APPENDIX E. PROPOSED BUDGET SUMMARY

**Arkansas Department of Higher Education Grant Competition - FY2017**

#### NCLB Improving Teacher Quality: P-16 Education Partnerships

**DO NOT USE AN OLD BUDGET SUMMARY FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Agency Use Only: Proposal Number | | | | | | |
| INSTITUTION: DUNS No. | | | | | | |
| PROPOSAL NAME: | | | | | | |
| NUMBER OF TEACHERS TO BE SERVED: | | | | | | |
| PROJECT DIRECTOR(S):  PHONE CONTACT: EMAIL CONTACT: | | | | Matching Funds | Proposed NCLB Funds | For Agency  Use Only |
| 1. Personnel (list separately with name and title) NCLB Funded Months | | | |  | | |
| (1) Key Personnel (Faculty, Administration, Evaluator) | Academic Years | Summer Months | Calendar Year |  | | |
| A. Salaries (including follow-up) |
| i. |  |  |  |  |  |  |
| ii. |  |  |  |  |  |  |
| B. Fringe Benefits ( %) | | | |  |  |  |
| (2) Support Personnel (Trainers) | | | |  | | |
| A. Salaries |  |  |  |  | | |
| i. |  |  |  |  |  |  |
| B. Fringe Benefits ( %) | | | |  |  |  |
| **TOTAL PERSONNEL COST** | | | |  |  |  |
| 2. PARTICIPANT COSTS (Materials, Books, etc.) | | | |  |  |  |
| A. Tuition **(max of $1,200/participant)-State the exact tuition rate per graduate credit hour** | | | |  |  |  |
| B. Books (max $100/participant) | | | |  |  |  |
| C. Materials (max $200/participant) List what will be purchased in the budget narrative. | | | |  |  |  |
| D. Participant Travel-Mileage (School district or individual cost) | | | |  |  |  |
| E. Room and Board | | | |  |  |  |
| F. Stipends (explain cost per hour-maximum $1,500 per teacher total) | | | |  |  |  |
| G. Registration fee charged participant for workshop or graduate course ($200 per participant) | | | |  |  |  |
| H. Registration fees for state conference only | | | |  |  |  |
| **TOTAL PARTICIPANT COSTS** | | | |  |  |  |
| 3. TRAVEL (mileage) | | | |  |  |  |
| A. Instructor and Evaluator Travel-in-state Mileage | | | |  |  |  |
| B. Other-in-state conference **only** for dissemination of grant results and information | | | |  |  |  |
| 4. SUPPLIES (Provide narrative detail) | | | |  | | |
| A. Consumable Materials (maximum $10/participant) | | | |  |  |  |
| B. Faculty instructional materials | | | |  |  |  |
| 5. Contractual | | | |  | | |
| A. External Evaluator Contractor if faculty, list in personnel section (1)A salary and (1)B benefits (5% of grant) | | | |  |  |  |
| B. External One-day Evaluator (maximum $600 honorarium and $200 expenses) | | | |  |  |  |
| 6. OTHER (provide narrative) | | | |  |  |  |
| A. Printing/Postage/Telephone | | | |  |  |  |
| B. Other | | | |  |  |  |
| 1. **SUBTOTAL** | | | |  |  |  |
| 8. INDIRECT COSTS (\_\_\_\_% of direct costs less tuition and stipends) | | | |  |  |  |
| 1. **TOTAL COSTS (SUM OF ITEMS 1-7)** | | | |  |  |  |