

ARKANSAS STATE POLICE (ASP)
“FIREARM-SENSITIVE” AREAS APPLICATION INFORMATION

Arkansas Code Annotated § 5-73-325 allows the Arkansas State Hospital, the University of Arkansas for Medical Sciences, and any institution of higher education that hosts or sponsors a collegiate athletic event to designate certain areas as a firearm-sensitive area where possession of a concealed handgun is prohibited.

To be designated as a firearm-sensitive area, an entity must submit a security plan, as described in Ark. Code Ann. § 5-73-325, to the Arkansas State Police and the plan must be approved.

Submissions will only be accepted from the following entities:

- 1) the Arkansas State Hospital;
- 2) the University of Arkansas for Medical Sciences (UAMS);
- 3) any institution of higher education that hosts or sponsors a collegiate athletic event.

A **collegiate athletic event** is defined by Ark. Code Ann. § 5-73-101(2) as “a sporting or athletic contest, event, or practice of an individual or team of individuals in which one (1) or more individuals or a team of individuals sponsored by, funded by, represented by, or associated with a public or private university, college, or community college competes against themselves or another individual or team of individuals.

Suggested process for submission, approval, and designation:

1) Develop a security plan for all areas to be designated as “firearm-sensitive.” An entity may develop its security plan in any manner or structure, but to be approved, the plan must meet the requirements of Ark. Code Ann. § 5-73-325, and should be drafted in consultation with security, legal, and administrative professionals within the entity.

2) Submit the security plan to the Department of the Arkansas State Police, together with the required “Security Plan Template” (ASP-134). The required form is located at: <http://asp.arkansas.gov/divisions/regulatory-services/>

Security plans and the “Security Plan Template” should be submitted to **Arkansas State Police, ATTN: CHCL/James Trammell, 1 State Police Plaza Drive, Little Rock, AR 72209. Electronic submissions are encouraged**, submit electronic version of completed template to chclinfo@asp.arkansas.gov .

When completing the template, please specifically answer each question. If the question requires an explanation, diagram, map, or more detail, please indicate on the form the specific attachment or supporting document you are providing. **Incomplete or illegible documents could lead to denial of approval of the requested designation as “firearm-sensitive.”**

3) There are no fees associated with submission of security plans.

4) The security plan and template must be **received by** the Department no later than five (5) days before a scheduled collegiate athletic event to be designated as “firearm-sensitive.” Such submissions will be approved or disapproved within seventy-two (72) hours of receipt of the plan.

5) For **annual submissions**, the Department will approve or disapprove the submission within ten (10) business days of receipt. Entities seeking to designate two (2) or more areas as “firearm-sensitive” on an annual basis are encouraged to submit a “Security Plan Template” (ASP-134) for **EACH** area to be designated as “firearm-sensitive.”

6) Once an entity receives notice that its security plan has been approved, the entity shall post a notification at all “firearm-sensitive” areas that possession of a concealed handgun is prohibited.