City&Town

JANUARY 2011 VOL. 67, NO. 1

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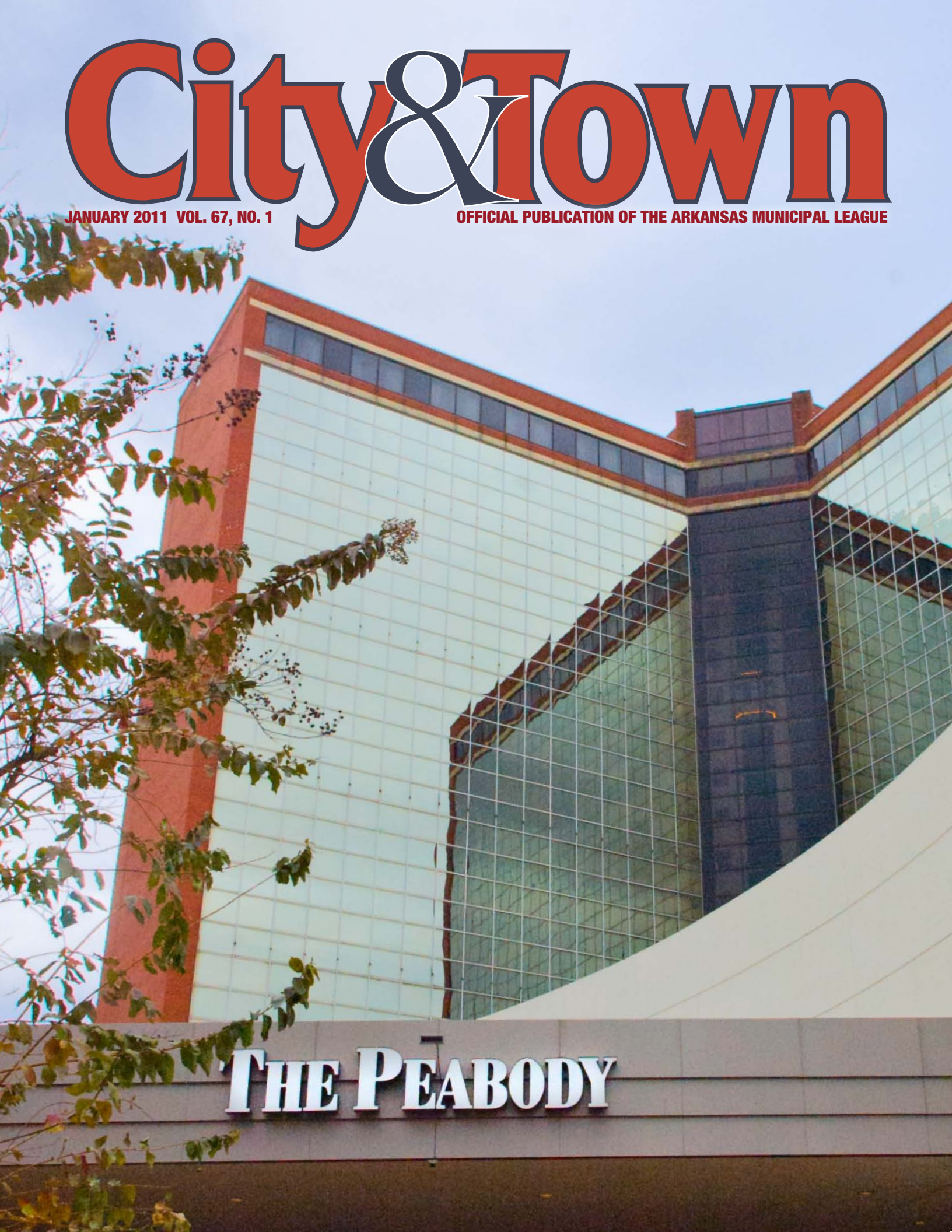

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JANUARY 2011 VOL. 67, NO. 1 OFFICIAL PUBLICATION OF THE ARKANSAS MUNICIPAL LEAGUE

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ON THE COVER—The Peabody Hotel and the adjacent Statehouse Convention Center in downtown Little Rock will soon be abuzz, as municipal leaders from across the state gather to prepare for 2011, the 88th General Assembly of the Arkansas Legislature and much more at the League's annual Winter Conference. The Conference program is full of informative and entertaining sessions, many of which are aimed at our newly elected city and town officials. Check out the program inside on page 42. See you at the Peabody!—atm

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Dear Friends:

I want to shout out a hearty WELCOME to our newly elected municipal officials from all around Arkansas. I know you will discover that your fellow elected officials hold a wealth of knowledge regarding daily operations issues as well as how to handle some of the challenges you will face. Take advantage of this experience. You are now the government that people love to view negatively. We all have to learn how to handle those situations.

One way you can get off to a good start is by attending the League's Winter Conference, Jan 12-14 in Little Rock. From 2-4:15 p.m. Wednesday, you will have the opportunity to sit in on a two-hour education session dealing with roles and responsibilities of elected officials. Also Wednesday night we have our opening night banquet and our guests will include all of our constitutional officers with the exception of the Governor. Included in this group will be Speaker of the House Robert Moore, who will be addressing us the following day, and President Pro Tempore of the Senate, Paul Bookout. Your local legislators are also invited to the dinner to hear the officers discuss issues the Legislature will face. This is a wonderful opportunity for your concerns, as well as praises, to be heard by the state leaders.

During the Conference many of the state agencies will be present and provide information on services and grants that could benefit your community. After a full day of activities on Thursday evening, one of my favorite bands will play music for us from 8:30 to 10 p.m., so bring your dancing shoes. On Friday the Arkansas Surgeon General will discuss the importance of wellness as both a personal issue and an economic issue to our communities. (Did you know an overweight employee has almost two times as many medical claims?)

On Jan. 26 the League has planned a one-day seminar for Arkansas municipal leaders entitled "Putting Sustainability to Work for You." The current national president of the Association of Energy Engineers, Eric Woodroof, is the featured speaker. Woodroof is known as a strategic advisor, corporate trainer and keynote speaker on corporate and organization environmental issues. This seminar will show municipal leaders how to distinguish themselves in the sustainability movement.

Registration is open for the 2011 Congressional City Conference, March 12-16 in Washington, D.C. All of our budgets will be impacted by decisions that will be made over the next two years at the national level. We need to show our strength and let our congressional delegation know what we believe is important.

As we look forward to the New Year and the opportunities we have to serve and lead our communities, I leave you with this thought: Don't dismiss a good idea simply because you don't like the source.

Murry Witcher

President, Arkansas Municipal League
Alderman, North Little Rock

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Arkansas delegation attends Congress of Cities

Seventeen municipal officials from Arkansas joined thousands of fellow leaders from across the country for the 2010 National League of Cities' (NLC) annual Congress of Cities and Exposition in Denver. The conference offered sessions and workshops to learn and share innovative ideas and solutions for cities' economic development, infrastructure, sustainability and public safety needs.

More than 2,000 municipal officials heard from nationally known experts such as L. Hunter Lovins, president and founder of Natural Capitalism. Lovins spoke with delegates about tools and strategies to create more sustainable local governments. Former Florida Gov. Jeb Bush and Harvard University political scientist Robert D. Putnam discussed steps that governments can take to form successful relationships between immigrants and their new communities.

Additionally, former U.S. Sen. Chuck Hagel (R-Neb.) offered his perspective on the current political climate in Washington, D.C., in the wake of the mid-term elections. Department of Agriculture Secretary Tom Vilsack discussed health and wellness and brought video greetings from First Lady Michelle Obama.

Each year at the Congress of Cities, local officials make connections and learn about resources to help move their communities forward. Delegates meet with thousands of peers and colleagues from around the country to discover cost-saving programs, products and services, and to replicate effective programs and create innovative solutions to their community's most pressing challenges.

Attendees had an opportunity to tour model city programs throughout Denver and its neighboring communities. Mobile workshops included the Scientific Cultural Facilities District, the U.S. 36 Multi-Modal Transportation Project and Corridor Coalition Building and the National Renewable Energy Laboratory.

Above, conference speakers included Harvard University Political Scientist Robert Putnam, left, and former Florida Gov. Jeb Bush.

In addition to exploring the Denver region's most successful municipal programs, conference participants had an opportunity to give back to the local community. In partnership with Gifts In Kind International, a nonprofit organization, NLC collected donations from businesses throughout the city, which attendees sorted and distributed to various Denver charities.

Attendees also participated in leadership training seminars, explored the latest products and services from exhibitors and learned about innovative and award-winning programs for cities and towns through the City Showcase.

The NLC is the nation's oldest and largest organization devoted to strengthening and promoting cities as centers of opportunity, leadership and governance. The NLC is a resource and advocate for 19,000 cities, towns and villages, representing more than 218 million Americans.

From left, Texarkana City Director Laney Harris, left, and former Denver Mayor Wellington Webb, U.S. Department of Agriculture Secretary Tom Vilsack; Marion Mayor and League First Vice President Frank Fogleman, left, and North Little Rock Alderman and League President Murry Witcher.

League's Bradley, Montgomery receive NLC Stutz Award

The National League of Cities (NLC) has honored the League's Chris Bradley and Linda Montgomery with the 2010 Stutz Award. Each year since 1981, the NLC has presented the John G. Stutz award to individuals who have served a total of 25 years or more on the staff of a state municipal league, state league risk pool, and/or the NLC. The award is named in honor of John G. Stutz, who convened representatives of 10 state municipal leagues in 1924 for the first meeting of what was to become the American Municipal Association and, subsequently, the NLC.

Bradley and Montgomery received their awards during a special presentation at the 2010 NLC Congress of Cities held recently in Denver.

Bradley started his career with the Arkansas Municipal League in 1985 with responsibility for the day-to-day operations of the League's new Worker's Compensation Program. As Chris had obtained his J.D. from the University of Arkansas in 1984, in addition to an undergraduate degree in Economics from Missouri State University, he soon assumed responsibility for litigation on behalf of the Workers' Compensation Program. A short time later litigation and consultation in the League's Municipal Vehicle Program, Health Benefit Fund, Municipal Property Program and Municipal Legal Defense Program followed. In addition, Chris lobbies the Legislature on behalf of League members.

Montgomery joined the Arkansas Municipal League in 1985 as the League's claims adjuster and manager of the Municipal Vehicle Program and Municipal Property Program. Her tasks include managing the day-to-day operations of the programs, including collection of premium and claim adjudication. Linda is also responsible for overall member retention of the MVP and MPP.

Linda attended the University of Central Arkansas and the University of Arkansas at Little Rock. Later, Linda attended adjusters school in Columbia, Mo., where she achieved completions of Basic Policy I and II courses, as well as property damage training and handling of bodily injury claims. In 1996 Linda was appointed assistant director of the League.

NLC Second Vice President Les Heitke, left, presents the League's Linda Montgomery, right, and Chris Bradley, far right, with the 2010 Stutz Award for 25 years of service.

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January 12-14, 2011
Statehouse Convention Center
Little Rock, AR

Dear Delegates,

I would like to welcome you to the City of Little Rock for the Arkansas Municipal League Winter Conference. As our cities emerge from the recent economic recession, this conference will be a great opportunity to share our experiences and learn from one another. I am looking forward to many of the sessions that are scheduled for this conference and hope that we can all learn new ways to grow and improve our communities. As we work together, we know that our best days are truly ahead of us.

During your visit, I hope you will have an opportunity to explore our great city. Within walking distance of the Peabody Hotel, you will find cultural treasures like the William Jefferson Clinton Presidential Library, the Old State House Museum, the Historic Arkansas Museum and the Museum of Discovery. Additionally, you should consider visiting the Little Rock Central High School National Historic Site, the Mosaic Templars Cultural Center and the Arkansas Arts Center.

As always, I am looking forward to meeting with all of my colleagues from great cities around the state.

Sincerely,

Mark Stodola
Mayor

do NORTH.

Arkansas Inland Maritime Museum
Arkansas Queen Riverboat
Arkansas River Trail
Arkansas Sports Hall of Fame
Arkansas Travelers Baseball
Big Dam Bridge
Burns Park
Dickey-Stephens Park
North Shore River District
Old Mill
River Rail Trolleys
USS Razorback Submarine
Verizon Arena
Wild River Country

Welcome to North Little Rock—where southern charm and city fun unite. Whether you're looking for scenic river trails, a vibrant nightlife in a revitalized and energized downtown, outstanding shopping and dining opportunities, or exciting attractions such as an award-winning ballpark, do yourself a favor—Do North!

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Arkansas Municipal League Winter Conference
January 12-14, 2011

Greetings!

As Mayor, it is my pleasure to welcome you to Central Arkansas for the Winter Conference. During your stay, we hope you can include some or all of the following points of interest in North Little Rock:

* Arkansas Sports Hall of Fame - located next to Verizon Arena and a facility the whole family can enjoy.

* Arkansas Inland Maritime Museum - home of the USS Razorback (SS394) submarine. For museum tour hours and prices, call 501-371-8320 or visit the City's website: www.northlittlerock.ar.gov.

* River Rail street car trolley - a great way to enjoy the downtown sites of North Little Rock and Little Rock.

* Burns Park - 1,575 acres and one of the largest city parks in the nation.

* Old Mill Park - The photogenic Old Mill, a replica of the old grist mills seen throughout the Old South, is shown in the opening scenes of the 1939 movie classic, Gone With the Wind.

For non-stop shopping, visit McCain Mall, the largest shopping center (56.6 acres) in Central Arkansas. Other shopping opportunities are located in close proximity.

On behalf of the City of North Little Rock, I welcome you and extend our best wishes.

Sincerely,

Patrick H. Hays
Mayor

"An Equal Opportunity Employer"

New report presents municipal leaders' views on public engagement

By Bonnie C. Mann and Bill Barnes

A new research report from NLC's Center for Research and Innovation shows that cities are actively pursuing public engagement and that local officials value such engagement.

"Making Local Democracy Work: Municipal Officials' Views About Public Engagement" compiles information from a survey conducted in the summer of 2009 of municipal officials, both elected and managerial, to find out more about their views, attitudes, and local practices in public engagement. This work is supported financially by a grant from the Rockefeller Brothers Fund and the Kettering Foundation.

The survey was sent to a random sample of municipal officials, both elected and appointed in more than 1,700 cities across the nation. The findings show that there are regular and various public engagement processes occurring in cities. Municipal officials report widespread local efforts to engage the public. Some of the local practices described include town hall meetings, neighborhood councils, online forums and accessible city hall websites.

Cynthia Stamps-Jones, a Riverdale, Ga., alderman, expressed her view about the importance of varied public engagement processes: "Public engagement means to me more than just me speaking to the citizens from our regular council meetings. It means having roundtable discussions, small and large group forums for us to hear both sides of the problems and the solutions. Engagement is just another form of communication. We need to effectively communicate with one another."

Local officials value public engagement from all members of the community.

Virtually all the respondents (95 percent) report that public officials in their city value public engagement processes.

Municipal officials see important benefits of public engagement, such as developing a stronger sense of community, building trust between the public and city hall, and finding better solutions to local problems.

However, many municipal officials report that important stakeholders, the public, community and public interest groups, the media, and their fellow officials and staff are not stepping up to their proper roles. The data suggests that there needs to be more participation from every facet of the community.

Robin Beltramini, Troy, Mich., alderman and member of the NLC CityFutures Panel on Democratic Governance, said, "As cities right now, we have to be really careful about the decisions we make because we do not have either the time or the money to misstep. So if the public can own that issue and the problem in the beginning and the solution at the end, it makes the decision much more sustainable."

Municipal officials say that both they and the public need more training for engagement processes.

Nearly half of the respondents said that neither municipal officials nor residents have the skills, training, and experience to carry out and participate in effective public engagement. The report suggests that improving skills may therefore be at least as important as providing technology and/or varied processes for engagement.

Michele Straube, coordinator, Salt Lake Solutions, Salt Lake City, Utah, and member of the CityFutures panel, noted that local leaders must pair their enthusiasm for engaging with the public with the skills necessary to do so. "There are very few people within the city government who have the skills and experience to do this work, but they have the will. They definitely want to do it and they are anxious to learn how to do it. So that is a positive. We need capacity-building internally and definitely in the community, we need a lot of capacity-building."

The NLC will draw upon the findings from this research as a basis to present information and provide educational opportunities to assist municipals officials in their efforts to strengthen local democracy. To learn more about the NLC's Democratic Governance Project, contact Bonnie Mann at mann@nlc.org or 202-626-3125.

This article is reprinted with permission from the Oct.4 issue of *Nation's Cities Weekly*.

Jonesboro introduces E911, state's first text 911 service

JONESBORO—If you've ever been caught in a situation where you needed to contact 911 with a text message; well, you've been out of luck. Until now, anyway.

"We are the first in the state to offer a text service to the 911 Emergency Center," Jonesboro Mayor Harold Perrin said. "Jeff [Presley, E911 Director] has been working on this with members of the administration for several months. The testing is completed, and we are now ready to roll out to the community."

According to Presley, this service was pioneered at sites in Florida and Iowa, and he began to pick up bits of information at a meeting he attended earlier in the year. He said, in essence, that 911 centers around the nation are working to catch up with the profusion of consumer devices that send and receive text data. "Just this week, the head of the FCC announced a nationwide initiative to bring all 911 centers into the 21st century with the ability to receive text messages," Presley said. "We look forward to the program they roll out, but we are to some degree already ahead of the curve with our system. We see no reason to wait."

Presley said that there are some very high profile disasters where citizens would have been better served if their call centers had the capacity to receive text messages.

"For instance," Presley said, "during the April 2007 shooting at Virginia Tech that killed 32 people, students were trying to send text messages to 911. They didn't realize that 911 call centers aren't equipped to receive text messages."

Presley said that communities have been using this same 911 system infrastructure since it was first incorporated in November of 1967. The only telephone company at the time, AT&T, along with the FCC, joined together to create the infamous three-number code over 30 years ago.

"Clearly, society has outgrown communicating only via verbal means," Presley said. "This [voice only] system is simply outdated."

Another example Presley cited was Hurricane Katrina, which ravaged the Gulf Coast in 2005. "All the cell phone towers were flooded out," Presley said. "There was no signal for holding a voice call. The only means of communication was via text messaging. However, the people trapped on roofs with rising water near, could not text message out to 911 for help because the call centers only recognized voice calls."

Perrin said that the local E911 Call Center is getting help from local sponsors, including Best Buy, East Arkansas Broadcasters (KIYS-FM and KFIN-FM) as well as KAIT-TV to launch the first 911 text system in the state.

"The new 911 text system will serve not only the citizens of Jonesboro, but all of Craighead County," Perrin said. "We will be teaming with local TV and radio personalities to help promote and educate in the schools and to the general public about the new system."

Presley said the process is simple. Add the telephone number 870-882-0911 to your cell phone address book and save the ID as 911 TEXT.

"Imagine if your home was just broken into," Presley said. "You are able to run to your closet to hide with your cell phone in hand. So you have your phone with you. But you hear the intruder coming into your bedroom. You cannot call 911 because he will hear your voice. Instead, you text 911 for "HELP!" and within minutes emergency responders arrive. The GPS tracking technology allows us to pinpoint where the 911 text originated from in the phone."

Presley said that the emergency text technology could be used by anyone in a dangerous situation when talking is not an option. It could be used for the hearing impaired as well.

"It could be used by someone who is deaf and can't get to their [Telecommunication Device for the Deaf] machine," Presley said.

Presley also said that in the few markets that have already implemented the service that text messaging has already proven useful, including a few cases in which kidnapping victims have text-messaged family members for help, and then the family has called 911.

Presley does want to remind citizens, however, that texting the 911 Call Center is a secondary means of reporting an emergency. "Calling 911 is to be used if all possible," Presley said.

Perrin praised Presley for his leadership on the project. "Jeff is doing exactly what we expect our department heads to do," Perrin said. "He is taking leadership in looking for ways to better serve the citizens of Jonesboro and Craighead County. I can't tell you how proud I am of what he is accomplishing at our 911 Center."

Texting 911 will be helpful in situations when calling 911 isn't possible, says Jeff Presley, Jonesboro's E911 director.

Misty verse illuminates animal control officer's burden

Sometimes poetry can be more powerful than prose in describing the weight of the day-to-day struggles so familiar to our animal control officers.

By Dan Bugg

This month I think we'll try something a little different.

This poem is my attempt to express to you many of the frustrations that folks in the animal control field feel in relation to their work, their efforts, and often the end results of caring and carrying an emotional load that often leads to burn-out and distress. Animal control personnel seek positive results from their work, just as anyone would expect to find in their work. We seek tangible results and positive outcomes. Animal control personnel, however, don't control most outcomes. Pet owners always determine the outcome of any situation. We just get to live through their poor choices.

Mist on the mountain

The clouds hanging low
Provide a caress
A visual hug
To the mountain
In the middle of town

It's the mist on the mountain
That reflects my feelings
For this community

It's the flagship Hot Springs
That sails on a peaceful lake
In my mind

Even though the path before me
Seems narrow and steep
It is who I am, and what I do

It's the hope
Devoid of judgment
That I bring again today

The message of value
Of compassion and concern
For the four footed friends
That pass my way each day

It's the varied stories and
circumstances
That bring us to this crossroads
Where an immovable object of fate
Brings its weight to bear
Against flesh and bone
Beneath which lies the
Heart of the issue

It's the face of
The familiar stranger
That I see much too frequently
The disposability
The apathy
Towards an unwanted friend
Sitting in a vehicle
Out in the parking lot
A transfer in the making
An unimportant burden
Switches places

The bright eyes
And happy disposition
Is suddenly smothered
In uncertainty

My heart sinks
In my chest

As I see an all too familiar
Situation
Slip into our day

It's the clenched teeth
That hide behind
A very tired beard
That steel me
Through these moments
That repeat like a
Broken record

It's a deafening shuffle
As my feet carry me
Through the kennel

As I stop and speak
To each face that greets me
Behind the chain link

I soak in the stress
And questioning gazes
Behind each gate

It's an emotional investment
In a bear market

Where the losses far outweigh the
wins

It's the mist on the mountain
It obscures your vision
Yet you know that it is there.

Dan Bugg is supervisor of Hot Springs Animal Services.

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Municipalities must publish semiannual financial statements

The time is rapidly arriving for the semiannual reporting of each city's financial statement. Refer to the Handbook for Arkansas Municipal Officials, 2009-'10 ed. Section 14-59-116, pg. 615, and Section 14-237-113, pg. 872.

The first reference provides that the governing body of each municipality shall publish semiannually in a legal newspaper of general circulation in the municipality a FINANCIAL STATEMENT OF THE MUNICIPALITY by March 1 covering the final six months (July through the end of December) of the last calendar year.

The financial statements should include the receipts and expenditures for the six-month period and also a statement of the indebtedness and financial condition of the municipality.

The latter law, 14-237-113, provides a similar publication requirement for the operating authority of the WATER and SEWER DEPARTMENTS. Water and sewer departments administered by one or two commissions must comply with the law. If the water and sewer departments are administered by the city council, then it is the responsibility of the city council to comply with Section 14-237-113.

Suggested Forms A, B and C follow. For additional information, call the League at 501-374-3484.

The suggested **FORM A** is for use by cities of the first class and second class to comply with 14-59-116.

Form A

City of

(first or second class)
Financial Statement July 1, 2010-Dec. 31, 2010

GENERAL FUND

Balance July 1, 2010		$_____
Cash Receipts		
General Turnback	$_____	
5-Mill Tax	$_____	
Franchise Tax	$_____	
Occupation Tax	$_____	
Liquor and Beer Tax	$_____	
Local Sales Taxes	$_____	
Other City Taxes	$_____	
Court Fines and Fees	$_____	
Sanitation Charges	$_____	
Other Permits and Charges	$_____	
Total Receipts		$_____
Total General Fund Available		$_____
Expenditures		
Administrative Expense	$_____	
Salaries	$_____	
Social Security	$_____	
Utilities	$_____	
Supplies	$_____	
Fixed Assets	$_____	
Other	$_____	
Total Expenditures		$_____
Balance General Fund Dec. 31, 2010		$_____

STREET FUND

Balance July 1, 2010		$_____
State Highway Revenue	$_____	
County Road Tax	$_____	
Other Street Revenues	$_____	
Total Street Revenues		$_____
Total Available Street Fund		$_____
Expenditures		
Salaries	$_____	
Supplies	$_____	
Other	$_____	
Total Expenditures		$_____
Balance Street Fund Dec. 31, 2010		$_____

In the event a municipality maintains a police, fire, parks or other department, the city should publish financial statements for these departments in the same manner as they separate those departments on their Cash Receipts and Disbursements Journals.

BONDED INDEBTEDNESS

Type of Debt	Amount	Date Last Payment Due
General Obligation	$_____	
Water Revenue		
Sewer Revenue		
Other		Date Free of Debt _____
Total	$_____	

All financial records for the City of _____ are public records and are open for public inspection during regular business hours of ___ A.M. to ___ P.M., Monday through Friday, at City Hall in _____, Arkansas.

If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.

The suggested **FORM B** is for use by incorporated towns to comply with 14-59-116. It may be posted in five (5) public places rather than published in towns where no newspaper is published.

Form B

Incorporated Town of

(incorporated town)
Financial Statement July 1, 2010-Dec. 31, 2010

GENERAL FUND

Balance July 1, 2010		$_____
Cash Receipts		
State General Turnback	$_____	
Local Sales Taxes	$_____	
City General Taxes	$_____	
Other Receipts	$_____	
Total Receipts		$_____
Total General Fund Available		$_____
Expenditures		
Salaries	$_____	
Utilities	$_____	
Supplies	$_____	
Fixed Assets	$_____	
Other	$_____	
Total Expenditures		$_____
Balance General Fund Dec. 31, 2010		$_____

STREET FUND

Balance July 1, 2010		$_____
State Highway Revenue	$_____	
County Road Tax	$_____	
Other Street Revenues	$_____	
Total Street Revenues		$_____
Total Available Street Fund		$_____
Expenditures		
Salaries	$_____	
Supplies	$_____	
Other	$_____	
Total Expenditures		$_____
Balance Street Fund Dec. 31, 2010		$_____

BONDED INDEBTEDNESS

Type of Debt	Amount	Date Last Payment Due
Water Revenue	$_____	
Sewer Revenue		
Other		Date Free of Debt _____
Total	$_____	

All financial records for the Town of _____ are public records and are open for public inspection during regular business hours of ___ A.M. to ___ P.M., Monday through Friday, at Town Hall in _____, Arkansas.

If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.

The suggested **FORM C** is for use by Water and Sewer Departments to comply with 14-237-113.

Form C

City or Town of

Financial Statement July 1, 2010-Dec. 31, 2010

WATER AND SEWER DEPARTMENTS

Balance July 1, 2010		$_____
Cash Receipts		
Water Payments	$_____	
Sewer Payments	$_____	
Sanitation Funds	$_____	
Other	$_____	
Total Receipts		$_____
Total Funds Available		$_____
Expenditures		
Salaries	$_____	
Social Security	$_____	
Supplies	$_____	
Fixed Assets	$_____	
Other	$_____	
Total Expenditures		$_____
Balance Water and Sewer Fund Dec. 31, 2010		$_____

BONDED INDEBTEDNESS

Type of Debt	Amount	Date Last Payment Due
General Obligation (Water or Sewer)	$_____	
Water Revenue		
Sewer Revenue		
Other		Date Free of Debt _____
Total	$_____	

All financial records of the Water and Sewer Department of (City or Town) of _____ _____are public records and are open for public inspection during regular business hours of ___ A.M. to ___ P.M., Monday through Friday, at the Water Department in _____, Arkansas.

If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.

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Lighting the 21st Century

By Sherman Banks

Solar power has become increasingly more affordable in recent decades, and it has become possible to provide lighting and heating in more remote areas of the world. It could also be used to provide an affordable means of lighting the rural areas of our own state.

The possibilities of using solar power in rural areas are numerous. Solar power could provide outdoor lighting such as the lighting of crossroads, service areas, sidewalks, farmland, rural roadways and even home gardens. This type of lighting could have a profound effect in reducing installation and maintenance costs. Solar lighting may make it easier and less costly to provide emergency services, particularly in areas where natural disasters occur.

In the last year I have been negotiating with my contact in Italy to provide "wind-solar lighting" to the deprived areas of Africa. It occurred to me that the rural areas of Arkansas have a need for this type of lighting as well. With this in mind, I approached Star City Mayor Gene Yarbrough several months ago about this type of lighting and the benefit it could have on the quality of life of those who live along unlighted roads, rural highways and farmland in southeast Arkansas.

The thought of providing lighting to the more rural areas of Arkansas has long been a dream of Yarbrough's, but he also realized that to provide such service is cost prohibitive. We talked about the possibility of setting up a distribution center in Star City to supply and service not only the rural areas of Arkansas, but the rural areas of the contiguous states as well. We presented this possibility to my contact in Italy to determine his interest. The idea had an immediate appeal.

Since Yarbrough made a trip to Ghana this past spring to explore the possibility of business development, it occurred to us that it might be profitable to collaborate with Prince Kwame of Ghana about the idea of creating a distribution center for wind-solar lighting to supply and service both the U.S. and Africa. Prince Kwame was even more excited about the possibility than my contact in Italy. This possibility would not only provide lighting for the depressed areas of Ghana, it could also to provide an opportunity for much needed jobs in a depressed country.

I talked further with my contact in Italy—Aldo Campo, owner and CEO of World Wide Import/Export—and he suggested that a meeting be arranged with Archimedes, Inc., to discuss the feasibility of a business development agreement. Campo suggested that a meeting be scheduled for Jan. 17 and 18 in Trapani and Caltanissetta, Italy, respectively to discuss the possibility.

Mayor Yarbrough and I will travel for a five-day trip to Italy on Jan. 15 to meet with Campo, Prince Kwame and representatives of Archimedes to discuss how to develop and sign a reciprocal business letter of agreement.

For further information on how your community can benefit from wind-solar lighting, or if you would like to participate in this fact finding trip to Italy, please contact me.

Contact Sherman Banks at 501-376-8193, email sbanks@aristotle.net, or write to P.O. Box 165920 Little Rock, AR 72216.

Advertise in the 2011 Directory

The *Arkansas Municipal League Directory* reaches municipal officials and many more.

The *Directory* is a working reference of state and federal agencies, legislators, city and town elected and appointed officials, municipal department heads and others. It is a one-stop information guide to all of Arkansas's 500 incorporated cities and towns.

- Published in early 2011
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Advertising deadline is **Dec. 31, 2010**.

For more information, contact Tricia Zello at 501-374-3484, Ext. 285, or e-mail citytown@arml.org.

2011 Winter Conference

Peabody Hotel/Statehouse Convention Center
January 12-14, 2011

REGISTRATION

Registration and payment must be received in League office by Friday, December 10, 2010, to qualify for advance registration.

Advance registration for municipal officials	$150
Registration fee after **December 10, 2010**, and on-site registration for municipal officials	$175
Spouse/guest registration	$75
Child registration	$75
Other registrants	$200

- Registration will be processed **ONLY** with accompanying payment in full. Make checks payable to the Arkansas Municipal League.
- Registration includes meals, activities and a copy of ***Handbook for Arkansas Municipal Officials, 2009-2010 edition***.
- No daily registration is available.
- Registration must come through the League office. No telephone registrations will be accepted.
- **No refunds after December 10, 2010**.
- Cancellation letters must be postmarked by **December 10, 2010**.

HOTEL RESERVATION

Hotel Room Rates

Peabody Hotel (headquarters hotel)		
SOLD OUT Single/Double	~~$124~~	Check-in 3 p.m.
Capital Hotel		
Single/Double	$155	Check-in 3 p.m.
Doubletree Hotel		
SOLD OUT Single/Double	~~$129~~	Check-in 3 p.m.
Wyndham Hotel		
Single/Double	$94	3 p.m.

- Rooms in Little Rock are subject to an 11.5 percent tax.
- Rooms will be held until 6 p.m. and then released unless guaranteed by credit card.
- Contact the hotel directly to make changes or cancellations in hotel accommodations.
- Hotel confirmation number will come directly from the hotel.
- Please check on cancellation policy for your hotel.

TWO WAYS TO REGISTER

1 Register online at www.arml.org and pay by credit card.

OR

2 Complete the steps and **mail with payment** to:
ARKANSAS MUNICIPAL LEAGUE
Attn: 2011 Winter Conference
P.O. Box 38
North Little Rock, AR 72115-0038

Step 1: Delegate Information

☐ I am a newly elected official.

Name: .....

Title: ..... City of: .....

Address: .....

City: ..... State: ..... Zip: ..... Telephone: .....

Spouse/Guest will attend: ☐ Yes ☐ No..... Name: .....

Children will attend: ☐ Yes ☐ No..... Name(s): .....

Step 2: Payment Information

- **WHAT IS YOUR TOTAL?** (see opposite page for fees)

☐ Advance Registration	☐ Regular Registration	☐ Spouse/Guest	☐ Child	☐ Other Registrants	Total
$150	$175	$75	$75	$200	$ _____

- **HOW ARE YOU PAYING?**

☐ **Check** Mail payment and form to: Arkansas Municipal League
2011 Winter Conference
P.O. Box 38
North Little Rock, AR 72115

☐ **Credit Card** Complete information below and send to address above.

Credit Card: ☐ Visa ☐ MasterCard

Card Number: _ _ _ _ — _ _ _ _ — _ _ _ _ — _ _ _ _ Exp. Date: _ _ /20_ _

Card Holder Name (as it appears on card):

Billing address (as it appears on statement):

City: ..... State: ..... Zip: .....

E-mail address **(required for credit card payment)**: .....

Step 3: Hotel Reservations

To obtain hotel reservations, registered delegates must directly contact participating hotels listed below. Please mention that you are with the Arkansas Municipal League to get the negotiated hotel rate.

SOLD OUT **Peabody Hotel**	Reservations _ _ _ _ _ _ _ _ _ _ _ _ _	501-906-4000 (Monica Gowie, lead reservationist)
Capital Hotel	Reservations _ _ _ _ _ _ _ _ _ _ _ _ _	877-637-0037 or 501-374-7474
SOLD OUT **Doubletree Hotel**	Reservations _ _ _ _ _ _ _ _ _ _ _ _ _	800-937-2789 or 501-372-4371
Wyndham Hotel	Reservations _ _ _ _ _ _ _ _ _ _ _ _ _	800-996-3426 or 501-371-9000

Step 4: Hotel Payment

Payment Options: Credit Card or Direct Bill Note: only two payment options.

To obtain direct billing as a payment option, registered delegates must directly contact hotel accounting offices listed below:

Capital Hotel	Accounting _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	501-370-7062
Doubletree Hotel	Accounting _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	501-372-4371
Wyndham Hotel	Accounting _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	501-371-9000

Summaries of attorney general opinions

Recent opinions that affect municipal government in Arkansas

From the Office of Attorney General Dustin McDaniel

County may enact, enforce juvenile curfew

Opinion: 2010-084
Requestor: Broadway, Shane—State Senator

Does a county have the authority under Arkansas law to enact a curfew, either daytime, nighttime, or both, for juveniles? Q2) Does the proposed ordinance, which would amend Saline County's current ordinance by establishing a daytime curfew for juveniles, offend either the Arkansas or U.S. Constitution? Q3) If a county has the authority to enact a curfew ordinance, can the ordinance be enforced inside the limits of each city within the county or would the ordinance only be enforceable in the unincorporated areas of the county? RESPONSE: Q1) In my opinion, an Arkansas county has clear authority to enact a nighttime juvenile curfew. I believe a county has authority to enact a daytime curfew as well, but there are plausible arguments to the contrary. Q2) For the reasons described in the opinion, I cannot confidently opine on the proposed ordinance's constitutionality but, if enacted, it will be entitled to a presumption of constitutionality. Q3) In my opinion, absent a municipality's consent and agreement, a county has clear and unequivocal authority to enforce its juvenile curfew ordinance only in unincorporated areas.

Ordinance may infringe upon mayor's purchasing authority

Opinion: 2010-115
Requestor: Barnett, Jonathan—State Representative

Does Tonitown Ord. No. 2009-04-334 infringe upon the mayor's "exclusive power and responsibility to make purchases" as laid out in ACA 14-58-303 or violate any other relevant section of Arkansas Code? Q2) May the city council legally strip the mayor of the power to countersign checks and drafts on the city's accounts and assume that power for the members of the city council in accordance with Arkansas law? RESPONSE: Q1) In my opinion, the ordinance infringes on the mayor's statutory authority over municipal purchases and contracts to the extent it requires prior city council approval of transactions that constitute municipal purchases or contracts that are within the mayor's statutory authority set forth in ACA 14-58-303. Q2) The council may, in my opinion, preclude the mayor from signing checks on the city's accounts, provided that the council's signature rules may not negate the mayor's statutory authority over municipal purchases and contracts set forth in ACA 14-58-303.

Benefit increase makes fund ineligible for Guarantee Fund

Opinion: 2010-118
Requestor: Lundy, Bill—Chair, Ark. Fire & Police Pension Review Board

Is a local fire or police pension fund that has enacted a benefit increase under the procedure set forth in ACA 24-111-102 eligible for Guarantee Fund assistance under ACA 24-11-209(b)(2)(B)(iv)? Q2) If the answer to question 1 is "yes," does the PRB have the authority to change its interpretation to now include as eligible for funding assistance from the Guarantee Fund any pension fund that has enacted a benefit increase? Q3) Is the PRB required to promulgate a rule under the Administrative Procedures Act in order to legally determine eligibility under the statute and administer the Guarantee Fund? RESPONSE: Q1) In my opinion, a local fund that is and will continue paying benefits in amounts greater than the minimum lawful amounts is not eligible for Guarantee Fund assistance. Q2) Not applicable. Q3) It is my opinion that the PRB need not adopt a rule restating the clear meaning of ACA § 24-11-209(b)(2)(B)(iv), the provision at issue here.

Blanket denial of retirement records inconsistent with FOIA

Opinion: 2010-152
Requestor: Davis, Andy—Reporter, Arkansas Democrat-Gazette

Is the decision of the custodian of records to deny release of records related to the retirement and return to work of the Quitman City Recorder-Treasurer, citing an exemption for retirement records of public employees, consistent with provisions of the Freedom of Information Act ("FOIA")? RESPONSE: In my opinion, a blanket denial of access to records kept by a city relating to the retirement of a public official is in all likelihood inconsistent with the FOIA. The FOIA does not provide a blanket exemption for retirement-related records maintained by a city. It is possible that the records contain information that must be deleted prior to release, based on the "personnel records" balancing test. Not having seen any of the records at issue, I cannot opine on whether any specific redactions are needed. See opinion for discussion.

For full Attorney General opinions online, go to www.arkansasag.gov/opinions/.

Life members recognized

At the last Executive Committee meeting of 2010, outgoing municipal officials with 10 or more years of League service, or those who served as an officer, were honored with Lifetime League memberships.

Outgoing officials receiving the distinction include: Veronica Post of Altus, Rick Holland of Benton, Barry Harrison of Blytheville, Larry Mitchell of Bryant, Gary Campbell of Fort Smith, James Valley of Helena-West Helena, Lane Jean of Magnolia, Robert Taylor of Marianna, Regina Walker of Mena, Frank Babb of Mountain Pine, Howard Taylor of Prescott, Belinda LaForce of Searcy, Lex "Butch" Davis of Sherwood, Horace Shipp of Texarkana and James "Jitters" Morgan of White Hall.

Congratulations to these former municipal officials for their outstanding years of service.

Outgoing Searcy Mayor Belinda LaForce, left, accepts her League lifetime membership from North Little Rock Alderman Murry Witcher, League president.

Outgoing Fort Smith Vice Mayor Gary Campbell, left, accepts his League lifetime membership from North Little Rock Alderman Murry Witcher, League president.

Can cities over-regulate? You betcha

"If men were angels, no government would be necessary."

–James Madison

By Jim von Tungeln

It seems to me that, from time to time, municipalities show a tendency to over-regulate. This may sound strange coming from a person who has made a career of crafting land-use regulations for municipalities. Over-regulation can happen, though. In an era of scarce resources, it warrants an examination.

Consider for example, a common occurrence among cities. Seldom do we find one that is actively enforcing regulations that are already on the books. Thus we find that only a few variances granted by boards of zoning adjustment address inequities actually caused by the zoning code. Rather, they are granted because this or that regulation is inconvenient to the property owner.

If a regulation is so unimportant that it can be cast aside any time it is inconvenient, perhaps it should be excised. This would save everyone a lot of time and trouble.

There is also an economic point with the regulation of variances. It is a minor one, unless you happen to be the applicant. The variance process is designed simply to allow a property owner with a condition unique to that property to allow the same level of use that other properties in the vicinity enjoy. Simple enough, right? So it is just a problem affecting that property owner, right? That is probably why our state statutes simply require that any board of adjustment meeting be a public hearing but do not require a public hearing for each individual case.

Photo by Jim von Tungeln

It is our job to create livable and attractive cities, not simply to regulate.

Well, it is amazing what most cities require in the way of public notice for individual requests, all paid for by the applicant. This can include additional notice publications as well as certified notifications to people who would never be affected. Ouch!

Once again I state my position as that of the legendary Arkansas mayor who said: "Never hold a public hearing that isn't required by law." I am not referring by any means to a public outreach program for general planning such as the increasingly popular charrettes. These can be quite valuable when conducted properly. No, I am referring to the act of holding a public hearing simply for the sake of holding a public hearing.

Then there is the matter of setback requirements. We need side-yard setbacks for fire prevention, and there may be additional right-of-way considerations in some cases. The need for the others escapes my understanding. Perhaps we should leave the issue of setbacks to the market since we hold that entity in such high regard.

Another issue is building heights. Most zoning codes set maximum building heights before the average city had fire trucks with ladders. Maybe we should reconsider these requirements in light of modern equipment.

A number of cities express concern about temporary businesses. Yeah I know they compete with established businesses. And yeah, they may cause some heartburn. Controlling them through zoning, though, is a very complicated business and we should ask ourselves: "Is it worth it?" We can't simply say, "You can sell tomatoes on the side of the road but you can't sell velvet portraits of Elvis." Anyway, if this is the biggest problem your city faces, I invite you to take a trip with me to the Arkansas Delta.

There are other minor changes to land-use codes that would have negligible effects on the city at large but major effects on the budgets of property owners. For example, is it any great problem if parking or assembly areas behind buildings and out of sight from the street are graveled and not paved? Probably not, and we are increasingly realizing that gravel allows the absorption of stormwater while pavement doesn't.

The issue of home occupations is one that could fill an entire column. It seems that many municipalities are making it more difficult to work at home. At the same time, the benefits of allowing it are increasing and technological improvements are making it more appealing and lucrative.

People often ask if municipalities can regulate the minimum square footages of homes. I sure hope not. The great housing market readjustment may be signaling a long period of smaller homes. You know, the ones that people can actually afford. Along with this is a noticeable increase in apartment development. This isn't sitting well with some who have over-purchased. Expect some battles in the coming years and please resist the temptation to over-regulate.

Don't think that we intend to sound the call for massive deregulation. Despite what we hear on "talk radio," it would be extremely difficult to pursue any form of commerce without the stabilizing assurances of reasonable governmental regulations. I offer the words of author Deborah Stone in her great work *Policy Paradox*: "Without government enforcement of contracts, people would be loath to trade with strangers. They would hesitate to make exchanges that could not be completed on the spot. And they would not buy anything much more complicated than a banana, whose condition can be judged and whose durability is not a part of its value."

We are not selling bananas. We are selling our city as a stable place in which to live and do business. It's just that sometimes we need to re-look at our land development codes and make every provision justify its existence. The result can include both a savings in resources and a happier citizenry.

Jim vonTungeln is staff planning consultant and is available for consultation as a service of the Arkansas Municipal League. He is a member of the American Institute of Certified Planners. Persons having comments or questions may reach him at (501) 372-3232. His website is www.planyourcity.com.

Making a case for trees

This month we present an excerpt of an article written for community tree advocates and tree professionals to communicate with community leaders the importance of keeping their urban forestry programs intact. I encourage community leaders to give this information serious consideration while making budget decisions. Thank you to the Arbor Day Foundation for allowing us to reprint the following.

—John Slater

By The Arbor Day Foundation

All across the country, mayors and city council members are struggling with major budget decisions. Now more than ever, community leaders will make difficult decisions about which services to cut back or eliminate altogether. Before any budget decisions are made, it is vital that these leaders know the role trees play in growing healthy communities.

The story we have to share

Once upon a time trees were widely praised for their beauty and shade. Today's hard-knocks economy requires a different look at the trees that are often planted and maintained with taxpayers' dollars. While beauty and shade are still legitimate reasons to support trees and urban forestry, it currently makes more sense to look at their practical contributions. Fortunately the data and facts are there to do the job. Here are some examples to help you make your case.

The danger of deferred maintenance

A study done years ago by the consulting firm ACRT compared tree values over time as affected by various levels of investment. As a benchmark, they began with an inventoried street tree value of $44 million. With no planting or maintenance, in five years there was a net loss in value of$14.5 million. At the maximum level of planting and maintenance, the city's cost over five years was $3.7 million but the net gain in value was $22.7 million. Today, those values would be even higher than when the study was conducted.

Neglecting street and park trees is a sure way to increase the risk of limb breakage or entire tree failure. Not only does this compromise public safety, it raises liability and exposes the city to higher legal and compensatory costs.

Energy savings

Tree shade not only makes sidewalks, lawns and business districts more comfortable, but it can save property owners money. In the Midwest, for example, trees can save as much as 56 percent of annual air conditioning costs and 25 percent of winter heating costs.

The cumulative energy savings provided by trees can reduce the need for expensive new power generating facilities—whether fueled by coal, gas or oil, wind, water or nuclear means.

Stormwater retention

USDA Forest Service research shows that trees catch huge amounts of rainwater that would otherwise rush into the city's stormwater system. For example, each 190 mature trees in the Midwest catch about 539,000 gallons of rainwater annually; in the wetter Piedmont Region, the figure rises to 1.2 million gallons. In turn, trees reduce the need for larger, more costly pipes and catchment basins, especially as impervious pavement increases.

Trees not only slow the rush of stormwater, they help anchor soil and prevent erosion. This adds up to cleaner water supplies.

Air pollution control

Trees are called the low-tech solution to high-tech problems. For example, they are an important way to fight climate change. Researchers have found that in California's inland valley communities, 100 trees remove 14 tons of CO2 each year and 235 lbs. of pollutants, including 86 lbs. of ozone and 84 lbs. of dust and other particulate matter.

The "heat island" effect of city structures serves as a catalyst for the creation of harmful air pollution. The cooling influence of trees can reduce this effect.

Property values

Healthy trees and landscaping add value to homes and businesses. This means more tax revenue and higher resale value. By contrast, no trees or trees in poor condition can lower property assessments and everyone loses.

Business and social factors

Research shows that the presence of trees entices shoppers to shop more frequently, stay longer, and spend more. Mounting volumes of research show that trees have a positive effect on reducing costly social problems such as workplace dissatisfaction, poor school performance, crime and domestic violence, and human health issues.

Make a Memory…Plant a Tree

John Slater is urban forestry partnership coordinator with the Arkansas Forestry Commission. Contact him at 501-984-5867, or at john.slater@arkansas.gov.

Benefits closer to home

In 2002, the nonprofit conservation group American Forests analyzed Fayetteville's urban forest. At that time, the city had a canopy cover of 27 percent. The benefits provided by this canopy included:

- 731,000 lbs. of pollutants removed, worth $1.6 million dollars annually;
- 2,600 tons of carbon absorbed in a year; and
- 46 million cubic feet of stormwater run-off avoided, saving the city $92 million in capital improvements over time to collect the water.

The bottom line is that trees save money while at the same time generating money. Trees are the only infrastructure that increases in value.

One of the best ways to promote and improve your urban forestry program is simply through education. Not only can the Arbor Day Foundation help, which we will get into the next article, but so can we. Let us help train your departments and volunteers in basic tree care and protection. Many times it's the man on the ground that can make a huge difference on whether a tree is saved.

—John Slater

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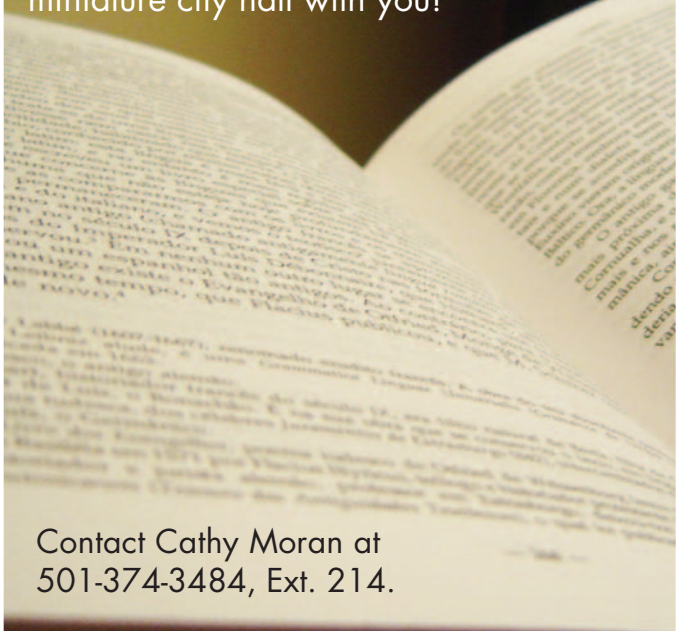

Contact Cathy Moran at 501-374-3484, Ext. 214.

Support a family on $20 a week?

Volunteer firefighters who are injured in their firefighter duties receive only $20 a week for a compensable injury.

Solution: The Arkansas Municipal League's Volunteer Firefighters Supplemental Income Program protects the earnings of volunteer firefighters who are injured in their duties.

What they get: Weekly temporary total disability benefits payable up to a MAXIMUM of $550 allowed under Arkansas Workers' Compensation Law; weekly benefits go for 52 weeks; $10,000 death benefit.

How? Cost is only $20 a firefighter a year. All volunteer and part-paid firefighters in the department must be covered. The minimum premium for each city or town is $240.

Call: Sheryll Lipscomb at 501-374-3484, ext. 234, or Andrea Ross, ext. 237.

Protect your loved ones' financial security.

Arkansas Municipal League's Volunteer Firefighters Supplemental Income Program

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Grants will remain strong

The political environment in our nation may seesaw, but quality grant programs should continue to boost worthy local projects.

By Chad Gallagher

With the new political focus in Washington on reducing spending, eliminating waste and cutting out earmarks, I've had a lot of municipal officials ask me what I think this means for the world of grants. Earmarks in particular have taken it on the chin in the current political environment. Most voters only consider spending wasteful if it occurs in someone else's district or state.

Nothing like direct benefit gives true value to a project. The difficult economy and financial strain on most Americans has served to highlight government's wasteful spending. While this has rightfully put many earmarks in danger, I believe that good grant programs are safe and will thrive in this new environment of smarter spending and more transparent government.

Most grant programs and earmarks are very different. Earmarks are achieved through the political clout of members of Congress. Seniority, political vulnerability, deal-closing votes and a variety of other political realities influence earmarks. Some earmarks are easily justifiable and beneficial while others would be considered debatable at best.

Grant programs, on the other hand, are developed at the agency level and then funded by the legislative appropriations process. In addition, most grant programs are extremely competitive and require a thorough and thoughtful application be submitted. These applications are often reviewed by peers and by qualified agency professionals. Applications are scored and awards made based on merit. While I am not naïve enough to think politics can never influence a grant application, I know firsthand that most grants may be helped by politics—all things being equal—but that an application must be a good one to obtain funding.

Furthermore, the concept of giving grants to local governments not only makes sense but also is a wise approach to solving some of our society's greatest challenges. It is the government closest to the people that is most aware of community needs, the most accountable with taxpayer dollars and in many ways has the most to lose if things go wrong. Let the executive and legislative branches determine the merit of every grant program and at what level is should be funded, but once the state or national government determines that a particular issue merits government involvement I strong advocate they pass some of the dollars down to the local level to get the job done. Local government is the laboratory for good government.

With that in mind, you heard it here first: Grants are not only alive, but I believe that the best is yet to come. As an advocate of smaller government, I always think it wise to put money back in the taxpayer's hands, and if a project is worthy of government spending entrust some of that effort to the local counties and cities.

The most important thing any local government can do to ensure that the grant process continues is to demonstrate trustworthiness. Administer grants with integrity. Spend wisely, do what you commit to do and honor all reporting requirements. Good competitive grant programs are a perfect example of true partnership between various levels of government.

Grant Alert

FEMA's Fire Prevention and Safety grants (FP&S) will soon be open with a new cycle. The open date has not yet been published, but FEMA has provided a new get ready guide online at www.firegrantsupport.com.

Chad Gallagher is principal of Legacy Consulting and a former mayor of DeQueen. Contact him at 501-580-6358 or by e-mail at chad.gallagher@legacyincorporated.com.

Visit Us.
www.arml.org

Continuing Legal Education Offered at League Winter Conference

Six (6) hours of continuing legal education (CLE) will be available for city attorneys who attend the Arkansas Municipal League's 2011 Winter Conference, Jan. 12-14, 2011, at the Peabody Hotel and Statehouse Convention Center in Little Rock. The Arkansas City Attorneys Association (ACAA) sponsors the CLE. All CLE will occur on Friday, Jan. 14 in the Arkansas Room of the Peabody Hotel.

A.J. Kelley, city attorney for Fairfield Bay and ACAA president, urges members and non-members to register for the Conference as soon as possible. A registration form is in this issue of *City & Town*. Copies also are being mailed to city attorneys.

CLE topics are selected based on the requests from our city attorney members and will include expungement, law enforcement officer reporting, administrative searches, BAT machines update and one (1) hour of ethics.

To attend the CLE program, registration is required at the League Winter Conference. For Conference registration information, call Whitnee Bullerwell at the League, 501-978-6105. For CLE information, call Mark Hayes, ACAA secretary/treasurer and League general counsel, at 501-978-6102, or his assistant, Jamie Adams, at 501-978-6124.

ARKANSAS MUNICIPAL LEAGUE
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CALENDAR

Arkansas Municipal League
Winter Conference
Wednesday-Friday
Jan. 12-14, 2011
Little Rock, Arkansas

NLC Congressional City Conference
Saturday-Wednesday
March 12-16, 2011
Washington, D.C.

Arkansas Municipal League
77th Annual Convention
Wednesday-Friday
June 15-17, 2011
Hot Springs, Arkansas

NEWSLETTER

JANUARY 2011

The *Newsletter*, provided by a'TEST consultants, is included in *City & Town* as a service of the Arkansas Municipal League Legal Defense Program.

Arizona approves medical marijuana

Arizona voters have approved medical marijuana for people with debilitating or chronic diseases. The decision makes Arizona the 15th state to have approved a medical marijuana law. California was the first in 1996, and 13 other states and the District of Columbia have followed suit. The final tally indicated the vote passed with a narrow margin—841,346 in favor and 837,005 opposed.

Andrew Myers, campaign manager for the Arizona Medical Marijuana Policy Project plans to establish a program that will be an example to the rest of the country on what a good medical marijuana program looks like.

The Arizona plan will allow patients with diseases including cancer, AIDS, Hepatitis C, and any other chronic or debilitating disease to grow plants or to buy two-and-a-half ounces of marijuana every two weeks. Patients must get a recommendation from their doctor and register with the Arizona Department of Health Services to participate in the program. There will be no more than 124 marijuana dispensaries in the state.

The measure was opposed by all of Arizona's law enforcement and governmental entities. Carolyn Short, chairwoman of Keep AZ Drug Free, worked diligently to oppose the initiative. She indicated a fear that the law would increase crime around dispensary locations, lead to more people driving while impaired, and ultimately lead to legalizing marijuana for everyone. She has indicated that the Marijuana Policy Project based in Washington, D.C., has a goal to legalize marijuana nationally.

This is another sad day for employers dealing with drug abuse in their workforce!

Time to get help

Parents are forming groups call Mom and Pop Advisory Boards to discuss how to handle adolescent substance abuse issues. Although the children may be different, in many ways they are similar. Here are some startling statistics this organization has uncovered and shared:

Nine million young people between the ages of 12-25 need treatment for substance abuse or addiction. Of those nine million, two million are ages 12-17. The report indicates of the two million, 90 percent are not getting help they need.

If you need to get help for your child or want to know more about how to get information on these topics, here are some questions for you to consider: 1) Where can I learn more about drug and alcohol addiction? 2) How do I begin gaining control over my situation? 3) How do I pay for treatment? 4) Where do I get the support I need to help my child? 5) Where can I hear stories from parents who have gone through this?

A key thing to remember is that you are not alone. Time To Get Help is a new online resource to help with your needs. Answers are there for parents, caregivers, and partners. Check out drugfree.org/timetogethelp and you may be pleasantly surprised what a great resource this will be for you.

Medical Review Officer reminder

Here is a friendly reminder from Dr. Brent Staggs, the MRO for a'TEST Consultants, Inc. and DrugTestReports.com that our year is ending and several employers have not completed their random or follow-up testing. With so many holiday activities going on, it is important for you to take a few minutes to review your random lists and check off all completed tests. If you are unsure of your numbers, please contact our office and ask for the random coordinator. If you have conducted any testing outside of our program, it is your responsibility to get that information to us. If we didn't have any role in arranging a test through our clinic network or laboratory, we would have no way of knowing the test has been done. Your help is needed to make sure your company is in compliance by year's end.

On another note, please remember to check with your local clinic to verify the have Errors and Omission Insurance and are current with their training requirements. These failures could cause your municipality problems and cost you financial losses.

a'TEST CONSULTANTS, Inc., provides drug and alcohol testing as a service of the Arkansas Municipal League Legal Defense Program. The program helps cities and towns comply with the U. S. Department of Transportation required drug testing for all holders of commercial drivers' licenses.

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Personnel document retention guidelines for Arkansas cities and towns

By David Schoen, League staff

Before considering the rules on retaining personnel documents, it will be helpful to first look at some general guidelines on document retention in Arkansas municipalities. We will next consider some statute of limitations issues that have an effect on the retention of personnel documents. Finally, we will look at some specific retention periods required by state and federal law.

General rules in Arkansas on record retention

Ark. Code Ann. §§ 14-2-201 through 203 provides a procedure for destruction of paper records and reproduction in another format. Please consult the statutes for the required procedures.

In addition, section § 14-2-203 was amended in 2005 to provide that:

(b) Cities of the first class, cities of the second class, and incorporated towns may by ordinance declare a policy of record retention and disposal, provided that:

(1) The city or town complies with any specific statute regarding municipal records; and

(2) The following records are maintained permanently in either the original or electronic format as required by law:

(A) Ordinances;

(B) City council minutes;

(C) Resolutions;

(D) Annual financial audits; and

(E) Year-end financial statements.

Prior to the 2005 amendment, the Attorney General issued an opinion stating that these statutes required all documents to be copied electronically unless a statute explicitly stated otherwise. (Ark. Op. Atty. Gen. No. 98-227.) In the absence of a city ordinance declaring a policy of record retention, this opinion is probably still valid.

Statute of limitations issues

Note, while some of the following provisions provide for various retention periods, bear in mind that Arkansas's three-year personal injury statute of limitations—see Ark. Code Ann. § 16-56-105(3)—applies to § 1983 actions. [Miller v. Norris, 247 F.3d 736, 739 (8th Cir. 2001).] Section 1983 allows employees as well as others to bring suit against local governments for violations of the U.S. Constitution, and the courts have held that employment discrimination may be a constitutional violation. See, for example, Humphries v. Pulaski County Special School Dist., 580 F.3d 688, 694 (8th Cir. 2009). Under the Arkansas Civil Rights Act (Ark. Code Ann. § 16-123-101 et. seq.), the statute of limitations for employment discrimination claims is one year, but given the federal courts' application of the general three-year period to constitutional claims, governmental employers must take the longer period into account. Another consideration to keep in mind is that in regard to claims based on contractual agreements, the statute of limitations is five years. [Ark. Code Ann. § 16-56-111.]

Lilly Ledbetter Fair Pay Act

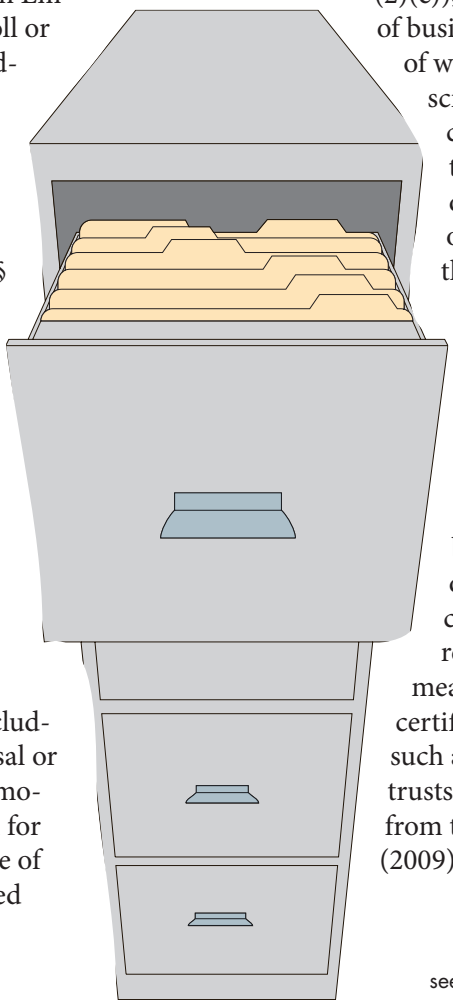
The federal Lilly Ledbetter Fair Pay Act of 2009 altered Title VII (the general federal employment discrimination law), the Americans with Disabilities Act and the Age Discrimination in Employment Act by renewing the statute of limitations after each new paycheck is issued, rather than limiting it to 180 days after the decision to discriminate on the basis of pay was made. It is not yet clear what effect this has on record retention requirements, but at a minimum it would be advisable to keep personnel records for as long as an employee works for you, plus five years for breach of contract claims. In addition, some commentators have suggested you should extend this period for pensioners, since each pension payment might also trigger a new filing period.

Specific Statutes

- (Note: given the foregoing recommendations, the following discussion may be moot if the city plans to keep records as long as suggested above. However, for the sake of completeness, or if for some reasons the city opts not to keep records for the longer periods, the following provisions will apply.)
- Title VII and the ADA require that any personnel or employment records be kept for two years from the date of making the records or the personnel action involved, whichever occurs later. This includes, but is not limited to, requests for reasonable accommodation, application forms and other records having to do with hiring, promotion, demotion, transfer, lay-off or termination, rates of pay or other terms of compensation and selection for training or apprenticeship.

Personnel records regarding a person that has been involuntarily terminated must be retained for two years from the date of termination. [29 C.F.R. § 1602.31 (2009).]

- If a charge of discrimination is filed or an action is brought, all personnel records relevant to the charge or action must be kept until final disposition, which is the date of expiration of the statutory period within which a person may bring an action (180 days for Title VII and ADA) or the day on which the litigation is terminated. This includes personnel or employment records relating to the aggrieved person and all other employees holding similar positions to that held or sought by the aggrieved person and any application forms or tests completed by an unsuccessful applicant and by all other candidates for the same position as that for which the aggrieved person applied and was rejected. [29 C.F.R. § 1602.31 (2009).]
- An EEO-4, a state and local government information report, must be filed and maintained for three years by political jurisdictions having 100 or more employees and those having 15 or more employees from whom the EEOC requests a filing of a report. [29 C.F.R. § 1602.32 (2009).]
- The ADEA (Age Discrimination in Employment Act) requires that payroll or other records containing name, address, date of birth, occupation, rate of pay and compensation earned each week must be kept for three years. When an action is brought, records must be kept until final disposition. [29 C.F.R. § 1627.3 (2009).]
- The ADEA requires that personnel or employment records made, obtained or used in the regular course of business must be kept for one year from the date of the personnel action to which the records relate. Such records include: job applications, resumes, or any other form of employment inquiry submitted to the employer in response to advertisement or other notice, including records pertaining to the refusal or failure to hire any individual; promotion, demotion, transfer, selection for training, layoff, recall, or discharge of any employee; job orders submitted by the employer to an employment agency or labor organization for recruitment of personnel for job openings; test papers completed by applicants for any position which disclose results of any employer-administered aptitude or other employment tests considered by the employer in connection with a personnel action; the result of a physical examination when conducted by the employer in connection with a personnel action; advertisements or notices to the public or to employees relating to job openings, promotions, training programs, or opportunities for overtime work. [29 C.F.R. § 1627.3 (2009).]
- Under the ADEA, employers must retain employee benefit plans, such as pension and insurance, and copies of any seniority systems and merit systems that are in writing, for the full period the plan or system is in effect and for at least one year after its termination. If the plan is not in writing, a memorandum fully outlining the terms of the plan and the manner in which it has been communicated to employees must be kept for the same time period. [29 C.F.R. § 1627.3 (2009).]
- Under the Equal Pay Act (some government employees are excluded under U.S.C. §203(e)(2)(c)), any records made in the regular course of business operation relating to the payment of wages, wage rates, job evaluations, job descriptions, merit systems, seniority systems, collective bargaining agreements, description of practices or other matters which describe or explain the basis for payment of any wage differential to employees of the opposite sex in the same establishment, and which may be pertinent to a determination whether such differential is based on a factor other than sex must be kept for at least two years. [29 C.F.R. § 1602.32 (2009).]
- The Equal Pay Act/Fair Labor Standards Act requires the following be kept for three years: payroll records, defined as all payroll or other records containing employee information and data required under any applicable section, measured from the last date of entry, and certificates, agreements, plans, notices, etc., such as collective bargaining agreements, plans, trusts, and employment contracts, measured from their last effective date. [29 C.F.R. § 516.5 (2009).]



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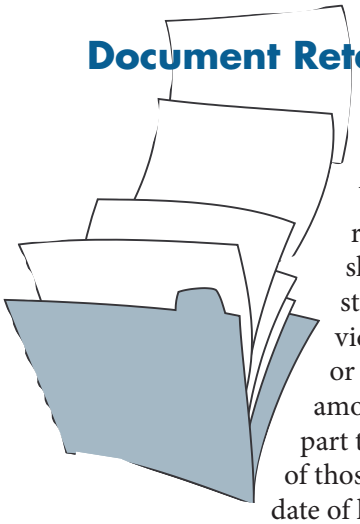


- The Equal Pay Act/Fair Labor Standards Act requires the following be kept for two years: basic employment and earning records, such as all basic time sheets on which are entered daily starting and stopping times of individual employees on a daily, weekly, or pay period basis when those amounts determine in whole or in part the pay period earnings or wages of those employees (measured from date of last entry); all tables or schedules of the employer providing the piece rates or other rates used in computing straight-time earnings, wages, or salary, or overtime pay computation; and records of additions to or deductions from wages paid. [29 C.F.R. § 516.6 (2009).]
- Regarding employees subject to minimum and maximum hours standards, the following must be kept: name in full as used for Social Security recordkeeping purposes, employee's identifying symbol or number if such is used in place of name on any records; home address, including zip code; date of birth if under 19; sex and occupation in which employed; time and day and day of week on which employee's workweek begins; regular hourly rate of pay for any workweek in which overtime compensation is due, explanation of the basis of pay by indication of monetary amount paid on per hour, per day, per week, commission on sales, or other basis, and the amount which is excluded from the "regular rate;" hours worked each workday and total hours worked each workweek; total daily or weekly straight-time earnings or wages due for hours worked during the workday or workweek; total premium pay for overtime hours; total additions to or deductions from wages paid each pay period, including employee purchase orders or wage assessments; total wages paid each pay period; and date of payment and pay period covered by employees. [29 C.F.R. § 516.2 (2009).]
- Regarding compensatory time, the following must also be kept: the number of hours of compensatory time earned each workweek or other applicable work period, by each employee at the rate of one and one-half hour for each overtime hour worked; number of hours of such compensatory time used each workweek or other applicable work period by each employee; number of hours compensated in cash; and any collective bargaining agreements. [29 C.F.R. 553.50 (2009).]
- For employees engaged in fire protection or law enforcement activities, the employer must also make a notation on the payroll records showing the work period for each employee and indicating the length of that period and its starting time. [29 C.F.R. § 555.51 (2009).]
- Arkansas statutory law states that, in addition to the regulations of the Department of Labor, the following must be kept for a minimum of three years: name, address, and occupation of each of the employees and rate of pay and amount paid each pay period to each employee. [Ark. Code Ann. § 11-4-217.]
- Ark. Code Ann. § 14-2-204 requires that employment records for police departments must be kept for three years.
- Arkansas statutory law provides that employers must keep and maintain records of the salaries and wage rates, job classifications, and other terms and conditions of employment of the persons employed for a period of three years. [Ark. Code Ann. § 11-4-612.]
- An I-9 form must be retained by an employer for three years after the date of hire, or one year after the date the individual's employment is terminated, whichever is later. [8 C.F.R. § 274a.2(b)(2) (2009).]
- Under the Family and Medical Leave Act, an employer must keep the following information for at least 3 years: (1) basic payroll and identifying employee data, including name, address, and occupation; rate or basis of pay and terms of compensation; daily and weekly hours worked per pay period; additions to or deductions from wages; and total compensation paid; (2) dates FMLA leave is taken, designated as FMLA leave; leave so designated may not include leave required under state law or an employer plan not covered by FMLA; (3) if FMLA leave is taken by eligible employees in increments of less than one full day, the hours of the leave; (4) copies of employee notices of leave furnished to the employer under the FMLA, if in writing, and copies of all written notices given to employees as required; (5) any documents (including written and electronic records) describing employee benefits or employer policies and practices regarding taking of paid or unpaid leave; (6) premium payments of employee benefits; (7) records of any dispute between employer and eligible employee regarding designation of leave as FMLA leave, including written statements from employer or employee of reasons for designation and disagreement. Records and documents relating to certificates, recertifications, or medical histories of employ-

ees or employees' family members, created for purposes of FMLA, shall be kept as confidential medical records in separate files from usual personnel files. [29 C.F.R. § 825.500 (2009).]

Unemployment

An employer must keep the following records for a period of five years from the end of the month next following the end of the calendar quarter to which such records pertain: pay period covered by any payroll; social security number of each worker employed during any pay period; full name of each worker employed during any pay period; place of employment; date each worker was hired, rehired, or returned to work after a temporary lay-off; all remuneration, including commissions and bonuses paid to each worker for personal services with respect to any day of work, in each case showing separately cash remuneration, the reasonable value of a remuneration in any medium other than cash, and special payments, such as bonuses, gifts, prizes, etc., showing separately those paid in cash and those paid in any medium other than cash; amounts paid the worker as allowance or reimbursement for traveling or other business expenses, dates of payment, and amounts of such expenditures actually incurred and accounted for by employee; and with respect to pay periods in which employee performs both employment and non-subject work, the number of hours spend in employment and/or the hours spent in non-subject work. Arkansas Dept. of Workforce Services, Regulation No. 12 is available online at www.dws.arkansas.gov/News/Regulations.htm#R12.

Tax documentation

For 941s and other tax documentation, the IRS requires the following be retained for at least four years: employer ID number; amounts and dates of all wage, annuity, and pension payments; amount of tips reported to employer by employee; records of allocated tips; fair market value of in-kind wages paid; names, addresses, social security numbers, and occupations of employees and recipients; employee copies of Forms W-2 and W2c returned to employer as undeliverable; dates of employment for each employee; period for which employees and recipients were paid while absent due to sickness or injury and the amount and weekly rate of payments employer or third-party payers made to employee; copies of employees' and recipients' income tax withholding allowance certificates (Forms W-4, W-4P, W-4(SP), W-4S and W-4V); copies of employees' Earned Income Credit Advance Payment Certificates (Forms W-5 and W-5(SP)); dates and amounts of tax deposits made and acknowledgement numbers for deposits made by EFTPS; copies of returns filed, including 941TeleFile Tax Records and confirmation numbers; and records of fringe benefits and expense reimbursements provided to employees, including substantiation. IRS Publication 15, (Circular E), Employer's Tax Guide, (2010), is available online at irs.gov/pub/irs-pdf/p15.pdf.

Additional requirements under the Federal Insurance Contribution Act include: name, address, and account number of employee; total amount and date of each payment of remuneration (including any sum withheld as tax or for any other reason) and period of services covered by such payment; amount of remuneration payment constituting wages subject to tax; amount of employee tax, or any amount equivalent to employee tax, collected with respect to such payment, and, if collected at a time other than the time such payment was made, the date collected; the reason for any inequality between the total remuneration payment and the amount of taxes; and details of each adjustment or settlement of taxes under FICA. [26 C.F.R. § 31.6001-2 (2009).]

Under the Federal Unemployment Tax Act, employers must record the total amount of remuneration (including any sum withheld as tax or for any other reason) paid to employees during the calendar year; amount of remuneration which constitutes wages subject to the tax; amount of contributions paid by employer into each state unemployment fund, showing separately payments made and neither deducted nor to be deducted from remuneration of employees and payments made and deducted or to be deducted from the remuneration of employees; information required to be shown on the prescribed return and the extent to which the employer is liable for the tax; the reason for differentiation if the remuneration paid and the amount subject to the tax are not equal; in determination of tax liability, the dates in each calendar quarter on which the employee performed services not in the course of business, and the amount of cash remuneration paid at any time for such services performed within such quarter. [26 C.F.R. § 31.6001-4 (2009).]

Workers' compensation

These records are governed by the more general procedures affecting personnel matters.

Arkansas statutory law requires keeping records with respect to any injury to an employee containing such information of disability or death with respect to the injury as the Workers' Compensation Commission may by rule or regulation require. [Ark. Code Ann. § 11-9-528.]

Employers must submit the following information to the Commission within 10 days of receiving notice or knowledge of injury: name, address and business of employer and employee, the cause and nature of the injury or death, the year, month, day and hour when, and the particular locality where, the injury or death occurred, and such other information that the Commission may

see **Document Retention**, page 47

League hosts MHBF seminar

From left, League Assistant Director Pat Planek and the Municipal Health Benefit Fund's Purity Ingram and Amber Kidd field questions as they cover changes in the program for the coming year at a Dec. 15 seminar held at the League's North Little Rock headquarters. The seminar drew 122 participants. In addition to MHBF program changes, the seminar covered topics including the importance of precertification, wound care and home health, the benefits of wellness and more. MHBF partners, including EBRx, Rx Results, eDoc America and the Arkansas Eye Association, also shared information with program participants.

WHO you gonna **CALL?**

We don't know either, without your help. Fill out the Directory Information Request Forms and return them to the League. Watch for the new Directory in early 2011.

Do you have an event in your city you would like featured in City & Town? Contact Whitnee Bullerwell at wvb@arml.org.

ACCRTA scholarships available

The executive board of the Arkansas City Clerks, Recorders and Treasurers Association (ACCRTA) awards scholarships for tuition to attend the Municipal Clerks' Training Institute, the Academy for Advanced Education and the International Institute of Municipal Clerks' annual conference, all of which will enable Arkansas clerks to further educational training.

A scholarship honoring the memory of Bill S. Bonner will be awarded to a first-year attendee in the certification program at the Municipal Clerks' Institute in September 2011.

Scholarships include: four local $400 scholarships to attend the Municipal Clerks' Institute, Sept. 18-23, 2011, in Fayetteville; one $400 scholarship for the Academy for Advanced Education, Sept. 21-22, 2011, in Fayetteville; and one $400 scholarship to attend the International Institute of Municipal Clerks (IIMC) annual conference, May 8-12, 2011, in Nashville.

These scholarships are in addition to the 11 regional scholarships awarded by the IIMC.

Fill out the scholarship application below and return it to:

Linda Simpson, CAMC, CMC
City Clerk / Teasurer
City of Lake City
P.O. Box 660
Lake City, AR 72437

For more information, contact Scholarship Chairman Linda Smpson at 870-237-4431, or e-mail lakecitysimpson@yahoo.com

2011 APPLICATION FOR SCHOLARSHIP ASSISTANCE

I, _____, am a member of the Arkansas City Clerks, Recorders and Treasurers Association and the International Institute of Municipal Clerks, and do hereby apply for assistance from ACCRTA. (Applicant must be a City Clerk, Deputy City Clerk, Recorder, Treasurer or related title at the time of application.)

Name _____ Title_____
Street Address or P.O. Box _____
City, State, Zip _____
Telephone _____ Date assumed present position _____

Other related experience:

Title	Municipality	Years

Education: H.S. ___ Graduate College (years) _____ Degree _____
Check one: This application is for a _____First _____ Second ____ Third year Institute
What are the approximate costs of the institute you plan to attend?
Travel/Transportation _____ Registration Fee/Tuition _____
Lodging and Meal _____ Total Amount _____
How much does your municipality budget your department yearly for education? _____
What is your reason(s) for applying for this scholarship? _____
_____
I understand that if a scholarship is awarded to me, it must be used between Jan. 1, 2011, and Dec. 31, 2011, and that I must attend all sessions. Yes. _____
Have you attached written evidence that your Chief Executive or legislative body supports your attendance at the institute and that in the event that a scholarship is awarded, you will be given the time to attend the institute? Yes ____ No ____
I do hereby attest that the information submitted with this application is true and correct to my best knowledge.

Signature: _____ Date: _____

CHECK THE SCHOLARSHIP FOR WHICH YOU ARE APPLYING:

_____ Municipal Clerks' Institute, Fayetteville—Sept. 18-23, 2011 **DEADLINE: April 2, 2011**
_____ Academy for Advanced Education, Fayetteville—Sept. 21-22, 2011 **DEADLINE: April 2, 2011**
_____ IIMC Conference, Nashville, Tenn.—May 8-12, 2011 **DEADLINE: March 2, 2011**

DISCLAIMER: ACCRTA will not be responsible for applications that do not reach the chairman by the deadline. Please feel free to call after a few days to be sure your application was received.

Thirty Tips for newly elected mayors and aldermen

1 Allow yourself enough time to be effective. Just attending council meetings isn't enough—you must study and discuss the problems and keep yourself informed on what's going on. To do even a fair job takes a lot of time.

2 Pace yourself. Limit the number of meetings you have. Set some priorities, recognize the need to spend time with your family, and don't burn yourself out. Recognize that life—and the city—is dependent on a lot of things we have little control over.

3 Don't make promises you can't deliver. Most major decisions and actions require approval of the governing body, and this takes a majority vote.

4 Treat everyone the same. Be consistent. And always deal with people as if you will have to deal with them again. Even if you don't, someone else will.

5 Don't spend most of your time checking on what your city staff has already done. Your primary job is to provide policies and direction for the city. For example, instead of spending time reviewing invoices, make sure you have a good purchasing practice through which invoices are generated in the first place.

6 Take your budget preparation job seriously, for it determines what your city does or doesn't do for the coming year. It's the biggest policy development tool available to govern the city. And when budget cutbacks are essential, don't cut back on those activities that are vital to the critical operation of the city.

7 Be alert for the little things. They are the things that always seem to grow and come back to get you.

8 Establish policy statements. Written policy statements let the public and the city staff know where they stand. They help the governing body govern, and writing them provides a process to develop consensus. "That's the way it's always been done" is not good enough to either stay out of trouble or to get things done.

9 Maintain the infrastructure. Make certain you are adequately keeping up with what you now have before taking on any new projects. Deferring maintenance costs to the future simply shifts your troubles to those who follow you in the future.

10 Don't give quick answers when you're not sure of the real answer. It may be embarrassing to appear ignorant, but it can be even more embarrassing to tell a person something that is wrong.

11 Don't be stampeded into action. Don't be misled by the strong demands of special interest groups who want it done now, their way. Your job is to find the long-term public interest of the city, and you may be hearing from the wrong people.

12 Don't spring surprises on your fellow council members or your city staff, especially at formal meetings. If a matter is worth bringing up for discussion, it should be put on the agenda. Surprises may get you some publicity at the embarrassment of others, but they tend to erode the "team" approach to governance.

13 Don't bypass the system. If you have a city manager or other chief administrative official, stick to policy and avoid personal involvement in day-to-day operations.

14 Don't let others bypass the system. Insist that people such as bond dealers or equipment suppliers first work with your city staff. If direct contact with aldermen is advisable, this should be with the council as a whole and not on a one-on-one basis.

15 Formalize your personnel rules and regulations. Make sure they're clear. For example, if you don't pay for unused sick leave when an employee is terminated, put it in writing. Once the rules are established, aldermen should avoid the temptation to get involved in personnel matters.

16 Familiarize yourself with the Arkansas Freedom of Information Act. Respect the letter and intent of the Act, and don't underestimate its importance and seriousness. For a copy of the Arkansas Freedom of Information Handbook, contact the Arkansas Press Association at 501-374-1500, or visit arkansaspress.org for a downloadable PDF of the Handbook.

17 Keep your constituents informed through such means as a weekly editorial in the local newspaper, radio interviews, or news releases. Be friendly and deal effectively with the news media. Lack of proper communications is one of the biggest problems of cities.

18 Keep your employees informed, particularly those on the front line who make decisions or are in frequent contact with the people.

19 Appoint citizen advisory committees as needed, but be prepared to follow their advice. Appointing your opposition to a useful committee can let them work for you instead of against you.

20 Hire the best people you can and give them as much responsibility as they can and will handle. There is always the possibility that they will get you into trouble at first, but if you stand behind them, eventually they will keep you out of trouble.

21 Charge your employees with being responsible for new ideas and better ways of doing things. Listen to what they have to say.

22 Have your city attorney attend your council meetings, but don't expect the attorney to know all the answers right on the spot. Give the attorney the chance to research the matter.

23 Don't simply ask your city attorney whether or not you can do something. Sometimes, the most appropriate question is, "How can we legally accomplish this objective?"

24 If yours is a typical city, don't expect your city attorney to be an expert on every issue; city government is too complex. On occasion, you may need outside counsel, and it will be a good investment of public funds.

25 Elected officials should accept their leadership responsibilities, such as selling new programs to the public.

26 Make sure you have a good financial accounting and reporting system. Some cities have gotten into financial troubles simply because they spent more money than they had available and nobody knew it.

27 Don't act as if the city operates in a vacuum. We must work within the intergovernmental system to be effective. Keep in contact with your federal, state, county, and school officials. Use the Arkansas Municipal League.

28 Don't let a consultant take your place. You are the one who will be around to hear criticisms if things don't turn out right. The consultant should realize this. Even though we expect their best judgment, they should expect us to want to look over their shoulders.

29 Don't be hesitant to budget money for your officers and employees to attend League workshops and conferences. These provide excellent learning opportunities and personal contacts that can be very valuable to your city.

30 Finally, define what "trouble" means to you. We must realize that we work in a fish bowl environment and that most of the things we do affect people. Many times, they will be affected in a manner they don't like. If "trouble" means having someone mad at you, you're in the wrong business. We should handle each item in a straightforward way that we know or believe to be correct. If things don't turn out the way they should—after all, even public officers and employees can make mistakes—no one can accuse you of improper motives, and you will know you did what you thought was proper.

This article is reprinted with the permission of the Texas Municipal League. The original version of this article appeared in the June 2010 issue of *Texas Town & City*.

ARKANSAS MUN
2011 Winter Conferen
Little Rock,
January 12

WEDNESDAY - JANUARY 12th

1:00 P.M. – 7:00 P.M.
REGISTRATION ..... Osage Room, SCC*

1:00 P.M. – 6:45 P.M.
VISIT WITH STATE AGENCIES..... Governor's Hall I & II
Different state agencies have been invited to set up in this area. Take time to visit with them about how their agencies might best assist your city.

2:00 P.M. – 3:15 P.M.
MANAGING YOUR MUNICIPAL ORGANIZATION UNDERSTANDING THE BASICS..... Peabody Ballroom
This two-hour workshop is part of the voluntary certification program for mayors and aldermen. The information covered will include brief explanations of the functions of the major municipal departments and your role in interacting with them.
Presiding: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
Speakers: AML Staff

2:30 P.M. – 3:15 P.M.
MLWCT Board of Trustees.....Manning Room, Peabody Hotel

3:15 P.M. – 3:30 P.M.
BREAK..... Governor's Hall I & II

3:30 P.M. – 4:30 P.M.
MANAGING YOUR MUNICIPAL ORGANIZATION CONT'D..... Peabody Ballroom

4:45 P.M. – 6:30 P.M.
GENERAL SESSION..... Peabody Ballroom
Governmental Agencies: How They Can Help.
A panel of governmental agencies explain funding sources and assistance programs available to municipalities.
Presiding: Mayor Frank Fogleman, Marion, Arkansas Municipal League First Vice President
Speakers: Various State Agency Representatives

7:00 P.M.
OPENING NIGHT BANQUET..... Wally Allen Ballroom, SCC
We are honored to have Constitutional officers and legislators in attendance. At the conclusion of our meal, President Pro-Tempore of the Senate, Honorable Paul Bookout and Speaker of the House, Honorable Robert Moore have been invited to make remarks.
Presiding: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
Invocation: Mayor Rick Elumbaugh, Batesville, Arkansas Municipal League Vice President, District 1
Speakers: Honorable Paul Bookout, Senate President Pro-Tempore
Honorable Robert Moore, Speaker of the House

8:30 P.M.
POST BANQUET RECEPTION..... Governor's Hall I & II, SCC
After the Opening Night Banquet, stroll down to the Governor's Hall and enjoy delicious desserts and easy listening music, while visiting with fellow municipal officials.
Sponsored by The Friday Law Firm

THURSDAY AM - JANUARY 13TH

7:15 A.M. – 5:00 P.M.
REGISTRATION OPENS ..... Osage Room

7:30 A.M – 8:45 A.M.
HOST CITY BREAKFAST BUFFET ..... Governor's Hall I & II
Enjoy a traditional Arkansas breakfast before the Opening Session courtesy of our Host City, Little Rock.

7:30 A.M. – 4:30 P.M.
VISIT WITH GOVERNMENTAL AGENCIES.. Governor's Hall I & II

9:00 A.M. – 10:15 A.M.
OPENING GENERAL SESSION ..... Peabody Ballroom
The Winter Conference officially begins with the singing of our National Anthem, by ladies from ROCKSTAR followed by welcome remarks from Little Rock Mayor Mark Stodola. Our opening keynote speech will be given by one of Arkansas' and the nation's foremost business leaders, Warren A. Stephens.
Presiding: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
National Anthem: ROCKSTAR
Address of Welcome: Mayor Mark Stodola, Little Rock
Speaker: Warren R. Stephens, Chairman, President and CEO of Stephens, Inc.

10:15 A.M. – 10:30 A.M.
BREAK..... Governor's Hall I & II, Peabody Foyer

10:30 A.M. – 11:15 A.M.
GENERAL SESSION II ..... Peabody Ballrooms
The 88th General Assembly convened this week facing multiple challenges. How will these challenges impact Arkansas municipalities? AML Executive Director, Don Zimmerman will explain the AML Legislative package and your role in assuring that we have a successful session.
Moderator: Mayor Frank Fogleman, Marion, Arkansas Municipal League First Vice President

Preparing for the Legislative Session
Speaker: Don Zimmerman, Executive Director, Arkansas Municipal League

11:15 A.M. – 12:15 P.M.
GENERAL SESSION III ..... Peabody Ballroom
Leaders in the Legislature share with us their perspective of key issues that may come before their respective committees.
Moderator: Mayor Frank Fogleman, Marion, Arkansas Municipal League First Vice President

The 88th General Assembly: What to Expect
Speakers: State Senator Jerry Taylor, District 23
State Senator Larry Teague, District 20
State Representative Tommy Baker, District 55
State Representative Tim Summers, District 99
State Representative Kathy Webb, District 37

NICIPAL LEAGUE
nce Tentative Agenda
Arkansas
- 14, 2011

THURSDAY PM - JANUARY 13TH

12:15 P.M.
VOLUNTEER COMMUNITY OF THE YEAR AWARDS LUNCHEON ..... Governor's Hall I & II
Governor Beebe will address our Luncheon. At the conclusion of his remarks, the 2010 Volunteer Community of the Year Awards will be announced and the winners recognized.
Presiding: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
Invocation: Mayor Robert Patrick, St. Charles
Speaker: The Honorable Mike Beebe, Governor, State of Arkansas

2:00 P.M. – 3:30 P.M.
NOW THAT YOU ARE ELECTED ..... Peabody Ballroom
Now that you are elected, what are some of the survival skills that you will need?
Moderator: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
Topics: The Importance of Procedural Rules
The Role of the Mayor
The Role of the Council
The Role of the City Clerk
Public Official Liability
Federal Laws That Impact Your City
Speakers: AML Legal Staff

3:30 P.M. – 3:45 P.M.
BREAK ..... Governor's Hall I & II, Peabody Foyer

3:45 P.M. – 5:00 P.M.
MOCK CITY COUNCIL MEETING ..... Peabody Ballroom
City Council meetings are conducted in a variety of styles. However, there are a few basics that you should know. Plan to attend and see how the mock city council of Midtown conducts its meeting.
Presiding: Mayor Frank Fogleman, Marion, Arkansas Municipal League First Vice President
Participants: Veteran city officials

DINNER ON YOUR OWN

8:30 P.M. – 10:00 P.M.
INVESTMENT MANAGER DESSERT RECEPTION ..... Governor's Hall I & II
After a break for dinner on your own, save room for dessert and attend a reception sponsored by Stephens, Inc. Enjoy the band Greasy Greens as they perform a variety of entertaining music from across the years.
Sponsored by Stephens, Inc.

ENTERTAINMENT: ..... The Greasy Greens Band

FRIDAY - JANUARY 14th

7:15 A.M. – 1:00 P.M.
REGISTRATION OPENS ..... Osage Room

7:30 A.M. – 8:45 A.M.
BREAKFAST BUFFET ..... Peabody Ballroom B & C

8:30 A.M. – 4:30 P.M.
CITY ATTORNEYS ..... Arkansas Room, Peabody Hotel
City Attorneys will meet for six hours of CLE.

9:00 A.M. – 10:30 A.M.
WELLNESS DOES MATTER AND WHY YOU SHOULD CARE ..... Peabody Ballroom, A
Arkansas ranks near the top of states with an obese population. This contributes to 70% of chronic diseases that are preventable or reversible. What can we do to promote a climate of wellness in our municipalities? What are some of the keys to achieving and maintaining good health? Health Care experts share their knowledge with us.
Presiding: Mayor Frank Fogleman, Marion, Arkansas Municipal League First Vice President
Speakers: Dr. Joe Thompson, Arkansas Surgeon General
Joy Rockenbach, Co-Chair, Arkansas Coalition for Obesity Prevention
Dr. Charles Smith, Executive Associate Dean for Clinical Affairs, UAMS

10:30 A.M. – 10:45 A.M.
BREAK ..... Governor's Hall I & II, Peabody Foyer

10:45 A.M. – 11:45 A.M.
THE ROLE OF LOCAL LEADERS IN ECONOMIC DEVELOPMENT ..... Peabody Ballroom A
Economic Development is a goal of every municipality. The speakers suggest some things that you can do to enhance economic development in your municipality.
Moderator: Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President
Speakers: Annett Pagan, Director of U.S. Programs, Winrock International
Tom Dalton, Director of Innovate Arkansas, Winrock International

11:45 A.M. – NOON
CONCLUDING REMARKS
Alderman Murry Witcher, North Little Rock, Arkansas Municipal League President

NOON
LUNCH BUFFET ..... Peabody Ballrooms B & C
Before you depart, join us for a buffet of Southwest cuisine

Other Friday Meetings:
1:00 P.M.
MHBF Board Meeting ..... Manning Room, Peabody Hotel

*SCC: Statehouse Convention Center

Measuring worth through economic impact analysis

Identifying the economic impact of your local business and industry helps community economic development leaders understand the value of business and assists cities in planning and budgeting, as well as in retaining and recruiting of businesses.

By Mark S. Goodman, CEcD

In economic development, we focus much attention on "business development," which is everything from new business start-ups to business attraction (recruitment), and from existing business retention to expansion. Critical to successful business development should be the analysis necessary to understand what a business (existing, future or potentially lost) means to the community and region in terms of jobs, income, and revenues. This is economic impact analysis.

By definition, economic impact analysis is a method of calculating the economic affects associated with a change in economic activity or transaction, whether it be a policy change (impact of a tax change) or an employment and income change, e.g. the location of a new business. Those measuring economic impact use vendor models (there are several available to choose from) to assist in calculating these effects. Each of the models rely on state and national data sets and what are known as input-output tables, which identify economic linkages between each and every business type.

Measuring economic impact

Like most other measures of socio-economic relationships, economic impact analysis is not an exact science, though when properly performed will provide the best estimate of activity. Most commonly, we use impact studies to measure the effects of existing businesses on their communities. What is their contribution to the host community and region? An existing industry employing 100 people, with their benefits and the spending of their salaries, as well as the spending of the industry itself, generates other economic activity in the community and beyond. This is what we refer to as the multiplier effect, where those 100 direct jobs are really responsible for fostering a number of other jobs in the community in everything from construction to manufacturing, retail/service, transportation, finance, and even government and others. From a community's perspective, this economic activity equates to city revenues and fees, etc. Because economic impact goes both ways, it is critical that we do everything in our power to keep our existing industry in our communities. The loss of that industry employing 100 people will also be realized in the other sectors of the local and regional economy.

We also use impact analysis to measure the effects of prospective industry on both the state and the community. You can bet that the state has calculated the impact of a company they are recruiting in order to identify what level of incentives they can offer. They aren't going to do a "bad deal" and offer large amounts of incentives to a company providing relatively less economic impact. Communities can and should be doing the same. Invariably, companies looking to relocate ask for incentives from states and also look for incentives from communities. This is one reason why the proper use of impact analysis can be so helpful.

Multiplier effect: What it is and is not

All business is not the same when it comes to multipliers and economic effects. Companies that build a product in a community and sell it outside of the area bring new money into the area as a result. They generally have a larger multiplier effect on the region. Non-basic businesses, such as retail and service generally have a smaller effect as they generally move money around the economy through local transactions. An exception to this is in the tourism industry, where retail and service activity is bringing new money into the area by attracting tourists to the local economy.

Multipliers are calculated for employment, income and output (which is the local equivalent of gross national product). Typically, we are interested in employment and income activity and multipliers. If our company employing 100 people is responsible for creating an additional 100 people in the area economy, they would have a multiplier of 2.0 (total employment of 200 divided by direct employment of 100). You will rarely see employment or income multipliers greater than 3.0. If you have a study conducted in support of a project and see a multiplier greater than 5.0, ask for a second opinion, especially if you are using the results to initiate public sector financial support.

Don't confuse the multiplier with the turnover of dollars in your local economy. Multipliers can be innocently misrepresented by folks as the number of transactions in the local economy the money from an initial business transaction goes through (which can be as high as 10 times) before it leaves the community. This is not a multiplier of 10, but rather 10 rounds of turnover. There may or may not be any relationship between multipliers and turnover.

For more information on impact analysis and selected models or for a presentation to a local audience discussing impact analysis further, please contact us.

Where do I get help?

Economic impact analysis is frankly tedious and complicated, but it is arguably critical to successful business retention and development in our communities. A comprehensive impact analysis requires a model and specific data from the model vendor and/or Bureau of Economic Analysis and other data sources. For this reason, communities and economic developers generally rely on third party providers to do this work. Consultants and university or government research agencies often are used for impact analysis. However, models and data can be purchased along with the training to use these models for those interested in doing the analysis themselves. Your choice of external assistance will depend on how much you are willing to spend, how quickly you need the results, and how often you conduct impact analysis.

For further information on providers and impact studies in general, call us at 501-569-8519.

Mark Goodman is Director of the Center for Economic Development Education, Institute for Economic Advancement, UALR. Email Mark at msgoodman@ualr.edu.

Stephens speaks at Winter Conference

Warren A. Stephens, chairman, president and CEO of Stephens, Inc., will speak to municipal leaders about his views on the direction of Arkansas's economy during the Opening General Session of the League's Winter Conference, 9 a.m. Thursday, Jan. 13, in the Peabody Ballroom.

Stephens is a graduate of Washington and Lee University, where he received his BA in Economics. He later received his MBA from Wake Forest University.

He began his investment-banking career as an associate in the Corporate Finance Department at Stephens, Inc. Later, he was senior vice president of the Capital Market Group and was named president and CEO in 1986. In addition to his management responsibilities associated with Stephens Inc., he served on the NASD District Conduct Committee for three years finishing as its chairman. He currently serves on the board of directors of Dillard's, Inc., and is a member of the board of trustees at Washington and Lee University.

Active in community and civic affairs, he is a past chairman of the board of the Arkansas Arts Center and is currently chairman of the Arkansas Arts Center Foundation Board, as well as Chairman of the Episcopal Collegiate School Foundation Board. He served as chairman of the Capital Campaign to renovate the current theatre for the Arkansas Repertory Theatre and is a former member of the board of directors for the Central Arkansas Boys and Girls Club.

Born on Feb. 18, 1957, in Little Rock, he and his wife, Harriet C. Stephens, have three children, Miles, John and Laura.

Broadband grant to improve health care statewide

With a new broadband grant, Arkansas is poised to become one of the most connected states in the nation.

By Curtis Lowery, M.D.

The uphill slant Arkansas has faced in delivering state-of-the-art health care and educational opportunities statewide is now tilting at its most favorable angle in history.

Last summer federal and state government officials, alongside leaders at the University of Arkansas for Medical Sciences (UAMS) and various integral state agencies, announced a $102 million federal grant to establish or upgrade broadband connections at 474 health care and education sites across the state.

In short, the grant is a game changer that will give Arkansans access to one of the most sophisticated and well-connected health care systems in the nation.

Moving on up

The $102,131,393 federal grant was one of the largest ever received by an Arkansas institution. And in addition to the $102 million grant, UAMS and its partners also pledged a 20.6 percent match of $26,450,427.

The broadband grant, funded by the American Recovery and Reinvestment Act, is the second-largest federal grant for an infrastructure project. Only West Virginia, with a $126 million grant, has received a larger federal grant for broadband infrastructure.

What makes this grant so critical to Arkansas is that our state ranks 50th in the percentage of households with a computer, 50th in percentage of households with Internet access and 46th in percentage of households with broadband access. Arkansas also ranks third worst in the country for early deaths.

Getting connected

The grant will allow the installation of fiber connections and bandwidth upgrades in all 75 counties and in 135 Arkansas communities, including 81 Arkansas hospitals, all two-year colleges, eight public libraries, all state human development centers, the state's trauma network, the majority of community health centers, mental health clinics and home health agencies.

The installation of the increased bandwidth and equipment means that every resident in the state will benefit from new services available through extended broadband Internet access in their communities.

Once the network is completed, it will have the potential for expansion to nearly 4,000 additional community institutions. Those include 1,072 K-12 public schools, 29 charter schools, 305 private schools, 412 long-term care facilities, 758 provider clinics, 231 public libraries, 203 licensed ambulance services, 264 police departments, 575 fire departments and 77 offices of emergency management.

Most of the new connections will be made by leasing more than 3,700 miles of existing broadband lines, while another 379 miles are slated for fiber network construction. Counting existing fiber lines, the broadband network will total more than 5,600 miles.

Web of success

With broadband Internet connecting virtually all of the state's health care institutions, Arkansas can become a leader in health care reform.

It will give Arkansas the unique ability to use specialists to improve efficiency and improve medical outcomes for patients. It will also have a profound effect on the state's economy, with nearly 60,000 two-year college students and 50,000 work force trainees reaping added efficiency and technological advances.

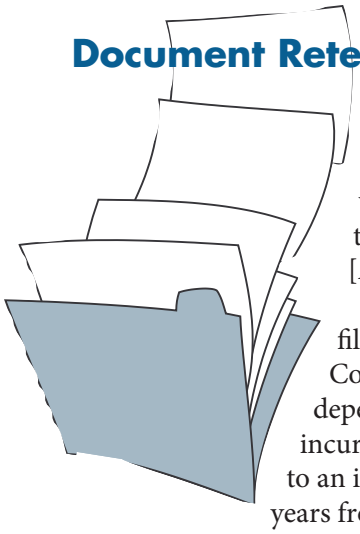
Of course, this couldn't be possible without a wide-reaching partnership with several entities, including the Arkansas Research and Education Optical Network, Arkansas Association of Two-Year Colleges, Arkansas Department of Health, Arkansas Department of Human Services, Baptist Health, Arkansas Hospital Association, Arkansas State Library and Community Health Centers of Arkansas, among others.

Once the network is complete, it will pay dividends for future generations of Arkansans. Lives will be saved. New educational opportunities will be added. A better prepared work force and more stable economy will be grown. But most of all, Arkansans can be proud to live in one of the nation's most connected states.

For more information, visit www.uams.edu/cdh/btop.

Curtis Lowery, M.D., is Executive Director, Center for Distance Health, University of Arkansas for Medical Sciences.

Document Retention, continued from page 37



require. The Commission may also ask for additional reports with respect to the injury and of the condition of the employee. [Ark. Code Ann. § 11-9-529.]

The statute of limitations for filing a claim with the Workers' Compensation Commission varies depending upon the type of injury incurred. A claim for disability due to an injury must be filed within two years from the date of injury. A claim for disability due to injury from an occupational disease or occupational infection must be filed within two years from the date of the last injurious exposure to the hazards of the disease or infection. Claims made under silicosis or asbestosis must be filed within one year after the time of disablement, which must occur within three years from the date of the last injurious exposure to the hazard. A claim for disability due to a disease caused by exposure to X-ray, radioactive substances, or ionizing radiation must be filed within two years from the date the condition is made known to the employee following examination and diagnosis by a medical doctor. A claim for compensation due to death must be filed within two years from the date of the death. If the claim is for additional compensation, it must be made within one year from the date of the last payment of compensation or two years from the date of injury, whichever is greater. [Ark. Code Ann. § 11-9-702.]

Police officer certification records

See Commission on Law Enforcement Standards and Training, Regulation 1002, available online at www.clest.org/regulation_1002.html.

While the regulation doesn't provide a time period for which the department must maintain records, it states that officers who terminate their employment and are re-employed by another agency within six months may transfer the documentation evidencing compliance with the standards to the new agency. Thus, at a minimum, they must be kept for six months following voluntary termination of an officer.

Lawsuit records

The Municipal League recommends keeping lawsuit records forever in electronic capacity. The League disposes of paper litigation records after seven years.

In the next issue of City & Town, I will cover the Arkansas Freedom of Information Act as it applies to municipal government.

I gratefully acknowledge the invaluable assistance of my former law clerk, Jennifer Carleton, in the preparation of this article.

ACCRTA holds silent auction at League Winter Conference

The Arkansas City Clerk Recorder Treasurers Association (ACCTRA) will hold its annual silent auction January 12 and 13 at the 2011 League Winter Conference. Proceeds from the auction are used to provide scholarships to clerks to attend various educational opportunities.

In 2010 the ACCRTA held two auctions, one at the 2010 Winter Conference and one at June's annual Convention. As a result of these two auctions we were able to award the following scholarships:

- Patti Scott Grey of Texarkana attended the International Institute of Municipal Clerk's Annual Conference.
- Shelia Ragsdeti of Paragould attended the Academy for Advanced Education at the Municipal Clerks' Institute in Fayetteville.
- Annette Faltin of Stamps, Misty Wright of Lewisville and Carol Crump Westergren of Beebe all attended the Municipal Clerks' Institute in Fayetteville.

We are once again asking individuals to donate items for our silent auction. Items can include food products, jewelry, clothing, pictures, fishing items, gift cards, Razorback items (always a good choice) and more. We ask that you bring your donated item(s) on Wednesday, Jan. 12 to the exhibit hall area. The silent auction will be held starting with the opening of the exhibit hall on Wednesday and will close around 3 p.m. on Thursday, Jan. 13. All items must be picked up by Friday morning. Cash or check payments only.

We encourage all attendees to stop by our booth to not only learn about the ACCRTA and how we can help your local clerk/treasurer, but to support this worthwhile event.

The ACCRTA Board of Directors has decided to only hold one silent auction in 2011 due to costs associated with the annual June Convention. We want to thank everyone for supporting our auctions last year and hope that you will again visit our booth in the exhibit hall, and remember to bid high and bid often.

Municipal Notes

City receives "Growing Healthy Communities" grant

Nashville has received a grant to develop a plan to improve community access to healthy foods and encourage more active lifestyles, *The Nashville Leader* reported Dec. 6. Through "Growing Healthy Communities," an Arkansas Coalition for Obesity Prevention (www.arkansasobesity.org) grant program, Nashville will receive up to $12,000 to implement an approved strategic plan and up to $3,000 to hold a "Growing Healthy Communities Summit."

AHPP preservation tours set for 2011

The Arkansas Historic Preservation Program (AHPP) has announced its 2011 "Sandwiching in History" and "Walks Through History" tour schedules.

The "Walks Through History" tours highlight historic sites and structures throughout Arkansas. The tours are free and begin at 11 a.m. on Saturdays. The 2011 schedule includes:

- March 12—Prescott Commercial Historic District
- April 9—Lake Village Commercial Historic District
- May 14—Siloam Springs Downtown Historic District
- June 11—Russellville Downtown Historic District
- July 16—Petit Jean State Park Civilian Conservation Corps Structures
- Aug. 13—Walnut Ridge Commercial Historic District
- Sept. 17—West Memphis Commercial Historic District
- Oct. 15—Historic Arkansas City
- Nov. 12—Couchwood Historic District
- Dec. 10—Van Buren Historic District

The "Sandwiching in History" tours target Pulaski County structures and sites. The free tours begin at noon on Fridays, and participants are encouraged to bring their lunches. The 2011 tours are:

- Jan. 7—Seed Warehouse No. 5, corner of U.S. 165 and Arkansas 161, Scott
- Feb. 4—Taborian Hall, 800 W. 9th St., Little Rock
- March 4—Daisy Bates House, 1207 W. 28th St., Little Rock
- April 1—Ashley-Alexander House, 3514 Walkers Corner Road, Scott
- May 6—Rogers House, 400 W. 18th St., Little Rock
- June 3—Johnswood, 10314 Cantrell Road, Little Rock
- July 8—Sylvan Hills Country Club Golf Course, 7400 Hwy. 107, Sherwood
- Aug. 5—Federal Reserve Bank Building, 301 Louisiana St., Little Rock
- Sept. 9—Winfield Methodist Church (Quapaw Quarter United Methodist Church), 1601 S. Louisiana St., Little Rock
- Oct. 7—St. Joseph's Home, 6800 Camp Robinson Road, North Little Rock
- Nov. 4—Edgar B. Moseley House, 415 Willow St., Little Rock
- Dec. 2—Union Station, 1400 W. Markham St., Little Rock

For more information, contact the AHPP at 501-324-9880; write to 1500 Tower Building, 323 Center St., Little Rock, AR 72201; email info@arkansaspreservation.org; or visit www.arkansaspreservation.org.

Cedarville walking trail on its way

Construction has begun on a quarter-mile walking trail at Cedarville City Park, The *Press Argus-Courier* has reported. A $35,000 grant from the Arkansas Department of Parks and Tourism was awarded to the city this fall, and the city is pitching in $20,000 to build the trail.

Cedarville alderman Glenanna O'Mara said the city has been working on getting a trail installed for more than a year after a survey of residents revealed a strong desire for a trail.

"The biggest request we had was for a walking trail, so we started looking for those kinds of grants," O'Mara said.

The local football stadium has no track, and there is currently no location in town where residents can walk or jog. The trail is expected to be complete by Jan. 20, possibly sooner if weather permits.

Local Option Sales and Use Tax in Arkansas

Source: Debbie Rogers, Office of State Treasurer **See also:** www.dfa.arkansas.gov

Sales and Use Tax Year-to-Date 2010 with 2009 Comparison (shaded gray)

Month	Municipal Tax		County Tax		Total Tax		Interest	
Jan.	$34,674,109	$35,895,776	$35,450,558	$38,497,274	$70,124,667	$74,393,050	$60,271	$92,482
Feb.	$41,006,941	$42,021,936	$42,937,896	$43,359,038	$83,944,837	$85,380,974	$59,485	$103,317
March	$33,818,100	$33,523,556	$34,971,579	$35,926,755	$68,789,679	$69,450,311	$76,714	$102,348
April	$34,427,642	$35,106,978	$36,042,561	$37,321,460	$70,470,203	$72,428,438	$78,790	$109,108
May	$38,636,249	$37,844,100	$38,049,225	$39,586,629	$76,685,474	$77,430,729	$49,923	$48,100
June	$37,512,337	$35,354,936	$38,602,771	$37,127,878	$76,115,108	$72,482,814	$63,686	$84,093
July	$36,860,261	$36,239,404	$37,359,158	$37,874,981	$74,219,419	$74,114,385	$52,871	$68,590
August	$37,616,032	$36,555,700	$39,562,409	$40,128,797	$77,178,441	$76,684,497	$58,934	$73,271
Sept.	$36,434,296	$36,037,008	$38,376,562	$38,673,292	$74,810,859	$74,710,300	$51,022	$69,889
Oct.	$38,103,354	$36,931,425	$40,272,526	$38,991,204	$78,375,881	$75,922,629	$66,397	$84,838
Nov.	$36,678,265	$35,927,998	$39,093,545	$37,400,814	$75,771,810	$73,328,812	$44,864	$66,406
Dec.	$35,853,352	$34,195,522	$37,083,830	$35,136,114	$72,937,182	$69,331,636	$73,441	$85,237
Total	**$441,620,938**	**$435,634,339**	**$457,802,620**	**$460,024,236**	**$899,423,560**	**$895,658,575**	**$736,398**	**$987,679**
Averages	$36,801,745	$36,302,862	$38,150,218	$38,335,353	$74,951,963	$74,638,215	$61,367	$82,307

2010 Elections

DELIGHT, Nov. 2
Passed. 1% for streets
For: 51 Against: 40

ELM SPRINGS, Nov. 2
Failed. 1% for general fund
For: 211 Against: 307

FRANKLIN COUNTY, Nov. 2
Passed. 1% for hospital and cities
For: 3,387 Against: 1,718

GASSVILLE, Nov. 2
Failed. 1/8¢ for police/fire ret.
For: 186 Against: 328

GUY, Nov. 2
Passed. 1% for parks
For: 154 Against: 105

IZARD COUNTY, Nov. 2
Failed. 1% for county roads
For: 1,425 Against: 2,920

LAKE CITY, Nov. 2
Passed.
1% for water/sewer and streets
For: 272 Against: 257

OZARK, Nov. 2
Passed. 1% for hospital
For: 3,441 Against: 1,763

SMACKOVER, Nov. 2
Failed. 1% for city services
For: 144 Against: 367

SALINE COUNTY, August 10
Failed. 1% sales tax for FairPlex
For: 7,312 Against: 20,081

JONESBORO, August 10
Passed. 1/2 % for public safety
For: 4,202 Against: 2,403

BATESVILLE, August 10
Failed.
1% sales tax for Parks & Rec
For: 2,093 Against: 2,264

MISSISSIPPI COUNTY, August 10
Passed. 1/2 % for economic recruitment extended
For: 888 Against: 372

FARMINGTON, May 18
Passed. 1% for parks
For: 641 Against: 602

BOONEVILLE, May 18
Passed. 1% renewed for various
For: 382 Against: 184

REDFIELD, May 18
Failed. 5% for parks
For: 93 Against: 103

PIGGOTT, May 18
Passed. 1% for hospital
For: 847 Against: 125

CADDO VALLEY, May 18
Passed. 1% for water treatment
For: 70 Against: 63

ROCKPORT, May 18.
Failed. 1% for city services.
For: 74 Against: 104

HAZEN, April 13
Passed. 1% for emergency services
For: 65 Against: 40

VAN BUREN COUNTY, April 13
Passed. 1% for hospital
For: 985 Against: 849

December 2010 Municipal Levy Receipts and December 2010 Municipal/County Levy Receipts with 2009 Comparison (shaded gray)

CITY SALES AND USE TAX	AMOUNT	
Alexander	44,702.69	33,070.59
Alma	179,733.22	178,343.89
Almyra	2,106.52	1,434.04
Alpena	2,881.06	2,523.28
Altheimer	2,728.01	2,508.71
Altus	6,864.97	5,143.90
Amity	8,647.61	8,484.18
Anthonyville	.59.23	
Arkadelphia	140,661.38	139,535.85
Ash Flat	75,674.82	73,766.90
Ashdown	105,614.89	105,099.94
Atkins	43,368.52	53,644.68
Augusta	22,724.61	22,179.10
Austin	6,735.74	6,232.53
Avoca	2,891.06	2,889.60
Bald Knob	74,204.10	72,859.59
Barling	17,890.24	19,579.01
Batesville	295,532.72	298,366.15
Bauxite	8,125.99	7,354.75
Bearden	8,616.48	9,124.25
Beebe	74,566.60	51,197.42
Beedeville	.90.40	170.78
Bella Vista	87,976.32	
Belleville	2,219.10	2,308.25
Benton	594,074.38	601,713.70
Bentonville	1,586,565.88	1,333,323.80
Berryville	151,120.45	149,783.36
Bethel Heights	32,145.23	33,068.54
Black Rock	6,045.29	4,046.59
Blevins	1,810.74	1,673.23
Blue Mountain	.119.27	175.93
Blytheville	299,872.52	263,518.81
Bonanza	1,228.97	1,798.73
Booneville	74,924.93	82,872.87
Bradley	4,716.49	6,016.95
Branch	1,801.74	2,232.45
Briarcliff	1,046.75	813.22
Brinkley	91,765.65	84,382.34
Bryant	901,579.85	787,993.42
Bull Shoals	13,864.99	11,590.00
Cabot	541,109.47	595,836.70
Caddo Valley	34,957.14	16,767.56
Calico Rock	23,677.56	19,853.67
Camden	255,090.58	256,874.18
Carlisle	27,449.97	27,267.34
Cave Springs	8,555.84	8,317.69
Centerton	56,251.96	58,408.33
Charleston	20,671.96	21,380.05
Cherry Valley	3,571.06	2,670.79
Chidester	2,941.54	2,363.85
Clarendon	25,569.89	24,560.55
Clarksville	161,376.39	158,073.76
Clinton	80,808.13	85,752.74
Conway	1,708,184.39	1,483,130.67
Corning	71,302.11	76,002.73
Cotter	9,205.16	9,586.57
Cotton Plant	1,903.51	1,718.55
Cove	8,927.01	8,773.35
Crossett	352,968.19	208,474.21
Danville	39,785.26	40,995.08
Dardanelle	144,004.87	137,138.82
Decatur	15,315.43	13,751.59
DeQueen	91,547.76	90,672.85
Dermott	24,311.95	26,962.12
Des Arc	15,743.17	15,785.03
DeValls Bluff	4,174.44	2,877.71
DeWitt	139,176.90	139,213.38
Diamond City	1,751.79	1,394.28
Diaz	2,334.81	2,304.57
Dierks	13,440.61	14,230.05
Dover	16,479.12	16,178.56
Dumas	118,644.29	123,915.80
Dyer	1,130.29	1,194.80
Earle	25,441.05	22,349.75
East Camden	2,926.56	4,201.16
El Dorado	472,900.99	469,946.09
Elkins	33,229.74	36,326.81
Elm Springs	3,427.89	3,453.43
England	57,730.08	51,263.90
Etowah	.449.05	430.91
Eudora	27,599.76	25,604.62
Eureka Springs	221,619.79	205,269.51
Fairfield Bay	38,820.67	25,076.14
Farmington	82,921.99	59,630.79
Fayetteville	2,602,325.38	2,492,520.00
Flippin	41,105.90	41,345.97
Fordyce	73,797.08	74,929.90
Foreman	7,386.35	9,870.83
Forrest City	164,525.66	152,917.29
Fort Smith	2,848,968.40	2,818,281.48
Fouke	6,140.13	7,340.38
Fountain Hill	.658.12	879.23
Franklin	3,141.58	2,838.10
Garfield	4,899.35	13,635.07
Garland	1,563.54	1,937.34
Gassville	27,754.48	28,498.79
Gentry	31,316.19	54,069.55
Gilbert	.239.41	245.70
Gillett	9,555.26	6,496.00
Gillham	1,297.54	1,662.99
Gilmore	.262.36	264.18
Glenwood	57,313.87	55,096.68
Gosnell	13,443.64	17,236.15
Gould	4,568.93	2,682.72
Grady	3,631.47	4,727.81
Gravette	78,266.71	7,302.03
Green Forest	24,858.32	28,806.80
Greenbrier	113,497.86	113,375.63
Greenland	9,430.42	17,066.00
Greenwood	141,351.55	145,835.42
Guion	1,701.63	3,588.78
Gurdon	28,931.49	28,488.84
Guy	4,733.75	4,795.97
Hackett	3,976.44	3,884.89
Hamburg	27,115.69	23,955.10
Hardy	17,297.90	17,083.80
Harrisburg	21,286.33	23,261.12
Harrison	236,769.01	224,384.10
Hartford	1,739.60	517.54
Haskell	12,206.95	9,712.74
Hatfield	3,467.57	3,671.81
Havana	2,252.96	3,488.76
Hazen	43,513.24	30,023.14
Heber Springs	128,212.15	129,720.76
Helena-West Helena	245,754.89	228,318.82
Hermitage	3,747.90	4,986.23
Highfill	72,911.33	67,734.79
Highland	25,035.52	26,630.56
Holly Grove	6,282.47	5,041.39
Hope	144,967.11	147,590.27
Horseshoe Bend	17,873.39	17,728.70
Hot Springs	1,327,302.88	1,281,579.52
Hoxie	14,729.76	19,411.74
Hughes	11,762.62	10,126.30
Humphrey	2,342.49	1,564.74
Huntington	3,097.00	2,106.97
Huntsville	44,822.71	39,512.38
Imboden	5,253.07	
Jacksonville	534,291.25	555,031.74
Jasper	27,916.83	22,288.68
Jennette	.83.51	76.73
Johnson	40,642.05	35,679.68
Joiner	2,031.22	1,997.83
Jonesboro	1,125,945.78	1,094,689.83
Keiser	3,126.41	2,017.82
Keo	1,180.52	1,655.14
Kibler	1,412.40	3,067.78
Kingsland	1,149.51	1,069.65
Lake City	.12.31	23.21
Lake Village	62,480.15	60,475.37
Lakeview	3,377.88	4,002.27
Lamar	6,226.86	7,154.40
Lepanto	18,312.31	23,033.57
Leslie	3,276.86	4,566.38
Lewisville	8,112.09	7,559.58
Lincoln	16,797.35	13,621.04
Little Flock	3,797.71	4,312.39
Little Rock	1,758,292.60	1,799,166.11
Lonoke	128,229.84	110,655.02
Lowell	155,950.91	169,452.49
Luxora	4,918.28	3,419.69
Madison	1,130.84	916.90
Magazine	7,472.78	10,327.79
Magnolia	370,789.55	378,015.50
Malvern	131,319.32	114,248.06
Mammoth Spring	7,407.71	7,424.46
Manila	19,284.93	15,311.55
Mansfield	26,624.68	30,007.86
Marianna	74,464.47	67,960.50
Marion	153,739.05	155,558.10
Marked Tree	51,027.86	57,039.96
Marshall	12,497.21	13,085.60
Marvell	23,221.57	16,798.86
Maumelle	161,433.07	142,276.62
Mayflower	51,866.71	47,802.99
McCrory	16,163.74	16,981.82
McGehee	148,667.16	138,405.86
Melbourne	29,803.89	28,106.64
Mena	124,675.87	127,470.37
Menifee	6,182.68	6,721.52
Mineral Springs	3,831.78	3,287.61
Monticello	157,846.94	153,431.10
Moro	2,334.43	2,330.39
Morrilton	140,886.94	130,187.31
Mount Ida	16,797.45	15,968.82
Mountain Home	345,174.13	324,249.70
Mountain View	177,240.92	156,697.61
Mountainburg	11,151.37	18,628.77
Mulberry	22,357.30	18,338.14
Murfreesboro	23,676.89	20,844.29
Nashville	103,547.17	87,860.49
Newport	146,917.57	151,877.08
Norfork	5,136.76	4,439.76
Norman	1,764.34	1,186.07
North Little Rock	1,189,022.16	1,190,574.64
Oak Grove	.958.33	767.51
Ola	7,725.50	6,045.60
Oppelo	2,230.16	2,343.23
Osceola	94,303.89	87,466.93
Oxford	1,082.77	1,151.01
Ozark	67,892.00	68,550.26
Palestine	6,929.47	9,895.34
Paragould	332,992.67	321,920.37
Paris	22,561.00	21,820.04
Patmos	.112.64	127.24
Patterson	1,717.03	1,086.35
Pea Ridge	21,928.38	24,341.96
Perla	1,207.53	2,494.56
Perryville	19,578.66	17,631.72
Piggott	56,423.14	24,606.09
Pine Bluff	573,670.10	560,143.22
Pineville	1,662.14	1,440.74
Plainview	4,143.80	3,858.05
Plumerville	4,974.28	4,973.12
Pocahontas	103,843.78	103,652.82
Portia	3,486.06	2,406.70
Pottsville	24,299.95	16,467.10
Prairie Grove	57,257.29	54,874.40
Prescott	39,680.07	38,478.79
Pyatt	1,325.24	1,316.89
Quitman	23,853.87	22,992.00
Ravenden	2,634.71	2,342.21
Rector	23,489.24	20,976.29
Redfield	35,780.17	13,976.36
Rison	10,194.52	12,990.87
Rockport	1,992.41	3,555.14
Roe	.520.35	601.27
Rogers	1,860,915.77	1,727,166.47
Rogers	1,804.63	15,259.75
Russellville	860,948.98	821,702.01
Salem	18,641.17	19,726.11
Searcy	235,313.09	247,012.14
Shannon Hills	9,837.07	19,402.23
Sheridan	161,845.24	160,907.50
Sherrill	1,138.81	677.64
Sherwood	355,439.57	382,843.03
Shirley	2,651.25	3,025.69
Siloam Springs	454,345.30	478,674.01
Sparkman	3,267.81	3,019.59
Springdale	1,587,333.23	1,537,424.35
Springtown	.89.35	152.09
St. Charles	2,259.21	2,255.23
Stamps	10,852.61	12,664.57
Star City	65,999.09	61,691.36
Stephens	6,132.58	5,119.86
Stuttgart	342,844.98	316,568.17
Sulphur Springs	1,351.92	1,393.50
Summit	2,941.91	2,288.97
Sunset	.942.96	858.85
Swifton	3,008.10	2,531.02
Taylor	5,562.54	4,288.83
Texarkana	334,230.33	305,873.71
Texarkana Special	166,724.79	152,947.37
Thornton	.880.56	892.28
Tontitown	86,593.38	86,309.21
Trumann	61,677.56	60,263.39
Tuckerman	16,946.26	16,627.87
Turrell	5,794.24	5,014.01
Twin Groves	.516.84	2,014.39
Tyronza	2,327.63	1,958.59
Van Buren	276,457.27	275,756.02
Vandervoort	.290.35	319.00
Vilonia	80,631.66	67,860.94
Viola	2,366.84	2,707.53
Wabbaseka	.595.68	765.07
Waldenburg	7,525.00	8,328.30
Waldron	40,450.64	37,890.08
Walnut Ridge	61,284.49	58,287.93
Ward	16,879.96	13,181.29
Warren	66,699.58	60,361.62
Washington	1,727.76	677.32
Weiner	9,671.16	8,535.09
West Fork	23,177.41	22,682.07
West Memphis	514,527.24	507,451.85
Wheatley	3,708.19	4,017.38
White Hall	58,764.61	50,390.89
Wickes	2,324.12	2,494.54
Wiederkehr Village	2,882.66	2,488.77
Wilton	1,147.79	1,279.29
Yellville	18,015.40	17,903.61

COUNTY SALES AND USE TAX	AMOUNT	
Arkansas County	258,274.75	254,966.92
Ashley County	213,741.07	240,033.39
Crossett	52,595.27	39,680.16
Fountain Hill	1,371.60	1,034.80
Hamburg	26,215.68	19,778.25
Montrose	4,537.50	3,423.28
Parkdale	3,252.16	2,453.57
Portland	4,761.78	3,592.50
Wilmot	6,780.37	5,115.40
Baxter County	289,014.30	273,268.16
Big Flat	1,323.01	1,250.93
Briarcliff	3,053.10	2,886.76
Cotter	11,716.28	11,077.95
Gassville	21,702.47	20,520.07
Lakeview	9,706.32	9,177.50
Mountain Home	140,086.51	132,454.29
Norfork	6,157.09	5,821.64
Salesville	5,559.20	5,256.32
Benton County	738,037.83	649,650.08
Avoca	7,291.26	6,418.06
Bella Vista	269,449.22	237,179.86
Bentonville	340,086.56	299,357.64
Bethel Heights	12,307.24	10,833.32
Cave Springs	19,012.44	16,735.50
Centerton	36,990.66	32,560.64
Decatur	22,649.45	19,936.95
Elm Springs	.224.08	197.25
Garfield	8,446.14	7,434.63
Gateway	8,515.09	7,495.32
Gentry	41,989.40	36,960.73
Gravette	32,612.46	28,706.77
Highfill	11,273.02	9,922.95
Little Flock	44,557.72	39,221.46
Lowell	92,769.68	81,659.54
Pea Ridge	40,438.07	35,595.19
Rogers	682,517.36	600,778.77
Siloam Springs	186,901.09	164,517.73
Springdale	34,663.66	30,512.33
Springtown	1,965.02	1,729.69
Sulphur Springs	11,566.07	10,180.89
Benton County Special Aviation	11,031.61	
Boone County	322,082.34	305,471.69
Alpena	3,372.47	3,198.54
Bellefonte	4,683.98	4,442.42
Bergman	4,765.95	4,520.16
Diamond City	8,548.27	8,107.41
Everton	1,990.69	1,888.03
Harrison	142,299.38	134,960.62
Lead Hill	3,360.76	3,187.43
Omaha	1,932.14	1,832.50
South Lead Hill	1,030.48	977.33
Valley Springs	1,955.56	1,854.71
Zinc	.889.96	844.06
Bradley County	119,615.57	109,964.18
Banks	.803.28	738.47
Hermitage	5,147.71	4,732.36
Warren	43,122.92	39,643.47
Calhoun County	63,655.06	70,186.91
Hampton	16,337.99	18,014.49
Harrell	3,031.69	3,342.78
Thornton	5,349.43	5,898.35
Tinsman	.776.02	855.65
Carroll County	149,155.06	144,325.23
Beaver	.561.71	543.52
Blue Eye	.212.86	205.97
Chicot County	190,231.72	185,671.98
Dermott	21,534.90	21,018.73
Eudora	16,262.23	15,872.43
Lake Village	16,285.30	15,894.95
Clark County	332,241.29	317,647.10
Clay County	46,258.87	44,370.59
Datto	.284.90	273.27
Greenway	.716.65	687.39
Knobel	1,051.47	1,008.55
McDougal	.572.73	549.35
Nimmons	.293.71	281.72
Peach Orchard	.572.73	549.35
Pollard	.704.90	676.12
St. Francis	.734.27	704.30
Success	.528.66	507.09
Cleburne County	520,462.64	322,220.34
Concord	4,347.60	2,691.61
Fairfield Bay	2,489.21	1,541.08
Greers Ferry	15,855.94	9,816.47
Heber Springs	109,661.71	67,891.97
Higden	1,721.99	1,066.09
Quitman	11,661.78	7,219.86
Cleveland County	36,597.87	32,663.42
Kingsland	1,827.10	1,630.67
Rison	5,172.02	4,616.01
Columbia County	346,846.26	345,792.71
Emerson	.577.86	576.11
Magnolia	18,939.06	18,881.53
McNeil	1,065.58	1,062.35
Taylor	.911.06	908.29
Waldo	2,565.77	2,557.97
Conway County	325,205.14	245,740.88
Menifee	3,725.46	2,815.14
Morrilton	78,462.27	59,289.92
Oppelo	8,684.75	6,562.63
Plumerville	10,230.05	7,730.32
Craighead County	259,542.79	245,759.18
Bay	27,768.49	26,293.78
Black Oak	4,412.10	4,177.79
Bono	23,325.53	22,086.77
Brookland	20,548.68	19,457.40
Caraway	20,810.94	19,705.73
Cash	4,535.52	4,294.65
Egypt	1,558.12	1,475.37
Jonesboro	856,426.42	810,943.95
Lake City	30,175.09	28,572.57
Monette	18,188.36	17,222.43
Crawford County	231,753.14	221,413.37
Alma	38,665.80	36,940.71
Cedarville	10,530.85	10,061.02
Chester	.920.17	879.12
Dyer	5,437.38	5,194.79
Kibler	9,006.53	8,604.70
Mountainburg	6,338.96	6,056.15
Mulberry	15,122.42	14,447.72
Rudy	.669.22	639.36
Van Buren	176,468.48	168,595.25
Crittenden County	624,021.39	592,243.39
Anthonyville	1,443.26	1,369.77
Clarkedale	.357.93	339.70
Crawfordsville	2,967.35	2,816.24
Earle	17,526.99	16,634.43
Edmondson	2,961.58	2,810.76
Gilmore	1,517.16	1,439.90

Horseshoe Lake	1,853.15	1,758.78
Jennette	644.27	611.46
Jericho	1,062.24	1,008.15
Marion	51,385.94	48,769.14
Sunset	1,808.12	1,716.04
Turrell	4,972.33	4,719.11
West Memphis	159,717.28	151,583.75
Cross County	217,496.30	234,789.09
Cherry Valley	5,518.34	5,957.10
Hickory Ridge	3,010.00	3,249.32
Parkin	12,557.36	13,555.78
Wynne	67,529.13	72,898.26
Dallas County	142,922.94	126,679.92
Desha County	97,872.06	94,758.10
Arkansas City	5,003.40	4,844.21
Dumas	44,495.41	43,079.72
McGehee	38,820.93	37,585.78
Mitchellville	4,221.88	4,087.56
Reed	2,336.05	2,261.73
Tillar	280.33	271.41
Watson	2,446.48	2,368.63
Drew County	279,106.54	264,590.05
Jerome	470.55	446.07
Monticello	93,557.21	88,691.25
Tillar	2,117.47	2,007.34
Wilmar	5,840.93	5,537.14
Winchester	1,953.79	1,852.18
Faulkner County	617,831.06	538,476.60
Damascus	863.07	752.21
Enola	1,375.05	1,198.44
Holland	4,220.25	3,678.20
Mount Vernon	1,053.23	917.96
Wooster	3,774.09	3,289.34
Franklin County	135,216.98	110,338.95
Altus	5,958.11	4,861.90
Branch	2,603.48	2,124.48
Charleston	21,622.76	17,644.47
Denning	2,953.53	2,410.12
Ozark	25,706.65	20,976.99
Wiederkehr Village	335.46	273.74
Fulton County	80,954.89	80,510.54
Ash Flat	8.38	8.33
Cherokee Village	3,389.88	3,371.28
Hardy	113.14	112.51
Horseshoe Bend	29.33	29.17
Mammoth Spring	4,806.17	4,779.79
Salem	6,666.63	6,630.04
Viola	1,596.47	1,587.71
Garland County	608,174.13	582,607.61
Fountain Lake	2,866.73	2,746.22
Lonsdale	827.08	792.31
Mountain Pine	5,411.03	5,183.56
Grant County	151,920.39	145,901.24
Greene County	136,659.13	323,678.62
Delaplaine	1,343.63	1,301.58
Lafe	4,073.22	3,945.74
Marmaduke	12,251.39	11,867.96
Oak Grove Heights	7,691.51	7,450.78
Paragould	232,935.20	225,644.96
Hempstead County	496,976.60	461,847.20
Blevins	3,432.01	3,189.42
Emmet	244.47	227.19
Fulton	2,303.68	2,140.84
Hope	99,819.86	92,763.96
McCaskill	789.83	734.00
McNab	705.21	655.36
Oakhaven	507.75	471.86
Ozan	761.62	707.79
Patmos	573.57	533.03
Perrytown	2,397.71	2,228.22
Washington	1,391.62	1,293.24
Hempstead County	109.46	
Hot Spring County	245,948.12	228,585.86
Donaldson	2,339.32	2,174.18
Friendship	1,478.22	1,373.87
Magnet Cove	3,250.65	3,021.18
Malvern	64,733.20	60,163.48
Midway	2,454.14	2,280.89
Perla	825.22	766.97
Rockport	5,683.26	5,282.05
Howard County	308,109.94	261,551.27
Dierks	15,947.45	13,537.62
Mineral Springs	16,388.27	13,911.84
Nashville	63,245.25	53,688.22
Tollette	4,200.79	3,566.01
Independence County	421,867.31	445,858.72
Batesville	102,415.77	108,240.11
Cave City	672.29	710.52
Cushman	4,998.80	5,283.08
Magness	2,071.09	2,188.87
Moorefield	1,734.94	1,833.61
Newark	13,218.09	13,969.79
Oil Trough	2,363.86	2,498.29
Pleasant Plains	2,895.18	3,059.83
Sulphur Rock	4,565.06	4,824.68
Izard County	39,652.24	35,468.32
Jackson County	115,592.07	119,868.97
Amagon	755.97	783.94
Beedeville	835.55	866.46
Campbell Station	1,814.33	1,881.46
Diaz	10,217.56	10,595.61
Grubbs	3,485.43	3,614.39
Jacksonport	1,870.04	1,939.23
Newport	62,156.80	64,456.60
Swifton	6,931.07	7,187.52
Tuckerman	13,981.50	14,498.81
Tupelo	1,408.49	1,460.61
Weldon	795.76	825.20
Jefferson County	396,724.80	358,640.64
Altheimer	11,183.94	10,110.32
Humphrey	3,743.62	3,384.24
Pine Bluff	517,303.96	467,644.63
Redfield	10,855.55	9,813.45
Sherrill	1,182.19	1,068.71
Wabbaseka	3,030.55	2,739.62
White Hall	44,397.96	40,135.94
Johnson County	103,928.24	96,683.05
Clarksville	69,522.67	64,676.01
Coal Hill	9,015.70	8,387.19
Hartman	5,367.99	4,993.77
Knoxville	4,602.42	4,281.57
Lamar	12,744.48	11,856.00
Lafayette County	66,807.80	75,385.16
Bradley	2,527.27	2,851.75
Buckner	1,777.62	2,005.85
Lewisville	5,768.29	6,508.87
Stamps	9,565.94	10,794.09
Lawrence County	126,881.09	118,421.41
Alicia	800.04	746.70
Black Rock	3,956.07	3,692.30
College City	1,484.22	1,385.26
Hoxie	15,542.88	14,506.57
Imboden	3,773.99	3,522.36
Lynn	1,738.02	1,622.14
Minturn	629.00	587.06
Portia	2,664.97	2,487.28
Powhatan	275.88	257.48
Ravenden	2,819.46	2,631.47
Sedgwick	617.96	576.76
Smithville	402.78	375.92
Strawberry	1,561.46	1,457.35
Walnut Ridge	27,173.82	25,362.06
Lee County	29,183.79	24,150.94
Aubrey	1,013.45	838.68
Haynes	981.35	812.12
LaGrange	559.46	462.98
Marianna	23,758.83	19,661.54
Moro	1,105.17	914.58
Rondo	1,086.83	899.40
Lincoln County	46,514.95	37,728.13
Gould	5,955.26	4,830.30
Grady	2,386.67	1,935.82
Star City	11,276.22	9,146.10
Little River County	323,493.43	156,063.32
Ashdown	64,663.52	31,195.70
Foreman	15,215.74	7,340.55
Ogden	2,894.37	1,396.34
Wilton	5,937.52	2,864.45
Winthrop	2,515.67	1,213.62
Logan County	82,710.27	95,209.62
Blue Mountain	876.51	1,008.97
Booneville	27,337.68	31,469.01
Caulksville	1,547.17	1,780.98
Magazine	6,075.78	6,993.96
Morrison Bluff	491.37	565.63
Paris	24,615.20	28,335.10
Ratcliff	1,268.28	1,459.94
Scranton	1,474.12	1,696.90
Subiaco	2,915.05	3,355.57
Lonoke County	235,217.46	254,966.06
Allport	1,243.81	1,348.24
Austin	5,925.24	6,422.72
Cabot	149,463.03	162,011.78
Carlisle	22,564.89	24,459.42
Coy	1,136.08	1,231.46
England	29,538.07	32,018.05
Humnoke	2,742.26	2,972.50
Keo	2,301.54	2,494.78
Lonoke	41,985.98	45,511.07
Ward	25,267.99	27,389.45
Madison County	149,842.70	134,122.71
Hindsville	428.91	383.91
Huntsville	11,700.56	10,473.06
St. Paul	932.16	834.36
Marion County	73,789.99	69,184.70
Bull Shoals	13,880.73	13,014.43
Flippin	9,418.08	8,830.29
Pyatt	1,755.91	1,646.33
Summit	4,067.06	3,813.23
Yellville	9,105.76	8,537.45
Miller County	392,345.54	350,407.07
Fouke	7,769.22	6,938.75
Garland	7,769.22	6,938.75
Texarkana	174,807.42	156,121.97
Mississippi County	661,279.84	609,653.73
Bassett	1,775.62	1,636.99
Birdsong	422.77	389.76
Blytheville	193,119.46	178,042.63
Burdette	1,363.42	1,256.98
Dell	2,652.86	2,445.75
Dyess	5,443.11	5,018.17
Etowah	3,868.31	3,566.31
Gosnell	41,938.38	38,664.25
Joiner	5,707.34	5,261.77
Keiser	8,539.87	7,873.16
Leachville	20,937.48	19,302.89
Luxora	13,919.57	12,832.87
Manila	32,288.75	29,767.96
Marie	1,141.47	1,052.35
Osceola	93,801.18	86,478.13
Victoria	623.58	574.90
Wilson	9,924.41	9,149.63
Montgomery County	35,681.99	34,498.30
Black Springs	541.86	523.89
Mount Ida	4,662.85	4,508.17
Norman	2,010.59	1,943.89
Oden	1,045.70	1,011.00
Nevada County	25,911.89	27,620.65
Bluff City	827.25	881.81
Bodcaw	806.31	859.48
Cale	392.68	418.58
Emmet	2,513.18	2,678.91
Prescott	19,299.10	20,571.78
Rosston	1,387.48	1,478.98
Willisville	984.33	1,049.23
Newton County	48,546.25	38,983.37
Jasper	2,013.49	1,616.87
Western Grove	1,645.57	1,321.41
Ouachita County	306,635.39	302,858.40
Bearden	8,477.46	8,373.04
Camden	99,122.23	97,901.30
Chidester	2,712.79	2,679.37
East Camden	6,797.04	6,713.32
Louann	1,469.43	1,451.33
Stephens	8,680.92	8,573.99
Perry County	89,451.11	85,314.44
Adona	733.41	699.50
Bigelow	1,290.34	1,230.67
Casa	819.70	781.79
Fourche	231.40	220.70
Houston	623.60	594.76
Perry	1,231.51	1,174.56
Perryville	5,718.28	5,453.83
Phillips County	110,645.77	139,816.17
Elaine	14,017.07	10,750.95
Helena-West Helena	199,857.37	186,581.75
Lake View	8,604.70	6,599.72
Lexa	5,363.76	4,113.95
Marvell	22,605.57	17,338.23
Pike County	163,451.21	150,052.49
Antoine	1,138.90	1,045.54
Daisy	861.48	790.86
Delight	2,270.50	2,084.38
Glenwood	15,382.44	14,121.48
Murfreesboro	12,878.32	11,822.64
Poinsett County	108,877.68	112,675.37
Fisher	1,805.49	1,868.46
Harrisburg	14,934.44	15,455.36
Lepanto	14,532.47	15,039.36
Marked Tree	19,076.84	19,742.25
Trumann	46,935.85	48,572.99
Tyronza	6,254.48	6,472.64
Waldenburg	545.05	564.06
Weiner	5,178.01	5,358.62
Polk County	233,068.38	229,785.40
Cove	7,177.38	7,076.28
Grannis	10,775.46	10,623.68
Hatfield	7,533.44	7,427.34
Mena	105,636.92	104,148.94
Vandervoort	2,248.80	2,217.12
Wickes	12,649.45	12,471.24
Pope County	315,966.14	287,851.37
Atkins	38,083.20	34,694.54
Dover	17,586.02	16,021.21
Hector	6,695.66	6,099.87
London	12,240.08	11,150.96
Pottsville	16,818.53	15,322.02
Russellville	313,372.57	285,488.57
Prairie County	32,349.39	26,269.84
Biscoe	3,418.05	2,775.68
Des Arc	13,880.44	11,271.83
DeValls Bluff	5,622.55	4,565.88
Hazen	11,754.93	9,545.78
Ulm	1,472.05	1,195.40
Pulaski County	870,769.00	875,945.93
Alexander	2,796.71	2,813.34
Cammack Village	13,512.02	13,592.35
Jacksonville	486,432.61	489,324.56
Little Rock	2,977,733.07	2,995,436.41
Maumelle	171,656.27	172,676.81
North Little Rock	982,637.44	988,479.46
Sherwood	349,767.74	351,847.20
Wrightsville	22,243.61	22,375.84
Randolph County	110,741.12	110,014.62
Biggers	2,680.24	2,662.66
Maynard	2,876.54	2,857.67
O'Kean	1,517.54	1,507.59
Pocahontas	49,210.73	48,887.89
Ravenden Springs	1,034.35	1,027.56
Reyno	3,654.19	3,630.21
Saline County		593.39
Scott County	128,678.58	130,037.04
Mansfield	6,055.46	6,119.39
Waldron	24,221.85	24,477.56
Searcy County	32,580.58	33,946.09
Gilbert	173.16	180.42
Leslie	2,529.21	2,635.21
Marshall	6,889.72	7,178.48
Pindall	498.49	519.39
St. Joe	676.91	705.27
Sebastian County	672,254.65	604,855.97
Barling	60,633.92	54,554.91
Bonanza	7,463.08	6,714.85
Central City	7,709.92	6,936.94
Fort Smith	1,165,460.63	1,048,614.27
Greenwood	103,263.52	92,910.56
Hackett	10,076.61	9,066.36
Hartford	11,209.14	10,085.34
Huntington	9,989.50	8,987.97
Lavaca	26,498.30	23,841.64
Mansfield	10,250.85	9,223.12
Midland	3,673.46	3,305.17
Sevier County	232,864.91	223,278.64
Ben Lomond	990.05	949.29
DeQueen	45,298.69	43,433.89
Gillham	1,477.22	1,416.40
Horatio	7,833.96	7,511.46
Lockesburg	5,586.71	5,356.72
Sharp County	64,120.71	64,555.05
Ash Flat	7,913.63	7,967.24
Cave City	15,291.57	15,395.15
Cherokee Village	31,159.42	31,370.49
Evening Shade	3,774.19	3,799.76
Hardy	5,900.73	5,940.70
Highland	8,002.91	8,057.12
Horseshoe Bend	40.58	40.86
Sidney	2,232.05	2,247.17
Williford	511.36	514.81
St. Francis County	150,703.60	140,494.18
Caldwell	7,439.20	6,935.22
Colt	5,887.36	5,488.52
Forrest City	236,358.27	220,346.19
Hughes	29,868.74	27,845.30
Madison	15,790.28	14,720.56
Palestine	11,854.70	11,051.62
Wheatley	5,951.36	5,548.18
Widener	5,359.42	4,996.34
Stone County	84,878.90	76,203.20
Fifty Six	1,635.37	1,468.22
Mountain View	28,854.81	25,905.49
Union County	387,323.26	420,881.53
Calion	11,288.07	12,266.10
El Dorado	501,872.41	545,355.44
Felsenthal	2,697.57	2,931.30
Huttig	16,708.28	18,155.90
Junction City	15,079.38	16,385.89
Norphlet	16,705.41	18,152.80
Smackover	46,522.02	50,552.77
Strong	13,797.14	14,992.54
Van Buren County	299,169.81	248,783.63
Clinton	25,053.36	20,833.87
Damascus	2,063.09	1,715.62
Fairfield Bay	25,393.55	21,116.77
Shirley	3,698.20	3,075.35
Washington County	1,159,350.89	1,094,550.40
Elkins	18,926.70	17,868.81
Elm Springs	15,598.26	14,726.41
Farmington	54,540.96	51,492.46
Fayetteville	878,207.76	829,121.42
Goshen	11,377.20	10,741.28
Greenland	13,722.23	12,955.25
Johnson	35,084.74	33,123.72
Lincoln	27,293.17	25,767.65
Prairie Grove	38,428.30	36,280.40
Springdale	662,464.61	625,436.96
Tontitown	30,712.38	28,995.75
West Fork	30,893.94	29,167.16
Winslow	6,036.58	5,699.17
White County	810,379.26	778,339.01
Bald Knob	39,608.64	38,042.62
Beebe	60,831.97	58,426.83
Bradford	9,871.31	9,481.03
Garner	3,504.32	3,365.76
Georgetown	1,554.73	1,493.26
Griffithville	3,232.85	3,105.04
Higginson	4,664.20	4,479.79
Judsonia	24,456.18	23,489.25
Kensett	22,099.40	21,225.65
Letona	2,480.17	2,382.11
McRae	8,156.17	7,833.70
Pangburn	8,069.80	7,750.74
Rose Bud	5,293.49	5,084.20
Russell	2,813.32	2,702.09
Searcy	233,555.26	224,321.11
West Point	2,566.54	2,465.07
Woodruff County	10,979.13	16,465.84
Augusta	11,053.79	16,577.82
Cotton Plant	3,981.85	5,971.75
Hunter	630.46	945.53
McCrory	7,673.36	11,508.06
Patterson	1,937.01	2,905.01
Yell County	89,299.83	84,881.86
Belleville	2,235.98	2,125.36
Danville	14,416.36	13,703.14
Dardanelle	25,481.77	24,221.10
Havana	2,362.55	2,245.66
Ola	7,256.40	6,897.40
Plainview	4,550.32	4,325.20

Professional Directory

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EXECUTIVE DIRECTOR—The East Arkansas Planning and Development District (EAPDD), one of Arkansas' eight planning and development districts with offices in Jonesboro and serving the municipal and county governments of Randolph, Clay, Lawrence, Greene, Craighead, Mississippi, Poinsett, Cross, Crittenden, Saint Francis, Lee, and Phillips counties, is seeking applications for the position of Executive Director. The EAPDD is located in northeast and central east portion of the Arkansas Delta with a population of 388,000. Position Requirements: The successful candidate should have administrative/executive leadership experience in a public or private sector organization focused on community enhancement and economic development. The ability to demonstrate an understanding of regional governance and development in both rural and urban settings, as well as innovative techniques in building partnerships to advance initiatives that are advantageous to the EAPDD region. The ability to leverage entities and energize constituents to facilitate projects. Demonstrate organization management and financial administration skills to facilitate multiple priorities. Demonstrate an understanding of local, state and federal community economic development and human services programs. It is highly desired that the candidate have experience of working for a Board of Directors or advisory groups or councils. Qualified candidates will possess a minimum of a bachelor's degree in public or business administration, urban and regional planning, or related field. Five to 10 years of administrative/management responsibility in an organization (s) related to regional governance, community economic development, service delivery or related experience is requested. A master's degree is desired, and may reduce the number of years of management responsibility requested. Salary and benefits package negotiable. To apply, send a letter of interest, resume, and four professional references to the Executive Search Committee, c/o Ms. Tonya Hass, Institute for Economic Advancement, University of Arkansas at Little Rock, 2801 South University Ave., Little Rock, AR 72204-1009; or by email to tghass@ualr.edu. No phone calls or faxes please. Letters of interest, resumes and references will be accepted until Jan. 21, 2011. The position will remain open until filled. The East Arkansas Planning and Development District is an equal opportunity employer.

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Announcing Board Vacancies

The Municipal Health Benefit Fund (MHBF) and the Municipal League Workers' Compensation Trust (MLWCT) Boards of Trustees have Board vacancies. The MHBF board is seeking a District 1 representative. The MLWCT Board is seeking a District 4 representative and an At-Large representative. If interested, submit a letter of intent to Don Zimmerman no later than Jan. 10, 2011.

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AIRPORT MANAGER — Batesville Regional Airport (Arkansas) seeks Airport Manager to manage all aspects of municipally-owned airport operations. The Airport Manager coordinates as well as participates directly in day-to-day airport operations, airport marketing efforts and assists local government entities with airport-related projects. The successful candidate will be an energetic self-starter interested in promoting a safety-conscious, customer-friendly atmosphere for the aviation community in the Batesville region. A full job description can be seen at: http://www.cityofbatesville.com/airport-manager-job.php. Please send resume, references, and salary requirements to Airport Commission, 1126 Batesville Blvd, Batesville, AR 72501 or e-mail to BVX.manager@ozarkis.com

DISPATCHER—BELLA VISTA POLICE DEPARTMENT: Applications are being accepted for a full-time position. Must have computer skills and a strong word processing background; high school diploma or equivalent; good organizational and interpersonal skills; ability to work effectively under stressful conditions, and willingness to work nights, weekends and holidays. Experience preferred. Applications available from the Bella Vista Police Department, 105 Town Center, Bella Vista AR 72714. Phone: (479) 855-8030; or on the web at www.bellavistacityar.com. AN EQUAL OPPORTUNITY EMPLOYER

FOR SALE—The City of Lakeview has for sale a 2003 Dodge Intrepid Police Package vehicle with 63,000 miles. Vehicle is equipped with console, siren, switches, light bar and trunk mounted equipment box. Prisoner partition is available however not installed. Asking $2750. If interested contact Chief Dave Manley on Mayor Dennis Behling at Lakeview City Hall, 870-431-8744.

LOSS CONTROL SPECIALIST—The Arkansas Municipal League is accepting resumés for the position of Loss Control Specialist. Applicants should have experience in loss control, preferably with municipalities. Salary negotiable depending on education and experience. Mail resumé to Arkansas Municipal League, ATTN: Don Zimmerman, P.O. Box 38, North Little Rock, AR 72115. The Arkansas Municipal League is an Equal Opportunity Employer.

POLICE OFFICER—Cammack Village is accepting applications for Police Officer. Candidates must meet all requirements of law enforcement standards and training. *CERTIFIED OFFICERS PREFERRED.* Salaries start at $29,500, DOE, plus benefits (health, dental, three weeks' paid vacation and LOPFI retirement). Applications can be picked up at City Hall, 2710 N. McKinley, Cammack Village, AR 72207, or call for more information, 501-663-4593. EOE.

WANTED: POLICE CRUISERS—The Allport Police Department is in need of police cruisers in good condition. We would like to expand our patrol fleet. Please contact Chief R. Wells at 501-414-5698.

WATER OPERATOR—Holly Grove is seeking a water operator. Applicants must have distribution and treatment I license. Must be willing to relocate to Holly Grove. To apply contact Holly Grove City Hall, P.O. Box 430, Holly Grove, AR 72069; 870-462-3422.

BIDS BEING ACCEPTED—1974 Boardman Fire Truck, Caterpillar 1160 Diesel Engine, Waterous 1000 gpm Pump, 500 Gallon Tank. Truck can be seen at 200 N. Carthon St. in Osceola, AR. Will be sold as is with no warranties by the seller. Bids are to be received at Osceola Fire Dept, 200 N. Carthon St., Osceola, AR 72370. Bids will be accepted until Noon February 10th, 2011. Contact Chief Phillip Fleming with any questions at (870)563-2022.

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