

The seal of the State of Arkansas is centered in the background. It features a central figure holding a torch and a scroll, surrounded by a circular border with the text "GREAT SEAL OF THE STATE OF ARKANSAS".

Arkansas Higher Education Coordinating Board

Regular Quarterly Meeting

July 31, 2009

Arkansas Department of Higher Education

114 East Capitol Ave., Little Rock, Arkansas 72201 (501) 371-2000

**ARKANSAS HIGHER EDUCATION
COORDINATING BOARD
REGULAR QUARTERLY MEETING**

**John Brown University
Soderquist Business Center (241/242)
Siloam Springs, AR 72761**

SCHEDULE

Friday, July 31, 2009

**Academic Committee
8:30 a.m.**

**Finance Committee
9:15 a.m.**

**Convene Coordinating Board Meeting
*10:00 a.m.**

*Time approximate. Meeting will begin at end of Finance Committee meeting.

ARKANSAS HIGHER EDUCATION COORDINATING BOARD REGULAR QUARTERLY MEETING

Friday, July 31, 2009
10:00 a.m.

John Brown University
Soderquist Business Center (241/242)

AGENDA

I. EXECUTIVE

- *1. Approve Minutes of the April 24, 2009 Regular Meeting and May 11, 2009 Special Meeting
- *2. Agency Updates (Dr. Jim Purcell)
- 3. Report on Annual Review of Faculty Performance (Ms. Monieca West)
- 4. Annual Report on 2008 College-Going Rate (Mr. Rick Jenkins)
- *5. Operating Funding Recommendations for 2011 Fiscal Year (Dr. Stanley Williams)
- *6. Personal Services Recommendations for Non-Classified Personnel (Dr. Williams)

II. PUBLIC HEARING

- *7. Higher Education Opportunities Grant Program Rules (Ms. Tara Smith)
- *8. Military Dependents Scholarship Program Rules (Ms. Smith)
- *9. Law Enforcement Officers' Dependents Scholarship Program Rules (Ms. Smith)
- *10. Governor's Scholars Program Rules (Ms. Smith)
- *11. Arkansas Health Education Grant Program Rules (Ms. Smith)

III. ACADEMIC

- *12. New Program: Technical Certificate in Viticulture, Technical Certificate in Enology, and Department of Viticulture and Enology at Arkansas Tech University (Ms. Cynthia Moten)

- *13. New Program: Technical Certificate and Associate of Applied Science in Transportation and Logistics at Mid-South Community College (Ms. Jeanne Jones)
- *14. New Program: Associate of Applied Science in Occupational Therapy Assistant at East Arkansas Community College (Ms. Jones)
- *15. New Program: Associate of Applied Science in Culinary Arts and Technical Certificate in Baking Arts at NorthWest Arkansas Community College (Ms. Lillian Williams)
- *16. New Program: Bachelor of Arts in Modern Languages at the University of Arkansas at Monticello (Ms. Williams)
- *17. New Program: Bachelor of Fine Arts in Dance Performance at the University of Arkansas at Little Rock (Ms. Alana Boles)
- *18. Institutional Certification Advisory Committee Report and Resolutions (Ms. Zanette Douglas)
- 19. Letters of Notification (Ms. Boles)
- 20. Letters of Intent (Ms. Boles)

IV. FINANCE

- *21. Economic Feasibility of Bond Issue for South Arkansas Community College (Ms. Ashley Pettingill)
- *22. Economic Feasibility of Loan for Arkansas State University (Ms. Pettingill)
- *23. Economic Feasibility of Bond Issue for NorthWest Arkansas Community College (Ms. Pettingill)
- *24. Proposed Changes to Higher Education Bond Projects (Ms. Pettingill)
- *25. Certification of Intercollegiate Athletic Revenues and Expenditures for 2009-10 (Ms. Pettingill)

ACADEMIC COMMITTEE

Arkansas Higher Education Coordinating Board
John Brown University
Siloam Springs, AR 72761
Friday, July 31, 2009
8:30 a.m.

Academic Committee

Dr. Dan Grant, Chair
Dr. Charles Allen
Sarah Argue

Jodie Carter
Phil Ford
Bob Burns, Ex officio

CONSENT AGENDA

- *12. New Program: Technical Certificate in Viticulture, Technical Certificate in Enology, and Department of Viticulture and Enology at Arkansas Tech University (Ms. Cynthia Moten)
- *13. New Program: Technical Certificate and Associate of Applied Science in Transportation and Logistics at Mid-South Community College (Ms. Jeanne Jones)
- *14. New Program: Associate of Applied Science in Occupational Therapy Assistant at East Arkansas Community College (Ms. Jones)
- *15. New Program: Associate of Applied Science in Culinary Arts and Technical Certificate in Baking Arts at North West Arkansas Community College (Ms. Lillian Williams)
- *16. New Program: Bachelor of Arts in Modern Languages at the University of Arkansas at Monticello (Ms. Williams)
- *17. New Program: Bachelor of Fine Arts in Dance Performance at the University of Arkansas at Little Rock (Ms. Alana Boles)
- *18. Institutional Certification Advisory Committee Report and Resolutions (Ms. Zanette Douglas)
- 19. Letters of Notification (Ms. Boles)
- 20. Letters of Intent (Ms. Boles)

*Numbers refer to main agenda.

FINANCE COMMITTEE

Arkansas Higher Education Coordinating Board
John Brown University
Siloam Springs, AR 72761
Friday, July 31, 2009
9:15 a.m.

Finance Committee

Steve Luelf, Chair
Dr. Joe Bennett
Dr. Olin Cook
Bob Crafton

Kaneaster Hodges
David Leech
Bob L. Burns, Ex officio

AGENDA

- *21. Economic Feasibility of Bond Issue for South Arkansas Community College
(Ms. Ashley Pettingill)
- *22. Economic Feasibility of Loan for Arkansas State University – Mountain Home
(Ms. Pettingill)
- *23. Economic Feasibility of Bond Issue for NorthWest Arkansas Community College
(Ms. Pettingill)
- *24. Proposed Changes to Higher Education Bond Projects (Ms. Pettingill)
- *25. Certification of Intercollegiate Athletic Revenues and Expenditures for 2009-10
(Ms. Pettingill)

*Numbers refer to main agenda.

ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Regular Quarterly Meeting
April 24, 2009

Minutes of Meeting

The April 24, 2009, regular meeting of the Arkansas Higher Education Coordinating Board was held at Southern Arkansas University Tech in Camden. Chairman Leech called the meeting to order at 10:00 a.m. with a quorum present.

Coordinating Board present:

Dr. Bob Burns, Chair
Dr. Joe Bennett
Bob Crafton
Dr. Olin Cook
Phil Ford
Dr. Dan Grant
David Leech
Steve Luelf

Coordinating Board absent:

Dr. Charles Allen
Jodie Carter
Dr. Lynda Johnson
Kaneaster Hodges

Department staff present:

Dr. Jim Purcell, Director
Dr. Steve Floyd, Deputy Director
Dr. Karen Wheeler, Associate Director
Dr. Stanley Williams, Senior Associate Director for Finance
Rick Jenkins, Associate Director for Planning and Accountability
Cynthia Moten, Coordinator of Academic Programs
Jeanne Jones, Coordinator of Academic Programs
Zanette Douglas, Coordinator of Institutional Certification
Charlette Moore, Coordinator of Institutional Finance
Dale Ellis, Communications Officer
Mark Lane, Data Research and Accountability Analyst
Alana Boles, Coordinator of Academic Programs
Nichole Abernathy, Administrative Support

Presidents, chancellors, institutional representatives, members of the press, and guests were also present.

Chairman Burns introduced Dr. Corbet Lamkin, Chancellor of Southern Arkansas University Tech, for a welcome. Dr. Lamkin began by welcoming AHECB members, presidents and chancellors, and guests to SAU Tech and East Camden. He explained that Camden's Highland Industrial Park produces some of the militaries most sophisticated equipment. The industrial park, which consists of 16 thousand acres, employs 3,500 employees. Dr. Lamkin said that in 1968, SAU

Tech was created to serve the needs of the industrial park. In closing, Dr. Lamkin said that literacy is the key to whether or not we have employees in the future.

Dr. Joe Bennett asked how many students are currently enrolled at SAU Tech. Dr. Lamkin said that SAU Tech has 2,428 students.

Chairman Burns introduced Emily Jordan-Cox, Deputy Policy Advisor for Higher Education in the Governor's office.

Next, Chairman Burns announced that this would be Dr. Steve Floyd's last Coordinating Board meeting due to his retirement on June 30, 2009.

Chairman Burns recognized Mark Lane, Data Research and Accountability Analyst with the Career Pathways Initiative and a staff sergeant in the Arkansas National Guard, for his service with the U.S. Army in Iraq. Mark, who recently returned from a year-long deployment in the Iraq region, presented Dr. Purcell and the AHECB with an Arkansas flag which had flown over his combat base in Iraq during his deployment.

Agenda Item No. 1
Approval of Minutes

Dr. Dan Grant noted that page 1-8 of the agenda book was incorrect and should be amended to read "Colleges and universities should give direct supervision to these courses."

Dr. Grant moved to approve Agenda Item No. 1, following amendment. David Leech seconded the motion and the Board unanimously approved.

Agenda Items No. 2 - 4
Annual Reports of Student Retention and Graduation
Retention and Graduation of Intercollegiate Athletes
Productivity of Recently Approved Programs

Rick Jenkins presented summary and detailed information about annual student retention and graduation, retention and graduation of intercollegiate athletes, and the productivity of recently approved programs.

Retention and graduation rates at public colleges and universities in Arkansas, which have been rising in recent years, dropped nearly one-and-a-half percentage points in a year's time, between 2007 and 2008. The cumulative, six-year graduation rate for public universities in Arkansas was reported to be 44.8 percent for the 2002 cohort, down 1.2 percentage points.

The retention rate for all public colleges and universities in the state was reported to be 67.8 percent of students who re-enrolled from the Fall 2007 semester, a drop of 1.4 percentage points. Women, at 69.7 percent, had a higher retention rate than men, at 65.5 percent, but both experienced declines from the previous year. The retention rate for women dropped 1.7 percentage points from the previous year, and the retention rate for men fell 1.1 percentage points from the year before.

Steve Luelf commented that it appears that non-traditional students are less likely to succeed in college.

Mr. Jenkins stated that he would like to develop alternative methods for calculating graduation rates, especially regarding part-time students.

Phil Ford asked what percent of Arkansas students have to be remediated and what percent of those students are actually graduating. Mr. Jenkins said that according to the GED remediation report, GED students are remediated at 85 percent, at a state-wide rate, as compared to 51.3 percent for all students. GED students also perform more poorly academically in college than the overall student body.

Dr. Olin Cook asked if a report containing all existing programs exists. Mr. Jenkins explained that the ADHE does prepare such a report and would provide a copy to Dr. Cook.

Agenda Item No. 5 Agency Updates

After viewing pictures of tornado damaged Mena and Rich Mountain Community College (RMCC), Dr. Wayne Hatcher, President of RMCC, gave an overview of the relief efforts. He explained that classes resumed on campus, April 20 and 70% of the classes could be held on campus. RMCC used two separate locations for the other 30% percent of classes. Dr. Hatcher said that the biggest concern at the present time is for the faculty, staff and students that suffered due to the tornado. Eight faculty/staff members lost their homes and belongings. Rich Mountain has set up a task force of four to five individuals to coordinate the efforts to collect furniture and other necessary supplies for those that lost everything in the storm.

Dr. Ed Franklin said that AATYC would be coordinating a relief effort for RMCC as well.

Next, Dr. Steve Floyd gave an overview of higher education legislation noting that due to enhanced reporting policies, ADHE would be involved in producing several new reports. He also explained that Act 424 created a common spring break for Arkansas public schools. Bob Crafton asked Dr. Becky Paneitz what NorthWest Arkansas Community College (NWACC) was planning to do in response to Act

424. Dr. Paneitz said that NWACC has already coordinated their spring break with the public schools.

Dr. Stanley Williams summarized the 2010 unofficial revenue forecast stating that the General Revenue forecast for 2010 is for \$4,437,700,000. However, the A Category of the Revenue Stabilization Act contains \$4,498,749,112 which means that over \$61 million of surplus funds are being used to fund Category A and that all of Category B-1 (\$1,261,937) is also funded from the revenue surplus from the previous biennium. Dr. Williams said there is no guarantee that any surplus funds or new General Revenue will be available for funding these budget shortfalls in FY 2011. In addition, Category A contains \$9,350,000 in new tobacco tax revenue that is dedicated for UAMS for establishing a trauma center system and other health related initiatives. The result is that Higher Education's continuing level funded for FY 2011 could be \$697,000 less than it was in FY 2009. However, the aggregate data does not reflect the real dilemma of most of the individual institutions.

The problem is with the use of one-time surplus funds for continuing obligations such as salaries or salary increases, said Dr. Williams. He then explained that Workforce 2000 funds are forecast to be down \$1,243,052 and the Educational Excellence Trust Fund is forecast to increase only \$374,000. However, both the WF2000 funds and the EETF funds are below the FY 2008 level.

Dr. Jim Purcell provided an update on Concurrent Enrollment. He explained that a Task Force comprised of presidents and chancellors and vice presidents and vice chancellors had been composed to develop a high quality concurrent enrollment program that is coherent, comprehensive, transparent and workable. The committee will meet on a regular basis to discuss the purpose and goals of concurrent course offerings in Arkansas; concurrent course quality standards and accountability measures; service areas and delivery methods; the funding of concurrent courses/students; and career-technical education (CTE) concurrent enrollment issues.

Next, Dr. Purcell mentioned that ADHE staff in collaboration with the CAOs, developed the process and procedures for reviewing program viability and existing programs. In September of 2009, institutions will be notified of programs not meeting viability standards. Institutions will have until November 2009 to appeal a program's identification as non-viable based on data adjustments, centrality to the institution's mission, or its designation as high wage/high demand career and technical education program at a two-year institution. In January of 2011, ADHE staff will present to the AHECB recommendations on program continuation or discontinuation for certificates and degrees not meeting viability thresholds.

Participation in College Goal Sunday increased 43 percent this year and FASFA applications increased by 41 percent, said Dr. Purcell.

Dr. Olin Cook commented that it's time we take a good look at the success of remediation in Arkansas. He then moved to approve the request of a retention study that specifically highlights the success of students who take remedial courses and attend universities. Also, the study should include the success of community college transfers to universities. Dr. Grant seconded the motion and the Board unanimously approved.

Agenda Item No. 6
Doctor of Philosophy in Criminal Justice
University of Arkansas at Little Rock

The administration and the Board of Trustees of the University of Arkansas (UA) System request approval for the University of Arkansas at Little Rock (UALR) to offer the Doctor of Philosophy (Ph.D.) in Criminal Justice beginning Fall 2009. UALR is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institution's role and scope.

UALR currently offers bachelors and master's degrees in criminal justice. The master's degree and specific graduate-level statistics and methodology courses will be required for program admission. The proposed Ph.D. will include courses in research design and statistical analysis, crime and justice, criminal justice policy, research practicum, and the dissertation. Ten *new courses* will be added to the curriculum. The program has been developed to address the increasing demand for faculty, policy leaders, administrators, and researchers in the criminal justice field.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Doctor of Philosophy in Criminal Justice (CIP 43.0104) at the University of Arkansas at Little Rock effective Fall 2009.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System and the Chancellor of the University of Arkansas at Little Rock of the approval.

Agenda Item No. 7
Associate of Applied Science in Culinary Arts
Cossatot Community College of the UA

The administration and Board of Trustees of the University of Arkansas (UA) System request approval for Cossatot Community College of the University of Arkansas (CCCUA) to offer the Associate of Applied Science in Culinary Arts effective August 2009. CCCUA is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution.

The proposed program in culinary arts provides students with the knowledge and skills necessary to ensure efficient and quality product preparation, management, personnel, ethics, and law in a service setting with preparation for supervisory responsibility. Graduates of the program will be prepared for careers in restaurants, clubs, hotels, catering operations, and institutional food service. Students gain practical experience in catering and restaurant operation by preparing and serving meals, and rotating through positions from dishwasher to manager. Upon completion of the Sanitation and Safety course, students must pass the National Restaurant Association's food service sanitation certification test in order to continue in the program. Successful completion of the program and additional work experience under the direction of a certified chef/baker allows graduates to take the certification examination of the American Culinary Federation and the Retail Bakers Association. Thirteen *new courses* will be added to the curriculum.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Culinary Arts (CIP 12.0500) at Cossatot Community College of the University of Arkansas effective August 2009.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of the University of Arkansas System and the Chancellor of Cossatot Community College of the University of Arkansas of the approval.

Agenda Item No. 8
Associate of Applied Science in Culinary Management
Arkansas Tech University

The administration and Board of Trustees of Arkansas Tech University (ATU) request approval to offer the Associate of Applied Science (AAS) in Culinary Management effective August 2009. ATU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution.

The proposed program in culinary management provides the foundation and specialized study in the culinary field through theory, laboratory observations/experiences and field experiences for students interested in a career in food preparation, cooking and foodservice management. ATU has a commercial food lab and full service dining facility in Williamson Hall. The 55,000 square foot Lake Point Conference Center was added to the ATU campus in 2006; it also has a full service commercial kitchen, a demonstration kitchen, and a dining facility. Both of these facilities will serve as food labs and classes for culinary students.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Culinary Management (CIP 12.0504) at Arkansas Tech University effective August 2009.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of Arkansas Tech University of the approval.

Dr. Grant asked if the Associate of Applied Science in Culinary Arts by Cossatot Community College of the UA and the Associate of Applied Science in Culinary Management by Arkansas Tech University were really that different. Ms. Lillian Williams explained that the programs are not similar.

Agenda Item No. 9
Technical Certificate in Computer Forensics
via Distance Technology
Rich Mountain Community College

The administration and Board of Trustees of Rich Mountain Community College (RMCC) request approval to offer a Technical Certificate in Computer Forensics by distance technology effective August 2009. RMCC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution.

The proposed program in computer forensics will provide students with analytical techniques in computer investigations that will enable them to identify, collect, preserve, and examine evidence and information that is magnetically stored or encoded on the storage media of computers, telephones, personal digital assistants (PDAs), and other electronic devices capable of storing digital information. The proposed program also provides students with the skills to recover and review hidden files, damaged or corrupted files, deleted files, password protected files, encrypted files, email and web mail correspondence, evidence of web browsing, internet chat data, cellular telephone records, and Global Positioning Systems (GPS) tracks. Graduates of the proposed program will be prepared to work in computer investigations for Arkansas State Police, sheriff's departments, municipal police, banks, Arkansas Division of Legislative Audit, and insurance companies.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Computer Forensics (CIP 11.1003) at Rich Mountain Community College effective August 2009.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of Rich Mountain Community College of the approval.

Agenda Item No. 10
Associate of Applied Science in Power Plant Technology
University of Arkansas Community College at Hope

The administration and Board of Trustees of the University of Arkansas (UA) System seek approval for the University of Arkansas Community College at Hope (UACCH) to offer the Associate of Applied Science in Power Plant Technology effective Summer 2009. UACCH is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the institution's role and scope.

The Associate of Applied Science degree in Power Plant Technology will provide students with knowledge about electrical, mechanical, and chemical engineering for employment in power plant operation. The program was developed after American Electric Power/Southwestern Electric Power Company (AEP/SWEPCO) created a \$1 million scholarship fund through the UACCH Foundation. With these scholarships, students are trained in the technical and industrial areas that will prepare them for jobs with AEP/SWEPCO.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Power Plant Technology (CIP 15.0503) at the University of Arkansas Community College at Hope effective Fall 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of University of Arkansas System and the Chancellor of the University of Arkansas Community College at Hope of the approval.

Mr. Steve Luelf asked if this degree program is in response or demand to the plant in Fulton? Ms. Alana Boles said that it is.

Dr. Grant asked if there would be enough demand to keep the program going in the future. Ms. Jennifer Methvin, UACCH Chief Academic Officer, explained that after surveying numerous employers, a process that took over a year, UACCH determined that the demand was great enough for the program.

Chairman Burns asked if the City of Fulton owned the light company. Jennifer Methvin said no.

Agenda Item No. 11
Certificate of Proficiency, Technical Certificate,
and Associate of Applied Science in Renewable Energy Technology
Phillips Community College of the UA
Arkansas Northeastern College
Arkansas State University-Newport
East Arkansas Community College
Mid-South Community College

The administrations and the Boards of Trustees of the University of Arkansas (UA) System, Arkansas State University (ASU) System, East Arkansas Community College (EACC), Mid-South Community College (MSCC), and Arkansas Northeastern College (ANC) request approval for institutions in the Arkansas Delta Training and Education Consortium (ADTEC) to offer the Certificate of Proficiency, Technical Certificate and the Associate of Applied Science in Renewable Energy Technology effective Fall 2009. The institutions are fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed programs are within role and scope established for the institutions.

The proposed program in renewable energy technology will provide students with knowledge about manufacturing technology and renewable energy resources. Courses in safety instruction, mechanics, electricity, biofuels and bioprocesses practices, and process instrumentation are included in the curriculum.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Certificate of Proficiency, the Technical Certificate, and the Associate of Applied Science in Renewable Energy Technology (CIP 15.0613) at Phillips Community College of the University of Arkansas, East Arkansas Community College, and Mid South Community College, the Technical Certificate in Renewable Energy Technology at Arkansas State University-Newport, and the Certificate of Proficiency and the Associate of Applied Science in Renewable Energy Technology at Arkansas Northeastern College effective Fall 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the Presidents, Chancellors and Chairs of the Board of Trustees of the institutions in the Arkansas Delta Training and Education Consortium of this approval.

Dr. Grant asked for the location where the teaching would take place. Ms. Boles said that the teaching would take place at all five institutions.

Agenda Item No. 12
Institutional Certification Advisory Committee
Report and Resolutions

The Institutional Certification Advisory Committee (ICAC) met on March 31, 2009. ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolutions.

**DeVry University – Naperville, Illinois
Initial Certification – Online**

Master of Science in Educational Technology
Master of Science in Electrical Engineering
Master of Business Administration
Master of Accounting and Financial Management
Master of Human Resource Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to DeVry University, Naperville, Illinois, to offer the following degree programs to Arkansas citizens: Master of Science in Educational Technology, Master of Science in Electrical Engineering, Master of Business Administration, Master of Accounting and Financial Management, and Master of Human Resource Management. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of DeVry University, Naperville, Illinois, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration DeVry University, Naperville, Illinois, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain

criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Excelsior College – Albany, New York
Recertification – Online**

Associate in Applied Science in Administrative/Management Studies
Associate in Science in Business
Bachelor of Science in Accounting
Bachelor of Science in General Business
Bachelor of Science in Management of Human Resources
Bachelor of Science in Management Information Systems
Bachelor of Science in Marketing
Bachelor of Science in Liberal Arts
Master of Business Administration

Initial Certification – Online

Associate of Science in Nursing
Associate of Applied Science in Nursing

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Excelsior College, Albany, New York, to offer the following degree programs to Arkansas citizens: Associate in Applied Science in Administrative/Management Studies, Associate in Science in Business, Bachelor of Science in Accounting, Bachelor of Science in General Business, Bachelor of Science in Management of Human Resources, Bachelor of Science in Management Information Systems, Bachelor of Science in Marketing, Bachelor of Science in Liberal Arts, and Master of Business Administration. The recertification is for a period of four years and expires on April 24, 2013.

FURTHER RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial certification to Excelsior College, Albany, New York, to offer the following initial degree programs to Arkansas citizens: Associate of Science in Nursing and Associate of Applied Science in Nursing. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Excelsior College, Albany, New York, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Excelsior College, Albany, New York, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Franklin University – Columbus, Ohio

Recertification – Online

- Bachelor of Science in Accounting
- Bachelor of Science in Applied Management
- Bachelor of Science in Business Administration
- Bachelor of Science in Business Forensics
- Bachelor of Science in Computer Science
- Bachelor of Science in eMarketing
- Bachelor of Science in Financial Management
- Bachelor of Science in Forensic Accounting
- Bachelor of Science in Healthcare Management
- Bachelor of Science in Human Resources Management
- Bachelor of Science in Information Technology
- Bachelor of Science in Management
- Bachelor of Science in Management Information Systems
- Bachelor of Science in Marketing
- Bachelor of Science Public Safety Management
- Bachelor of Science in Web Development

Initial Certification – Online

- Bachelor of Science in Public Relations
- Bachelor of Science in Operations and Supply Chain Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants recertification to Franklin University, Columbus, Ohio, to offer the following degree programs to Arkansas citizens: Bachelor of Science in Accounting, Bachelor of Science in Applied Management, Bachelor of Science in Business Administration, Bachelor of Science in Business Forensics, Bachelor of Science in Computer Science, Bachelor of Science in eMarketing, Bachelor of Science in Financial Management ,Bachelor of Science in Forensic Accounting, Bachelor of Science in Healthcare Management, Bachelor of Science in Human Resources Management, Bachelor of Science in Information Technology , Bachelor of Science in Management, Bachelor of Science in Management

Information Systems, Bachelor of Science in Marketing, Bachelor of Science Public Safety Management, and Bachelor of Science in Web Development. The recertification is for a period of four years and expires on April 24, 2013.

FURTHER RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial certification to Franklin University, Columbus, Ohio, to offer the following degree programs to Arkansas citizens: Bachelor of Science in Public Relations and Bachelor of Science in Operations and Supply Chain Management. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Franklin University, Columbus, Ohio, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Franklin University, Columbus, Ohio, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Grand Canyon University – Phoenix, Arizona

Initial certification – Online

Registered Nurse to Bachelor of Science in Nursing (RN-BSN)

Registered Nurse to Master of Science in Nursing (RN-MSN) – Nursing Education

Master of Science in Nursing – Nursing Education

Registered Nurse to Master of Science in Nursing (RN-MSN) – Nursing Leadership in Health Care

Master of Science in Nursing – Nursing Leadership in Health Care

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Grand Canyon University, Phoenix, Arizona, to offer the following degree programs to Arkansas citizens:

Registered Nurse to Bachelor of Science in Nursing (RN-BSN), Registered Nurse to Master of Science in Nursing (RN-MSN)– Nursing Education, Master of Science in Nursing – Nursing Education, Registered Nurse to Master of Science in Nursing (RN-MSN) – Nursing Leadership in Health Care, and Master of Science in Nursing – Nursing Leadership in Health Care. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Grand Canyon University, Phoenix, Arizona, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Grand Canyon University, Phoenix, Arizona, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Strayer University – Washington, D.C.

Initial Certification – Online

Bachelor of Business Administration
Bachelor of Science in Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Strayer University, Washington, D.C., to offer the following degree programs to Arkansas citizens: Bachelor of Business Administration, Bachelor of Science in Information Systems, Bachelor of Science in Accounting, Master of Science in Accounting, and Master of Business Administration. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Strayer University, Washington, D. C., that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Strayer University, Washington, D. C., that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**University of Phoenix –Online, Little Rock Campus, Rogers Campus
Recertification – Online, Little Rock Campus, Rogers Campus**

Bachelor of Science in Communication
Bachelor of Science in Psychology
Bachelor of Science in Criminal Justice

Initial Certification – Online

Associate of Arts in Information Technology/Visual Communications
Doctor of Philosophy in Industrial/Organizational Psychology

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants recertification to the University of Phoenix, Phoenix, Arizona, Online, Little Rock Campus, and Rogers Campus to offer the following degree programs to Arkansas citizens: Bachelor of Science in Communication, Bachelor of Science in Psychology, and Bachelor of Science in Criminal Justice. The recertification is for a period of four years and expires on April 24, 2013.

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to the University of Phoenix, Online to offer the following degree programs to Arkansas citizens: Associate of Arts in Information Technology/Visual Communications and Doctor of Philosophy in Industrial/Organizational Psychology. The initial certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of the University of Phoenix, Phoenix, Arizona, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of Phoenix, Phoenix, Arizona, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Walden University – Minneapolis, Minnesota

Initial Certification – Online

Master of Public Health

Master of Science in Psychology

Master of Science in Nursing

Doctor of Philosophy in Health Services

Doctor of Philosophy in Human Services

Doctor of Philosophy in Public Health

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Walden University, Minneapolis, Minnesota, to offer the following degree programs to Arkansas citizens: Master of Science in Psychology, Master of Public Health, Master of Science in Nursing, Doctor of Philosophy in Health Services, Doctor of Philosophy in Human Services, and Doctor of Philosophy in Public Health. The certification is for a period of two years and expires on April 24, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Walden University, Minneapolis, Minnesota, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of

the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Walden University, Minneapolis, Minnesota, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Institutional Certification Advisory Committee (ICAC) Report begins on page 12-8 of the Agenda book.

Dr. Olin Cook asked how many students are enrolled in ICAC programs. Zanette Douglas explained that 2 percent of Arkansas students are enrolled in ICAC programs.

Dr. Bennett asked if ADHE staff visited the ICAC institutions. Ms. Douglas explained that she does visit the ICAC institutions that have a campus in Arkansas.

Phil Ford moved to recommend Agenda Items No. 6-12 to the full Board for consideration. Dr. Joe Bennett seconded and the Committee unanimously approved.

Agenda Items No. 13 and 14
Letters of Notification and Letters of Intent

The Department of Higher Education received notice from 20 institutions on programs not requiring Board action.

Notification was received on 18 items requiring Board action. During this period, the Institutional Certification Advisory Committee received notice of requests from 15 out-of-state institutions to offer degree programs to Arkansas residents. The program notice list appears in the Letters of Notification on pages 13-1 through 13-9 and in the Letters of Intent on pages 14-1 through 14-5 of the agenda book.

Agenda Item No. 15
Economic Feasibility of Bond
Arkansas Tech University

Arkansas Tech University (ATU) requests approval of the economic feasibility of plans to issue bonds totaling approximately \$5.12 million with a term of up to 30 years with an estimated annual interest rate of 5.25 percent. Proceeds from the bond issue will be used for educational & general (E&G) purposes to expand the engineering building, purchase academic facilities, expand the science building, and various other capital improvements. The Arkansas Tech University Board of Trustees approved this bond financing at its meeting on March 19, 2009.

The E & G issue will be approximately \$5.12 million with annual debt service of \$337,127. Coordinating Board policy regarding debt service provides that a maximum of 25 percent of net tuition and fee revenue may be pledged to educational and general debt service. Net tuition and fee revenue is the gross tuition and fee revenue less unrestricted educational and general scholarship expenditures.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Arkansas Tech University (ATU) to issue bonds for approximately \$5.12 million with a term of 30 years at an estimated annual interest rate of 5.25 percent for expansion of facilities, purchase of facilities, and other capital improvements.

FUTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of Arkansas Tech University of the Coordinating Board's resolution.

Steve Luelf moved to recommend Agenda Item No. 15 to the full Board for consideration. Dr. Olin Cook seconded and the Committee unanimously approved.

Agenda Item No. 16
Economic Feasibility of Bond
Southern Arkansas University

Southern Arkansas University (SAU) requests approval of the economic feasibility of plans to issue bonds totaling approximately \$2.0 million with a maximum term of up to 30 years at an estimated average annual interest rate of 5.5 percent. Proceeds from the bond issue will be used for educational & general (E&G) purposes. The Southern Arkansas University Board of Trustees approved this action at its meeting held on March 30, 2009.

The E & G issue will be approximately \$2.0 million with a maximum annual debt service of \$148,533. Proceeds from the issue will be used for the renovation and updating of current academic and administrative facilities. Coordinating Board policy regarding debt service provides that a maximum of 25 percent of net tuition and fee revenue may be pledged to educational and general debt service. Net tuition and fee revenue is the gross tuition and fee revenue less unrestricted educational and general scholarship expenditures.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the Southern Arkansas University (SAU) to issue bonds not to exceed \$2.0 million for a period of 30 years at an estimated annual interest rate of 5.5 percent for renovation and updating of academic and administrative facilities.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of Southern Arkansas University of the Coordinating Board's resolution.

Dr. Joe Bennett moved to recommend Agenda Item No. 16 to the full Board for consideration. Dr. Olin Cook seconded and the Committee unanimously approved.

Agenda Item No. 17 Revisions to Higher Education Projects

The Arkansas Higher Education Coordinating Board approved the list of Higher Education Bond Projects on April 27, 2007. The following revisions are requested concerning that list.

Black River Technical College

Academic Complex – Paragould/Pocahontas - **New Construction**. An amount up to ~~\$2.0 million~~ **\$2,220,000** is provided for construction of a 15,500 square-foot facility. This facility will house three classrooms, three computer labs, one distance education classroom, two science labs, one multi-purpose room, five faculty offices, and one student service area.

The institution is requesting to delete the Renovation of Classroom Facilities project in the amount of \$220,000 and apply the funds to the Academic Complex described above.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves and endorses the revision to the proposed Higher Education

Bond Project as described in this agenda item and that this project is incorporated in the Plan of Implementation.

FURTHER RESOLVED, That the Director is instructed to transmit to the Governor the plan for capital projects for public institutions of higher education to be funded from the proceeds derived from the sale of Higher Education Bonds.

FURTHER RESOLVED, That all requirements and limitations approved for the Higher Education Bond Projects by the Arkansas Higher Education Coordinating Board on November 4, 2005 apply to these changes.

Dr. Olin Cook moved to recommend Agenda Item No. 17 to the full Board for consideration. Dr. Joe Bennett seconded and the Committee unanimously approved.

Agenda Item No. 18
Distribution of Mineral Lease Funds

According to the provisions of A.C.A. §6-61-801 through §6-61-808, there is established the Arkansas Research Development Program for providing Arkansas Research Development Program Grants to publicly-supported universities in Arkansas by the Department of Higher Education. Act 1229 of 2007 provides that after the sum of \$13,200,000 has been deposited into the Higher Education Building Maintenance Fund, the next \$10,000,000, or as much as is collected, is to be transferred to the Higher Education Research Development Fund to be used as provided by law.

RESOLVED, That after review by the Legislative Council, the Director of the Arkansas Department of Higher Education is authorized to distribute the Higher Education Research Development Fund for ARE-ON's annual operating and maintenance costs at such time as the institutions begin to incur those expenses.

FURTHER RESOLVED, That up to \$1.5 million be allocated in fiscal year 2009 to the University of Arkansas, Fayetteville for expenses associated with the connection of all public universities to ARE-ON.

David Leech asked how much was originally allocated. Dr. Williams said \$1 million.

Dr. Olin Cook moved to recommend Agenda Item No. 18 to the full Board for consideration. Dr. Joe Bennett seconded and the Committee unanimously approved.

Report of the Committees

Dr. Dan Grant presented the report of the Academic Committee and moved approval of Agenda Items 6-12. David Leech seconded the motion and the Board unanimously approved.

Steve Luelf presented the report of the Finance Committee and moved approval of Agenda Items 15-18. Dr. Joe Bennett seconded the motion and the Board unanimously approved.

Chairman Leech opened the floor for public comments. There were none. Chairman Leech announced that the next Coordinating Board meeting would be held at John Brown University in Siloam Springs on July 31, 2009.

With no further comments, the meeting adjourned at 11:50 a.m.

Nichole Abernathy

APPROVED:

Dr. Charles Allen, Secretary

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Special Meeting via Conference Call
May 11, 2009**

Minutes of Meeting

The Arkansas Higher Education Coordinating Board held a special meeting via conference call on Monday, May 11, 2009. The purpose of the meeting was to approve the Economic Feasibility of Private Loan for the University of Central Arkansas. The meeting convened at 11:00 a.m. with a quorum present.

Coordinating Board present:

Dr. Bob Burns, Chair
Dr. Charles Allen, Secretary
Dr. Joe Bennett
Jodie Carter
Dr. Olin Cook
Bob Crafton
Dr. Dan Grant
Kaneaster Hodges
Dr. Lynda Johnson
Steve Luelf

Coordinating Board absent:

David Leech, Vice Chair
Phil Ford

Department staff present:

Dr. Jim Purcell, Director
Dr. Steve Floyd, Deputy Director
Dr. Stanley Williams, Senior Associate Director for Finance
Dale Ellis, Communications Officer
Nichole Abernathy, Administrative Support

Presidents, chancellors, other institutional representatives, members of the press, and guests were also present.

Chairman Burns thanked the Coordinating Board members and guests for participating in the meeting.

Report of the Finance Committee

Steve Luelf presented the report of the Finance Committee and moved approval of Agenda Item No. 1. Kaneaster Hodges seconded the motion and the Board unanimously approved.

Agenda Item No. 1
Economic Feasibility of Private Loan
University of Central Arkansas

The University of Central Arkansas (UCA) requests approval of the economic feasibility of plans to obtain a Loan/Line-of-Credit from private banks in an amount up to \$6 million at an estimated annual interest rate of 4.96 percent. Proceeds from the loan/line-of-credit will be for current operations purposes. The University of Central Arkansas Board of Trustees approved the opening of a line-of-credit at its meeting on May 8, 2009.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Central Arkansas to seek a private loan/line-of-credit for approximately \$6 million with a term of up to 16 months at an estimated annual interest rate of 4.96 percent for educational and general operations for fiscal year 2010, as requested by the institution.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of the Trustees of the University of Central Arkansas of the Coordinating Board's resolution.

Kaneaster Hodges asked how the loan would be repaid and the amount of the anticipated carryover, if any. Tom Courtway, UCA Interim President, began by thanking the Coordinating Board members for conducting the Special Board meeting on such short notice. Mr. Courtway explained that UCA's current line of credit in the amount of 6 million dollars with the National Bank of Arkansas (NBA) expires on June 30, 2009. He stated that NBA has requested, and the University agrees, that the line should be moved as soon as possible, particularly while no sums are outstanding.

Mr. Courtway explained that UCA's Board of Trustees approved a resolution authorizing the continuation of a line of credit for operational purposes for FY 2010, and that such sums, if utilized during the current fiscal year will be re-paid within one hundred twenty days after the start of FY 2010. UCA also received approval from the Chief Financial Officer of the State, Richard Weiss. Mr. Courtway said that UCA will provide a monthly report to the Department of Higher Education detailing their credit line outstanding balance.

Mr. Courtway also informed Board members that UCA does not anticipate spending their 2.4 million dollars in Federal Stimulus funds. He said that instead UCA would use those funds to pay off the line of credit and to try to build up their reserves.

Kaneaster Hodges asked what bank UCA would be using to secure their line of credit. Mr. Courtway said they would be using First Security bank.

Steve Luelf asked if UCA would be able to lower their E&G scholarships to 30%. Mr. Courtway explained that UCA is currently developing a strategic plan to determine how to get their E&G scholarship spending down to 20%.

Kaneaster Hodges moved to recommend Agenda Item No. 1 to the Full Board for consideration. Dr. Joe Bennett seconded and the Committee unanimously approved.

In conclusion, several AHECB members commended Mr. Courtway for his laborious efforts to resolve UCA's financial problems.

Chairman Burns thanked everyone for participating in the meeting and announced that the next Coordinating Board meeting would be July 31, 2009 at John Brown University in Siloam Springs.

With no further comments, the meeting adjourned.

Nichole Abernathy

APPROVED:

Dr. Charles Allen, Secretary

Agenda Item No. 2
Higher Education Coordinating Board
July 31, 2009

AGENCY UPDATES

Arkansas Department of Higher Education agency updates will be presented by Dr. Jim Purcell. This agenda item will include updates on new employees, legislation, and current events, among other things.

REPORT ON ANNUAL REVIEW OF FACULTY PERFORMANCE

Arkansas Code Annotated §6-63-104 and Arkansas Higher Education Coordinating Board (Board) policy 5.05.1 requires that each college and university conduct an annual performance review of faculty members. Pursuant to this statute, Arkansas Department of Higher Education (ADHE) staff is required to monitor the faculty evaluation processes adopted at public institutions, and make a report to the Coordinating Board and Legislative Council each year. Each institution must have on file with ADHE a plan detailing the procedures for faculty evaluation at each institution. Significant amendments to these plans are to be submitted for Board approval.

Institutions were required to submit a report to ADHE that describes the process followed during the 2008-2009 academic year. Those reports are summarized below.

Faculty Performance Review Activities

Faculty performance was assessed using a variety of methods including assessment by students, classroom visits by administrators, peer review, and self-evaluation activities. Findings were shared with faculty members being evaluated and, when appropriate, an improvement plan was jointly developed between the faculty member and the administrator who conducted the evaluation. Evaluation methods and timeframes of the process varied among institutions. All teaching faculty members including teaching assistants as well as full-time, part-time, adjunct, and visiting faculty were evaluated.

Institutional Monitoring of the Evaluation Process

Administrators at various levels were responsible for oversight of the evaluation process. Results, whether related to faculty performance or to the effectiveness of the process, were monitored and appropriate actions were taken. Evaluation results provided the basis for personnel promotion, merit salary increases, and reappointment decisions.

Notable Findings

Based on established faculty review processes, the performance of most faculty members exceeded satisfactory standards. The process itself was seen as a valuable tool for identifying procedural improvements for improved faculty performance and satisfaction.

Plans Developed as a Result of These Findings

Specific remedial or disciplinary actions were taken as a result of performance deficiencies revealed by the evaluation process. Most often this involved the development of professional improvement plans. In addition, changes in institutional process have been addressed when warranted.

Overall Sense of Satisfaction Concerning the Faculty Performance Review

Appropriate stakeholders were involved in the formulation of the institution's faculty performance evaluation plan. Most faculty members viewed the process as a useful tool for providing continuous assessment and improvement in instruction delivery and student learning.

Efforts in Working with Faculty Having Demonstrated Deficiencies in the Use of the English Language

The English language proficiency of faculty members at all institutions was assessed prior to employment and then on an ongoing basis through student and administrator evaluations of faculty members' classroom performances. A variety of means including increased use of PowerPoint presentations, required participation in English as a Second Language courses, and accent reduction training were used to remedy the few deficiencies that were found.

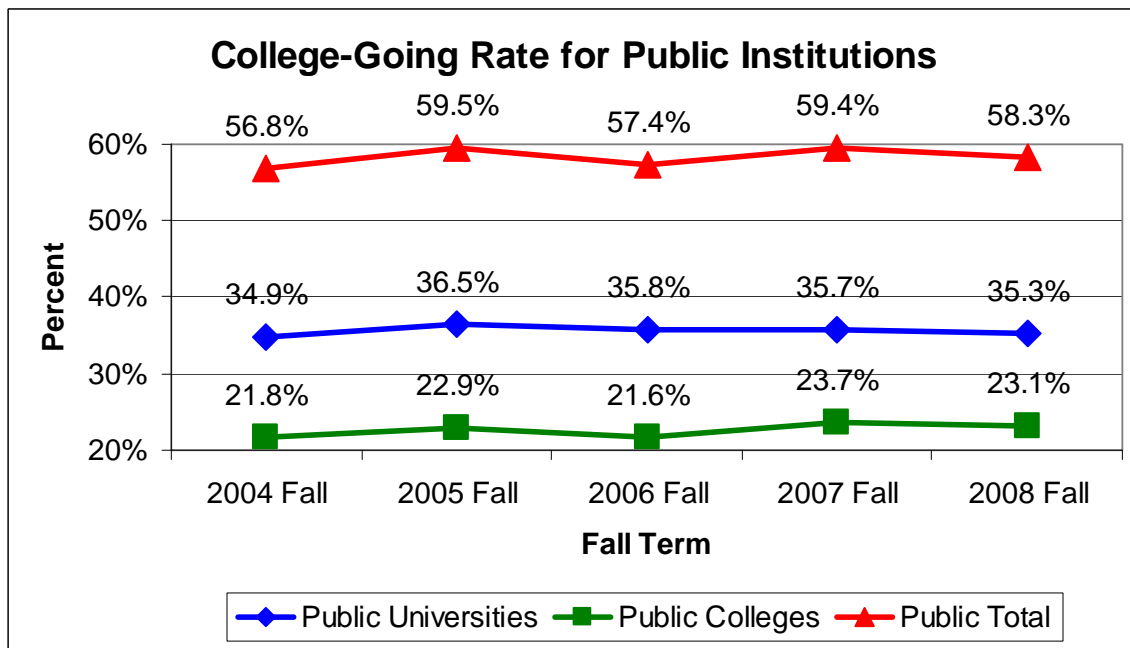
Compliance with Statutory Requirements that Colleges of Education Work Collaboratively with Accredited Public Schools

The collaboration between Colleges of Education and the public schools in their respective areas was documented in these reports. Institutions partnered with public schools through Educational Renewal Zone, secondary career centers, educational cooperatives, and other programs that encouraged high school students to pursue postsecondary education. Institutions also engaged in numerous activities that provided assistance with staff development and school improvement programs, including advisory councils, professional development, mentoring programs, teacher job fairs, and data collection and needs assessments.

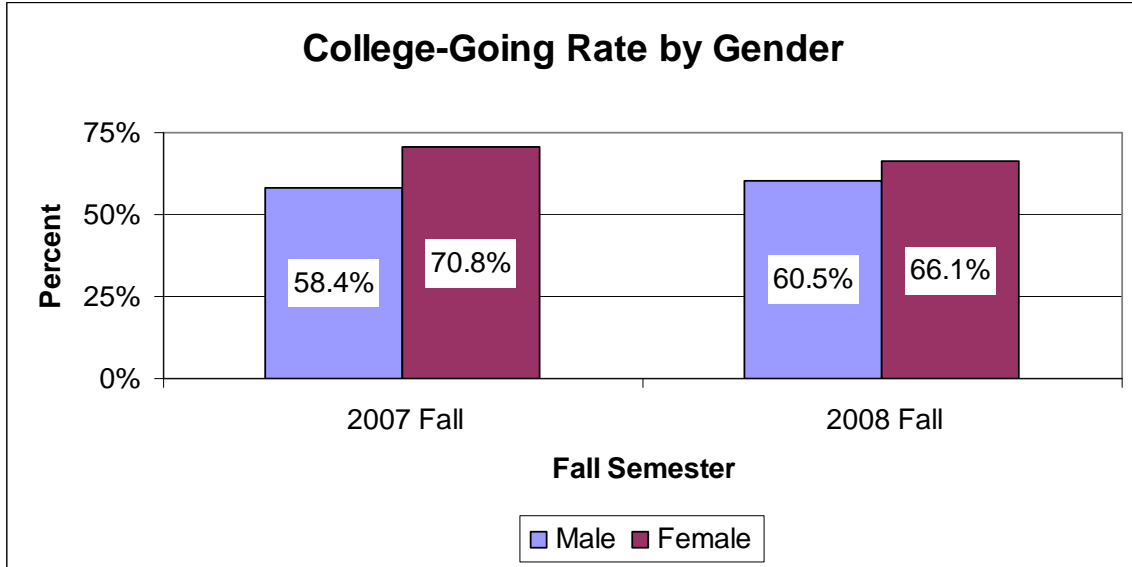
REPORT ON COLLEGE-GOING RATE

The college-going rate measures the proportion of students enrolling in postsecondary education in the fall semester after finishing high school, in most cases, immediately after high school. Current data are based on the fall 2008 student cohort enrolled first-time, full-time, and on-campus that attend an Arkansas public or independent institution after completing high school or GED. Since most students enrolling in postsecondary education do so immediately after completing high school, the college-going rate is an indicator of the total proportion that will enroll in postsecondary education. The percentage, therefore, reflects the accessibility of higher education as well as students' assessment of the value of attending college when compared to working, entering the military, traveling, or following other pursuits.

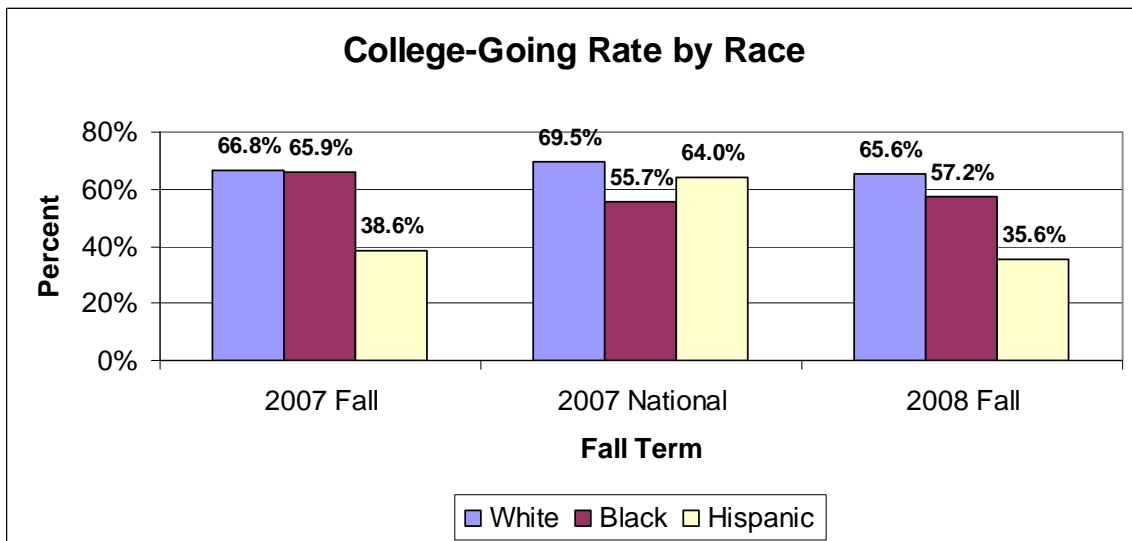
The college-going rate for all Arkansas **public and independent institutions** in fall 2008 is **63.4 percent**. This is a decrease of 1.3 percent from the previous fall term (Attachment 4-A). The proportion of this cohort entering public universities decreased by 0.4 percentage points to 35.3 percent, while the public colleges experienced a decrease of 0.6 percentage points to 23.1 percent. The proportion of the cohort entering private or independent institutions decreased by 0.2 percentage points (from 5.3 percent to 5.1 percent). The college-going rate for all public institutions in fall 2008 decreased by 1.1 percentage points to 58.3 percent.



The **public and independent** college-going rate in Arkansas in 2008 for females is 66.1 percent (a decrease of 4.7 percentage points) compared to 60.5 percent for males (an increase of 2.2 percentage points). The college-going rate **nationally**¹ in 2007 for females is 68.3 percent (an increase of 2.2 percentage points) and for males is 66.1 percent (an increase of 0.3 percentage points).



The **public and independent** college-going rate in 2008 for Arkansas white students is 65.6 percent (a decrease of 1.2 percentage points), for blacks is 57.2 percent (a decrease of 8.7 percentage points), and for Hispanics is 35.6 percent (a decrease of 3.0 percentage points). The college-going rate **nationally**² in 2007 for white students is 69.5 percent, for black students is 55.7 percent, and for Hispanics is 64.0 percent.



The 2008 cohort base of 17,940 first-time, full-time, on-campus enrollments from Arkansas is 1.9 percent more than the previous year, while the number of high school graduates is increased by 4.0 percent from one-year earlier (see Attachment 4-A). Recent projections by NCEES indicate an expected increase of 17.0 percent of high school graduates for the period from 2004-05 to 2017-18³. Projected trends in the number of high school graduates could be impacted by changes in policies affecting graduation requirements.

The national college-going rate of 67.2 percent for fall 2007, the most recent year for which national data are available, increased by 1.2 percentage points from the previous year⁴ (Attachment 4-B). Arkansas' college-going rate for the same year was 64.7 percent, representing a 2.5 percentage point difference. Much of the difference between the national rate and the rate of Arkansas is attributed to the out-migration of students, that is, Arkansas freshmen entering higher education in states other than Arkansas. If this out-migration number was included, Arkansas' college-going rate would be substantially higher (73.9 percent)⁵. However, since Arkansas is a net in-migrator of entering freshmen students (more out-of-state students come to Arkansas for college rather than Arkansans leave the state for college), this comparison is not valid and is used here only for illustrative purposes.

ADHE Executive Staff recommend that the AHECB accept this report. Arkansas' college-going rates have remained consistent with nation rates and Arkansas is a net in-grating state with a projected increase of high school graduates. However, these indicators only focus on traditional-aged students at the beginning of the pipeline – enrollment. To achieve higher degree production, retention in addition to college-going rates must be considered for traditional as well as non-traditional students.

¹ National Center for Education Statistics, *Digest of Education Statistics 2008*, Table 200

² National Center for Education Statistics, *Digest of Education Statistics 2008*, Table 201

³ National Center for Education Statistics, *Projections of Education Statistics to 2017*, Table 26

⁴ National Center for Education Statistics, *Digest of Education Statistics 2008*, Table 201

⁵ National Center for Education Statistics, *Digest of Education Statistics 2008*, Table 223

**COLLEGE-GOING RATE FOR FIRST-TIME, FULL-TIME, ON-CAMPUS STUDENTS
GRADUATING FROM ARKANSAS HIGH SCHOOLS AND
ATTENDING ARKANSAS INSTITUTIONS, 2004-2008**

INSTITUTION	FIRST-TIME STUDENTS FOR FALL TERM									
	2004		2005		2006		2007		2008	
	Headcount	Percent	Headcount	Percent	Headcount	Percent	Headcount	Percent	Headcount	Percent
Public Four-Year										
ASUJ	1,039	3.8%	1,208	4.5%	1,345	5.0%	1,328	4.9%	1,357	4.8%
ATU	1,233	4.5%	1,228	4.6%	1,219	4.5%	1,469	5.4%	1,391	4.9%
HSU	473	1.7%	461	1.7%	473	1.8%	615	2.3%	587	2.1%
SAUM	451	1.7%	407	1.5%	406	1.5%	338	1.2%	418	1.5%
UAF	1,840	6.8%	1,851	7.0%	1,851	6.9%	1,903	7.0%	1,874	6.6%
UAFS	711	2.6%	670	2.5%	684	2.6%	746	2.7%	834	2.9%
UALR	688	2.5%	665	2.5%	548	2.0%	736	2.7%	560	2.0%
UAM	541	2.0%	547	2.1%	556	2.1%	514	1.9%	587	2.1%
UAMS	-	0.0%	-	0.0%	-	0%	-	0.0%	-	0.0%
UAPB	428	1.6%	422	1.6%	344	1.3%	440	1.6%	498	1.8%
UCA	2,088	7.7%	2,269	8.5%	2,171	8.1%	1,624	6.0%	1,868	6.6%
Four-Year Sub-Totals	9,492	34.9%	9,728	36.5%	9,597	35.8%	9,713	35.7%	9,974	35.3%
Public Two-Year										
ANC	257	0.9%	270	1.0%	212	0.8%	233	0.9%	196	0.7%
ASUB	525	1.9%	567	2.1%	574	2.1%	595	2.2%	782	2.8%
ASUMH	233	0.9%	204	0.8%	166	0.6%	188	0.7%	237	0.8%
ASUN	106	0.4%	120	0.5%	129	0.5%	123	0.5%	198	0.7%
BRTC	340	1.3%	311	1.2%	380	1.4%	463	1.7%	356	1.3%
CCCUA	84	0.3%	107	0.4%	122	0.5%	152	0.6%	151	0.5%
EACC	256	0.9%	227	0.9%	235	0.9%	215	0.8%	217	0.8%
MSCC	131	0.5%	127	0.5%	139	0.5%	140	0.5%	165	0.6%
NAC	366	1.3%	370	1.4%	331	1.2%	365	1.3%	409	1.4%
NPCC	330	1.2%	282	1.1%	254	0.9%	306	1.1%	354	1.3%
NWACC	522	1.9%	535	2.0%	551	2.1%	642	2.4%	622	2.2%
OTC	185	0.7%	186	0.7%	156	0.6%	165	0.6%	164	0.6%
OZC	153	0.6%	186	0.7%	164	0.6%	212	0.8%	174	0.6%
PCCUA	201	0.7%	205	0.8%	146	0.5%	142	0.5%	176	0.6%
PTC	780	2.9%	994	3.7%	830	3.1%	895	3.3%	811	2.9%
RMCC	153	0.6%	104	0.4%	110	0.4%	98	0.4%	99	0.3%
SACC	166	0.6%	104	0.4%	97	0.4%	131	0.5%	156	0.6%
SAUT	73	0.3%	104	0.4%	116	0.4%	161	0.6%	166	0.6%
SEAC	287	1.1%	230	0.9%	271	1.0%	222	0.8%	205	0.7%
UACCB	190	0.7%	226	0.8%	202	0.8%	229	0.8%	207	0.7%
UACCH	281	1.0%	220	0.8%	188	0.7%	282	1.0%	205	0.7%
UACCM	315	1.2%	424	1.6%	417	1.6%	483	1.8%	473	1.7%
Two-Year Sub-Totals	5,934	21.8%	6,103	22.9%	5,790	21.6%	6,442	23.7%	6,523	23.1%
Public Total	15,426	56.8%	15,831	59.5%	15,387	57.4%	16,155	59.4%	16,497	58.3%
Private/Independent										
ABC	74	0.3%	74	0.3%	102	0.4%	270	1.0%	251	0.9%
CBC	70	0.3%	90	0.3%	75	0.3%	100	0.4%	79	0.3%
CRC	40	0.1%	40	0.2%	39	0.1%	42	0.2%	43	0.2%
HC	170	0.6%	149	0.6%	202	0.8%	180	0.7%	172	0.6%
HU	220	0.8%	216	0.8%	214	0.8%	226	0.8%	241	0.9%
JBU	63	0.2%	61	0.2%	74	0.3%	86	0.3%	85	0.3%
LC	116	0.4%	87	0.3%	96	0.4%	98	0.4%	73	0.3%
OBU	183	0.7%	181	0.7%	193	0.7%	187	0.7%	199	0.7%
PSC	NR	NR	75	0.3%	55	0.2%	61	0.2%	63	0.2%
SC	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
UO	75	0.3%	98	0.4%	91	0.3%	93	0.3%	118	0.4%
WBC	123	0.5%	114	0.4%	112	0.4%	110	0.4%	119	0.4%
Independents Sub-Total	1,134	4.2%	1,185	4.5%	1,253	4.7%	1,453	5.3%	1,443	5.1%
Total Entering Cohort	16,560		17,016	2.8%	16,640	-2.2%	17,608	5.8%	17,940	1.9%
Arkansas HS Graduates	27,181		26,621	-2.1%	26,822	0.8%	27,206	1.4%	28,295	4.0%
COLLEGE-GOING RATE		60.9%		63.9%		62.0%		64.7%		63.4%

NOTES:

(1) NR = Not Reported

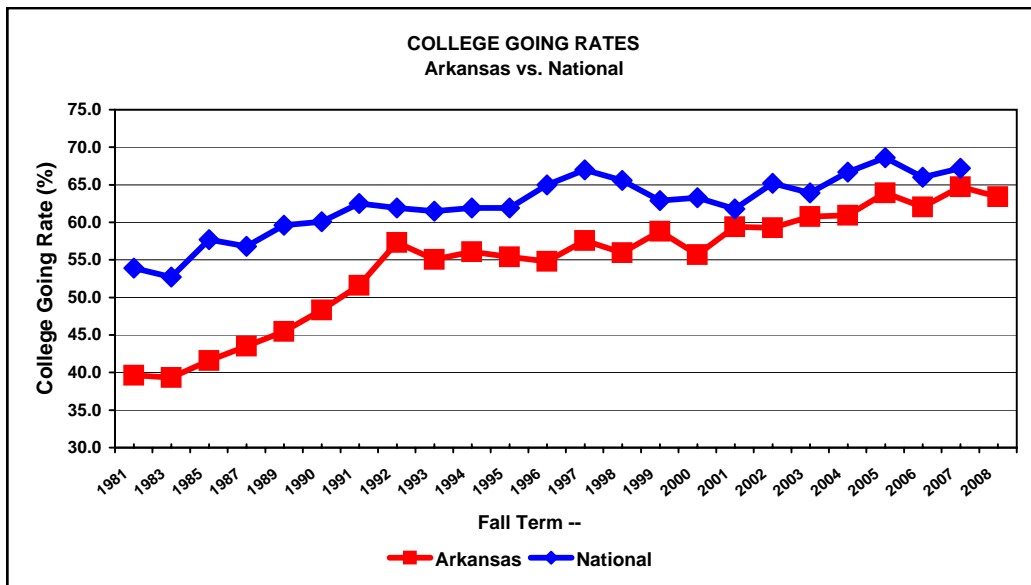
(2) Entering Cohorts = first-time, full-time, on-campus, in-state students at Arkansas public and independent institutions.

(3) College-Going Rate = the entering cohort as a percentage of the total number of students graduating from a public high school in the previous spring.

**ARKANSAS COLLEGE GOING RATE HISTORY
1980 - 2008**

FALL TERM --	# of FIRST-TIME ENTERING, FULL-TIME STUDENTS	# of PUBLIC HIGH SCHOOL SPRING GRADUATES	ARKANSAS COLLEGE GOING RATE	NATIONAL COLLEGE GOING RATE
1980	12,481	29,052	43.0%	49.3%
1981	11,663	29,414	39.7%	53.9%
1982	11,350	29,710	38.2%	50.6%
1983	11,169	28,410	39.3%	52.7%
1984	10,658	27,075	39.4%	55.2%
1985	11,025	26,517	41.6%	57.7%
1986	11,378	26,527	42.9%	53.8%
1987	11,842	27,224	43.5%	56.8%
1988	12,316	27,776	44.3%	58.9%
1989	12,699	27,920	45.5%	59.6%
1990	12,798	26,475	48.3%	60.1%
1991	13,232	25,640	51.6%	62.5%
1992	14,808	25,845	57.3%	61.9%
1993	14,120	25,655	55.0%	61.5%
1994	14,011	24,990	56.1%	61.9%
1995	13,653	24,636	55.4%	61.9%
1996	13,779	25,152	54.8%	65.0%
1997	14,468	25,123	57.6%	67.0%
1998	15,190	27,147	56.0%	65.6%
1999	15,820	26,896	58.8%	62.9%
2000	15,222	27,335	55.7%	63.3%
2001	16,104	27,100	59.4%	61.8%
2002	16,049	27,066	59.3%	65.2%
2003	16,741	27,555	60.8%	63.9%
2004	16,560	27,181	60.9%	66.7%
2005	17,016	26,621	63.9%	68.6%
2006	16,640	26,822	62.0%	66.0%
2007	17,608	27,206	64.7%	67.2%
2008	17,940	28,295	63.4%	

n/a = not available



1 ASUJ merged with Delta Technical institution in 2001, the workforce education at Marked Tree (ASUTC) is non-credit and not reported to ADHE while general education credit courses and students are reported.

2 ATU merged with Arkansas Valley Technical institution effective July 1, 2003

3 UAFS (previously WC) became a four-year institution in January 2002

4 UAM merged with Great Rivers Technical institution and Forest Echoes Technical institution effective July 1, 2003

5 ANC (previously MCCC) merged with Cotton Boll Technical institution effective July 1, 2003

6 ASUB merged with Foothills Technical institution effective July 1, 2003

7 NPCC (previously GCCC) merged with Quapaw Technical institution effective July 1, 2003

**RECOMMENDATIONS FOR EDUCATIONAL AND GENERAL OPERATIONS
STATE-SUPPORTED INSTITUTIONS OF HIGHER EDUCATION
FISCAL 2011**

Background

A.C.A. §6-61-223 establishes the process and key components for formula development for funding public institutions of higher education. That language reads as follows:

“(a) The Arkansas Higher Education Coordinating Board will work with the state college and university Presidents Council to review, revise, and develop funding formulas which will, in principle, seek to provide fair and equitable state support to all postsecondary students across the state, regardless of the state institution attended, while at the same time recognizing: (1) The different needs for lower level, upper level, and graduate level instruction at the various institutions; (2) The requirements for specialized equipment, labs and smaller class sizes in some disciplines; and (3) Unique missions, such as agricultural extension services, research, medical sciences, workforce development, and public service; and (4) Growth, economies of scale, and other appropriate factors. (b) The formulas will be developed in consensus with the state college and university president’s council and presented to the Joint Budget Committee for review.”

At its April 25, 2008 meeting, the Arkansas Higher Education Coordinating Board approved the funding models for the two-year colleges, universities, and the technical centers (former technical institutes merged with universities). These models had been developed in conjunction with presidents and chancellors after meetings and revisions. The funding models were used to develop the comparative needs of Arkansas institutions of higher education in terms of the average funding levels of schools in the SREB region.

The legislative session in 2010 will be the first “fiscal” session of the legislature in which appropriations will be the consideration. As a result of annual legislative sessions, there have been changes in the recommendation process that the ADHE staff must follow. Operating recommendations and personal services recommendations will be presented for AHECB every year. Staff did not request a change in the tuition policy because the Coordinating Board approved this at its April 25, 2008, meeting. There will be no capital recommendations by AHECB for “fiscal” sessions. As in the past, staff will present capital recommendations for AHECB approval in July of even years in preparation for the legislative session that will occur in odd-numbered years. The distribution of General

Improvement Funds for capital was made in the 87th General Assembly and will be reappropriated for fiscal 2011. Recommendations for “fiscal” sessions will not be as inclusive as they have been in the past. For example, institutions are not being required to include goals and objectives in their operating requests for “fiscal” sessions.

The staff reviewed the justification requests submitted by the non-formula group and prepared preliminary funding recommendations based upon those requests. Because of time constraints related to the change to annual legislative sessions, the staff were unable to conduct budget hearings this year.

The difference between the funding model determined needs of the entities for Fiscal 2011 and the Fiscal 2010 appropriations was \$169.9 million, a 20.8% percent increase. The funding gap (the difference between the formula determined need and the current fiscal year appropriation) is part of a phenomenon that occurs when there is an extended economic downturn which is invariably accompanied by enrollment increases, declining state support and tuition increases necessary to cover the loss of state support. It should be emphasized that the funding needs of the institutions are the funds needed to bring Arkansas higher education closer to the **average** funding level of the SREB region. The funding gap took a number of years to reach its current level and may never be recovered.

Operating Funding Recommendations for Fiscal 2011

The operating recommendations include: funds necessary to provide the state’s share of a 2.3% COLA for all unrestricted educational and general staff; and additional non-formula funds for Arkansas State University’s Delta Heritage Centers (\$2.1 million), UALR-RAPS Nano-Technology Centers (\$2.3 million), and the ADTEC (Arkansas Delta Training and Education Consortium), ADWIRED (Arkansas Delta Workforce Innovations for Regional Development) and the Crossroads Coalition (\$3.2 million), and UAPB’s Land Grant matching funds (\$0.5 million). The 2.3% COLA for all unrestricted educational and general salaries represents a cost of approximately \$27.8 million of which the state’s portion is approximately \$12 million.

The recommendation summaries (Table 1A) represent a 1.6% increase for colleges, a 1.5% increase for universities, a 5.2% increase for nonformula entities and a 1.5% increase for the technical centers for fiscal 2011.

Recommendations of this type are less than ideal because they do not address equity or continuing level operations regardless of how desirable they might be. If anything, recommendations of this type increase the current inequities and disparity. However, given the current economic conditions and the anticipated outlook for the coming year, it would not be responsible to raise the hopes of the institutions for a funding level greater than this recommendation. Please note that these recommendations are preliminary and may be adjusted to

reflect: the Governor's Balanced Budget when presented; new enrollment data; or to correct errors.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the recommendations for state funding of the educational and general operations of Arkansas public institutions of higher education in fiscal 2011 as included in Tables 1A, 1B, 1C, 1D and 1E.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to prepare appropriate documents for transmission to the Governor and the General Assembly of the 2011 operating recommendations of the Arkansas Higher Education Coordinating Board.

FURTHER RESOLVED, That should any errors of a technical nature be found in these recommendations, the Director of the Arkansas Department of Higher Education is authorized to make appropriate corrections consistent with the policy established by the Board's action on these recommendations.

Table A. Summary of Operating Needs & Recommendations for the Fiscal 2011


	Fiscal Year 2009-10 Base				2010-11					
					Funding Model Determined Need	PRELIMINARY AHECB Recommendations				
	RSA	EETF	WF2000	Total Fiscal Year Base		Total Appropriation	2.3% COLA	Added Funding	Total New Funds	Percent Increase
Colleges	\$140,196,646	\$7,091,149	\$18,130,750	\$165,418,545	\$212,863,044	\$168,011,418	\$2,592,873		\$2,592,873	1.6%
Universities	\$394,142,010	\$36,240,223	\$0	\$430,382,233	\$521,128,221	\$436,653,970	\$6,271,737		\$6,271,737	1.5%
Non-Formula Entities	\$190,674,440	\$22,319,156	\$0	\$212,993,596	\$242,725,402	\$224,172,105	\$3,075,612	\$8,102,897	\$11,178,509	5.2%
Technical Centers	\$5,308,114	\$0	\$1,731,742	\$7,039,856	\$8,975,040	\$7,144,859	\$105,003		\$105,003	1.5%
Total	\$730,321,210	\$65,650,528	\$19,862,492	\$815,834,230	\$985,691,707	\$835,982,352	\$12,045,225	\$8,102,897	\$20,148,122	2.5%

TABLE B. Two-Year Colleges: Operating Needs & Recommendations for Fiscal 2011


Inst	2009-10			2010-11							
	General Revenue Base (RSA, EETF & WF2000)	Calendar Year 2008 FTE	FY 2009-10 Dollars Per CY2008 FTE Student	PRELIMINARY AHECB Recommendations							
				Total Need	% of Need Met	2.3% COLA	Total New Funds	 Total Appropriation	% of Need Met	% Increase	Funds per FTE
ANC	\$9,923,358	1,199	\$8,275	\$10,088,777	98.4%	\$165,419	\$165,419	\$10,088,777	100.0%	1.7%	\$8,413
ASUB	\$14,202,692	3,284	\$4,325	\$18,298,267	77.6%	\$210,500	\$210,500	\$14,413,192	78.8%	1.5%	\$4,389
ASUMH	\$4,245,226	928	\$4,574	\$6,308,668	67.3%	\$62,636	\$62,636	\$4,307,862	68.3%	1.5%	\$4,641
ASUN	\$7,170,030	1,087	\$6,598	\$7,985,814	89.8%	\$112,590	\$112,590	\$7,282,620	91.2%	1.6%	\$6,701
BRTC	\$7,852,466	1,600	\$4,906	\$9,573,578	82.0%	\$119,535	\$119,535	\$7,972,001	83.3%	1.5%	\$4,981
CCCUA	\$4,437,242	900	\$4,931	\$6,372,371	69.6%	\$69,631	\$69,631	\$4,506,873	70.7%	1.6%	\$5,009
EACC	\$6,567,549	1,069	\$6,144	\$6,733,957	97.5%	\$98,990	\$98,990	\$6,666,539	99.0%	1.5%	\$6,237
MSCC	\$5,574,583	966	\$5,774	\$6,897,397	80.8%	\$77,349	\$77,349	\$5,651,932	81.9%	1.4%	\$5,854
NAC	\$8,913,978	1,588	\$5,615	\$9,949,873	89.6%	\$152,078	\$152,078	\$9,066,056	91.1%	1.7%	\$5,711
NPCC	\$10,609,303	2,134	\$4,972	\$13,377,173	79.3%	\$163,730	\$163,730	\$10,773,033	80.5%	1.5%	\$5,049
NWACC	\$10,861,379	4,433	\$2,450	\$18,951,578	57.3%	\$185,272	\$185,272	\$11,046,651	58.3%	1.7%	\$2,492
OTC	\$4,459,990	899	\$4,960	\$6,175,540	72.2%	\$68,303	\$68,303	\$4,528,293	73.3%	1.5%	\$5,036
OZC	\$4,002,899	896	\$4,466	\$5,676,009	70.5%	\$60,158	\$60,158	\$4,063,057	71.6%	1.5%	\$4,533
PCCUA	\$10,262,246	1,336	\$7,684	\$10,431,047	98.4%	\$168,800	\$168,800	\$10,431,046	100.0%	1.6%	\$7,810
PTC	\$16,240,559	6,341	\$2,561	\$24,397,865	66.6%	\$245,392	\$245,392	\$16,485,951	67.6%	1.5%	\$2,600
RMCC	\$3,418,649	584	\$5,857	\$4,122,397	82.9%	\$56,790	\$56,790	\$3,475,439	84.3%	1.7%	\$5,954
SACC	\$6,912,778	1,128	\$6,127	\$8,201,751	84.3%	\$114,991	\$114,991	\$7,027,769	85.7%	1.7%	\$6,228
SAUT	\$5,859,005	1,312	\$4,466	\$8,475,326	69.1%	\$81,238	\$81,238	\$5,940,243	70.1%	1.4%	\$4,528
SEAC	\$7,259,107	1,520	\$4,777	\$8,819,697	82.3%	\$121,262	\$121,262	\$7,380,369	83.7%	1.7%	\$4,857
UACCB	\$4,749,474	1,188	\$3,998	\$7,243,518	65.6%	\$67,288	\$67,288	\$4,816,762	66.5%	1.4%	\$4,055
UACCH	\$6,087,582	905	\$6,725	\$6,323,898	96.3%	\$99,858	\$99,858	\$6,187,440	97.8%	1.6%	\$6,836
UACCM	\$5,808,450	1,440	\$4,033	\$8,458,543	68.7%	\$91,063	\$91,063	\$5,899,513	69.7%	1.6%	\$4,096
Total	\$165,418,545	36,736	\$4,503	\$212,863,044	77.7%	\$2,592,873	\$2,592,873	\$168,011,418	78.9%	1.6%	\$4,573

Table C. Universities: Operating Needs & Recommendations for Fiscal 2011


Inst	2009-10			2010-11							
	2009-10 Base (RSA & EETF)	Calendar Year 2008 FTE	FY 2009-10 Dollars Per CY2008 FTE Student	Formula Determined Need	% of Need	PRELIMINARY AHECB Recommendations					
						2.3% COLA	Total New Funds	 Total Appropriation	% of Need Met	% Increase	Funds per FTE
ASUJ	59,805,904	9,873	\$6,058	70,677,885	85%	\$870,110	\$870,110	\$60,676,014	85.8%	1.5%	\$6,146
ATU	31,154,431	6,241	\$4,992	36,642,325	85%	\$417,816	\$417,816	\$31,572,247	86.2%	1.3%	\$5,059
HSU	20,681,333	3,458	\$5,980	22,366,330	92%	\$272,143	\$272,143	\$20,953,476	93.7%	1.3%	\$6,059
SAUM	16,770,183	2,811	\$5,967	19,178,395	87%	\$206,224	\$206,224	\$16,976,407	88.5%	1.2%	\$6,040
UAF	122,330,210	17,386	\$7,036	151,030,688	81%	\$1,828,404	\$1,828,404	\$124,158,614	82.2%	1.5%	\$7,141
UAFS	23,290,526	5,378	\$4,331	28,232,381	82%	\$363,269	\$363,269	\$23,653,795	83.8%	1.6%	\$4,398
UALR	61,807,599	9,215	\$6,707	74,555,886	83%	\$963,895	\$963,895	\$62,771,494	84.2%	1.6%	\$6,812
UAM	14,085,317	2,269	\$6,209	14,463,104	97%	\$210,854	\$210,854	\$14,296,171	98.8%	1.5%	\$6,301
UAPB	23,534,773	3,070	\$7,665	24,278,507	97%	\$321,864	\$321,864	\$23,856,637	98.3%	1.4%	\$7,770
UCA	56,921,956	11,394	\$4,996	79,702,722	71%	\$817,158	\$817,158	\$57,739,114	72.4%	1.4%	\$5,068
Total	\$430,382,233	71,094	\$6,054	\$521,128,221	83%	\$6,271,737	\$6,271,737	\$436,653,970	83.8%	1.5%	\$6,142

Table D. Non-Formula Entities: Operating Needs & Recommendations for Fiscal 2011



Institution/Entity	2009-10		2010-11						
	Total Base	General Revenue Request	Need	Percent Increase Requested	PRELIMINARY AHECB Recommendations				
					2.3% Cola	Added Funding	Total New Funds	Total Appropriation	% Increase
ADTEC/ADWIRED	\$0	\$3,206,504	\$3,206,504		\$0	\$3,206,504	\$3,206,504	\$3,206,504	
AREON	\$0	\$413,614	\$413,614		\$0		\$0	\$0	
ASU-System	\$2,376,334	\$2,537,659	\$2,537,659	6.79%	\$41,953		\$41,953	\$2,418,287	1.8%
HSU-SWATLC	\$211,652	\$215,885	\$215,885	2.00%	\$3,640		\$3,640	\$215,292	1.7%
SAUT-ECC	\$404,050	\$802,455	\$477,455	98.60%	\$6,969		\$6,969	\$411,019	1.7%
SAUT-FTA	\$1,744,735	\$2,698,553	\$2,223,735	54.67%	\$23,536		\$23,536	\$1,768,271	1.3%
UA-SYS	\$3,697,920	\$3,766,639	\$3,766,639	1.86%	\$64,060		\$64,060	\$3,761,980	1.7%
UA-AS	\$2,469,845	\$3,053,960	\$2,786,272	23.65%	\$46,600		\$46,600	\$2,516,445	1.9%
UA-DivAgri	\$68,562,810	\$83,015,799	\$75,664,702	21.08%	\$1,268,239		\$1,268,239	\$69,831,049	1.8%
UA-ASMSA	\$8,222,494	\$8,644,875	\$8,644,875	5.14%	\$116,310		\$116,310	\$8,338,804	1.4%
UA-CS	\$2,307,237	\$2,353,382	\$2,353,382	2.00%	\$29,586		\$29,586	\$2,336,823	1.3%
UA-CJI	\$1,836,279	\$2,223,005	\$2,090,334	21.06%	\$23,878		\$23,878	\$1,860,157	1.3%
UALR-RAPS*	\$3,608,608	\$7,363,803	\$6,000,616	104.06%	\$72,621	\$2,319,387	\$2,392,008	\$6,000,616	66.3%
UAMS	\$107,271,943	\$118,264,388	\$118,264,388	10.25%	\$1,324,986		\$1,324,986	\$108,596,929	1.2%
UAMS-Child Safety	\$724,125	\$738,608	\$738,608	2.00%	\$0		\$0	\$724,125	0.0%
UAMS-IC	\$5,595,508	\$5,702,876	\$5,702,876	1.92%	\$0		\$0	\$5,595,508	0.0%
UAPB-Nonformula	\$3,666,251	\$4,239,574	\$4,239,574	15.64%	\$52,475	\$520,848	\$573,323	\$4,239,574	15.6%
ASU-Heritage	\$63,126	\$2,119,284	\$2,119,284	3257.23%	\$0	\$2,056,158	\$2,056,158	\$2,119,284	3257.2%
UAF-GWG	\$63,126	\$350,000	\$350,000	454.45%	\$759		\$759	\$63,885	1.2%
UA-WRI KBED Program	\$167,554	\$929,000	\$929,000	454.45%	\$0		\$0	\$167,554	0.0%
Total	\$212,993,596	\$252,639,863	\$242,725,402	18.61%	\$3,075,612	\$8,102,897	\$11,178,509	\$224,172,105	5.2%

Table E. Technical Centers: Operating Needs & Recommendations for Fiscal 2011



Institution/Entity	2009-10 Base			2010-11					
	RSA	Workforce 2000	Total Base	Formula Determined Need	PRELIMINARY AHECB Recommendations				
					2.3% Cola	Total New Funds	Total Appropriation	% of Need Met	% Increase
ATU-Ozark	2,414,331	637,674	3,052,004	\$4,728,809	\$50,714	\$50,714	\$3,102,718	65.6%	1.7%
UAM-Crossett	1,160,504	527,110	1,687,614	\$1,915,632	\$23,927	\$23,927	\$1,711,541	89.3%	1.4%
UAM-McGehee	1,733,279	566,958	2,300,237	\$2,330,599	\$30,362	\$30,362	\$2,330,599	100.0%	1.3%
Total	\$5,308,114	\$1,731,742	\$7,039,856	\$8,975,040	\$105,003	\$105,003	\$7,144,859	88.8%	1.5%

**PERSONAL SERVICES RECOMMENDATIONS FOR
NON-CLASSIFIED PERSONNEL
2010-11 FISCAL YEAR**

A.C.A. §6-61-209 requires the Arkansas Higher Education Coordinating Board to present a consolidated budget request from the state-supported colleges and universities to the General Assembly and the Governor prior to each regular session of the General Assembly. As part of this process, the number of positions, titles, and line-item maximum salaries for all non-classified administrative, academic, and auxiliary positions at each Arkansas public institution of higher education have been reviewed, and changes are recommended.

These recommendations, to be effective July 1, 2010, recognize the various structures and sizes of institutions, while maintaining reasonable consistency among positions at similar institutions. The primary objective of the ADHE staff is to maintain relative uniformity in titles and line-item maximums for similar positions in comparable institutions, while recognizing the various missions and structures of institutions, priorities of the new fiscal year, and FTE enrollment growth.

During the 2009-11 Personal Service Request process, institutions of higher education requested positions based on a two-year term, and were approved for their entire request. Due to this, 2010-11 requests were expected to be minimal. Recommendations for approval were only made in the event of emergency situations that could not be addressed using the growth pools. ADHE staff reviewed all position requests and made preliminary recommendations.

While additional positions and titles were recommended when institutions demonstrated a compelling need, ADHE staff attempted to keep the net growth at a minimum due to concerns over budget shortfalls and the expansion of state services. Salary recommendations for new positions were based on salaries for similar positions previously established at comparable Arkansas institutions.

Institutions of higher education, apart from UAMS, have 18,226 non-classified positions currently authorized. For 2010-11, institutions requested a net increase of 69 non-classified positions (0.38 percent increase). Staff recommends a net increase of 62 non-classified positions, for a total recommendation of 18,288 positions (0.034 percent increase). UAMS currently has 9,077 authorized non-classified positions. For 2010-11, UAMS requested no increase for non-classified positions.

Institutions' state funding is not based on the number of approved positions. Additional positions do not generate a need for new funding. If institutional growth necessitates additional positions during the year, positions may be requested from the appropriate growth pool.

Summaries of authorized, requested, and recommended positions for two-year and four-year institutions are shown in Table 6-A and Table 6-B. Recommended maximum salaries for selected key administrative and academic positions are shown in Table 6-C and Table 6-D.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the recommended number of positions, titles, and maximum salaries for non-classified positions in academic, administrative, and auxiliary positions for the 2010-11 fiscal year as recommended by staff.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to make technical corrections consistent with Coordinating Board action.

FURTHER RESOLVED, That the Coordinating Board requests the Director to transmit the Personal Services recommendations to the Governor and the General Assembly for consideration for the 2010-11 fiscal year.

TABLE 6-A 2010-11 PERSONAL SERVICES SUMMARY FOR INSTITUTIONS OF HIGHER EDUCATION
NON-Classified Positions for Universities

Institution	Annualized FTE through Fall 07	Authorized 2009-10 Positions*				Filled 2009-10 Positions*				Deleted Positions			Requested Added Positions*				Recommended Added Positions				Total Positions				Percent Increase				
		Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total	Admin	Academic	Auxiliary	Total
Four-Year Institutions: Sorted by SREB Grouping																													
UAF	17,386	606	2,028	241	2,875	603	2,025	241	2,869	4	4	0	8	8	0	1	9	8	0	1	9	610	2,024	242	2,876	0.66%	-0.20%	0.41%	0.03%
UA-AAS		3	62	0	65	3	36	0	39	0	0	0	0	0	0	0	0	0	0	0	0	3	62	0	65	0.00%	0.00%	0.00%	0.00%
UA-AES		84	580	0	664	82	501	0	583	0	0	0	0	0	10	0	10	0	10	0	10	84	590	0	674	0.00%	1.72%	0.00%	1.51%
UA-CES		365	220	0	585	292	161	0	453	10	2	0	12	2	10	0	12	2	10	0	12	357	228	0	585	-2.19%	3.64%	0.00%	0.00%
UA-CJI		35	1	0	36	25	0	0	25	0	0	0	0	0	0	0	0	0	0	0	0	35	1	0	36	0.00%	0.00%	0.00%	0.00%
UA-CS		10	23	0	33	6	10	0	16	0	0	0	0	0	0	0	0	0	0	0	0	10	23	0	33	0.00%	0.00%	0.00%	0.00%
UA-GWG		1	0	0	1	1	0	0	1	0	0	0	0	13	0	0	13	13	0	0	13	14	0	0	14	1300.00%	0.00%	0.00%	1300.00%
UA-KBEDP		2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0.00%	0.00%	0.00%	0.00%
UA-SYS		50	0	0	50	37	0	0	37	0	0	0	0	0	0	0	0	0	0	0	0	50	0	0	50	0.00%	0.00%	0.00%	0.00%
UA-ASMSA		51	79	0	130	47	63	0	110	0	0	0	0	0	0	0	0	0	0	0	0	51	79	0	130	0.00%	0.00%	0.00%	0.00%
AREON		11	0	0	11	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	11	0	0	11	0.00%	0.00%	0.00%	0.00%
ASUJ	9,873	208	917	61	1,186	151	890	49	1,090	0	0	0	0	6	35	0	41	0	35	0	35	208	952	61	1,221	0.00%	3.82%	0.00%	2.95%
ASU-SYS		19	0	0	19	14	0	0	14	0	0	0	0	1	0	0	1	0	0	0	0	19	0	0	19	0.00%	0.00%	0.00%	0.00%
ASU-ABI		15	26	0	41	15	23	0	38	0	0	0	0	0	0	0	0	0	0	0	0	15	26	0	41	0.00%	0.00%	0.00%	0.00%
UALR	9,215	268	1,333	43	1,644	215	1,264	38	1,517	1	0	0	1	1	0	0	1	1	0	0	1	268	1,333	43	1,644	0.00%	0.00%	0.00%	0.00%
UCA	11,394	202	1,195	84	1,481	170	1,022	62	1,254	0	0	0	0	0	0	0	0	0	0	0	0	202	1,195	84	1,481	0.00%	0.00%	0.00%	0.00%
ATU	6,241	127	545	29	701	106	490	23	619	0	0	0	0	0	0	0	0	0	0	0	0	127	545	29	701	0.00%	0.00%	0.00%	0.00%
ATU-Ozark		19	76	0	95	10	49	0	59	0	0	0	0	0	0	0	0	0	0	0	0	19	76	0	95	0.00%	0.00%	0.00%	0.00%
HSU	3,458	71	342	23	436	69	321	21	411	0	0	0	0	0	0	0	0	0	0	0	0	71	342	23	436	0.00%	0.00%	0.00%	0.00%
SAUM	2,811	48	250	10	308	46	249	8	303	0	0	0	0	0	0	0	0	0	0	0	0	48	250	10	308	0.00%	0.00%	0.00%	0.00%
UAM	2,269	47	253	15	315	34	187	13	234	0	0	0	0	0	0	0	0	0	0	0	0	47	253	15	315	0.00%	0.00%	0.00%	0.00%
UAMCT-C		5	40	0	45	5	32	0	37	0	0	0	0	0	0	0	0	0	0	0	0	5	40	0	45	0.00%	0.00%	0.00%	0.00%
UAMCT-M		5	42	0	47	5	22	0	27	0	0	0	0	0	0	0	0	0	0	0	0	5	42	0	47	0.00%	0.00%	0.00%	0.00%
UAM-AHEOTA-W		1	4	0	5	1	2	0	3	0	0	0	0	0	0	0	0	0	0	0	0	1	4	0	5	0.00%	0.00%	0.00%	0.00%
UAPB	3,070	70	266	27	363	57	216	24	297	0	0	0	0	0	0	0	0	0	0	0	0	70	266	27	363	0.00%	0.00%	0.00%	0.00%
UAPB-AES & EP		3	151	0	154	1	85	0	86	0	0	0	0	0	0	0	0	0	0	0	0	3	151	0	154	0.00%	0.00%	0.00%	0.00%
UAFS	5,378	155	668	33	856	119	519	20	658	0	0	0	0	0	0	0	0	0	0	0	0	155	668	33	856	0.00%	0.00%	0.00%	0.00%
Total without UAMS		2,481	9,101	566	12,148	2,121	8,167	499	10,787	15	6	0	21	31	55	1	87	24	55	1	80	2,490	9,150	567	12,207	0.36%	0.54%	0.18%	0.49%
UAMS		1,736	2,701	4,640	9,077	961	2,297	3,019	6,277	0	0	0	0	0	0	0	0	0	0	0	0	1,736	2,701	4,640	9,077	0.00%	0.00%	0.00%	0.00%
Total with UAMS		4,217	11,802	5,206	21,225	3,082	10,464	3,518	17,064	15	6	0	21	31	55	1	87	24	55	1	80	4,241	11,857	5,207	21,284	0.57%	0.47%	0.02%	0.28%
Total 2-yr & 4-yr without UAMS		3,184	14,468	574	18,226	2,731	12,711	505	15,947	15	14	0	29	34	63	1	98	27	63	1	91	3,196	14,517	575	18,288	0.38%	0.34%	0.17%	0.34%

*Moves (M and V) are considered to be authorized, filled, and requested in the category to which they were moved.

TABLE 6-C
MAXIMUM LINE ITEM COMPARISONS FOR SELECTED
KEY POSITIONS - AHECB RECOMMENDATIONS
FOR FOUR-YEAR INSTITUTIONS: FY 2010-11

INSTITUTION	CHIEF EXECUTIVE OFFICER	CHIEF ACADEMIC OFFICER	CHIEF FISCAL OFFICER	CHIEF STUDENT OFFICER	DEAN	DEPT CHAIR	9-MONTH			
							ASSOC PROFESSOR	ASSIST PROFESSOR	INSTRUCTOR	
UAF	189,063	186,615	167,287	162,932	160,751	204,600	153,450	120,272	116,588	77,502
ASUJ	173,820	147,683	143,329	141,152	136,798	128,086	123,731	108,481	90,809	70,856
UALR	173,820	147,683	143,329	141,152	136,798	128,086	123,731	108,481	90,809	70,856
UCA	173,820	147,683	143,329	141,152	136,798	128,086	123,731	108,481	90,809	70,856
ATU	166,565	137,341	137,341	135,254	131,079	122,730	118,556	103,937	87,016	67,890
HSU	166,565	137,341	137,341	135,254	131,079	122,730	118,556	103,937	87,016	67,890
SAUM	160,751	128,083	123,642	119,929	110,659	101,890	95,243	84,155	77,506	64,206
UAM	160,751	128,083	123,642	119,929	110,659	101,890	95,243	84,155	77,506	64,206
UAPB	160,751	128,083	123,642	119,929	110,659	101,890	95,243	84,155	77,506	64,206
UAFS	173,820	147,683	137,341	135,254	110,659	122,729	118,555	103,937	87,015	67,890
UAMS*	288,595	276,210	250,954	N/A	245,520	162,932	154,946	142,985	135,003	108,481
UA/SYS	358,050	173,821	169,464	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ASU/SYS	187,045	161,181	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*UAMS faculty salaries are for 12-month positions.

TABLE 6-D
MAXIMUM LINE ITEM COMPARISONS FOR SELECTED
KEY POSITIONS - AHECB RECOMMENDATIONS
FOR TWO-YEAR INSTITUTIONS: FY 2010-11

INST	CHIEF EXECUTIVE OFFICER	CHIEF ACADEMIC OFFICER	CHIEF FISCAL OFFICER	CHIEF STUDENT OFFICER	CHIEF DIVISION CHAIR	9-MONTH				
						FACULTY	PROFESSOR	ASSOC PROFESSOR	ASSIST PROFESSOR	INSTRUCTOR
ANC	132,434	106,295	119,374	99,678	93,025	70,857				
ASUB	132,434	106,295	99,678	99,678	93,025	N/A	76,030	71,683	63,427	55,261
ASUMH	132,434	106,295	99,678	99,678	N/A	70,857				
ASUN	132,434	106,295	99,678	99,678	93,025	N/A	76,030	71,683	63,427	55,261
BRTC	132,434	106,295	99,678	99,678	93,025	70,857				
CCCUA	132,434	106,295	99,678	99,678	93,025	70,857				
EACC	132,434	106,295	99,678	99,678	93,025	70,857				
MSCC	132,434	106,295	99,678	99,678	93,025	70,857				
NAC	132,434	106,295	99,678	99,678	93,025	70,857				
NPCC	132,434	106,295	99,678	99,678	93,025	70,857				
NWACC	132,434	106,295	99,678	99,678	93,025	70,857				
OTC	132,434	106,295	99,678	99,678	93,025	70,857				
OZC	132,434	106,295	99,678	99,678	93,025	70,857				
PCCUA	132,434	106,295	99,678	99,678	93,025	70,857				
PTC	132,434	106,295	99,678	99,678	93,025	70,857				
RMCC	132,434	106,295	99,678	99,678	93,025	70,857				
SACC	132,434	106,295	106,295	N/A	93,025	70,857				
SAUT	132,434	106,295	99,678	99,678	93,025	70,857				
SEAC	132,434	106,295	99,678	99,678	93,025	70,857				
UACCB	132,434	106,295	99,678	99,678	93,025	70,857				
UACCH	132,434	106,295	106,295	99,678	N/A	70,857				
UACCM	132,434	106,295	99,678	99,678	93,025	70,857				

RULES

HIGHER EDUCATION OPPORTUNITIES GRANT

The Arkansas Higher Education Opportunities Grant (GO! Opportunities Grant) was created in 2007. The grant is a need-based grant program that allows disadvantaged students to qualify for up to \$1,000 annually in scholarship assistance to attend one of the state's approved higher education institutions. The grant award amounts are \$1,000 a year for full-time students and \$500 a year for part-time students. The grant is renewable for up to a total award amount of \$4,000 provided the student meets the continuing eligibility standards established by the Arkansas Department of Higher Education.

The Higher Education Opportunities Grant Program (Go! Opportunities Grant) serves as a key investment opportunity and brings Arkansas another step closer to meeting the goal of making a postsecondary education attainable for disadvantaged students who may not have a chance to pursue a degree otherwise. Much effort is going into working with lower income students as well as current adult workers, many of whom have found themselves in a cycle of underemployment. A full range of initiatives are being undertaken with an eye toward providing educational opportunities for individuals that will result in long-term economic gains for the state as a whole.

Act 1213 of 2009 expanded the Higher Education Opportunities Grant Program (Go! Opportunities Grant) to provide need-based financial aid for all college-going individuals from low income families. Act 1213 made the following changes to the Higher Education Opportunities Grant Program (Go! Opportunities Grant):

- The applicant shall be a bona fide resident of the state as defined by the Department of Higher Education for a minimum of twelve (12) months immediately before the date on which the student applies;
- The applicant shall be enrolled in an approved institution of higher education as a full-time or part-time student;
- The applicant must be enrolled in a program of study that leads to or is creditable towards a baccalaureate degree. These programs include baccalaureate degree programs, associate degree programs, qualified certificate programs and nursing school diplomas, which require concurrent college enrollment;
- An applicant whose number in the household, as reported on the Free Application for Federal Student Aid, is one (1) shall have a family adjusted gross income (AGI) not exceeding \$25,000 per year, as reported on the Free Application for Federal Student Aid (FAFSA) at the time of application for the program, plus an additional \$5,000 of AGI per year for each number in the household up to ten (10) additional household members.

In compliance with the Administrative Procedures Act of 1979, a public hearing was

announced in a newspaper of general circulation to discuss the rules and regulations that will govern the Higher Education Opportunities Grant Program. The hearing will be held on July 31, 2009, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

The following resolution is offered for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the rules and regulations presented in this agenda item for the Higher Education Opportunities Grant Program, to be administered jointly by the Arkansas Department of Higher Education and approved Arkansas Institutions of Higher Education.

FURTHER RESOLVED, That by the adoption of the rules and regulations presented in this agenda item, the Director of the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and regulations and to implement them for the 2009-10 academic year.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Higher Education Opportunities Grant Program.

HIGHER EDUCATION OPPORTUNITIES GRANT PROGRAM RULES AND REGULATIONS

RULE 1 – ORGANIZATION AND STRUCTURE

- I. The Arkansas Department of Higher Education (ADHE) shall administer the Higher Education Opportunities Grant Program within the policies set by the Arkansas Higher Education Coordinating Board. All formal communications shall be addressed to or signed by the Director of the Arkansas Department of Higher Education or his/her designee.
- II. The Director of the Arkansas Department of Higher Education has the final responsibility for selecting grant recipients pursuant to the provisions of Act 1030 of 2007, **Act 1213 of 2009** and subsequent legislation, and program rules and regulations.
- III. The Arkansas Department of Higher Education shall follow the provisions of the Administrative Procedures Act when functioning under Act 1030 of 2007, **Act 1213 of 2009** and subsequent legislation.

RULE 2 – GRANT ELIGIBILITY CRITERIA

I. Eligibility Criteria

An applicant must meet the following requirements to be eligible to receive the Higher Education Opportunities Grant:

- A. The applicant must be a citizen of the United States or a permanent resident alien.
- B. ~~The applicant shall have been a resident of the State of Arkansas for at least (12) months prior to graduation from an Arkansas high school or the date of notification of successful completion of the General Educational Development Test in Arkansas and at least one parent or legal guardian shall have maintained Arkansas residency for the same period of time.~~

The applicant shall be a bona fide resident of the state as defined by the Department of Higher Education for a minimum of twelve (12) months immediately before the date on which the student applies.

- C. ~~The applicant must have graduated from high school in Arkansas or successfully completed the General Educational Development Test in~~

~~Arkansas after December 31, 2006. The applicant shall apply within twelve (12) months of graduating from an Arkansas high school or earning a High School Graduate Equivalent (as defined in Rule 7— Program Definitions).~~

- ~~D. The applicant shall be enrolled in an approved institution of higher education as a full-time or part-time first-time student, as defined by the Department of Higher Education, within twelve (12) months of high school graduation or notification of successful completion of the General Educational Development Test.~~
- ~~E. The applicant must be enrolled full-time or part-time (as defined in Rule 7— Program Definitions) per academic semester.~~
- F. The applicant must be enrolled in a program of study that leads to or is creditable towards a baccalaureate degree. These programs include baccalaureate degree programs, associate degree programs, **qualified certificate programs** and nursing school diplomas, which require concurrent college enrollment.
- G. Applicants must certify that they are drug-free and must pledge in writing on the application form to refrain from the use or abuse of illegal substances. This pledge includes alcohol for applicants under twenty-one years of age.
- H. Applicants must demonstrate financial need as defined below:
 - 1. An applicant whose family includes ~~one (1) unemancipated child under the age of 24~~ **number in the household, as reported on the Free Application for Federal Student Aid, is one (1)** shall have a family adjusted gross income (AGI) not exceeding \$25,000 per year, as reported on the Free Application for Federal Student Aid (FAFSA) at the time of application for the program, plus an additional \$5,000 of AGI per year for each additional child under the age of 24 at the time of application to the program. **number in the household up to ten (10) additional household members.**
 - 2. ~~Any student who claims to be emancipated or independent must be eligible to receive federal financial aid as an independent student as defined by federal regulations.~~
 - 3. The Department of Higher Education may increase the income requirements using the Federal Consumer Price Index, if sufficient funds become available.

4. The Department of Higher Education may exercise professional judgment in determining family income levels when special circumstances exist that can be documented.

II. Continued Eligibility

If sufficient funds are available, the grant shall be awarded for one academic year and renewed annually if the recipient maintains a 2.0 cumulative grade point average on a 4.0 scale, **maintains satisfactory academic progress and demonstrates financial need.**

RULE 3 – APPLICATION PROCESS

I. Application

Students must submit an application for the Higher Education Opportunities Grant Program to the Arkansas Department of Higher Education. The Arkansas Department of Higher Education will provide ~~an Higher Education Opportunities Grant Program application forms~~ on the Department's financial aid website. The Arkansas Department of Higher Education will also provide application forms to any individual upon request. The applicant must complete the Higher Education Opportunities Grant application to be considered for the grant. The applicant must also complete the Free Application for Federal Student Aid (FAFSA).

II. Submission of Application and Application Deadline

~~Students must submit an application within twelve (12) months of high school graduation or notification of successful completion of the General Educational Development Test to ADHE. The application deadline date is June 1 for applicants enrolling in the fall term and November 1 for applicants enrolling in the spring term. Applications received after the established deadline date will not be considered for a scholarship for the upcoming term, but the application will stay on file and be considered for future terms provided the applicant still meets the eligibility requirements. The student is responsible for submitting the application and all supporting documentation in a timely manner.~~

Any interested student planning to enroll in an eligible public or private college or university in Arkansas may apply.

The Arkansas Department of Higher Education shall establish the deadline for receipt of applications each year. The deadline date shall be clearly printed on the application.

All applications and supporting documentation must be received by the Arkansas Department of Higher Education by the established deadline

date in order to be considered. It is the responsibility of the individual applicant to ensure that the application is received by the Arkansas Department of Higher Education by the deadline date.

*If any deadline date occurs on a weekend or holiday, the deadline will be extended to the following business day.

~~*A one-time extension of application deadline will exist for high school graduates and high school graduate equivalents during 2007. The application deadline for these applicants will be October 1, 2007 for the Fall 2007 term and January 1, 2008 for the Spring 2008 term.~~**

III. Amount of Grant

The amount of the annual grant awarded to each recipient shall be as follows:

- A. A full-time recipient shall be awarded in the amount of one thousand dollars (\$1,000) per academic year;
- B. A part-time recipient shall be awarded in the amount of five hundred dollars (\$500) per academic year.

IV. Award Notification and Prioritization of Awards

During times of funding shortages under the Higher Education Opportunities Grant Program, the Department of Higher Education shall first award those students who received an award in the previous academic year. If sufficient funds are not available to renew the Higher Education Opportunities Grants of prior years' recipients, the available funds will be pro-rated among those recipients.

New applicants will receive the second funding priority. Should sufficient funds be unavailable to award all new applicants, awards will be prioritized beginning with the neediest students first.

The Arkansas Department of Higher Education shall notify each eligible applicant of his/her award. The award notice includes the student's name, address, social security number, the actual amount the student is eligible to receive, and the student's first institutional choice as indicated on the application form. The award notice also explains the Arkansas Department of Higher Education's disbursement procedures and conditions, as detailed in Rule 4, of the Higher Education Opportunities Grant.

V. Eligible Award Notification

Students who are determined to be eligible for participation in the Higher Education Opportunities Grant Program but who have not indicated which Arkansas institution of higher education they will attend shall be classified as

eligible. The Arkansas Department of Higher Education shall notify the students of their status as eligible. The notice provides instructions for receiving an award and defines the recipient's responsibilities.

VI. Ineligible and Incomplete Notification

The Arkansas Department of Higher Education shall notify applicants who are determined to be ineligible and provide the reason for ineligibility. They will also be given instructions on how to correct any information on the application they believe to be incorrect. Applicants who fail to submit complete applications, or who fail to supply the required documentation to process the application, will be classified as Incomplete. The Arkansas Department of Higher Education shall notify these students of their status. The Incomplete notice provides a list of the incomplete items and the actions necessary for completion.

RULE 4 – GRANT PAYMENT POLICIES

I. Limits of Payment

A. Payment of Grants

The Arkansas Department of Higher Education shall disburse grant funds to the approved institution of the student's choice. The Arkansas Department of Higher Education shall send funds to the institution via electronic funds transfer or state warrant. After verification of full-time or part-time enrollment, the institution will disburse the grant funds to the student according to the institution's disbursement procedures. The grant fund payment will correspond to academic terms or equivalent time periods at the eligible institution not to include summer terms. The Higher Education Opportunities Grant will be disbursed in equal disbursements during the fall and spring term. In no instance may the entire amount of the grant disbursement for an educational year be paid to or on behalf of such student in advance nor may a student receive grant payments at more than one (1) institution for the same academic term.

B. Transfer of Grants to Another Approved Institution

A recipient who has received a Higher Education Opportunities Grant may transfer the grant to another approved Arkansas institution of higher education, provided that:

1. The student notifies the Arkansas Department of Higher Education, in writing, of the change of status by October 1 for the fall term and by February 1 for the spring term;

2. When transferring institutions between the fall and spring terms, the student must submit a transcript to ADHE, which certifies that the student has maintained a 2.0 GPA at the institution the student is leaving.

C. Renewal of Grant

The grant recipient shall receive a grant for one (1) academic year, renewable for up to a total cumulative award amount of \$4,000, provided the recipient maintains at least a 2.0 cumulative grade point average on a 4.0 scale, **maintains satisfactory academic progress and demonstrates financial need.**

A student may not use these funds for educational purposes beyond the baccalaureate degree.

D. Cancellation of the Grant

1. The award will be terminated for any of the following reasons:
 - a. Failure to maintain at least a 2.0 cumulative grade point average on a 4.00 scale.
 - b. Failure to ~~receive funds for three (3) academic terms (terms do not have to be consecutive).~~ **maintain satisfactory academic progress.**
 - c. **Failure to demonstrate financial need.**
2. The recipient is responsible for notifying, in writing, the Arkansas Department of Higher Education of any change in status (i.e. transfer to another eligible institution in Arkansas, change in name, etc.) before appropriate deadline dates. Failure to provide written notification may result in the cancellation of the grant for that term.

E. Military Service

Recipients who are members of the Arkansas National Guard or Armed Forces Reserve units who are called to active duty for reasons other than regular unit training and are unable to complete the current term will be allowed to repeat the missed term without loss of grant credit. In addition, they will be placed in deferred status until six months after release from active duty, at which time they must be re-enrolled in an approved institution.

F. Repayment of Grant

If the recipient of a grant withdraws, drops out, or is expelled on or after the first day of class of a payment period, the institution will determine whether the student received an overpayment of financial aid funds for non-institutional expenses. Overpayment is the difference between the amount received as cash disbursements and the amount incurred for non-institutional costs during the portion of the payment period that the student was actually enrolled. It is the institution's responsibility to contact students and recover overpayments.

G. Refunds

The Higher Education Opportunities Grant Program is entitled to a refund of the grant amount, for that semester, if the recipient of a grant withdraws, drops out, or is expelled on or after his or her first day of class of the payment period and the situation falls under the refund policy of the institution. The institution shall pay the refund to the Arkansas Department of Higher Education.

H. Overpayment

If the award of a Higher Education Opportunities Grant results in an overpayment to the student according to the state law governing the anti-stacking of scholarships, the institution shall follow the ADHE policy in reducing the student's financial package to prevent the student from receiving funds above the federally recognized cost of attendance.

RULE 5 – INSTITUTIONAL RESPONSIBILITIES

I. College/University Responsibilities

A. Administrative Agreement

The chief executive officer of the eligible institution is responsible for appointing one representative from the financial aid office to act as administrator of the Higher Education Opportunities Grant Program and to receive all communications, forms, etc. This representative is responsible for verification, data and compliance with all program rules and regulations. The institution must comply with all rules and regulations in order to maintain continued eligibility status.

B. Disbursement Records

The institution shall maintain information on the student indicating disbursement of grant funds.

C. Institutional Verification

The institution shall provide certification of full-time or part-time enrollment, as of the close of business on the eleventh day of classes, by completing a Verification Roster each semester after registration. The Verification Roster is an alphabetical listing by institution of all persons receiving the award for a given academic term. The certifying official is responsible for completing the verification rosters each term. The Arkansas Department of Higher Education shall provide Verification Rosters to the Financial Aid Administrator for each term as needed. The Verification Rosters shall be returned to the Arkansas Department of Higher Education by November 1 for the fall term and by April 1 for the spring term. The Arkansas Department of Higher Education shall also provide continuing eligibility rosters to the Financial Aid Administrator before the end of the spring term. The continuing eligibility rosters shall be returned to the Arkansas Department of Higher Education no later than June 15 to ensure that adequate time is provided to notify students of their status in the program.

D. Deadlines for Disbursement of Funds

The deadline for disbursement of funds is no later than 10 days after receipt of funds. Any outstanding funds not disbursed by these dates must be returned to the Arkansas Department of Higher Education. For those students whose applications are received by ADHE too late to allow disbursement by these dates, disbursement will be made within 10 working days of receipt of the verification roster and receipt of funds.

E. Due Diligence

The institution will exercise due diligence in providing complete, accurate, and timely information as requested by the Arkansas Department of Higher Education on any Higher Education Opportunities Grant recipient or former recipient. In addition, the institution will exercise due diligence in complying with all the rules and regulations of the Higher Education Opportunities Grant Program. The Arkansas Department of Higher Education shall periodically review the institution's records concerning this program in an effort to exercise its due diligence requirements as a steward of state funds.

RULE 6 – GRANT RECIPIENT’S RESPONSIBILITIES

It is the recipient's responsibility to notify the Arkansas Department of Higher Education of any change in status within 21 days. Changes in status will include:

- Change in name
- Change in permanent address
- Change in institution

Failure to notify the Arkansas Department of Higher Education of a change of status may affect future eligibility.

RULE 7 – PROGRAM DEFINITIONS

The following definitions are used in the Higher Education Opportunities Grant Program:

<i>ACADEMIC YEAR</i>	fall semester, spring semester, and first and second summer terms in that order.
<i>APPROVED INSTITUTION</i>	a public-supported or private, non-profit postsecondary institution with its primary headquarters located in Arkansas that is eligible to receive Title IV Federal student aid funds

OR

Only under conditions set forth in A.C.A. 6-82-1007, a public or private nursing school located in Arkansas that is approved by the State Board of Nursing and which does not discriminate against employees on the basis of race, color, religion, sex, age, handicap or national origin,

consistent with the provisions of applicable state and federal law.

CITIZEN a person who is a U.S. citizen or a permanent resident alien. If the recipient is not a U.S. citizen, but a permanent resident alien, the recipient must attach a copy of the permanent resident alien card to the application.

ELIGIBLE APPLICANT any applicant who meets the eligibility criteria established in Rule 2.

~~*FIRST-TIME FRESHMAN* any student currently enrolled as a first-year college student, who has never previously been enrolled as a first-year college student. High school students who complete their senior year of high school while enrolled in a community college or two/four-year college will be considered first-time freshmen in the first year of college enrollment following high school graduation.~~

FULL-TIME STUDENT twelve college credit hours or its equivalent per semester for the first semester and fifteen (15) credit hours or the equivalent thereafter.

~~*HIGH SCHOOL GRADUATE EQUIVALENT* any student between sixteen (16) and eighteen (18) years of age who successfully passes the General Educational Development Test in Arkansas during the twelve-month period immediately preceding the year of application to this program.~~

INDEPENDENT STUDENT a student who meets the conditions to be deemed as independent for federal financial aid purposes.

LEGAL GUARDIAN a person who by court order has been appointed to act in the place of an individual's parent.

PART-TIME STUDENT six college credit hours or its equivalent per semester for students

PROFESSIONAL JUDGMENT Authority of ADHE professional staff that allows for the special consideration of applications or renewal requests when situations exist that prohibit the student from meeting the exact guidelines as stated, when specific documentation provided by the student, high school, or approved institution shows that the student meets the objectives or purpose of the program.

QUALIFIED **A program that is:**

RULES
MILITARY DEPENDENTS SCHOLARSHIP PROGRAM

The Military Dependents Scholarship Program (MDS), provides financial aid for undergraduate students seeking a bachelor's degree or certificate of completion at any public college, university or technical school in Arkansas who qualify as a spouse or dependent child of an Arkansas resident who has been declared to be missing in action, killed in action, a prisoner of war, or killed on ordnance delivery, or a veteran who has been declared to be 100% totally and permanently disabled during, or as a result of, active military service.

The scholarship provides assistance with the cost of tuition at the in-state rate, room and meal plan when provided in campus facilities, and mandatory fees that include general registration fees, any special course fees and activity fees.

The changes made to the MDS rules reflect updates in the governing legislation and application process for the program.

In compliance with the Administrative Procedures Act of 1979, a public hearing was announced in a newspaper of general circulation to discuss the rules and regulations that will govern the Military Dependents Scholarship Program. The hearing will be held on July 31, 2009, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

The following resolution is offered for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the rules and regulations presented in this agenda item for the Military Dependents Scholarship Program, to be administered jointly by the Arkansas Department of Higher Education and approved Arkansas Institutions of Higher Education.

FURTHER RESOLVED, That by the adoption of the rules and regulations presented in this agenda item, the Director of the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and regulations and to implement them for the 2009-2010 academic year.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Military Dependents Scholarship Program.

MILITARY DEPENDENTS SCHOLARSHIP PROGRAM

RULES AND REGULATIONS

RULE 1 – ORGANIZATION AND STRUCTURE

- I. The Arkansas Department of Higher Education shall administer the Military Dependents' Scholarship Program within the policies set by the Arkansas Higher Education Coordinating Board. All formal communications shall be addressed to or signed by the Director of the Arkansas Department of Higher Education or his/her designee.
- II. The final responsibility for determining eligibility of scholarship recipients shall rest with the Director of the Arkansas Department of Higher Education pursuant to the provisions of Act 188 of 1973, Act 2127 of 2005, Act 717 of 2007, **Act 1216 of 2009** and subsequent legislation.
- III. When functioning under Act 188 of 1973, Act 2127 of 2005, Act 717 of 2007, **Act 1216 of 2009** and subsequent legislation, the Arkansas Department of Higher Education shall follow the provisions of the Administrative Procedures Act.

RULE 2 – SCHOLARSHIP ELIGIBILITY CRITERIA

- I. To be eligible for the Military Dependents' Scholarship, an applicant must meet the following conditions:
 - A. The student's parent or spouse must have been declared to be a disabled veteran, prisoner of war, missing in action, killed in action, or killed on ordnance delivery during the course of active military duty after January 1, 1960.
 - B. The student's parent or spouse must have been a resident of the State of Arkansas at the time he/she entered service in the United States Armed Services, or whose official residence is currently within the State of Arkansas.
 - C. The dependent child or spouse of a person declared to be a prisoner of war or missing or killed in action, or a person killed on ordnance delivery, or a disabled veteran must be a current resident of Arkansas.
 - D. The student must qualify as the dependent of a disabled veteran, prisoner of war or a person declared to be missing or killed in action,

or killed on ordnance delivery by meeting one of the following criteria:

1. The student is the legal spouse of a person declared to be a prisoner of war, missing or killed in action, or killed on ordnance delivery or a person declared to be a disabled veteran or,
 2. The dependent child must be the biological child of the parent who was declared to be a prisoner of war or missing or killed in action, or killed on ordnance delivery, or a disabled veteran; or,
 3. The dependent child is legally adopted or in legal custody of the guardian that was declared to be a prisoner of war or missing or killed in action or killed on ordnance delivery, or a disabled veteran.
 4. The dependent child must meet the U.S. Department of Education's definition of dependent with regards to children.
 5. A stepchild is not eligible for this scholarship unless he/she has been legally adopted by the parent who was declared to be a prisoner of war or missing or killed in action, or killed on ordnance delivery, or a disabled veteran.
- E. The applicant must apply for the Dependents' Educational Assistance Program (DEA) Chapter 35 of Title 38 of the U.S. Code with the Department of Veterans Affairs.
- F. The applicant must be enrolled or accepted for enrollment as a full-time student in a public college or university in Arkansas.
- G. The applicant must be an undergraduate student seeking an associate's degree, a baccalaureate degree or certificate of completion.
- H. The applicant must apply for the scholarship prior to the published deadline in order to receive the scholarship. Reimbursement can only be made for the year in which the student is currently enrolled and has made application.
- II. Once a person qualifies as an eligible student under the terms of the program, there shall be no situation, such as the return of a parent or spouse, or the reported death of a parent or spouse that will remove the dependent from the benefits of this program.
- III. Continued Eligibility
- A. Undergraduate students

An eligible recipient shall receive a scholarship for one (1) academic year, renewable for up to three (3) additional academic years if the recipient meets the following continuing eligibility criteria established by ADHE:

1. The student must maintain a cumulative grade point average of at least 2.0 on a 4.0 scale.
2. The student is making satisfactory progress toward a degree or certificate of completion;
3. The student is enrolled in at least twelve semester hours or the equivalent per semester and completes 24 semester hours, or the equivalent, per academic year.

RULE 3 – APPLICATION PROCESS

I. Applications

- A. ~~Applications and~~ brochures are mailed to counselors and principals at public and private Arkansas high schools.
- B. ~~Applications and~~ brochures are mailed to financial aid officers at public colleges and universities in the state of Arkansas. The institutional financial aid officer is responsible for ensuring that eligible students are made aware of the Military Dependents' Scholarship Program and its benefits.
- C. Applications **will be made available online** ~~may also be obtained upon request~~ from the Arkansas Department of Higher Education.

II. Submission of Applications

- A. ~~All interested students planning to enroll in a public college or university in Arkansas may apply. The application deadline is August 1 for the Fall Term, December 1 for the Spring/Winter Terms, May 1 for Summer I and July 1 for Summer II.~~

The Arkansas Department of Higher Education shall establish the deadline for receipt of applications. The deadline date shall be clearly printed on the application.

- B. Scholarship applicants shall submit to the Arkansas Department of

Higher Education the following documentation as it applies to the applicant:

1. Military Dependents' Scholarship Application;
2. A death certificate or other documentation certifying the death of the parent or spouse. A death as a result of injuries received while serving in the armed forces is only covered if the death occurred while on active duty.
3. A Report of Casualty from the appropriate branch of the United States Armed Services or a copy of the veteran's DD214 form;
4. Documentation from the federal Department of Veterans Affairs citing service-connected, one hundred percent (100%) total and permanent disability;
5. A copy of the application and statement of acceptance or denial of the federal program for dependents of veterans, Dependents' Educational Assistance Program (DEA).
6. A copy of DEA benefits statement showing the amount of educational assistance allowed for each term.
7. A copy of legal adoption or court appointed legal guardianship for a dependent child;
8. A copy of birth certificate, if a dependent child;
9. A copy of marriage license, if a spouse.

RULE 4 – AWARD PROCESS

- I. Applications and supporting documentation will be reviewed for completeness and to determine whether the applicant meets all the eligibility requirements. Applicants will be notified within 30 days of the status of their application.
- II. Eligible students will ~~be mailed~~ **receive** an award notice, which contains the conditions of the award, the requirements for continued eligibility, an explanation of the benefits, and the student's responsibilities.
- III. The institution will also ~~be mailed~~ **receive** an award notice, which contains the student's name, social security number, award limits, conditions of the award, verification process, and payment process. The institution will be required to complete a Reimbursement Form listing all charges covered by this program.

- IV. The institution will be responsible for verifying the student's continued eligibility each semester.
- V. The award will be renewed annually provided the student satisfies the continued eligibility requirements as defined by the Arkansas Department of Higher Education in Rule 2, Section III.
- VI. Reimbursement can only be made for the year in which the student is currently enrolled and has made application.

RULE 5 – SCHOLARSHIP PAYMENT POLICIES

- I. The scholarship will pay that portion of charges that exceeds the amount of the DEA educational assistance allowance OR the full amount if the recipient is ineligible for DEA, but is eligible for the MDS. Reimbursement is limited to the cost of tuition at the in-state rate, mandatory fees, and a room and meal plan when provided in campus facilities from such institution or school. The amount reimbursed for the room shall not exceed the usual and custom amounts charged by the institution as for similar scholarship programs.
- II. Payment on behalf of the scholarship recipient will be made directly to the recipient's institution. The Arkansas Department of Higher Education will reimburse the institution at the beginning of each semester for approved charges covered by this program upon receipt of the Reimbursement Form, and verification of the charges. Reimbursement can only be made for the year in which the student is currently enrolled and has made application.
- III. The Arkansas Department of Higher Education will pay the institution for the award covered by this program upon receipt of the Reimbursement Form, and verification of the charges.

- A. Transfer Policy

A recipient who has received a Military Dependents' Scholarship may transfer to another eligible institution provided the Arkansas Department of Higher Education receives written notification of the change of status by October 1 for the Fall Term, February 1 for the Winter/Spring Terms, and June 1 for the Summer Terms. Failure to notify the Arkansas Department of Higher Education of the transfer by the deadline will disqualify the student for waiver of tuition and fees at the institution to which he/she has transferred.

- B. Withdrawal Policy

Recipients may withdraw from the Military Dependents' Scholarship Program upon written notification to, and approval by, the Arkansas Department of Higher Education. The petition shall give the reason for withdrawal and will be supported with documentation. Recipients who withdraw from school and fail to notify the Arkansas Department of Higher Education by October 1 for the Fall term, February 1 for the Winter and/or Spring terms, and June 1 for the Summer terms will not be eligible for a tuition waiver for that semester. The recipient may receive the tuition waiver if he/she can demonstrate that extraordinary circumstances prevented him/her from notifying the Arkansas Department of Higher Education.

C. Revocation Policy

The award will be permanently revoked if the recipient fails to enroll full-time and the Arkansas Department of Higher Education receives neither written notification of transfer to another eligible institution, nor a petition for withdrawal by the recipient by October 1 for the Fall Term, February 1 for the Winter/Spring Terms and June 1 for the Summer Terms. At the discretion of the Arkansas Department of Higher Education, the award will not be revoked if the Department determines that extraordinary circumstances prevented the student from notifying the Department by the required dates.

D. Military Service

Recipients who are members of the Arkansas National Guard or Armed Forces Reserve units who are called to active duty for reasons other than regular unit training and are unable to complete the current term will not be penalized. They will be placed in deferred status until six (6) months after release from active duty.

- IV. Act 1180 of 1999 states that students who receive scholarships from public funds may not use those funds in a financial aid package to exceed the federally recognized cost of attendance at the institution where the student enrolls. The institution must follow ADHE policy in repaying public funds in the amount exceeding the total cost of attendance for any student who receives public funds in a financial aid package above the cost of attendance.

RULE 6 – INSTITUTIONAL RESPONSIBILITIES

I. Administrative Agreement

The chief executive officer of the state-supported institution of higher education is

responsible for appointing one representative from the Financial Aid Office to act as administrator of the Military Dependents' Scholarship Program and to receive all communications and forms issued by the Arkansas Department of Higher Education. This representative is responsible for completing all forms, verification of data, and complying with all program rules and regulations. The institution must comply with these responsibilities in order to maintain continued eligibility status.

II. Verification

The institution shall provide verification to the Arkansas Department of Higher Education (ADHE) at the close of each term concerning the student's name and continuing eligibility. This is accomplished using the Verification Form issued by the Department. Reimbursement to the institution will be made after the institution has completed the Verification Form and the Reimbursement Form and returned them to the Arkansas Department of Higher Education.

III. Identification of Eligible Students

Institutions will be responsible for exercising all reasonable efforts to identify students eligible for the program. Reimbursement can only be made for the year in which the student is currently enrolled and has made application.

IV. Deadline for Disbursement of Funds

The deadline for disbursement of funds is no later than 10 days after written receipt of funds. Any outstanding funds not disbursed must be returned to the Arkansas Department of Higher Education.

V. Refund Policy

It is the institution's responsibility to notify ADHE of the names of persons owing a refund, the date of the withdrawal and the refund amount. This information should be placed on the institution's verification roster before returning it to ADHE.

VI. Due Diligence

The institution will exercise due diligence in providing complete, accurate, and timely information as requested by the Arkansas Department of Higher Education on any scholarship recipient. In addition, the institution will exercise due diligence in complying with all the rules and regulations of the Military Dependents' Scholarship Program.

RULE 7 – RECIPIENT RESPONSIBILITIES

- I. It is the recipient's responsibility to notify the Arkansas Department of Higher Education, in writing, of any change in status within 21 days. This includes:
 - A. Changes in name, or
 - B. Change in address, or
 - C. Change in Institution, or
 - D. Change in full-time status, or
 - E. Withdrawal from an institution.

Failure to notify the Arkansas Department of Higher Education of any change in status may affect future eligibility.

RULE 8 – PROGRAM DEFINITIONS

The following definitions are used in the Military Dependents' Scholarship Program:

Approved Institution	A public college or university or technical school located in Arkansas that is accredited by the North Central Association Commission on Higher Education, or has achieved candidacy status, and does not discriminate against applicants, or employees on the basis of race, color, religion, sex, age, handicap, or national origin, consistent with the provisions of applicable state and federal laws.
Dependent Child	Any child born or conceived, been legally adopted, or under court appointed legal guardianship of a person who has been declared to be a prisoner of war or missing or killed in action, or killed on ordnance delivery, or a disabled veteran, AND who meets the definition of dependent with regards to children established by the U.S. Department of Education. Stepchildren are not eligible unless legally adopted as stated above.
Dependent Spouse	The legal spouse of a person who has been declared to be a prisoner of war or missing or killed in action, or killed on ordnance delivery, or a disabled veteran.
Disabled Veteran	A person who has been declared by the Federal Department of Veterans Affairs to be one hundred percent (100%) totally

and permanently disabled as a result of service-connected injuries or medical conditions AND who is currently receiving special monthly compensation for such, AND who was a resident of the State of Arkansas at the time that person entered the service of the U.S. armed forces OR who is a current resident of Arkansas.

Full-time Student

An undergraduate student enrolled in at least twelve (12) semester credit hours, or its equivalent, per semester.

Satisfactory Progress

Undergraduate students must maintain a cumulative college grade point average of at least 2.0 on a 4.0 scale, and make satisfactory progress toward a degree or certificate of completion, as defined by the institution.

Fees Waived

Includes tuition at the in-state rate, room and board when provided in campus facilities, fees or other charges incurred from the approved institution. Non-reimbursable charges would include any penalty charges, including but not limited to, parking tickets, or other penalty payments.

RULES
LAW ENFORCEMENT OFFICERS' DEPENDENTS SCHOLARSHIP PROGRAM

The Law Enforcement Officers' (LEO) Dependents Scholarship program provides an eight-semester scholarship to any state-supported college, university, or technical institute in Arkansas to dependents of Arkansas residents in one of the categories below who were killed or permanently disabled in the line-of-duty:

- Law enforcement officers
- Full-time or volunteer firefighters
- Municipal and/or college or university police officers
- Sheriffs or deputy sheriffs
- Constables
- Game Wardens
- Certain Arkansas Highway and Transportation Department employees
- State forestry employees engaged in fighting forest fires
- State correction employees killed or totally disabled due to contact with inmates or parolees
- State park employees who are commissioned law enforcement officers or emergency response employees
- Emergency Medical Technicians
- Department of Community Punishment employees

The scholarship will pay the cost of tuition, fees and dormitory room charges when provided in campus-owned facilities.

Act 1217 of 2009 established renewal criteria in order to retain eligibility for the LEO program. Recipients must maintain a minimum of a 2.0 grade point average on a 4.0 scale

In compliance with the Administrative Procedures Act of 1979, a public hearing was announced in a newspaper of general circulation to discuss the rules and regulations that will govern the Law Enforcement Officers' Dependents Scholarship Program. The hearing will be held on July 31, 2009, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

The following resolution is offered for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the rules and regulations presented in this agenda item for the Law Enforcement Officers' Dependents Scholarship Program, to be administered jointly by the Arkansas Department of Higher Education and approved Arkansas Institutions of Higher Education.

FURTHER RESOLVED, That by the adoption of the rules and regulations presented in this agenda item, the Director of the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and regulations and to implement them for the 2009-2010 academic year.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Law Enforcement Officers' Dependents Scholarship Program.

LAW ENFORCEMENT OFFICERS' DEPENDENTS
SCHOLARSHIP PROGRAM
RULES AND REGULATIONS

RULE 1 – ORGANIZATION AND STRUCTURE

- I. The Arkansas Department of Higher Education shall administer the Law Enforcement Officers' Dependents Scholarship Program within the policies set by the Arkansas Higher Education Coordinating Board. All formal communications shall be addressed to or signed by the Director of the Arkansas Department of Higher Education or his/her designee.
- II. The final responsibility for determining eligibility of scholarship recipients shall rest with the Director of the Arkansas Department of Higher Education pursuant to the provisions of Act 521 of 1973, Act 47 of 1983, Act 190 of 1989, Act 153 of 1993, Act 1034 of 1999, Act 113 of 2001, Act 158 of 2001 and Act 172 of 2007, **Act 1217 of 2009 and any subsequent legislation.**
- III. When functioning under Act 521 of 1973, Act 47 of 1983, Act 190 of 1989, Act 153 of 1993, Act 1034 of 1999, Act 113 of 2001, Act 158 of 2001, Act 172 of 2007, **Act 1217 of 2009** and any subsequent legislation. The Arkansas Department of Higher Education shall follow the provisions of the Administrative Procedures Act.

RULE 2 – SCHOLARSHIP ELIGIBILITY CRITERIA

- I. In order to be eligible for the Law Enforcement Officers' Dependents Scholarship, the student must be a natural child, adopted child, step child, or spouse of an Arkansas law enforcement officer, fireman, state highway employee, state forestry employee, state correction employee, state park employee, teacher, or Department of Community Punishment employee who was killed or permanently and totally disabled as a result of injuries or wounds which occurred in the performance of duty or in the course of going to or returning from a location where a hazardous situation existed. Scholarship benefits shall not accrue to the dependents if the wounds or injuries suffered by the law enforcement officer, fireman, state highway employee, state forestry employee, state correction employee, state park employee, teacher, or Department of Community Punishment employee are self-inflicted or if death is self-induced.

A law enforcement officer means:

- A. State highway patrolman, which includes any law enforcement officer, regardless of department or bureau, of the Department of Arkansas State Police;
- B. Municipal and college or university police officers, which includes all law enforcement officers of any municipality, college, or university who are regular duty personnel on full-time status and does not include auxiliary officers or those serving on a temporary or part-time status;
- C. Sheriff or deputy sheriff, which includes all law enforcement officers of full-time status on a regular basis serving the sheriff's department of any county located in Arkansas, but does not include deputy sheriffs who are engaged in administrative or civil duty or deputy sheriffs serving in a temporary capacity or part-time basis;
- D. Constable, which includes all duly elected constables of any beat of any county within the State of Arkansas while actually engaged in the performance of their duties concerning the criminal laws of the county and state; and,
- E. Game warden, which includes all appointed game wardens employed by the State of Arkansas on a full-time duty status while actually engaged in their duties concerning the game laws of this state.

A fireman means:

- A. Any fireman employed on a full-time or volunteer duty status while actually engaged in the performance of his or her duties;

A state highway employee means:

- A. An Arkansas Highway and Transportation Department employee, which is defined as any employee who actively engages in highway maintenance, construction, or traffic operations on the roadways and bridges of the state highway system while the roadways and bridges are open for use by the traveling public;

A state forestry employee means:

- A. An employee of the State Forestry Commission who is actively engaged in his or her duties of fighting forest fires;

A state correction employee means:

- A. Any employee of the Department of Correction or the Department of Correction School District who becomes subject to injury through contact with inmates or parolees of the department;

A state park employee means:

- A. Any employee of the State Parks Division of the Department of Parks and Tourism who is a commissioned law enforcement officer or emergency response employee while actively engaged in the performance of his or her duties; and,

A teacher means:

- A. Any person employed by a public school for the purpose of giving instructions and whose employment requires state certification.

A Department of Community Punishment employee means:

- A. Any employee of the Department of Community Punishment who suffers fatal injuries or wounds or becomes permanently and totally disabled as a result of injuries or wounds which occurred through contact with parolees, probationers, or center residents.

II. To be eligible to receive the Law Enforcement Officer's Dependents Scholarship, the applicant must be:

- A. A child must have been born prior to the date of the death or total and permanent disability (See Rule 2, Section I);
- B. An adopted child must have been adopted prior to or the adoption process must have begun prior to the date of the death or total and permanent disability (See Rule 2, Section I);
- C. A stepchild must have been listed as a dependent on the federal and state income tax returns in each of the five (5) income tax years immediately prior to the death or total and permanent disability and must have received more than one-half (1/2) his or her financial support (See Rule 2, Section I)
- D. Enrolled or accepted for enrollment as an undergraduate student in any Arkansas state-supported college, university or technical institute,
- E. Less than twenty-three (23) years old on or before the first day of the semester or quarter, unless the applicant is a spouse, and,
- F. A bona fide resident of Arkansas, as defined by the Arkansas Department of Higher Education, for at least six (6) months prior to enrollment in an Arkansas institution.

III. Continued Eligibility

The scholarship will be awarded for one academic year and renewed annually up to three years (for a total of 8 semesters) so long as the student maintains **a minimum of a 2.0 grade point average on a 4.0 scale and** satisfactory progress toward a degree as defined by the institution.

- IV. The spouse will not be eligible for the educational benefits if he or she re-marries. The benefits will cease at the end of the semester in which the spouse is currently enrolled at the time of the marriage.

RULE 3 – APPLICATION PROCESS

I. Applications

- A. Applications and brochures regarding the Law Enforcement Officers' Dependents Scholarship are mailed to the following:
1. Counselors and principals at all public and private high schools in the State; and,
 2. Financial aid officers at all public colleges, universities, and public technical institutes in the state. The institutional financial aid officer is responsible for ensuring that eligible students at their institution are made aware of the Law Enforcement Officers' Dependents Scholarship Program and its benefits.
- B. Applications **will be made available online** may also be obtained upon request from the Arkansas Department of Higher Education.

II. Submission of Applications

- A. ~~All interested students planning to enroll in a state-supported college, university, or technical institute in Arkansas may apply. The application deadline will be August 1 for the fall term, December 1, for the spring term, May 1 for summer I, and July 1 for summer II.~~

The Arkansas Department of Higher Education shall establish the deadline for receipt of applications. The deadline date shall be clearly printed on the application.

- B. Scholarship applicants shall submit to the Arkansas Department of Higher Education the following:
1. The Law Enforcement Officer's Dependents Scholarship Application;
 2. Documentation in the form of a Death Certificate;

3. Order & Finding of Facts from the Arkansas State Claims Commission;
 4. A copy of birth certificate, if a dependent child; and,
 5. A copy of their marriage license, if a spouse.
- C. The applicant must apply for the scholarship prior to the published deadline in order to receive the scholarship. Reimbursement can only be made for the year in which the student is currently enrolled and has made application. ~~Applications received after May 1 or the academic year in which the student is enrolled will not be considered and the student will not be eligible for the scholarship.~~

RULE 4 – AWARD PROCESS

- I. Applications and supporting documentation will be reviewed for completeness and to determine whether the applicant meets all the required eligibility requirements. Applicants will be notified within thirty (30) days of receipt of all required documentation of the status of their application.
- II. Eligible students will ~~be mailed~~ **receive** an award notice that contains the conditions of the award, the requirements for continued eligibility, an explanation of the benefits, and the student's responsibilities.
- III. The institution will also ~~be mailed~~ **receive** an award notice that contains the student's name and social security number, the award limits, the conditions of the award, the verification process, and the payment process. The institution will be asked to complete a Reimbursement Form listing all charges covered by this program.
- IV. The institution will be responsible for verifying the student's continuing eligibility each semester.
- V. The award will be renewed annually as long as the student satisfies the continued eligibility requirements as Rule 2, Section V.

RULE 5 – SCHOLARSHIP PAYMENT POLICIES

- I. A recipient may receive up to eight (8) semesters of tuition and fee waivers from the scholarship program. Payment to the scholarship recipient will be in the form of a tuition and fee waiver at the recipient's institution. The Arkansas Department of Higher Education will reimburse the institution ~~at the beginning of~~ **upon verification of enrollment after the 11th day of classes** each

semester for approved charges.

II. The scholarship will pay the cost of tuition at the in-state rate and room in school-owned housing at any state-supported college, university or technical institute within the State of Arkansas. It does not include the cost of the following:

- A. Books
- B. Food
- C. School supplies and materials
- D. Dues and fees for extracurricular activities

III. The Arkansas Department of Higher Education will pay the institution for tuition and fees covered by this program at the beginning of each term upon receipt of the Reimbursement Form and verification of the charges.

A. Transfer Policy

A recipient who has received a Law Enforcement Officers' Dependents Scholarship may transfer to another eligible institution provided the Arkansas Department of Higher Education receives written notification of the change of status by October 1 for the Fall Term, February 1 for the Winter/Spring Terms, and May 1 for the Summer Terms.

B. Withdrawal Policy

Recipients may withdraw from the Law Enforcement Officers' Dependents Scholarship Program upon written notification to, and approval by, the Arkansas Department of Higher Education. The petition shall give the reason for withdrawal and shall be supported with documentation.

C. Revocation Policy

The award will be revoked if the recipient fails to:

1. Enroll in an eligible Arkansas institution;
2. Notify the Arkansas Department of Higher Education, in writing, of transfer to another eligible institution by October 1 for the Fall term, February 1 for the Winter and/or Spring Terms, and May 1 for the Summer Terms; or,
3. Petition the Arkansas Department of Higher Education, in writing, for withdrawal from an institution by October 1 for the Fall Term,

February 1 for the Winter/Spring Terms, and May 1 for the Summer Terms.

4. Maintain a minimum GPA of 2.0 on a 4.0 per academic year.

At the discretion of the Arkansas Department of Higher Education, the award will not be revoked if the ADHE determines that extraordinary circumstances prevented the student from notifying ADHE by the required dates.

D. Military Service

Recipients who are members of the Arkansas National Guard or Armed Forces Reserves units who are called to active duty for reasons other than regular unit training and are unable to complete the current term will not be penalized. They will be placed on deferred status until six (6) months after release from active duty.

RULE 6 – INSTITUTIONAL RESPONSIBILITIES

I. Administrative Agreement

The chief executive officer of the state-supported institution of higher education or technical institute is responsible for appointing one representative from the Financial Aid Office to act as administrator of the Law Enforcement Officers' Dependents Scholarship Program and to receive all communications and forms issued by the Arkansas Department of Higher Education. This representative is responsible for completing all forms, verification of data, and complying with all program rules and regulations.

The institution must comply with the following responsibilities in order to maintain continued eligibility status:

A. Verification

The institution shall provide verification to the Arkansas Department of Higher Education at the close of each term concerning the student's continuing eligibility. This is accomplished using the Verification Form issued by the Department. Reimbursement to the institution will be made after the institution has completed the Verification Form and the Reimbursement Form and returned them to the Arkansas Department of Higher Education.

B. Identification of Eligible Students

Institutions will be responsible for publicizing the program and identifying students eligible for the program. Reimbursement can only be made for the year in which the student is currently enrolled and has made application. Applications made after May 1 of the academic year in which the student is enrolled will not be considered and the student will not be eligible for the scholarship.

C. Disbursement Records

The institution shall maintain information on the student indicating disbursement of these funds.

D. Deadline for Disbursement of Funds

The deadline for disbursement of funds is no later than 10 days after written receipt of funds. Any outstanding funds not disbursed must be returned to ADHE.

E. Refund Policy

It is the institution's responsibility to notify ADHE of the names of any persons owing a refund, the date of the withdrawal, and the refund amount. This information should be placed on the institution's verification roster before returning it to ADHE.

F. Act 1180 of 1999 states that students who receive scholarships from public funds may not use those funds in a financial aid package to exceed the federally recognized cost of attendance at the institution where the student enrolls. The institution must follow ADHE policy in repaying public funds in the amount exceeding the total cost of attendance for any student who receives public funds in a financial aid package above the cost of attendance.

G. Due Diligence

The institution will exercise due diligence in providing complete, accurate, and timely information as requested by the Arkansas Department of Higher Education on any scholarship recipient. In addition, the institution will exercise due diligence in complying with all the rules and regulations of the Law Enforcement Officers' Dependents Scholarship Program.

- I. The recipient must notify the Arkansas Department of Higher Education, in writing, of any change in status within 30 days. This includes changes in:
 - A. Name;
 - B. Address;
 - C. Institution; and/or,
 - D. Withdrawal from an institution.

Failure to notify the Arkansas Department of Higher Education of a change in status may affect future eligibility.

- II. It is also the recipient's responsibility to be knowledgeable of the rules and regulations of the Law Enforcement Officers' Dependents Scholarship Program.

RULE 8 – PROGRAM DEFINITIONS

The following definitions are used in the Law Enforcement Officers' Dependents Scholarship Program:

Approved Institution	A state-supported two-year or four-year college or university or technical institute located in the State of Arkansas that is accredited by the North Central Association, Commission on Higher Education, or has achieved candidacy status, and does not discriminate against applicants, or employees on the basis of race, color, religion, sex, age, handicap, or national origin, consistent with the provisions of applicable state and federal laws.
Dependent	A spouse, natural child, adopted child, or step child of an Arkansas law enforcement officer, fireman, state correction employees, state forestry employees, certain Arkansas Highway and Transportation Department employees, state parks employees, teacher, or Department of Community Punishment employees killed or totally and permanently disabled in the line of duty.
Satisfactory Progress	Satisfactory academic progress toward a degree as defined by the institution.

RULES
GOVERNOR'S SCHOLARS PROGRAM

Recognizing that Arkansas' bright young leaders make valuable contributions not only to colleges and universities but also to the state, the Arkansas Legislature enacted the Governor's Scholars Program for the purpose of encouraging Arkansas' best high school students to remain in Arkansas for their college education. Each year, Arkansas' academically superior high school graduates will be offered scholarships from the state to assist them in their undergraduate studies at any of Arkansas' public or private colleges or universities.

The Governor's Scholars Program is divided into two designations:

Governor's Distinguished Scholarships – students who meet the following minimum eligibility criteria are eligible to be named Governor's Distinguished Scholars: either a 32 composite score on a single ACT or 1410 combined math and critical reasoning score on a single SAT AND 3.50 academic grade point average, OR selection as a National Achievement Finalist or National Merit Finalist. If funding allows, up to 300 Governor's Distinguished Scholars may be named. If there are more eligible applicants than available scholarships, the department may determine a procedure for awarding additional scholarships while not exceeding available funds.

Governor's Scholarships – students who do not meet the Governor's Distinguished Scholars criteria compete for the Governor's Scholarship, which will be awarded to the student who scores the highest in each of Arkansas' 75 counties (based on the student's county of residence). Selection is based on the following: 45% ACT or SAT score, 35% high school grade point average in academic courses, 10% class rank, and 10% leadership.

Act 1218 of 2009 established an additional requirement that an applicant must graduate from an Arkansas high school to be considered for the Governor's Scholarship designation. This act also granted authority to the Arkansas Department of Higher Education (ADHE) to determine the necessary procedures for the awarding of scholarships if the number of eligible applicants exceeds the available funds or available awards.

In compliance with the Administrative Procedures Act of 1979, a public hearing was announced in a newspaper of general circulation to discuss the rules and regulations that will govern the Governor's Scholars Program. The hearing will be held on July 31, 2009, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

The following resolution is offered for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the rules and regulations presented in this agenda item for the Governor's Scholars Program, to be administered jointly by the Arkansas Department of Higher Education and approved Arkansas Institutions of Higher Education.

FURTHER RESOLVED, That by the adoption of the rules and regulations presented in this agenda item, the Director of the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and regulations and to implement them for the 2009-2010 academic year.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Governor's Scholars Program.

Arkansas Governor's Scholars Program RULES AND REGULATIONS

RULE 1 – ORGANIZATION AND STRUCTURE

- I. The Arkansas Department of Higher Education shall administer the Governor's Scholars Program within the policies set by the Arkansas Higher Education Coordinating Board. All formal communications shall be addressed to or signed by the Director of the Arkansas Department of Higher Education or his/her designee. The Governor's Scholars Advisory Council shall provide advice to the Department of Higher Education regarding the administration of the program.
- II. Governor's Scholars Program Advisory Council
 - A. The Governor's Scholars Program Advisory Council shall consist of ten members appointed by the Arkansas Higher Education Coordinating Board for staggered two-year terms and shall represent the public and private sectors of post-secondary education and secondary schools.
 - B. The Governor's Scholars Program Advisory Council shall advise the Arkansas Department of Higher Education in the determination of guidelines and regulations for the administration of this program.
 - C. The Director of the Arkansas Department of Higher Education or his/her designee shall serve as presiding officer of the Governor's Scholars Program Advisory Council and shall ensure that staff services for the Council are provided.
- III. The final responsibility for selecting scholarship recipients shall rest with the Director of the Arkansas Department of Higher Education pursuant to the provisions of Act 59 of 1983, Act 176 of 1985, Act 951 of 1989, Acts 489 and 1269 of 1997, Act 1562 of 1999, Acts 1612 and 1761 of 2001, Acts 1014, 1241 and 2197 of 2005, Acts 274 and 1046 of 2007, **Act 1218 of 2009** and subsequent legislation.
- IV. When functioning under Act 59 of 1983, Act 176 of 1985, Act 951 of 1989, Acts 189 and 230 of 1995, Acts 489 and 1269 of 1997, Act 1562 of 1999, Acts 1612 and 1761 of 2001, Acts 1014, 1241 and 2197 of 2005, Acts 274 and 1046 of 2007, **Act 1218 of 2009** and subsequent legislation, the Arkansas Department of Higher Education shall follow the provisions of the Administrative Procedures Act.

RULE 2 – SCHOLARSHIP ELIGIBILITY CRITERIA

I. Eligibility Criteria

A student must meet the following requirements to be eligible to receive the Governor's Scholars Award.

- A. The applicant must be a citizen of the United States or a permanent resident alien.
- B. The applicant or one parent must be a bona fide resident of the State of Arkansas, as defined by the Arkansas Department of Higher Education, for at least the six months prior to the application deadline. (Arkansas Annotated Code 6-60-210)
- C. The applicant must be eligible for admission as a full-time undergraduate student and declare intent to enroll in an eligible public or private college or university in Arkansas. An "undergraduate student" is defined as an individual who is enrolled in a post-secondary education program that leads to or is directly creditable toward the individual's first baccalaureate degree.
- D. The applicant must meet the minimum academic standards of a minimum high school grade point average of 3.5 on a 4.0 scale, or a minimum ACT composite score of 27, or a minimum SAT composite score of 1220, or be selected as a finalist in the National Merit Scholarship or National Achievement competition conducted by the National Merit Scholarship Corporation for Governor's Scholars candidacy.
- E. The applicant must demonstrate superior academic ability and leadership qualities.
- F. For students graduating after December 31, 2009, the applicant must demonstrate proficiency in the application of knowledge and skills in reading and writing literacy and mathematics by passing end-of-course examinations or by scoring at least a nineteen (19) on the applicable subscore of the ACT.
- G. The applicant must be a high school graduate. For Governor's Scholars, not Governor's Distinguished Scholars, the applicant must graduate from an Arkansas high school.**

II. Continued Eligibility

The Governor's Scholars scholarship shall be awarded for one academic year and renewed annually for up to three additional academic years provided the scholar maintains a minimum cumulative grade point average of 3.0 on a 4.0

scale and completes and passes a minimum of at least twenty-seven (27) credit hours the first academic year and thirty (30) hours each academic year thereafter.

The Governor's Distinguished Scholars (as defined in Program Definitions) scholarship shall be awarded for one academic year and renewed annually for up to three additional academic years provided the scholar maintains a minimum cumulative grade point average of 3.25 on a 4.0 scale and completes a minimum of at least twenty-seven (27) credit hours the first academic year and thirty (30) hours each academic year thereafter. Those Governor's Distinguished Scholars who fall below the 3.25 GPA but do maintain a grade point average of 3.0 or above, shall be eligible to receive \$4,000 per academic year in the remaining years of the scholarship period.

An academic year consists of regular fall, winter, spring and first and second summer terms. Those recipients who complete their baccalaureate degree in less than four years may use the scholarship for postgraduate studies at any approved Arkansas higher education institution or at institutions located out of state and educating Arkansas residents in dentistry, optometry, veterinary medicine, podiatry, chiropractic, or osteopathy under agreement with the Board of Control for Southern Regional Education. In no instance, may the scholarship term exceed four academic years. The scholarship shall be terminated if the scholar fails to complete a baccalaureate degree within five years from initial college entrance.

RULE 3 – APPLICATION PROCESS

I. Application

Application for the Governor's Scholars Program originates through the eligible student's individual initiative. The Arkansas Department of Higher Education shall provide an online Governor's Scholars application and will mail applications to individuals upon request.

The Governor's Scholars application shall be completed by the applicant, ~~the applicant's parent or legal guardian, and the applicant's high school principal or counselor.~~ Specific instructions are ~~printed on the~~ **included with the application** and the additional instruction sheet included with the application.

Applicants may withdraw from consideration for the program only through a letter from a parent or guardian that states the reason for withdrawing.

II. Submission of Applications

Any interested student planning to enroll in an eligible public or private college or university in Arkansas may apply.

III. Application Deadline

The Arkansas Department of Higher Education shall establish the deadline for receipt of applications for the Governor's Scholars Program each year. The deadline date shall be clearly printed on the application for the Governor's Scholars Program and in the instructions, which accompany each application.

All applications and supporting documentation must be received by the Arkansas Department of Higher Education by the established deadline date in order to be considered for Governor's Scholars candidacy. It is the responsibility of the individual applicant to ensure that the application is received by the Arkansas Department of Higher Education by the deadline date.

IV. Amount of Scholarship

Those students who are awarded the Governor's Distinguished Scholarship shall receive an award, which when combined with the \$4,000 Governor's Scholars award equals the lesser of (a) ten thousand dollars (\$10,000) per year OR (b) tuition, room and board, and mandatory fees charged by the approved Arkansas public or private institution of higher education.

The Governor's Scholars amount awarded to each recipient shall be \$4,000 per year.

As authorized by Act 1269 of 1997, recipients who complete a baccalaureate degree in three years or less may receive a fourth-year award if they enroll in a postgraduate program at an approved institution. In no case, however, will the recipient receive a larger scholarship than he or she received as an undergraduate Governor's Scholar. For students who qualify for a postgraduate award by completing a bachelor's degree in three years or less and enrolling in a postgraduate program at an approved institution, the remaining term of the Governor's Scholars award will be either the same amount received in the last undergraduate year or the cost of tuition and mandatory fees for the postgraduate program at an approved institution, whichever is less. The Governor's Scholarship term will never exceed four academic years.

RULE 4 – SCHOLARSHIP SELECTION CRITERIA

I. Selection Criteria

The Governor's Scholars selection criteria consist of value points for academic achievement and leadership including: ACT or SAT score, selection as a National Merit or National Achievement Finalist as conducted by the National Merit Scholarship Corporation, high school grade point average, rank in high school class, and leadership in school, community, and/or employment activities.

Value points assigned to each selection criterion are weighted as follows:

ACT, SAT Score,

National Merit Finalist, or National Achievement Finalist as conducted by the National Merit Scholarship Corporation -----	45%
Rank in Class -----	10%
Grade Point Average -----	35%
Leadership-----	10%

ACT scores will be accepted only if they are from tests taken on national test dates or are administered under special conditions approved by ACT and scored by ACT. Only test scores earned by December 31 prior to the application deadline will receive consideration.

Students who score a composite 32 or above on the ACT or a combined 1410 or above on the SAT and who achieve a 3.50 cumulative high school grade point average on a 4.00 scale in addition to the 32 or 1410 will be eligible to be designated as Governor's Distinguished Scholars. Students who are designated as National Merit Finalists or National Achievement Finalists are also eligible to be named Governor's Distinguished Scholars.

The Arkansas Department of Higher Education has the authority to alter the weight assigned to the individual criterion to more appropriately meet the needs of the state as determined by the Arkansas Higher Education Coordinating Board.

High school counselors or principals shall supply high school records to include ACT or SAT examination scores. The principal or counselor will verify the accuracy of the scores. ACT or SAT examinations may be taken more than one time. The highest composite score from any one examination shall be used. Grade point averages are computed based on academic courses only, as defined in program definitions.

The eligible student receiving the highest point total from each county, but who does not meet the criteria for the Governor's Distinguished Scholarship, shall be awarded that county's Governor's Scholars Award. All students who exhibit extraordinary academic ability as defined in the program definitions shall receive the Governor's Distinguished Scholar award provided the total number of such awards does not exceed the maximum number specified in paragraph IIA below. Preference will be given to students who plan to enter college at the beginning of the academic year immediately following their last year of high school attendance.

II. Awarding Scholarships

A. Number of Governor's Scholars and Governor's Distinguished Scholars Awards

One Governor's Scholars award shall be made to a student in each of Arkansas' seventy-five (75) counties. Those applicants selected as county winners are selected according to their county of residence, not by the county where the winner attends high school.

If a county awardee declines the award, the Arkansas Department of Higher Education shall offer the scholarship to the applicant with the next highest point total from that county. Non-Arkansas resident students who attend high school out-of-state, but are eligible due to one parent being a bona fide resident of the state of Arkansas shall compete in the pool for the Governor's Distinguished Scholars award.

If sufficient funding is available, up to three hundred (300) new Governor's Distinguished Scholars awards may be awarded each year. If there are more than three hundred (300) applicants who meet the criteria for award of the Governor's Distinguished Scholarship, awards will be made in accordance with the selection criteria in Rule 4, Paragraph I above. In this case, if an awardee declines the scholarship, then the award may be offered to the applicant with the next highest point total who meets the Governor's Distinguished Scholar criteria.

~~In no event will the total number of Governor's Scholars and Governor's Distinguished Scholar awards exceed three hundred seventy five (375) new awards per year.~~

B. Notification of Awards

Applicants chosen as Governor's Scholars and Distinguished Scholars shall ~~be mailed~~ **receive** an award packet, which includes an award notice, an acceptance form and an information sheet. The acceptance form includes the student's name, address, social security number, first institutional choice as indicated on the application, and scholarship identification number. The information sheet explains disbursement procedures and conditions of the Arkansas Governor's Scholars Award.

C. Acceptance of Awards

The acceptance of the Governor's Scholars Award is accomplished by signing and returning to the Arkansas Department of Higher Education the acceptance form included in the award packet by the date indicated on the acceptance form. The date by which the acceptance must be returned to the Arkansas Department of Higher Education will be no less than two (2) weeks from the date notices are printed. If the Arkansas Department of Higher Education does not receive the signed acceptance form by the date indicated on the acceptance form, the student will not receive the Arkansas Governor's Scholars Award. The Governor's Scholars Award shall then be offered to the applicant selected in accordance with the procedures in Paragraph II. A. above.

I. Limitations of Payment

A. Payment of Scholarships

Funds will be disbursed to the approved institution of the Governor's Scholars choice by state warrant. After verification of full-time enrollment, the institution shall disburse the Governor's Scholars Award to the student according to the individual institution's disbursement procedures. Disbursement of the Governor's Scholars award shall correspond with the institution's academic terms (semesters, trimesters, quarters, or equivalent time periods). In no instance may the entire amount of the award for an educational year be paid to or on behalf of the student in advance.

B. Transfer to Another Institution of Higher Education

A student who receives a Governor's Scholars Award may transfer to another eligible Arkansas institution of higher education, provided the recipient notifies the Arkansas Department of Higher Education, in writing, of the change of institution by October 1 for the fall term, and by February 1 for the winter and/or spring terms. Failure to notify the Arkansas Department of Higher Education by the specified deadlines shall result in the loss of the Governor's Scholars award for the term in question.

C. Governor's Scholars Program Withdrawal Policy

Applicants may withdraw from consideration for the program only through a letter from a parent or guardian, which states the reason for withdrawing. Withdrawal from the Governor's Scholars Program—for no longer than one year—may be allowed upon written petition by the individual Governor's Scholar to, and approval by, the Arkansas Department of Higher Education. Such petition must include the reasons for the temporary withdrawal, effective term of withdrawal, and anticipated reinstatement into the program. Failure to petition the Arkansas Department of Education for a temporary withdrawal shall result in the loss of the Governor's Scholars award for the term in question. Failure to petition the Arkansas Department of Higher Education for a temporary withdrawal for two consecutive terms shall result in permanent termination from the program. A petition for temporary withdrawal from the Governor's Scholars Program must be received by October 1 for a fall term, and by February 1 for a winter or spring term. Failure to enroll as a full-time student in an eligible Arkansas college or university after completion of a one-year temporary withdrawal will result in the permanent termination from the program.

D. Renewal of Governor's Scholars Award

Governor's Scholars must complete and pass at least twenty-seven (27) credit hours the first academic year and thirty (30) hours each academic year thereafter, or the equivalent, while maintaining a minimum 3.0 cumulative college grade point average on a 4.0 scale. Students must notify their respective registrars and pay for an official transcript to be sent directly by the institution to the Arkansas Department of Higher Education if requested to do so. Should the Governor's Scholars Award be terminated due to failure to maintain these minimum academic standards, the award shall not be reinstated for a later term.

Governor's Distinguished Scholars must **successfully** complete and pass at least twenty-seven (27) credit hours the first academic year and thirty (30) hours each academic year thereafter, or the equivalent while maintaining a minimum 3.25 cumulative college grade point average on a 4.0 scale. Should the Governor's Distinguished Scholars Award be terminated due to failure to maintain these minimum academic standards, the award shall not be reinstated for a later term. Those Governor's Distinguished Scholars who maintain a cumulative grade point average of 3.0 or above, but less than 3.25 on a 4.0 scale, will receive \$4,000 per academic year, instead of the higher Governor's Distinguished Scholarship amount.

- E. Cancellation of the Governor's Scholars Award and Governor's Distinguished Scholar Award
1. The Governor's Scholars Award and the Governor's Distinguished Scholar Award shall be terminated for any one of the following reasons:
 - a. Failure to maintain a minimum 3.0 cumulative college grade point average (Governor's Scholars) or a minimum 3.25 cumulative college grade point average (Governor's Distinguished Scholars) on a 4.0 scale and ~~complete and~~ **successfully complete and** pass a minimum of at least twenty-seven (27) credit hours the first academic year and thirty (30) hours each academic year thereafter;
 - b. Failure to complete a baccalaureate degree within five years from initial college entrance; or
 - c. Failure to petition the Arkansas Department of Higher Education for a temporary withdrawal for two consecutive academic terms; or
 - d. Failure to enroll as a full time student in an eligible Arkansas college or university after a one-year temporary withdrawal.
 2. Failure by the Governor's Scholar to provide written notification to

the Arkansas Department of Higher Education of a change in status (such as a transfer to another eligible institution, change in address, change in name, etc.) before appropriate deadline dates shall result in cancellation of the Governor's Scholars award for the term in question.

F. Refunds and Overpayments

If a Governor's Scholar withdraws from an eligible institution, and under the refund policy of that institution the student is entitled to a refund of any tuition, fees, or other charges, the institution shall pay the refund amount in question to the Arkansas Department of Higher Education.

Act 1180 of 1999 states that students who receive scholarships from public funds may not use those funds in a financial aid package to exceed the recognized cost of attendance at the institution where the student enrolls. The institution must follow ADHE policy in repaying public funds in the amount exceeding the total cost of attendance for any student who receives public funds in a financial aid package above the cost of attendance.

G. Military Service

Governor's Scholar recipients who are members of the Arkansas National Guard or Armed Forces Reserve units who are called to active duty for reasons other than regular unit training and are unable to complete the current term shall be allowed to repeat the missed term without loss of scholarship credit. In addition, these recipients shall be placed in deferred status until six months after release from active duty, at which time they must be re-enrolled in an approved Arkansas institution.

RULE 6 – INSTITUTIONAL RESPONSIBILITIES

I. Higher Education Institution Responsibilities

A. Administrative Agreement

The chief executive officer of the eligible institution is responsible for appointing one representative from the financial aid office to act as administrator of the Arkansas Governor's Scholars Program and to receive all communications, forms, etc. This representative is responsible for Governor's Scholars disbursement, completion of all forms and rosters, verification of data, and compliance with all Governor's Scholars Program rules and regulations. The institution must comply with the following responsibilities in order to maintain continued eligibility status.

B. Disbursement Records

The institution shall maintain information on the student indicating disbursement of Governor's Scholars funds.

C. Institutional Information Sheet

The administrator is responsible for designating a certifying official responsible for certifying full-time enrollment and a disbursing official responsible for the disbursement of Governor's Scholars Program funds.

D. Institutional Verification

The institution shall provide certification to the Arkansas Department of Higher Education each semester after registration, giving the names of the Governor's Scholars who are officially enrolled as full-time students as of the end of the 11th class day of enrollment. This information is reported on a verification roster. The person responsible for verification of full-time enrollment is the registrar or a member of the registrar's staff. The certifying official is responsible for completing the verification roster twice a year for those schools on the semester system and three times a year for those schools on the quarter system. The verification roster shall be mailed to the Financial Aid Administrator prior to registration for the semester or quarter. The completed and signed Governor's Scholars verification roster shall be returned to the Arkansas Department of Higher Education by the dates specified on the roster. The verification roster is an alphabetical listing by institution of all persons receiving a Governor's Scholars award for a given academic term. Students who are not enrolled full-time in the current term shall not receive Governor's Scholars funds for that term.

E. Deadlines for Disbursement of Funds

All funds must be disbursed within ten days of written receipt of funds. Any outstanding funds not disbursed by these dates must be returned within ten days to the Arkansas Department of Higher Education.

F. Refund Policy

It is the institution's responsibility to notify the Arkansas Department of Higher Education of the name of the person who withdrew, the date of the withdrawal, and the refund amount. This information shall be placed on the institution's verification roster before the roster is returned to the Arkansas Department of Higher Education. The institution shall be responsible for the refund amount and shall pay that amount to the Arkansas Department of Higher Education.

G. Continuing Eligibility

It is the responsibility of each institution to complete annually the Continuing Eligibility roster. This roster shall be mailed to all institutions that have a Governor's Scholar enrolled. The Continuing Eligibility roster shall be returned to the Arkansas Department of Higher Education by the date specified on the roster. The person responsible for completing the Continuing Eligibility roster is the Financial Aid Administrator. The Continuing Eligibility roster is an alphabetical listing by institution of all persons receiving a Governor's Scholars award that attended that institution for the academic year immediately preceding receipt of the Continuing Eligibility roster. The certifying official must complete the roster by providing the number of hours completed for the previous academic year and the cumulative grade point average achieved for each student listed.

H. Due Diligence

The institution shall exercise due diligence in providing complete, accurate, and timely information as requested by the Arkansas Department of Higher Education for any Governor's Scholar or former Governor's Scholar. In addition, the institution shall exercise due diligence in complying with all the rules and regulations of the Arkansas Governor's Scholars Program. The Arkansas Department of Higher Education shall periodically review the institution's records concerning the Governor's Scholars Program in an effort to exercise its due diligence requirements as a steward of State of Arkansas funds.

RULE 7 – GOVERNOR'S SCHOLARS RESPONSIBILITIES

I. Governor's Scholars' Responsibility of Notification

It is the Governor's Scholars' responsibility to notify the Arkansas Department of Higher Education of any change in status within twenty-one days of occurrence. This shall include:

- Change in name
- Change in residence
- Change in institution attending
- Change in full-time status (twelve college credit hours, or its equivalent per semester for the first semester and fifteen credit hours, or its equivalent, for every semester thereafter)

Failure to notify the Arkansas Department of Higher Education of any of the above changes within twenty-one days of occurrence shall adversely affect participation in the Governor's Scholars Program.

RULE 8 – PROGRAM DEFINITIONS

The following definitions are used in the Governor's Scholars Program:

ACADEMIC ABILITY The intellectual standing of the student as determined by examining the Governor's Scholarship applicant's high school records, competitive examination scores, and demonstrated leadership capabilities.

EXTRAORDINARY ACADEMIC ABILITY Achievement of a composite score of 32 or above on the ACT or combined 1410 score or above on the SAT and achievement of a high school core curriculum grade point average of 3.5 or above on a 4.0 scale; or

Selection as a finalist in either the National Merit Scholarship competition or the National Achievement Scholarship competition conducted by the National Merit Scholarship Corporation.

ACADEMIC COURSES All courses completed in high school in the areas of mathematics, English, science, social science and foreign languages.

APPROVED INSTITUTION A public or private college or university located in Arkansas which:

- is dedicated to educational purposes;
- is accredited by an accrediting agency certified and recognized by the United States Department of Education or the division of Agency Evaluation and Institutional Accreditation, or gives satisfactory assurance that it has the potential for accreditation and is making progress which, if continued, will result in its achieving accreditation;
- does not discriminate in the admission of students on the basis of race, color, religion, sex, age, handicap, or national origin consistent with the provisions of applicable state and federal laws; and
- subscribes to the principles of academic freedom;
- OR is an out-of-state institution educating Arkansas residents in dentistry, optometry, veterinary medicine, podiatry, chiropractic, or osteopathy under agreement with the Board of Control for Southern Regional Education at which students enroll in a postgraduate program.

- Complies with Act 1014 of 2005 regarding providing written, signed eight (8) semester course of study required for a bachelor's degree to incoming freshmen.

Governor's Distinguished Scholars

Applicants who meet the definition of extraordinary academic ability stated above.

END OF COURSE EXAMINATION

Those examinations as defined in ACA 6-15-419(4).

U.S. CITIZEN

The student must be either a United States citizen or a permanent resident alien. If the student is not a United States citizen, but a permanent resident alien, the student must attach a copy of the permanent resident alien form I-151, I-551, I-94, or G-641 to the application.

FULL-TIME STUDENT

A student who is enrolled in at least twelve (12) semester credit hours the first semester and 15 credit hours thereafter, or the equivalent, per semester. Those students in their eighth semester on the Governor's Scholarship or Governor's Distinguished Scholarship AND are set to graduate following that eighth semester shall be exempt from the fifteen (15) credit hour requirement.

UNDERGRADUATE STUDENT

A student who is enrolled in a postsecondary education program which leads to or is directly creditable toward the individual's first baccalaureate degree

RULES

ARKANSAS HEALTH EDUCATION GRANT

The Arkansas Health Education Grant Program (ARHEG), which is funded by the state of Arkansas, provides assistance for Arkansas residents attending certain out-of-state accredited health and medical professional schools for graduate or professional programs that are unavailable in Arkansas. Assistance is currently available for attendance at any accredited school of dentistry, school of optometry, school of veterinary medicine, school of podiatric medicine, school of chiropractic medicine, or school of osteopathic medicine that's located outside the State; and

- offers a full-time course of instruction in at least one eligible profession; and
- grants, after completion of such course of instruction, a degree acceptable to the applicable licensing board as the sole requirement, or as one requirement, for the applicable licensing board's granting of the applicable professional license; and
- is a party to a currently effective written agreement between the institution and the Board of Control for Southern Regional Education (SREB) or the Arkansas Department of Higher Education (ADHE) which sets forth (1) the terms and conditions under which disbursements will be made, (2) the number of eligible students for which disbursements will be made, and (3) the amount of disbursements to be made with respect to each eligible student by the ADHE to the institution.

Act 488 of 2007 (Arkansas Annotated Code 17-90-111) established a loan program for optometry students. This act authorized the Arkansas Department of Higher Education (ADHE) to establish forgivable loans for certain optometry students. Parameters of the forgivable loan program include:

- Only ARHEG recipients attending a school of optometry for whom any part of the out-of-state tuition is paid by the State of Arkansas through the Southern Regional Education Board grant funds
- Applicants must complete the Free Application for Federal Student Aid (FAFSA) prior to applying for the Optometry Loan
- Students must apply every year by the designated deadline date and subsequently sign the Promissory Note
- For every year a student receives the loan, s/he must practice optometry in the State of Arkansas on a full-time basis for a calendar year
- Students who receive the loan and fail to practice optometry in Arkansas must repay the loan at an interest rate of 4% per annum
- The maximum loan amount is \$5,000 per year.

Act 1416 of 2009 authorized the appropriation of \$140,000 to the ADHE to administer the optometry loan program for the 2009-10 academic year.

In compliance with the Administrative Procedures Act of 1979, a public hearing was announced in a newspaper of general circulation to discuss the rules and regulations that will govern the Arkansas Health Education Grant Program. The hearing will be held on July 31, 2009, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

The following resolution is offered for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the rules and regulations presented in this agenda item for the Arkansas Health Education Grant Program, to be administered jointly by the Arkansas Department of Higher Education and approved out-of-state accredited health and medical professional schools.

FURTHER RESOLVED, That by the adoption of the rules and regulations presented in this agenda item, the Director of the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and to implement them for the 2009-10 academic year.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Arkansas Health Education Grant Program.

ARKANSAS HEALTH EDUCATION GRANT PROGRAM

RULES AND REGULATIONS (REVISED)

AUTHORITY AND PURPOSE

These rules are promulgated by the Arkansas Department of Higher Education ("ADHE") under authority of Arkansas Code Annotated Sections 6-4-104—107, 6-81-1101, 6-81-1103 and 17-90-111 for the purpose of administering a grant program for Arkansas students and a forgivable loan program to assist Arkansas dental students attending specified out-of-state health and medical professional schools. This grant program shall be known as the "Arkansas Health Education Grant (ARHEG) Program."

PART I: SELECTION OF ELIGIBLE GRANT RECIPIENTS FOR GRANTS TO BE DISBURSED

- A) The Department will allocate, based upon funds available, the number of Eligible Grant Recipients to receive financial assistance at each Participating Institution for each Applicable Academic Period.
- B) Each Participating Institution will select Eligible Grant Recipients for each Applicable Academic Period. In the event the number of Eligible Students accepted for enrollment at such Participating Institution exceeds the number of Eligible Grant Recipients for which the Department has allocated funds, such Participating Institution shall have sole discretion in selecting, from all such Eligible Students, the Eligible Students to designate as Eligible Grant Recipients. In so selecting, the Participating Institution shall use the same criteria it uses in determining those students that will be accepted for enrollment at the Participating Institution.
- B) To remain eligible for continuing participation in the program, the Eligible Grant Recipient must be in good academic standing and must make Satisfactory Academic Progress toward timely completion of the Participating Institution's prescribed curriculum, as defined by the Participating Institution, for the Applicable Academic Period in question. The State shall not pay for repeated work. Payment of Grants for any Eligible Grant Recipient shall terminate the year the recipient would normally graduate if the recipient had not repeated a portion of the course, unless extra funds are available, and the Department approves an extraordinary subsidy.
- D) The Department shall make Grants according to the allocations made by the Department and selections made by the Participating Institutions in accordance with the following:

- 1) The contract amount of the Grant per Eligible Grant Recipient for SREB Participating Institutions shall be the amount approved for such programs by the Board of Control.
 - 2) For Non-SREB Participating Institutions that charge different annual_tuition amounts for in-state students and out-of-state students, the contract amount of the Grant per Eligible Grant Recipient will be the difference between the annual resident tuition and the annual nonresident tuition; however, pursuant to Arkansas Code Section 6-81-1101(d), should the differential exceed the contract price approved for similar programs by the Board of Control in accordance with Arkansas' contracts with the Board, the lesser amount will be paid. (Note: Exceptions may be made for inconsequential differentials.)
 - 3) For Non-SREB Participating Institutions which charge the same amount of annual tuition for in-state and out-of-state students, or which charge a minimally different amount of annual tuition for in-state and out-of-state students, and such tuition is extraordinary as determined by the Department of Higher Education, the amount shall be not less than five thousand dollars (\$5,000) per student annually.
- E) The Participating Institution shall apply these sums to the tuition and fees of such students. The Institution agrees that the maximum amount charged each student, before credit for the above sum, shall not exceed the amount of tuition and fees charged other students for whom no such credit is given. The Department shall have no obligation to make any Grants except to the extent funds have been appropriated and funded for the Program.

**PART II: SELECTION OF ELIGIBLE BORROWERS
FOR LOANS; FUNDS TO BE DISBURSED**

- A) The Department will grant Loans, based upon funds available, until the funds are exhausted, to Eligible Borrowers according to information submitted on the Free Application for Federal Student Aid.
- B) **(i).** The amount of the Loan **for recipients attending an approved dental program** for the academic year may not exceed the amount of nonresident tuition paid by the Eligible Borrower to the Participating Institution which exceeds the sum of the resident tuition and the Regional Contract Program's fee-for-service for dentistry, as determined by the Board of Control.

(ii.)The amount of the Loan for recipients attending an approved optometry program the academic year may not exceed five thousand dollars (\$5,000) annually.
- C) The Loans shall be made on an annual basis.

- D) No Loans to the Eligible Borrower shall exceed the combined total of four (4) Loans for four (4) academic years.
- E) **The Loans shall be in addition to Southern Regional Education grant funds.**
- F) The Department shall have no obligation to make any Loans except to the extent funds are available for the Program.

PART III: LOANS FOR ELIGIBLE BORROWERS

- A) No Loan shall be made under the Program except to an Eligible Borrower.
- B) No Loan disbursement shall be made on behalf of an Eligible Borrower for an academic year until the Eligible Borrower has executed a Note.

PART IV: LOAN FORGIVENESS FOR ELIGIBLE BORROWERS

- A) Loans made to an Eligible Borrower shall be partially or completely forgiven, as described in paragraph (B) below, in the event the Eligible Borrower shall have:
 - 1) a) Received ~~the a~~ license or other permit ~~granted by the ASBDE~~ within six (6) months following his or her graduation; or
 - b) Received ~~the a~~ license or other permit ~~granted by the ASBDE~~ within six (6) months following the end of any applicable period of Deferment; and
 - 2) Commenced, within six (6) months following his or her receipt of ~~the a~~ license or other permit ~~granted by the ASBDE~~, the practice of dentistry **or optometry** within the State; and
 - 3) Completed and submitted to the Department a Notice of Intent to Seek Loan Forgiveness on such form as provided by the Department.
- B) Subject to verification by the Department of an Eligible Borrower's eligibility for forgiveness under paragraph (A) above, the Eligible Borrower's Loan(s) shall be forgiven at a rate of one (1) academic year's Loan for one (1) uninterrupted Year of dental practice in the State of Arkansas.
- C) Any amount of any Loan (including interest accrued thereon) not completely forgiven under the provisions of these rules shall be due and payable by the Eligible Borrower under the terms and conditions of the Note and as described in Part V below.
- D) Each Eligible Borrower seeking forgiveness of a Loan, at the end of his or her first Year of dental **or optometry** practice in the State, and again at the end of each subsequent Year of practice, shall submit to the Department a completed Loan Forgiveness Voucher provided by the Department. Loans relating to a

particular academic year shall be forgiven upon the Department's approval of a Loan Forgiveness Voucher relating to the corresponding Year of practice.

PART V: LOAN REPAYMENT FOR ELIGIBLE BORROWERS

- A) An Eligible Borrower shall become obligated to repay to the Department the full amount of each outstanding Loan, plus interest accrued thereon, according to the terms and conditions of the Note and as described in this paragraph, upon the occurrence of any of the following:
- 1) prior to graduation, the Eligible Borrower discontinues his or her course of study ~~in dentistry~~; or
 - 2) the Eligible Borrower becomes a legal resident of another state; or
 - 3) the Eligible Borrower does not obtain the license or other permit ~~granted by the ASBDE within~~ **to practice in the state of Arkansas** six (6) months following his or her graduation or the end of any applicable Deferment period as described in Part VI below; or
 - 4) the Eligible Borrower commences practice outside the State ~~in dentistry~~; or
 - 5) the Eligible Borrower does not commence practice of dentistry **or optometry** in the State within six (6) months following his or her receipt of the license or other permit ~~granted by the ASBDE~~; or
 - 6) the Eligible Borrower fails to complete all requirements necessary to discharge the Loan completely under the terms and conditions of the Note and as described in Part IV above.
- B) The Eligible Borrower shall repay to the Department the outstanding Loan amount, plus interest accrued thereon, within five (5) Years of the date the Eligible Borrower enters repayment status.
- C) Interest, not to exceed four percent (4%) per annum, will begin to accrue on the outstanding Loan amount, on the date of Loan repayment.
- D) All interest will be calculated as a simple, per annum interest charge on the outstanding balance.
- E) Upon commencement of repayment, the Eligible Borrower shall make equal monthly payments sufficient in amount to retire the entire outstanding balance of the Loan, plus interest, within the five (5) Year period allowed for repayment. However, in no case shall the minimum monthly payment amount be less than \$100.00.

- F) There shall be no penalty for prepayment of any amount of outstanding principal plus accrued interest.

PART VI: DEFERMENT OF LOANS FOR ELIGIBLE BORROWERS

- A) Upon the completion and submission to the Department of a Loan Deferment Request, on such form as provided by the Department, and signed by the Eligible Borrower and the administrator of a Qualified Service, repayment of a Loan shall be deferred for periods the Department deems appropriate.
- B) With sufficient justification, the Department may determine that extraordinary circumstances exist which interfere with the Eligible Borrower's ability to meet Loan repayment, in which case the Department may authorize a period of Loan Deferment.
- C) In no case shall the Loan repayment be deferred longer than five (5) Years.
- D) Upon cessation of a period of Deferment, the Eligible Borrower must either seek forgiveness of the Loan(s) or commence repayment.

PART VII: LOAN CANCELLATION FOR ELIGIBLE BORROWERS

- A) In the event of an Eligible Borrower's death, the Department shall cancel the then outstanding balance of all of his or her Loans, including any accrued interest thereon, without further obligation to the Eligible Borrower's estate.
- B) In the event of an Eligible Borrower's total and permanent disability, the outstanding balance of all of his or her Loans, including any accrued interest thereon, shall be canceled by the Department without any further obligation by the Eligible Borrower upon receipt of a written statement as to the nature and effect of the total and permanent disability. The Department shall grant the Loan Cancellation following verification by the Department with the Eligible Borrower's attending physician(s) of the total and permanent disability. The Department reserves the right to require a second opinion by a Department-approved physician.

PART VIII: DELINQUENCY AND DEFAULT OF LOANS TO ELIGIBLE BORROWERS

- A) An Eligible Borrower's Loan shall be considered to be delinquent at any time when any Loan payment due under the terms and conditions of the Note and these rules becomes more than thirty (30) days past due. Upon a determination by the Department that an Eligible Borrower's Loan has become delinquent, the Department shall engage in reasonable due diligence in the collection of past due amounts, including past due interest.

- B) An Eligible Borrower's Loan shall be considered by the Department to be in default at any time when any Loan payment due under the terms and conditions of the Note and these rules become more than one hundred twenty (120) days past due. Upon a determination by the Department that an Eligible Borrower's Loan has entered default status, the entire outstanding principal amount of such Loan, together with interest accrued thereon, shall immediately become due and payable, and the Department shall engage in reasonable collection techniques for the payment of the amount then outstanding, including all interest due thereon, on the Eligible Borrower's Loan. Such collection methods may include, but shall not necessarily be limited to, correspondence with the Eligible Borrower, credit bureau reporting of the default, collection agency assistance, Arkansas income tax refund offset, use of skiptracing, and suit for judgment against the Eligible Borrower for the Loan amount then outstanding, including all interest due thereon plus that accruing from the date of judgment against the Eligible Borrower. The Department may also charge to the Eligible Borrower's account all costs of collection, including reasonable attorney's fees.

PART IX: COMBINATION OF LOANS TO ELIGIBLE BORROWERS

- A) Upon the date of an Eligible Borrower's graduation or discontinuance of his or her course of study in ~~dentistry~~ for more than six (6) months, all Loan amounts then outstanding for Loans received by Participating Institution(s) on behalf of such Eligible Borrower shall be combined into one Loan amount for accounting purposes.
- B) The entire Loan amount as described in paragraph (A) above shall be the amount to be repaid by the Eligible Borrower (after any applicable periods of Deferment) or forgiven under the terms and conditions of the Note and these rules.

PART X: NOTICE OF CHANGE IN CIRCUMSTANCES

- A) Each Eligible Grant Recipient shall notify the Department within thirty (30) days, in writing, of any changes to:
- 1) Name;
 - 2) Address;
 - 3) Social security number;
 - 4) Enrollment status; or
 - 5) Participating Institution of enrollment.
- B) In addition, each Eligible Borrower shall notify the Department within thirty (30) days, in writing, of any changes in professional practice.

Failure to notify the Department of a change in status may affect future eligibility or collection status.

- C) Each Participating Institution shall notify the Department within thirty (30) days, in writing, with respect to an Eligible Grant Recipient attending such Participating Institution, of any changes in enrollment status or failure to make Satisfactory Academic Progress.
- D) The Department will monitor the progress of each Eligible Borrower, by academic year, using the resources of the Regional Contract Program or through direct contact with the Participating Institution including, but not limited to, changes in enrollment status and academic progress.

PART XI: Withdrawal Policy

The Arkansas Department of Higher Education shall allow a student to withdraw from the Arkansas Health Education Grant Program for no more than one year. The recipient must submit a written petition for withdrawal. The petition shall give the reason for withdrawal and be supported by documentation, if requested. In the absence of extraordinary circumstances, the award will be revoked if the recipient fails to enroll full-time in the participating institution, and the Arkansas Department of Higher Education receives neither written notification of transfer to another eligible institution, nor a petition for withdrawal by the recipient by October 1 for the fall term and February 1 for the winter and/or spring terms, and June 1 for the summer terms. At the discretion of the Department of Higher Education, the award will not be revoked if it is determined by ADHE that extraordinary circumstances prevented the student from notifying ADHE by the required dates.

PART XII: POST-GRADUATION REPORTING REQUIREMENT

The Department is required to compile information, if available, on the location and occupation of each Eligible Grant Recipient who has completed the course of study. Such information is to be reported to the Arkansas Legislative Council. Therefore, each Eligible Grant Recipient who completes a course of study (or following graduation of his or her entering class, whichever shall come first) must report to the Department (Attention: ARHEG Coordinator) by September 15th for four years following graduation, the following information:

- 1) Name (and name at time of enrollment if different);
- 2) Address;
- 3) Social security number;
- 4) Participating Institution of enrollment;
- 5) Year of completion;
- 6) Occupation;
- 7) Employer; and
- 8) Employer's address.

PART XIII: APPEAL

An Eligible Grant Recipient or Eligible Borrower shall have the right to appeal any determination made by the Department under these rules:

- 1) first to the Manager of Financial Aid at the Department;
- 2) second to the Director of the Department;
- 3) third to the Arkansas Higher Education Coordinating Board; and
- 4) fourth to a court of law or equity of appropriate jurisdiction.

PART XIV: DEFINITIONS

As used in these rules, the following terms shall have the meanings set forth below:

"Applicable Academic Period" means the academic term (grading period) during which an Eligible Grant Recipient, as applicable, will pursue a course of instruction in an Eligible Profession at a Participating Institution, and for which a Grant disbursement is made.

"Applicable Licensing Board" means:

- a) with respect to dentistry, the Arkansas State Board of Dental Examiners;
- b) with respect to optometry, the State Board of Optometry;
- c) with respect to osteopathic medicine, the Arkansas State Medical Board;
- d) with respect to veterinary medicine, the Veterinary Medical Examining Board;
- e) with respect to chiropractic medicine, the Arkansas State Board of Chiropractic Examiners; and
- f) with respect to podiatric medicine, the Arkansas State Podiatry Examining Board.

"Applicable Professional License" means, with respect to an Eligible Profession, the license or other permit granted by the Applicable Licensing Board and required by law in order for an individual to practice the Eligible Profession in the State.

~~**"ASBDE"** means Arkansas State Board of Dental Examiners.~~

"Board of Control" means the Board of Control for Southern Regional Education.

"Cancellation" means the cancellation of a Loan by the Department by reason of the death or total and permanent disability of an Eligible Borrower pursuant to Part VII hereof.

"Deferment" means a period of time for which otherwise required payments on a Loan are deferred, pursuant to Part VI hereof.

"Department" means either or both of the Arkansas Higher Education Coordinating Board and the Arkansas Department of Higher Education.

"Eligible Borrower" is an Eligible Grant Recipient who pays to a dental school at a Participating Institution nonresident tuition that exceeds the sum of the resident tuition and the Regional Contract Program slot fee paid by the State to the Board of Control for the Eligible Grant Recipient's professional studies in dentistry OR an **Eligible Grant Recipient who is enrolled in an optometry professional program outside the state and for whom any part of the out-of-state tuition is paid by the State of Arkansas through the Southern Regional Education Board grant funds.**

"Eligible Grant Recipient" means an Eligible Student who has been selected or

accepted by a Participating Institution to receive financial assistance through this program and who has been certified by the Department as a Resident.

"Eligible Profession" means dentistry, veterinary medicine, optometry, osteopathic medicine, podiatric medicine or chiropractic medicine.

"Eligible Student" means an individual who:

- a) is a citizen or permanent resident alien of the United States;
- b) is a Resident; and
- c) has been accepted for enrollment for the Applicable Academic Period for a full-time course of instruction in an Eligible Profession at a Participating Institution or is continuing to make Satisfactory Academic Progress, according to the Participating Institution, in a full-time course of instruction in the Eligible Profession at a Participating Institution.

"Grant" means a disbursement made on behalf of an Eligible Grant Recipient for payment of tuition to attend a Participating Institution and which is not subject to repayment by the Eligible Grant Recipient in accordance with Arkansas Code Annotated Sections 6-4-104—107, 6-81-1101, and 6-81-1103 of the General Assembly of the State of Arkansas, and any subsequent legislation,

"Loan" means a disbursement evidenced by a Note and subject to repayment by an Eligible Borrower in accordance with Arkansas Code Annotated Sections 6-4-104—107, 6-81-1101, 6-81-1103 of the General Assembly of the State of Arkansas, and any subsequent legislation.

"Non-SREB Participating Institution" means a Participating Institution that is a party to a currently effective written agreement with the Department.

"Note" means a Promissory Note, which is a legal document obligating the Eligible Grant Recipient to repay a Loan if he or she does not practice dentistry in the State. The Eligible Grant Recipient's rights and responsibilities will be stated on the Promissory Note.

"Participating Institution" means a professional or graduate school that:

- a) is located outside the State but within the United States; and
- b) offers a full-time course of instruction in at least one Eligible Profession; and
- c) is accredited by an accrediting entity acceptable to the Applicable Licensing Board of the profession; and
- d) grants, after completion of such course of instruction, a degree acceptable to the Applicable Licensing Board as the sole requirement, or as one requirement, for the Applicable Licensing Board's granting of the Applicable Professional License; and
- e) is a party to a currently effective written agreement with the Department or the Board of Control, which agreement sets forth the terms and conditions under which, and the number of Eligible Students for which, Grant disbursements will be made, and the amount of the Grant disbursements to be made with respect to

each Eligible Student by the Department to the Participating Institution or to the Board of Control for the benefit of a Participating Institution.

"Program" means the Arkansas Health Education Grant Program administered by the Department.

"Qualified Service" means any one of the following:

- a) a branch of the Uniformed Military Service; or
- b) an accredited medical residency program; or
- c) an advanced dental education program that prepares a dental student for specialty practice and satisfies the requirements of the respective specialty board.

"Regional Contract Program" is a program that is available to Eligible Students through the Southern Regional Education Compact and the Board of Control's currently written effective agreements with Participating Institutions on behalf of the State.

"Resident" means an individual who is determined by the Department to be a bona fide resident of the State on the date of his or her application for a Grant and on the date that was six (6) months prior to the date of such application, and at all times between such dates, under the guidelines set forth in Appendix A to these rules. Such determination shall be made by the Department on the basis of information provided by the individual in an affidavit made under oath on a form provided by the Department or through any additional information requested by the Department.

"Satisfactory Academic Progress" means satisfactory academic progress toward timely completion of the Participating Institution's prescribed curriculum, as defined by the Participating Institution, for the Applicable Academic Period in question.

"SREB Participating Institution" means a Participating Institution that is a party to a currently effective written agreement with the Board of Control for Southern Regional Education in accordance with the State of Arkansas' contracts with such Board

"State" means the State of Arkansas.

"Year" means any period of 365 consecutive days.

**APPENDIX A TO
ARKANSAS HEALTH EDUCATION GRANT PROGRAM
RULES AND REGULATIONS**

GUIDELINES FOR DETERMINING ARKANSAS RESIDENCY
FOR PURPOSES OF ELIGIBILITY FOR THE
ARKANSAS HEALTH EDUCATION GRANT PROGRAM
UNDER AUTHORITY OF ARKANSAS CODE ANNOTATED
SECTIONS 6-4-104—107, 6-81-1101, AND 6-81-1103

I. PURPOSE

The purpose of this Appendix is to provide guidance to the Arkansas Department of Higher Education (the “Department”) in determining whether individuals applying to receive financial assistance under the Arkansas Health Education Grant Program (the “Program”) are residents of the State of Arkansas.

Unless otherwise indicated, all capitalized terms used herein shall have the same meanings ascribed thereto in the Rules and Regulations to which this Appendix is attached.

II. RESIDENCY GUIDELINES

a. A person should be classified as a state resident for Program purposes only if his or her legal residence is located in Arkansas. This means that Arkansas is the legal place of residence of the person for all purposes and that the person demonstrates by good faith acts the intent to make Arkansas his or her permanent home. Legal residence in Arkansas is required for at least six continuous months prior to application in order to be classified as a resident for Program purposes. Mere physical presence in Arkansas is not sufficient to establish residency or demonstrate future intent.

b. A bona fide residence is a home of apparent true, fixed and permanent nature, a place of actual residing for all purposes of living that may be distinguished from a temporary sojourn in this or another state as a student. The person claiming residence in Arkansas must provide evidence of permanent connection with the State of Arkansas and demonstrate the expectation of returning to this state and remaining a resident of this state.

c. The legal residence of a person less than 18 years of age and unmarried without dependents, or an unmarried dependent without dependents who has not yet attained the age of 24 is legally that of (a) the parent(s); or (b) the parent to whom custody has been awarded by judicial decree; or (c) the parent with whom the person resides if there has been a separation without a judicial decree; or (d) the legal adoptive parent(s); or (e) the natural or legal guardian with whom the person resides.

d. The legal residence of a person 18 years of age or older, or under 18 years of age and married or with dependents, or between 18 and 24 years of age and married or with dependents shall be determined on the basis of his or her own residence.

e. To acquire a legal residence in Arkansas, a person must have established a legal home of permanent character, resided in Arkansas for six continuous months and have no present intention of changing residence to a location outside of Arkansas.

f. Persons who are otherwise not residents of Arkansas may not establish legal residence in Arkansas by the mere fact of receiving mail at an Arkansas address or postal box.

g. Members of the armed forces who are stationed in Arkansas pursuant to military orders, along with their unemancipated minors or unmarried dependents without dependents who have not yet attained the age of 24, are entitled to classification as in-state residents for Program purposes.

h. Determination of legal residence for Program purposes shall be based on review by the Department of all relevant circumstances which together may reasonably demonstrate legal residence and state of mind regarding residency intent. In making such a determination, the Department shall utilize the information provided by an individual in an affidavit made under oath on a form provided by the Department or through any additional information requested by the Department.

**TECHNICAL CERTIFICATE IN VITICULTURE
TECHNICAL CERTIFICATE IN ENOLOGY
VITICULTURE AND ENOLOGY DEPARTMENT
ARKANSAS TECH UNIVERSITY**

The administration and the Board of Trustees of Arkansas Tech University (ATU) request approval to establish the Viticulture and Enology Department and to offer the Technical Certificate in Viticulture and the Technical Certificate in Enology on the ATU Ozark campus (ATU-Ozark) effective August 2009. ATU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed programs are within the institution's role and scope.

Description of the Programs

Viticulture is the scientific study of growing grapes for winemaking. The proposed Technical Certificate in Viticulture is designed for students to gain knowledge about the agriculture, techniques, and theories of vineyard health. Courses cover topics such as viticulture technology, vineyard management, vineyard operations, and vine nutrition. Students will have opportunities for field experience with local vineyards. Eight *new courses* will be added to the curriculum.

Enology is the scientific study of wine and the making of wine. The proposed Technical Certificate in Enology teaches winemaking theory and application. Students earning this certificate will be prepared to work in the winemaking industry, and will learn the chemistry of winemaking, sanitation, equipment operations, and local grape varieties. Program requirements include an internship with a local winery and a course in sensory evaluation (wine tasting). Students under 21 years of age cannot participate in wine tasting sessions and will hold designated positions for the internship experience in accordance with Alcohol Beverage Control Board regulations. Ten *new courses* are required for the program.

ATU-Ozark is a partner in the Viticulture and Enology Science and Technology Alliance (VESTA) that is funded by an Advanced Technical Education grant from the National Science Foundation (NSF). The VESTA partnership is between Missouri State University and community colleges in five states. Participating institutions are Missouri State University-West Plains, Redlands Community College, Michigan State University Institute of Agricultural Technology, Northeast Iowa Community College, Rend Lake College, and Highland Community College. The goal of the partnership is to establish programs in viticulture and enology through collaborations with local institutions in the mid-west region and thereby provide students access to coursework and internships in the field. Students would be educated for the local workforce and for business development.

The programs offered through VESTA give students across the country the option to enroll in online viticulture or enology courses and still get the benefit of an internship experience specific to the Arkansas grape growing region. The ATU-Ozark viticulture and enology programs have been designed based on the VESTA model. A current staff member will serve as the program coordinator and the administrator of the new Viticulture and Enology Department.

Degree Requirements

Technical Certificate in Viticulture

Total Semester Credit Hours - 38

Year 1 – 30 semester credit hours

ENGL 1013 Composition I

BUS 1023 Business Math

BUS 1303 Introduction to Computers

BIOL 2134 Principles of Botany

VIN 1113 Introduction to Viticulture and Vineyard Establishment

CHEM 1114 Survey of Chemistry

VIN 1132 Winter Viticulture Technology

VIN 2112 Integrated Pest Management

VIN 2134 Midwest Vineyard Management

VIN 1142 Spring Viticulture Technology

Year 2 – 8 semester credit hours

VIN 2363 Grape Varieties of Mid America

VIN 2933 Soils for Viticulture

VIN 1152 Summer/Fall Viticulture Technology

Technical Certificate in Enology

Total Semester Credit Hours - 38

Year 1 – 27 semester credit hours

ENGL 1013 Composition I

BUS 1023 Business Math

VIN 1463 Introduction to Enology

VIN 2103 Introduction to Wine Microorganisms

CHEM 1114 Survey of Chemistry

VIN 2683 Wine and Must Analysis

VIN 1593 Grape Varieties of Mid America

VIN 1483 Winery Sanitation

VIN 1602 Winery Equipment Operations

Year 2 – 11 semester credit hours*VIN 2463 Intermediate Enology**VIN 2592 Cellar Operation Technology**VIN 2663 Sensory Evaluation**VIN 2573 Internship***Need for the Program**

VESTA approached ATU-Ozark about starting new programs in viticulture and enology because the institution is located within five miles of existing vineyards and wineries. All of the vineyards and wineries located in the area have expressed interest in the training of current employees and the hiring of new personnel. ATU-Ozark is located in Franklin County which is designated as a “wet” county. Arkansas vineyards and wineries also are located in counties (Franklin and Logan) designated as “wet” counties. Community leaders in the area have expressed support for these programs. The following vineyards and wineries also support the development of the programs: Post Familie Vineyards, Mount Bethel Winery, Chateau Aux Arc Vineyards and Winery, Cowie Wine Cellars and Vineyards, and Wiederkehr Wine Cellars. Some of the industry staff will be adjunct faculty members for the programs and many industries will provide student internship opportunities.

The vineyards and wine industry have increased greatly in the VESTA participating states with 40 new businesses in Missouri and 50 in Iowa. VESTA attributes the increase in businesses to the education of the workforce in viticulture and enology. The start-up of these new businesses has led to increased tourism and economic development in the mid-west region. ATU-Ozark believes that the implementation of the viticulture and enology programs will expand economic development opportunities in Arkansas through increased tourism and the establishment of new industries.

ATU-Ozark program staff will attend VESTA meetings on program coordination, curriculum development, and industry standards during the first year of program operation. Ten students are expected to enroll in each program in the first year. The initial program enrollments likely will be established members of the community and thus the focus of the programs will be on business development.

Program Costs

The VESTA partnership provides ATU-Ozark access to \$51,000 in NSF grant funds for three years. The grants funds will be used for faculty professional development and to purchase equipment including a wireless weather station, instrumentation, measurement equipment, and lab test kits. Adjunct faculty salaries will be funded with student tuition and state general revenue.

Program Duplication

The proposed programs are not offered in Arkansas.

Desegregation

In 2007-08, African American undergraduate student enrollment at ATU was 5 percent and other minority enrollment was 10 percent.

Degree Productivity

In 2007-08, 10 (83 percent) of 12 technical certificates at ATU met Coordinating Board degree productivity guidelines. ATU has notified ADHE that 4 students are expected to graduate annually from both the proposed viticulture and enology programs beginning in 2012, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves Arkansas Tech University to establish the Viticulture and Enology Department and to offer the Technical Certificate in Viticulture (CIP 01.0309) and the Technical Certificate in Enology (CIP 01.0309) on the Arkansas Tech University-Ozark campus effective August 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of Arkansas Tech University, and the Chancellor of Arkansas Tech University-Ozark campus of the approval.

**TECHNICAL CERTIFICATE AND ASSOCIATE OF APPLIED SCIENCE
IN TRANSPORTATION AND LOGISTICS TECHNOLOGY
MID-SOUTH COMMUNITY COLLEGE**

The administration and the Board of Trustees of Mid-South Community College (MSCC) request approval to offer the Technical Certificate (TC) in Transportation and Logistics Technology and the Associate of Applied Science (AAS) in Transportation and Logistics Technology beginning Fall 2009. MSCC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institution's role and scope.

Description of the Program

The proposed program in transportation and logistics technology will prepare students for positions as material handlers, dispatch and distribution managers, regulators, and schedulers in the transportation and logistics field. Seven *new courses* will be added to the curriculum. Coursework will include automation, tracking technologies, packaging systems, Radio Frequency Identification (RFID) tagging, supply chain management and other areas related to the distribution of products and materials. The increased use of technology to track and ship orders has forced current workers to update their skills to maintain employment and requires new workers to have the skills and training for employment in the field.

The proposed 38-semester credit hour technical certificate and the 63-semester credit hour associate degree build on the existing 18-semester credit hour Certificate of Proficiency in Warehousing and Distribution Center Operations approved by the Coordinating Board in July 2008. The addition of the technical certificate will allow students to continue their education and training in preparation for jobs with more responsibility and better salaries than the entry-level positions available to students who have completed the certificate of proficiency. Students have the option of completing the associate degree, or "stopping-out" at the certificate level according to their specific education and career goals.

After completing the associate degree, students will be prepared to pursue bachelor's degrees in transportation and logistics and supply chain management at Arkansas State University-Jonesboro, the University of Arkansas, Fayetteville, and the University of Memphis. The proposed programs was developed with input from representatives of the local and regional transportation industry, including FedEx, Corporate Express, Patterson Warehouses, Bosch Inc., Hub Group, Church Transportation and Logistics, Inc., Continental Traffic Services, Inc., Family Dollar Distribution Center, and Williams-Sonoma, Inc.

Certificate and Degree Requirements

Technical Certificate in Transportation and Logistics Technology

Total semester credit hours – 38

Year 1 – 25 semester credit hours

CSUR 1101 College Survival Skills
 ENGL 1113 English Composition I
 TRAN 1003 Introduction to Transportation, Distribution, and Logistics
 TRAN 1013 Fundamentals of Trans Operations
 TRAN 1043 Warehousing & Distribution Center Operations
 MATH 1113 College Algebra
 TRAN 1063 Introduction to Logistics Operations
 TRAN 1083 Inventory and Asset Control
 TRAN 1093 Current Technology in Transportation, Distribution, and Logistics

Year 2 – 13 semester credit hours

TRAN 2003 Automated ID Technology Applications in Transportation, Distribution and Logistics
TRAN 2053 Warehouse Automation Systems
TRAN 2093 Customer Service Excellence in Transportation, Distribution and Logistics
 xxx4 Physical Science Elective

Associate of Applied Science in Transportation and Logistics Technology

Total semester credit hours – 63

Year 1 – 31 semester credit hours

TRAN 1003 Introduction to Transportation, Distribution, and Logistics
 TRAN 1013 Fundamentals of Transportation Operations
 TRAN 1043 Warehouse & Distribution Center Operations
 CSUR 1101 College Survival Skills
 ENGL 1113 English Composition I
 MATH 1113 College Algebra
 TRAN 1063 Introduction to Logistics Operations
 TRAN 1083 Inventory and Asset Control
 TRAN 1093 Current Technology in Transportation, Distribution, and Logistics
 ENGL 1123 English Composition II, *or*
 ENGL 1133 Writing for the Workplace
 ECON 2213 Macroeconomics.

Year 2 – 32 semester credit hours

BUSN 1423 Principals of Accounting I
 xxx3 Social Science Elective
TRAN 2093 Customer Service Excellence in Transportation, Distribution and Logistics
 BUSN 2033 Legal Environment of Business
 xxx3 Transportation & Logistics Elective

BUSN 1201	Career Preparation
BUSN 1433	Principals of Accounting II
PSCI 1214	Physical Science
ENGL 2303	Oral Communication
xxx3	Transportation & Logistics Elective
TRAN 2993	Capstone <i>or</i>
TRAN 2983	Internship

Transportation and Logistics Electives

First-Line Supervision

International Operations

GPS and GIS Technology Applications in Transportation, Distribution, and Logistics

Risk Prevention and Safety Management

Need for the Program

According to federal and state employment data for the Eastern Corridor, which includes eastern Arkansas, the Memphis area, and northeast and central Arkansas, employment in transportation, distribution, and logistics occupations continues to grow even while employment in other occupations is declining because of the economic downturn. The United States Department of Labor (USDOL) and the Arkansas Department of Workforce Services project a need for approximately 2,500 new employees in the transportation, distribution and logistics field during the 10-year period of 2006-2016, which will represent a 20 percent increase in employment in the field.

Based on information from the companies who indicated they would support the program by having employees enroll and/or would hire program graduates, salaries for employees with the associate degree would range from \$25,000 to \$70,000 based on the job description and previous experience. Prospective students will include current employees of local and regional distribution transportation-related companies, individuals seeking employment in transportation and logistics occupations, and students at the MSCC Secondary Technical Center. Program enrollment is expected to be 15-20 students annually.

Program Costs

Program costs will be covered by grants from the National Science Foundation, U.S. Department of Labor and the Arkansas Department of Career Education.

Program Duplication

Similar certificate programs are offered at NorthWest Arkansas Community College and Southern Arkansas University-Tech. An associate degree in transportation and logistics is not offered in Arkansas.

Desegregation

Fifty-two percent (52 percent) of the students enrolled at Mid-South Community College are African American. Other minority student enrollment is 2.1 percent.

Degree Productivity

In 2007-08, 7 of 18 (39 percent) technical certificate programs and 3 of 8 (37.5 percent) associate degrees offered at MSCC met Coordinating Board degree productivity guidelines. MSCC has notified ADHE that 5 students are expected to graduate annually from the proposed transportation and logistics program beginning in 2012, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Technical Certificate and Associate of Applied Science in Transportation and Logistics Technology (CIP 52.0203) at Mid-South Community College effective Fall 2009.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and the Chair of the Board of Trustees of Mid-South Community College of the approval.

**ASSOCIATE OF APPLIED SCIENCE IN OCCUPATIONAL THERAPY ASSISTANT
EAST ARKANSAS COMMUNITY COLLEGE**

The administration and the Board of Trustees of East Arkansas Community College (EACC) request approval to offer the Associate of Applied Science in Occupational Therapy Assistant beginning Fall 2010. EACC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institution's role and scope.

Description of the Program

The proposed 72-semester credit hour Associate of Applied Science in Occupational Therapy Assistant degree program will prepare students to assist patients with rehabilitative activities and exercises outlined in a treatment plan developed by an occupational therapist. The duties of the licensed occupational therapy assistant (OTA) include teaching patients the proper method of moving from a bed to a wheelchair; helping patients stretch and limber the muscles of an injured hand, monitoring patient activities to make sure that they are performed correctly, and providing encouragement to the patient while helping them recover and maintain their daily living and working skills. The OTA also will record the patient's progress for the occupational therapist, and suggest changes if the treatment is not having the intended effect or the patient is not improving as expected. Occupational therapy patients include stroke victims, amputees, recently disabled individuals, and individuals with disabling mental, physical, developmental, and emotional conditions. Some therapists work solely with specific disabilities or with certain age groups, while other therapists may specialize in treatment areas such as alcoholism, drug abuse, attention deficit disorder, eating disorders, mental health, and industry-specific injury and pain management.

Students applying for admission into the proposed OTA degree program will be required to complete OTA prerequisite course work including general education, psychology, and anatomy and physiology courses, and must take the ATI Critical Thinking Exam given to all applicants of EACC allied health programs. In addition to general education and prerequisite courses, students will complete 18 semester credit hours of OTA classes and 37 semester credit hours of practicum/clinical assignments. Clinical sites will include East Arkansas Physical Therapy, Kids for the Future Family Counseling and Diagnostic Center, Forrest City Regional Hospital, Crittenden Regional Hospital, and Ascent Children's Hospital.

Students successfully completing the program will be eligible to take the Arkansas licensure exam for Occupational Therapy Assistants and certification by the National Board for Certification Occupational Therapy (NBCOT). EACC will seek program accreditation from the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA) following Coordinating Board program approval.

Degree Requirements

Associate of Applied Science in Occupational Therapy Assistant Total semester credit hours – 72

OTA Prerequisite Courses – 17 semester credit hours

BIO	2114	Anatomy and Physiology I
BIO	2134	Anatomy and Physiology II
ENG	1013	English Composition I
ENG	1023	English Composition II
MTH	1083 or 1113	Technical Math or College Algebra
PSY	1003	General Psychology

OTA Program Admission

Year 1 – 31 semester credit hours

PSY	2003	Developmental Psychology
OTA	1013	<i>Introduction to Occupational Therapy</i>
OTA	1211	<i>Practicum I Fieldwork-Level I</i>
OTA	1012	<i>Therapeutic Activities I</i>
BUS	1603	Computer Fundamentals
PSY	2063	Abnormal Psychology
OTA	1023	<i>Pathophysiology and Occupational Therapy</i>
OTA	1032	<i>Therapeutic Activities II</i>
OTA	1222	<i>Practicum II Fieldwork-Level I</i>
OTA	2023	<i>Physical Dysfunction I</i>
OTA	2033	<i>Psychosocial Dysfunction I</i>

Year 2 – 26 semester credit hours

OTA	2234	<i>Practicum III Fieldwork-Level I</i>
SOC	1013	Introduction to Sociology
OTA	2202	<i>Seminar in Occupational Therapy Assistant</i>
OTA	2123	<i>Physical Dysfunction II</i>
OTA	2033	<i>Psychosocial Dysfunction II</i>
OTA	2243	<i>Practicum IV Fieldwork-Level II</i>
OTA	2256	<i>Practicum V Fieldwork-Level II</i>

Need for the Program

Federal and state employment projections indicate a 25 percent growth in the need for occupational therapy assistants from 2006-16. The increase is a result of the need for more rehabilitative services for individuals of all ages. The increase also is resulting from the tendency of hospitals and other care facilities to hire more OTAs and fewer occupational therapists to reduce payroll costs. The OTA works under the direction of the occupational therapist who is responsible for developing the patient treatment plan. Approximately 29 percent of jobs for occupational therapy assistants are in hospitals, 23 percent are in offices of occupational therapists, and 21 percent are in nursing and residential care facilities. Other job sites include school districts, community care facilities for the elderly, home health care services, individual and family services, and state government agencies. The salary range for an OTA is \$37,200 at entry level and \$55,900 for those with experience.

EACC conducted a survey of eight facilities in eastern Arkansas that employ OTAs. Collectively, the facilities surveyed indicated an immediate need for a total of 10 OTAs and each facility plans to add 8-10 new OTA positions over the next 3-5 years. Ten students are expected to enroll in the proposed program in Fall 2010 and enrollment is expected to increase to 20 students by third year of program operation.

Program Costs

Expected costs for program operation will include faculty salaries of \$62,000 for the OTA chair/faculty in the first year, increasing to \$114,300 by the third year with the addition of one full-time and one adjunct faculty. Initial equipment costs will be \$40,000 and annual costs will reduce to \$8,000 by the third year. EACC also is anticipating an additional \$10,000 annual building lease for OTA classrooms and labs. Supplies and faculty travel will be \$11,300 for the first year decreasing to \$4,450 by the third year. Total expected program costs for the first three years of the program are \$120,000 in Year 1, and \$140,000 for Year 2 and Year 3.

Funding for the program and expenses related to the program accreditation will come from a \$400,000 Community-Based Job Training (CBJT) grant from the United States Department of Labor. The purpose of the grant is to increase access to allied health training opportunities in the Arkansas Delta. The CBJT grant is a three-year renewable grant. The grant will fund the program development and start-up costs.

Program Duplication

Associate degrees in occupational therapy assistant are offered at South Arkansas Community College and Pulaski Technical College. The program at Pulaski Technical College is offered in conjunction with Baptist Hospital in Little Rock.

Desegregation

Forty-seven percent (47 percent) of the students enrolled at East Arkansas Community College are African American. Other minority student enrollment is 3.3 percent.

Degree Productivity

In 2007-08, 7 of 15 (47 percent) associate degree programs offered at EACC met Coordinating Board degree productivity guidelines. EACC has notified ADHE that 5 students are expected to graduate annually from the proposed OTA program, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Occupational Therapy Assistant (CIP 51.0803) at East Arkansas Community College effective Fall 2010, with program continuation contingent on the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association granting developing program status and program accreditation within the ACOTE-AOTA established timeframe.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and the Chair of the Board of Trustees of East Arkansas Community College of the approval.

**ASSOCIATE OF APPLIED SCIENCE IN CULINARY ARTS
TECHNICAL CERTIFICATE IN BAKING ARTS
NORTHWEST ARKANSAS COMMUNITY COLLEGE**

The administration and Board of Trustees of NorthWest Arkansas Community College (NWACC) request approval to offer the Associate of Applied Science in Culinary Arts and the Technical Certificate in Baking Arts effective August 2009. NWACC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed programs are within the institution's role and scope.

Description of the Programs

The proposed 64-semester credit hour program in culinary arts will prepare students for entry to mid-level jobs within the hospitality industry. Graduates of the program will be prepared for careers as executive and sous chef, banquet chef, garde manger chef, culinary educator, food marketing and brokerage, and entrepreneurs. The proposed 40-semester credit hour technical certificate in baking arts will prepare students for such entry-level positions as bakers, baker's assistants, pastry chefs, cake decorators, and entrepreneurs. The proposed programs build upon the existing Technical Certificate in Culinary Arts and Certificate of Proficiency in Hospitality Management. Ten *new courses* will be added to the culinary arts curriculum.

Students in culinary and baking arts will have an opportunity to participate in a 150-clock hour internship that will further sharpen their skills and possibly lead to permanent employment. Culinary internships will expose students to positions as prep cook, line cook, pantry worker, servers, banquet managers, sous chefs and chefs. The following area businesses have expressed an interest in providing culinary internship opportunities: Aramark, Patina and Compass Eurest contract food service companies, War Eagle Mill, Embassy Suites, Wal-Mart, Bordinos, and Table Mesa.

Baking internships will expose students to all aspects of the baking profession. Sam's Club, Compass Eurest contract food service companies, War Eagle Mill, Shelby Lynn's Cake Shop, Carbajol Bakery, Ricks Bakers, Harps Bakery and Grocery, and World Gardens have expressed an interest in providing baking internship opportunities. Additionally, NWACC's Culinary and Baking Department plans to offer students internship opportunities to work in its own baking operation that will be supervised by the department chair and baking course instructors.

The curriculum will give students a well-rounded view of the baking profession. While the core classes are primarily hands-on, the required courses such as marketing, purchasing and bakeshop operations will prepare the student to enter the workforce and

make an immediate contribution. Five *new courses* will be added to the baking curriculum.

General education course requirements will be offered on the NWACC campus. The hospitality, culinary and baking arts coursework will be offered at the former St. Mary's Hospital building in Rogers beginning August 2009 because there is limited space available on the NWACC campus to accommodate the kitchen and workspace needed for training.

St. Mary's Hospital has been newly renovated and converted into a not-for-profit center. This facility has a large public dining room and a private dining room for practical application of instructional materials, an operational café set-up, mock front desk and front of house training room, three large classrooms, computer lab reference area, and office space for faculty and staff. Arkansas Building Authority has negotiated a 5-year lease on behalf of NWACC with the Jones Charitable Trust - Northwest Arkansas Non-Profit Center. The agreement for the 13,000 square feet of space includes all utilities, except internet charges. No additional administrative or programmatic resources will be required.

Certificate and Degree Requirements

Associate of Applied Science in Culinary Arts

Total semester credit hours - 64

Year 1 - 31 semester credit hours

CULY 1003 Safety & Sanitation
 CULY 1103 *Introduction to Food Preparation*
 CULY 1203 *Stocks, Sauces & Soups*
 CULY 1303 *Center for the Plate Applications*
 CULY 2204 *Culinary Internship*
 CULY 1403 *Garde Manger*
 CULY 2003 *World Cuisine*
 CULY 2103 *Contemporary Cuisine*
 HOSP 1303 *Hospitality Purchasing*
 ENGL 1013 English Composition I

Year 2 - 33 semester credit hours

MATH 1003 Math for AAS General Education
 HOSP 1103 Supervisory Management
 HOSP 1203 Nutrition for Foodservice
 HOSP 2003 *Hospitality Layout & Menu Design*
 COMM 1313 Fundamentals of Communications or related course
 HOSP 2303 *Hospitality Operations*
 BAKG 1003 Introduction to Baking
 HOSP 1603 Introduction to Hospitality Management or similar HOSP, CULY, BAKG
 elective

ENGL 1023 English Comp II
 CISQ 1103 Introduction to Computer Information System or related course
 xxx3 Social Science Elective

Technical Certificate in Baking Arts
Total semester credit hours - 40

Year 1 – 30 semester credit hours

CULY 1003 Safety & Sanitation
 HOSP 1303 Hospitality Purchasing
 BAKG 1003 Introduction to Baking
 ENGL 1013 English Composition I
 COMM 1313 Fundamentals of Communication or related course
 MATH 1003 Math for AAS General Education
 BAKG 1103 Classical Pastries
 BAKG 1203 Yeast & Quick Breads
 BAKG 1303 Cakes & Cake Decorating
 xxx3 Social Science Elective

Year 2 - 10 semester credit hours

BAKG 2103 Bakeshop Operations
 BAKG 2204 Baking Internship
 HOSP 1403 Hospitality Marketing

Need for the Program

The northwest Arkansas region is continuing to experience tourism and population growth. As a result, Arkansas's hospitality industry continues to need accomplished chefs, bakers, caterers, food and beverage managers, and a host of other professionals to help meet these demands. A survey of secondary and postsecondary students from area high schools and NWACC's current hospitality program indicate high interest in the proposed programs. The proposed associate degree in culinary arts will provide students with the necessary skills needed to make an immediate impact for their employers. Several prospective employers in northwest Arkansas have expressed an interest and have jobs for graduates with these skills. Sam's Club, Wal-Mart, Tyson, John Q. Hammond Convention Center, Embassy Suites, War Eagle Mill, Bordinos, Table Mesa, and Aramark are just a few of the employers who have indicated that jobs are available for individuals with these skills. Recently, Forbes Magazine listed the northwest Arkansas region as the number two region in the nation for quick post recession turn around and growth. Currently, all NWACC graduates who have a Technical Certificate in Culinary Arts are employed in the culinary arts field.

The introductory baking course is the most popular course in the program. Most of prospective students for the baking arts program desire to own their own business. Therefore, the courses in bakeshop operations and marketing are important parts of the curriculum. Income from self-operated bake shops could range from \$30,000-\$100,000

per year. All the internship sites expressed a need for qualified bakers. Since there is no training program of this type in the northwest Arkansas area, skilled and trained labor is in short supply. In addition to the internship sites listed, other potential employers are local catering companies and larger hotels.

Annual earnings for culinary arts graduate would range from \$19,000-\$25,000 for line cooks, \$36,000-\$54,000 for restaurant managers, and \$55,000-\$85,000 for executive chefs. For baking arts graduates, annual earnings would range from \$18,000-\$33,000 for cake decorators and \$45,000-\$68,000 for executive pastry chefs.

Fifty students are expected to enroll in the culinary arts program and 25 students are expected to enroll in the baking arts program in Fall 2009.

Program Costs

The proposed programs will require one new full-time faculty and two part-time instructors at an annual cost of \$64,456. Funds for staff development for attendance at conferences, seminars, and training opportunities are estimated to be \$5,000. Equipment and supplies (deck oven, commercial mixer, deep fryer, stainless steel tables and stools, flatware and china, and small wares) are estimated to be \$30,000 for the first two years. Program funds will come from student tuition, state general revenue, grants, donations, and departmental fundraising efforts.

Program Duplication

Ozarka College, Pulaski Technical College, and Cossatot Community College of the University of Arkansas offer the Associate of Applied Science degree in Culinary Arts. Pulaski Technical College also offers a Technical Certificate in Baking and Pastry.

Desegregation

African American student enrollment is 2.4 percent and other minority enrollment is 22 percent.

Degree Productivity

In 2007-08, 5 of 9 (55.5 percent) associate degree programs offered at NWACC met Coordinating Board degree productivity guidelines, and 5 of 6 (83.3 percent) technical certificate programs met Board degree productivity guidelines. NWACC has notified ADHE that 6 students are expected to graduate annually from both the proposed culinary arts and the baking arts programs beginning in 2012, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Culinary Arts (CIP 12.0503) and the Technical Certificate in Baking Arts (CIP 12.0501) at NorthWest Arkansas Community College effective August 2009.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of NorthWest Arkansas Community College of the approval.

**BACHELOR OF ARTS IN MODERN LANGUAGES
UNIVERSITY OF ARKANSAS AT MONTICELLO**

The administration and the Board of Trustees of the University of Arkansas System request approval for the University of Arkansas at Monticello (UAM) to offer the Bachelor of Arts (B.A.) in Modern Languages beginning Fall 2009. UAM is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institution's role and scope.

Description of the Program

The 125-semester credit hour proposed bachelor's degree in modern languages requires that students study in two languages (Spanish and French) plus earn six supportive hours in Latin, Japanese or German. Three program options will be offered. Option 1 and 2 will allow students to complete 24 semester credit hours in a primary language (Spanish or French) and 12 semester credit hours in the secondary language. Students also can complete 18 semester credit hours in both Spanish and French plus a minor program of study for Option 3.

UAM currently offers minors in Spanish and French as well as course work in Latin and Japanese. Starting in Fall 2009, UAM will offer six semester credit hours of German. Students will have an opportunity to study abroad at least every other summer. Currently, study abroad students spend four weeks in Costa Rica accompanied by UAM faculty. Other locations such as Spain, France and Haiti are being developed to afford students other opportunities for language/cultural immersion experiences. No new courses will be added to the curriculum as all courses required for the proposed program are already offered through the School of Arts and Humanities.

Degree Requirements

Bachelor of Arts in Modern Languages

Total semester credit hours - 125

Year 1 - 31 semester credit hours

ENGL 1013 Composition I

MATH 1003 Survey of Mathematics or

MATH 1043 College Algebra

PSY 1013 Introduction to Psychology or

SOC 2213 Introduction to Sociology

HIST 1013 Survey of Civilization I or

HIST 1023 Survey of Civilization II

SPAN 2203 Intermediate Spanish I

ENGL 1023 Composition II
 BIOL 1063/1071 Introduction to Biological Science/Lab or other lab science
 SPCH 1023 Public Speaking or
 SPCH 2283 Business and Professional Speech or
 SPCH 2203 Interpersonal Communications
 SPAN 2213 Intermediate Spanish II
 xxx3 Math/Science/Technology Elective

Year 2 - 31 semester credit hours

HIST 2213 American History or
 HIST 2223 American History II or
 PSCI 2213 American National Government
 CHEM 1023/1031 Introduction to Chemistry/Lab or other lab science
 xxx3 Social Science Elective
 FREN 2203 Intermediate French I
 SPAN 3503 Conversational Spanish I
 ART 1053 Art Appreciation or
 MUS 1113 Music Appreciation
 ENGL 2283 World Literature I or
 ENGL 2293 World Literature II
 MODL 2303 Latin, Japanese or German
 FREN 2213 Intermediate French II
 SPAN xxx3 Spanish Elective

Year 3 - 33 semester credit hours

SPAN 3503 Conversational Spanish I
 SPAN xxx3 Spanish Elective
 SPAN xxx3 Spanish Elective
 xxx3 General Elective Credit
 MODL 2303 Latin, Japanese or German
 xxx3 Minor program of study (chosen by student)
 SPAN xxx3 Spanish Elective
 FREN xxx3 French Elective
 xxx3 Minor program of study
 xxx3 Minor program of study
 xxx3 General elective credit

Year 4 - 30 semester credit hours

FREN xxx3 French Elective
 xxx3 Minor program of study, upper level hours
 xxx3 Minor program of study, upper level hours
 xxx3 B.A. degree requirement
 xxx3 General elective credit, upper level hours

- SPAN xxx3 Spanish Elective
- xxx3 Minor program of study, upper level hours
- xxx3 B.A. degree requirement
- xxx3 General elective credit, upper level hours
- xxx3 General elective credit, upper level hours

Need for the Program

The proposed modern languages program is needed to prepare students with foreign language skills for careers in the increasingly globalized world. The curriculum will provide students with critical thinking, creativity, writing and speaking skills that are applicable for careers in education, business and corporate settings, hospitals and other health-related professions, and the legal system. Additionally, some graduates may pursue graduate work with the goal of teaching at the college or university level while others may choose to pursue the Masters of Arts in Teaching for non-traditional licensure. Because of the ever-growing Hispanic population in southwest Arkansas, many businesses, particularly hospitals and police departments, are very interested in hiring bilingual employees in a wide range of positions. UAM graduates who minored in a foreign language and are fluent have stated that knowing a second language made them more marketable for positions.

A survey of prospective employers in southwest Arkansas indicated favorable interest in hiring employees who are bilingual. Drew Central, Warren, Hermitage, Dumas, and McGehee school districts have positions available for Spanish teachers. Other companies in southwest Arkansas region that have expressed an interest in hiring graduates with a bachelor’s degree in modern languages are Walgreens, Walmart, Ryburn Motor Company, and Drew Memorial Hospital. Annual earnings for some positions are as follows:

<u>Position Title</u>	<u>Annual Earnings</u>
Public school foreign language teachers	\$31,000
Bilingual nurses	\$40,000
Court translators	\$26,000 - \$51,000
Bilingual secretaries	\$35,000

Initially, 5 to 10 students are expected to enroll in the proposed program.

Program Costs

Because the proposed program will use existing courses in the School of Arts and Humanities, existing faculty, facilities, equipment, and library resources are adequate to support the program.

Program Duplication

Arkansas State University-Jonesboro, Arkansas Tech University, Henderson State University, Southern Arkansas University-Magnolia, the University of Arkansas, Fayetteville, the University of Arkansas-Fort Smith, the University of Arkansas at Little Rock, and the University of Central Arkansas offer bachelor's degrees in foreign languages.

Desegregation

African American undergraduate student enrollment is 30.7 percent and other minority enrollment is 2.7 percent.

Degree Productivity

In 2007-08, 19 of 23 (82.6 percent) baccalaureate degrees offered at UAM met Coordinating Board degree productivity guidelines. UAM has notified ADHE that 4 students are expected to graduate annually from the proposed modern languages program beginning in 2014, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Bachelor of Arts in Modern Languages (CIP 16.0101) at the University of Arkansas at Monticello effective August 2009.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas at Monticello of the approval.

**BACHELOR OF FINE ARTS IN DANCE PERFORMANCE
UNIVERSITY OF ARKANSAS AT LITTLE ROCK**

The administration and Board of Trustees of the University of Arkansas System request approval for the University of Arkansas at Little Rock (UALR) to offer the Bachelor of Fine Arts in Dance Performance effective Fall 2009. UALR is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institution's role and scope.

Description of the Program

The Bachelor of Fine Arts in Dance Performance is 127 semester credit hours with 12 *new courses*. The program builds on the existing minor in Dance for the Theatre. The curriculum is designed to meet the standards of the National Association of Schools of Dance. Students will train in ballet, modern dance, jazz, tap, and improvisation; and will complete 44 semester credit hours of practical dance instruction. Course topics include choreography, music, kinesiology, and history of dance. Students are required to enroll in courses in theatre that complement the coursework in dance and are required to complete 4-7 semester credit hours of dance technique each semester. A senior dance project also is required that consists of a public presentation of choreography and performance with a portfolio. Students are provided with mentoring and counseling on career choices in dance as part of the senior project, and will have various career options such as dance instructors, studio owners, professional dancers, dance company managers, and choreographers.

Degree Requirements

Bachelor of Fine Arts in Dance Performance

Total semester credit hours - 127

Year 1 - 32 semester credit hours

RHET 1311 Composition I
MATH 1315 College Algebra
HIST 1311 History of Civilization I
THEA 1201 Theatre/Dance: First Experience
DANC 2241 Ballet I
DANC 2251 Modern I

RHET 1312 Composition II
BIOL 1403 or CHEM 1409 Lab Science
HIST 1312 History of Civilization II
ENGL 2337 World Literature
DANC 2241 Ballet I
DANC 2251 Modern I

Year 2 – 34 semester credit hours

SPCH 1300 Speech Communication
BIOL 1400 or ASTR 1301/1101 Lab Science
THEA 2359 Theatre and Dance Technology
DANC 3351 Modern II
DANC 2261 Jazz I
DANC 2265 Tap I
xxx3 Social Science Elective
xxx3 Humanities Elective
POLS 1310 American Government
DANC 3341 Ballet II
DANC 3351 Modern II
DANC 2281 Dance Improvisation

Year 3 – 32 semester credit hours

DANC 4351 Modern III
DANC 2261 Jazz I
DANC 4330 Dance Science and Kinesiology
xxx3 Humanities Elective
xxx3 Social Science Elective
DANC 3381 Choreography I
DANC 4351 Modern III
DANC 3341 Ballet II
DANC 4381 Choreography II
DANC 3240 Music for Dance
DANC 3360 Dance Pedagogy
CANC 3130 Dance Performance

Year 4 – 29 semester credit hours

DANC 4352 Modern IV
DANC 4342 Ballet IV
DANC 4382 Choreography III
DANC 3311 Dance History I
DANC 3130 Dance Performance
THEA 3380/3382 Lighting Design or Costume Design
DANC 4352 Modern IV
DANC 4342 Ballet IV
DANC 3312 Dance History II
DANC 4399 Senior Dance Project
DANC 3130 Dance Performance

Need for the Program

Arkansas has over 150 dance studios and several magnet high schools which employ individuals with degrees in dance. UALR has received letters from the Arkansas Repertory Theatre, the THEA Foundation, the Foundation of Arts in Northeast Arkansas, Parkview Arts and Science Magnet School, and Arkansas

Festival Ballet requesting a program in Arkansas for students pursuing a career in dance.

UALR conducted surveys and inquiries to estimate the interest in a degree in dance. Over half of the current 26 dance minors indicated they would have majored in dance if UALR offered the degree. UALR conducted an online survey and noted that 186 students indicated they would be interested in the program. Twelve students are expected to begin the program in the first year.

Program Costs

The costs for the program will be minimal because no new faculty will be employed and dance studios needed for program operation are in place. Library holdings must be updated at a cost of \$5,856 for the first year. Faculty travel expenses will be \$2,500 a year, and supplies and printing for student recruitment will be \$5,000. The dance program is partially funded with donations and theatre rental fees in the amount of \$21,000.

Program Duplication

A bachelor's degree in dance is not offered in the state.

Desegregation

African American undergraduate student enrollment is 26 percent and other minority student enrollment is 11 percent.

Degree Productivity

In 2007-2008, 35 of 45 (77 percent) bachelor's degrees at UALR met Coordinating Board degree productivity guidelines. UALR has notified ADHE that 6 students are expected to graduate annually from the proposed dance program beginning in 2014, which will meet new Coordinating Board program viability standards.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Bachelor of Fine Arts in Dance Performance (CIP 50.0301) at the University of Arkansas at Little Rock effective Fall 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of University of Arkansas System, and the Chancellor of the University of Arkansas at Little Rock of the approval.

**INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE
RESOLUTIONS**

The Institutional Certification Advisory Committee (ICAC) met on June 30, 2009, for its regular quarterly meeting. ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolutions.

Recognition of Institutional Certification Advisory Committee Member

Ms. Dee Cox, Arkansas Department of Education

Ms. Cox has served as a member of the Institutional Certification Advisory Committee since October 2007, as a representative not officially affiliated with any postsecondary institution in any state as an employee, board member, or another capacity. Due to increased job demands, Ms. Cox is unable to complete her term which would expire in 2011.

The following resolution is presented for Coordinating Board consideration.

RESOLVED, That the Arkansas Higher Education Coordinating Board expresses appreciation to Ms. Dee Cox for her service as a member of the Institutional Certification Advisory Committee.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to communicate this appreciation to Ms. Cox.

Program Certifications

Capella University – Minneapolis, Minnesota

Recertification – Distance Delivery

Bachelor of Science in Business

Bachelor of Science in Information Technology

Master of Science in Organization and Management

Master of Science in Information Technology

Master of Business Administration

Doctor of Philosophy in Organization and Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Capella University – Minneapolis, Minnesota, to offer the following degree programs by distance technology to Arkansas residents: Bachelor of Science in Business, Bachelor of Science in Information

Technology, Master of Science in Organization and Management, Master of Science in Information Technology, Master of Business Administration, and Doctor of Philosophy in Organization and Management. The certification is for a period of four years and expires on July 31, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Capella University, Minneapolis, Minnesota, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Capella University, Minneapolis, Minnesota, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Chamberlain College of Nursing, Addison, Illinois
Initial Certification – Distance Delivery
Bachelor of Science in Nursing

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Chamberlain College of Nursing, Addison Illinois, to offer the following degree program by distance technology to Arkansas residents: Bachelor of Science in Nursing. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Chamberlain College of Nursing, Addison Illinois, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Chamberlain College of Nursing, Addison Illinois, that any advertisement or published materials using the name of the Arkansas Higher

Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**DeVry University – Naperville, Illinois
Initial Certification – Distance Delivery**

Master of Project Management

Master of Public Administration

Master of Information Systems Management

Master of Network and Communications Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to DeVry University, Naperville, Illinois, to offer the following degree programs by distance technology to Arkansas residents: Master of Project Management, Master of Public Administration, Master of Information Systems Management, and Master of Network and Communications Management. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of DeVry University, Naperville, Illinois, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of DeVry University, Naperville, Illinois, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Grand Canyon University – Phoenix, Arizona
Initial Certification – Distance Delivery
Doctor of Education in Organizational Leadership

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Grand Canyon University, Phoenix, Arizona, to offer the following degree program by distance technology to Arkansas residents: Doctor of Education in Organizational Leadership. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Grand Canyon University, Phoenix, Arizona, that the certification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Grand Canyon University, Phoenix, Arizona, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

ITT-Technical Institute, Little Rock, Arkansas
Initial certification – Distance Delivery

Associate of Applied Science in Software Development Technology
Bachelor of Science in Software Applications Development
Bachelor of Science in Project Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to ITT-Technical Institute, Little Rock, Arkansas, to offer the following degree programs by distance technology to Arkansas residents: Associate of Applied Science in Software Development Technology, Bachelor of Science in Software Applications Development, and Bachelor of Science in Project Management. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of ITT-Technical Institute, Little Rock, Arkansas, that the certification of the degree program requires the institution

to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of ITT-Technical Institute, Little Rock, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Kaplan University, Davenport, Iowa
Initial Certification – Distance Delivery

Bachelor of Science in Accounting
Bachelor of Science in Business
Bachelor of Science in Information Technology
Bachelor of Science in Legal Studies

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Kaplan University, Davenport, Iowa, to offer the following degree programs by distance technology to Arkansas residents: Bachelor of Science in Accounting, Bachelor of Science in Business, Bachelor of Science in Information Technology, and Bachelor of Science in Legal Studies. The certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Kaplan University, Davenport, Iowa, that the recertification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Kaplan University, Davenport, Iowa, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification

merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Regis University – Denver, Colorado

Recertification – Distance Delivery

Bachelor of Science in Accounting
 Bachelor of Science in Business Administration
 Bachelor of Science in Computer Networking
 Bachelor of Science in Computer Science
 Bachelor of Science in Finance
 Bachelor of Science in Nursing (RN –BSN)

Initial Certification – Online

Master of Science in Database Technologies
 Master of Science in Information Assurance
 Master of Science in Software Engineering

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Regis University of Denver, Colorado, to offer the following degree programs by distance technology to Arkansas residents: Bachelor of Science in Accounting, Bachelor of Science in Business Administration, Bachelor of Science in Computer Networking, Bachelor of Science in Computer Science, Bachelor of Science in Finance, and Bachelor of Science in Nursing (RN –BSN). The certification is for a period of four years and expires on July 31, 2013.

FURTHER RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Regis University of Denver, Colorado, to offer the following degree programs through distance delivery to Arkansas residents: Master of Science in Database Technologies, Master of Science in Information Assurance, and Master of Science in Software Engineering The certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Regis University, Denver, Colorado, that recertification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Regis University, Denver, Colorado, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Strayer University – Washington, D.C.
Initial Certification – Distance Delivery
Master of Health Services Administration
Master of Public Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Strayer University, Washington, D.C., to offer the following degree programs by distance technology to Arkansas residents: Master of Health Services Administration, and Master of Public Administration. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Strayer University, Washington, D.C., that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Strayer University, Washington, D.C., that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Strayer University – Little Rock, Arkansas
Initial Certification
Bachelor of Business Administration
Bachelor of Science in Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration

Master of Health Services Administration
Master of Public Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Strayer University, Little Rock, Arkansas, to offer the following degree programs to Arkansas residents: Bachelor of Business Administration, Bachelor of Science in Information System, Bachelor of Science in Accounting, Master of Science in Accounting, Master of Business Administration, Master of Health Services Administration, and Master of Public Administration. The initial certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Strayer University, Little Rock, Arkansas, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Strayer University, Little Rock, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Walden University – Minneapolis, Minnesota

Initial Certification – Distance Delivery

Master of Information Systems Management
Master of Science in Leadership
Master of Healthcare Administration
Master of Science in Clinical Research Administration
Master of Science in Nonprofit Management and Leadership
Doctor of Business Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Walden University, Minneapolis, Minnesota, to offer the following degree programs by distance technology to Arkansas residents: Master of Information Systems Management, Master of Science in Leadership, Master of Healthcare Administration, Master of Science in Clinical Research Administration, Master of Science in Nonprofit Management and Leadership,

and Doctor of Business Administration. The certification is for a period of two years and expires on July 31, 2011.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Walden University, Minneapolis, Minnesota, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Walden University, Minneapolis, Minnesota, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE REPORT

The Institutional Certification Advisory Committee (ICAC) met on June 30, 2009, for its regular quarterly meeting.

ICAC members present at the meeting or via conference call were: Dr. Jerol Swaim, Mr. Kent Schroeder, Mr. Ken Hoppe, Ms. Deborah Germany, and Mr. Ron Kelton. Ms. Brenda Germann, Dr. Jack Lassiter, and Dr. Jeffrey Olson were unable to attend. Mr. Dan Jordan voted by proxy.

Institutional representatives present at the meeting or via conference call were: Ms. Sharyl Thompson, Capella University; Dr. Gail Baumlain, Ms. Elizabeth Jendral, and Ms. Kathy Modene, Chamberlain College of Nursing; Ms. Marcy Tadla, DeVry University; Ms. Kate Dillon Hogan, Grand Canyon University; Mr. Denis Murray, Regis University; Dr. Tracy Locklin, Ms. Catherine Guttman-McCabe, Dr. Deborah Snyder, Ms. Sheena Bhasin, and Mr. Randy Jones, Strayer University; Mr. Steve Elder, University of Phoenix; Mr. Jim Wilson, Walden University; and, Mr. Roger Esser and Ms. Ann Kimbrough, Webster University.

Ms. Zanette Douglas, ICAC Coordinator, called the meeting to order at 2:00 p. m. Ms. Douglas introduced and welcomed ICAC members and institutional representatives.

Program Certifications

Capella University, Minneapolis, Minnesota

Capella University, Minneapolis Minnesota, submitted an application for recertification of the following distant delivery degree programs:

- Bachelor of Science in Business
- Bachelor of Science in Information Technology
- Master of Science in Organization and Management
- Master of Science in Information Technology
- Master of Business Administration
- Doctor of Philosophy in Organization and Management

Proposed effective date: July 31, 2009

Accreditation and Licensure

Capella University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The University is approved and licensed to offer programs in Minnesota, Arizona, Alabama, Illinois, Kentucky, Virginia, West Virginia, Washington, and Wisconsin. The programs were initially certified by the

Arkansas Higher Education Coordinating Board in July 2003, and recertified in July 2005.

Recertification Program Summaries

The **Bachelor of Science in Business** degree is designed to provide an integration of the mastery of business fundamentals with practical application. The following specializations are currently available: Accounting, Business Administration, Finance, Human Resource Management, Management and Leadership, Marketing, Project Management, and Retail Management. The degree requires 180 quarter credit hours (120 semester credit hours). There are currently 24 Arkansas students enrolled in this program. Thirteen students have graduated since July 2006.

The **Bachelor of Science in Information Technology** degree program provides technology skill development with business enterprise knowledge. The focus of the program is the acquisition of theory and technical competencies associated with information technology professions. The following specializations are currently available: General Information Technology (added since last recertification), Health Informatics, Information Assurance and Security, Network Technology, Project Management, and Software Architecture. The degree requires 180 quarter credit hours (120 semester credit hours). There are currently 11 Arkansas students enrolled in this program. Three students have graduated since July 2006.

The **Master of Science in Organization and Management** degree prepares practitioners for professional teaching or organizational roles in global enterprise. Existing practices and new management and leadership techniques are presented. The following specializations are currently available: General Organization and Management (added since last recertification), Human Resource Management, Information Technology Management, Leadership, Management Education, and Project Management. The degree requires 48 quarter credit hours (32 semester credit hours). There are currently six Arkansas students enrolled in this program. Two students have graduated since July 2006.

The **Master of Science in Information Technology** degree program is designed for working adults to acquire skills and knowledge needed to advance their careers in the design and deployment of secure enterprise applications and network technologies. The following specializations are currently available: General Information, Technology (added since last recertification), Information Assurance and Security, Information Technology, Education, Business Analysis, Enterprise Software Architecture, Health Information, Management, Network Architecture, and Project Management. The degree requires 48 quarter credit hours (32 semester credit hours). There are currently six Arkansas students enrolled in this program. Three students have graduated since July 2006.

The **Master of Business Administration** degree program is designed for working professionals in order to advance their careers in management. The MBA focuses on content, relevant skills and related behaviors for success in the business world with an exposure to core business disciplines in the general business program of study. The

following specializations are currently available: General Business Administration (added since last recertification), Accounting, Finance, Health Care Management, Human Resource Management, Information Technology Management, Global Operations and Supply Chain Management, Marketing, and Project Management. The degree requires 48 quarter credit hours (32 semester credit hours). There are currently nine Arkansas students enrolled in this program. Six students have graduated since July 2006.

The **Doctor of Philosophy in Organization and Management** degree program prepares practitioners for professional teaching or organizational roles. Students study existing practices, investigate new management and leadership techniques, translate theory into practice, and use research and theory in organizational decision making. The following specializations are currently available: General Business Administration (added since last recertification), Human Resource Management, Information Technology Management, Leadership, Management Education, and Project Management. The degree requires 120 quarter credit hours (80 semester credit hours). There are currently eight Arkansas students enrolled in this program. Seven students have graduated since July 2006.

ADHE Staff Recommendation

The Arkansas Department of Higher Education Staff (ADHE) has determined that Capella University, Minneapolis, Minnesota, degree programs offered by distance technology meet the criteria for program recertification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a five-year recertification which will expire July 31, 2014., for the following degrees:

Bachelor of Science in Business
Bachelor of Science in Information Technology
Master of Science in Organization and Management
Master of Science in Information Technology
Master of Business Administration
Doctor of Philosophy in Organization and Management

Motion to recommend a five-year recertification of the degree programs was made by Mr. Ken Hoppe with a second by Mr. Ron Kelton. The motion passed.

Chamberlain College of Nursing – Addison, Illinois

Chamberlain College of Nursing, Addison, Illinois, submitted application for the initial certification of the following distance delivery program:

RN to Bachelor of Science in Nursing
Proposed effective date: July 31, 2009

Institutional History

Chamberlain College of Nursing is a private, degree-granting institution established in St. Louis, Missouri, in 1889 as Deaconess School of Nursing. The school was originally established for the purpose of educating Deaconess Sisters as professional nurses. The School of Nursing began admitting lay students in 1943 and the school began offering a Bachelor of Science in Nursing degree in 1983. In March 2005, Deaconess was acquired by DeVry Inc. and changed its name to Chamberlain College of Nursing in July 2006. The main office for the Chamberlain College is in Addison, Illinois.

There is a collaborative agreement between Chamberlain College of Nursing and DeVry University for students to access general education courses not offered by Chamberlain. Academic advisors enroll the students in the courses as part of the student's academic plan.

Accreditation and Licensure

Chamberlain College of Nursing is accredited by The Higher Learning Commission of the North Central Association. The associate and bachelor degree programs in nursing are accredited by the National League for Nursing Accrediting Commission (NLNAC). The bachelor's degree program in nursing is accredited by the Commission on Collegiate Nursing Education (CCNE). The RN to BSN program was reviewed and approved by the Arkansas State Board of Nursing.

Faculty Development

Faculty teaching online courses complete specialized instruction.

States in which programs are currently offered

Ohio, Missouri, Arizona, Illinois, and Florida

Enrollment

Expected Arkansas enrollment is 20 to 50 students. This number is based on Arkansas leads. National enrollment for Fall 2008 was 3203.

Initial Program Summary

The **RN to Bachelor of Science in Nursing** degree uses a curriculum plan similar to the basic BSN option, but the professional nurse is provided an opportunity to expand his or her professional knowledge. Graduate education and career mobility build upon the program. RN to BSN students engage in special learning projects in lieu of clinical instruction/practice.

Registered nurses with an unencumbered U.S. professional nursing license may be awarded up to 80 transfer credit hours through the Chamberlain College of Nursing Articulation Plan (CCAP). This includes 44 liberal arts credits and 36 nursing credits.

Minimum credit hours required for graduation are 126 semester credit hours.

Admission Requirements

Students must be registered nurses with an unrestricted U.S. professional nursing license and have an associate degree or a diploma in nursing with a minimum GPA of

2.0. Students who do not meet the Arkansas general education requirements through their associate degree will be required to take the courses at Chamberlain. Students must also have a minimum grade of C in all nursing courses from any previous nursing education. Applicants whose native language is not English must provide proof of English proficiency.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's or Ph.D. degrees in Nursing and Nursing Education.

Curriculum - 126 semester credit hours

Associate Degree Hours – Maximum of 80 semester credit hours of transfer credit

Diploma in Nursing: Maximum of 80 semester credit hours of transfer credit

General Education to complete bachelor's degree – 26 semester credit hours

English

ENG-102 College Writing Skills OR

ENGL-135 Advanced Composition

Math

MATH-114 Algebra for College Students

Science

BIOS-250 Anatomy and Physiology I with lab OR

BIOS-254 Anatomy and Physiology II with lab

BIOS-270 Foundations of Microbiology/Chemistry with lab

Social Sciences

SOCS- 350 Cultural Diversity in the Professions

HST-106 Introduction to American History II: Post Civil War to Present

Humanities

ECON-312 Principles of Economics

HUMN-447 Logic and Critical Thinking

Institutional Requirements – 3 semester credit hours

MATH-221 Statistics for Decision Making OR

MTH-115 Introduction to Statistics

Electives – 12 semester credit hours

Upper-level History Elective –3 semester credit hours

Upper-level Humanities Elective – 9 semester credit hours

Degree Requirements – 24 semester credit hours

NR-294 – Health Assessment

NR-351 – Professional Transitions

NR-442 – Community Health Nursing
NR-446 – Collaborative Healthcare
NR-448 – Information Systems for Healthcare
NR-449 – Evidence-based Practice
NR-450 – Capstone Course

Student Support Services

Students may complete all administrative actions online. Prospective students may contact admissions counselors by phone or email to discuss specific questions or obtain additional information. Students accepted for admission proceed to an online orientation, which must be completed before being allowed to register online for upcoming courses. Financial aid counselors are available to assist students with questions pertaining to financial aid programs, such as military tuition assistance, federal employee tuition reimbursement, corporate education benefits, and Title IV. Students with specific program questions may speak with dedicated academic advisors, who specialize in specific program advisement.

Students are encouraged to consult a student services advisor about matters related to career plans, and professional services. Academic advisors provide comprehensive and thorough student advocacy to resolve issues that affect student satisfaction. Students who require other types of professional assistance will be referred to counselors or other agencies that they may contact for assistance.

Chamberlain helps students develop plans for financing their education through a combination of financial assistance programs.

The majority of the RN to BSN students are employed while pursuing their degree. Chamberlain professionals work to help graduates attain positions in their nursing career, if needed. The school's career services staff works with graduates to guide them through the career search process. Staff members work with students on career planning, job interviewing and resume preparation. In addition, Chamberlain's career services professionals maintain on-going contact with local and national employers to keep abreast of employment needs and opportunities throughout the country, and share this information with students and graduates at the job section of the student portal.

Chamberlain College of Nursing has the Chamberlain Advisory Board, which meets bi-annually on issues concerning nursing programs and nursing issues in an advisory capacity.

Chamberlain College of Nursing maintains online resources. Databases include thousands of journal titles in full-text or full-image. In addition to the print books available on campuses or via express mail as interlibrary loans, e-books can be accessed through several services. E-books can be keyword searched or checked out, and single pages from the texts can be printed. Also accessible is DeVry's online system-wide catalog, Voyager, which facilitates access to books and audiovisual

resources from either the library or remote locations. Materials are available to Chamberlain students and are sent via mail or express post. Students who need extra assistance because of academic difficulties may access tutoring services through their academic advisor online. Tutorial sessions help students clarify points from lectures, discussion sessions, or assigned readings. Tutorial sessions are intended to supplement, not replace class attendance or personal study time.

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Chamberlain College of Nursing degree program delivered by distance technology meets the criteria for initial program certification defined by Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following program:

RN to Bachelor of Nursing.

Motion to recommend initial two-year certification of the RN to Bachelor of Science in Nursing degree program was made by Mr. Kent Schroeder with a second by Mr. Ken Hoppe. The motion passed.

DeVry University – Naperville, Illinois

DeVry University, Naperville, Illinois, submitted application for the initial certification of the following distance delivery programs:

Master of Information Systems Management
Master of Network and Communications Management
Master of Project Management
Master of Public Administration

Proposed effective date: July 31, 2009

Accreditation and Licensure

DeVry earned initial regional accreditation from The Higher Learning Commission of the North Central Association in 1981. The institution also is licensed in Illinois.

AHECB approved the institution's first program proposals to be offered to Arkansas residents on April 24, 2009.

Initial Program Summaries

The **Master of Information Systems Management (MISM)** program provides students with the business, management, and technical skills necessary to effectively function as senior analysts, information systems project leaders and managers. The program focuses on applying information systems concepts and skills to real-world situations, enabling students to understand and evaluate technology applications and alternatives.

The MISM degree program requires completion of 45 semester-credit hours. The program includes concentrations in: Information Security Data Administration and Management, Wireless, Global Outsourcing Management, Health Information Systems Management, Project Management, Electronic Commerce, Distributed Systems Management, Information Systems Tools, Information Systems Applications, and Network Management.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master or Ph.D. degrees in Computer Science, Business Policy and Marketing, Business Administration, and Business and Organization Security.

Enrollment

Expected Arkansas enrollment is five students.
Currently, 334 students are enrolled in this program nationwide.

Curriculum

Master of Information Systems Management – 45 semester credit hours

Program Core Requirements – 18 semester hours

FI504 Accounting and Finance: Managerial Use and Analysis
GM591 Leadership and Organizational Behavior
HR587 Managing Organizational Change
IS535 Managerial Applications of Information Technology
PM586 Project Management Systems
TM583 Strategic Management of Technology

Technology Core Requirements – 15 semester hours

IS581 Systems Analysis, Planning and Control
IS582 Database Concepts
IS589 Networking Concepts and Applications
IS600 Information Systems Capstone
SE571 Principles of Information Security and Privacy

Concentrations – 12 semester credit hours (4 courses)

Information Security

SE572 Network Security
SE573 E-Business Security
SE574 Database Security
SE575 Information Security Law and Ethics
SE576 Risk Mitigation and Contingency Planning
SE577 Cryptography and Security Mechanisms
SE578 Practices for Administration of Physical and Operations Security
SE579 Security in Systems Architecture and Applications
SE591 Disaster Recovery/Forensics and Security
SE592 IT Governance

Data Administration and Management

IS561 Database Administration and Management

IS562 Database Programming and Applications

IS563 Business Intelligence Systems

IS564 Enterprise Data Management and Administration

Wireless

TM561 Wireless Technologies

TM562 Wireless Devices and Applications

TM563 Wireless Networks

TM564 Management of Wireless Systems

TM589 Wireless Communication Systems

Global Outsourcing Management

HR582 Managing Global Diversity

IS568 Global IT Outsourcing

IS569 Risk Assessment and Mitigation in Global Outsourcing

PM584 Managing Software Development Projects

Health Information Systems Management

HS541 Health Service Systems

HS543 Health Services Finance

IS565 Healthcare Security, Privacy and Compliance

IS566 Informatics and Application Systems in Healthcare

IS567 Healthcare Information Administration and Management

Project Management

GM588 Managing Quality
PM584 Managing Software Development Projects
PM587 Advanced Program Management
PM592 Project Cost and Schedule Control
PM595 Project Risk Management
PM598 Contract and Procurement Management

Electronic Commerce

EC542 Electronic Commerce Technology Management
EC544 Electronic Commerce Strategy Management
IS577 Internet-Oriented Programming
IS583 Database Applications for Electronic Commerce
SE573 E-Business Security

Information Systems Tools

IS574 Visual Basic
IS575 Advanced Visual Basic
IS577 Internet-Oriented Programming
IS578 C++ Programming
IS579 Java Programming

Information Systems Applications

IS583 Database Applications for Electronic Commerce
IS585 Decision Support and Expert Systems
TM562 Wireless Devices and Applications
TM589 Wireless Communication Systems
TM590 IP Telephony/VoIP

Network Management

SE572 Network Security
SE591 Disaster Recovery/Forensics and Security
SE592 IT Governance
TM563 Wireless Networks
TM585 Network Design and Management
TM590 IP Telephony/VoIP

The Master of Science in Network and Communications Management (MNCM)

degree program equips students with or without communications technology or networking experience with managerial skills and technical knowledge of network and communications technology. The program prepares students to recognize opportunities in which the application of communications technology can provide strategic benefit to their organizations. Coursework provides perspectives on managerial decision-making and managing an enterprise in a technological environment, aspects of communications technologies in order to understand and evaluate technology applications, and alternatives employed in business and industry.

The MNCM program requires completion of 45 semester credit hours. It includes concentrations in: Wireless, Security, Network Applications, Project Management, Electronic Commerce, and Technology Applications.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master or Ph.D. degrees in Telecommunications Systems Management, Information Systems Management, Information Technology Management, and Business Management.

Enrollment

Expected Arkansas enrollment is one student.
Currently, 144 students are enrolled in this program nationwide.

Curriculum

Master of Network and Communications Management – 45 semester credit hours

Program Core Courses – 15 semester credit hours

FI504 Accounting and Finance: Managerial Use and Analysis
GM533 Applied Managerial Statistics
HR587 Managing Organizational Change
PM586 Project Management Systems
TM583 Strategic Management of Technology

Technology Core Courses – 18 semester credit hours

IS589 Networking Concepts and Applications
TM584 Telecommunications Law and Regulation
TM586 Network Strategy and Design
TM587 Network Operations and Management
TM589 Wireless Communication Systems
TM600 Telecommunications Capstone

Concentrations – 12 semester credit hours (4 courses)

Wireless

TM561 Wireless Technologies
TM562 Wireless Devices and Applications
TM563 Wireless Networks
TM564 Management of Wireless Systems

Security

SE571 Principles of Information Security and Privacy
SE573 E-Business Security
SE574 Database Security
SE575 Information Security Law and Ethics
SE576 Risk Mitigation and Contingency Planning
SE577 Cryptography and Security Mechanisms
SE578 Practices for Administration of Physical and Operations Security

SE579 Security in Systems Architecture and Applications
SE591 Disaster Recovery/Forensics and Security
SE592 IT Governance

Network Applications

SE591 Disaster Recovery/Forensics and Security
SE592 IT Governance
TM562 Wireless Devices and Applications
TM563 Wireless Networks

Project Management

GM588 Managing Quality
PM584 Managing Software Development Projects
PM587 Advanced Program Management
PM592 Project Cost and Schedule Control
PM595 Project Risk Management
PM598 Contract and Procurement Management

Electronic Commerce

EC542 Electronic Commerce Technology Management
IS577 Internet-Oriented Programming
IS582 Database Concepts
IS583 Database Applications for Electronic Commerce
SE573 E-Business Security
SE592 IT Governance

Technology Applications

IS535 Managerial Applications of Information Technology
IS581 Systems Analysis, Planning and Control
IS582 Database Concepts
IS583 Database Applications for Electronic Commerce
IS585 Decision Support and Expert Systems
IS586 Client/Server Applications
TM588 Groupware and the Internet
TM590 IP Telephone/VoIP

The **Master of Project Management (MPM)** assists students in developing the ability to solve real-world management problems and to exercise sound management judgment through practical application of project management concepts and skills. Students are taught specific concepts and skills required to successfully implement new, or enhance existing, commercial and/or technical programs. The program also provides business management expertise needed in key areas such as accounting and finance, marketing, and applied statistics. Students obtain the business skills required to successfully manage projects. The MPM program requires completion of 42 semester-credit hours.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's or Ph.D. degrees in Project Management, Management, Business Administration, and Management of Computer Information Systems.

Enrollment

Expected Arkansas enrollment is five students.
There are 288 students enrolled in this program nationwide.

Curriculum

Master of Project Management – 42 semester credit hours

Program Core Courses – 15 semester credit hours

FI504 Accounting and Finance: Managerial Use and Analysis
GM520 Legal, Political and Ethical Dimensions of Business OR
MM522 Marketing Management
GM533 Applied Managerial Statistics
GM591 Leadership and Organizational Behavior
HR587 Managing Organizational Change

Program-Specific Courses – 21 semester credit hours

GM588 Managing Quality
PM586 Project Management Systems
PM587 Advanced Program Management
PM592 Project Cost and Schedule Control
PM595 Project Risk Management
PM598 Contract and Procurement Management
PM600 Project Management Capstone

Elective Courses – 6 semester credit hours

Students may choose any electives for their program for which they meet the prerequisites.

The **Master of Public Administration (MPA)** degree program focuses on concepts and skills needed to effectively manage organizations lying outside the boundaries of the traditional business environment. Coursework includes theory and practice to build knowledge bases and skills in such key areas as leadership and human resources, budgeting and accounting, project management, information systems, public policy formulation and implementations, and public relations and marketing. The MPA degree program offers students a choice of three emphasis areas: Government and Management, Nonprofit Management, and Healthcare Management. The emphasis areas require completion of 45 semester credit hours, including credits earned in the program core courses and from the emphasis-specific courses.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master or Ph.D. degrees in Public Administration, Business Administration, Executive Business Administration, Quality Management, and many hold Juris Doctorates.

Enrollment

Expected Arkansas enrollment is five students.
There are 227 students enrolled in this program nationwide.

Curriculum

Master of Public Administration – 45 semester credit hours

Program Core Courses – 21 semester credit hours

GM520 Legal, Political and Ethical Dimensions of Business
GM530 Managerial Decision-Making OR
GM533 Applied Managerial Statistics
GM545 Business Economics
GM591 Leadership and Organizational Behavior
HR587 Managing Organizational Change
IS535 Managerial Applications of Information Technology
PM586 Project Management Systems

Emphasis Areas– 18 semester credit hours (6 courses)

Healthcare Management

HS541 Health Service Systems
HS542 Health Rights and Responsibilities
HS543 Health Services Finance
HS544 Health Policy and Economics
HS546 Managed Care
PA600 Public Administration Capstone
Electives – 6 semester hours of electives

Government Management

PA504 Governmental and Nonprofit Accounting
PA581 Governmental Budgeting and Finance
PA582 Public Policy Formulation and Implementation
PA584 Intergovernmental Management
PA600 Public Administration Capstone
PM598 Contract and Procurement Management
Electives – 6 semester hours of electives

Nonprofit Management

HR595 Negotiation Skills
MM522 Marketing Management
PA504 Governmental and Nonprofit Accounting
PA571 Nonprofit Organization Management

PA572 Managing Nonprofit Development Programs
PA600 Public Administration Capstone
Electives – 6 semester hours of electives

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that DeVry University, Naperville, Illinois programs offered by distant technology meets the criteria for program certification defined by Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following programs:

Master of Information Systems Management
Master of Network and Communications Management
Master of Project Management
Master of Public Administration

Motion to recommend an initial two-year certification of the degree programs was made by Ms. Deborah Germany with a second by Mr. Kent Schroder. The motion passed.

Grand Canyon University

Grand Canyon University of Phoenix, Arizona, submitted an application for the initial certification of the following distance delivery program:

Doctor of Education in Organizational Leadership

Proposed effective date: July 31, 2009

Accreditation and Licensure

Grand Canyon University has been continually accredited by the Higher Learning Commission of the North Central Association of College and Schools since 1968. Grand Canyon University is approved to offer degree programs in 36 states including Arizona, the home state, and Arkansas.

Initial Program Summary

The **Doctor of Education in Organizational Leadership** program is designed to develop leaders capable of generating new knowledge and responsibly applying knowledge to achieve organizational outcomes. Students study the major bodies of literature in leadership, reflect critically on existing theory, and identify appropriate applications of theory in educational, business, and other organizational environments. Students develop academic and organizational research expertise through the study of statistics and research methodology. This degree is shared between Grand Canyon's Department of Education and the Department of Business. The degree is 61 semester credit hours of graduate work above the Master of Science in Leadership, which was recertified by AHECB in October 2008. It includes a residency component and a dissertation.

Enrollment

Five Arkansas students are expected to enroll.
There are currently 86 students enrolled nationwide.

States where the proposed degree program is currently offered:

Alaska, Arizona, California, Colorado, Delaware, District of Colombia, Florida, Georgia, Hawaii, Idaho, Indiana, Iowa, Louisiana, Maryland, Maine, Michigan, Mississippi, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, Oregon, Pennsylvania, Rhode Island, South Dakota, Texas, Utah, Virginia, West Virginia, and Wyoming

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have PhD degrees in Organizational Leadership, Educational Administration and Ed D degrees in Educational Leadership.

Curriculum

Doctor of Education in Organizational Leadership – 61 semester credit hours beyond the master's degree

Degree Requirements

RES 811 - Introduction to Advanced Graduate Studies and Scholarship
RSD 801 - Residency
LDR 800 - Ethical Dilemmas and Stewardship
LDR 802 - Progressions in Leadership Thought
LOR 810 - Servant Leadership
LDR 808 - The Nature and Dynamics of Organizations
LDR 804 - Leading Across Cultures
LOR 805 - Innovation: The Last Frontier of Competitive Advantage
RES 855 - Understanding and Interpreting Data
RSD 851 - Residency II
LOR 815 - Organizational Governance and Accountability
LDR 806 - Understanding Toxic Leadership
LOR 820 - Leading Values Driven Organizations
RES 861 - Research I
RES 862 - Research II
LOR 825 - Strategic Planning and Change
RES 871 - Research Design
LDR 810 - Leading the New Organization
CMP 951 - Comprehensive Exam
RSD 881 - Residency III
DIS 955 - Dissertation I
DIS 960 - Dissertation II
DIS 965 - Dissertation III

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that the Grand Canyon University of Phoenix, Arizona, program offered through distance delivery meets the criteria for initial program certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following program:

Doctor of Education in Organizational Leadership

Motion to recommend an initial two-year certification of the degree program was made by Dr. Jerol Swaim with a second by Mr. Ken Hoppe. The motion passed.

ITT-Technical Institute

ITT-Technical Institute (ITT-Tech), Little Rock, Arkansas, submitted application for initial certification of the following degree programs:

Associate of Applied Science in Software Development Technology
Bachelor of Science in Software Applications Development
Bachelor of Science in Project Management

Proposed effective date: September 1, 2009

A campus visit was conducted by Zanette Douglas, ADHE Coordinator of Institutional Certification in May 2009.

Accreditation and Licensure

ITT-Tech is accredited by the Accrediting Council for Independent Colleges and Schools as a branch of ITT-Technical Institute, Thornton, Colorado, and licensed by the Arkansas State Board of Private Career Education as a post-secondary career school to offer courses leading to occupational careers.

ITT-Tech has offered programs in Arkansas since 1993. The Coordinating Board granted initial certification allowing ITT-Tech to offer bachelor's programs in Arkansas in 2003.

States where the proposed programs will be offered:

New Mexico, Alabama, Idaho, Louisiana, California, Minnesota, Washington, Florida, Indiana, Kentucky, Michigan, Missouri, Utah, Oklahoma, Texas, Virginia, Oregon, Colorado

Program Delivery

The degrees will be offered on-site at the Little Rock campus and the courses and programs meet minimum contact and credit hours. The programs include the required minimum general education core comparable to 15 semester credit hours for the associate degree and 35 semester credit hours for the bachelor's degrees.

Initial Program Summaries

The **Associate of Applied Science in Software Development** program is designed for students to develop knowledge and skills to pursue entry-level positions involving computer software development. Areas of study include logical and algorithmic analysis and design, object-oriented programming and relational databases, programming languages and development tools, Web scripting and programming, Web services and applications, software development lifecycles, and business and ethical impacts on software development practices. The goal of the program is for students to learn a balanced combination of practical programming techniques and problem-solving skills. The Software Development Technology program is a 96 quarter credit hour program (63 semester credit hours). Graduates of this program may begin in a variety of entry-level positions involving software development skills, such as application developer, junior programmer, Web applications developer, database developer, software support technician and software tester.

Enrollment

Twenty-five Arkansas students are anticipated to enroll. There are currently no students enrolled nationally in this program as it is being proposed at the majority of ITT–Tech Institutes nationwide.

Faculty Credentials

A review of current faculty credentials indicates that the majority of the program faculty members assigned to teach courses in this program hold Master's degrees in Computer Science and Computer Technology with work experience in software jobs.

Curriculum

Associate of Applied Science in Software Development Technology
96 quarter credit hours (63 semester credit hours)

Four quarter credit hours meet minimum contact hours required by ICAC Rules.

General Education Requirements

English

GE117 – Composition I

GE217 – Composition II

Mathematics

GE127 – College Math I

Computer Applications/Fundamentals

TB133 – Strategies for the Technical Professional

Social Sciences

GE273 – Microeconomics

Other Institutional Requirements

TB332 – Professional Procedures and Portfolio Development

GE192 – College Math II

TB143 – Introduction to Personal Computers
EG360 – Introduction to Calculus
GE184 – Problem Solving

Degree Requirements

CS100 Introduction to Programming
CS110 Introduction to Web Applications
CS111 Client-Side Web Scripting
CS120 Programming in Visual Basic
CS130 Introduction to Databases
CS140 Business Concepts for Application Developers
CS200 Programming in Java I
CS201 Programming in Java II
CS210 Web Authoring and Design
CS220 Server-Side Web Programming
CS240 Software Development Lifecycles
CS250 Open Source Application Programming
CS280 Web Security and Ethics
CS290 Software Development Capstone Project

The **Bachelor of Science in Project Management** program combines theory and techniques used by professional project management practitioners in a digital global environment. The program includes instruction in the project management knowledge areas and on the processes designated by the Project Management Institute (PMI). The program offers students the opportunity to learn and practice the techniques of initiating, planning, organizing, staffing, guiding, monitoring and controlling a project through an integrated process to meet identified requirements on time and on budget. The Project Management program is a 180 quarter credit hour program (120 semester credit hours). Graduates may begin their careers in entry-level positions as a project team member, project coordinator, project scheduler, project resource coordinator or project manager.

Enrollment

Twenty-five Arkansas students are anticipated to enroll. There are currently no students enrolled nationally in this program as this program is being proposed at the majority of ITT–Tech schools nationwide.

Faculty Credentials

A review of current faculty credentials indicates that the majority of the program faculty members assigned to teach courses in this program hold Master's degrees in Project Management, Management Science, Computer Science, and Computer Technology.

Curriculum

Bachelor of Science in Project Management – 180 quarter credit hours (120 semester credit hours)

General Education Requirements for Bachelor's Degree

English Composition

GE117 – Composition I

GE217 – Composition II

Mathematics

GE192 – College Math II

Science

GE150 – Survey of the Sciences

GE252 – Physics

GE257 – Microbiology

Fine Arts/Humanities

EG462 – Contemporary World Culture

EG468 – Ethics

Social Sciences

EG351 – Social Psychology

GE273 – Microeconomics

EG333 – Traditions and Ideals in American History

Other Institutional Requirements for Bachelor's

EG360 – Introductory Calculus

EG421 – Numerical Methods (Bachelor of Software Applications Development)

EG371 – Research Methods

EG372 – Written Analysis

GE127 – College Math I

TB133 – Strategies for the Technical Professional

TB 143 – Introduction Personal Computers

GE347 – Group Dynamics

Degree Requirements

IT103 Operating Systems

IT104 Introduction to Computer Programming

IT109 Microsoft Desktop Operating System

IT113 Structured Cabling

IT203 Database Development

IT220 Network Standards and Protocols

IT221 Microsoft Network Operating System I

IT222 Microsoft Network Operating System II

IT250 LINUX Operating System

IT260 Networking Application Services and Security

IT302 LINUX System Administration

IT320 WAN Technology and Application

IT321 Network Technology and Service Integration

PM331 Overview of Digital Technology

PM332 Project Management Techniques
PM333 Project Communication and Documentation
PM341 Project Cost and Budget Management
PM342 Project Procurement and Contract Management
PM351 Project Human Resource Management
PM352 Project Quality Management
PM361 Introduction to Project Management
PM453 Project Risk Management
PM454 Leadership and Project Team Management
PM462 Management of Global Projects
PM468 Project Management Integration I (Capstone Project)
PM469 Project Management Integration II (Capstone Project)

The purpose of the **Bachelor of Science in Software Applications Development** program is to provide knowledge and skills used to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management, and other areas related to computer software production and deployment. The coursework offers a foundation in programming skills using a number of languages and platforms while addressing theories and methods of software engineering processes and models governed by industry standards. The Software Applications Development program is a 180-quarter credit hour (120-semester credit hour) program. Graduates of this program may pursue career opportunities involving the design, development and implementation of software-based solutions and products for business and consumer markets. Entry-level positions may include software developer, software programmer, application developer, Web application developer, software engineer, software applications analyst, Web applications analyst, Web applications specialist and software applications specialist.

Enrollment

Twenty-five Arkansas students are anticipated to enroll. There are currently no students enrolled nationally in this program as this is a new program that is being proposed at the majority of ITT–Tech schools nationwide.

Faculty Credentials

A review of current faculty credentials indicates that the majority of the program faculty members assigned to teach courses in this program hold Master's degrees in Computer Science, Information Technology, and Computer Technology.

Curriculum

Bachelor of Science in Software Applications Development – 180 quarter credit hours (120 semester credit hours)

Bachelor's Degree General Education (Courses listed above)

Other Institutional Requirements for Bachelor's Degree (Courses listed above)

Degree Requirements

CS100 Introduction to Programming

CS110 Introduction to Web Applications
CS111 Client-Side Web Scripting
CS120 Programming in Visual Basic
CS130 Introduction to Databases
CS140 Business Concepts for Application Developers
CS200 Programming in Java I
CS201 Programming in Java II
CS210 Web Authoring and Design
CS220 Server-Side Web Programming
CS240 Software Development Lifecycles
CS250 Open Source Application Programming
CS280 Web Security and Ethics
CS300 Application Design
CS302 Data Structures with Java
CS310 Programming in C++
CS320 Programming in C#
CS330 Database Design and Implementation
CS331 .NET Framework Programming
CS333 Enterprise Applications with Java
CS340 Software Engineering
CS400 Web Services and Applications
CS410 Enterprise Applications with .NET
CS420 Application Security
CS430 Database Administration and Optimization
CS490 Software Development Senior Project

ADHE Staff Recommendation

The Arkansas Department of Higher Education staff (ADHE) has determined that ITT-Technical Institute (ITT-Tech) Little Rock, Arkansas, meets the criteria for initial program certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification, expiring July 31, 2011, for the following programs:

Associate of Applied Science in Software Development Technology
Bachelor of Science in Project Management
Bachelor of Science in Software Applications Development

Motion to recommend an initial two-year certification of the degree programs was made by Mr. Kent Schroeder with a second by Mr. Ken Hoppe. The motion passed.

Kaplan University

Kaplan University submitted application for the initial certification of the following distance delivery programs:

Bachelor of Science in Accounting
Bachelor of Science in Business
Bachelor of Science in Information Technology

Bachelor of Science in Legal Studies

Proposed effective date: July 31, 2009

Accreditation and Licensure

Kaplan University is accredited by The Higher Learning Commission of the North Central Association of Colleges and by the Schools and the Distance Education and Training Council. Kaplan University is recognized by the Iowa Department of Education and is approved by the Iowa and Illinois Divisions of Vocational Rehabilitation. Kaplan programs were initially certified by AHECB in August 2008 and January 2009.

Degree Credit Requirements

The bachelor of science degrees require 180 quarter credit hours (120 semester credit hours) for completion. A minimum of 53 quarter credit hours (35 semester credit hours) are general education credits degrees. Kaplan awards quarter credit hours with 5 quarter credits for 100/200-level courses and 6 quarter credit hours for 300/400-level courses.

Initial Program Summaries

General Education Requirements for Bachelor of Science Degrees– 53 quarter credit hours (35 semester credit hours)

English Composition

CM 105: College Composition I - Effective Writing I for Business Majors

CM 225: College Composition II for Business Majors

Speech Communication

Students choose one of the following:

CM 115: Communicating in the 21st Century

CM 202: Mass Communications

CM 206: Interpersonal Communications

CM 214: Public Speaking

Mathematics:

Students choose from the following:

MM 204: College Algebra A (2 quarter credits, 1 semester credit hour) AND

MM 218: College Algebra B (3 quarter credits, 2 semester credit hours) OR

MM 212: College Algebra

Science

SC 225: Environmental Science

SCLAB 225: Environmental Science Lab

SC 235: General Biology I – Human Perspectives

SCLAB 235: General Biology I – Human Perspectives Lab

Fine Arts/Humanities

Students choose two of the following:

HU 201: Voices of Western Culture – Arts and Ideas

HU 245: Ethics
HU 280: Bioethics

Social Sciences

SS 236: People, Power, and Politics

Students choose two of the following:

PS 115: Contemporary Issues in Psychology

PS 200: Introduction to Cognitive Psychology

PS 210: History of Psychology

PS 220: Child and Adolescent Psychology

SS 114: Child Development and Learning

SS 124: Introduction to Psychology

SS 144: Sociology

SS 225: Film and Society

SS 230: Making History: The Founding Fathers

SS 235: 20th Century African American Leadership

SS 260: Gender and Society

SS 270: Social Problems

The **Bachelor of Science in Accounting** degree is designed to prepare students for entry into the accounting profession and provides curriculum for a foundation of accepted accounting principles and to develop skills for handling auditing, tax, and consulting for corporations, governments, nonprofit organizations, or individuals. Students focus on procedures required to conduct comparisons in financial accounting and gain an understanding of basic cost accounting terminology and principles, cost classification, and manufacturing of inventories. Students use the latest software and can prepare for certifications in accounting. The degree requires 180 quarter credit hours (120 semester credit hours). Emphasis areas are provided in Public Accountancy, Tax Accountancy, Managerial Accountancy, Auditing/Forensic Accountancy, and Governmental/Nonprofit Accounting.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master degrees in Accountancy, Business Administration, and Accounting and Financial Management.

Enrollment

Expected Arkansas enrollment is five students. There are 1,400 students nationwide enrolled in this program.

Curriculum

Bachelor of Science in Accounting – 180 quarter credit hours (120 semester credit hours)

General Education Requirements – 53 quarter credit hours (35 semester credit hours)

Institutional Requirements – 23 quarter credit hours (15 semester credit hours)

CS 113: Academic Strategies for the Business Professional

300/400-level: Arts and Humanities Course

300/400-level: Physical Science Course

300/400-level: Social Science Course

Degree Requirements – 83 quarter credit hours (56 semester credit hours)

AC 114: Accounting I

AC 116: Accounting II

AC 122: Payroll Accounting

AC 256: Federal Tax

AC 300: Intermediate Accounting I

AC 301: Intermediate Accounting II

BU 204: Macroeconomics

BU 250: Business Math

MT 311: Business Law

MT 499: Bachelor's Capstone In Management

100/200-level Major Elective – 5 quarter credit hours (3 semester credit hour)

300/400-level Major Electives – 24 quarter credit hours (16 semester credit hours)

Emphasis area electives may be used

Electives – 21 quarter credit hours (14 semester credit hours)

Emphasis area electives may be used

Emphasis Area Electives

Option I: Public Accountancy

AC 410: Auditing

AC 420: Cost Accounting

AC 430: Advanced Tax – Corporate

AC 485: Advanced Federal Tax

Option II: Tax Accountancy

AC 410: Auditing

AC 430: Advanced Tax – Corporate

AC 485: Advanced Federal Tax

MT 425: Managerial Finance and Accounting

Option III: Managerial Accountancy

AC 410: Auditing

AC 420: Cost Accounting

MM 207: Statistics

MT 217: Finance

MT 482: Financial Statement Analysis

MT 483: Investments

Option IV: Auditing/Forensic Accountancy

AC 410: Auditing

AC 420: Cost Accounting
 AC 430: Advanced Tax – Corporate
 AC 475: Accounting Fraud Examination Concepts

Option V: Governmental/Nonprofit Accountancy

AC 410: Auditing
 AC 420: Cost Accounting
 AC 430: Advanced Tax – Corporate
 AC 455: Governmental and Nonprofit Accounting

The **Bachelor of Science in Business Administration** degree is designed to prepare students for a variety of positions in the field of business. Students may focus in specific fields of study by selecting one of the emphasis areas. The emphasis areas available are: Accounting, Finance, Management of Information Systems, business Security and Assurance, and general Business. The degree requires 180 quarter credit hours (120 semester credit hours).

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master and PhD degrees in Accountancy, Business Administration, and Accounting and Financial Management, and Marketing.

Enrollment

Expected Arkansas enrollment is five students. There are 5,100 students nationwide enrolled in this program.

Curriculum

Bachelor of Science in Business Administration – 180 quarter credit hours (120 semester credit hours)

General Education Requirements – 53 quarter credit hours (35 semester credit hours)

Institutional Requirements – 23 quarter credit hours (14 semester credit hours)

CS 113: Academic Strategies for the Business Professional
 300/400-level: Arts and Humanities Course
 300/400-level: Physical Science Course
 300/400-level: Social Science Course

Degree Requirements – 83 quarter credit hours (56 semester credit hours)

AC 113: Accounting for Nonaccounting Majors OR
 AC 114: Accounting I
 BU 100: Introduction to Business
 BU 204: Macroeconomics
 BU 250: Business Math
 MT 204: Essentials of Management
 MT 219: Marketing
 MT 302: Organizational Behavior

MT 311: Business Law
MT 320: Research and Presentation
MT 499: Bachelor's Capstone in Management
100/200-level Major Elective – 5 quarter credit hours (3 semester credit hour)
300/400-level Major Electives – 24 quarter credit hours (16 semester credit hours)
Emphasis area electives may be used

Electives – 21 quarter credit hours (14 semester credit hours)
Emphasis area electives may be used

Emphasis Area Electives

Option I: General Business

AC 116: Accounting II
MM 207: Statistics
MT 103: Information and Office Management
MT 312: Business Law II
MT 355: Marketing Research
MT 425: Managerial Finance And Accounting
MT 460: Management Policy And Strategy

Option II: Management

AC 116: Accounting II
MT 103: Information And Office Management
MT 340: Conflict Resolution and Team Dynamics
MT 425: Managerial Finance and Accounting
MT 460: Management Policy and Strategy
SA 400: Business Process Analysis

Option III: Human Resources

HR 400: Employment and Staffing
HR 435: Compensation
MT 103: Information and Office Management
MT 203: Human Resource Management
MT 340: Conflict Resolution and Team Dynamics
MT 460: Management Policy and Strategy

Option IV: Marketing

MM 207: Statistics
MT 355: Marketing Research
MT 359: Advertising In The 21st Century
MT 450: Marketing Management
MT 459: Consumer Behavior

Option V: Management of Information Systems

AC 116: Accounting II
MM 207: Statistics
MT 103: Information and Office Management

MT 217: Finance
MT 355: Marketing Research
MT 425: Managerial Finance and Accounting
MT 451: Managing Technological Innovation
MT 460: Management Policy and Strategy

Option VI: Business Security and Assurance

AC 116: Accounting II
AC 300: Intermediate Accounting I
AC 410: Auditing
IT 331: Technology Infrastructure
MT 103: Information and Office Management
MT 425: Managerial Finance and Accounting
MT 460: Management Policy and Strategy
200-level: IT Course

Option VII: Retail Management

AC 116: Accounting II
MT 103: Information and Office Management
MT 425: Managerial Finance and Accounting
MT 435: Operations Management
MT 460: Management Policy and Strategy
RT 101: Principles of Retailing OR
RT 201: Building Customer Sales and Loyalty
RT 301: Store Management
RT 441: Supply Chain Management

Option VIII: Corporate Finance

AC 116: Accounting II
MM 207: Statistics
MT 103: Information and Office Management
MT 217: Finance
MT 425: Managerial Finance and Accounting
MT 460: Management Policy and Strategy
MT 480: Corporate Finance
MT 481: Financial Markets and Institutions

Option IX: Health Care Management

AC 116: Accounting II
MT 103: Information and Office Management
MT 305: Health Care Organization and Delivery
MT 315: Operations Management in Health Care
MT 425: Managerial Finance and Accounting
MT 460: Management Policy and Strategy

The **Bachelor of Science in Information Technology** degree is designed to prepare students for a variety of positions in the field of business and may focus in specific

fields of study by selecting one of the emphasis areas. The Bachelor of Science in Information Technology degree program consists of 180 quarter credit hours (120 semester credit hours). The emphasis areas are: Web Multimedia and Animation, Database, Programming, and Network Administration.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's and PhD degrees in Computer Systems Management, Information Technology, Management Information Systems, and Systems Technology.

Enrollment

Expected Arkansas enrollment is five students. There are 3,600 students nationwide enrolled in this program.

Curriculum

Bachelor of Science in Information Technology
180 quarter credit hours (120 semester credit hours)

General Education Requirements – 53 quarter credit hours (35 semester credit hours)

Institutional Requirements – 28 quarter credit hours (19 semester credit hours)

CS 113: Academic Strategies for the Business Professional
300/400-level Arts and Humanities Course
300/400-level: Physical Science Course
300/400-level Social Science Course
200-level Mathematics Course

Degree Requirements – 68 quarter credit hours (45 semester credit hours)

IT 117: Introduction to Web Design
IT 190: Foundations in Information Technology
IT 193: Foundations of Programming Using Visual Basic
IT 320: Operating Systems Concepts OR
IT 331: Infrastructure Technology
IT 430: Project Management
IT 460: Systems Analysis and Design
IT 499: Bachelor's Capstone in Information Technology
100/200-level Major Elective – 5 quarter credit hours (3 semester credit hour)
300/400-level Major Electives – 24 quarter credit hours (16 semester credit hours)
Emphasis area electives may be used

Electives – 31 quarter credit hours (21 semester credit hours)

Emphasis area electives may be used

Emphasis Area Electives

Option I: Web Multimedia and Animation

IT 245: Website Development OR

IT 214: Foundations of Web Design
IT 247: Website Tools
IT 250: Enhancing Websites with PHP
IT 373: Multimedia for Web Design
IT 476: Web Marketing and E-Commerce
IT 490: Multimedia Scripting

Option II: Database

IT 163: Database Management
IT 271: Visual Basic Fundamentals OR
IT 293: Intermediate Visual Basic
IT 273: Networking Concepts
IT 350: Structured Query Language
IT 358: Oracle Query Design
IT 452: Advanced Query Design and Reporting
IT 456: Database Administration

Option III: Programming

IT 258 Foundations of Programming Using Java
IT 254 Foundations of Programming Using C#
IT 271: Visual Basic Fundamental OR
IT 293: Intermediate Visual Basic
IT 310: Data Structures and Algorithms
IT 350: Structured Query Language
IT 355: Web Programming Development
IT 461: Advanced Visual Basic

Option IV: Network Administration

IT 273: Networking Concepts
IT 278: Network Administration
IT 283: Networking with TCP/IP
IT 388: Routing and Switching I
IT 471: Routing and Switching II
IT 482: Network Design
IT 484: Networking Security

The **Bachelor of Science in Legal Studies** degree program is designed to provide students wishing to enter the legal profession with an education that incorporates the study of law and related disciplines with the development of both practical skills and analytical skills. It offers a foundation in theory and application of the law and a broad selection of elective courses that introduces many of the concepts typically covered in more depth at law school. The program focuses on the knowledge, skills, and values needed to become competent and ethical professionals working in the legal service industry. The degree requires 180 quarter credit hours (120 semester credit hours).

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Juris Doctorates.

Enrollment

Expected Arkansas enrollment is five students. There are 1,300 students nationwide enrolled in this program.

Curriculum

Bachelor of Science in Legal Studies
180 quarter credit hours (120 semester credit hours)

General Education Requirements – 53 quarter credit hours (35 semester credit hours)

Institutional Requirements – 18 quarter credit hours (12 semester credit hours)

300/400-level: Arts and Humanities Course
300/400-level: Physical Science Course
300/400-level: Social Science Course

Degree Requirements – 94 quarter credit hours (63 semester credit hours)

LS 100: Eight Skills of the Effective Legal Studies Student
LS 102: Introduction to Law
LS 305: Constitutional Law
LS 308: Law and Society
LS 490: Legal Philosophy
PA 165: Introduction to Torts
PA 201: Introduction to Legal Research
PA 205: Introduction to Legal Analysis and Writing
PA 230: Introduction to Legal Technology
PA 253: Legal Ethics
LS 493: BSLS Capstone Internship Option OR
LS 498: BSLS Capstone Research Option
100/200-level Major Elective – 5 quarter credit hours (3 semester credit hour)
300/400-level Major Electives– 24 quarter credit hours (16 semester credit hours)

Electives – 15 quarter credit hours (10 semester credit hours)

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Kaplan University, Davenport, Iowa, programs offered by distance technology meet the criteria for program certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following distance delivery programs:

Bachelor of Science in Accounting
Bachelor of Science in Business
Bachelor of Science in Information Technology

Bachelor of Science in Legal Studies

Motion to recommend an initial two-year certification of the degree programs was made by Mr. Ken Hoppe with a second by Mr. Kent Schroeder. The motion passed.

Regis University

Regis University, Denver, Colorado, submitted an application for recertification of the following distant delivery degree programs:

Bachelor of Science in Accounting
Bachelor of Science in Business Administration
Bachelor of Science in Computer Networking
Bachelor of Science in Computer Science
Bachelor of Science in Finance
Bachelor of Science in Nursing (RN –BSN)

Regis University, Denver, Colorado, submitted an application for initial certification of the following distant delivery degree programs:

Master of Science in Database Technologies
Master of Science in Information Assurance
Master of Science in Software Engineering

Accreditation and Licensure

Regis University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The University is approved to offer online degree programs in Colorado, Nevada, Wyoming, and Arkansas by the respective state authorities. Since 1999, both the National League for Nursing Accreditation Commission and the Commission on Collegiate Nursing Education of the American Association of Colleges of Nursing have granted full, continuing accreditation to the undergraduate and graduate nursing programs. The nursing program has had continuous approval by the Colorado State Board of Nursing and by the Arkansas State Board of Nursing. The programs submitted for recertification which were initially certified by the Coordinating Board on October 27, 2006.

Recertification Program Summaries

The **Bachelor of Science in Accounting** degree program is designed to provide students the knowledge and skills necessary to pursue careers in the accounting field for companies ranging in size from sole practitioners to international firms. This program prepares students to meet requirements set by the Society of Certified Public Accountants to take the CPA Exam. The Bachelor of Science in Accounting degree requires a minimum of 128 semester hours including a capstone course. There is currently one Arkansas student enrolled in this program. No graduates have been reported since October 2006.

The **Bachelor of Science in Business Administration** degree program is designed to prepare students for management positions with responsibilities for, decision-

making, communication, and teamwork. Emphasis is placed on developing leadership qualities, management strategies, and critical thinking skills. The Bachelor of Science in Business Administration degree requires a minimum of 128 semester hours. Twelve-credit hour specializations are available in Electronic Commerce, Finance, Human Resources Management, Insurance, Management, Marketing, and Public Administration. There are currently two Arkansas students enrolled in this program. No graduates have been reported since the beginning of the program in October 2006.

The **Bachelor of Science in Finance** degree program prepares students for positions with banks, investment companies, government agencies, consulting firms, insurance firms, and large and small corporations. The finance degree also prepares students to work with diverse management groups, marketing professionals, and accountants. Students develop an understanding of financial management and become qualified for a wide range of finance-related careers in small and large organizations. The Bachelor of Science in Finance degree requires a minimum of 128 semester hours. There are currently not any Arkansas students enrolled in this program. No graduates have been reported since the beginning of the program in October 2006.

The **Bachelor of Science in Computer Networking** degree program is designed to prepare students for careers in information technology emphasizing computer networks, network analysis, and network design. All course work, along with laboratory work, provides students the means to achieve mastery of computer information technology concepts. The Bachelor of Science in Computer Networking degree requires a minimum of 128 semester hours. Twelve hour-credit hour specializations are available in Advanced Networking or E-Security. There are currently no Arkansas students enrolled in this program. No graduates have been reported since the beginning of the program in October 2006.

The **Bachelor of Science in Computer Science** degree program is designed for students interested in applying, designing and implementing computer systems and writing computer programs. Students learn the theory and design of computer systems to enter positions such as computer programmer, software engineer, database administrator, software architect, network administrator, software developer, and systems analyst. The Bachelor of Science in Computer Science degree requires a minimum of 128 semester hours. There is currently one Arkansas student enrolled in this program. No graduates have been reported since the beginning of the program in October 2006.

The **Bachelor of Science in Nursing (RN to BSN)** degree program is designed for the registered nurse who has completed a certificate or associate degree program in nursing and wishes to earn a baccalaureate degree. The Regis University nursing program was reviewed and approved by the Arkansas State Board of Nursing. There are currently two Arkansas students enrolled in this program. No graduates have been reported since the beginning of the program in October 2006.

Initial Certification Program Summaries

The **Master of Science in Database Technologies** degree is designed for students with data processing experience who wish to develop specific skills and knowledge in database management systems, either database administration or database development. Students focus on online transaction processing and online analytical processing of database systems with an emphasis on data security, integrity, and availability. Graduates of this degree program may pursue careers as database engineers and administrators in enterprise and Internet-based environments. This degree is 36 semester hours including a thesis.

Enrollment

Six Arkansas students are anticipated to enroll. There are currently 71 students enrolled nationally.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's and PhD degrees in Computer Science, Computer Information Systems, Computer Information Technology, Computer Software & Information Systems, Database Technologies, and Telecommunications Systems Management.

Curriculum

Master of Science in Database Technologies – 36 semester credit hours

Degree Requirements – 18 semester credit hours

MSCC 610 - Information Technology Concepts

MSCC 630 - Enterprise Architecture

MSCC 697 - Information Technology Research Methods

MSCD 600 - Database Architecture

MSCD 610 - Database Concepts

MSCD 698 - Database Technology Thesis

Program Discipline Electives – 9 semester credit hours

Select 3 courses from the following

MSCD 640 - Oracle® Database Administration

MSCD 642 - Database Backup and Recovery

MSCD 644 - Database Performance Tuning

MSCD 650 - PL/SQL Programming

MSCD 670 - Middleware Architecture and Database Applications

MSCD 676 - XML Concepts for Database Development

MSCD 680 - Advanced Database Technologies Using OLAP

600- Level Electives – 9 semester credit hours

Select 3 courses from Computer Networking, Information Assurance, Software Engineering or other Database Technologies curriculum

The **Master of Science in Information Assurance** degree program is the science of managing the risks to information assets. Practitioners with this degree seek to protect the confidentiality, integrity, and availability of data and delivery systems in storage, processing, or transit, and those threatened by malice or accident. Courses investigate several common Information Assurance models such as DoD, NSA, Telecom, and Private Business. All courses are certified by the National Security Agency standards for security administrators and professionals which enables Department of Defense students to receive scholarships. This degree is 36 semester hours including a thesis.

Enrollment

Three Arkansas students are anticipated to enroll. There are currently 47 students enrolled nationally.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's and PhD degrees in Computer Science, Computer Information Systems, Computer Information Technology, Computer Software & Information Systems, Database Technologies, and Telecommunications Systems Management.

Curriculum

Master of Science in Information Assurance - 36 semester credit hours

Degree Requirements – 12 semester credit hours

MSCC 610 - Information Technology Concepts

MSCC 630 - Enterprise Architecture

MSCC 697 - Information Technology Research Methods

MSIA 698 – Information Assurance Thesis

Program Discipline Electives – 15 semester credit hours

Select 3 courses from the following:

MSIA 670 - Information Enterprise Assurance

MSIA 672 - Managing a Secure Enterprise

MSIA 674 - Planning and Implementing Architecture Security

MSIA 676 - Securing and Protecting Systems, Applications and Data

MSIA 678 - Risk Management

MSIA 680 - Enterprise Storage

MSIA 682 - Network Forensics

MSIA 684 - IT Auditing

600-Level Electives – 9 semester credit hours

Select 3 courses from Computer Networking, Information Assurance, Software Engineering, Database Technologies or other Information Assurance curriculum

The **Master of Science in Software Engineering** program focuses on modern software engineering skills and software development techniques and is designed for students with software engineering experience who wish to develop specific skill and knowledge of current industry trends, such as service-oriented architectures, business process management, and enterprise architecture. The degree is the application of a systematic, disciplined, and quantifiable approach to the process of assessing requirements, analysis, design, construction, operation, configuration, and maintenance of software. The knowledge domain of Software Engineering is defined in the Software Engineering Body of Knowledge, which is published by the IEEE Computer Society. This degree is 36 semester hours including a thesis.

Enrollment

Three Arkansas students are anticipated to enroll. There are currently 53 students enrolled nationally.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Master's and PhD degrees in Computer Science, Computer Information Systems, Computer Information Technology, Computer Software & Information Systems, Database Technologies, and Telecommunications Systems Management.

Curriculum

Master of Science in Software Engineering – 36 semester credit hours

Degree Requirements – 15 semester credit hours

MSCC 610 - Information Technology Concepts

MSCC 630 - Enterprise Architecture

MSCC 697 - Information Technology Research Methods

MSSE 600 - Object-Oriented Software Engineering

MSSE 698 - Software Engineering Thesis

Program Discipline Electives – 12 semester credit hours

4 courses selected from the following:

MSSE 610 - Software Requirements and Processes

MSSE 620 - Software Construction, Tools, Methods

MSSE 630 - Software Design

MSSE 640 - Software Quality and Test

MSSE 645 - Software Configuration Management, Maintenance

MSSE 670 - Java Software Development

MSSE 672 - Advanced Java Software Development

MSSE 674 - Enterprise Java Software Development

MSSE 676 - Advanced Enterprise Java Software Development

MSSE 680 - C# Software Development

MSSE 682 - Enterprise C# Software Development

MCT 620 - Distributed Systems

MCT 621 - Artificial Intelligence
MCT 622 - Real-Time Systems
MCT 623 - Graphics Programming

600-Level Electives

Select 3 courses from Computer Networking, Information Assurance, Database Technologies, or other Software Engineering curriculum

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Regis University, Denver, Colorado, degree programs offered by distance technology meet the criteria for program recertification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a four-year certification expiring July 31, 2013, for the following degrees:

Bachelor of Science in Accounting
Bachelor of Science in Business Administration
Bachelor of Science in Computer Networking
Bachelor of Science in Computer Science
Bachelor of Science in Finance
Bachelor of Science in Nursing (RN –BSN)

Motion to recommend a four-year recertification of the degree programs was made by Mr. Jerol Swaim with a second by Mr. Ken Hoppe. The motion passed.

The Arkansas Department of Higher Education (ADHE) staff has determined that Regis University, Denver, Colorado, degree programs offered by distance technology meet the criteria for initial certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following degrees:

Master of Science in Database Technologies
Master of Science in Information Assurance
Master of Science in Software Engineering

Motion to recommend an initial two-year certification of the degree programs was made by Mr. Ken Hoppe with a second by Mr. Kent Schroeder. The motion passed.

Strayer University – Washington, D. C.

Strayer University submitted application for the initial certification of the following distance delivery programs:

Master of Health Services Administration
Master of Public Administration

Proposed effective date is July 31, 2009.

Accreditation and Licensure

Strayer University has been accredited by the Middle States Commission on Higher Education since 1981. Strayer University's main campus is in Washington, D.C. and is licensed by the District of Columbia Education Licensure Commission. The University has 66 additional campuses located in 15 states, each of which is licensed by the appropriate state regulatory body.

Strayer University received initial certification from AHECB for distance delivery degree programs on April 24, 2009.

States where the proposed degree programs currently are offered:

Alabama, Delaware, District of Columbia, Florida, Georgia, Kentucky, Maryland, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Utah, Virginia, and Virginia

Enrollment

As of April 2009, total enrollment is 46,059.

Initial Certification Program Summaries

The **Master of Health Services Administration** program is designed to meet the needs of healthcare professionals and others who wish to obtain the knowledge and skills needed to assume mid-level and executive level managerial positions in health services organizations. Health Services Administration degrees prepare students by training them to manage and direct the business aspects of healthcare. Graduates of the MHA program are prepared for managerial positions in a variety of healthcare settings, including hospitals, nursing homes, physician's offices, pharmaceutical and device manufacturers, consulting, government and public policy, and others. The degree program requires 54 quarter credit hours (36 semester credit hours).

Faculty

A review of current credentials of program faculty indicates they have the appropriate credentials for the courses they are assigned to teach and the majority have Master's and PhD degrees in Healthcare Management, Health and Human Performance, Public Health, and Health Education.

Enrollment

Expected Arkansas enrollment is two students. Total number of students enrolled nationally in the program for Fall 2008 was 654.

Curriculum

Master of Health Services Administration - 54 quarter credit hours (36 semester credit hours)

Degree Requirements – 40.5 quarter credit hours (27 semester credit hours)

BUS 520 Leadership and Organization Behavior

ECO 550 Managerial Economics and Globalization

MAT 540 Quantitative Methods

RES 531 Research Methods

HSA 500 Health Services Organization and Management

HSA 505 Health Services Strategic Planning and Marketing
 HSA 525 Health Financial Management
 HSA 530 Health Services Human Resource Management
 HAS 590 Directed Research Project

Program Electives – 13.5 quarter credit hours (9 semester credit hours)

HSA 510 Health Economics
 HSA 515 Health Care Policy, Law and Ethics
 HAS 520 Health Information Systems

The **Master of Public Administration** is the professional degree for people who want to enter public service at the management level. The academic focus is on developing analytical, conceptual and practical competencies that are common to the Master of Business Administration degree, but emphasizing the “public” perspective of administration. The degree prepares students to manage and direct public organizations and governmental offices and could work for local, state, and federal governments, non-profit organizations, non-governmental organizations, trade associations, political parties, and consulting firms. The degree program requires 54 quarter credit hours (36 semester credit hours).

Faculty

A review of current credentials of program faculty indicates they have the appropriate credentials for the courses they are assigned to teach and the majority have Master's and PhD degrees in Public Administration, Public Policy and Administration, Government, Political Science, and Juris Doctorates.

Enrollment

Expected Arkansas enrollment is two students.
 Total number of students enrolled nationally in the program for Fall 2008 was 751.

Curriculum

Master of Public Administration – 54 quarter credit hours (36 semester credit hours)

Degree Requirements – 40.5 quarter credit hours (36 semester credit hours)

CIS 500 Information Systems for Decision-Making
 ECO 550 Managerial Economics and Globalization
 MAT 540 Quantitative Methods
 RES 531 Research Methods
 PAD 500 Modern Public Administration: Managing Public and Nonprofit Organizations
 PAD 515 Leadership and Conflict Resolution
 PAD 525 Constitutional and Administrative Law
 PAD 530 Public Personnel Management
 PAD 590 Directed Research Project

Program Electives – 13.5 quarter credit hours (9 semester credit hours)

PAD 505 Public Budgeting and Finance
 PAD 510 Politics, Policy and Ethics in the Public Sector
 PAD 520 Policy Analysis and Program Evaluation

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Strayer University, Washington, D.C., degree programs offered by distance technology meet the criteria for program certification as defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification which will expire on July 31, 2011, for the following degrees:

Master of Health Services Administration
Master of Public Administration

Motion to recommend an initial two-year certification of the degree programs was made by Dr. Jerol Swaim with a second by Ms. Deborah Germany. The motion passed.

Strayer University – Little Rock Campus

Strayer University submitted application for the initial certification of the following programs to be offered at a new location in Little Rock, Arkansas:

Bachelor of Business Administration
Bachelor of Science in Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration
Master of Health Services Administration
Master of Public Administration

Proposed effective date: October 2009

The projected date of opening for the Little Rock campus is Fall 2010.

Strayer University received initial certification from AHECB for five distance delivery degree programs on April 24, 2009. These certified programs also are being submitted for the Little Rock campus.

Little Rock Campus

There have been two identified possible sites for the Strayer University campus in Little Rock, both on Financial Parkway. The facility that will be selected will be similar to other Strayer campuses and will meet all state and federal building requirements. The actual site will not be selected until approval by AHECB

The location of the new campus in Little Rock is based on a feasibility study conducted by Scherer Cybrarian Services for Strayer University. The study focused on the University's target population of working adults aged 25-44, and the services of existing institutions in the area to working adults. The conclusion of the study was that the Little Rock Metropolitan Statistical Area was similar to areas where Strayer already had a successful presence, such as Greensboro, North Carolina, and Greenville, South Carolina, and the Little Rock area could sustain a new educational institution.

At the time the campus opens, there will be four administrators: Campus Director, Campus Dean, Business Office Manager, and Learning Resource Center Manager. Administrators will come from other Strayer campuses and will be hired locally and will be in compliance with Arkansas rules and regulations.

Projected enrollment for the first year is approximately 80 students. The campus is expected to grow to approximately 250 students by the third year of operation.

The budget for the Little Rock campus for the first year of operation includes expenses for faculty, library and computer resources, student services, and general institutional and administrative needs. Revenue will be based on 80 students and the campus will be supported with additional funds by Strayer Educational Inc. It is expected that the Little Rock campus will be self-supporting within two years.

A site visit was conducted at a Strayer University campus in Memphis on June 19, 2009, by the ICAC Coordinator. A site visit was conducted at one of the proposed sites for the Little Rock campus by the ICAC Coordinator with Tracy Locklin, Associate General Counsel of Strayer University and Lysa Hlavinka, Executive Vice-President and Chief Academic Officer, in March 2009 and at another proposed site by the ICAC Coordinator in June 2009. Both sites are located on Financial Parkway in West Little Rock.

Institutional History

Strayer University is a proprietary institution of higher learning which offers certificates, diplomas, and undergraduate and graduate degree programs through the master's degree level. Strayer University's main campus is in Washington, D.C. The University has additional campuses located in the following 15 states: Alabama, Delaware, Florida, Georgia, Kentucky, Maryland, New Jersey, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Utah, Virginia, and West Virginia. In addition, Strayer University offers programs online. As of Spring 2009, total institutional enrollment was 44,567 students.

Accreditation and Licensure

Strayer University has been accredited by the Middle States Commission on Higher Education since 1981 and is licensed by the District of Columbia Education Licensure Commission.

Faculty Employment and Development

The majority of the Strayer University faculty hold a doctoral degree with a major or concentration in the subject area or a master's degree with a major or concentration in the field of specialization in which they are teaching, plus satisfactory completion of significant post-master's graduate education in the subject area. If faculty hold a master's or higher degree not in the subject area, they have a minimum of two years of demonstrated practical experience within the last five years in the subject area to be taught and have completed 18 semester hours in graduate level courses in the subject. Little Rock campus faculty will hold comparable educational credentials.

Campus Deans and Associate Deans, in addition to other faculty members, serve as mentors for new campus-based faculty. Mentors conduct bi-weekly audits, which include a review of the new instructor's performance based on accepted teaching criteria. Workshops are available on professional education issues and various teaching skills and topics.

Student Support Services

The Little Rock campus will be designed with space for academic and administrative support, student services offices, a library/learning resource center, counseling and instructional offices, multiple computer lab facilities, including an open lab that will be available for use during normal campus hours to provide access to Strayer's electronic library system, and student break areas. The proposed budget allows adequate finances to provide the materials and services.

Services available will include library resources, academic advising, career services, computer services, tutoring, research assistance and financial aid advising. The campus will host career services workshops, guest lecturers, and community service activities.

The Academic Curriculum Committee, assisted by the National Curriculum Advisory Board, has the responsibility to analyze, develop and evaluate the University's programs for comprehensive quality and integrity. The University will combine the expertise of key professionals in the community as well as the expertise of the institution's own academic professionals to ensure Strayer University's programs meet the demands of the work environment.

States where some of the proposed degree programs are currently offered are:

Alabama, Delaware, District of Columbia, Florida, Georgia, Kentucky, Maryland, New Jersey, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Utah, Virginia, and West Virginia

General Education Requirements for Bachelor's Degrees

54 quarter credit hours (36 semester hours)

English

ENG 115 English Composition

ENG 215 Research and Writing

Mathematics

MAT 105 Introduction to College Mathematics

Science

SCI 110 Physical Science

SCI 101 Biology

SCI 200 Environmental Science

Fine Arts/Humanities

HUM 100 Introduction to Art, Music, and Literature

HUM 101 The Origins of Western Culture

HUM 200 Logic

Social Sciences

HIS 105 Contemporary U.S. History OR

POL 220 Government and Politics

PSY 100 The Individual and Society OR

PSY 105 Introduction to Psychology

SOC 100 Introduction to Sociology

Initial Certification Program Summaries – AHECB Certification April 2009

The following degrees were approved for Strayer University online at the April 24, 2009 AHECB meeting: Hired faculty will meet the ICAC guidelines.

Bachelor of Science in Accounting

Expected Arkansas enrollment is nine students in 2010 and 27 students in 2011.

Bachelor of Business

Expected Arkansas enrollment is 20 students in 2010.

Bachelor of Science in Information Systems

Expected Arkansas enrollment is ten students in 2010 and 20 students in 2011.

Master of Business Administration

Expected Arkansas enrollment is ten students in 2010 and 20 students in 2011.

Master of Science in Accounting

Expected Arkansas enrollment is five students in 2010 and eight students in 2011.

Initial Certification Program Summaries – New Applications

The **Master of Health Services Administration** program is designed to meet the needs of healthcare professionals and others who wish to obtain the knowledge and skills needed to assume mid-level and executive level managerial positions in health services organizations. The degree program requires 54 quarter credit hours (36 semester credit hours).

Faculty

A review of current credentials of program faculty from other Strayer campuses that would be indicative of faculty that will be hired at the Little Rock campus indicates that the program faculty members teaching courses in this program will have Master's and PhD degrees in Healthcare Management, Health and Human Performance, Public Health, and Health Education.

Enrollment

Expected Arkansas enrollment is two students. Total number of students enrolled nationally in the program for Fall 2008 was 654.

Curriculum

Master of Health Services Administration - 54 quarter credit hours (36 semester credit hours)

Degree Requirements – 40.5 quarter credit hours (27 semester credit hours)

BUS 520 Leadership and Organization Behavior

ECO 550 Managerial Economics and Globalization
 MAT 540 Quantitative Methods
 RES 531 Research Methods
 HSA 500 Health Services Organization and Management
 HSA 505 Health Services Strategic Planning and Marketing
 HSA 525 Health Financial Management
 HSA 530 Health Services Human Resource Management
 HAS 590 Directed Research Project

Program Electives – 13.5 quarter credit hours (9 semester credit hours)

HSA 510 Health Economics
 HSA 515 Health Care Policy, Law and Ethics
 HAS 520 Health Information Systems

The **Master of Public Administration** is the professional degree for people who want to enter public service at the management level. The academic focus is on developing analytical, conceptual and practical competencies that are common to the Master of Business Administration degree, but emphasizing the “public” perspective of administration. The degree program requires 54 quarter credit hours (36 semester credit hours).

Faculty

A review of current credentials of program faculty from other Strayer campuses that would be indicative of faculty that will be hired at the Little Rock campus indicates that the program faculty members teaching courses in this program will have Master’s and PhD degrees in Public Administration, Public Policy and Administration, Government, Political Science, and Juris Doctorates.

Enrollment

Expected Arkansas enrollment is two students. Total number of students enrolled nationally in the program for Fall 2008 was 751.

Curriculum

Master of Public Administration – 54 quarter credit hours (36 semester credit hours)

Degree Requirements – 40.5 quarter credit hours (36 semester credit hours)

CIS 500 Information Systems for Decision-Making
 ECO 550 Managerial Economics and Globalization
 MAT 540 Quantitative Methods
 RES 531 Research Methods
 PAD 500 Modern Public Administration: Managing Public and Nonprofit Organizations
 PAD 515 Leadership and Conflict Resolution
 PAD 525 Constitutional and Administrative Law
 PAD 530 Public Personnel Management
 PAD 590 Directed Research Project

Program Electives – 13.5 quarter credit hours (9 semester credit hours)

PAD 505 Public Budgeting and Finance

PAD 510 Politics, Policy and Ethics in the Public Sector

PAD 520 Policy Analysis and Program Evaluation

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Strayer University Little Rock campus programs meet the criteria for initial program certification as defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification which will expire July 31, 2011, for the following programs:

Bachelor of Business Administration

Bachelor of Science in Information Systems

Bachelor of Science in Accounting

Master of Science in Accounting

Master of Business Administration

Master of Health Services Administration

Master of Public Administration

Motion to recommend initial certification of the degree programs was made by Mr. Ken Hoppe with a second by Dr. Jerol Swaim. The motion passed.

Walden University – Minneapolis, Minnesota

Walden University submitted applications for the initial certification of the following distance delivery programs:

Master of Information Systems Management

Master of Science in Leadership

Master of Healthcare Administration

Master of Science in Clinical Research Administration

Master of Science in Nonprofit Management and Leadership

Doctor of Business Administration

Proposed effective date: July 31, 2009

Accreditation and Licensure

Walden University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. It is licensed or authorized to operate in Florida, Minnesota, Oregon, South Carolina, Tennessee, and Washington. Walden received initial certification from the Coordinating Board for programs on January 2008 and on April 24, 2009, received approval for additional programs.

Initial Program Summaries

The **Master of Information Systems Management** degree is designed to prepare students with the technical and business skills needed to advance their career in information systems. The curriculum provides the knowledge and experience to

enable students to enter leadership positions in the information systems field. The Information Systems Management degree program offers the following specializations: Business Information Management to manage large data sets that support business strategy and decision making; Enterprise Information Security to understand and implement security and privacy technologies; IT Strategy and Governance to align information systems with corporate strategy; and, Managing Global Software and Service Supply Chains to organize projects in a global marketplace and oversee information systems and service supply chains. The degree requires 33 semester credit hours. Careers are available in computer systems design and related services, management of companies and enterprises, data processing, hosting, and related services, insurance carriers, and colleges, universities, and professional schools.

Faculty

A review of current faculty credentials indicates that the program faculty members teaching courses in this program have Ph.D. degrees in Technology Management and Computer Engineering.

Enrollment

Expected Arkansas enrollment is five students. Currently, there are 81 students enrolled in this program nationwide. This program was first offered in September 2008 and will be offered in all states.

Curriculum

Master of Information Systems Management – 33 semester credit hours

Degree Requirements – 24 semester credit hours

NSEI 3381 Object Oriented Programming for ISM

NSEI 6701 Managing the IT-Enabled Enterprise

NSEI 6712 Business Architecture and Process

NSEI 6111 Software Frameworks

NSEI 6301 Information System and Service Analysis and Design

NSEI 6112 System and Service Architecture

NSEI 6721 Organizational and Social Dimensions of Information Systems

NSEI 6511 Information Systems Project

NSEI 6561 Service and Sourcing Management

Specialization – 9 semester credit hours

Business Information Management

NSEI 6631 Data Warehousing and Business Intelligence

NSEI 6661 Business Analytics and Data Mining

NSEI 6981–6985 ISM Capstone

Enterprise Information Security

NSEI 6841 Information Security Challenges and Solutions

NSEI 6781 Information Security Governance

NSEI 6981–6985 ISM Capstone

IT Strategy and Governance

NSEI 6713 Business Strategy for Competitive Advantage

NSEI 6771 IT Governance

NSEI 6981–6985 ISM Capstone

Managing Global Software and Service Supply Chains

NSEI 6521 Global Information Systems Development

NSEI 6562 Global Services Management

NSEI 6981–6985 ISM Capstone

The purpose of the **Master of Science in Leadership** degree program is to provide students with the knowledge base required for globally competent and ethical leaders to advance their communities, organizations, and the world. Through the Master of Science in Leadership degree program, students learn to develop a comprehensive approach to leadership and explore their leadership styles to motivate others and build highly effective diverse work teams that cross functional areas. Students can learn to broaden their ability to think critically and bring a systems thinking approach to organizational challenges and begin to identify the vast array of interrelationships and patterns of change that lie behind organizational decisions and gain a long-term perspective as they interpret data and analyze problems. The Master of Science in Leadership offers the following specializations: Entrepreneurship, General Management, Human Resources, Innovation and Technology, Leader Development, Project Management, Sustainable Futures, and Self-designed. The degree requires 33 semester credit hours.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach. The majority of the faculty have Ph.D. degrees in Management.

Enrollment

Expected Arkansas enrollment is two students. Currently, there are seven students enrolled in this program nationwide. This program was first offered in March 2009 and will be offered in all states.

Curriculum

Master of Science in Leadership – 35 semester credit hours

Degree Requirements – 21 semester credit hours

MMSL 6100 The Character of Leadership

MMSL 6110 Building Organizational Culture: Leaders as Architects

MMSL 6120 Leading Vibrant and Diverse Teams

MMSL 6130 Leadership in a Global Landscape

MMSL 6140 Framing and Analyzing Problems: Research Strategies for Leaders.

MMSL 6150 Developing and Communicating Solutions: Tools and Strategies for MMSL

6160 Taking the Long View: Systems Thinking and Tools for Sustainability

Specialization – 14 semester credit hours

Entrepreneurship

MMSL 6530 Toward Sustainable Futures: Leadership in Complex, Crisis-Driven Environments

MMSL 6640 Applications in Entrepreneurship

MMSL 6641 Advanced Entrepreneurship

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

General Management

MMSL 6570 Leading Strategic Initiatives for Growth and New Value

MMSL 6600 Applications in Human Resource Management

MMSL 6661 Leadership in Action: Change Management and Conflict Resolution

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Human Resources Leadership

MMSL 6570 Leading Strategic Initiatives for Growth and New Value

MMSL 6600 Applications in Human Resource

MMSL 6601 Advanced Human Resource Management

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Innovation and Technology

MMSL 6540 Innovation and Technology

MMSL 6630 Applications in Technology

MMSL 6631 Advanced Technology

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Leader Development

MMSL 6530 Toward Sustainable Futures: Leadership in Complex, Crisis-Driven Environments

MMSL 6660 Personal Leadership: Mentoring and Coaching

MMSL 6661 Leadership in Action: Change Management and Conflict Resolution

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Project Management

MMSL 6540 Innovation and Technology

MMSL 6650 Applications in Project

MMSL 6651 Advanced Project Management

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Sustainable Futures

MMSL 6530 Toward Sustainable Futures: Leadership in Complex, Crisis-Driven Environments

MMSL 6680 Individual and Organizational Commitment to Social Responsibility MMSL

6681 Social/Environmental Entrepreneurship and Sustainable Development

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

Self-Designed*Select one 3-credit hour course*

MMSL 6530 Toward Sustainable Futures: Leadership in Complex, Crisis-Driven Environments

MMSL 6540 Innovation and Technology

MMSL 6570 Leading Strategic Initiatives for Growth and New Value

Select two 4-credit hour courses

MMSL 6600 Applications in Human Resource Management

MMSL 6630 Applications in Technology

MMSL 6640 Applications in Entrepreneurship

MMSL 6650 Applications in Project Management

MMSL 6660 Personal Leadership: Mentoring and Coaching

MMSL 6680 Individual and Organizational Commitment to Social Responsibility

MMSL 6671 Global Perspectives with Study Abroad Seminar

MMSL 6672 Field Studies

MMSL 6900 Capstone in Leadership: The Social Impact Vision and Project

The **Master of Healthcare Administration** program is designed to provide students with specialized skills to address health care systems and develop expertise in health care management. The curriculum can help prepare students for leadership positions across the spectrum of health care delivery organizations. The Master of Healthcare Administration requires 48 semester credit hours for completion. Career Opportunities may be available in the field of medical and health services managers in general medical and surgical hospitals, outpatient care centers, offices of physicians, nursing care facilities, and home health care services.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach with Ph.D. degrees in Nursing, and Nursing Administration/ Healthcare Quality and Law.

Enrollment

Expected Arkansas enrollment is four students. Currently, there are 178 students enrolled in this program nationwide. This program was first offered in September 2008 and will be offered in all states

Curriculum

Master of Healthcare Administration – 48 semester credit hours

Degree Requirements

MHA 6015 Foundations of Health Care Administration

MHA 6100 U.S. Health Care Delivery System

MHA 6115 Research Methods and Quantitative Analysis

MHA 6130 Health Economics

MHA 6145 Health Policy

MHA 6160 Financial Management

MHA 6175 Management Aspects of Clinical Service Delivery

MHA 6190 Organizational Development and Leadership
MHA 6205 Health Law and Ethics
MHA 6220 Human Resources Management
MHA 6235 Operations Analysis
MHA 6250 Quality Assessment and Improvement
MHA 6265 Health Informatics and Technology
MHA 6280 Strategic Planning and Implementation
MHA 6550 Practicum
MHA 6560 Capstone

The **Master of Science in Clinical Research Administration** program provides students with the knowledge and skills required for effective clinical research administration and management, including a detailed understanding of the regulatory environment. The curriculum is aligned with the latest practices in clinical research administration and management and provides students of the regulatory guidelines of the U.S. Food and Drug Administration (FDA) and comparable agencies abroad. The Master of Clinical Research Administration requires 36 semester credit hours for completion. Career Opportunities are: Clinical Trial Coordinator, Senior Drug Safety Executive, Clinical Research Associate, Clinical Study Manager, Director Trial Design and Management, Clinical Research Oversight Manager, Academic Institutions, Clinical Data Management, Non-Physician Investigator, Regulatory Affairs Compliance, Research & Development.

Faculty

A review of the faculty credentials indicates that the majority of the faculty have Ph.D. degrees in Policy Analysis and Management, Public Health, Clinical and Academic Psychology, and Epidemiology.

Enrollment

Expected Arkansas enrollment is two students. Currently, there are 53 students enrolled in this program nationwide. This program was first offered in October 2008 and will be offered in all states

Curriculum

Master of Science in Clinical Research Administration—36 semester credit hours

Degree Requirements

CLRA 6100 Introduction to Clinical Research
CLRA 6115 Pathophysiological Basis of Clinical Research
CLRA 6130 Ethical, Legal, and Regulatory Considerations in Clinical Investigations
CLRA 6145 Design and Conduct of the Clinical Protocol
CLRA 6160 Good Clinical Practice in Managing and Monitoring Clinical Trials
CLRA 6175 Biostatistics
CLRA 6190 Information and Data Management
CLRA 6205 Product Development in the Pharmaceutical, Biotechnology, and Medical Device Industries
CLRA 6220 Health Economics and Financial Management in Clinical Research

Administration
 CLRA 6235 Epidemiology
 CLRA 6550 Practicum
 CLRA 6560 Capstone

The **Master of Science in Nonprofit Management and Leadership** provides curriculum to enable students to gain the management and organizational skills needed to lead diverse and complex nonprofit organizations and serve as a social change agent in local and global communities. Students will learn from scholar-practitioners who share their academic and professional experiences to help individuals quickly apply what they learn. The Master of Science in Nonprofit Management requires 51 quarter credit hours for completion with a minimum 3.0 GPA.

Faculty

A review of the faculty credentials indicates that the majority of the Instructors have Ph.D. degrees in Social and Political Thought, Public Policy and Administration, International Business, and Leadership.

Enrollment

Expected Arkansas enrollment is three students. Currently, there are 69 students enrolled in this program nationwide. This program was first offered in October 2008 and will be offered in all states

Curriculum

Master of Science in Nonprofit Management and Leadership –51 quarter credit hours (34 semester credit hours)

Degree Requirements

NPMG 6115 Foundations for Graduate Study
 NPMG 6405 Ethics and Social Justice
 NPMG 6420 Organizational Leadership and Management
 NPMG 6435 Human Resource Management: Building a Capable
 NPMG 6465 Strategic Planning: Collaboration, Cooperation, and Coordination.
 NPMG 6480 Applied Research and Evaluation.
 NPMG 6200 Introduction to the Nonprofit Sector
 NPMG 6431 Finance and Budgeting for the Nonprofit Sector.
 NPMG 6451 Board Governance and Volunteer Management
 NPMG 6461 Resource Development
 NPMG 6910 Capstone Seminar

The **Doctor of Business Administration (DBA)** program is designed for experienced business professionals who want to go into leadership positions as consultants or as executives within their organizations. The program emphasizes advanced decision-making and leadership skills, in-depth knowledge of both theory and applied research, and the ability to manage positive social change. Students explore some of the challenges and opportunities facing business today, including globalization, ethics, and managing stakeholder relationships, as well as management issues directly related to their professional interests. The program features face-to-face residencies that prepare

students for critical phases of their doctoral study and a doctoral study project that addresses a practical issue within the workplace and illustrates the student's mastery of business strategy. The DBA requires 60 semester credit hours beyond the master's degree for completion. It includes foundation and business courses, a research methods course, specialization courses, doctoral studies courses, and eight days of academic residency (two 4-day residencies). The degree has ten specializations, including the option to self-design a specialization that focus on the latest research, theories, and trends influencing business. All specializations require 60 semester hours. The specializations are: Entrepreneurship, Finance, Global Supply Chain Management, Information Systems Management, International Business, Leadership, Marketing, Social Impact Management, Technology Entrepreneurship, and Self-Designed.

Doctoral Admission Requirements

Applicants to the program must hold a master's degree, or equivalent, from a U.S. school accredited by a regional, professional/specialized or national accrediting organization recognized by the U.S. Department of Education, or from an appropriately accredited non-U.S. institution in a discipline or field related to the program with a minimum grade point average (GPA) of 3.0 on a 4.0 scale in the master's degree coursework, and three years of professional/academic experience related to the program.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach. The majority of the Instructors have Ph.D. degrees in Leadership, Accounting, Business Administration, Applied Management and Decision Sciences, and Strategic Management.

Enrollment

Expected Arkansas enrollment is five students. Currently, there are 236 students enrolled in this program nationwide. This program was first offered in October 2008 and will be offered in all states.

Curriculum

Doctor of Business Administration (D.B.A.) – 60 semester credit hours

Degree Requirements

DDBA 8005 Foundations for Doctoral Business Administration Studies

DDBA 8110 Business Operations: Systems Perspectives in Global Organizations

DDBA 8120 Information Systems: Global Management Strategies and Technologies

DDBA 8130 Marketing: Strategic Innovation in Globally Diverse Markets

DDBA 8140 Finance: Fiscal Leadership in a Global Environment – Creating
Competitive Responses and Building Corporate Opportunities

DDBA 8150 Leadership: Building Sustainable

DDBA 8160 Business Strategy and Innovation

DDBA 8427 Applied Research Methods—Qualitative and Quantitative

DDBA 8990 Writing the Doctoral Study Prospectus

DDBA 8437 Quantitative Decision-Making in Professional Practice
DDBA 8100 Doctoral Study Mentoring
DDBA 9000 Doctoral Study Completion

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that the Walden University degree programs offered by distance technology meet the criteria for program certification defined by Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year certification expiring July 31, 2011, for the following degrees:

Master of Information Systems Management
Master of Science in Leadership
Master of Healthcare Administration
Master of Science in Clinical Research Administration
Master of Science in Nonprofit Management and Leadership
Doctor of Business Administration

Motion to recommend initial certification of the degree programs was made by Mr. Ken Hoppe with a second by Dr. Jerol Swaim. The motion passed.

The meeting adjourned at 3:30 p. m.

LETTERS OF NOTIFICATION

The Director of the Arkansas Department of Higher Education (ADHE) has approved the following program requests since the April 2009 AHECB meeting. According to AHECB policy 5.11, program actions approved by the ADHE Director must be included on the AHECB meeting agenda prior to initiation and may require further review by the Coordinating Board.

Arkansas Northeastern College

Program Option – Name Change (July 2009)

Option in Service and Retail Business changed to Business Enterprise

Program – Deletion (July 2009)

Certificate of Proficiency in Landscaping (DC 0531)

Certificate of Proficiency in Service and Retail Applications (DC 0207)

Certificate of Proficiency in industrial Mechanical Systems (DC 4315)

Technical Certificate in Computer Repair and Networking (DC 4502)

Technical Certificate in Office Technology (DC 4393)

Associate of Applied Science in Horticulture, Landscaping & Nursery Operations (DC 0012)

Associate of Applied Science in Industrial Management Systems (DC 0580)

Arkansas State University-Beebe

Program-New (Fall 2009)

Certificate of Proficiency in CATIA (CIP 15.1301, 8 credit hours)

Arkansas State University-Jonesboro

Program – New (Fall 2009)

Graduate Certificate in Addiction Studies (CIP 51.1501; 18 credit hours)

Program – Concentration - New

Logistics concentration in the Master of Business Administration (12 credit hours)

Healthcare Administration concentration in the Master of Business Administration (15 credit hours)

Program – Minor – New (August 2009)

Children's Advocacy Studies (CIP 44.0702; 21 credit hours)

Finance (CIP 52.0801; 18 credit hours)

Logistics (CIP 52.0203; 18 credit hours)

History and Philosophy of Science and Technology (CIP 54.0104; 18 credit hours)

Program – Deletion (May 2010)

Bachelor of Science in Education in Art Education

Bachelor of Science in Education in Speech Communication & Theatre Arts (DC 4080)

Administrative Unit – Name Change (Fall 2009)

Department of Languages (DC 1635) changed to Department of World Languages and Cultures

Program – Distance Technology (Fall 2009)

Educational Specialist in Educational Leadership (DC 5100)

Pending Arkansas Department of Education Review

Arkansas State University-Newport

Program – New (August 2009)

Certificate of Proficiency in Renewable Energy Technology (CIP 15.0613, 12 credit hours)

Arkansas Tech University

Program-Name Change (Fall 2009)

Associate of Science in Information Technology to Associate of Applied Science in Information Technology (CIP 11.0103, 63 credit hours)

Associate of Science in Medical Assistant to Associate of Applied Science in Medical Assistant (CIP 51.0801; 71 credit hours)

Program – Endorsement – New – On-Campus and Distance Technology (Fall 2009)

Instructional Facilitator (CIP 13.9999; 18 credit hours)

Pending Arkansas Department of Education Review

Special Education P-4 Additional Licensure Plan

Pending Arkansas Department of Education Review

Administrative Unit – New (Fall 2009)

Department of Physical Therapy Assisting on the Ozark Campus

East Arkansas Community College

Program – New (Fall 2009)

Certificate of Proficiency in Industrial Maintenance Technology
(CIP 47.0303; 9 credit hours)

Certificate of Proficiency in Electrical Maintenance Technology
(CIP 47.0105; 7 credit hours)

Program Reconfiguration - New (Fall 2009)

Associate of Applied Science degrees in Electronics, Applied Engineering, Drafting & Design, and Environmental Health & Safety reconfigured to create the Associate of Applied Science in General Technology (CIP 30.9999; 60-72 credit hours)

Electronics Emphasis (62 credits)

Applied Engineering Emphasis (67 credit hours)

Drafting and Design Emphasis (68 credit hours)
Health & Safety Technology Emphasis (60 credits)

Henderson State University

Program – Off-Campus (Fall 2009)

Master of Science in Education in Educational Leadership (DC 6920) offered on Sheridan Public School Campus

Mid-South Community College

Program – Deletion

Certificate of General Studies (DC 0910; Fall 2009).
Certificate of Proficiency in Crime Scene Investigation (DC 0384; Fall 2009)
Technical Certificate in Crime Scene Investigation (DC 0386; Fall 2009)
Associate of Applied Science in Crime Scene Investigation (DC 0387; Fall 2009)
Certificate of Proficiency in Law Enforcement Administration (DC 0388; Spring 2010)
Technical Certificate in Law Enforcement Administration (DC 0389; Spring 2010)
Associate of Applied Science in Law Enforcement Administration (DC 0605; Spring 2010)

NorthWest Arkansas Community College

Program – New (August 2009)

Certificate of Proficiency in Criminal Justice (CIP 43.0107, 18 credit hours)
Technical Certificate in Criminal Justice (CIP 43.0107, 36 credit hours)
Certificate of Proficiency in Graphic Design (CIP 50.0409, 18 credit hours)
Technical Certificate in Graphic Design (CIP 50.0409, 42 credit hours)
Certificate of Proficiency in Networking (CIP 11.0101, 18 credit hours)
Technical Certificate in Networking (CIP 11.0101, 40 credit hours)
Certificate of Proficiency in Environmental Management & Regulatory Science (CIP 03.0104, 17 credit hours)
Technical Certificate in Environmental Management and Regulatory Science (CIP 03.0104, 35 credit hours)
Technical Certificate in Homeland Security/Emergency Management (CIP 44.0201, 39 credit hours)

Ozarka College

Program – New (Fall 2009)

Certificate of Proficiency in Nursing Assistant (CIP 51.1614; 7 credit hours)

South Arkansas Community College

Program –Inactive (Fall 2009)

Associate of Applied Science in Network Technology (DC 0350)
Advanced Certificate in Network Technology (DC 1350)

Southeast Arkansas College

Program – New – Collaboration with UA System Criminal Justice Institute(Fall 2009)

Certificate of Proficiency in Crime Scene Investigation (CIP 43.0106; 18 credit hours)
Certificate of Proficiency in Law Enforcement Administration (CIP 43.0103; 18 credit hours)

Technical Certificate in Crime Scene Investigation (CIP 43.0106; 36 credit hours)
Technical Certificate in Law Enforcement Administration (CIP 43.0103; 36 credit hours)
Associate of Applied Science in Crime Scene Investigation (CIP 43.0106; 62 credit hours)
Associate of Applied Science in Law Enforcement Administration
(CIP 43.0103; 63 credit hours)

University of Arkansas Community College at Batesville

Program Option - New (Fall 2010)

Generic Entry Option (RN) – Associate of Applied Science in Nursing
(DC 0710, 69 credit hours)

University of Arkansas, Fayetteville

Program Option – Name Change (Fall 2009)

Option in Agricultural Law changed to Agricultural and Food Law in Master of Laws
(DC 5210)

Program – Deletion (Fall 2009)

Master of Science in Operation Research (DC 7090)
Russian Studies Combined/Secondary Major (CIP 16.0402; May 2012)

Administrative Unit – New (Fall 2009)

Tyson Center for Faith and Spirituality in the Workplace

Program Option – Collaborative Program (Fall 2009)

Master of Science in Agriculture Economics (DC 6050) and Master of Science in Rural
Development offered as collaborative dual degree with the University of Ghent, Belgium
(US-EU Atlantis degree)

Program – Distance Technology (Fall 2009)

Master of Education in Educational Leadership (DC 5670)
Pending Arkansas Department of Education Review

Educational Specialist in Educational Leadership (DC 5110)

Pending Arkansas Department of Education Review

University of Arkansas - Fort Smith

Program – Distance Technology – Collaborative Programs (Fall 2009)

Degree Completion Programs offered by distance technology at National Park
Community College, the University of Arkansas Community College at Batesville and
the University of Arkansas Community College at Morrilton

Associate of Applied Science - Bachelor of Applied Science (DC 2856, 125 credit hours)
Bachelor of Science in Organizational Leadership (DC 5335, 124 credit hours)
Bachelor of Science in Nursing-RN to BSN (DC 4240, 127 credit hours)

Program - Minor – New (Fall 2009)

Historical Interpretation (19 credit hours)

University of Arkansas at Little Rock

Program-New (Fall 2009)

Certificate of Proficiency in Media Production and Design (CIP 09.0199, 18 credit hours)

Certificate of Proficiency in Electronic Journalism (CIP 09.0499, 15 credit hours)

Graduate Certificate in Technology Innovation (CIP 21.0101, 18 credit hours)

Graduate Certificate in Strategic Communication (CIP 09.0902, 12 credit hours)

Program Reconfiguration (Fall 2009)

Master of Arts in College Student Affairs (DC 5750) and Master of Arts in Higher Education: Two-Year College Teaching (DC 5355) reconfigured to create Master of Arts in Higher Education (CIP 13.1299, DC 5355, 36 credit hours) with specializations in College Student Affairs (18 credit hours) and Two-Year College Teaching (18 credit hours)

Program-Inactive

Graduate Certificate in Regional Economic Development (DC 6375)

Program-Deletion (Fall 2009)

Associate of Arts in Landscape Management and Design (DC 0095)

Post-Baccalaureate Certificate in Construction Management (DC 4417)

Administrative Unit – New (Fall 2009)

Center for Advanced Research in Entity Resolution and Information Quality (ERIQ)

University of Central Arkansas

Program-Reconfiguration (Fall 2009)

Bachelor of Arts in Writing (DC 1425) reconfigured to create the Bachelor of Arts in Creative Writing (CIP 23.0501, 124 credit hours)

INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE

Program changes/additions (18 credit hours maximum)

Bryan College, Rogers, Arkansas

Program Change – New Course Titles/Numbers

Associate of Applied Science Degree

Capella University, Minneapolis, Minnesota

Program Change – New Specialization

Bachelor of Science in Business

Specialization in Health Care Management

Kaplan University, Davenport, Iowa

Program Change - New Degree Title

Associate of Applied Science in Computer Information Systems changed to
Associate of Applied Science in Information Technology

University of Phoenix, Phoenix Arizona, Online, Little Rock Campus, Rogers Campus

Program Change - New Concentrations

Bachelor of Science in Communication
Concentration in Culture & Communication
Bachelor of Science in Information Technology
Concentration in Database Administration

Letters of Exemption – Renewal (Church-Related Training)

Baptist Missionary Association Theological Seminary, Conway, Arkansas, operated by
the Baptist Missionary Association Theological Seminary of Jacksonville, Texas

Master of Specialized Ministry

Emphasis areas: Church Ministries, Christian Education, Pastoral Counseling

Master of Divinity

Master of Religion

Master of Theological Studies

Southern Baptist Theological Seminary of Louisville, Kentucky, at the University Baptist
Church in Fayetteville, Arkansas

Elementary Greek

Ministry of Leadership

Introduction to Missiology

Church History I and II

Personal Evangelism

Ministry of Proclamation

Personal Spiritual Disciplines

Greek Syntax and Exegesis

The Practice of Ministry

Introduction to Biblical Counseling

Introduction to the New Testament I and II

Introduction to the Old Testament I and II

Elementary Hebrew

Applied Ministry

Survey of Christian Ethics

Biblical Hermeneutics

Systematic Theology I, II, III

Bible Teaching

History of the Baptist

Ministry of Pastoral Care

Introduction to Christian Philosophy

LETTERS OF INTENT

The following notifications were received April 9 through July 15, 2009, for future Board action.

ITEMS FOR FUTURE BOARD CONSIDERATION

Arkansas Northeastern College

Technical Certificate in Aviation Maintenance
Associate of Applied Science in Aviation Maintenance

Arkansas State University-Beebe

Certificate of Proficiency in Aerospace Composites
Certificate of Proficiency in Aerospace Upholstery
Certificate of Proficiency in Aerospace Cabinetry
Technical Certificate in Aerospace
Technical Certificate in Petroleum Technology

Arkansas State University-Jonesboro

Bachelor of Arts in Digital Design
Master of Science in Sport Administration

Arkansas State University-Mountain Home

Associate of Applied Science in Physical Therapy Assistant

Arkansas Tech University

Master of Arts in Teaching

East Arkansas Community College

Certificate of Proficiency, Technical Certificate and Associate of Applied Science in
Advanced Manufacturing Technology by distance technology

Mid-South Community College

Associate of Applied Science in Diesel Technology

National Park Community College

Associate of Applied Science in Paralegal
Associate of Applied Science in Respiratory Therapy

NorthWest Arkansas Community College

Associate of Applied Science in Culture and Heritage Administration

Ozarka College

Technical Certificate in Music Entrepreneurship

University of Arkansas at Monticello

Certificate of Proficiency in Corrections Law Enforcement
Technical Certificate in Corrections Law Enforcement

University of Arkansas at Little Rock

Doctor of Philosophy in Integrated Computing

University of Central Arkansas

Bachelor of Arts in Linguistics

INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE

American Public University/American Military University, West Virginia

Initial Certification – Online

Bachelor of Arts in Emergency and Disaster Management
Bachelor of Arts in Homeland Security
Bachelor of Arts in Intelligence Studies
Bachelor of Science in Sports and Health Sciences
Master of Arts in Homeland Security

DeVry University, Naperville, Illinois

Initial Certification – Online

Associate of Applied Science in Accounting
Associate of Applied Science in Electronics and Computer Technology
Associate of Applied Science in Health Information Technology
Associate of Applied Science in Network Systems Administration
Associate of Applied Science in Web Graphic Design
Bachelor of Science in Biomedical Engineering Technology
Bachelor of Science in Business Administration
Bachelor of Science in Computer Engineering Technology
Bachelor of Science in Computer Information Systems
Bachelor of Science in Electronic Engineering Technology
Bachelor of Science in Game and Simulation Programming
Bachelor of Science in Multimedia Design and Development
Bachelor of Science in Network and Communications Management
Bachelor of Science in Technical Management

Drury University, Springfield, Missouri

Initial Certification – Online

Bachelor of Business Administration
Bachelor of Science in Health Services
Bachelor of Science in Instructional Technology
Bachelor of Science in Organizational Studies

Ecclesia College, Springdale, Arkansas

Initial Certification

Bachelor of Science in Organizational Communication

ITT Technical Institute, Little Rock, Arkansas

Initial Certification

Associate of Applied Science in Paralegal Studies

Recertification

Associate of Applied Science in Computer Drafting and Design

Associate of Applied Science in Computer Electronic Engineering Technology

Associate of Applied Science in Information Technology-Computer Network Systems

Associate of Applied Science in Information Technology-Software Applications & Programming

Bachelor of Science in Criminal Justice

Bachelor of Science in Construction Management

Kaplan University, Davenport, Iowa

Initial Certification – Online

Associate of Applied Science in Human Services

Associate of Applied Science in Healthcare Information Technology

Bachelor of Science in Communication

Bachelor of Science in Criminal Justice

Bachelor of Science in Health Information Management

Bachelor of Science in Health and Wellness

Bachelor of Science in Health Science

Bachelor of Science in Human Services

Bachelor of Science in Liberal Studies

Bachelor of Science in Nutrition Science

Bachelor of Science in Paralegal Studies

Master of Science in Higher Education

Juris Doctor

Executive Juris Doctor

Remington College, Heathrow, Florida

Initial Certification – Online

Associate of Science in Paralegal

Bachelor of Science in Business Administration

Bachelor of Science in Criminal Justice

Bachelor of Science in Organizational Management

Strayer University, Washington, D.C.

Initial Certification – Online and Little Rock Campus

Associate of Arts in General Studies

Associate in Arts in Criminal Justice

Bachelor of Science in Criminal Justice

Master of Science in Human Resource Management

Master of Science in Information Systems

University of Phoenix, Phoenix, Arizona

Initial Certification – Online

Associate of Arts in Information Technology/Database Development

Doctor of Philosophy in Higher Education Administration

Initial Certification – Online, Little Rock Campus, Rogers Campus

Bachelor of Arts in English

Bachelor of Science in Environmental Science

Walden University, Minneapolis, Minnesota

Initial Certification – Online

Bachelor of Science in Interdisciplinary Studies

Bachelor of Science in Computer Information Systems

Bachelor of Science in Psychology

Bachelor of Science in Criminal Justice

Bachelor of Science in Communications

Master of Information Systems Management

Western Governors University, Salt Lake City, Utah

Initial Certification – Online

Bachelor of Science in Finance

William Woods University, Fulton, Missouri

Recertification – Arkansas sites

Master of Business Administration

Concentrations: Agribusiness, Health Management, Human Resources

Pending Review by Arkansas State Board of Nursing

ITT Technical Institute, Little Rock, Arkansas

Initial Certification

Associate of Applied Science in Nursing

University of Phoenix, Phoenix, Arizona

Initial Certification – Online

Doctor of Philosophy in Nursing

Walden University, Minneapolis, Minnesota

Initial Certification – Online

Bachelor of Science in Nursing

Post Master's Certificate in Nursing

Nursing Education

Nursing Leadership & Management

Nursing Informatics

Pending Review by Arkansas State Board of Counseling

Walden University, Minneapolis, Minnesota

Initial Certification – Online

Master of Science in Mental Health Counseling

Grand Canyon University, Phoenix, Arizona

Initial Certification – Online

Master of Science in Addiction Counseling

Pending Review by Arkansas Department of Education

University of Phoenix, Phoenix, Arizona

Initial Certification – Online

Educational Specialist

Strayer University, Washington, D.C.

Initial Certification – Online and Little Rock Campus

Master of Education

William Woods University, Fulton, Missouri

Initial Certification – Arkansas Sites

Master of Education – Curriculum and Instruction

Master of Education – Athletics/Activities Administration

**ECONOMIC FEASIBILITY OF BOND ISSUE
SOUTH ARKANSAS COMMUNITY COLLEGE**

South Arkansas Community College (SACC) requests approval of the economic feasibility of plans to issue bonds totaling approximately \$3.59 million with a term of up to thirty (30) years with an estimated annual interest rate of 5.0 percent. Proceeds from the bond issue will be used for educational and general purposes. The South Arkansas Community College Board of Trustees approved this financing at its meeting on May 19, 2009.

The educational and general issue will be approximately \$3.59 million with an estimated annual debt service of \$234,000. Proceeds will be used for the construction of a Health Sciences building. Coordinating Board policy regarding debt service provides that a maximum of 25 percent of net tuition and fee revenue may be pledged to educational and general debt service; in addition, higher education institutions may obligate local tax or millage so long as the annual proceeds equal no less than 120 percent of the annual debt service.

Relevant data follows:

Budgeted 2009-10 Net Tuition and Fee Revenue (Net of E&G scholarship expense)	\$ 3,248,147
Maximum Debt Service (\$3,248,147 X 25%)	812,037
Estimated Local Tax Revenue.....	324,713
Maximum Debt Service (\$324,713 / 120%).....	270,594
Existing Debt Service.....	58,339
Proposed Debt Service.....	234,000
Amount Remaining for Additional Debt Service.....	\$ 790,292

The above data demonstrate that South Arkansas Community College has sufficient revenue to support an educational and general bond issue of approximately \$3.59 million with a term of 30 years at an estimated annual interest rate of 5.0 percent.

The institution will dedicate funds from its unrestricted education and general fund as well as its unexpended plant fund for maintenance costs.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for South Arkansas Community College to obtain a loan for approximately \$3.59 million

with a term of up to 30 years at an estimated annual interest rate of 5.0 percent for the construction of a health sciences building.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of the Trustees of South Arkansas Community College of the Coordinating Board's resolution.

**ECONOMIC FEASIBILITY OF LOAN
ARKANSAS STATE UNIVERSITY – MOUNTAIN HOME**

Arkansas State University – Mountain Home (ASUMH) requests approval of the economic feasibility of a loan of approximately \$2.5 million with a term of up to twenty (20) years with an estimated annual interest rate not to exceed 5.5 percent. Proceeds from the loan will be used for educational and general purposes. The Arkansas State University Board of Trustees approved the financing at its meeting on June 23, 2009.

The educational and general loan will be approximately \$2.5 million with an estimated annual debt service of \$210,000. Proceeds will be used for the construction of a Community Development Center, including a performing arts auditorium, banquet hall, concourse and art gallery space, an outdoor amphitheater, business and industry workforce/continuing education development offices and classrooms. Coordinating Board policy regarding debt service provides that educational and general debt service may not exceed 25 percent of tuition and fee revenue; in addition, higher education institutions may obligate local tax or millage so long as the annual proceeds equal no less than 120 percent of the annual debt service.

Relevant data follows:

Budgeted 2009-10 Net Tuition and Fee Revenue (Net of E&G scholarship expense).....	\$ 2,733,836
Maximum Debt Service (\$2,733,836 X 25%)	683,459
Estimated Local Tax Revenue.....	1,050,000
Maximum Debt Service (\$1,050,000 / 120%).....	875,000
Existing Debt Service.....	970,000
Proposed Debt Service.....	210,000
Amount Remaining for Additional Debt Service.....	\$ 378,459

The above data demonstrate that Arkansas State University – Mountain Home has sufficient revenue to support an educational and general loan of approximately \$2.5 million with a term of 20 years at an estimated annual interest rate not to exceed 5.5 percent.

The sources of funding for ongoing maintenance and operations of the facility will be facility usage income, private gifts, and grants.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Arkansas State University – Mountain Home to obtain a loan for approximately \$2.5 million with a term of up to 20 years at an estimated annual interest rate not to exceed 5.5 percent for the construction of a community development center.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of the Trustees of Arkansas State University System and the President of Arkansas State University System of the Coordinating Board's resolution.

**ECONOMIC FEASIBILITY OF BOND ISSUE
NORTHWEST ARKANSAS COMMUNITY COLLEGE**

Northwest Arkansas Community College requests approval of the economic feasibility of plans to issue bonds for approximately \$10.66 million with a maximum term of 30 years at an estimated annual interest rate of 5.0 percent. Proceeds from the bond issue will be used for educational & general (E&G) purposes. The Northwest Arkansas Community College Board of Trustees approved this action at its meeting held on July 17, 2009.

The E&G issue will be approximately \$10.66 million with annual debt service of \$619,165. Proceeds from the issue will be used to purchase property adjacent to the main campus as an extension of education and general instructional space and offices. Coordinating Board policy regarding debt service provides that annual millage revenue must be at least 120% of annual debt service.

Relevant data follows:

2008-09 Local Tax Revenue.....	\$ 7,236,620
Maximum Allowable Debt Service (\$7,236,620 / 120%).....	6,030,517
Existing Debt Service.....	1,580,850
Proposed Debt Service.....	619,165
Amount Remaining for Additional Debt Service.....	\$ 3,830,502

The above data demonstrates that Northwest Arkansas Community College has sufficient revenue to support a bond issue of approximately \$10.66 million with a term of 30 years at an estimated annual interest rate of 5.0 percent.

The source of funding for ongoing maintenance and operation of the facility will initially be lease revenues while the current owner of the property exits the facility. The institution expects an enrollment increase due to the availability of space and will dedicate a portion of the increased tuition and fee revenue for ongoing maintenance issues.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Northwest Arkansas Community College to issue bonds for approximately \$10.66 million with a term of 30 years at an estimated annual interest rate of 5.0 percent to purchase property adjacent to the campus.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of Northwest Arkansas Community College of the Coordinating Board's resolution.

PROPOSED CHANGES TO HIGHER EDUCATION BOND PROJECTS

The Arkansas Higher Education Coordinating Board approved the list of Higher Education Bond Projects on April 27, 2007. The following revisions are requested concerning that list.

Henderson State University

School of Nursing Building - New Construction. An amount up to ~~\$1,797,800~~ **\$1,904,388** is provided for construction of an 11,000 square-foot facility. This facility will house three classrooms, labs and faculty offices.

The institution is requesting to move \$106,588 to the project described above from the Renovation of Technology project. The allocation for the Renovation of Technology project will be revised to \$1,028,592.

Cossatot Community College of the UA

Instructional Equipment Upgrades and Replacement – Technology. An amount up to ~~\$55,000~~ **\$91,000** is provided to replace obsolete and worn equipment in a number of vocational-technical Instructional programs, including Welding, Collision Repair, Residential Construction, and Automotive.

The institution is requesting to move \$36,000 to the project described above from the “A” Building Renovation project.

Critical Maintenance and ADA Compliance Updates/Renovation – Maintenance & Renovation. An amount up to ~~\$363,500~~ **\$443,500** is provided for renovation of numerous restrooms, building sidewalks/crosswalks/wheelchair ramps, handicap accessible entries, and other student use areas that do not fully comply with ADA purposes, as well as to provide critical maintenance for roof replacements and other repairs.

The institution is requesting to move a total of \$80,000 to the project described above from the “A” Building Renovation project (\$30,000) and Technology Building/Library Renovation project (\$50,000). The allocations for the respective projects will be revised to \$46,500 and \$50,500.

Pulaski Technical College

Business & Office Technology Building – New Construction. An amount up to ~~\$4.5 million~~ **\$4,795,708** is provided to construct a classroom building. Increased

enrollment has caused a shortage in classroom and office space. The new construction will result in 20,000 square feet of space for offices and classrooms.

The institution is requesting to move \$295,708 from the Aviation Maintenance Technology Hangar project to the project described above. The allocation for the Aviation Maintenance Technology Hangar project will be revised to \$1,454,292.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves and endorses the revision to the proposed Higher Education Bond Project as described in this agenda item and that this project is incorporated in the Plan of Implementation.

FURTHER RESOLVED, That the Director is instructed to transmit to the Governor the plan for capital projects for public institutions of higher education to be funded from the proceeds derived from the sale of Higher Education Bonds.

FURTHER RESOLVED, That all requirements and limitations approved for the Higher Education Bond Projects by the Arkansas Higher Education Coordinating Board on November 4, 2005, apply to these changes.

**CERTIFICATION OF INTERCOLLEGIATE ATHLETIC
REVENUES AND EXPENDITURES FOR 2009-10**

A.C.A. §6-62-805 (Act 366 of 1991) requires each state-supported institution of higher education to certify annually by June 15 to the Arkansas Higher Education Coordinating Board that its intercollegiate athletic program will generate sufficient revenues to meet expenditures or that any athletic deficit will be met by separate institutional board-sanctioned student athletic fees.

Verification of Athletic Budgets and Fee Information

Institutions with intercollegiate athletic programs submitted ADHE Form 21-2, "Certification of Budgeted Athletic Revenues and Expenditures" and proper supporting documentation. ADHE finance staff verified that the athletic data submitted by the institutions matched the overall 2009-10 institutional operating budgets.

A.C.A. §6-62-804 requires that any student athletic fees assessed must be clearly defined in all publications and institutional board minutes, and listed separate and distinct from tuition or other student fees on student tuition and fee statements. All institutions assessing a student athletic fee have certified to the Department compliance with this requirement and have submitted copies of their student fee billing statements illustrating the disclosure of the athletic fee to each student.

Summary of Data

The institutional submissions establish the 2009-10 operating budgets for intercollegiate athletic programs and certify to the Coordinating Board any student athletic fees that will be charged to cover operating deficits. The University of Arkansas, Fayetteville (UAF) and North Arkansas College (NAC) have never charged an athletic fee and expect to continue to meet their athletic operating costs without assessing a student athletic fee for the 2009-10 fiscal year. The following institutions have increased their athletic fee per student semester credit hour (SSCH):

<u>Inst.</u>	<u>2008-09 Athletic Fee</u>	<u>2009-10 Athletic Fee</u>
ATU	\$11.00	\$11.50
HSU	\$10.50	\$11.50
SAUM	\$11.00	\$12.00
UAFS	\$10.00	\$12.00
UALR	\$13.62	\$14.00
UAM	\$10.00	\$11.00
UCA	\$13.00	\$14.00

A summary chart of 2009-10 athletic certification data from each institution is shown on page 25-3. The summary chart, excluding the University of Arkansas Fayetteville (UAF) indicates that 39.5 percent of athletic program budgets are being funded from student athletic fees, while 27.6 percent comes from athletic-generated revenues and other athletic income. Transfers from educational & general funds contribute 18.2 percent of the funding. The remaining 14.7 percent is funded from other auxiliary profits.

Other than the educational and general transfer, the use of auxiliary profits is the most sensitive source of income for financing athletic budgets. Other auxiliary profits are included as a revenue source for intercollegiate athletic programs; however, the use of auxiliary funds to support intercollegiate athletic programs should not undermine sound fiscal management of those auxiliary enterprises.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Certification of Intercollegiate Athletic Revenues and Expenditures Budgeted for 2009-10 as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

Summary of 2009-10 Athletic Certification Data from Institutional Boards of Trustees

Inst	Athletic Generated Revenues	% of Total Inst Rev	Other Auxiliary Profits	% of Total Inst Rev	E & G Transfer	% of Total Inst Rev	Student Athletic Fee	% of Total Inst Rev	Other Athletic Income	% of Total Inst Rev	Total Expected Inst Rev	Total Budgeted Expenditure	Athletic Fee Per SSCH
ASUJ	\$4,605,972	41.4%	\$1,389,726	12.5%	\$1,124,400	10.1%	\$2,700,000	24.3%	\$1,309,608	11.8%	\$11,129,706	\$11,129,706	\$12.00
ATU	170,258	5.1%	0	0.0%	1,124,400	33.6%	2,023,795	60.5%	28,611	0.9%	3,347,064	3,347,064	11.50
HSU	23,000	0.7%	864,169	27.2%	1,124,720	35.5%	1,159,729	36.6%	1,000	0.0%	3,172,618	3,172,618	11.50
SAUM	52,500	2.1%	387,348	15.6%	1,124,720	45.3%	916,224	36.9%	0	0.0%	2,480,792	2,480,792	12.00
UAFS	101,200	3.3%	919,827	29.9%	0	0.0%	2,058,155	66.8%	0	0.0%	3,079,182	3,079,182	12.00
UALR	1,027,168	16.3%	0	0.0%	962,105	15.3%	3,413,928	54.2%	890,813	14.2%	6,294,014	6,294,014	14.00
UAM	34,500	1.4%	1,291,718	50.8%	594,403	23.4%	623,205	24.5%	0	0.0%	2,543,826	2,543,826	11.00
UAPB	1,994,000	34.0%	374,079	6.4%	1,078,234	18.4%	1,176,029	20.1%	1,235,424	21.1%	5,857,766	5,857,766	14.25
UCA	917,000	11.6%	1,400,000	17.7%	1,124,720	14.2%	4,126,780	52.1%	348,313	4.4%	7,916,813	7,916,813	14.00
NAC	4,000	1.3%	160,953	52.8%	114,680	37.6%	0	0.0%	25,112	8.2%	304,745	304,745	0.00
Subtotal	\$8,929,598	19.4%	\$6,787,820	14.7%	\$8,372,382	18.2%	\$18,197,845	39.5%	\$3,838,881	8.3%	\$46,126,526	\$46,126,526	
UAF	51,488,475	89.3%	0	0.0%	0	0.0%	0	0.0%	6,200,000	10.7%	57,688,475	57,688,475	0.00
Total	\$60,418,073	58.2%	\$6,787,820	6.5%	\$8,372,382	8.1%	\$18,197,845	17.5%	\$10,038,881	9.7%	\$103,815,001	\$103,815,001	

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NOTE: Sources of **Other Athletic Income** are foundations/clubs and other private gifts, miscellaneous income, work study program, etc.