

State Board of Private Career Education

Meeting Minutes

February 8, 2019 – 10:00 a.m.

Telephone Conference

Members Present: Josh Blevins, Alice Obenshain, Brittney Matthews, Danny Knight, Jack Avery, Jacqueline Brownell

Others Present: Alana Boles, Ann Clemmer, Tracye McKeown, Julie Chavis, Ebony Kimbrough

Josh Blevins, Chair, called the meeting to order. Alana Boles asked for approval of the minutes from the December 14, 2018 meeting. Jack Avery made a motion to approve the minutes. Josh Blevins seconded the motion. All were in favor. None opposed.

Current Activities

Tracye McKeown updated the board on efforts to close the schools that had not responded to communications from our office. Ms. McKeown stated that out of the 20 schools closed, 6 were body art schools, 6 were tax schools, 4 were health care schools and 4 miscellaneous schools. Josh Blevins asked if those schools were closed by the schools or administratively by ADHE. Ms. McKeown stated that out of the 20 schools closed, 8 schools were closed administratively by ADHE. Mr. Blevins asked if those were the 8 schools that did not respond to ADHE's communications. Ms. McKeown confirmed that was correct. Danny Knight asked if it was known for sure if those schools are closed. Ms. McKeown noted that out of the 8 letters mailed certified mail, 6 were returned as undeliverable and 2 cards were returned signed. Ms. Chavis recommended calling the two schools that cards were returned signed to see if they are still operating a school. Alana Boles asked Ms. Chavis to discuss the consequences of body art schools who close but continue to operate. Ms. Chavis stated that if body art schools close under any circumstances and continue to operate, the health department could not license their students. Ms. Chavis recommended that to confirm schools are closed that are not body art schools, to drive by the school locations to see if they are still open and continue to make phone calls. Mr. Knight stated the only schools he was concerned about are the schools that signed the certified mail cards. In addition, Mr. Knight stated that his concern was for students of body art schools being unable to be licensed by the health department. Jack Avery asked which schools returned signed certified mail cards. Ms. McKeown stated those schools are Lab Four Professional Development Center and Liberty Tax School Sherwood. Ms. Chavis stated that she could do a letter stating a disciplinary hearing would be scheduled if they continue to operate without a license. Ms. Chavis stated she would follow up with Ms. McKeown on those schools.

New Board Member

Alana Boles stated that she is still looking for recommendations for a new board member who is associated with private career education schools.

Public Comment

Ebony Kimbrough from E. K. Professionals Permanent Cosmetics introduced herself and stated that she would like to request a hearing be scheduled before the board. Ms. Chavis stated a hearing has been scheduled for Ms. Kimbrough on March 15, 2019, at 2:00 p.m. at the Attorney General's Office.

Meeting Adjourned

The meeting adjourned at 10:30 a.m.