

**ARKANSAS STATE POLICE (ASP)
NEW CONCEALED HANDGUN CARRY LICENSE (CHCL) APPLICATION INFORMATION**

* *YOUR FIREARMS SAFETY INSTRUCTOR MAY ASSIST YOU WITH QUESTIONS ABOUT THE
APPLICATION PROCESS * *

Please apply on-line through the Arkansas State Police website 24/7 at:

https://www.ark.org/asplicense/chcl_application/chcl.aspx

It will be easier to check your status if you apply on-line.

If you use the paper application, it must be completed in ink or preferably typewritten. INCOMPLETE OR UNREADABLE DOCUMENTS COULD LEAD TO DENIAL OF THE APPLICATION. Giving false, inaccurate or incomplete information on the application packet could result in license denial and/or criminal charges.

The applicant for an Arkansas concealed handgun carry license must submit the following items to the ASP:

- (1) A properly-completed Arkansas Concealed Handgun Carry License Application form (preferably on-line) indicating **New Application**. It is suggested that you make a copy of the application for your records or you will receive a confirmation/authorization number for your records if you apply on-line. If you choose to mail-in your application the application form can be obtained from your instructor.
- (2) The following fees (**effective for new applications received after February 1, 2015**):
 - 64 years of age and younger - new application (*mailed-in*) fees are **\$139.75**
 - 65 years of age and older - new application (*mailed-in*) fees are **\$89.75**

You can pay on-line or in person at ASP Headquarters in Little Rock with a credit card. Or if you have mailed-in your application, you may send one (1) check or money order payable to the "Arkansas State Police." All fees are NON-REFUNDABLE.

(3) A full set of **classifiable fingerprints** of the applicant; (ONLY blue applicant fingerprint cards with AR920570Z printed in the ORI field/section will be accepted). The fingerprint card must be completed in BLACK INK. Applicants are responsible for obtaining a complete, classifiable set of fingerprints. It is strongly suggested that fingerprinting be accomplished either through your local law enforcement agency, a private fingerprinting business by a trained fingerprint technician or your firearms safety instructor. Even if your fingerprints may have been taken before, a new fingerprint card as outlined above must be submitted. DO NOT FOLD THE FINGERPRINT CARD.

(4) A properly completed **certification of training** from a firearms safety instructor who is registered with the ASP. The application must be received by this office or made on-line within six (6) months of the training date. TIMELY RECEIPT FROM THE SIX (6) MONTH TRAINING DATE IS DETERMINED BY ASP RECEIPT DATE, NOT MAILING OR POSTMARK DATE.

If you mail in your application, send it to: **Arkansas State Police, CHCL Section, 1 State Police Plaza Drive. Little Rock, AR 72209.**

You may also bring your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock. IT WILL NOT BE PROCESSED WHILE YOU WAIT.

Please **DO NOT** CALL THIS OFFICE to inquire if we received your application. You can check the status on-line at www.arkansas.gov/chcl

DO NOT CALL THE OFFICE TO INQUIRE ABOUT THE STATUS OF YOUR APPLICATION UNTIL FOUR MONTHS HAVE PASSED SINCE YOUR APPLICATION PACKET WAS SUBMITTED OR DEPARTMENT STAFF HAS CONTACTED YOU.

After four months, if you have not received your license, you may e-mail questions to:
CHCLINFO@asp.arkansas.gov