

**ARKANSAS HIGHER EDUCATION
COORDINATING BOARD
REGULAR QUARTERLY MEETING**

John Q. Hammons Convention Center
(Connected to the Embassy Suites Hotel in Rogers)
Ambassador Ballroom

SCHEDULE

Tuesday, October 14, 2008

**Academic Committee
12:00 p.m.**

**Finance Committee
12:15 p.m.**

**Convene Coordinating Board Meeting
*12:45 p.m.**

*Time approximate. Meeting will begin at end of Finance Committee meeting.

ARKANSAS HIGHER EDUCATION COORDINATING BOARD REGULAR QUARTERLY MEETING

**Tuesday, October 14, 2008
12:45 p.m.**

**John Q. Hammons Convention Center in Rogers
Ambassador Ballroom**

AGENDA

I. EXECUTIVE

- *1. Approve Minutes of the July 24, 2008 Special Meeting, July 25, 2008 Regular Meeting
- *2. Approval of 2009 Coordinating Board Meeting Schedule (Dr. Steve Floyd)
- 3. Update on Associate of Arts in Teaching (Dr. Jim Purcell)
- 4. Annual Report of Financial Condition (Dr. Stan Williams)
- *5. Legislation to Reduce Institutional E&G Scholarships (Dr. Purcell)
- *6. Revision to Board Policy Regarding the Economic Feasibility of Bond Issues (Dr. Purcell)
- *7. Academic Program Review and Program Viability Threshold (Dr. Purcell)
- *8. Report on Program Deletions (Dr. Floyd)
- *9. Process and Procedures for Role and Scope Changes (Dr. Floyd)
- 10. Agency Updates (Dr. Purcell)

II. ACADEMIC

- *11. Institutional Certification Advisory Committee Report and Resolutions (Ms. Zanelle Douglas)
- 12. Letters of Notification (Ms. Jeanne Jones)
- 13. Letters of Intent (Ms. Cynthia Moten)

III. FINANCE

- *14. Report on Intercollegiate Athletic Revenues and Expenditures for 2007-08
(Ms. Ashley Pettingill)
- *15. Revisions to Higher Education Bond Projects (Ms. Charlette Moore)
- *16. Economic Feasibility of Private Loan for University of Central Arkansas
(Dr. Williams)

ACADEMIC COMMITTEE

**Arkansas Higher Education Coordinating Board
John Q. Hammons Convention Center in Rogers
Ambassador Ballroom
Tuesday, October 14, 2008
12:00 p.m.**

Academic Committee

Dr. Dan Grant, Chair
Dr. Charles Allen
Jodie Carter

Phil Ford
Dr. Lynda Johnson
Dick Trammel, Ex officio

CONSENT AGENDA

- *11. Institutional Certification Advisory Committee Report and Resolutions
(Ms. Zanette Douglas)
- 12. Letters of Notification (Ms. Jeanne Jones)
- 13. Letters of Intent (Ms. Cynthia Moten)

*Numbers refer to main agenda.

FINANCE COMMITTEE

**Arkansas Higher Education Coordinating Board
John Q. Hammons Convention Center in Rogers
Ambassador Ballroom
Tuesday, October 14, 2008
12:15 p.m.**

Finance Committee

Steve Luelf, Chair

Dr. Joe Bennett

Bob L. Burns

Dr. Olin Cook

Kaneaster Hodges

David Leech

Dick Trammel, Ex officio

AGENDA

- *14. Report on Intercollegiate Athletic Revenues and Expenditures for 2007-08
(Ms. Ashley Pettingill)
- *15. Revisions to Higher Education Bond Projects (Ms. Charlette Moore)
- *16. Economic Feasibility of Private Loan for University of Central Arkansas
(Dr. Stan Williams)

*Numbers refer to main agenda.

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Special Meeting
July 24, 2008**

Minutes of Meeting

The Arkansas Higher Education Coordinating Board held a special meeting on Thursday, July 24, 2008 on the campus of Arkansas State University-Beebe. The purpose of the meeting was to give Coordinating Board members and Presidents/Chancellors an opportunity to discuss issues in financing higher education. The meeting convened at 4:00 p.m. with a quorum present.

Coordinating Board present:

Dick Trammel, Chair
David Leech, Vice Chair
Dr. Lynda Johnson, Secretary
Dr. Charles Allen
Dr. Joe Bennett
Bob L. Burns
Dr. Olin Cook
Phil Ford
Dr. Dan Grant
Kaneaster Hodges
Steve Luelf

Coordinating Board absent:

Jodie Carter

Department staff present:

Dr. Jim Purcell, Director
Dr. Steve Floyd, Deputy Director
Dr. Stanley Williams, Senior Associate Director for Finance
Dr. Karen Wheeler, Associate Director for Academic Programs
Cynthia Moten, Coordinator of Academic Programs
Dale Ellis, Communications Officer
Nichole Abernathy, Director's Assistant

Chairman Trammel thanked Coordinating Board members for participating in the meeting. With no formal agenda, Chairman Trammel stated that no action would be taken.

Dr. Stan Williams began by expressing his concerns regarding the maintenance of facilities at institutions. He shared photos of dilapidated facilities as well as new and well maintained ones. He noted that institutions need to have funding and a dependable revenue stream in order to maintain new facilities.

Dr. Lynda Johnson asked if institutions don't have the finances for improvements because of scholarships. Dr. Williams said that institutions have a choice and

even if they weren't spending all of their money on scholarships, it still wouldn't go toward research.

Next, Dr. Williams presented some of the concerns expressed by the public and by policy makers regarding rising tuition costs. Are college tuitions rising because spending is growing; is there any evidence of cost cutting; can institutions increase productivity as a way to lower costs and, ultimately, tuition; and, what should public policy makers do to address the college cost problem?

Dr. Williams stated that for more than three-quarters of the students enrolled in higher education, they are paying more, and getting less. Where spending is going up, it is generally not going into core academic programs. The greatest increases have been in contracted funding for research and public service, and for scholarships.

There is evidence of cost cutting, said Dr. Williams. Spending per FTE student has grown more slowly than inflation at public community colleges and at public master's level institutions in recent years. Even with recent cost cutting in many institutions, overall spending has continued to rise, with the largest increases in private research institutions. Spending cuts have not resulted in lower tuition – and will not, said Dr. Williams. Cost cuts will have to be much more drastic than they have been to date.

Dr. Williams noted that spending on institutional scholarships and fellowships was the greatest source of increased costs from discretionary spending. However, over the past two decades, the cost of instruction – primarily faculty salaries and benefits – have been declining as a percent of total spending.

For public policy makers to address the college cost problem they must begin by redefining the traditional understanding of the college cost problem, from a focus on tuition and financial aid, to a better understanding of costs and of how costs relate to performance, said Dr. Williams.

David Leach commented that tuition is sky high because scholarships appear to be out of control. 15% (30 % is the maximum allowable expenditure for academic and performance scholarships) sounds a lot closer to where it should be, he said.

After hearing the discussions regarding higher education finances, Chairman Trammel concluded that now is the time to make a difference.

With no further comments, the meeting adjourned at 5:30 p.m.

Nichole Abernathy

APPROVED:

Dr. Lynda Johnson, Secretary

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Regular Quarterly Meeting
July 25, 2008**

Minutes of Meeting

The July 25, 2008 regular meeting of the Arkansas Higher Education Coordinating Board was held on the campus of Arkansas State University-Beebe. Chairman Trammel called the meeting to order at 10:00 a.m. with all of the Coordinating Board members present.

Coordinating Board present:

Dick Trammel, Chair
David Leech, Vice Chair
Dr. Lynda Johnson, Secretary
Dr. Charles Allen
Dr. Joe Bennett
Bob L. Burns
Jodie Carter
Dr. Olin Cook
Phil Ford
Dr. Dan Grant
Kaneaster Hodges
Steve Luelf

Department staff present:

Dr. Jim Purcell, Director
Dr. Steve Floyd, Deputy Director
Dr. Karen Wheeler, Associate Director for Academic Affairs
Dr. Stanley Williams, Senior Associate Director for Finance
Cynthia Moten, Coordinator of Academic Affairs
Christina Miller, Assistant Director for Planning and Accountability
Zanette Douglas, Coordinator of Institutional Certification
John Davidson, Financial Manager
Ashley Pettingill, Financial Manager
Charlette Moore, Financial Officer
Dale Ellis, Communications Officer
Nichole Abernathy, Administrative Support
Diana Benson, ADHE Intern

Presidents, chancellors, institutional representatives, members of the press, and guests were also present.

Chairman Trammel introduced Dr. Eugene McKay, Arkansas State University-Beebe Chancellor, for a welcome. Dr. McKay began by welcoming the Coordinating Board and Presidents and Chancellors to the Beebe campus. After a

brief over view of the campus history, Dr. McKay stated that an institution can have quality programs, help a lot of people, and still have an open door policy like ASU-Beebe.

Next, Chairman Trammel introduced Jerald Barber, Interim Chancellor at the University of Arkansas Community College at Hope; Chris Thomason, Chancellor – Elect at the University of Arkansas Community College at Hope; Dr. Wayne Hatcher, new President at Rich Mountain Community College; Kathryn Hazelett, Policy Advisor for Higher Education in the Governor's Office; Emily Jordan-Cox, Deputy Policy Advisor for Higher Education in the Governor's office; Heather Gage, Department of Education Liaison for Higher Education; and, Michael Abbiatti, Executive Director for ARE-ON. He then congratulated Dr. Chuck Welch for his new position as the President of Henderson State University.

Agenda Item No. 1
Approval of Minutes

Dr. Dan Grant moved to approve the minutes of the April 24, 2008 Special Meeting, April 25, 2008 Regular Meeting, and May 16, 2008 Special Meeting. Dr. Lynda Johnson seconded the motion, and the Board unanimously approved.

Agenda Item No. 2
Report of Nominating Committee
for 2008-09 Board Officers

The Nominating Committee (Chair Bob Burns, Kaneaster Hodges, and Dr. Charles Allen) recommended that the slate of Board officers for 2008-09, remain the same; Steve Luelf as the Finance Committee Chair, Dr. Dan Grant as the Academic Committee Chair, Dr. Lynda Johnson as Secretary, David Leech as Vice Chair, and Dick Trammel as Chair.

Dr. Purcell said that Chairman Trammel is a tireless advocate for higher education in the state of Arkansas and he looks forward to another year under his leadership as we move toward the upcoming legislative session.

Agenda Item No. 3
State Board of Higher Education Foundation
Election of Supervisory Committee

The State Board of Higher Education Foundation was established on May 2, 1992. The Board for the Foundation includes three annually elected members: a president, a vice president and a secretary/treasurer. The Foundation was

established in order to accept private funds for specific projects for the benefit of higher education in Arkansas.

Because Dr. Anne Trussell's term on the Board expired and Dr. Steve Floyd is no longer Interim Director, new officers were appointed.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves and elects members to serve as the State Board of Higher Education Foundation Supervisory Committee as follows:

Mr. Bob L. Burns - President
Mr. Jodie Carter - Vice President
Dr. Jim Purcell - Secretary/Treasurer

Agenda Item No. 4 Agency Updates

During a presentation on the state of higher education in Arkansas, Dr. Purcell noted that the state has slipped from forty-ninth in the nation to fiftieth, just ahead of West Virginia, in the number of adults holding bachelors degrees or higher. We were at 19.7 percent of adults but have recently slipped to 18.2 percent. We are working hard but we have a lot more work to do, said Dr. Purcell.

Next, Dr. Purcell outlined the types of degrees that are being produced, commenting that computer science degrees will likely be in higher demand in coming years as Arkansas gains attention from high-tech companies seeking a workforce. He said emphasis must be placed on high-demand, high-wage jobs that are currently experiencing shortages and to seek ways to expedite production of degrees in those areas.

Dr. Purcell noted that the Legislative Task Force on Remediation, Retention and Graduation Rates will be releasing their report in mid-August. The Task Force's goal is to increase the number of Arkansas citizens with a bachelor's degree to the SREB average (27%). Arkansas is currently at 18.2%. To reach the SREB average, Arkansas must increase the current production of bachelor's degrees by 64% (7,098 more graduates per year).

Agenda Item No. 5 Report on 2007 College-Going Rate

The college-going rate measures the proportion of college students enrolling in postsecondary education in the fall semester after finishing high school, in most cases, immediately after high school. Current data are based on the fall 2006 student cohort that enrolled first-time, full-time, and on-campus attending an

Arkansas public or independent institution after completing high school or a GED. Since most college students that ever enroll in college do so immediately after completing high school, the percentage of high school graduates making the transition from high school to college is an indicator of the total proportion that will ever enroll in post-secondary education. The percentage, therefore, reflects the accessibility of higher education as well as students' assessment of the value of attending college when compared to working, entering the military, traveling, or following other pursuits.

Christina Miller, Assistant Director for Planning and Accountability, announced a slight rise in the college-going rate for Arkansas, up two points from last year to 59.4 percent of students graduating high school and moving on to college. Ms. Miller noted that these rates only consider students that are at the beginning of the pipeline. She said to get a true picture of what's happening, we'll have to, at some point take into consideration the non-traditional student.

Agenda Item No. 6
Operating Funding Recommendations
For the 2009-11 Biennium

At its April 25, 2008 meeting, the Arkansas Higher Education Coordinating Board approved the funding models for the two-year colleges, universities, and the technical centers (former technical institutes merged with universities). These models had been developed in conjunction with presidents and chancellors after meetings and revisions. The funding models were used to develop the comparative needs of Arkansas institutions of higher education in terms of the average funding levels of schools in the SREB region.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the recommendations for state funding of the educational and general operations of Arkansas public institutions of higher education in the 2009-11 biennium as included in Tables 1A, 1B, 1C, 1D and 1E.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to prepare appropriate documents for transmission to the Governor and the General Assembly of the 2009-11 operating recommendations of the Arkansas Higher Education Coordinating Board.

FURTHER RESOLVED, That should any errors of a technical nature be found in these recommendations, the Director of the Arkansas Department of Higher Education is authorized to make appropriate corrections consistent with the policy established by the Board's action on these recommendations.

Steve Luelf questioned how these recommendations will affect the base. Dr. Williams stated that ADHE protects the base and assures every institution that they will get what they received the previous year.

Kaneaster Hodges moved to approve Agenda Item No. 6. David Leach seconded the motion, and the Board, with the exception of Steve Luelf, approved.

Agenda Item No. 7
Approval of Institutional Role and Scope Revisions

ACA 6-61-207 requires the Arkansas Higher Education Coordinating Board to establish appropriate institutional role and scope designations in consultation with college and university personnel. The law also requires periodic review of institutional role and scope designations. The Coordinating Board last adopted role and scope designations for each institution in 1999. Act 502 of 2005 amended ACA 6-61-207 by requiring institutional role and scope to address changing economic needs of the state and the new economy.

At the October 27, 2006 AHECB meeting ADHE staff recommended revisions in the role and scope designations for all of the public universities and two-year colleges. Members of the Coordinating Board expressed a desire to avoid proliferating and/or duplicating graduate programs and preferred that the role and scope designations be written in a straightforward manner. The Board voted to defer the agenda item and ask ADHE staff to work with an external consultant to review the language of the role and scope designations.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the role and scope designations for Arkansas public colleges and universities as outlined in this agenda item, effective immediately.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the presidents, chancellors, chief academic officers, and institutional board chairs of this action.

Dr. Olin Cook and Dr. Grant commended Dennis Jones and ADHE for the tremendous improvement to the role and scope designations.

Dr. Floyd, who led the effort to complete the role and scope study, commented that this process has reinforced in his mind that every one of Arkansas's institutions have an important role to play. He then recognized Dr. Karen Wheeler and Cynthia Moten for their work on the role and scope designations.

Jodie Carter moved to approve Agenda Item No. 7. Kaneaster Hodges seconded the motion, and the Board unanimously approved.

Report of the Committees

Dr. Dan Grant presented the report of the Academic Committee and moved to adopt Agenda Items 8-20. seconded the motion, and the Board unanimously approved.

Steve Luelf presented the report of the Finance Committee and moved approval of Agenda Items 27-35. Dr. Bob Burns seconded the motion, and the Board unanimously approved.

Dr. Karen Wheeler gave a brief overview of the academic agenda items. She began by explaining that the conversion of 19 technical programs from contact to credit hours from Arkansas State University Technical Center to Arkansas State University-Newport was necessary due to action taken by the Higher Education Coordinating Board in April of 2008. Dr. Wheeler also noted that the Associate of Arts in Teaching (AAT) degree at Arkansas two-year colleges would be moved from active to inactive status. The program, approved in 2002 for all two-year colleges, was designed to transfer to any four-year institution across the state. Because there have been numerous problems with this program transferring, ADHE staff and Chief Academic Officers (CAOs) are working diligently to find a resolution. Dr. Wheeler commented that she and ADHE staff are confident the problem will be rectified and the program will only temporarily remain inactive.

Agenda Item No. 8 Doctor of Philosophy in Education Policy University of Arkansas, Fayetteville

The administration and Board of Trustees of the University of Arkansas System (UA) request approval to offer a Doctorate of Philosophy (Ph.D.) in Education Policy at the University of Arkansas, Fayetteville (UAF), effective Fall 2008. UAF is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The UA Board of Trustees approved the proposal March 28, 2008.

The proposed 72-semester credit hour program is designed to prepare policy-oriented scholars for careers in academia, policy institutes, and public service in the field of PK-12 education policy. The program of study is based on the social sciences and other academic disciplines supported by empirical research. Nine *new courses* will be added to the curriculum.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Doctor of Philosophy in Education Policy (CIP 13.0901) to be offered at the University of Arkansas, Fayetteville, effective Fall 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas, Fayetteville, of the approval.

Dr. Grant commented that Arkansas should be very proud of this program. The program's design is very impressive and the six endowed chairs are as well, said Dr. Grant.

Dr. Lynda Johnson questioned whether the 3 semester credit hours required in Program Evaluation (out of the 12 semester credit hours required in Research Methods) were enough to ensure adequate training for evaluating programs. She asked that in the future, emphasis be placed on the need for adequate program evaluation training.

Dr. Joe Bennett moved to recommend Agenda Item No. 8 to the full Board for consideration. Dr. Lynda Johnson seconded, and the Committee unanimously approved.

Agenda Item No. 9
Technical Certificate in Dental Assisting
NorthWest Arkansas Community College

The administration and the Board of Trustees of NorthWest Arkansas Community College (NWACC) request approval to offer the Technical Certificate in Dental Assisting beginning Fall 2008. NWACC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The NWACC Board of Trustees approved the proposal on March 10, 2008.

The 36-semester credit hour technical certificate is designed to prepare students for entry-level positions in a dental office. Eleven *new courses* have been added to the curriculum. Students successfully completing the program will have the skills and knowledge necessary to perform such duties as preparing patients for treatments, obtaining patient records, sterilizing instruments and equipment, preparing instruments for procedures, and instructing patients on oral healthcare. Students completing this program will be eligible to take the Arkansas Board of Dental Examiners Dental Assistant Examination to become a Certified Dental Assistant.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Dental Assisting (CIP 51.0601) at NorthWest Arkansas Community College, effective Fall 2008.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of NorthWest Arkansas Community College of the approval.

Agenda Item No. 10
Completion Program for Bachelor of Science in Nursing
University of Arkansas at Little Rock

The administration and the Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas at Little Rock (UALR) to offer the completion program for the Bachelor of Science in Nursing (RN to BSN) degree, beginning fall 2008. UALR is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The Associate of Science in Nursing degree program at UALR is accredited by the National League for Nursing Accrediting Commission (NLNAC) and approved by the Arkansas State Board of Nursing. The UA Board of Trustees approved the proposal on June 6, 2008.

The RN to BSN degree program is designed for employed registered nurses with a diploma or an associate degree in nursing who want to pursue a baccalaureate degree. The program curriculum, developed with input from the UALR Nursing Advisory Committee, builds on previous coursework and integrates theory and practical learning experiences into the student's working environment. A BSN is preferred, and often required, for nursing directors/administrators, insurance case managers, insurance claim reviewers, and nursing instructors.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the completion program for the Bachelor of Science in Nursing (RN to BSN) CIP 51.1601 at the University of Arkansas at Little Rock, effective Fall 2008.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas at Little Rock of the approval.

Since the degree program is designed for employed registered nurses, do you have to be employed at a particular place or institution, asked David Leech. Jeanne Jones said no, you just have to be employed.

Agenda Item No. 11
Master of Science in Systems Engineering
University of Arkansas at Little Rock

The administration and the Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas at Little Rock (UALR) to offer the Master of Science in Systems Engineering (MSSE) beginning Fall 2008. UALR is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, and engineering programs are accredited by the Accreditation Board for Engineering and Technology (ABET). The proposed program is within the role and scope of the institution. The UA Board of Trustees approved the proposal on June 6, 2008.

The proposed master's degree is designed to provide engineers specializing in various engineering fields with the advanced knowledge and skills needed to be a systems engineer. Systems engineers coordinate the design, development, analysis, and management of systems related to manufacturing, aviation, water and food distribution, communications, aerospace, national defense, and utilities.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Master of Science in Systems Engineering (CIP 14.2701) at the University of Arkansas at Little Rock effective Fall 2008.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas at Little Rock of the approval.

Agenda Item No. 12
Technical Certificate in Pharmacy Technician
Mid-South Community College

The administration and Board of Trustees of Mid-South Community College (MSCC) seek approval to offer the Technical Certificate in Pharmacy Technician effective January 2009. MSCC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The MSCC Board approved the proposal on February 11, 2008.

Students who complete the proposed certificate program will be prepared to assist pharmacists in health care and retail facilities. The program is designed to meet the standards of the Institute for the Certification of Pharmacy Technicians. Eight *new courses* will be added.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Pharmacy Technician (CIP 51.0805) at Mid-South Community College, effective January 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of Mid-South Community College of the approval.

Agenda Item No. 13
Associate of Applied Science in Medical Assistant
Mid-South Community College

The administration and Board of Trustees of Mid-South Community College (MSCC) seek approval to offer the Associate of Applied Science in Medical Assistant effective January 2009. MSCC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution. The MSCC Board of Trustees approved the proposal on February 11, 2008.

The medical assistant associate degree program is designed to teach students to perform administrative and clinical tasks in healthcare facility settings. Individuals will be instructed in laboratory procedures, medical office software, basic x-ray procedures, and medical office insurance and billing, among other subjects. The curriculum is designed according to the standards established by the Commission on Accreditation of Allied Health Education Programs.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Medical Assistant (CIP 51.0801) at Mid-South Community College, effective January 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of Mid-South Community College of the approval.

David Leech questioned what would happen if the Mid-South Community College weren't able to receive the Title Three grant they applied for. Alana Boles said the money would then come from their operational budget.

Agenda Item No. 14
Doctor of Philosophy in Reading
University of Arkansas at Little Rock

The administration and the Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas at Little Rock (UALR) to offer the Doctor of Philosophy in Reading beginning Fall 2008. UALR is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The UA Board of Trustees approved the proposal on January 25, 2008. If approved, the program will be added to the role and scope of UALR.

Over the past 30 years, UALR has offered the master's degree in reading. The institution has offered the reading specialist degree for 10 years and the reading coach certificate for the past 3 years. The proposed doctoral program builds upon these existing graduate programs in reading. The program will prepare reading teachers to meet the increasing and changing demands of reading education in Arkansas and the United States. Graduates will serve as literacy administrators, curriculum specialists, college faculty, researchers, and program evaluators. The curriculum includes coursework in literacy theories combined with cognitive apprenticeships in the field. Students also will have opportunities to collaborate with faculty on scholarly work and research projects.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Doctor of Philosophy in Reading (CIP 13.1315) at the University of Arkansas at Little Rock effective Fall 2008, and directs ADHE staff to add the degree to the institution's role and scope.

FURTHER RESOLVED, that the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas at Little Rock of the approval.

Phil Ford asked what the advantages are to having the doctoral degree verses the master's. Dr. Joel Anderson said the doctoral program gives more debt to the training while the master's degree program tends to be broader.

Agenda Item No. 15
Conversion of Technical Programs
Transferred From Arkansas State University Technical Center
To Arkansas State University – Newport

The administration and Board of Trustees of the Arkansas State University System (ASU) request approval for Arkansas State University—Newport (ASUN) to convert for credit the technical programs offered at Arkansas State University Technical Center (ASUTC) effective August 2008. ASUN is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed programs are within the role and scope of the institution. The ASU Board of Trustees approved the administrative and program transfer on December 7, 2007. The Arkansas Higher Education Coordinating Board (AHECB) approved the ASUN-ASUTC transfer on February 1, 2008. Arkansas Department of Higher Education (ADHE) staff visited Arkansas State University Technical Center in Marked Tree in May 2008, for the purpose of evaluating the proposed technical programs.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the conversion of the following programs at Arkansas State University-Newport: Certificates of Proficiency in Commercial Truck Driving (CIP 49.0205), Emergency Medical Technician (CIP 51.0904), Phlebotomy (CIP 51.1009), and Welding (CIP 48.0508); Technical Certificates in Cosmetology (CIP 12.0401), Cosmetology Instructor Trainee (CIP 12.0403), Practical Nursing (CIP 51.1613), Collision Repair and Refinishing Technology (CIP 47.0603), Automotive Service Technology (CIP 47.0604), Computer Networking Technology (CIP 15.1202), and Energy Control Technology (CIP 47.0201), Paramedic (CIP 51.0904), and Business Technology (CIP 52.0401); and Associate of Applied Science degrees in Collision Repair and Refinishing Technology (CIP 47.0603), Automotive Service Technology (CIP 47.0604), Computer Networking Technology (CIP 15.1202), Energy Control Technology (CIP 47.0201), Paramedic (CIP 51.0904), and Business Technology (CIP 52.0401), effective Fall 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of the Arkansas State University System, and Chancellor of Arkansas State University—Newport of the approval.

Agenda Item No. 16
Associate of Applied Science in Respiratory Therapy
South Arkansas Community College

The administration and Board of Trustees of South Arkansas Community College (SACC) seek approval to offer the Associate of Applied Science degree in Respiratory Therapy effective Fall 2008. SACC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution. The SACC Board of Trustees approved the proposal on March 18, 2008.

The proposed program prepares students to take the national certification examination by the National Board of Respiratory Care and to become respiratory therapists. The student would be qualified to evaluate and treat patients with respiratory and cardiopulmonary disorders. Courses in the program emphasize respiratory disease management and prevention, pharmacology, critical care assessment, and patient education. Students are required to complete clinical practice in a hospital respiratory therapy setting. The degree is 80 semester credit hours. Nineteen *new courses* will be added to the curriculum

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Respiratory Therapy (CIP 51.0908) at South Arkansas Community College, effective Fall 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of South Arkansas Community College of the approval.

Agenda Item No. 17
Technical Certificate in Health Information Technology
Certificate of Proficiency in Healthcare Office Skills
University of Arkansas at Monticello

The administration and Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas at Monticello (UAM) to offer a Technical Certificate in Health Information Technology and a Certificate of Proficiency in Healthcare Office Skills beginning Fall 2008. UAM is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The UA Board of Trustees approved the proposal on June 6, 2008.

The proposed 18-semester credit hour program in healthcare office skills will prepare individuals for employment as data entry operators, medical file clerks, secretaries or receptionists in healthcare facilities. Upon completion of this program, students will have options for completing a Technical Certificate in Healthcare Information Technology and an Associate of Applied Science Degree in General Technology.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Health Information Technology (CIP 51.0707) and the Certificate of Proficiency in Healthcare Office Skills (CIP 51.0712) at the University of Arkansas at Monticello, effective Fall 2008.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas at Monticello of the approval.

Agenda Item No. 18
Technical Certificate in Agriculture
Cossatot Community College of the University of Arkansas

The administration and Board of Trustees of the University of Arkansas System (UA) request approval for Cossatot Community College of the University of Arkansas (CCCUA) to offer a Technical Certificate in Agriculture effective Fall 2008. CCCUA is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope of the institution. The UA Board of Trustees approved the program proposal on March 28, 2008.

The proposed Technical Certificate in Agriculture will provide students with the skills necessary to work on farms, ranches, and in the agriculture industry. The proposed program will allow students to gain knowledge and skills for entry into the workforce and to participate in activities to enhance employment opportunities in the service area.

RESOLVED, that the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Agriculture (CIP 01.0000) at Cossatot Community College of the University of Arkansas, effective Fall 2008.

FURTHER RESOLVED, that the Director of the Arkansas Department of Higher Education is authorized to notify the President and Chair of the Board of Trustees of the University of Arkansas

System, and the Chancellor of Cossatot Community College of the University of Arkansas of the approval.

Agenda Item No. 19
Associate of Applied Science in Respiratory Therapy
Mid-South Community College

The administration and Board of Trustees of Mid-South Community College (MSCC) seek approval to offer the Associate of Applied Science degree in Respiratory Therapy effective January 2009. MSCC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the proposed program is within the role and scope established for the institution. The MSCC Board of Trustees approved the proposal on February 11, 2008.

Students earning this degree will have the coursework and skills to become respiratory therapists in hospitals and clinics. The curriculum was created to meet the standards of the Commission on Accreditation of Allied Health Education Programs. Thirteen *new courses* will be added.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in Respiratory Therapy (CIP 51.0908) at Mid-South Community College, effective January 2009.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of Mid-South Community College of the approval.

Dr. Joe Bennett asked what jobs a student will qualify for after graduating from this class. They will be qualified to primarily work in hospitals and other health care facilities.

Dr. Grant commented on the fact that six similar programs are offered at other institutions. Cynthia Moten stated that none of the programs are located in this area.

Agenda Item No. 20
Institutional Certification Advisory
Committee Resolutions

The Institutional Certification Advisory Committee (ICAC) met on July 8, 2008. ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolutions.

Nova Southeastern University, Fort Lauderdale-Davie, Florida**Initial Certification—Online**

Master of Business Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Nova Southeastern University to offer the following degree program to Arkansas citizens via distance delivery: Master of Business Administration. The certification is for a period of two years and expires on July 25, 2010.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Nova Southeastern University, Fort Lauderdale-Davie, Florida, that the certification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Nova Southeastern University, Fort Lauderdale-Davie, Florida, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of Phoenix –Texarkana**Initial Certification**

Master of Business Administration

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to the University of Phoenix -Texarkana to offer the following degree program to Arkansas citizens: Master of Business Administration. The certification is for a period of two years and expires on July 25, 2010.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of the University

of Phoenix- Texarkana, that the certification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of Phoenix-Texarkana that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Kaplan University, Fort Lauderdale, Florida

Initial Certification - Online

Associate of Applied Science in Accounting

Associate of Applied Science in Business Administration/Management

Master of Business Administration

Master of Science in Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Kaplan University, Fort Lauderdale, Florida to offer the following degree programs to Arkansas citizens via distance delivery: Associate of Applied Science in Accounting, Associate of Applied Science in Business Administration/Management, Master of Business Administration, and Master of Science in Management. The certification is for a period of two years and expires on July 25, 2010.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Kaplan University, Fort Lauderdale, Florida, that the recertification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Kaplan University, Fort Lauderdale, Florida, that any

advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Webster University-Fort Smith

Recertification

Master of Business Administration

Master of Arts in Human Resources Management

Master of Arts in Information Technology Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Webster University, Fort Smith, Arkansas, to offer the following degree programs to Arkansas citizens: Master of Business Administration, Master of Arts in Human Resource Management, and Master of Arts in Information Technology Management. The certification is for a period of four years and expires on July 25, 2012.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Webster University, Fort Smith, Arkansas, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Webster University, Fort Smith, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Webster University-Fayetteville

Recertification

Master of Business Administration
Master of Arts in Management and Leadership
Master of International Business
Master of Arts in Human Resources Management
Master of Arts in Human Resource Development
Master of Arts in Information Technology Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Webster University, Fayetteville, Arkansas, to offer the following degree programs to Arkansas citizens: Master of Business Administration, Master of Management & Leadership, Master of International Business, Master of Arts in Human Resources Management, Master of Arts in Human Resource Development, and Master of Arts in Information Technology Management. The certification is for a period of four years and expires on July 25, 2012.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Webster University, Fayetteville, Arkansas, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Webster University, Fayetteville, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Capella University, Minneapolis, Minnesota

Decertification

Graphics and Multimedia Specialization-Bachelor of Science in Information Technology

System Design and Development Specialization-Master of Science in Information Technology

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board decertifies the Graphics and Multimedia Specialization-Bachelor of Science in Information Technology and the System Design and Development Specialization-Master of Science in Information Technology offered by Capella University to Arkansas citizens via distance technology. The program decertifications are effective on July 25, 2008.

The Institutional Certification Advisory Committee (ICAC) Report begins on page 20-6 of the Agenda book.

Agenda Item No. 21
Report on Annual Review of Faculty Performance

Arkansas Code Annotated §6-63-104 and Arkansas Higher Education Coordinating Board (Board) policy 5.05.1 requires that each college and university conduct an annual performance review of faculty members. Pursuant to this statute, Arkansas Department of Higher Education (ADHE) staff is required to monitor the faculty evaluation processes adopted at public institutions, and make a report to the Coordinating Board and Legislative Council each year. Each institution must have on file with ADHE a plan detailing the procedures for faculty evaluation at each institution. Significant amendments to these plans are to be submitted for Board approval.

Agenda Item No. 22
Report on Reauthorization of Carl D. Perkins Career
and Technical Education Improvement Act of 2006

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) was signed into law by President Bush in August 2006, and affects Arkansas colleges and universities. The purpose of the law is to develop the academic and career/technical skills of students in secondary and postsecondary career/technical education (CTE) programs.

Over the past 15 years, federal legislation has shifted the emphasis of the Perkins program from narrow job preparation to the enhancement of a broad range of academic and industry-specific technical skills. This approach balances the academic preparation of students with a need to address current and emerging career opportunities, workforce needs, and economic competitiveness.

Through the Arkansas Department of Workforce Education (ADWE), the State carries out the required duties and responsibilities of the Act including oversight of the Perkins funds in secondary schools and postsecondary institutions. A memorandum of understanding (MOU) between ADWE and the Arkansas

Department of Higher Education (ADHE) grants to ADHE the responsibility and oversight of Perkins funds designated for postsecondary institutions.

Allocation of funds is designated by federal law with 85% of total Perkins funds distributed to local institutions. Of that total, 75% funds secondary programs and 25% funds postsecondary programs. The remaining 15% is retained for administrative and state leadership activities. The MOU provides for \$2.9 million to postsecondary institutions and \$415,000 to ADHE.

Dr. Grant asked if the results of this report ever led to the firing of any faculty. Monieca West commented that there have been a couple of contracts that weren't renewed as a result of this report.

Agenda Item No. 23
Arkansas Health Education Grant Program
2005-2008 Report

The Arkansas Health Education Grant (ARHEG) Program provides assistance for Arkansas residents attending certain out-of-state accredited health and medical professional schools for graduate or professional programs that are not available in Arkansas. Such assistance is currently provided for students of dentistry, veterinary medicine, optometry, osteopathic medicine, podiatric medicine and chiropractic medicine.

This report outlines slot allocations, expenditure information and graduate information for the 2005-06, 2006-07 and 2007-08 academic years. The expenditure report in Appendix "A" shows the distribution of student slots and expenditures at the participating institutions, as well as the number of grant recipients by field and institution. The report also provides information from the participating institutions, licensing boards, and student self-reports on the status of grant recipients who completed their studies in 2004 through 2007. Grant recipients are asked to self-report for four (4) years following completion of their courses of study, and the institutions report each year on the grant recipients from the previous four (4) graduating classes, as established by the Board in February 2000. See Appendix "B" for graduate information.

In conducting this report, ADHE issued a survey to all participating institutions to determine if the current slot allocation was sufficient for Arkansas students enrolling in their institution. Appendix "C" provides a report on current slot allocations compared to the need reported by the participating institutions.

The Department's Strategic Plan for Fiscal Years 2009-2011 projects increases in slot fees and expenditures by field. These increases are necessitated by the provision of the program where the Southern Regional Education Board (SREB) negotiates with institutions on contract costs on behalf of state agencies. Once

SREB negotiates with institutions on contract cost, the ADHE has the option of either decreasing the number of students who can participate in the program or continue the current number of slots knowing that increases to the budget of the program will be required. The ADHE will also work with the licensing boards and associations of each medical profession to determine if slot allocations need to be adjusted. The Strategic Plan for Fiscal Years 2009-2001 will be presented at the October 2008 Board meeting for budget and slot allocation recommendations.

Agenda Item No. 24
Arkansas Governor's Scholars Program
National Hispanic Recognition Program

The Arkansas Governor's Scholars Program recognizes Arkansas's bright young leaders that make valuable contributions not only to colleges and universities but also to the state, the Arkansas Legislature enacted the Governor's Scholars Program for the purpose of encouraging Arkansas' best high school students to remain in Arkansas for their college education. Each year, Arkansas' academically superior high school graduates will be offered scholarships from the state to assist them in their undergraduate studies at any of Arkansas's public or private colleges or universities.

During a previous board meeting, Dr. Lynda Johnson asked the ADHE staff to research the possibility of adding a National Hispanic Recognition Program to the eligibility criteria for the Governor's Distinguished designation. National Achievement Finalist and National Merit Finalist are currently eligible for the Governor's Distinguished designation. ADHE staff has researched possible recognition programs and will be recommending the addition of the National Hispanic Recognition Program (NHRP) as an eligibility criterion for the Governor's Distinguished designation.

Phil Ford asked how many students were awarded the Governor's Distinguished Scholars program. Tara Smith said 299 received it; however, more qualified, but went out-of-state to school.

Agenda Item No. 25 and 26
Letters of Notification and Letters of Intent

The Department of Higher Education received notice from institutions on 36 programs not requiring Board action.

Notification was received on 12 items requiring Board action. During this period, the Institutional Certification Advisory Committee received notice of requests from 13 out-of-state or non-public institutions to offer degree programs to Arkansas residents. The program notice list appears in the Letters of Notification on pages

25-1 through 25-7 and in the Letters of Intent on pages 26-1 through 26-5 of the agenda book.

Dr. Ed Franklin, Director of the Arkansas Association of Two-year Colleges, expressed concern regarding the suspension of the Associate of Arts in Teaching (AAT) degree program. He asked that the Board hear further discussions regarding it.

Dr. Glen Fenter, President at Mid-South Community College, praised ADHE staff for their concern for Arkansas's students. He then commented that if Arkansas wants to have great teachers in all parts of the state, we need to have teacher education available to all parts of the state. He then encouraged the Coordinating Board and ADHE staff to do whatever necessary to resolve this issue regarding the AAT program.

Dr. Jack Lassiter, Chancellor at the University of Arkansas at Monticello, asked that the Board reconsider the decision to place the AAT program on inactive status. He suggested that more effort be made to make students aware that the program might not be transferable to a four-year institution.

Dr. Larry Williams, Chancellor at Arkansas State University-Newport, commented that four years ago, four and two-year institutions agreed to work together with this program. Currently, ASU-N has two very successful partnerships with this program. Dr. Williams agreed that more effort needs to be made to make students aware that the program might not be transferable.

Dr. Karen Wheeler explained that ADHE wants to do what is best for the students. ADHE staff members and CAOs have worked diligently trying to settle this, with no resolve. It is important for us to deliver what we say we are delivering. The AHECB approved the program for statewide transfer from any two-year institution to any four-year institution. Now there are numerous issues and instances where this program will not transfer. Dr. Wheeler said that ADHE is open to any suggestions on how to resolve this; However, the situation cannot remain the same.

Kaneaster Hodges said it is unacceptable for a student to receive a two-year degree that won't transfer anywhere. He asked if the program could remain active, however, it be made absolutely clear whether or not the degree will transfer.

Dr. Charles Allen asked how many students are presently enrolled in the program. Dr. Wheeler said that the program has an average of 150 – 200 students per year.

Jodie Carter questioned the universities authority to deny the transfer degree program. He asked for a list of the universities that are refusing to accept this degree program.

Kaneaster Hodges moved that the Associate of Arts in Teaching degree program remain active until the October 2008 Board meeting. Furthermore, the Board asked that a list be made naming the institutions that will accept this program and the ones that refuse it. Additionally, students have to be made aware of this list. Dr. Joe Bennett seconded, and the Board unanimously approved.

Agenda Item No. 27
Recommendations for State Funding of Capital Projects
2009-11 Biennium

From a total of \$357 million appropriated, the 2007 legislative session provided allocations totaling \$259 million for distribution from the General Improvement Fund (GIF) for various capital projects at institutions of higher education. To date, 14 percent or \$37 million, of the allocation has been released to institutions from the GIF for higher education projects. For the 2005-07 biennium, \$16.5 million was distributed for capital projects, which was slightly more than the 2003-05 biennium when \$14 million was distributed for capital projects.

The capital recommendation is significant given the projected revenues to support the projects; however, these recommendations reflect the continuing need to maintain the state's investment in higher education facilities and keep pace with the technological advances that are necessary for cutting edge academic programs.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the staff recommendations for state funding of capital projects totaling \$104.8 million as identified in the accompanying agenda materials.

FURTHER RESOLVED, That the Director is authorized to transmit to the Governor and the General Assembly the Board's recommendation for state funding.

FURTHER RESOLVED, That the Director is authorized to make such technical adjustments to these recommendations as may be required.

Steve Luelf asked what kind of executive standards are used to figure these requests. Ashley Pettingill said that the Institutional Finance staff had a total funding recommendation in mind and worked from the largest FTE down thru the technical centers.

David Leach questioned why we would ask for 104 million when we need 3.2 billion. Ashley Pettingill stated that the majority of the funds requested are for deferred maintenance.

Dr. Joe Bennett asked what can be anticipated as being approved by the

Governor's office. Will they accept this figure? Ashley Pettingill stated that last biennium the AHECB recommended roughly \$200 million because there was a significant surplus.

David Leech stated that we are in a crisis and this issue needs to be brought to the Governor's and Legislators attention.

Steve Luelf questioned why the board would recommend something that is inaccurate.

Dr. Williams explained that the institution's requests are a dream list. They aren't things that we would always agree that an institution needs. Therefore we take a lot of things into consideration when considering these recommendations, said Dr. Williams. We look at the square footage per FTE students, the funding formula recommendations, and the amount of square footage needed, among others.

Institutions are robbing the deferred maintenance fund to meet their current expenditures said Kaneaster Hodges. This has got to come to a stop. Mr. Hodges asked that ADHE look into the financial condition of each public institution.

Dr. Purcell said that ADHE will collect more information such as a Facilities Utilization Report on the institutions finances which will allow everyone to make better decisions.

Bob Burns moved to recommend Agenda Item No. 27 to the full Board for consideration. David Leech seconded, and the Committee unanimously approved.

Agenda Item No. 28 Distribution of Mineral Lease Funds

According to the provisions of A.C.A. §6-61-801 through §6-61-808, there is established the Arkansas Research Development Program for providing Arkansas Research Development Program Grants to publicly-supported universities in Arkansas by the Department of Higher Education. Act 1229 of 2007 provides that after the sum of \$13,200,000 has been deposited into the Higher Education Building Maintenance Fund, the next \$10,000,000, or as much as is collected, is to be transferred to the Higher Education Research Development Fund to be used as provided by law.

RESOLVED, That after review by the Legislative Council, the Director of the Arkansas Department of Higher Education is authorized to distribute the Higher Education Research Development Fund for ARE-ON's annual operating and maintenance costs at such time as the institutions begin to those expenses.

FURTHER RESOLVED, That \$1 million be allocated in Fiscal 2009 to the University of Arkansas, Fayetteville for expenses associated with the connection of all public universities to ARE-ON.

Kaneaster Hodges moved to recommend Agenda Item No. 28 to the full Board for consideration. Dr. Olin Cook seconded, and the Committee unanimously approved.

Agenda Item No. 29
Economic Feasibility of Bond Issue
Arkansas Tech University

Arkansas Tech University (ATU) requests approval of the economic feasibility of plans to issue bonds totaling approximately \$2.15 million with a term of up to 30 years at an estimated annual interest rate of 5.0 percent. Proceeds from the bond issue will be used for auxiliary purposes. The Arkansas Tech University Board of Trustees approved the bond financing at its meeting on June 19, 2008.

The auxiliary issue will be approximately \$2.15 million with annual debt service of \$138,015. Proceeds from the issue will be used to fund the renovation of Critz and Hughes Hall. Coordinating Board policy regarding debt service for auxiliary projects provides that annual net auxiliary revenues should be no less than 120 percent of the total annual auxiliary debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Arkansas Tech University to issue bonds for approximately \$2.15 million with a term of up to 30 years at an estimated annual interest rate of 5.0 percent for the renovation of Critz and Hughes Hall, as requested by the institution.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of the Trustees of Arkansas Tech University of the Coordinating Board's resolution.

Steve Luelf stated that the debt service capacity was close to zero. Ashley Pettingill stated that ATU could pledge all auxiliary sources to fund these bonds which would increase the debt service capacity.

Kaneaster Hodges moved to recommend Agenda Item No. 29 to the full Board for consideration. Dr. Olin Cook seconded, and the Committee unanimously approved.

Agenda Item No. 30
Personal Services Recommendations For
Non-Classified Personnel
2009-11 Biennium

A.C.A. §6-61-209 requires the Arkansas Higher Education Coordinating Board to present a consolidated budget request from the state-supported colleges and universities to the General Assembly and the Governor prior to each regular session of the General Assembly. As part of this process, the quantity of positions, titles, and line-item maximum salaries for all non-classified administrative, academic, and auxiliary positions at each Arkansas public institution of higher education have been reviewed, and changes are recommended.

These recommendations, to be effective July 1, 2009, recognize the varying structures and sizes of institutions, while maintaining reasonable consistency among positions at similar institutions. The primary objective of the ADHE staff was to maintain relative uniformity in titles and line-item maximums for similar positions in comparable institutions, while recognizing the varying missions and structures of institutions, priorities of the new biennium, and FTE enrollment growth.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the recommended number of positions, titles, and maximum salaries for non-classified positions in academic, administrative, and auxiliary positions for the 2009-11 biennium as recommended by staff.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to make technical corrections consistent with Coordinating Board action.

FURTHER RESOLVED, That the Coordinating Board requests the Director to transmit the Personal Services recommendations to the Governor and the General Assembly for consideration for the 2009-11 biennium.

Steve Luelf asked if the salary match for the two-year colleges was the same. Charlette Moore said they are.

David Leech moved to recommend Agenda Item No. 30 to the full Board for consideration. Dr. Joe Bennett seconded, and the Committee unanimously approved.

Agenda Item No. 31
Economic Feasibility of Bond Issue
University of Arkansas Community College-Hope

The University of Arkansas Community College – Hope requests approval of the economic feasibility of plans to issue bonds for approximately \$2.7 million with a maximum term of 30 years at an estimated annual interest rate of 5%. Proceeds from the bond issue will be used for educational & general (E&G) purposes. The University of Arkansas Board of Trustees approved this action at its meeting held on June 6, 2008.

The E&G issue will be approximately \$2.7 million with annual debt service of \$168,971. Proceeds from the issue will be used to complete financing for the Science/Technology Center. Coordinating Board policy regarding debt service provides that a maximum of 25% of tuition and fee revenue may be pledged to E&G service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Arkansas Community College – Hope to issue bonds for approximately \$2.7 million with a term of 30 years at an estimated annual interest rate of 5% for E&G purposes.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of the University of Arkansas and the Chancellor of the University of Arkansas Community College – Hope of the Coordinating Board’s resolution.

Chairman Trammel moved to recommend Agenda Item No. 31 to the full Board for consideration. Dr. Olin Cook seconded, and the Committee unanimously approved.

Agenda Item No. 32
Certification of Intercollegiate Athletic
Revenues and Expenditures for 2008-09

A.C.A. §6-62-805 (Act 366 of 1991) requires each state-supported institution of higher education to annually certify by June 15 to the Arkansas Higher Education Coordinating Board that its intercollegiate athletic program will generate sufficient revenues to meet expenditures or that any athletic deficit will be met by separate institutional board-sanctioned student athletic fees.

Institutions with intercollegiate athletic programs submitted ADHE Form 21-2, “Certification of Budgeted Athletic Revenues and Expenditures” and proper supporting documentation. ADHE finance staff verified that the athletic data

submitted by the institutions matched the overall 2008-09 institutional operating budgets.

A.C.A. §6-62-804 requires that any student athletic fees assessed must be clearly defined in all publications and institutional board minutes, and listed separate and distinct from tuition or other student fees on student tuition and fee statements. All institutions assessing a student athletic fee have certified to the Department compliance with this requirement and have submitted copies of their student fee billing statements illustrating the disclosure of the athletic fee to each student.

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Certification of Intercollegiate Athletic Revenues and Expenditures Budgeted for 2008-09 as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

Kaneaster Hodges commented on the student athletic fees and the rising price of tuition. John Davidson explained that student athletic fees are typically included in tuition fees.

Dr. Charles Allen moved to recommend Agenda Item No. 32 to the full Board for consideration. Dr. Olin Cook seconded, and the Committee unanimously approved.

Agenda Item No. 33
Economic Feasibility of Bond Issue
Phillips Community College of the University of Arkansas

Phillips Community College of the University of Arkansas requests approval of the economic feasibility of plans to issue bonds for approximately \$12,305,000 with a maximum term of 30 years at an estimated annual interest rate of 5%. Proceeds from the bond issue will be used for educational & general (E&G) purposes. The University of Arkansas Board of Trustees approved this action at its meeting held on June 6, 2008.

The E&G issue will be approximately \$12.3 million with annual debt service of \$740,000. Proceeds from the issue will be used to refund the 1997 bond issue and complete financing for the Grand Prairie Center on the Stuttgart campus. Coordinating Board policy regarding debt service provides that a maximum of 25% of tuition and fee revenue may be pledged to educational and general debt service and that annual millage revenue must be at least 120% of annual debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Phillips Community College of the University of Arkansas to issue bonds for

approximately \$12.3 million with a term of 30 years at an estimated annual interest rate of 5% for E&G purposes.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of the University of Arkansas and the Chancellor of Phillips Community College of the University of Arkansas of the Coordinating Board's resolution.

David Leech moved to recommend Agenda Item No. 33 to the full Board for consideration. Kaneaster Hodges seconded, and the Committee unanimously approved.

Agenda Item No. 34
Economic Feasibility of Loan
University of Arkansas, Fayetteville

The University of Arkansas, Fayetteville requests approval of the economic feasibility of plans to seek a loan of approximately \$5 million with a maximum term of 5 years at an interest rate not to exceed 5%. Proceeds from the loan will be used for auxiliary purposes. The University of Arkansas Board of Trustees approved this action at its meeting held on June 6, 2008.

The loan will be approximately \$5 million with annual debt service of \$1,142,588. Proceeds from the loan will be used for renovations to various athletic facilities. Coordinating Board policy regarding debt service for auxiliary projects provides that annual net auxiliary revenues should be no less than 120% of the total annual auxiliary debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Arkansas, Fayetteville to acquire a loan of approximately \$5 million with a term of 5 years at an estimated annual interest rate of 5% for auxiliary purposes.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of the University of Arkansas and the Chancellor of the University of Arkansas, Fayetteville of the Coordinating Board's resolution.

Kaneaster Hodges moved to recommend Agenda Item No. 34 to the full Board for consideration. David Leech seconded, and the Committee unanimously approved.

Agenda Item No. 35
Proposed Changes to Higher Education
Bond Projects

The Arkansas Higher Education Coordinating Board approved the list of Higher Education Bond Projects on April 27, 2007. The following revisions are requested concerning that list.

Phillips Community College – University of Arkansas

Ohio Street and Pillow-Thompson Properties-Helena - **Renovation/Remodeling.**

An amount up to \$400,000 is provided to improve the 32,736 square-foot Ohio Street building for use as training space by removing any chemical spills remaining from when the building was used for storing chemicals for farming and renovation of the 11,040 square foot Pillow-Thompson house.

The Pillow-Thompson house renovation is being added to this project, the amount allocated will remain at \$400,000 as previously approved by the Coordinating Board.

University of Arkansas – Criminal Justice Institute

Criminal Justice Institute Building – **New Construction.** An amount up to ~~\$1.0 million~~ **\$6,829.22** is allocated toward the construction of a 75,000 square-foot building. The new facility would house offices, an enhanced forensic education training lab, fingerprint recovery area, mock crime scene area, a computer server room and a computer-training laboratory. It would also provide additional laboratory space for training law enforcement personnel in the science of evidence gathering and analysis. “Hands-on” laboratory training is as important as the classroom training received. Enhancements in these areas are necessary to fulfill the Institute’s mandate to provide management, forensic and computer education and training to law enforcement.

The remaining \$993,170.78 originally allocated to the Criminal Justice Institute will be transferred to UAMS and added to the allocation of the project described below.

University of Arkansas for Medical Sciences

New Classroom Building – **New Construction.** An amount up to ~~\$12 million~~ **\$12,993,170.78** is allocated to UAMS for the construction of a 30,000 square-foot classroom building. The Education II building completed in 1977 is no longer adequate to meet the needs of growing programs in the College of Pharmacy, College of Nursing and the College of Health Related Professions and Public Health. Enrollment growth and changes in teaching methodologies/technologies have reduced the effectiveness of the 28-year old facility. As a result, UAMS faces

a critical shortage of classrooms. UAMS has no facilities to relocate classes to allow the renovation of the existing facility. The new facility will include large lecture hall spaces, classrooms with seating capacities of 55 to 85 students and small group meeting spaces which incorporate the provision of all the necessary resources for instructors to teach in ways that ensure functionality and adaptability for the varied methodologies utilized by the different colleges. All spaces will provide electrical power and wireless networking at all student stations.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves and endorses the revision to the proposed Higher Education Bond Project as described in this agenda item and that this project is incorporated in the Plan of Implementation.

FURTHER RESOLVED, That the Director is instructed to transmit to the Governor the plan for capital projects for public institutions of higher education to be funded from the proceeds derived from the sale of Higher Education Bonds.

FURTHER RESOLVED, That all requirements and limitations approved for the Higher Education Bond Projects by the Arkansas Higher Education Coordinating Board on November 4, 2005 apply to these changes.

Kaneaster Hodges moved to recommend Agenda Item No. 35 to the full Board for consideration. David Leech seconded, and the Committee unanimously approved.

Kaneaster Hodges expressed concern regarding the financial information that was presented to the board. He commented that it is a failure to use hundreds of billions of dollars and not reach the level of degrees we need as a state. The resolution will not be easy, but something has to be done. Mr. Hodges asked that recommendations regarding tuition and scholarships, be presented at the October AHECB meeting. Furthermore, an annual report detailing institution's financial health be provided at the October AHECB meeting.

Dr. Jim Purcell said that ADHE will provide the reports at the October AHECB meeting.

Chairman Trammel announced that a routine examination of the board's finances revealed that Dr. Purcell had been paid approximately \$8,400 for relocation expenses that the board did not have the authority to authorize. He noted that while reviewing the upcoming fiscal year compensation for the director, it was determined that the board erroneously extended a housing allowance for Dr. Purcell's transition to Arkansas. When determined that the board in fact does not have the special language required by law to extend such an allowance, we immediately began taking steps to correct this oversight, and expect the process to be completed shortly, said Chairman Trammel.

The next Coordinating Board meeting is scheduled for October 14 and will be held in conjunction with the Arkansas Association of Two-Year Colleges Conference in Rogers.

With no further comments, the meeting adjourned at 11:30 a.m.

Nichole Abernathy

APPROVED:

Dr. Lynda Johnson, Secretary

**HIGHER EDUCATION COORDINATING BOARD
2009 MEETING SCHEDULE**

The Arkansas Higher Education Coordinating Board meets quarterly to act upon Board initiatives and to respond to campus proposals. The proposed 2009 schedule for these regular quarterly meetings follows:

January 30, 2009	Cooperative Extension Service Little Rock
April 24, 2009	Southern Arkansas University Tech East Camden
July 31, 2009	John Brown University Siloam Springs
October 30, 2009	University of Arkansas at Fort Smith Fort Smith

The following resolution is suggested:

RESOLVED, That the Arkansas Higher Education Coordinating Board agrees to the following dates for regular quarterly meetings during 2009: January 30, April 24, July 31, and October 30.

FURTHER RESOLVED, That the Board expresses its appreciation and accepts the invitations to meet in January at the Cooperative Extension Service in Little Rock, in April by Southern Arkansas University Tech in Camden, in July at John Brown University in Siloam Springs, and in October at the University of Arkansas at Fort Smith.

UPDATE ON ASSOCIATE OF ARTS IN TEACHING

Following the July 2008 AHECB meeting, the presidents, chancellors, chief academic officers, and education deans reconsidered the requirements for the Associate of Arts in Teaching (AAT) degree and the Bachelor of Science in Education (BSE) degree completion program. Curricular changes were agreed to by all parties to ensure that all courses of the AAT will transfer into all BSE degrees in middle school and P-4 education beginning in Fall 2008.

Two-year institutions have signed an agreement that requires the institutions to offer the AAT degree without course substitutions or additions and to award the AAT degree only when students have completed the approved curriculum with a cumulative grade point average of 2.65 and have passed the PRAXIS I examination. The agreement signed by the four-year institutions requires the institutions to accept the AAT degree without course substitutions or additions and to apply all AAT courses toward the total semester credit hours required for the bachelor's degree in middle school or P-4 education. The agreement also requires that qualified AAT students be admitted to the College of Education with junior status and that the institutions publish the bachelor's degree completion plans for middle school and P-4 education.

Institutions must inform ADHE before implementing middle school and P-4 curricular changes so that ADHE can determine the impact on the AAT degree. An institution that wishes to terminate the agreement must submit written notification to ADHE at least one year prior to the effective date for termination. All AAT students enrolled in the bachelor's degree completion program will be allowed to complete the middle school or P-4 education degree.

The AAT degree and the Memoranda of Agreement will be posted on the ADHE website for reference by students, faculty and administrators. ADHE staff will monitor the agreements and report to the Board as needed.

ANNUAL REPORT OF FINANCIAL CONDITION

At its regular meeting on July 25, 2008 the Arkansas Higher Education Coordinating Board requested that the Department of Higher Education compile and present annually to the AHECB a report related to the financial condition of each publicly supported institution of higher education. Dr. Stanley Williams will present the first Annual Report at this time.

The report will contain, but not be limited to the following items:

1. Fund balance as of June 30th of the preceding fiscal year for unrestricted educational and general (E&G) funds and unrestricted E&G fund balance as a percent of annual unrestricted E&G expenditures, based on data submitted by each institution annually on the ADHE Series 17 financial reports.
2. Comparison of percentages of expenditures by NACUBO function.
3. Scholarship expenditures and scholarship expenditures as a percent of tuition and fee revenue.
4. Undergraduate in-state tuition and mandatory fees from Series 18 annual reports.
5. E&G deferred maintenance as computed by the facilities audit program.
6. Ratio analysis – net tuition per student as a percent of tuition and mandatory fee charged, operating margin as a percent of total expenditures, and revenue by source as a percent of total revenue.
7. Constant dollar comparison of state support and tuition revenue for operations.

The Annual Report of Financial Condition will be presented in the Fall board meeting each year.

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD RESOLUTION
TO SEEK THE AMENDMENT OF ARKANSAS CODE 6-80-106 “DEFINITIONS
AND LIMITATIONS ON EXPENDITURES FOR ACADEMIC AND
PERFORMANCE SCHOLARSHIPS” IN THE 87th GENERAL ASSEMBLY**

Background

Act 1795 of 2005 states that beginning with the 2006-07 fiscal year public colleges and universities expenditures for academic and performance scholarships shall not exceed thirty (30% percent of the institutions unrestricted educational and general tuition and mandatory fee income. **“Academic scholarships”** means scholarships awarded: (i) On a basis of criteria, including entrance exam scores, high school grade point averages, and rank in high school graduating class; or (ii) For merit or academic performance. **“Academic scholarships”** does **not** include: (i) Graduate assistantships or fellowships; (ii) Tuition waivers based on age, military service, or occupation and out-of-state tuition waivers for graduate students or students from contiguous states in close proximity to a college or university; and (iii) Scholarships for transfers from two-year institutions.

“Performance scholarships” means scholarships for band, musical performing groups, arts, theater, forensics, and similar activities that are not awarded on the basis of entrance exam scores or high school academic achievement.

The ADHE staff recommends that the Arkansas Higher Education Coordinating Board adopt a resolution directing the staff to seek legislation to lowering the maximum percentage to fifteen (15%) percent of the institution’s unrestricted educational and general tuition and fees by the 2013-14 fiscal year with a reduction in funding recommendations for the next biennium by the amount of the over expenditure.

The following resolution is presented for the Board’s consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board directs the Director of the Arkansas Department of Higher Education staff to draft legislation for the 87th Arkansas General Assembly lowering the maximum allowable expenditure for academic and performance scholarships effective to fifteen (15%) percent of unrestricted educational and general tuition and mandatory fee revenue by the 2013-14 fiscal year.

FUTHER RESOLVED, That the Director of the Arkansas Department of Higher Education shall include in the legislation a plan for reducing the appropriation

recommendation for each year of the succeeding biennium and amount equal to the amount the institution's scholarship expenditures exceed the maximum allowable percent of the unrestricted tuition and mandatory fee income.

87th General Assembly
Regular Session, 2009

A Bill

HOUSE BILL XX

By: Representative ??

For An Act To Be Entitled
AN ACT TO AMEND ARKANSAS CODE 6-80-106
DEFINITIONS AND LIMITATIONS ON EXPENDITURES
FOR ACADEMIC AND PERFORMANCE
SCHOLARSHIPS; AND FOR OTHER PURPOSES.

Subtitle
AN ACT TO AMEND ARKANSAS CODE 6-80-106.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. Arkansas Code 6-80-106 concerning definitions and limitations on expenditures for academic and performance scholarships is amended to read as follows:

- (a) For the purpose of this section:
 - (1) (A) "Academic scholarships" means scholarships awarded:
 - (i) On a basis of criteria, including entrance exam scores, high school grade point averages, and rank in high school graduating class; or
 - (ii) For merit or academic performance.
 - (B) "Academic scholarships" does not include:
 - (i) Graduate assistantships or fellowships;
 - (ii) Tuition waivers based on age, military service, or occupation and out-of-state tuition waivers for graduate students or students from contiguous states in close proximity to a college or university; and
 - (iii) Scholarships for transfers from two-year institutions; and
 - (2) "Performance scholarships" means scholarships for band, musical performing groups, arts, theater, forensics, and similar activities that are not awarded on the basis of entrance exam scores or high school academic achievement.

(b) Beginning with the ~~2006-2007 fiscal year~~ 2013-2014 fiscal year, ~~each public college and public university shall not exceed its~~ no public college or university's educational and general spending for academic and performance scholarships ~~by more than thirty percent (30%) shall exceed fifteen percent (15%)~~ shall exceed fifteen percent (15%) of its unrestricted educational and general tuition and mandatory fee income. Any and all scholarship expenditures or tuition discounts not specifically excluded above shall be included in the determination the percentage of expenditures for scholarships as if it were an academic scholarship.

(c) Any expenditure for academic and performance scholarships over fifteen percent 15% of unrestricted educational and general tuition and mandatory fee income will be deducted from the state funding recommendations as determined by the appropriate funding formula model for each fiscal year in the following biennium.

REVISION TO BOARD POLICY REGARDING ECONOMIC FEASIBILITY OF BOND ISSUES

The following revisions are recommended to the current board policy regarding Economic Feasibility of Bond Issues. Additions are highlighted by underline and deletions by strikethrough.

REVISION OF REGULATIONS REGARDING ECONOMIC FEASIBILITY OF BOND ISSUES

In its regular meeting January 14, 1975, the State Board approved "Regulations Regarding Economic Feasibility of Bond Issues". Procedures were amended by the State Board in 1975, 1992, and 1993 based on changes in the statutes regarding sales of bonds. The changes included allowing the use of a fiscal agent for the sale of bonds, revising the interest rate from 10 percent max to the limit allowed by state law, allowing community and technical colleges to pledge tuition and fees for capital projects, and permitting negotiated bids as well as sealed bids for sales.

In view of the fluctuations in bond interest rates and the lack of not only capital funds from the state but also tight operating budgets from the economic downturn, the staff believe further revision of the policy is warranted. There are two limitations, which refer to bond issues containing a refinancing, in the current regulations that should be reviewed and amended. The limitations are on the length of the bond term and the interest rate. The amendments would eliminate tying the term of the new bond to the term remaining on the original bond and would eliminate the requirement that the interest rate of the new bond be equal to or lower than the interest rate on the bond being refinanced. The statutes are silent as to the term and the interest rate on refinancing bonds; however, A.C.A. § 19-9-304 allows, for refunding bonds issued by any county, municipality, school district, or improvement district, an interest rate on the new bond that is higher than the interest rate on the bond being refinanced as long as the new rate is not higher than the rate allowed by law at the time of the original bond's sale.

On April 25, 2003, the Higher Education Coordinating Board approved the following resolution (Agenda Item No. 4):

RESOLVED, That the Arkansas Higher Education Coordinating Board repeals or revises the aforementioned policies as outlined above, effective April 25, 2003.

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
REGULATIONS REGARDING ISSUANCE OF BONDS BY
INSTITUTIONS OF HIGHER EDUCATION**

I. Compliance with State Law

The structure and sales of bonds issued by state institutions of higher education shall be in conformance with all relevant provisions of state and federal law, and may contain such terms as specified by the local board in its authorizing resolution which are in compliance with state and federal law and Coordinating Board policy. Should any provision of State Board policy be found to be in conflict with state or federal law, the provisions of the law will supersede Coordinating Board policy, but other provisions contained herein shall not be affected.

II. Interest Rates

The maximum rate of interest shall be set by Arkansas law for four-year institutions and their branches, and for community and technical colleges (i.e., 5 percent per annum above the Federal Reserve Discount Rate on ninety-day commercial paper in effect in the Federal Reserve Bank in the Federal Reserve District in which Arkansas is located); the maximum interest rate established by law for the University of Arkansas law schools at Fayetteville and Little Rock is 10 percent.

III. Professional Support

In consideration of the complexities of issuing bonds, institutions of higher education are encouraged to obtain the professional advice necessary to insure that the issuance of bonds is based on the most favorable terms for the institution and in compliance with applicable state and federal laws and Coordinating Board policy.

IV. Bonds Generally

A. The bonds shall be authorized by resolution of the institutional board of trustees, and the bonds shall be secured solely by the revenues pledged thereto, and shall not be considered a debt of the State of Arkansas.

B. The maximum term of obligation of a series of bonds may not exceed thirty (30) years.

V. Bond Sales

- A. Bonds may be sold either on sealed or negotiated bid, whichever is considered likely to yield the most favorable terms for the institution.
- B. Notification of bonds to be sold at public sale shall be given wide distribution, including advertisement in an Arkansas newspaper that has a general statewide circulation, plus advertisements in any other publication necessary to reach the appropriate market. Notice of the sale must be published at least once a week for three consecutive weeks, with the first publication at least twenty (20) days prior to the date of sale. In addition, it is recommended that a copy of the Preliminary Official Statement (POS) be sent to the The Bond Buyer (or its successor). Paid advertisement in The Bond Buyer is not required.
- C. If the bonds are sold at public sale, the sale of the bonds shall be awarded to the bidder whose bid results in the lowest net interest cost, taking into account any premium or discount contained in such bid.

VI. Review by the Arkansas Higher Education Coordinating Board

- A. Prior to the official marketing process, the Arkansas Higher Education Coordinating Board shall review the economic feasibility of the project(s) to be financed, in whole or in part, by the issuance of bonds by public institutions of higher education, and report to the institutions its advice within thirty days of the board meeting at which the feasibility is reviewed.
- B. Requests for Coordinating Board review must be accompanied by a copy of the local board's resolution authorizing the bond issue and the projects to be funded; a description of the project(s), including the current (for renovation projects) and projected use of buildings, land acquisition, etc.; and a summary description of debt specifying the following:
 - 1. The total amount, term of obligation, and estimated maximum interest rate of the bond issue
 - 2. The estimated annual debt service for the new issues
 - 3. The source of revenue for debt service and the estimated annual revenue from that source
 - 4. Existing annual debt service by revenue source

5. **A plan for maintaining the new facility such as:**
 - **Establishment of an endowment fund for building maintenance**
 - **A portion of the annual operating budget to be set aside**
 - **Other methods**
 6. Any other information deemed necessary for complete and informed review by the Coordinating Board.
- C. When considering its advice on the economic feasibility of projects, the Coordinating Board shall consider the following guidelines in determining prudent debt service limits:
1. Educational and general projects may be financed by obligating a maximum of 25 percent of **net** student tuition and fee revenue **(gross tuition and fees less unrestricted educational and general scholarship expenditures)** for total debt service, or institutions may obligate dedicated building use fees so long as annual building use fee revenue is no less than 120 percent of annual debt service; in addition, higher education institutions may obligate local tax or special millage so long as the annual tax proceeds equal no less than 120 percent of the total annual debt service.
 2. Auxiliary projects may be financed by auxiliary revenues, dedicated building use fees, or local tax or millage so long as annual revenue from these sources is no less than 120 percent of total annual debt service.

General revenue may not be pledged in support of debt for any project.

Approved: Agenda Item No. 19
January 14, 1972

Approved: Agenda Item No. 7
July 23, 1993

Amended: Agenda Item No. 4
April 25, 2003

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution:

RESOLVED, That the Arkansas Higher Education Coordinating Board revises the aforementioned policies as outlined above, effective October 14, 2008.

**POLICY FOR THE REVIEW OF
EXISTING ACADEMIC PROGRAMS
Revised October 2008**

Arkansas Code §6-61-214 requires the Arkansas Higher Education Coordinating Board (AHECB) to establish standards for the academic programs offered by Arkansas colleges and universities and to create a 7-10 year review cycle for all existing academic programs. The existing academic program review policies (AHECB Policy 5.12) were adopted in 1988 and revised in 1995 and 1998.

In April 2008, the AHECB directed the Arkansas Department of Higher Education (ADHE) staff, in cooperation with the public colleges and universities to revise the existing program review process to ensure quality academic programs that support Arkansas's economic development goals; to identify and remove non-viable programs from the AHECB approved program inventory, and to reduce barriers to graduation.

The proposed policy includes the following:

- Institutions will schedule an external review for all existing programs every 7-10 years.
- External program reviews will employ out-of-state reviewers/consultants.
- Academic program viability standards will be increased.
- Academic programs that do not meet viability standards will be removed from the approved program inventory and will not be supported by state general revenue funds.

ADHE staff has met with the presidents, chancellors, and chief academic officers and has received extensive input on the proposed changes in the program viability standards and review process.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution:

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the revised Policy for the Review of Existing Academic Programs (AHECB Policy 5.12) outlined in this agenda item, effective immediately.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the presidents, chancellors, chief academic officers, and institutional board chairs of this action.

**POLICY FOR THE REVIEW OF
EXISTING ACADEMIC PROGRAMS
Revised October 2008**

Arkansas Code §6-61-214 requires that the Arkansas Higher Education Coordinating Board (AHECB) review existing academic programs. The goals of existing academic program review are as follows:

1. To establish a process for the statewide review of academic programs.
2. To identify certificate and degree programs not meeting minimum standards of quality or viability and establish schedules for either resolving these concerns or removing the programs for the AHECB approved program inventory.

Existing Academic Program Review Process

All certificate and degree programs offered by public colleges and universities in Arkansas will be reviewed through the Existing Academic Program Review Process. This review process includes the following parameters:

1. All academic programs will be externally reviewed every 7-10 years. Each institution will submit its recommended program review cycle to ADHE. If changes in the review schedule are necessary, ADHE will be notified.
 - a. Accredited/licensed/state certified programs will follow the usual review practices and schedule of the accrediting/approval body. The site team's written evaluation and institutional response will be sent to ADHE within six weeks of receipt of the written evaluation.

Accredited/licensed/state certified programs failing to maintain accreditation/certification/licensure will be subject to further review by ADHE.

- b. Academic programs which are not program-specific accredited will be reviewed by external reviewers/consultants. Institutions will select a minimum of two out-of-state reviewers affiliated with programs that are similar in mission and scope to the program under review.
2. At least one consultant is required to conduct a site visit and meet with program faculty, students, and administrators.

Individuals selected as consultants will be well-qualified and without bias toward institutions under review.

3. The institution will complete a comprehensive self-study that is reviewed by the program consultants. Components of the self-study will include, but not be limited to, information related to: program need/demand, curriculum, faculty, resources, course delivery methods, student outcomes, and recent/planned program improvements.
4. The consultants will submit a written report of findings to the institution. Key information on continued program improvement will be included in the report submitted to ADHE. Specific contents of the consultants' reports will be determined by ADHE staff and Chief Academic Officers (CAOs).

Recommendations to Coordinating Board

1. The consultant's written evaluation and institutional response will be sent to ADHE within six weeks of receipt of the written evaluation.
2. Findings from academic program reviews will be reported annually to the AHECB. ADHE staff will recommend that the AHECB receive the consultants' reports and acknowledge that the contents may be consulted as a resource when decisions must be made by the Board regarding institutional role and scope, budget requests, new program approval, and statewide funding issues. The staff may propose other general resolutions that address statewide issues.
3. A further resolution will encourage institutional administrators, faculty members, and boards of trustees to consider implementing the recommendations made by the consultants for program improvement.
4. If appropriate, a resolution will be offered concerning program deletions, modifications, and/or follow-up. A resolution recommending program deletions will place the program(s) on notice for removal from the AHECB approved program inventory. At the end of the two-year notice period, those programs still not meeting minimum standards will be deleted from the approved program inventory. In extraordinary cases, documentation of legitimate extenuating circumstances may prompt the Coordinating Board to extend the notice period. State general revenue funds may not be used for the operation of a program beyond the termination deadline set by the Coordinating Board. ADHE will not include SSCHs generated by major courses of programs removed from the approved program inventory in its funding formula calculations.
5. The president, chancellor, or chief academic officer may respond to ADHE staff recommendations in writing or request a conference to discuss the recommendations prior to consideration by the Coordinating Board. The discussions will be limited to those issues that concern the state's interests, i.e., program closings and broader statewide issues that the

Coordinating Board may wish to address. Any recommendations in the consultants' reports that are not included in the ADHE staff recommendations would pertain to matters of campus concern and, therefore, would represent suggestions to be considered locally.

ADHE Review of Program Viability

The AHECB adopted program productivity standards in 1989 and established benchmarks of an average of 3 graduates per year over five years for undergraduate programs, 2 graduates per year for master's programs, and 1 graduate per year for doctoral programs. This policy revises those benchmark standards and renames them program viability standards.

Beginning in 2010, ADHE staff annually will identify existing certificate and degree programs that do not meet AHECB program viability standards. New certificates and associate degrees will be identified for program viability standards after three years, and bachelor's degrees and above will be identified after five years.

1. The viability standards, based on a three-year average, are as follows:
 - An average of four (4) graduates per year for career and technical education certificates (CTE) and career and technical associate degree programs (AAS);
 - An average of four (4) graduates per year for bachelor's degrees in science, mathematics, engineering, foreign languages, middle school education, and secondary education programs for licensure in science and mathematics;
 - An average of six (6) graduates per year for transfer associate degrees (AA, AS, and AAT) and bachelor's programs;
 - An average of four (4) graduates per year for master's, specialist and first-professional programs; and,
 - An average of two (2) graduates per year for doctoral programs.
2. Cognate, embedded and related programs will be considered one program for program viability purposes.

Cognate (coupled) programs are supported primarily by courses existing in and for other (viable) programs and should be certified as such by the offering institution through the provision of documentation to ADHE.

Each institution will submit to ADHE a list, with justification, of the certificate and degree programs that the institution believes are cognate programs. Common CIP Code classifications should serve as the base premise for determining cognate programs. Shared courses across majors and program levels also will be considered. Electives, general

education, and/or core courses will not be included in determining programs that can be considered cognate.

The ADHE Director will inform the campus president or chancellor of the programs that will be designated as cognate programs.

Awards of certificates that are imbedded within an associate degree program will count toward program productivity standard. When calculating the three-year average of a degree program with imbedded certificates, a student will only be counted once –either as certificate or an associate completer. If the highest award of an imbedded program does not meet the graduate threshold and produces less than 50% of the graduates in the entire program (certificates and associate's degree), the highest award will be discontinued if the number of graduates does not meet the threshold within two years.

Programs that are required by programmatic accreditation to offer a higher level award may seek an additional two-year exemption from the 50% highest-award-viability standard by providing evidence from the accreditor of the need for the higher credential and a program-specific enrollment management plan for meeting the threshold at the higher level.

Programs identified as below the viability threshold will have two (2) years to meet the threshold or will be removed from the AHECB approved program inventory.

ADHE will not include SSCHs generated by major courses of programs removed from the approved program inventory in its funding formula calculations. SSCHs removed from the formula will be for courses within a major/program of study that are not required within another major/program of study.

General education courses listed in the Arkansas Course Transfer System (ACTS) will not be subject to loss of funding.

3. Programs discontinued can be reinstated via the new program approval process. Evidence of curricular revision, market demand/analysis, and a student recruitment plan must be provided for each program being reconsidered.
4. When an academic program is identified as below the viability threshold, the institution may request that ADHE reconsider decisions that identified the program as a low viability program. If the request is based on suspected data submission errors, the institution must provide the source, nature, and extent of the data error.

Career and technical education programs (CTE) with low degree production may be reconsidered by providing specific evidence of market demand for students who do not complete the degree. Evidence must include a history of high job placement rates at high wages for non-completers.

Institutions may also request a reduction in the viability targets for specific academic programs that are crucial to the institution's role, scope and mission. Evidence must exist that students can graduate in a timely manner (courses needed to complete an associate, bachelors or masters level programs are taught within a two year time frame and courses needed to complete a doctoral level program are taught within a three year time frame). Academic programs with a reduced viability threshold will be monitored based upon the revised threshold. The need for a reduced viability target will be reconsidered after five years.

Institutions submitting programs for reconsideration must follow the appeals process established by the ADHE staff in collaboration with the chief academic officers.

REPORT ON PROGRAM DELETIONS
Academic Year 2007-08

This report provides summary and detailed information about program deletions during the 2007-08 academic year.

Table 8-A summarizes the number of program deletions for the academic year by level of program and by level of institution. 16 programs were deleted in 2007-08 compared to 49 deletions in 2005-06 and 46 deletions in 2006-07. Two graduate programs were deleted, the balance of the deletions were at the undergraduate level. Four-year institutions deleted 10 programs while the other 6 deletions were made at two-year institutions.

Table 8-B shows the specific details of the programs that have been deleted for each institution. Eleven institutions deleted programs during this 2007-08.

Table 8-A Summary of Program Deletions at Arkansas Institutions
2007-08 Academic Year

Four-Year Institutions	Number of Programs Deleted AY 2005-06	Number of Programs Deleted AY 2006-07	Number of Programs Deleted AY 2007-08
Certificate of Proficiency	0	3	3
Technical Certificate	4	0	0
Associate Degree	3	6	1
Baccalaureate Degree	17	4	4
Post-Baccalaureate Certificate	7	0	0
Master's Degree	4	4	2
Specialist Degree	2	0	0
Doctoral Degree	1	0	0
Total	38	17	10

Two-Year Institutions	Number of Programs Deleted AY 2005-06	Number of Programs Deleted AY 2006-07	Number of Programs Deleted AY 2007-08
Certificate of Proficiency	2	5	2
Technical Certificate	4	19	1
Associate Degree	5	5	3
Total	11	29	6

Total for all Institutions	Number of Programs Deleted AY 2005-06	Number of Programs Deleted AY 2006-07	Number of Programs Deleted AY 2007-08
Certificate of Proficiency	2	8	5
Technical Certificate	8	19	1
Associate Degree	8	11	4
Baccalaureate Degree	17	4	4
Post-Baccalaureate Certificate	7	0	0
Master's Degree	4	4	2
Specialist Degree	2	0	0
Doctoral Degree	1	0	0
Grand Total	49	46	16

Table 8-B Details of Program Deletions
at Arkansas Public Colleges and Universities
2007-08 Academic Year

Award	Degree Code	CIP Code	Program Name
Henderson State University			
AD	0856	52.0401	Office Administration
University of Arkansas at Fort Smith			
CP	0124	11.0601	Computer Applications
CP	0128	11.0202	Java Programming
CP	0123	11.0202	Visual Basic Programming
University of Arkansas at Little Rock			
BA	1560	09.0401	Journalism
BA	1730	09.0701	Radio, Television, Film
University of Arkansas, Fayetteville			
BSE	3940	13.1314	Physical Education
MTLM	5505	52.0203	Transportation and Logistics Management
MSTCE	6525	14.9999	Telecommunications Engineering
University of Central Arkansas			
BSE	3800	13.1305	English
Arkansas Northeastern College			
CP	4312	47.0303	Industrial Machining
Arkansas State University—Beebe			
AAS	0450	15.0303	Electronics Engineering Technology (This program was not included in last year's report.)
North Arkansas College			
TC	0222	11.0202	Windows Development
Ouachita Technical College			
CP	0385	43.0109	Explosive Detection Technology
South Arkansas Community College			
AAS	0660	51.1004	Clinical Laboratory Science
University of Arkansas Community College at Morrilton			
AAS	0490	52.0801	Banking & Financial Services

PROCESS AND PROCEDURES FOR ROLE AND SCOPE CHANGES

ACA § 6-61-207 requires the Arkansas Higher Education Coordinating Board (AHECB) to establish appropriate institutional role and scope designations in consultation with college and university personnel, and to periodically review those designations. At its July 25, 2008 meeting, the Coordinating Board approved revisions of the role and scope designations of all the institutions (AHECB Policy 5.20). The law also gives the AHECB the authority to change role and scope designations at any time.

The purpose of this agenda item is to address role and scope change requests by individual institutions. Such requests are made in response to a need identified by the institution that cannot be appropriately addressed under the institution's existing role and scope designation.

The agenda item, which will revise AHECB Policy 5.20, outlines the process and procedures institutions must follow in order to request a change in the program types and/or program levels approved by the AHECB, and the process ADHE staff and the AHECB will follow during the review and consideration of that request.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution:

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Process and Procedures for Role and Scope Changes, which will revise AHECB Policy 5.20, Institutional Role and Scope Designations, outlined in this agenda item, effective immediately.

FURTHER RESOLVED, That the AHECB instructs the Director of the Arkansas Department of Higher Education to notify the presidents, chancellors, chief academic officers, and institutional board chairs of this action.

PROCESS AND PROCEDURES FOR ROLE AND SCOPE CHANGES

ACA §6-61-207 requires the Arkansas Higher Education Coordinating Board (AHECB) to establish appropriate institutional role and scope designations (AHECB Policy 5.20). This agenda item outlines the process and procedures for an institution to request a role and scope change, ADHE review of that requested change, and AHECB consideration of the request.

Process to Request a Role and Scope Change

Institutions requesting approval to offer additional types of programs and/or higher degree levels than currently designated by the AHECB must submit a request for a role and scope change. The role and scope change request should be submitted at the same time as the program proposal; however, the request for the role and scope change must be a separate document and not included in the program proposal.

Institutions requesting a role and scope change must submit the following information to ADHE:

1. Proposed change.
2. Rationale for role and scope change:
 - a. Local, state, and regional need and demand.
 - b. Public institution(s) within 50 miles offering the programs at the proposed degree level.
3. Initial program(s) to be offered under proposed role and scope designation.
4. Institutional readiness:
 - a. Documentation that external agencies (HLC-NCA, ADE, ASBN, program accreditation agencies, other approval agencies) have been notified of the proposed role and scope change.
 - b. Identification of the actions the institution must take to continue approval by external agencies if the role and scope change is approved.
5. Viability of existing programs.
6. Existing programs that support the requested higher degree level.
7. Costs associated with the role and scope change.
8. Availability of resources to support the change (financial, physical, human, library, technology, etc.).
9. Institutional plans to implement and sustain the proposed role and scope change.
10. Expected outcomes and institutional strategies to evaluate the outcomes of the proposed role and scope change.
11. Projected impact of the proposed role and scope on the institution's current mission, types of students served, enrollment levels, and breadth of educational offerings.

12. Approval by the institution's Board of Trustees to request change.
13. Date(s) and types of role and scope changes since July 2008.

ADHE/AHECB Review of Role and Scope Change

1. ADHE staff will review all requests for role and scope change.

The services of a consultant(s) may be retained to assist ADHE staff with the review of requested role and scope changes. Institutions will be responsible for consultant expenses related to the review.

2. All presidents/chancellors of Arkansas's public institutions will be notified of the requested role and scope change request and allowed 30 days to offer comment on the request.

Comments will be limited to the proposed role and scope change and will not include issues/concerns associated with the proposed program leading to the requested change.

3. ADHE staff will meet with institutional representatives to discuss the proposed change.
4. After the role and scope review has been completed, ADHE staff will notify the institution of its recommendation to the AHECB.
5. ADHE staff will present a recommendation to the AHECB to approve/deny the role and scope change request based on a review of all materials submitted by the institution and consultants during the review process.
6. AHECB consideration and action:
 - a. After the role and scope review has been completed, ADHE staff will present the recommended role and scope statement to the AHECB for information only at its next regularly scheduled quarterly meeting.
 - b. AHECB members will vote on the recommended role and scope statement at the following regularly scheduled meeting.
 - c. If the role and scope change is approved, the proposed program that required the role and scope change will be reviewed and presented to the AHECB in keeping with new program proposal guidelines.

AGENCY UPDATES

New Employees

Jeanie Toombs, Data Research Accountability Analyst- Manages Career Pathway Initiative (CPI) database and information. Coordinates with other agencies/organizations on data collection. Manages CPI computer and services, software development, user training and support. Import and analyzes data from campuses to the ADHE/CPI data systems. Distribute CPI data to campuses and CPI central staff as directed. Reviews and monitors database information from CPI sites.

Brooks Harrington- Assistant Director for Planning and Accountability- Assist the Associate Director for Planning and Accountability in the day-to-day management of the section's tasks. These tasks include:

- Provide assistance in reporting on program productivity including reports and analysis concerning the financial aid programs managed by the agency;
- Assist in development of reports for the integrated Postsecondary Education Data System (PEDS) concerning: Finance, Student Financial Aid, Human Resources, Graduation and Retention Rates, Enrollment, Institutional Characteristics and Completion;
- Provide assistance with work related to Southern Regional Education Board (SREB) Data Exchange which includes Institutional and state-level surveys.

Departing staff members

Christina Miller left ADHE to assume the position of Assistant to the Vice President for Agriculture University of Arkansas System Office in Little Rock. Ms Miller performs a broad range of administrative support duties for the Office of Vice President for Agriculture, including office management, tracking of state legislation, preparation of presentations, organization of events, and other duties as assigned. She is also responsible for maintaining effective working relationships with all University of Arkansas administration, faculty and staff and with various government agencies and industry stakeholders.

John Davidson recently left ADHE for the position of Vice Chancellor for Administrative Affairs at the University of Arkansas-Mountain Home campus. Mr. Davis is responsible for financial and administrative operations of the institution, including the overall fiscal management of the institution's resources, development and management of the budgeting process, oversight of the Arkansas Division of Legislative Audit for compliance with all state fiscal rules and regulations, and monitors income and expenditures, among a wide range of other duties.

**INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE
RESOLUTIONS**

The Institutional Certification Advisory Committee (ICAC) met on September 25, 2008. ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolutions.

Bryan College, Rogers, Arkansas

Recertification

Associate of Applied Science in Business Administration and Management
Associate of Applied Science in Computer Information Systems-Networking
Associate of Applied Science in Medical Assistant
Associate of Applied Science in Exercise Specialist

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Bryan College, Rogers, Arkansas, to offer the following degree programs to Arkansas citizens: Associate of Applied Science in Business Administration and Management, Associate of Applied Science in Computer Information Systems-Networking, Associate of Applied Science in Medical Assistant, and Associate of Applied Science in Exercise Specialist. The recertification is for a period of two years and expires on October 31, 2010.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Bryan College, Rogers, Arkansas, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration Bryan College, Rogers, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Ecclesia College, Springdale, Arkansas

Recertification

Associate of General Studies
Bachelor of Science in Business Administration

Initial Certification

Bachelor of Science in Sport Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants program recertification to Ecclesia College, Springdale, Arkansas, to offer the following degree programs to Arkansas citizens: Associate of General Studies and Bachelor of Science in Business Administration. The recertification is for a period of two years and expires on October 31, 2010.

FURTHER RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial certification to Ecclesia College, Springdale, Arkansas, to offer the following degree program to Arkansas citizens: Bachelor of Science in Sport Management. The initial certification is for a period of two years and expires on October 31, 2010.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Ecclesia College, Springdale, Arkansas, that the recertification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Ecclesia College, Springdale, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Regis University, Denver, Colorado

Recertification – Online

Master of Business Administration
Master of Science in Nursing
Doctor of Physical Therapy (Transition)

Initial Certification – Online

Master of Science in Accounting
Master of Science in Criminology

Decertification – Online

Bachelor of Science in Computer Information Systems
Bachelor of Science in Health Care Administration
Bachelor of Science in Health Information Management
Bachelor of Science in Marketing
Bachelor of Science in Public Administration
Master of Science in Computer Information Technology
Master in Non-profit Management
Master of Science in Organization Leadership (was Management)
Master of Science in Software Information Systems

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants recertification to Regis University, Denver, Colorado, to offer the following degree programs to Arkansas citizens: Master of Business Administration, Master of Science in Nursing, and Doctor of Physical Therapy (Transition)
The certification is for a period of two years and expires on October 14, 2010.

FURTHER RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial certification to Regis University, Denver, Colorado, to offer the following degree programs to Arkansas citizens: Master of Science in Accounting and Master of Science in Criminology. The certification is for a period of two years and expires on October 14, 2010.

FURTHER RESOLVED, That the Arkansas Higher Education Coordinating Board decertifies the following degree programs offered by Regis University, Denver, Colorado: Bachelor of Science in Computer Information Systems, Bachelor of Science in Health Care Administration, Bachelor of Science in Health Information Management, Bachelor of Science in Marketing, Bachelor of Science in Public Administration, Master of Science in Computer Information Technology, Master in Non-profit Management, Master of Science in Organization Leadership, and Master of Science in Software Information Systems. The decertification is effective October 14, 2008.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of by Regis University, Denver, Colorado, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration by Regis University, Denver, Colorado, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating

Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of Phoenix, Texarkana, Arkansas

Initial Certification

Bachelor of Business Management

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to University of Phoenix, Texarkana, to offer the following degree program to Arkansas citizens: Bachelor of Business Administration. The initial certification is for a period of two years and expires on October 31, 2010.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of University of Phoenix, Texarkana, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration University of Phoenix, Texarkana, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Walden University, Minneapolis, Minnesota

Initial Certification – Online

Master of Science in Software Engineering
Master of Science in Systems Engineering

RESOLVED, That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Walden University, Minneapolis, Minnesota, to offer the following degree programs to Arkansas citizens: Master of Science in Software Engineering and Master of Science in Systems Engineering. The certification is for a period of two years and expires on October 31, 2010.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Walden University, Minneapolis, Minnesota, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Walden University, Minneapolis, Minnesota, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE REPORT

The Institutional Certification Advisory Committee (ICAC) met on September 25, 2008, for its regular quarterly meeting.

ICAC members present at the meeting were: Ms. Deborah Germany, Mr. Ken Hoppe, Mr. Dan Jordan and Mr. Kent Schroeder. Dr. Jack Lassiter, Dr. Walter Roettger, Dr. Jeffrey Olson, and Mr. Ron Kelton attended the meeting via conference call. Ms. Dee Cox and Ms. Brenda Germann were unable to attend.

Institutional representatives and ADHE staff present at the meeting or via conference call were: Mr. Tom Olson, ITT-Tech; Ms. Donna Brown and Mr. J.D. Watkins, Ecclesia College; Mr. Robert O’Roark, Bryan College; Mr. Don Lindley, Regis University; Mr. Jim Wilson, Walden University; Mr. Jerry Peters, Webster University, Little Rock; Mr. Phillip Quinita, Ms. Brenda Sullivan and Ms. Danyelle Weaver, University of Phoenix, Little Rock; and Ms. Betty Boyd, Arkansas Department of Higher Education.

Ms. Zanette Douglas, ICAC Coordinator, called the meeting to order. Ms Douglas welcomed ICAC members and institutional representatives. The meeting adjourned at 3:30 p.m.

Program Certifications

Bryan College, Rogers, Arkansas

Bryan College located in Rogers, Arkansas, submitted an application for recertification of the following degree programs:

Associate of Applied Science in Business Administration and Management
Associate of Applied Science in Computer Information Systems-Networking
Associate of Applied Science in Medical Assistant
Associate of Applied Science in Exercise Specialist

Proposed effective date: November, 2008

A campus visit was conducted by Zanette Douglas, ADHE Coordinator of Institutional Certification on September 12, 2008.

Institutional History

Bryan College was founded in 1982 as a travel and tourism school to meet employment demands in Topeka, Kansas. In 1988, Bryan College opened a campus in Springfield, Missouri. The Arkansas campus opened in January 2007.

Current diploma and associate degree programs offered at the Arkansas campus are in computer networking, computer programming, allied health and wellness, and business administration.

Accreditation and Licensure

Bryan College is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS). The institution is licensed to offer certificate programs in Arkansas by the Arkansas State Board of Private Career Education. Bryan College is approved to offer certificate and degree programs in Missouri by the Missouri Department of Higher Education and in Kansas by the Kansas State Board of Regents.

Program Delivery

Bryan College utilizes both online and classroom instruction at the Rogers, Arkansas campus. General education courses are delivered online to Arkansas students from the Springfield, Missouri campus. Program-specific courses are conducted at the Rogers campus. Day and evening classes are held on Mondays and Tuesdays. Courses are offered in 10-week quarters. Arkansas students enroll in three courses each ten-week session – two on-campus courses and one online course.

The associate of applied science degrees require a minimum of 108 quarter credit hours (64 semester hours). Students must complete 22.5 quarter hours (15 semester hours) of general education requirements.

Bryan College's students live in Benton and Washington counties, primarily in the cities of Bentonville, Rogers, Springdale, and Fayetteville. The students include recent high school graduates and adults seeking a career change. Most students have completed some college hours and are seeking to complete a degree as a means of career advancement. Current enrollment at the Rogers, Arkansas, campus is 113 students.

The campus facility consists of ten classrooms, approximately 60 computers, and a library accessible to all students and faculty.

Admission Requirements

To qualify for acceptance to Bryan College, applicants must present a high school diploma or GED and take and pass the Wonderlic Scholastic Level Exam with the required scores. Students applying for business, medical, and health & wellness programs must receive a score of 15 and higher to qualify for full time enrollment and students applying for technology programs must receive a score of 18 and higher.

Students may be conditionally admitted with a Wonderlic score of less than 15 and are placed on academic probation for the first 12 credits of the selected program. If at the

end of the probation period a student is maintaining a 2.0 GPA, the students status changes to a regularly enrolled student.

Faculty Development

Faculty members seek continuing education opportunities in the form of workshops, seminars, memberships in professional organizations, and community activities. All faculty members teaching an online delivery course are required to attend an institutional training and attend in-service updates every three months covering topics applicable to online teaching. A 15 hour orientation is held with each new faculty member covering topics such as campus policies and procedures, teaching strategies, and professional development.

Advisory Board

The Bryan College Rogers Campus Advisory Board acts as a resource and liaison between the business community and Bryan College to get input on things such as needs in the community or changes in trends in various marketplaces and assists in planning, development, and evaluation of Bryan College programs.

Program Summaries

The **Associate of Applied Science (AAS) in Business Administration and Management** degree program provides students a business background that focuses on the principles and techniques of effective business administration. The program emphasizes the development of leadership with the following skills; critical thinking, problem solving, and effective communication. Students completing the degree program may enter the business world as a management trainee in several areas.

As part of the curriculum students are required to do an internship for on-the-job learning activities in the office environment. They are assigned to a business related office and are trained for office operation duties in fundamental skills in the areas of office administration and management and practice proficiency in business software functions.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Graduates

There are currently 34 students enrolled in this program at the Rogers campus. Seven students will graduate in January 2009.

Curriculum

Associate of Applied Science in Business Administration and Management
108 quarter credit hours (72 semester hours)
General Education Core (22.5 quarter credit hours, 15 semester hours)

Institutional Requirements - 13.5 Quarter Credit Hours (9 Semester Hours)

GEN101 Introduction to Algebra (On-Line)

CA110 Computer Applications

CA120 Strategies for Success

General Education Core – 22.5 Quarter Credit Hours (15 Semester Hours)

GEN200 College Algebra (On-Line)

GEN120 Composition I (On-Line)

GEN180 Technical Writing (On-Line)

GEN130 Introduction to American Politics (On-Line)

CA100 Computer Software Management (On-Line)

Degree Requirements – 72 Quarter Credit Hours (48 Semester Hours)

BA100 Business Communications

BA101 Keyboarding (On-Line)

BA105 Business Accounting Concepts

BA106 Business Accounting Functions

BA110 Principles of Business

BA120 Leadership

BA125 Organizational Behavior

BA126 Project Management (On-Line)

BA130 Human Resource Management

BA140 Business Law

BA175 Business Applications

BA185 Economics (On-line)

BA195 Sales and Marketing

BA196 Office Management (On-Line)

BA197 Office Certification Prep (On-Line)

BA400 Business Administration Internship

The **Associate of Applied Science in Computer Information Systems-Networking** degree program prepares students to support microcomputers and software applications and develop the necessary problem-solving skills and customer service skills they needed in working in such positions as information technology specialists, help desk/customer support, and other entry-level computer-related positions. The program is structured with Microsoft emphasis.

As part of the curriculum, students are required to do an internship. They are assigned to a networking related environment for training in networking duties such as network administration and management, installation and operation protocols, system maintenance, back-up, and security.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Graduates

There are currently 17 students enrolled in this AAS program at the Rogers campus. Two students will graduate in January 2009.

Curriculum

Associate of Applied Science in Computer Information Systems – Networking
 108 quarter credit hours (72 semester hours)
 General Education Core (22.5 quarter credit hours, 15 semester hours)

Institutional Requirements - 13.5 Quarter Credit Hours (9 Semester Hours)

GEN101 Introduction to Algebra (On-Line)
 CA110 Computer Applications
 CA120 Strategies for Success

General Education Core – 22.5 Quarter Credit Hours (15 Semester Hours)

GEN200 College Algebra (On-Line)
 GEN120 Composition I (On-Line)
 GEN180 Technical Writing (On-Line)
 GEN130 Introduction to American Politics (On-Line)
 CA100 Computer Software Management (On-Line)

Degree Requirements – 72 Quarter Credit Hours (48 Semester Hours)

IT120 Hardware Technician
 IT121 A+ Certification Prep (On-Line)
 IT130 Linux Fundamentals
 IT140 Windows Server Administration
 IT150 Introduction to Scripting
 CN200 Network Infrastructure
 CN210 Directory Services
 CN211 Network Security (On-Line)
 CN220 Networking Scripting
 CN230 Database Fundamentals for System Administrators
 CN231 Certification Prep (On-Line)
 CN240 Network Design Analysis
 CN250 Linux Applications
 CN260 Messaging (On-Line)
 CN270 Project Management (On-Line)
 CN400 Computer Networking Internship

The **Associate of Applied Science in Medical Assistant** degree program provides students with skills needed to function in a medical office environment. The skills of oral and written communications, computer and data entry, records management, management of mail and telephones, accurate bookkeeping and accounting procedures, medical terminology, human anatomy and physiology, legal requirements associated with the medical field, release of medical information, measuring vital signs, administering medications, and laboratory testing are included.

As part of the program, students are assigned to a physician's office, medical clinic, or other health care setting for a supervised "externship". The 135-clock hour externship is designed to provide students with actual on-the-job learning activities in the medical environment.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Graduates

There are currently 53 students enrolled in this AAS program at the Rogers campus. Five students will graduate in January 2009.

Curriculum

Associate of Applied Science in Medical Assistant

108 quarter credit hours (72 semester hours)

General Education Core (22.5 quarter credit hours, 15 semester hours)

Institutional Requirements - 18 Quarter Credit Hours (12 Semester Hours)

GEN101 Introduction to Algebra (On-Line)

CA110 Computer Applications

CA120 Strategies for Success

GEN150 Introduction to Biology (On-Line)

General Education Core – 22.5 Quarter Credit Hours (15 Semester Hours)

GEN200 College Algebra (On-Line)

GEN120 Composition I (On-Line)

GEN180 Technical Writing (On-Line)

GEN140 Psychology (On-Line)

CA100 Computer Software Management (On-Line)

Degree Requirements – 67.5 Quarter Credit Hours (45 Semester Hours)

MA100 Medical Terminology I

MA110 Anatomy and Physiology I

MA120 Medical Law and Ethics

MA150 Basic Insurance

MA200 Medical Keyboarding / Transcription

MA201 Medical Terminology II

MA210 Medical Office Administration / Medisoft (On-Line)

MA211 Anatomy and Physiology II

MA220 Medical Office Communications

MAA250 Pathophysiology

MAA260 Pharmacology

MAA350 Clinical

MAA360 Laboratory

MAA361 Medical Assisting Certification Preparation (On-Line)

MA400 Medical Externship

The **Associate of Applied Science in Exercise Specialist** degree program provides students with the skills needed to function in a physical fitness environment. Students are provided with curriculum that familiarizes them with industry terminology and legal requirements associated with the fitness industry. The curriculum includes the following areas: lifestyle and health, nutrition, fitness training, office management, records management, and exercise physiology.

As part of the program, students are assigned to a training facility, clinic or other physical fitness setting for an internship. They receive experience in a personal trainer's duties that include the fundamental skills involved in exercise physiology, nutrition, diet, weight maintenance, athletic training, business operation, first aid, sports medicine and proficiency in physical health software functions. Students completing the AAS in Exercise Specialist degree program can be employed as personal trainers, fitness specialists, and gym owner/operators.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Graduates

There are currently 10 students enrolled in this program at the Rogers campus. Since the program is fairly new, there have not been any graduates.

Curriculum

Associate of Applied Science in Exercise Specialist

108 quarter credit hours (72 semester hours)

General Education Core (22.5 quarter credit hours, 15 semester hours)

Institutional Requirements - 13.5 Quarter Credit Hours (9 Semester Hours)

GEN101 Introduction to Algebra (On-Line)

CA110 Computer Applications

CA120 Strategies for Success

General Education Core – 22.5 Quarter Credit Hours (15 Semester Hours)

GEN200 College Algebra (On-Line)

GEN120 Composition I (On-Line)

GEN180 Technical Writing (On-Line)

GEN130 Introduction to American Politics (On-Line)

CA100 Computer Software Management (On-Line)

Degree Requirements – 72 Quarter Credit Hours (48 Semester Hours)

PT100 Lifestyle and Health

PT101 Anatomy and Physiology I

PT102 Leisure Programming

PT105 The Business of Personal Training (On-Line)

PT106 Kinesiology

PT110 Biomechanics

PT120 Exercise Physiology
PT130 Nutrition, Diet and Weight Management (On-Line)
PT140 Personal Training
PT150 Psychology and Techniques of Personal Training
PT160 Sports Medicine First Aid
PT170 Sports Law and Ethics (On-Line)
PT180 Anatomy and Physiology II
PT200 Exercise Testing and Prescription (On-Line)
PT205 Conducting/Reading Research in Health and Human Performance (On-Line)
PT400 Personal Trainer Internship

Student Services and Resources

Counseling, academic advising, guidance, financial aid, employment assistance is available to all Bryan College students.

Technical Support

Online courses are delivered via Comcourse. Students have 24-hour access to online courses and technical support.

Career Services

Lifetime placement assistance is available to all Bryan College graduates. Workshops for interview skills, resume writing techniques, and maintaining good employment concepts are provided.

Library

Bryan College offers access to ProQuest full text online resources with approximately 825 titles in Research Library Core, and 345 titles in the Business Module. In addition ProQuest students have access to more than 3820 titles, with over 2500 in full text from 1971 forward. It features a diversified mix of scholarly journals, trade publications, magazines, and newspapers. The library has trained staff member to supervise and manage the library and assist students in their use.

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that the Bryan College, Rogers, Arkansas, degree proposal meets the criteria for program recertification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE recommends a two-year certification, expiring October 31, 2010, for the following programs:

Associate of Applied Science in Business Administration and Management
Associate of Applied Science in Computer Information Systems-Networking
Associate of Applied Science in Medical Assistant
Associate of Applied Science in Exercise Specialist

The motion to recommend recertification of the degree program was made by Mr. Ken Hoppe with a second by Dr. Jack Lassiter.

Ecclesia College, Springdale, Arkansas

Ecclesia College, Springdale, Arkansas, submitted an application for recertification of the following degree programs:

Associate of General Studies
Bachelor of Science in Business Administration

Ecclesia College, Springdale, Arkansas, submitted an application for initial certification of the following degree program:

Bachelor of Science in Sport Management

Proposed effective date: October 31, 2008

A campus visit was conducted by Zanette Douglas, ADHE Coordinator of Institutional Certification on September 11, 2008.

Institutional History

Ecclesia College was founded in 1975 as Ecclesia Inc., Basic Ministries Program in Elms Springs, Arkansas, to offer non-credit ministry programs. In 1990, the institution began offering four-year biblical ministry degrees and became known as the Elm Springs Bible College. In 1995, the College merged with the Omaha Bible School of Omaha, Nebraska and the new institution was named Ecclesia College. In 2002, the Director of the Arkansas Department of Higher Education issued Ecclesia College a Letter of Exemption from Certification to offer church-related degree programs. The institution received national accreditation by the Association of Biblical Higher Education in 2005. In 2006, degree programs were submitted and approved by the Arkansas Higher Education Coordinating Board marking Ecclesia College's transition to an institution offering degree programs customarily offered at colleges and universities.

Accreditation and Licensure

Ecclesia College has received national accreditation with the Association for Biblical Higher Education (ABHE) which is recognized by the U.S. Department Education and the Council for Higher Education Accreditation (CHEA). Ecclesia is pursuing regional accreditation.

Program Delivery

Courses are offered on the traditional 15-week semester schedule. All classes meet on the Ecclesia College campus.

The majority of Ecclesia College students are recent high school graduates. Thirteen Arkansas students are currently enrolled in the associate and bachelor degree programs certified in 2006.

Programs currently offered at Ecclesia College are the Associate of Biblical Studies, Bachelor of Biblical Studies, Bachelor of Biblical Ministries, Bachelor of Christian Ministries, Bachelor of Communication Ministries, Bachelor of Christian Counseling, Bachelor of Education Ministries, Bachelor of Music Ministries, Associate of General Studies, and Bachelor of Science in Business Administration.

Admissions Requirements

Student must present a high school diploma or its equivalent and have a minimum ACT score of 19. International students must have a minimum TOEFL score of 550.

Students who do not meet minimum admissions standards may be admitted conditionally. These students are assigned for advisement both to a faculty member and to the Vice President of Student Development. At the end of their first semester, the Admissions Committee makes recommendations as to any changes in enrollment or admissions status.

Faculty Development

Faculty members receive in-service prior to each advisement period covering policies of the institution and teaching practices. Individual faculty members are encouraged and supported in their efforts to pursue course work in order to obtain higher degrees.

Recertification Program Summaries

The **Associate of General Studies** degree program was initially certified in October 2006. The 63-semester credit hour program of study is flexible in order to further the student's specific education/occupational goals and is intended to be developed in consultation with the student's advisor. In addition to the general education and institutional requirements, students complete 21-semester hours in the fields of business, information technology, or management.

Changes made to this degree program since the initial certification include changing from freshman to sophomore level the introductory course in Christian Theology (REL 1330 to REL 2320), and changing the name of the First Year Seminars to Alpha Seminar and Beta Seminar. The service learning/mentoring program was expanded to all full-time freshmen and sophomore students for each semester of enrollment.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

There are currently three Arkansas students enrolled in this program. Since the program started in 2007, there have been no graduates.

Curriculum

Associate of General Studies – 63 total semester hours

General Education Core – 15 Semester Hours

English (6 hours)

ENGL 1300 English Composition I

ENGL 1310 English Composition II

Mathematics (3 hours) *Choose one:*

MATH 1360 Business Math

MATH 1370 College Algebra

Social Sciences (3 hours) *Choose one:*

HIST 2300 History of Civilization

HIST 2310 U. S. History

Computer Science (3 hours)

CSCI 1300 Introduction to Computer

Institutional Requirements - 14 Semester Hours

Student Development (2 hours) *(Each course is 1 hour)*

STDV 1110 Alpha Seminar *(formerly First Year Seminar I-first Fall semester)*

STDV 2103 Employment Strategies *(last semester of enrollment)*

STDV 1060-1 Service Learning I, II

STDV 2060-1 Service Learning III, IV *(formerly Integrative Mentoring)*

(Required Service Learning each semester of full-time enrollment freshman and sophomore years-pass/fail.)

REL 1310 Old Testament Survey

REL 1320 New Testament Survey

REL 2320 Introduction to Christian Theology I

REL 2340 Poetical Writings

Degree Requirements – 34 Semester Hours

Speech/Communication (3 hours)

COMM 1300 Principles of Oral Communication

Physical Education (1 hour) *Choose one:*

PHED 1100 Conditioning Activities

PHED 1150 Lifetime Health & Fitness I

PHED 1151 Lifetime Health & Fitness II

Fine Arts (3 hours) *Choose one:*

ARTS 1320 Fine Arts: Music

ARTS 1330 Fine Arts: Theater

Humanities (3 hours)

HUMN 1300 Introduction to Humanities: Worldwide Perspectives

Behavioral Sciences (3 hours)

PSCS 1300 General Psychology: Life Principles

Electives - *Choose 7 courses from following:*

ACCT 2300 Principles of Accounting I

ACCT 2310 Principles of Accounting II

BUSN 1300 Business Foundations

BUSN 2300 The Legal Environment of Business

COMM 1310 Introduction to Mass Communication

COMM 2300 Business Professional Speaking

COMM 2320 Business Communications

CSCI 2300 Microcomputer Applications in Business

ECON 2330 Principles of Macroeconomics

ECON 2340 Principles of Microeconomics

MGMT 2300 Principles of Management

MKTG 2300 Principles of Marketing

The **Bachelor of Science in Business Administration** degree program was initially certified in October 2006. This degree program is designed for students to acquire an understanding of the management of business enterprises. The mathematics, science, and economics courses are designed to provide a foundation for drawing conclusions necessary for business decisions using critical thinking skills, ethics, interpersonal skills, and an understanding of cultural differences on business practices. Students enrolled in this program will complete courses in business law, management theories, problem solving and decision making, organizational behavior, policy and ethics, business issues, conflict management, and leadership. In addition to general education and major business courses, students will also complete a 12-semester hour concentration in economics and finance, marketing, or management.

The Bachelor of Science in Business Administration requires 128 semester hours for completion with a minimum grade point average of 2.0 and a minimum 30-hour residency requirement. The program meets the 35 semester hours of general education core courses, the 40 semester hours of upper-level courses, the 30 semester hours in the major field of study, and the 20 upper-level semester hours in the major field of study.

Faculty

Faculty and administration at Ecclesia College meet the Arkansas educational credentials requirement.

Enrollment

There are currently ten students enrolled in this program. Since the program started in 2007, there have been no graduates.

Curriculum

Bachelor of Science in Business Administration - 128 total semester hours

General Education Core – 35 Semester Hours

English (6 hours)

ENGL 1300 English Composition I

ENGL 1310 English Composition II

Mathematics (3 hours)

MATH 1370 College Algebra

Science (8 hours)

BIOL 1400 General Biology & Lab

PHYS 1400 Physical Science & Lab

Fine Arts (3 hour) *Choose one:*

ARTS 1320 Fine Arts: Music

ARTS 1330 Fine Arts: Theater

Humanities (6 hours)

HUMM 1300 Introduction to Humanities: Worldwide Perspectives

Choose one:

ENGL 2300 World Literature

HIST 2320 World Religions

Behavioral Sciences (3 hours)

PSCS 1300 General Psychology: Life Principles

Social Sciences (6 hours)

PSCI 2300 U.S. Government

Choose one:

ECON 2330 Principles of Macroeconomics

HIST 2300 History of Civilization

HIST 2310 U.S. History

Business Administration Institutional Requirements – 27 Semester Hours

Speech/Communication - *Choose one:*

COMM 1300 Principles of Oral Communication

COMM 2300 Business Professional Speaking

Student Development (*Each course is 1 hour or pass/fail*)

STDV 1110 Alpha Seminar (*formerly First Year Seminar I—first Fall semester*)

STDV 1111 Beta Seminar (*formerly First Year Seminar II—for freshmen only*)

STDV 1060-1/2060-1/3060-1/4060-1 Service Learning I-VIII (*formerly Integrative Mentoring*)

BUSN 2000-1 Business Leadership Seminars I & II
BUSN 3100 Business Leadership Seminar III or
BUSN 3101 Business Leadership Seminar IV
REL 1310 Old Testament Survey
REL 1320 New Testament Survey
REL 2320 Introduction to Christian Theology I
REL 2330 Introduction to Christian Theology II
REL 2340 Poetical Writings
REL 3310 Early Christian History
REL 4300 The Bible as Literature

Business Administration Major – 66 semester hours

ACCT 2300 Principles of Accounting I
ACCT 2310 Principles of Accounting II
BUSN 1300 Business Foundations
BUSN 2300 The Legal Environment of Business
BUSN 2320 Data Analysis & Interpretation (Statistics)
(Pre-requisite: MATH 2370 Finite Math; Co-Requisite: CSCI 2300 Microcomputer Applications in Business)

COMM 2320 Business Communications
CSCI 2300 Microcomputer Applications in Business
(Pre-requisite: CSCI 1300 Introduction to Computers or equivalency)

ECON 2340 Principles of Microeconomics
MGMT 2300 Principles of Management
MKTG 2300 Principles of Marketing
BUSN 3300 Applied Business Ethics
BUSN 3310 International Business
FINC 3300 Money, Banking and Financial Markets
MGMT 3330 Management Information Systems
MGMT 3350 Production & Delivery of Goods & Services
MGMT 4380 Business Leadership & Strategic Management

Choose two courses from Accounting or Business Administration options:

Accounting

ACCT 3300 Intermediate Accounting I
ACCT 3310 Intermediate Accounting II
ACCT 4300 Accounting for Governmental and Non-Profit Organizations

Business Administration

ECON 4300 Managerial Economics
FINC 4310 Investments
BUSN 4360 Senior Business Seminar or
BUSN 4390 Business Internship

Students must complete 12 hours in one of the following concentrations:

Economics & Finance

ECON 4320 International Trade

FINC 4300 Managing Finance & Capital

Choose two courses from the following:

ACCT 4310 Estate Planning

ECON 3310 Public Finance

FINC 3310 Personal Financial Planning

FINC 3330 Real Estate Principles

Marketing

MKTG 3320 Promotional Strategy

MKTG 3360 Advertising & Public Relations

Choose two courses from the following:

COMM 3310 Desktop Publishing

COMM 3350 Web Site Design & Development

COMM 4330 Public Relations Communication

MKTG 3310 Strategic Selling

MKTG 4340 Services Marketing

Management

MGMT 3300 Organizational Behavior and Leadership

MGMT 3310 Human Resource Management

Choose two courses from the following:

MGMT 3320 Diversity & Multicultural Communication

MGMT 4310 Small Business Management

MGMT 4320 Entrepreneurship and Venture Management

Initial Certification Program Summary

The **Bachelor of Science in Sport Management** degree program is a study of the human, physical, psychological, and related issues concerning sports, recreation, health and wellness. Students can concentrate in specific areas to include: athletic performance, coaching, sports management, and ethics. The degree is 128 semester hours and includes a capstone course.

Graduates of this degree may pursue careers in sport business management and fitness administration.

Faculty

Faculty and administration at Ecclesia College meet the Arkansas educational credentials requirement.

Enrollment

Based on current student assessment interviews and surveys, interviews with Ecclesia athletic personnel, and interviews with the athletic program advisory personnel, 12 students are expected to initially enroll.

Curriculum

Bachelor of Science in Sport Management – 128 total semester hours

General Education Core – 35 Semester Hours

English (6 hours)

ENGL 1300 English Composition I

ENGL 1310 English Composition II

Mathematics/Computer Science (3 hours)

MATH 1370 College Algebra (or Math with College Algebra as a Pre-requisite)

Science (8 hours)

BIOL 1400 General Biology & Lab

PHYS 1400 Physical Science & Lab

Fine Arts (3 hours)

Choose one:

ARTS 1320 Fine Arts: Music

ARTS 1330 Fine Arts: Theater

Humanities (6 hours)

HUMM 1300 Introduction to Humanities: Worldwide Perspectives

Choose one:

ENGL 2300 World Literature

HIST 2320 World Religions

Behavioral Sciences (3 hours)

PSCS 1300 General Psychology: Life Principles

Social Sciences (6 hours)

PSCI 2300 U.S. Government

Choose one:

ECON 2330 Principles of Macroeconomics

HIST 2300 History of Civilization

HIST 2310 U.S. History

Sport Management Institutional Requirements – 27 Semester Hours

Speech/Communication - *Choose one:*

COMM 1300 Principles of Oral Communication

COMM 2300 Business Professional Speaking

Student Development (Each course is 1 hour or pass/fail)

STDV 1110 Alpha Seminar (*formerly First Year Seminar I–first Fall semester*)

STDV 1111 Beta Seminar (*formerly First Year Seminar II–for freshmen only*)

STDV 1060-1/2060-1/3060-1/4060-1 Service Learning I-VIII

LEAD 2000-1 Leadership Seminars I & II (*pass/fail*)
REL 1310 Old Testament Survey
REL 1320 New Testament Survey
REL 2320 Introduction to Christian Theology I
REL 2330 Introduction to Christian Theology II
REL 2340 Poetical Writings
REL 3310 Early Christian History
REL 4300 The Bible as Literature

Required Sport Management Major – 66 Semester Hours

ACCT 2300 Principles of Accounting I
BUSN 1300 Business Foundations
BUSN 2300 The Legal Environment of Business
CSCI 2300 Microcomputer Applications in Business (*Pre-requisite: CSCI 1300 or equivalency*)
MGMT 2300 Principles of Management
MKTG 2300 Principles of Marketing
BUSN 3300 Applied Business Ethics
COMM 3380 Motivational Speaking
MGMT 3300 Organizational Behavior & Leadership
SPMT 3100 Field Experience in Sports I
SPMT 3101 Field Experience in Sports II
SPMT 3300 Leadership & Ethics in Sports
SPMT 3310 Organization & Management of Sports Programs
SPMT 3320 Sport Facilities Management
SPMT 3340 Athletic Training Techniques
SPMT 3350 Nutrition for Fitness & Sport
SPMT 4300 Sports & Exercise Psychology
SPMT 4310 Economic & Financial Management for Sport Organizations
SPMT 4320 Sports Promotion & Sales Management

Electives: *Choose two courses from the following options:*

COMM 3330 Trans-Cultural Communication
COMM 3360 Advertising & Public Relations
COMM 4310 Small Group Communication
COMM 4330 Public Relations Communication
MKTG 3310 Strategic Selling
MKTG 3320 Promotional Strategy
SPMT 3330 Theory & Techniques of Coaching
MGMT 3310 Human Resources Management
MGMT 3320 Diversity & Multicultural Communication

Senior Capstone Requirements

SPMT 4390 Internship in Health, Sport or Recreation
STDV 4200 Integrative Senior Seminar I
STDV 4201 Integrative Senior Seminar II

Student Services and Resources

A two-day orientation and registration is held for new students on campus at the beginning of each fall semester. Students are provided with information about the college. Financial aid, academic procedures, and community life information is presented during this time. Advisors meet with each student at least once each term. Academic deficiencies or student challenges are addressed.

Library Resources

The Ecclesia College Library currently houses approximately 13,000 titles in the areas of business, computers, religion/theology, psychology, science, and other academic areas. Approximately 4,000 volumes were given to the college in the summer of 2008 from the J. Sidlow Baxter Library in Fayetteville. Students are also able to access and research electronic databases, including ProQuest Direct, FirstSearch, and PsychInfo, from the library and media room. In addition to the resources available on campus, Ecclesia College made arrangements for students to utilize resources of the John Brown University Library in Siloam Springs.

The college added more volunteer workers to the library as well as purchased more computers for its students. It also upgraded its media equipment such as TV monitors and DVD players for classroom use. The computer lab was refurnished, upgraded and expanded. Wireless internet access is available throughout the library and classroom and will be available in the dining hall and dorms for Fall 2008.

Career Counseling

The Student Development Office provides individual counseling, job search, resume presentation, and interviewing skills. The office communicates job openings through posting of notices and emails.

ADHE Staff Recommendation

The Arkansas Department of Higher Education Staff (ADHE) has determined that Ecclesia College, Springdale, Arkansas, degree programs meet the criteria for program recertification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year recertification expiring October 31, 2010, for the following programs:

Associate of General Studies
Bachelor of Science in Business Administration

Motion to recommend recertification of the degree programs was made by Mr. Ken Hoppe with a second by Ms. Deborah Germany.

The Arkansas Department of Higher Education Staff (ADHE) has determined that the Ecclesia College, Springdale, Arkansas, degree program meets the criteria for program initial certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year initial certification expiring October 31, 2010, for the following program:

Bachelor of Science in Sport Management

Motion to recommend recertification of the degree programs was made by Mr. Ken Hoppe with a second by Mr. Kent Schroeder.

University of Phoenix-Texarkana

The University of Phoenix submitted an application for initial certification to offer the following degree program at a new campus in Texarkana, Arkansas:

Bachelor of Business Administration

Proposed effective date: January 1, 2009

Institutional History

The University of Phoenix was founded in 1976 by Dr. John Sperling. Currently, the University has grown to include 172 campuses in 34 states, Puerto Rico and Canada, and online programs. Total enrollment for the University of Phoenix system, including online is approximately 250,000. On-campus enrollment for the University of Phoenix System is approximately 50,000.

The University of Phoenix received initial certification in August 2003 from the Arkansas Higher Education Coordinating Board (AHECB) to offer programs in Arkansas at the Little Rock campus and via online delivery. Programs for the Rogers campus were certified in June 2005 and for the Texarkana campus in April 2008.

Texarkana Campus

Since approval for the Texarkana site in July 2008, the actual site is in the process of being selected and classes will be held in a temporary site until the facility is completed.

Administration for the new campus will be similar to that at the Little Rock campus: Associate Campus Director, Director of Academic Affairs, Enrollment Manager, four Enrollment Counselors, one Academic Counselor, two Campus College Chairs, and a receptionist. The Little Rock Campus Director and Director of Academic Affairs will be responsible for overseeing operations and academics at the Texarkana campus for at least the first year of operation, or until all positions are filled.

Program Delivery

University of Phoenix is a non-term institution and does not operate according to a traditional academic calendar. New student cohorts can begin at any time. Typically, graduate courses at the University of Phoenix meet for six consecutive weeks and undergraduate courses meet for five weeks. When a course ends, the next course usually begins the following week. As a rule, graduate degree seeking students take only one course at a time. In addition to regular course instructional sessions, master level students meet weekly in Learning Teams. Learning Teams are small groups of

three to six students drawn from within the larger cohort. The University's class size averages 13-15 students.

Accreditation and Licensure

The University of Phoenix is licensed by the State of Arizona Board of Private Postsecondary Education. The institution is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The Master of Business Administration degree program is accredited by the Association of Collegiate Business Schools and Programs.

Program Summary

The **Bachelor of Science in Business/Management** undergraduate degree program is designed to prepare graduates with the knowledge, skills, and values to effectively apply various business principles and tools in an organizational setting. It includes the areas of accounting, critical thinking and decision-making, finance, business law, management, marketing, organizational behavior, research and evaluation, and technology. Special emphasis is placed on critical business threads throughout the program, which include: globalization, innovation, ethics, technology, diversity, and e-business.

The management major concentrates on skill development in the areas of innovation, design, and creativity in business, global business, quality management and productivity, human resource management, employment law, and organizational negotiations. Careers include federal, state, and local government positions and positions in health care, financial services, professional, scientific, and technical services, administrative and support services, and education. Other manager positions are in wholesale and retail trade, in management of companies and enterprises, or in manufacturing.

This undergraduate degree program has a minimum of 60 semester credit hours of business courses: 42 credits are allocated to business foundation and 18 credits are allocated to the management major. Students must satisfy general education and elective requirements to meet the 120 semester credit hours, including a capstone course.

Administrators and faculty at the University of Phoenix - Texarkana will meet the Arkansas educational credentials requirement. Current University of Phoenix faculty that meets the educational credentials requirement will provide instruction for the first scheduled classes. The job announcements for administrative and faculty positions to staff the Texarkana site were reviewed by ADHE staff.

Ten students are projected to enroll in the Bachelor of Science in Business/Management.

The Bachelor of Business Administration degree program is currently offered online and at the campuses in Little Rock and Rogers.

Curriculum

Bachelor of Science in Business/Management - 120 semester credit hours
General Education Core (35 semester hours)

General Education Requirements – 35 semester hours

English Composition (6 semester hours)

COMM/105 Intro to Effective Written Communication

COMM/215 Essentials of College Writing

Mathematics (3 semester hours)

MTH/209 College Mathematics II

Social Sciences (12 semester hours)

HIS/145 The American Experience Since 1945

Choose three from the following:

HIS/110 U.S. History to 1865

HIS/120 U.S. History 1865 -1945

PSY/103 Intro to Psychology

PSY/ 250 Psychology of Personality

PSY/280 Human Growth & Development

SOC/101 Contemporary Issues in American Business

SOC/105 Intro to Popular American Culture

SOC/110 Teamwork, Collaboration, and Conflict Resolution

SOC/100 Intro to Sociology

POL/215 State & Local Political Processes

Science (8 semester hours including 2 semester hours of labs)

CHM/110 Introductory Chemistry

PHY/101 Fundamentals of Physics

SCI/256 People, Science, and the Environment

Fine Arts/Humanities (6 semester hours)

Choose two from the following:

HUM/100 Intro to the Humanities: the Ancient world to Medieval Times

HUM/102 Intro to the Humanities: Renaissance to the Present

HUM/105 World Mythology

HUM/150 Intro to Film Studies

LIT/225 Literature in Society

PHIL/215 Philosophy: Methods and Applications

PHIL/251 Critical Thinking

SCI/220 Human Nutrition

Business Foundations – 42 semester credit hours

GEN 300 Skills for Professional Development

COM 285 Business Communications

MGT 330 Management: Theory, Practice, and Application

MGT 344 Organizational Behavior and Ethical Responsibility

MGT 350 Critical Thinking: Strategies in Decision Making
 RES 341 Research and Evaluation I
 RES 342 Research and Evaluation II
 CIS 319 Computer Information Processing
 ACC 300 Principles of Accounting
 BUS 415 Business Law
 FIN 370 Finance for Business
 MKT 421 Marketing
 ECO 365 Principles of Microeconomics
 BUS 475 Integrated Business Topics

Concentration in Management – 18 semester credit hours

OI 461 Innovation, Design, and Creativity for a Competitive Advantage
 MGT 448 Global Business Strategies
 MGT 449 Quality Management and Productivity
 MGT 431 Human Resource Management
 MGT 434 Employment Law
 MGT 445 Organizational Negotiations

Electives - 24 semester hours

Twenty-four hours selected from Fine Arts, Humanities, Social Science or the following courses:

(ACC 281 mandatory for Arkansas students)

GEN/ 101 Skills for Lifelong Learning
 MTH/208 College Mathematics I
 MTH/212 Intro to Finite Mathematics
 COMM/102 Intro to Oral Communication
 COMM/203 Oral Communication
 COMM/208 Business Writing Essentials
 RES/110 Introduction to Research and Information Utilization
 LIT/320 Business Literature
 LIT/350 Contemporary Southwest Literature
 TEC/401 Human Factors and Technology
 ACC 281 Accounting Transaction Analysis

Student Support Services

Students attending the University of Phoenix – Texarkana campus will have access to the same student services that are available to all University of Phoenix students. Students are assigned an enrollment counselor, financial aid counselor, and academic counselor to assist them in the enrollment process. Once enrollment is completed, students attend an orientation presentation that provides them information about the campus, policies and procedures, and services available to them as University of Phoenix students.

A central administration in Phoenix, Arizona, provides a support structure for the student services activities administered by each campus and is responsible for overseeing student admissions, enforcing admissions standards, monitoring student

progress, certifying student completion of graduation requirements, and maintaining and issuing records of both current and former students.

Over the past two years, the University has developed and begun implementation of rEsource—the means by which students now gain access to learning materials for their academic programs. rEsource is a virtual student materials delivery system that provides course materials in digital form and will ultimately be implemented across all academic offerings.

The University of Phoenix offers its library services online. The core of the library web site is the University Library, a collection of databases available to all students and faculty at any time and from virtually any location where an Internet connection is available. It also maintains selected links to other worthwhile sites on the web and provides user education and research assistance.

ADHE Staff Recommendation

The Arkansas Department of Higher Education staff (ADHE) has determined that the University of Phoenix, Texarkana, degree program meets the criteria for program certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE staff recommends a two-year initial certification expiring October 31, 2010, for the following program:

Bachelor of Business Administration

The motion to recommend initial certification of the degree program was made by Mr. Ken Hoppe with a second by Mr. Kent Schroeder.

Regis University, Denver, Colorado

Regis University submitted an application for decertification of the following online degree programs:

BS in Computer Information Systems
 BS in Health Care Administration
 BS in Health Information Management
 BS in Marketing
 BS in Public Administration
 Master of Science in Computer Information Technology
 Master in Non-profit Management
 Master of Science in Organization Leadership (was Management)
 Master of Science in Software Information Systems

Regis University submitted an application for recertification of the following online degree programs:

Master of Business Administration
 Master of Science in Nursing

Doctor of Physical Therapy (Transition)

Regis University submitted an application for initial certification of the following online degree programs:

Master of Science in Accounting
Master of Science in Criminology

Institutional History

Regis University is a private Roman Catholic institution located in Denver, Colorado. The institution was founded in 1877 in New Mexico and moved to Colorado in 1888. In 1921, the name became Regis College. In 1988, Regis assumed responsibility for Loretto Heights College and moved the nursing program and distance learning program into its organization. In 1991, Regis became Regis University with three constituent schools, Regis College, the school for Professional Studies, and the School for Health Care Professions.

Accreditation and State Approval

Regis University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The University is approved to offer online degree programs in Colorado, Nevada, Wyoming, and Arkansas by the respective state authorities. Regis University received initial certification from the Arkansas Higher Education Coordinating Board in October 2006

In 1999, both the National League for Nursing Accreditation Commission (NLNAC) and the Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing (AACN) granted full, continuing accreditation to the undergraduate and graduate nursing programs. The Colorado State Board of Nursing has continuously approved the nursing program since 1948.

Program Delivery

Regis delivers academic programs through three Colleges—Regis College, the Rueckert-Hartman College for Health Professions (RHCHP), and the College for Professional Studies (CPS). Through these three academic units, Regis offers bachelor's degrees in business, computing, teacher education and twenty-eight traditional liberal disciplines, sixteen master's degrees, and one doctoral program in Physical Therapy.

The College for Professional Studies (CPS) serves over 11,000 students through a variety of undergraduate, graduate, certificate, and specialist degrees. CPS has campuses in Colorado, Wyoming, Las Vegas, Nevada, and nationally and internationally through distance learning.

The Rueckert-Hartman College for Health Professions (RHCHP) serves undergraduate, graduate, and doctorate programs at the University's Denver campus, at hospital sites in Colorado, and through distance learning. Undergraduate programs

offered to Arkansas residents include bachelor's degrees in nursing. Graduate degrees include the Doctor of Physical Therapy and Master of Science in Nursing.

Courses offered online through Regis University distance learning contain the same curriculum and structure as classroom-based study. Online class interaction enables students to participate at their convenience and allows faculty and students to communicate and collaborate through online discussions and e-mail.

Standardized course numbers are used by Regis University according to academic rigor of the courses and are distributed accordingly. Remedial courses are assigned 100 to 199. Lower division freshman level courses are assigned 200 – 299, and lower division sophomore level courses are assigned 300 – 399. Upper division (junior and senior level courses are assigned 400 – 499. Courses assigned 500 through 799 are post-baccalaureate, masters, and doctoral levels.

Faculty Development

Regis University faculty all have a minimum of a master's degree and significant experience in fields related to the courses they teach. Faculty members are selected through an assessment process that begins with a review and analysis of the candidate's resume. Prospective faculty members must participate in an online assessment process. During the week-long assessment, candidates are given information that underlie online teaching skills and evaluate written assignments online. Candidates are evaluated on their skills, and if successful, participate in a week-long orientation/training session.

For its online degree programs, Regis University targets students who are currently working and have at least three years of work experience. Approximately 16,000 students currently are enrolled in the programs offered at the Denver campus and via distance delivery.

Decertification Summaries

The Bachelor of Science in Computer Information Systems degree program is designed for students who plan to apply their computing knowledge in business environments as applications programmers and systems analysts, and for students who plan to seek advanced degrees in business administration, management, and computer or management information systems. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Bachelor of Science in Health Care Administration** degree program is designed to prepare individuals to develop, plan, and manage health care operations and services within health care facilities. The curriculum includes instruction in planning, business management, financial management, public relations, human resources management, health care systems operation and management, health care

resource allocation and policy making, health law and regulations, and applications to specific types of health care services.

There are no Arkansas students currently enrolled in this program.

The **Bachelor of Science in Health Information Management** degree program prepares the student for a career as a member of the modern health-care team. The Health Information Management professional provides comprehensive information and information systems for patient care, administrative planning, professional education, and research. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Bachelor of Science in Marketing** degree program is designed for students interested in planning and implementing successful marketing strategies. The degree program emphasizes a strategic managerial approach to integrated marketing. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Bachelor of Science in Public Administration** degree program is designed to meet the educational needs of government employees engaged in the field of public administration, or anyone whose professional goals include careers in the public and non-profit sectors. The curriculum combines theory and practice for a comprehensive public administration education with an emphasis in problem solving, leadership through service to others, management strategies, and critical thinking. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Master of Science in Computer Information Technology** focuses on the integration of management and the technological challenges of information resources. It was developed in partnership with various technology organizations and through Academic Alliances with Oracle Corporation and IBM. The curriculum includes computer hardware and software, systems designs, communications, and project or team management skills and is designed to provide a solid foundation in computer hardware and software, systems design, communications, and project/team management skills for the rapidly changing IT industry. The program has emphasis in: database technologies, executive information technologies, software engineering, and systems engineering.

This degree is being decertified as it has been reorganized into five different majors. All current students will have a personal consultation with their faculty advisor and choose one of the five new majors.

There are two Arkansas students currently enrolled in the program; one is 33% complete and the other is 83% complete in the program.

The **Master of Nonprofit Management** degree program is designed to for nonprofit professionals to become leaders. Through the integration of theory and practice, students learn the critical skill sets of successful nonprofit leadership and management. Both students and faculty in the program are experienced professionals representing nonprofit organizations. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Master of Management (Master of Science in Organization Leadership)** program centers on leadership and organizational change. Students gain the skills to think critically, create vision based on ethical values, discern the future, take risks, become global leaders, and institute change within an organization. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

The **Master of Science in Software and Information Systems** degree program is designed to provide students with necessary professional skills, conceptual frameworks, methods, technologies and hands-on experience of software development as a basis for a career in the IT industry. The program includes specialized knowledge of specific IT topics and provides students with an opportunity to develop advanced research and/or development skills. Due to lack of enrollment, this degree program is being decertified for Arkansas students.

There are no Arkansas students currently enrolled in this program.

Recertification Summaries

The **Master of Business Administration (MBA)** degree program is designed to develop graduates who are able to use the tools of interpretation, analysis, and evaluation of business information in decision-making process in order to act creatively, ethically and effectively in complex organizations.

The MBA degree program offers four specializations and one certificate online. In addition, students may elect to complete a dual specialization by completing additional coursework. The degree requires 30 semester hours for completion.

To enter the program, students must have received a baccalaureate degree and an official score report for the Graduate Management Admission Test (GMAT) received within three months of application to the MBA program.

Students must complete the 6 semester hours of required foundation courses.
MBAP 520A Essentials of Business Development I
MBAP 520B Essentials of Business Development II

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Currently, 14 students are enrolled in the program.

Curriculum

Master of Business Administration – 30 semester hours

General Business Specialization – 30 semester hours

Core Requirements – 9 semester hours
MBAC 600 The Economics of Management
MSM 682 Ethical Decision Making
MBAC 695 Strategies in a Global Environment
MBAI 602 Issues in International Business
MBAF 602 Financial Decision Making
MBAK 602 Marketing Management
MBAS 614 Electronic Business Systems
MBAO 606 Managing Change
MBAM 604 Management/Leadership Challenge
MBAO 611 Innovation in Ops. Management

Finance and Accounting Specialization – 30 semester hours

Core Requirements – 9 semester hours
MBAC 600 The Economics of Management
MBAC 601 Ethical and Legal Environment of Business
MBAC 695 Strategies in a Global Environment
MBAA 602 Interpreting Accounting Information
MBAF 602 Financial Decision Making
MBAF 603 Investments & Portfolio Mgmt
MBAA 609 Case Studies In Management Accounting
MBAF 606 Case Studies In Financial Management
MBAI 602 Issues in International Business
MBAK 602 Marketing Management

Health Care Management Specialization – 30 semester hours

Core Requirements –9 semester hours
MBAC 600 The Economics of Management
MBAC 601 Ethical and Legal Environment of Business
MBAC 695 Strategies in a Global Environment
MBAM 604 Management/Leadership Challenge
MBAH 602 Health Care Policy

MBAH 603 Issues in Health Care Management
MBAH 604 Information Management in Health Care
MBAH 605 Health Care Marketing
MBAH 606 Health Care Finance
MBAO 606 Managing Change

Marketing Specialization – 30 semester hours

Core Requirements – 9 semester hours

MBAC 600 The Economics of Management
MBAC 601 Ethical and Legal Environment of Business
MBAC 695 Strategies in a Global Environment
MBAF 602 Financial Decision Making
MBAK 602 Marketing Management
MBAK 603 Marketing Strategy
MBAI 602 Issues in International Business
MBAK 609 Consumer Behavior
MBAK 605 Market Research
MBAK 617 Product Management

The **Master of Science in Nursing** degree program prepares graduates for roles in the health care systems with a focus in management or education. The curriculum includes theoretical frameworks, ethics, health care issues, policy, and research in nursing. Service learning is a part of the core learning experience.

A management focus is designed for leadership roles in a variety of health care settings. A 45-clock hour practicum is required to allow students to work directly with a nursing manager as they apply theory to practice.

An education focus is designed for leadership roles in healthcare education. A 45-clock hour practicum is required to allow students to work directly in health care education and apply theory to practice.

Regis University health programs were reviewed and approved by Dr. Calvina Thomas of the Arkansas State Board of Nursing.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Currently, two students are enrolled in the program.

Curriculum

The Master of Science in Nursing – 39 semester hours

Core Requirements – 27 semester hours

HCE 604 Ethics and Society

NR 601 Theoretical Frameworks

NR 602 Research in Nursing

NR 608 Health Care Policy

NR 620 Health Care Structure and Dynamics

NR 622 Advanced Leadership Concepts

NR 624 Issues in Practice

NR 625 The Legal Environment

600 level Graduate Elective

NR 699 Comprehensive Evaluation, (0 semester hours)

Specializations – 12 semester hours

Students select from one of the following two focus groups:

Management

NR 614/HSA 601 Foundations of Health Care Economics, Accounting & Financial Management

NR 615/HSA 602 Applications of Health Care Economics, Accounting & Financial Management

NR 621 Advanced Management Concepts

NR 623E Leadership in Health Care Systems Practicum: Management Education

Education

NR 623F Leadership in Health Care Systems Practicum: Education

NR 646 Teaching and Learning Strategies

NR 647 Curriculum Development

NR 648 Evaluation Methods for Health Care Education

The **Doctor of Physical Therapy (Transition) (TDPT)** degree program is intended to enable practicing physical therapists to advance their education to the doctoral level. Students in the TDPT program are required to be involved actively in physical therapy practice while enrolled in the program. The program focuses on professional roles, clinical reasoning, differential diagnosis, evidence-based practice, medical diagnosis and imaging, and patient/client management related to optimizing movement, function, and health

All courses have an online component and a campus component. Students must complete a weekend laboratory experience that requires a visit the Regis campus at least twice each eight-week session to complete clinical practice and evaluation related to diagnosis and treatment. DPT students complete courses in pharmacology, radiology, biostatistics, leadership and ethics, biology and pathology of body systems, clinical reasoning and diagnostic skills, and patient management.

Graduates from the Transition DPT program can become DPT-level clinical educators for entry-level DPT students and provide opportunities for MS-prepared alumni to transition to the DPT degree.

Baccalaureate-prepared, licensed physical therapists can complete the program taking 12 to 15 courses. Licensed physical therapists with master's degrees can complete the program taking 9 to 11 courses, depending on prior experience.

Regis' transition DPT program is consistent with guidelines set by the American Physical Therapy Association (APTA).

The DPT program requires completion of 42 semester hours including a capstone course.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Currently, there are two students enrolled in the program. Two students have graduated since initial certification in 2006.

Curriculum

Transition of Doctor of Physical Therapy – 42 semester hours

All courses are online only, unless indicated by an asterisk (), which indicates that there is a hands-on weekend component to the course*

*DPT 708T Health and Wellness in PT Practice**

HCE 709T Leadership Ethics for Physical Therapists

DPT 711T Essentials in Pharmacology and Radiology

DPT 713T Dynamics of Physical Therapy Practice

DPT 731T Differential Diagnosis in PT Practice

DPT 739T Clinical Decision Making in PT Practice

DPT 740T Advanced Clinical Decision Making in PT Practice

*DPT 762T Mentoring in PT Practice**

DPT 770T Professional Development (*recommended first course*)

DPT 796T Capstone Project – (0 semester hours)

DPT 760T Independent Study in Physical Therapy

DPT 776T Research Design and Biostatistics (core if BS prepared)

DPT 782T Topics in Physical Therapy (Transition DPT)

Core includes two or three of the following depending on prior level of education:

DPT 741T Management of Lumbosacral Disorders*

DPT 742T Management of Cervical and Thoracic Disorders*

DPT 743T Management of Neurological Disorders I

DPT 744T Management of Neurological Disorders II

DPT 745T Management of Lower Extremity Disorders*

DPT 746T Management of Upper Extremity Disorders*

Initial Certification Summaries

The **Master of Science in Accounting** degree program is designed to prepare students for leadership roles in professions and organizations in the field of accounting with the skills of evaluation, interpretation, and presentation of information needed for organizations, the public, regulatory bodies, and other stakeholders to make appropriate decisions.

Students entering the MS in Accounting must have two years of full-time significant work experience and an official GMAT score, including writing.

The degree is a ten-course, 30 graduate semester hour program with an additional seven prerequisite major foundation courses in business and accounting. The student is required to have completed all current MBA foundation classes plus two semesters of intermediate accounting.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Five students are expected to enroll.

Curriculum

Master of Science in Accounting – 30 semester hours

- MSAC 601 Ethical and Legal Environment of Business
- MSAA 602 Interpreting Accounting Information
- MSAA 603 Intermediate Accounting
- MSAA 605 Advanced Auditing
- MSAA 611 Tax Influence on Business Decision-Making

Electives - 12 semester hours

Select 4 courses from the following:

- MSAA 607 Governmental and Non-Profit Accounting
- MSAA 608 International Accounting
- MSAA 609 Case Studies in Management Accounting
- MSAA 610 Controllership
- MSAA 617 Accounting Systems
- MSAA 619 Forensic Accounting
- MSAA 620 Derivatives
- MSAF 602 Financial Decision Making
- MSAC 695 Business Planning and Strategy
- Capstone

The **Master of Science in Criminology** offers a curriculum of knowledge and skills needed for leadership within organizations associated with crime. Coursework focuses on advanced crime analysis and prediction, leadership and ethics, crime prevention,

and policy development in the area of crime and security. Ethics, communication (oral and written), leadership, culture and technology are integrated components in each course.

The Master of Science degree requires a total of 36 credit hours including five core courses.

Faculty

A review of faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Five students are expected to enroll.

Curriculum

Master of Science in Criminology – 36 semester hours
(New course numbers are being assigned to the new “MSCR” prefix)

- MACR/MSCR 604 Contemporary Issues in Criminology
- MACR/MSCR 605 Criminal Psychopathology
- MACR/MSCR 606 Research Analysis & Application
- MSCR Capstone Research Project
- MSCR Global Culture and Transnational Collaboration in Combating Crime
- MSCR Contemporary Crime Policy: Current and Future Needs.
- MSCR Ethical Conduct and Positions of Power
- MSCR Leadership I: Internal Organizational Problem Identification and Resolution
- MSCR Leadership II: Interorganizational Communication and Problem Solving
- MSCR Strategic Planning, Implementation & Evaluation
- MSCR Rapid Decision-Making
- MSCR New Strategies: Crime Prediction and Prevention

Student Support Services

Regis University provides students with several sources of information about degree programs, curriculum, academic calendar, facility and administrative information and academic policies and procedures, personal academic advising, online tutoring, electronic library services, orientation to distance learning, and transfer credit.

All students have designated faculty advisors who mentor them throughout their academic career and assist them in developing a degree plan, outlining educational goals and objectives, and, selecting courses and course instructional styles best suited to their needs

The Enrollment Services division at Regis University includes financial aid, student accounts, and registrar. Faculty and enrolled students have direct and secure, access to Regis University's database through WebAdvisor, a Datatel web solution, in real time with a single login, 24 hours a day, 7 days a week. A student service line provides a direct, dedicated phone line for the purpose of answering students and faculty

questions and navigating them through activities and procedures. The student service line staff answers students' questions about registering for classes, paying tuition, obtaining course materials, and obtaining access to University online services such as WebAdvisor 16 hours per day and on weekends.

ADHE Staff Recommendation

The Arkansas Department of Higher Education (ADHE) staff has determined that Regis University, Denver, Colorado, has discontinued degree programs in Arkansas according to the Rules and Regulations of the Institutional Certification Advisory Committee and recommends decertification of the following degree programs effective October 14, 2008:

Bachelor of Science in Computer Information Systems
Bachelor of Science in Health Care Administration
Bachelor of Science in Health Information Management
Bachelor of Science in Marketing
Bachelor of Science in Public Administration
Master of Science in Computer Information Technology
Master in Non-profit Management
Master of Science in Organization Leadership (was Management)
Master of Science in Software Information Systems

Motion to recommend decertification of the degree programs was made by Dr. Jack Lassiter with a second by Dr. Walter Roettger.

The Arkansas Department of Higher Education (ADHE) staff has determined that Regis University's degree programs meet the criteria for program recertification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE recommends a two-year recertification, expiring October 31, 2010, for the following programs:

Master of Business Administration
Master of Science in Nursing
Doctor of Physical Therapy (Transition)

Motion to recommend decertification of the degree programs was made by Mr. Ken Hoppe with a second by Mr. Dan Jordan.

The Arkansas Department of Higher Education (ADHE) staff has determined that Regis University's degree programs meet the criteria for initial certification defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE recommends a two-year recertification, expiring October 31, 2010, for the following programs:

Master of Science in Accounting
Master of Science in Criminology

Motion to recommend decertification of the degree programs was made by Ms. Deborah Germany with a second by Dr. Walter Roettger.

Walden University

Walden University submitted application for the initial certification of the following programs:

Master of Science in Software Engineering
Master of Science in Systems Engineering

Proposed Effective date: October 14, 2008.

Institutional History

Walden University was founded in 1970. The institution began by offering an Ed.D. degree focused on dissertation research for midcareer professionals who had postponed finishing their doctoral degrees. They provided programs to professionals in education, business, and government, who pursued doctoral degrees in related disciplines, including health and human services.

In 1982, Walden's academic office moved from Florida to Minneapolis, Minnesota. North Central Association of Colleges and Schools granted Walden University full regional accreditation status in 1990. In 1995, Walden offered its first master's degree program. New master's programs have been added in education, psychology, public health, nursing, public administration, and management. Walden also added a comprehensive brief residency program for doctoral students, along with a virtual research library.

In February 2002, the university changed from a graduate institution to a comprehensive university, offering bachelor's, master's, and doctoral degrees. It also acquired National Technological University which became the NTU College of Engineering and Applied Science at Walden.

Walden's academic offices are located in Minneapolis. University support services are located in Baltimore, Phoenix, and Los Angeles, and include student recruitment, admissions, outreach, finances, financial aid, and new-program and electronic-classroom development. Walden is part of the Laureate Online Higher Education division company and a member of the Laureate International Universities Network, a network of twenty-five universities worldwide.

Approximately 30,000 students are currently enrolled in the programs offered in fifty states and forty countries.

Accreditation and Licensure

Walden University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and is a member of the North Central Association. It is licensed or authorized to operate in Florida, Minnesota, Oregon, South Carolina, Tennessee, and Washington.

Program Delivery

Walden grants advanced degrees in the social, behavioral, health, and engineering sciences by distance learning. Academic programs are organized under the following schools and colleges: Education; Engineering and Applied Science; Management; Public Policy and Administration; and Social, Behavioral, and Health Sciences (Health Sciences, Nursing, Psychology, and Social Service).

Online courses are offered in 8-week sessions. Walden provides online class work in an asynchronous format. Students may log in at any time and receive instruction. Some courses/instructors require students to log in a specified amount of times per week. Students will spend approximately 20 hours per week on course readings, assignments, research projects, and online discussions.

Admission Requirements

To enter the master's programs, students must have a bachelor's degree in a discipline or field related to the program/specialization for which application is made. Applicants must have a minimum grade point average (GPA) of 2.5 on a 4.0 scale in bachelor's degree coursework. Access to a computer and the Internet is required.

Faculty Development

Faculty members are expected to remain current in the scholarly and professional literature in their fields and are encouraged to be active in scholarly and professional meetings, to present professional papers at such meetings, and to publish articles in scholarly publications. Faculty members have face-to-face faculty meetings and faculty development programs.

Assessment

Each academic program has a set of student learning outcomes specific to that program. Assessment results are used for continued improve of programs and delivery. Walden has been accepted into the Higher Learning Commission's Academy on the Assessment of Student Learning.

Initial Program Summaries

The **Master of Science in Software Engineering** is the application of engineering design principles to the development of software. The software engineering program focuses on the design, testing, implementation, and maintenance of software. The degree is a 33 semester program. Students complete a core set of five courses that provide a foundation in topics basic to software engineering. Students choose four program elective courses that build on the core content and are relevant to their specific needs and goals. Students also select two graduate-level courses as general electives to complete their degree requirements.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Initially, five students are expected to enroll in this program

Curriculum

Master of Science in Software Engineering – 33 semester hours

NSEN 6001 Software Engineering
NSEN 6011 Formal Methods in Software Engineering
NSEN 6251 Software Specification
NSEN 6301 Object-Oriented Analysis and Design
NSEN 6411 Software Unit and Integration Testing

Program Elective Courses - *Students select four of the following:*

NSEN 6061 Software Measurement
NSEN 6111 Software Architectures
NSEN 6305 Object-Oriented Programming
NSEN 6331 Embedded Systems Software Development
NSEN 6421 Software System-Level Testing
NSEN 6471 Software Quality Management
NSEN 6511 Software Project Management

General Elective Courses - 6 semester credit hours
Students select any two graduate-level courses.

Thesis Option

This program does not require a thesis. However, a thesis option (maximum of six semester credits) is available and may be substituted for the general elective courses upon consultation with an advisor.

This program is offered by Walden in all states and territories of the United States.

The **Master of Science in Systems Engineering** program is designed to provide engineers with the necessary processes and tools to define and validate system requirements, develop effective designs, and ensure designs are safe and meet customer requirements. The program was developed specifically for engineers from various disciplines. This degree program includes methods for analysis, synthesis, and design of complex multidisciplinary problems, as opposed to solving specific disciplinary problems.

Careers for systems engineers are found in many traditional engineering fields such as communications, aerospace, defense, manufacturing, and information technology. Careers are found in nontraditional fields, such as transportation logistics, medical devices, agriculture, and even criminal justice.

The Master of Science in Systems Engineering is a 33-semester-credit program, starting with five core courses that provide a foundation in the theory of the processes of systems engineering. Four program elective courses build on the core content and offer students the opportunity to pursue the areas most closely related to their professional goals. Students complete the degree by selecting any two graduate-level courses.

Faculty

A review of the faculty credentials indicates that the current program faculty members have the appropriate credentials for the courses they are assigned to teach.

Enrollment

Initially, five students are expected to enroll in this program.

Curriculum

Master of Science in Systems Engineering – 33 semester hours

NSYS 6120 Systems Engineering and Analysis
NSYS 6140 Systems Optimization and Analysis
NSYS 6152 Systems Testing and Reliability
NSYS 6160 Systems Engineering Management
NSYS 6180 Systems Engineering Design

Program Elective Courses – *Students select five of the following:*

NMBA 6170 Accounting and Finance: Measurement and Flow Control for the Economic Engine
NMBA 6313 Supply Chain Management
NMBA 6336 Global Environment for Business
NMBA 6351 Legal Environment of Business
NMGT 8750 Total Quality Management and Improvement
NSPP 6325 Integrated Design and Manufacturing
NSPP 6410 Modeling Manufacturing Systems
NSYS 6163 Integrated Risk Management

General Elective Courses - *Students select any two graduate-level courses.*

This program is offered by Walden in all states and territories of the United States.

Student Support Services

To ensure student success and retention, Walden University provides students with several sources of information about degree programs, curriculum, academic calendar, faculty and administrative information, and academic policies and procedures. Students may apply for admission, register, and pay through a secured online system.

Academic advising supports students by assisting in planning programs leading to graduation, evaluating and encouraging student progress, and updating and informing students of university policies and procedures. A student support team is available by phone, email, and online chat to help with technical and administrative questions

The Walden University Library is fully digital library with a full-time staff. It provides a number of electronic scholarly databases that focus on disciplines covered by Walden University degree programs. The librarians work with faculty and students to improve their search skills in the electronic information environment.

Students have access to online writing resources with a staff of editors and tutors. A Writing Center provides free tutorial services, graduate writing courses, and one-on-one consultations on course papers. The Research Center offers students assistance in pursuing grants, fellowships, and other sources of funding for research projects. It also provides resources for publishing and presenting research, guidelines, and rubrics for developing thesis and dissertation topics, and access to the Institutional Review Board which is responsible for ensuring that Walden research complies with the university's ethical standards and federal regulations.

The Career Services Center provides Walden students with resources for self-assessment, job searches, and career management which are Web-based resources.

ADHE Staff Recommendation

The Arkansas Department of Higher Education staff has determined that the Walden University, Denver, Colorado, meets the program certification requirements defined by the Rules and Regulations of the Institutional Certification Advisory Committee. ADHE recommends a two-year certification, expiring October 31, 2010, for the following degree programs:

Master of Science in Software Engineering
Master of Science in Systems Engineering

The motion to recommend certification of the degree program was made by Dr. Jeffrey Olson with a second by Ms. Deborah Germany.

The meeting adjourned at 3:30 p.m.

LETTERS OF NOTIFICATION

The Director of the Arkansas Department of Higher Education (ADHE) has approved the following program requests since the July 2008 AHECB meeting. According to AHECB policy 5.11, program actions approved by the ADHE Director must be included on the AHECB meeting agenda prior to initiation and may require further review by the Coordinating Board.

ARKANSAS STATE UNIVERSITY–JONESBORO

Programs – New (Fall 2009)

Advanced Certificate in Cardiac Sonography (42 hours, CIP 51.0910)

Technical Certificate in Teaching English as a Second Language, Non-Licensure (36 hours, CIP 13.1401)

Program – Option - New (Spring 2009)

Cardiac Sonography option in Bachelor of Science in Radiologic Sciences (9 hours, CIP 51.0910)

Program - Off-Campus (Spring 2009)

Bachelor of Science in Accounting (DC 2200, CIP 52.0301) offered at ASU-Beebe

Program - Curriculum Revision (Spring 2009)

Master of Science in Education in Reading (DC 6910, CIP 13.1315)

COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF ARKANSAS

Programs - New (Spring 2009)

Certificate of Proficiency in Framing (7 hours, CIP 46.0201)

Certificate of Proficiency in Drywall (7 hours, CIP 46.0404)

Certificate of Proficiency in Cabinetmaking (7 hours, CIP 48.0703)

Program – Curriculum Revision (Spring 2009)

Technical Certificate in Residential Construction Technology (DC 4595, CIP 46.0201; Credit hours reduced from 38 to 29)

HENDERSON STATE UNIVERSITY

Program - Off-Campus (Fall 2008)

Master of Business Administration at the International University of Sarajevo, Bosnia (DC 5580, CIP 52.0101)

MID-SOUTH COMMUNITY COLLEGE

Program – Deletion (Fall 2008)

Certificate of Proficiency in Media Broadcasting (DC 4765, CIP 10.0202)

NORTH ARKANSAS COLLEGE

Program - Name Change (November 2008)

Technical Certificate in Computer Support Technician changed to Computer Systems Support (DC 4446, CIP 11.0901)

Organizational Units - Deletion (November 2008)

Division of Math, Health/PE, Agriculture and Lab Sciences (DC 2480)

Division of Social Science (DC 2830)

Farm Financial Planning Program (DC 3000)

Open Learning Centers (DC 3280)

PULASKI TECHNICAL COLLEGE

Option - New (Spring 2009)

Entrepreneurship Option in Associate of Applied Science in Business (21 hours)

SOUTHEAST ARKANSAS COLLEGE

Program - New (Fall 2009)

Technical Certificate in Entrepreneurship (21 semester credit hours, CIP 52.0701)

Program - Option - New (Fall 2009)

Entrepreneurship Option in Associate of Applied Science in Business (21 hours)

Program - Inactive (Fall 2008)

Associate of Arts in Teaching (DC 1005)

SOUTHERN ARKANSAS UNIVERSITY-TECH

Program - New (Spring 2009)

Certificate in Proficiency in Computer Engineering (15 hours, CIP 11.0701)

Program - Name Change (Fall 2008)

Technical Certificate in Microsoft Certified Systems Engineer (DC 4383, CIP 11.0901) changed to Technical Certificate in Microsoft Certified Systems Administrator

UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Program – Options/Concentrations - New (Fall 2009)

Enterprise Systems concentration in the Master of Information Systems (15 hours, CIP 11.0501, DC 6165)

Concentrations in Enterprise Resource Planning; Enterprise Systems; and IT Applications Management in the Bachelor of Science in Business Administration (9 hours, DC 3630; CIP 11.0301)

Program - Options/Concentrations - Deletion (Fall 2009)

Concentrations in Transportation/Logistics Technology and Telecommunications Management in the Master of Information Systems (CIP 11.0501, DC 6165)

Organizational Unit - New (Fall 2008)

Arkansas High Performance Computing Center

Organizational Unit - Name Change (Fall 2008)

School of Nursing (DC 1850) changed to Eleanor Mann School of Nursing

Organizational Units – Deletion (November 2008)

Health Education Projects Office (DC 2590)

Department of Educational Leadership, Counseling, Foundations (DC 2210)

Office of Research, Measurement, and Evaluation (DC 0520)

Arkansas Research and Training Center in Vocational Rehabilitation (DC 0080)

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Program – Option- New (Spring 2009)

K-12 licensure track in Bachelor of Science in Health and Exercise Science

Program – Option - Deletion (Spring 2009)

7-12 licensure track in Bachelor of Science in Health and Exercise Science

UNIVERSITY OF ARKANSAS AT MONTICELLO

Program – Option/Concentration - New (Spring 2009)

Jazz Studies concentration in the Bachelor of Arts in Music (16 hours; CIP 50.0910)

UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Program - Distance Delivery – New Option (Spring 2009)

Nuclear Medicine Advanced Associate Option in the Master of Imaging Sciences (DC 2375; CIP 51.0911)

UNIVERSITY OF CENTRAL ARKANSAS

Program – New - Reconfiguration (Spring 2009)

Existing Bachelor of Arts degrees in English, anthropology, geography, history, philosophy, political science, sociology, literature, and cultures reconfigured to create the Bachelor of Arts in Interdisciplinary Liberal Studies (124 hours, CIP 24.0101)

Program – Inactive (Spring 2009)

Master of Science in Early Childhood Education (DC 6710, CIP 13.1210)

LETTERS OF INTENT

The following notifications were received July 10 through October 1, 2008, for future Board action.

ITEMS FOR FUTURE BOARD ACTION

Arkansas State University—Jonesboro
Doctor of Philosophy in Educational Leadership

Arkansas Tech University
Technical Certificate in Viticulture
Technical Certificate in Enology
Associate of Science in Culinary

East Arkansas Community College
Certificate of Proficiency, Technical Certificate, and Associate of Applied Science
Degree in Advanced Manufacturing Technology by distance technology

Mid-South Community College
Technical Certificate and Associate of Applied Science in Transportation and
Logistics

Ouachita Technical College
Technical Certificate in Cosmetology Instructor

University of Arkansas at Little Rock
Doctor of Philosophy in Criminal Justice

University of Arkansas at Monticello
Bachelor of General Studies

University of Arkansas at Pine Bluff
Certificate of Evaluation
Master's in Evaluation

INSTITUTIONAL CERTIFICATION ADVISORY COMMITTEE

American Public University/American Military University, West Virginia

Initial Certification - Online

- Bachelor of Arts in Emergency and Disaster Management
- Bachelor of Arts in Homeland Security
- Bachelor of Arts in Intelligence Studies
- Bachelor of Science in Sports and Health Sciences
- Master of Arts in Homeland Security

DeVry University, Naperville, Illinois

Initial Certification - Online

- Master of Science in Educational Technology
- Master of Science in Electrical Engineering
- Master of Business Administration
- Master of Accounting and Financial Management
- Master of Human Resource Management
- Master of Project Management
- Master of Public Administration
- Master of Information Systems Management
- Master of Network and Communications Management

Ecclesia College, Springdale, Arkansas

Initial Certification

- Bachelor of Science in Organizational Communication
- Bachelor of Science in Emergency Management

Excelsior College, Albany, New York

Recertification - Online

- Associate of Applied Science in Business
- Associate of Applied Science in Administrative/Management Studies
- Bachelor of Science in Accounting
- Bachelor of Science in General Business
- Bachelor of Science in Management of Human Resources
- Bachelor of Science in Management Information Systems
- Bachelor of Science in Marketing
- Master of Business Administration

Franklin University, Columbus, Ohio

Recertification – Online

- Bachelor of Science in Accounting
- Bachelor of Science in Applied Management
- Bachelor of Science in Business Administration
- Bachelor of Science in Business Forensics
- Bachelor of Science in Computer Science
- Bachelor of Science in e-Marketing

- Bachelor of Science in Financial Management
- Bachelor of Science in Forensic Accounting
- Bachelor of Science in Healthcare Management
- Bachelor of Science in Human Resources Management
- Bachelor of Science in Information Technology
- Bachelor of Science in Management
- Bachelor of Science in Management Information Sciences
- Bachelor of Science in Marketing
- Bachelor of Science in Public Safety Management
- Bachelor of Science in Web Development

Grand Canyon University, Phoenix, Arizona

Initial Certification - Online

- Master of Business Administration
- Master of Science in Leadership

Recertification-Online

- Master of Business Administration
- Master of Science in Leadership
- Master of Education in Elementary Education
- Master of Education in Secondary Education
- Master Educational Administration - Emphasis: Organizational Leadership
- Master of Educational Administration - Emphasis: School Leadership
- Master of Education in Curriculum and Instruction - Emphasis: Technology

Kaplan University, Fort Lauderdale, Florida

Initial Certification – Online

- Associate of Applied Science in Criminal Justice
- Associate of Science in Global Travel and Hospitality Management
- Associate of Applied Science in Medical Assisting
- Associate of Applied Science in Medical Office Management
- Associate of Applied Science in Medical Transcription
- Associate of Applied Science in Computer Information Systems
- Associate of Applied Science in Paralegal Studies
- Associate of Science in Interdisciplinary Studies
- Bachelor of Science in Accounting
- Bachelor of Science in Business
- Bachelor of Science in Information Technology
- Bachelor of Science in Management
- Bachelor of Science in Software Development
- Bachelor of Science in Legal Studies
- Master of Science in Criminal Justice

Regis University, Denver, Colorado

Recertification - Online

- Bachelor of Science in Accounting
- Bachelor of Science in Business Administration

Bachelor of Science in Computer Networking
Bachelor of Science in Finance
Bachelor of Science in Health Care Administration
Bachelor of Science in Health Information Management
Bachelor of Science in Nursing (RN-BSN completion)
Master of Education

Remington College, Little Rock, Arkansas

Initial Certification

Associate of Applied Science in Paralegal

Strayer University, Arlington, Virginia

Initial Certification - Online

Associate of Arts in Business Administration
Associate of Arts in Information Systems
Associate of Arts in Accounting
Bachelor of Business Administration
Bachelor of Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration
Master of Public Information
Master in Health Services Administration

Strayer University, Virginia

Initial Certification – New Location in Little Rock, Arkansas

Associate of Arts in Business Administration
Associate of Arts in Information Systems
Associate of Arts in Accounting
Bachelor of Business Administration
Bachelor of Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration
Master of Public Information
Master in Health Services Administration

University of Phoenix, Arizona

Initial Certification - Online

Doctor of Philosophy in Higher Education Administration

Walden University, Minneapolis, Minnesota

Initial Certification - Online

High-Tech Master of Business Administration
Master of Public Health
Master of Science in Computer Engineering

Master of Science in Computer Science
Master of Science in Electrical Engineering
Master of Science in Engineering Management
Master of Science in Psychology
Doctor of Education in Education
Doctor of Philosophy in Education
Doctor of Philosophy in Health Services
Doctor of Philosophy in Human Services
Doctor of Philosophy in Psychology
Doctor of Philosophy in Public Health

Western Governors University, Salt Lake City, Utah

Initial Certification - Online

Bachelor of Science in Finance

Pending Review by Arkansas Department of Education

Graceland University, Independence, Missouri

Initial Certification - Online

Master of Education in Mild/Moderate Special Education

Grand Canyon University, Phoenix, Arizona

Initial Certification - Online

Master of Special Education

Master of Education Teaching English to Speakers of Other Languages

Master of Education in Curriculum and Instruction with an option in Reading

University of Phoenix, Arizona

Initial Certification - Online

Bachelor of Science in Education in Elementary Education

Master of Arts in Education/Special Education, Cross Categorical

Master of Arts in Education/Administration & Supervision

Master of Arts in Education/Adult Education & Training

Master of Arts in Education/Curriculum & Instruction

Master of Arts in Education/Curriculum & Instruction/Computer Education

Master of Arts in Education/Early Childhood Education

Master of Arts in Education/Elementary Teacher Education

Master of Arts in Education/Secondary Teacher Education

Master of Arts in Education/Curriculum & Instruction/English & Language Arts
Education

Walden University, Minneapolis, Minnesota

Initial Certification - Online

Master of Science in Education

Western Governors University, Salt Lake City, Utah

Initial Certification - Online

- Bachelor of Arts in Interdisciplinary Studies
- Bachelor of Arts in Mathematics
- Bachelor of Arts in Special Education

William Woods University, Fulton, Missouri

Initial Certification - Online

- Master of Education in Administration
- Master of Education in Elementary Education
- Master of Education in Secondary Education
- Master of Education in Special Education Director
- Specialist of Education in Administration
- Specialist of Education in Curriculum Leadership

Pending Review by Arkansas State Board of Nursing

Chamberlain College of Nursing, Chicago, Illinois

Initial Certification - Online

- Associate of Science in Nursing
- Bachelor of Science in Nursing

Excelsior College, Albany, New York

Initial Certification - Online

- Associate in Science Nursing
- Associate in Applied Science in Nursing

Grand Canyon University, Phoenix, Arizona

Initial Certification - Online

- Bachelor of Science in Nursing, RN to BS
- Master of Science in Nursing: Nursing Education, RN to MSN
- Master of Science in Nursing: Nursing Leadership in Health Care Systems, RN to MSN
- Master of Science in Nursing; Nurse Education
- Master of Science in Nursing: Nursing Leadership in Health Care Systems

Walden University, Minneapolis, Minnesota

Initial Certification - Online

- Master of Science in Nursing

Pending Review by Arkansas State Board of Counseling

Walden University, Minneapolis, Minnesota

Initial Certification

- Master of Science in Mental Health Counseling

REPORT OF 2007-2008 INTERCOLLEGIATE ATHLETIC REVENUES AND EXPENDITURES

Act 245 of 1989 (A.C.A. §6-62-106) directed the Coordinating Board to develop and establish uniform accounting standards and procedures for reporting revenues and expenditures. Based on these standard definitions and formats, the Coordinating Board is to collect the financial data and provide a uniform report of each institution's athletic revenues and expenditures for the previous fiscal year to the Legislative Joint Auditing Committee and the public by November of each year.

Athletic revenues and expenditures for 2007-08 for each institution have been collected according to uniform standards and compiled in a summary report that follows this agenda item. An explanation of the reporting format follows:

1. The athletic report details revenues and expenditures for each institution.
2. Athletic revenues will match athletic expenditures unless there is an ending fund balance.
3. Act 366 of 1991 (A.C.A. § 6-62-804) prohibits athletic deficits. A designated athletic fee must be charged to the students by the institution if athletic-generated revenues (i.e., ticket sales, media/tournament/bowl, concessions/program sales, and game guarantees), foundations/clubs and other private gifts, other athletic income, auxiliary profits, and the allowable educational and general transfer do not cover the total expenditures for athletics.
4. In accordance with the uniform reporting and auditing of intercollegiate athletic expenditures of state-supported institutions of higher education, maintenance of facilities expenditures related to all intercollegiate teams and spirit groups, excluding bands, shall be reported as actual costs of operating such athletic facilities or a proration of actual costs based on athletic usage (A.C.A. § 6-62-807).

The 2007-08 total amount of athletic expenditures reported by state-supported universities is \$100,317,779 and two-year colleges is \$261,018. The statewide total is \$100,578,797 an increase of \$1,945,665 (2%) from \$98,633,132 in 2006-07.

A comparison of 2007-08 actual expenditures to 2007-08 budgeted revenues certified to the Coordinating Board in August 2007 is also illustrated at the bottom of the summary chart. Certified budgeted revenues for 2007-08 totaled

\$89,229,655 for all institutions. Total actual expenditures for 2007-08 for all institutions exceeded this certified amount by 13 percent. Actual expenditures varied from the Board of Trustees-certified budgeted revenue by a range of 20 percent over the budgeted amount to 1 percent under the budgeted amount.

The following resolution is presented for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Report of 2007-08 Intercollegiate Athletic Revenues and Expenditures as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

FURTHER RESOLVED, That the Coordinating Board authorizes the Director to transmit the Report of 2007-07 Intercollegiate Athletic Revenues and Expenditures to the Legislative Joint Auditing Committee according to the provisions of Act 245 of 1989.

Summary of Intercollegiate Athletic Revenues and Expenditures, 2007-08

Agenda Item No. 14

October 14, 2008

INSTITUTIONS		UAF	ASUJ	UALR	UCA	UAPB	ATU	HSU	SAUM	UAFS	UAM	4-yr TOTAL	NAC
R E V E N U E S	Ticket Sales	25,779,252	958,619	518,732	487,389	590,471	191,816	27,332	22,819	56,345	27,399	28,660,173	8,051
	Media/Tournament/Bowl	12,591,173	32,624	218,717	0	0	0	0		11,766		12,854,280	0
	Concessions/Program Sales	2,810,016	98,363	2,695	16,958	4,525	0	25,325	22,466	38,978		3,019,326	0
	Game Guarantees	19,309	1,888,650	68,860	224,300	686,750	53,100	68,500	30,000	2,075	79,165	3,120,709	1,992
	Foundations/Clubs & Other Private Gifts	8,500,000	398,116	470,395	113,172	2,363	102,109	41,037	2,000	3,015		9,632,207	0
	Student Athletic Fees	0	2,250,882	3,117,094	3,236,172	1,208,995	2,017,895	1,044,078	770,100	1,280,101	516,123	15,441,440	0
	Other Income	8,195,566	1,437,756	600,453	69,210	165,328	25,289	36,020	24,042	2,078	9,965	10,565,708	9,895
O T H E R F I N A N C I N G S O U R C E S	CWSP Federally Funded Portion	17,858	0	0	73,875	0	15,902	2,638		0	32,638	142,911	0
	CWSP Fed. Portion as % Total CWSP	80%	0%	0%	100%	0%	75%	15%	0%	0%	100%	85%	0%
	Other Auxiliary Profits	600,000	2,354,530	0	1,664,169	1,158,106	0	716,376	574,122	74,598	1,025,832	8,167,733	66,790
	Transfers from Unrestricted E&G	0	1,078,234	1,028,618	1,075,000	1,078,234	1,078,234	1,078,234	1,078,234	0	750,000	8,244,788	134,300
	Prior Year Fund Balance	0	0	0	0	0	0	0		536,610	0	536,610	39,990
Total Revenues for Athletics		58,513,174	10,497,774	6,025,564	6,960,245	4,894,773	3,484,345	3,039,540	2,523,783	2,005,566	2,441,122	100,385,886	261,018
E X P E N D I T U R E S	Salaries	13,390,131	2,758,456	2,006,000	1,397,585	1,166,998	713,553	680,745	526,711	495,219	479,777	23,615,176	73,636
	Budgeted FTE Positions	214.00	67.00	38.00	29.70	31.29	20.78	0.00	12.75	0.00	11.00	424.5	2.23
	Fringe Benefits	3,891,929	744,497	535,230	419,245	281,385	215,472	199,856	172,001	151,856	148,518	6,759,989	23,577
	Fringe Benefits as a % of Salaries	29.1%	27.0%	26.7%	30.0%	24.1%	30.2%	29.4%	32.7%	30.7%	31.0%	28.6%	32.0%
	Extra Help	1,451,737	160,695	114,219	225,134	55,500	137,846	0	91,434	36,539	64,615	2,337,719	900
	CWSP	22,322	0	0	73,875	0	21,159	17,383		0	32,638	167,377	0
	Game Guarantees	2,943,555	698,671	50,863	16,900	0	8,350	0		0	12,307	3,730,646	0
	Athletic Scholarships	5,087,060	2,873,557	1,614,323	2,186,220	1,328,555	1,006,656	1,249,453	812,368	741,140	599,452	17,498,784	38,338
	Medical Insurance/Injury Claims	505,196	40,286	16,753	120,854	80,368	161,780	200,151	116,911	62,245	170,008	1,474,552	10,865
	Travel	6,731,043	1,371,170	908,953	1,146,648	728,560	366,946	226,346	348,478	233,737	189,633	12,251,514	41,630
	Equipment	510,156	14,058	23,506	20,250	10,023	4,991	8,257	13,999	10,822	0	616,062	15,943
	Concessions/Programs	839,287	0	0	0	0	0	0	17,831	34,922		892,040	0
	M & O	10,398,201	1,486,600	571,531	705,995	715,165	239,431	449,562	225,984	133,870	358,582	15,284,921	32,400
	Facilities	6,941,027	349,784	184,186	292,718	0	297,620	0	108,338	45,306	222,844	8,441,823	23,729
	Debt Service	5,234,076	0	0	316,399	528,219	264,190	7,787	89,728	0	126,846	6,567,245	0
Other Expenses	0	0	0	38,422	0	19,448	0	0	59,910	35,902	153,682	0	
OTHER FINANCING USES	Transfers to Other Funds/Accounts	526,250	0	0	0	0	0	0	0	0	0	526,250	0
Total Expenditures for Athletics		58,471,970	10,497,774	6,025,564	6,960,245	4,894,773	3,457,442	3,039,540	2,523,783	2,005,566	2,441,122	100,317,779	261,018
Fund Balance		41,204	0	0	0	0	26,903	0	0	0	0	68,107	0
2007-08 Budgeted Revenue Certified August 2007		48,678,965	10,608,097	5,939,231	6,608,500	4,916,666	3,077,461	2,735,263	2,272,550	1,851,101	2,250,562	88,938,396	263,259
% Dif. Between Expenditures & Bud. Revenue		20%	-1%	1%	5%	0%	12%	11%	11%	8%	8%	13%	-1%

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PROPOSED CHANGES TO HIGHER EDUCATION BOND PROJECTS

The Arkansas Higher Education Coordinating Board approved the list of Higher Education Bond Projects on April 27, 2007. The following revisions are requested concerning that list.

Henderson State University

Renovations of Technology Center & Related Buildings – **Renovation.** An amount up to \$1,135,180 is allocated to HSU to establish a campus technology center. This will include renovations of existing facilities and the purchase of additional properties adjacent to the campus. The technology center will house central computing, the Multi-Media Learning Center, technology training, and 24/7 student computer labs.

The University is requesting a revision to the project to allow the use of Higher Education Bond funds for the purchase of additional properties. The amount allocated will remain at \$1,135,180 as previously approved by the Coordinating Board.

University of Arkansas – Clinton School of Public Service

Library Acquisitions – **Other.** An amount up to ~~\$100,000~~ **\$0** is allocated for library acquisitions. The school is seeking to expand their limited library in the areas of public administration, public policy, health policy, political science, rural development, and international relations

The \$100,000 originally allocated to the Clinton School of Public Service will be transferred to UAF and added to the allocation of the project described below.

University of Arkansas – Fayetteville

Laboratory Facility - **Construction/Renovation.** An amount up to ~~\$16 million~~ **\$16.1 million** is provided toward the construction of a laboratory facility that will emphasize nanoscience and technology research. Other critical laboratory needs may also be addressed through this new facility or renovation of existing space.

University of Arkansas – Arkansas School for Mathematics, Science and the Arts

Instructional Technology – **Technology**. An amount up to \$300,000 is provided for the planning and installation of VOIP telephone and voicemail, equipment and installation to provide wireless service to the campus, and renovations to existing campus facilities.

This project was originally approved by the Coordinating Board for upgrades to the aging telephone and voicemail system, replacement of computer equipment, and the purchase of biotechnology equipment. The amount allocated will remain at \$300,000 as previously approved by the Coordinating Board.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves and endorses the revision to the proposed Higher Education Bond Project as described in this agenda item and that this project is incorporated in the Plan of Implementation.

FURTHER RESOLVED, That the Director is instructed to transmit to the Governor the plan for capital projects for public institutions of higher education to be funded from the proceeds derived from the sale of Higher Education Bonds.

FURTHER RESOLVED, That all requirements and limitations approved for the Higher Education Bond Projects by the Arkansas Higher Education Coordinating Board on November 4, 2005 apply to these changes.

**ECONOMIC FEASIBILITY OF PRIVATE LOAN
UNIVERSITY OF CENTRAL ARKANSAS**

The University of Central Arkansas (UCA) requests approval of the economic feasibility of plans to obtain a Loan/Line-of-Credit from private banks in an amount up to \$6 million at an estimated annual interest rate of 4.59 percent. Proceeds from the loan/line-of-credit will be for current operations purposes. The University of Central Arkansas Board of Trustees approved the opening of a line-of-credit at its meeting on October 10, 2008.

Applicable Arkansas Code

6-62-105. Private borrowing by institutions of higher education.

*(a) Upon approval of the board of trustees of the applicable institution, the Department of Higher Education, and the Chief Fiscal Officer of the State, the various state institutions of higher education in this state may borrow from private financial institutions funds determined by the board of trustees to be necessary to continue the operation of the applicable state institutions of higher education during the periods of time when the Revolving Loan Fund (**Budget Stabilization Trust Fund**) is insufficient, as certified by the Chief Fiscal Officer of the State, for state institutions of higher education to participate in the fund. No state institutions of higher education may have outstanding loans in the aggregate under this section in excess of eighty-five percent (85%) of the total of the actual May and June general revenues distributed during the immediately preceding fiscal year to the state institution.*

(b) The principal amount of the loans described in subsection (a) of this section shall be repaid from general revenues distributed to the state institution of higher education during the months of May and June of the fiscal year in which the loans were obtained. All interest and other charges shall be paid from cash funds of the state institution. The Chief Fiscal Officer of the State shall promulgate rules and regulations necessary for the implementation of this section.

19-5-502. Loans from (Budget Stabilization Trust Fund) fund.

*(a) The Chief Fiscal Officer of the State shall be guided by the following limitations and procedures in making loans from the **Budget Stabilization Trust Fund** for the respective purposes for which the loans may be made, as established in this subsection:*

*(2) Moneys deposited in the **Budget Stabilization Trust Fund** shall not be used to make loans to any state agency without the state agency first*

*submitting proof of the need for the moneys and submitting justification therefore verifying that other funds or resources are not available to the agency or cannot be obtained by the agency from other funds belonging to or available to the agency. In no event shall any loan from the **Budget Stabilization Trust Fund** be made to a state-supported institution of higher learning in **an amount equal to or exceeding eighty-five percent (85%) of its monthly guarantee** of general revenues estimated to be available for distribution to the agency during the month.*

19-5-501. Fund generally.

*(F) The Chief Fiscal Officer of the State and the Director of the Department of Higher Education shall review the request for the loan. The Director of the Department of Higher Education shall recommend, in writing, the approval or disapproval of the loan and the reasons for the recommendation to the Chief Fiscal Officer of the State. The Chief Fiscal Officer of the State shall review the institution's request, the funds available in the Budget Stabilization Trust Fund, and the **recommendation of the Director of the Department of Higher Education**. The Chief Fiscal Officer of the State may request such additional information as is deemed necessary to make a determination as to whether the request should be approved. If the Chief Fiscal Officer of the State determines that the request is proper and necessary for the operation of the institution and that sufficient funds are available, the Chief Fiscal Officer of the State shall approve the request and establish a repayment schedule for the loan. If the Chief Fiscal Officer of the State determines that the loan is not necessary nor required, or that funds are not available, the Chief Fiscal Officer of the State shall deny the request. He shall communicate in writing to the institution and to the Director of the Department of Higher Education the reasons for disapproval of the requested loan. All loans made to the institutions of higher education under the provisions of this subdivision shall be repaid in full by June 30 of the fiscal year in which the loan was made. In the event an agency or program is established by the General Assembly which is to be supported solely from other than general revenues or federal funds, the Chief Fiscal Officer of the State may make a temporary loan from the Budget Stabilization Trust Fund to the agency or program to the extent necessary for carrying out the intent of the enabling legislation. The amount of the loan shall be determined by the Chief Fiscal Officer of the State and the **loans shall be repaid in full by June 30 of the fiscal year in which the loan was made;***

The loan/line-of credit must be repaid from the May and June 2009 general revenue allocation. The loan/line-of-credit will be up to \$6.0 million with an estimated debt service of \$6,150,000 due by June 30, 2009. Proceeds from the issue will be used to fund to address operating budget cash flow problems for fiscal year 2009. Coordinating Board policy regarding debt service provides that a maximum of 25 percent of tuition and fee revenue may be pledged to educational and general debt service. However, Arkansas code 6-62-105, cited above, states that private loans must be repaid from the May and June general

revenue allocations for the current fiscal year. In view of both AHECB policy and 6-62-105, feasibility is presented under both regulations

Relevant data follows:

Under AHECB Policy

Budgeted 2007-08 Tuition and Fee Revenue	\$ 61,998,582
Maximum Allowable Debt Service (\$ 27,572,649 x 25%)	15,499,646
Existing Debt Service.....	4,552,089
Estimated Debt Service for Proposed Issue.....	6,137,000
Tuition & Fee Revenue Remaining for Additional Debt Service.....	\$ 4,797,557

Under Arkansas Code 6-62-105

Estimated May and June 2009 State Funding.....	\$ 8,491,916*
Estimated Debt Service for Proposed Issue.....	6,137,000

**Reduced by the prorated advance/loan from the Budget Stabilization Trust Fund.*

The above data demonstrate that the University of Central Arkansas has sufficient revenue to support a loan/line-of-credit of approximately \$6 million with a term of up to 9 months at an estimated annual interest rate of 4.59 percent.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution:

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Central Arkansas to seek a private loan/line-of-credit for approximately \$6 million with a term of up to 9 months at an estimated annual interest rate of 4.59 percent for educational and general operations for fiscal year 2009, as requested by the institution.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of the Trustees of the University of Central Arkansas of the Coordinating Board's resolution.