



# 85<sup>th</sup> Annual Convention

Marriott Hotel / Statehouse Convention Center, June 12-14, 2019

REGISTRATION

**Registration and payment must be received in League office by Friday, May 31, 2019, to qualify for Pre-registration rates.**

Pre-registration for municipal officials . . . . .	\$150
Registration fee after <b>May 31, 2019</b> , and on-site registration for municipal officials . . . . .	\$175
Pre-registration for guests . . . . .	\$75
Registration fee after <b>May 31, 2019</b> , and on-site registration for guests . . . . .	\$100
Other registrants . . . . .	\$200

- Registration will be processed **ONLY** with accompanying payment in full. Make checks payable to the Arkansas Municipal League.
- Registration includes meals, activities and a copy of **2019 General Acts Affecting Arkansas Municipalites**.
- No daily registration is available.
- Registration must come through the League office. No telephone registrations will be accepted.
- **No refunds after May 31, 2019.**
- Cancellation letters must be postmarked by **May 31, 2019**.
- **Marriott guests:** In order to avoid a cancellation penalty of one night's room and tax, reservations must be cancelled at least seven (7) days prior to arrival.

HOTEL RESERVATION

## Hotel Room Rates

<b>Marriott Hotel</b> (headquarters hotel)		
Single/Double	<b>SOLD OUT</b> <del>\$140</del>	Check-in . . . . . 3 p.m.
<b>Capital Hotel</b>		
Single/Double	<b>SOLD OUT</b> <del>\$189</del>	Check-in . . . . . 3 p.m.
<b>Doubletree Hotel</b>		
Single/Double	<b>SOLD OUT</b> <del>\$146</del>	Check-in . . . . . 3 p.m.
<b>Wyndham Hotel</b>		
Single/Double . . . . .	\$109	Check-in . . . . . 3 p.m.

- Cut-off date for hotel reservations is **May 31, 2019**.
- Rooms in Central Arkansas are subject to a 13.5 or 15 percent tax.
- Rooms will be held until 6 p.m. and then released unless guaranteed by credit card.
- Contact the hotel directly to make changes or cancellations in hotel accommodations.
- Hotel confirmation number will come directly from the hotel.
- Please check on cancellation policy for your hotel.

# Two ways to register

**1**

Register online at [www.arml.org](http://www.arml.org) and pay by credit card.

**OR**

**2**

Complete the steps and **mail with payment** to:  
 ARKANSAS MUNICIPAL LEAGUE  
 Attn: 85<sup>th</sup> Annual Convention  
 P.O. Box 38  
 North Little Rock, AR 72115-0038

## Step 1: Delegate Information

I am a newly elected official.

Name: \_\_\_\_\_

Title: \_\_\_\_\_ City of: \_\_\_\_\_

Attendee only email (required): \_\_\_\_\_ CC Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Non-city Official guests will attend:  Yes  No

Name: \_\_\_\_\_ Name: \_\_\_\_\_

In Case of Emergency (ICE) Contact: \_\_\_\_\_ ICE Phone Number: \_\_\_\_\_

## Step 2: Payment Information

### • WHAT IS YOUR TOTAL?

<input type="checkbox"/> Pre-registration for Delegate \$150	<input type="checkbox"/> Pre-registration for Guest \$75	<input type="checkbox"/> Other Registrants \$200	Pre-registration Total \$ _____
<input type="checkbox"/> Regular Registration for Delegate \$175	<input type="checkbox"/> Regular Registration for Guest \$100	<input type="checkbox"/> Other Registrants \$200	Reg. Registration Total \$ _____

### • How are you paying?

#### Check

Mail payment and form to: Arkansas Municipal League  
 85<sup>th</sup> Annual Convention  
 P.O. Box 38  
 North Little Rock, AR 72115

#### Credit Card Complete information below and send to address above.

Credit Card:  Visa  MasterCard  Discover

Card Number: \_\_\_\_\_ Exp. Date: \_\_ \_\_ /20 \_\_ \_\_

Card Holder Name (as it appears on card): \_\_\_\_\_

Billing address (as it appears on statement): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail address (required for credit card payment) \_\_\_\_\_

## Step 3: Hotel Reservations

To obtain hotel reservations, registered delegates must directly contact participating hotels listed below. Please mention that you are with the Arkansas Municipal League to get the negotiated hotel rate.

**Marriott Hotel** .....Reservations.....(877) 759-6290

**Capital Hotel** .....Reservations.....(877) 637-0037 or (501) 374-7474

**Doubletree Hotel** .....Reservations.....(800) 222-8733 or (501) 372-4371

**Wyndham Hotel** .....Reservations.....(866) 657-4458 or (501) 371-9000

#### Special dietary needs:

- Gluten free
- Vegetarian
- Pescatarian
- Vegan