



# How Do you Effectively Work In a Social World?





## **Information Overload**





## Gadgets from 30 Years Ago v. Smart Phone









## Information/Social Statistics

The Internet is only 23 years old. In that 23 years, every 60 seconds—

- 160 million emails are sent
- 1500 blog entries are created
- 98,000 tweets are shared on Twitter
- 694,445 Google searches are completed
- 695,000 Facebook status updates are posted
- 6,600 photos are uploaded to Flickr
- 600 videos are uploaded to YouTube
- On average, workers spend 28% of our workweek managing emails,
   which is the equivalent of 560 hours per year.



## Information/Social Statistics

According to a 2015 Pew Research study, below are the Percent of online adults who use the following social media websites:

71% use Facebook	58% (2014)
28% use Linkedin	23% (2014)
28% use Pinterest	22% (2014)
26% use Instagram	21% (2014)
23% use Twitter	19% (2014)



# Information/Social Statistics

In January of 2015, www.wearesocial.com created a global digital snapshot that looks something like this:

- 7.2 billion is the world's population
- 3.01 billion is the number of active internet users (40% of the world's population)
- 2.08 billion is the number of active social media accounts
- 3.65 billion is the number of unique mobile users
- 1.7 billion is the number of active mobile social accounts





### **Information Overload Statistics**

- Social networks reached 1 in 4 people during the year 2015.
- In the U.S. there are 181 million active monthly social network users.
- Mobile page views are up 250% since 2014.
- Smart phone users engage with their device over 200 times per day.
- The average person has 5 social media accounts.
- 60% of all web traffic is done on a mobile device.
- Using the word "video" in an email subject line boost open rates by 19%.
- Mobile device users engage with their device 2.5 hours per day.
- 74% of all internet traffic in 2017 is predicted to be video.
- 58% of smart phone users don't go 1 hour without checking their phones.





### **Who Remembers This?**











#### **Character Limitations**



160

5,000

60,000+

At the 60,000+ character limitation setting, an average novel can be shared in 9 FB posts.



## Ways Local Government Can Use Social

- Crime Prevention and Police Assistance
- Emergency Alerts and Severe Weather Updates
- Activities and Class Registration
- Town Hall or Council Meetings
- Public Service Announcements
- Construction Updates and Street Closings
- Job Applications





# What Do Citizens Expect From Local Government?



# The Citizens Most Vocal in Local Government







# How Can You Get Social Right for Your City?

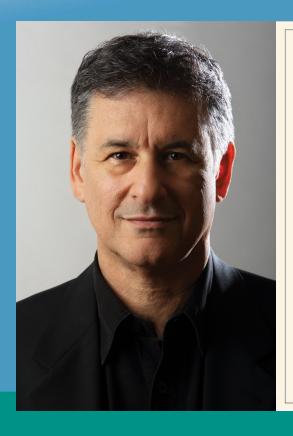
- Training on various social media platforms
- Maintaining a list of no-no topics
- Double checking messages for errors
- Thinking like a citizen



# How Do You Manage and Survive Information Overload?







organized
MIND



Thinking Straight in the Age of Information Overload

DANIEL J. LEVITIN

New York Times bestselling author of This Is Your Brain on Music



#### **Conquering Information Overload**

- Do a brain dump
- Follow the two-minute rule
- Group together similar tasks
- Don't multitask
- Limit the distraction of email
- "Eat the frog" first thing in the morning
- Spend only as much time on decisions, tasks and activities as they are worth





#### **Conquering Information Overload**

- Take breaks
- Let yourself daydream
- Disconnect from your devices at a set time every day
- Take a vacation
- Delegate—at work and at home
- Consider getting rid of one device
- Go completely off the grid once a week





#### **Conquering Information Overload**

- Things to do today
- Things to do this week
- Things that can wait
- Junk drawer

- Do it
- Delegate it
- Defer it
- Drop it







## Working in a Social World

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