teacher Quality State Grants, Title II, Part A, Non-Regulatory Guidance”, revised August 3, 2005, Academic Improvement and Teacher Quality Programs, Office of Elementary and Secondary Education, U.S. Department of Education. The Guidance is available at <http://www.ed.gov/programs/teacherqual/guidance.pdf>.

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Please list the grant partners separately in the chart below and identify the total amount of funds used by each partner and the percent of the total grant funds used by each partner.

Institution:		
Project Title:		
Project Director:		
Time period covered:		
Total grant funds awarded for period		
Total grant funds used for period		
Participating Partners	Amount of grant funds used by each partner	Percent of grant funds used by each partner
Date prepared:		
Fiscal agent's signature:		Phone:
Fiscal agent's email:		
Project Director's signature:		Phone:
Project Director's email:		

This form can be found at http://www.adhe.edu/divisions/academicaffairs/Pages/aa_nclb.aspx

Return this form with the final financial report to:

Dr. Suzanne Mitchell
Teacher Quality Initiatives
Arkansas Department of Higher Education
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Little Rock, AR 72201
501-371-2062