



# AIRO

Fall Meeting

November 6, 2017

ADHE Update

# ADHE Updates

- ❖ SIS Data Clean-up
- ❖ AY2017 SIS Clean-up Process
- ❖ Productivity Timeline for 2018
- ❖ ADHE/DIS SIS Project
- ❖ Updated Submission and Report Timeline
- ❖ Update from ADHE Data Steward, Beth Stewart
- ❖ Update from State IPEDS Coordinator, Phylesia Davis

# SIS Data Review and Clean-up

## June - October 2017

### ■ SSN\_ID

- More than 4,000 students found with at least two reported SSN\_IDs
- All 33 institutions made corrections

### ■ Unreconciled Grades

- 81,000 unreconciled or null grades between AY2010 - AY2016
- Only 7,472 remained after GUP file submissions

### ■ Graduated Student File

- 24 institutions resubmitted 80 Graduated Student files

### ■ Course Level, Date of Birth and Race/Ethnicity

- 14 institutions submitted changes

■ **THANK YOU!**

# SIS Data Clean-up...Next Steps

## ■ AY 2017 SIS Data Review

- Similar process, same review of data
- SSN\_ID changes need to happen first
- Workforce file resubmissions for two-year colleges only
- AY2017 resubmissions due by Wednesday, February 28, 2018
- At this time, no change to February 21, 2018 due date for
  - Fall End-of-Term file, Spring Term file and Fall 2017 Workforce file

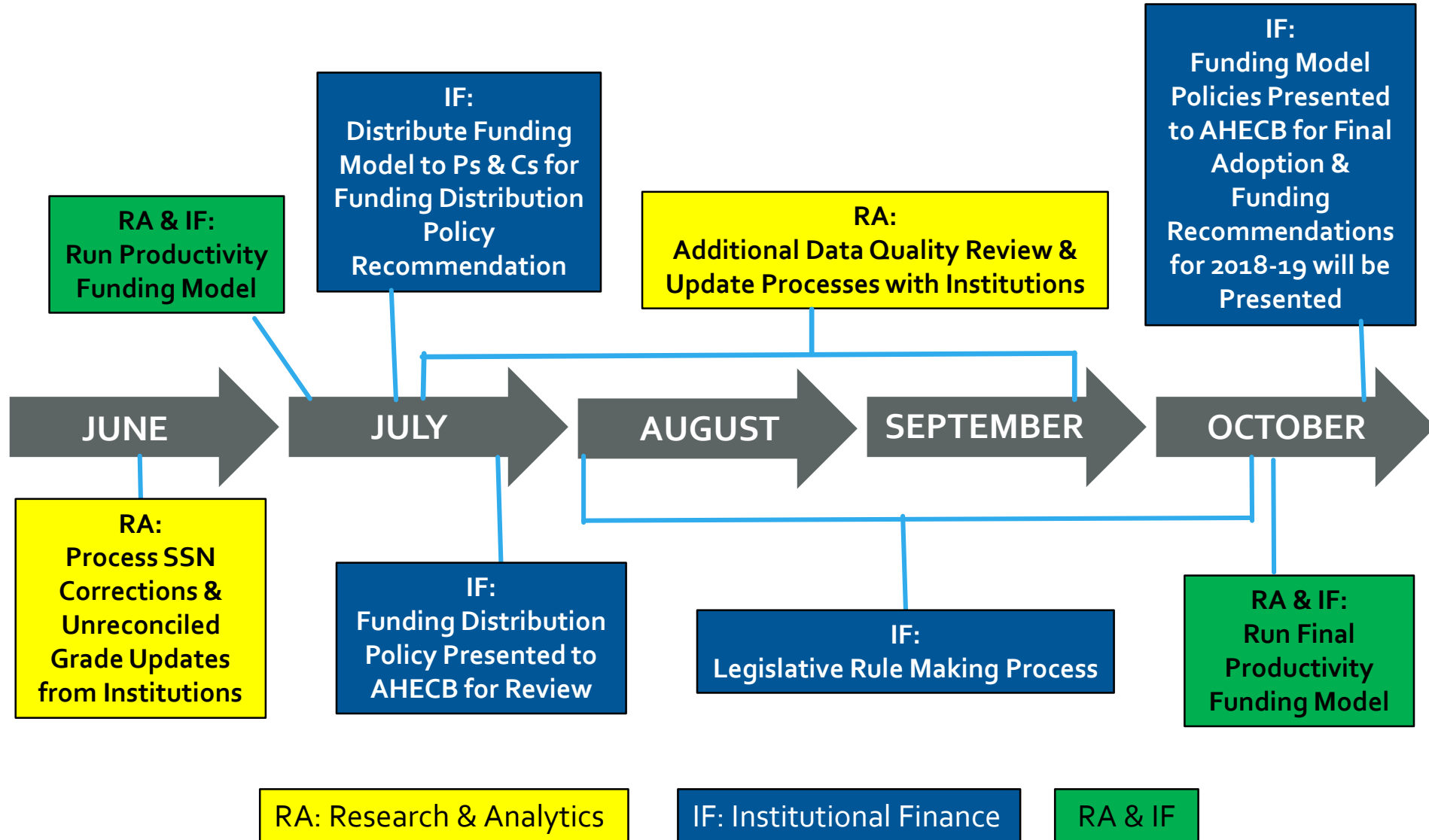
## ■ Importance of Due Dates

- R&A often asked for updates on submission statuses
- Always contact Beth Stewart if you will not be able to meet a due date

# Productivity Funding Timeline

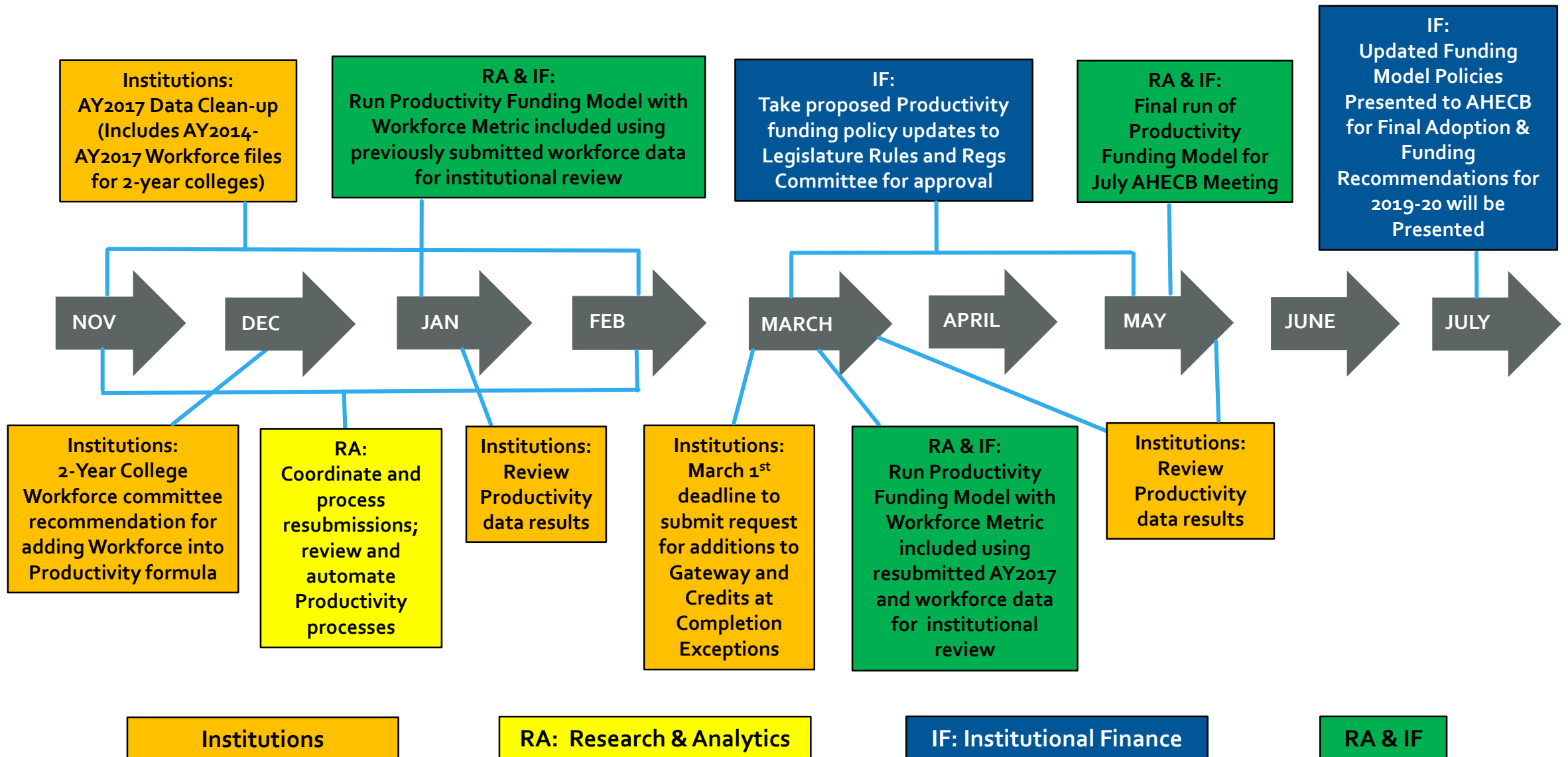
June 2017 – October 2017

Presented at June AIRO Meeting



# Productivity Funding Tentative Timeline

## November 2017 – July 2018



# ADHE/DIS SIS Project

- Governor Hutchinson has given ADHE \$250,000 to use in the development of an enhanced Student Information and Reporting System
- Current project plan is under development
- New SIS will provide a built-in reporting feature
- Discuss with SISAC for input and feedback



## Welcome to the ADHE SIS Reporting System

- SIS Term File - Submitted 4 times a year  
Select AY, Term, File Type (.dat .eot .wrk etc)
- SIS Annual File - Submitted once a year  
Select AY, File Type (.ann .grd .prk etc.)

**Upload Files**

**Run Validation  
Program**

**View/Download Validation  
Error Report**

**Request Exception  
from ADHE**

File has passed all validations or an  
Exception Request has been approved.

**Submit  
Data**

### AY 2018 Submission Status:

Summer II Term File:	Due: 08/09/2017	Complete: 08/06/2017
Summer I EOT:	Due: 08/09/2017	Complete: 08/07/2017
Graduated Student File:	Due: 08/09/2017	Complete: 08/09/2017
Summer Grad File:	Due: 10/18/2017	Complete: 10/02/2017
Fall Term File:	Due: 10/18/2017	Complete: 10/10/2017
Summer II EOT:	Due: 10/18/2017	In Progress

- SSN Change Process
- REPORTS



## SIS Submission and Report Calendar 2017-18

AHECB / Legislated

SIS

IPEDS

AIRO Meetings

Report or Submission	SIS Manual Page	Submit via	Nov	Dec	January				February				March				April					May	June
					8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30		
Graduated Student - Summer Grads	83	Model SIS	Due Nov 1																				
Su II End-of-Term (Su I Off-Sch)	47	Model SIS	Due Nov 1																				
Fall Term File (Su II Off-Sch)	17	Model SIS	Due Nov 1																				
Fall AIRO Meeting			Nov 6																				
Workforce Course File - Summer II	65	Model SIS	Due Nov 16																				
Grade Update File (Optional)	15	Model SIS		Due Dec 13																			
Workforce Resubmissions	65	Model SIS		Opens Dec 1					Due February 28														
AY 2017 SIS Data Clean-up		Model SIS & RP Server		Opens Dec 1					Due February 28														
IPEDS Winter Collection (5 Surveys)		IPEDS Website		Opens Dec 13					Lock by Feb 14														
IPEDS Spring Collection (4 Surveys)		IPEDS Website		Opens Dec 13													Lock by April 11						
Fall End-of-Term (Su II Off-Sch)	47	Model SIS							Due Feb 21														
Spring Term File (Fall Off-Sch)	17	Model SIS							Due Feb 21														
Fall Workforce Education & Training	65	Model SIS							Due Feb 21														
Spring AIRO Meeting																	?						

As requested, there is an Excel version on the website with an added 'Complete' column for institutional staff use.

# Announcements

- Professional Development Session at March AIRO meeting on SIS Annual files
- Due to ADHE staff vacations December 15<sup>th</sup> will be the last day SIS submissions will be processed before the holiday break. Processing will resume January 4<sup>th</sup>