

**Instructions for  
Transfer  
of a Concealed Handgun Carry License (CHCL)  
to Arkansas from a state that has CHCL reciprocity with Arkansas**

**You must send us:**

1. A properly completed Concealed Handgun License Application form indicating **Transfer Application**. (see website for form)
2. A check or money order, for **\$74.75** payable to the **ARKANSAS STATE POLICE**. (\$35.00 transfer fee, \$25.00 state background check fee and \$14.75 federal background check fee).
3. Two (2) legible properly completed fingerprint cards. These cards are blue lined "applicant" cards with ORI AR920570Z and are only available from an ASP Troop Headquarters (see map on website for locations), ASP Headquarters in Little Rock or from a firearms safety course training instructor (see listing on website).
4. The original valid Concealed Handgun Carry License from another state. (It will be retained in our file.)

Send the packet to:

Arkansas State Police  
CHCL Section  
1 State Police Plaza Drive  
Little Rock, AR 72209

You may also bring your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock. IT WILL NOT BE PROCESSED WHILE YOU WAIT.

Please **DO NOT** CALL THIS OFFICE to inquire if we received your application. You can check the status on-line at [www.arkansas.gov/chcl](http://www.arkansas.gov/chcl)

**DO NOT** CALL THE OFFICE TO INQUIRE ABOUT THE STATUS OF YOUR APPLICATION UNTIL FOUR MONTHS HAVE PASSED SINCE YOUR APPLICATION PACKET WAS SUBMITTED OR DEPARTMENT STAFF HAS CONTACTED YOU.

After four months, if you have not received your license, you may e-mail questions to: [CHCLINFO@asp.arkansas.gov](mailto:CHCLINFO@asp.arkansas.gov)