(Please sign the assurance form, scan and return ***via email*** by September 15th)

**Act 703 of 2007 (Arkansas Code Annotated § 6-61-133) requires that Arkansas institutions of higher learning provide training in child maltreatment reporting for students enrolled in degrees that are a prerequisite for licensure or certification in a profession under the Child Maltreatment Act**.

Institutions must submit an assurance to the Arkansas Department of Higher Education that each graduate has received training in:

* Recognizing the signs and symptoms of child abuse and neglect;
* The legal requirements of the Child Maltreatment Act and the duties of mandated reporters under the Act;
* Methods for managing disclosures regarding child victims

**The submission of this form (with attachments) serves as an assurance that all relevant degree programs at the institution have included and will include training in child maltreatment reporting that is appropriate.** The occupations for the purpose of this Act are listed in Attachment 1 on page 2 of this assurance form. **Please indicate the relevant degree programs that include the training in child maltreatment reporting next to the occupations listed in Attachment 1.**

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**Academic Affairs Officer Signature Date**

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**Print Name**

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**Institution**

**Attachment 1.**

Degrees that include training in child maltreatment reporting

The following is a list of mandated reporters as listed in A.C.A. §12-18-402. Please list beside each type of reporter the degrees offered by your institution.

 **Occupations of Reporters** **Degree Title (Degree Code)**

|  |  |
| --- | --- |
| Child Care Worker or Foster Care Worker | **Example:** CP in Early Childhood Development (DC 4919) |
| Coroner |  |
| Day Care Center Worker |  |
| Dentist |  |
| Dental Hygienist |  |
| Domestic Abuse Advocate, Shelter Employee, Volunteer |  |
| Department Of Human Services Employee |  |
| Employee Working Under Contract for The Division of Youth Services of The Department of Human Services |  |
| Foster Parent |  |
| Judge |  |
| Law Enforcement Official |  |
| Licensed Nurse | **Example:** TC in Practical Nursing (DC 4660) |
| Medical Personnel Who May Be Engaged in the Admission, Examination, Care or Treatment of Persons |  |
| Mental Health Professional |  |
| Osteopath |  |
| Peace Officer |  |
| Physician or Surgeon |  |
| Prosecuting Attorney |  |
| Resident Intern |  |
| School Counselor |  |
| School Official |  |
| Social Worker | **Example:** Master of Social Work (DC 7100) |
| Teacher |  |
| Court-Appointed Special Advocate Program Staff Member or Volunteer |  |
| Juvenile Intake or Probation Officer |  |
| Clergy  |  |
| Employee of A Child Advocacy Center or Child Safety Center |  |
| Attorney Ad Litem  |  |
| Sexual Abuse Advocate or Sexual Abuse Volunteer |  |
| Rape Crisis Advocate or Rape Crisis Volunteer |  |
| Child Abuse Advocate or Child Abuse Volunteer |  |
| Victim/Witness Coordinator |  |
| Victim Assistance Professional or Victim Assistance Volunteer |  |
| Employee of The Crimes Against Children Division of The Department of Arkansas State Police |  |
| Other, List Occupations: |  |

**Attachment 2**

Responsible administrator, delivery method, course information & syllabi.

1. **Indicate the designated individual responsible for insuring the child maltreatment reporter training is provided at your institution**

Name and position title of designated individual:

Position title for the designated individual’s supervisor:

2. **Describe how the Child Maltreatment Mandated Reporter Training is provided at your institution:**

 Indicate how notification of training is disseminated (class session, e-mail, internet, etc.)

List the:

1. dates of the training including the number of contact hours;
2. the types of training participants such as – students (degree area), school officials (administrative/program area); and
3. the individual(s)/position title(s) that conducted the training

Provide a copy of the training notices for Fall and Spring.

3. **If Child Maltreatment Reporter Training is included in a course, please indicate the course number and title**

Provide a copy of the course syllabus