

LOI
Letter of Intent
New Educator Preparation Programs
(For programs that lead to licensure, LOI submitted to ADHE will be forwarded to ADE)

1. Institution submitting request:
2. Date submitted:
3. Contact person/title:
4. Phone number/e-mail address:
5. Proposed effective date:
6. Proposed program title:
7. CIP Code requested:
8. Degree or Award Level (B.S., M.A.T., post-baccalaureate, graduate, etc.):
9. Is this program intended to prepare candidates for educator licensure? Yes No

If yes, indicate the title and grade range of the licensure area:
10. Indicate the portion of the program to be delivered via distance learning technology (on-line)
_____ %

Curriculum Committee Approval Date:

President/Chancellor Approval Date:

Board of Trustees Approval Date:

Chief Academic Officer:

Date:

By December 1, submit LOI-E to Lillian Williams (lillian.williams@adhe.edu) for new programs intended for implementation in the following fall semester, June 1 for new programs intended for implementation in the following spring semester, and October 1 for programs to be implemented the following summer term.