



Arkansas State Police Driver's Testing 1-2-3 Checklist



Before written drivers license can begin, applicants under the age of eighteen (18) must have these three (3) items:

1. Original or Certified Copy of a BIRTH CERTIFICATE

- No Hospital Birth Certificates or Birth Registration Cards.
- No Photocopies or Scanned Documents.
- Born in Arkansas and need a copy of your birth certificate? Call (501)-661-2336.
- U.S. citizens born out of country must present a "Birth Abroad Certificate".
 - ✓ Persons with lost certificates may contact birth country's embassy.
- Non-U.S. Citizens must present Passport with U.S. Visa and current I-94, Permanent Resident Card, Employment Authorization Card, Naturalization Certificate or Certificate of Citizenship.
 - ✓ No photocopies or translated birth certificates will be accepted.
- Out of Country Adoptions- Must present entry document (U.S. Passport or Current Permanent Resident Card, Certificate of Naturalization or Certificate of Citizenship)
 - ✓ For more information and guidance: Contact Customs & Border Protection (501)618-8034
 - ✓ No photocopies or translated documents will be accepted.

2. Signature of Parent or Legal Guardian §27-16-702

- Parent must be present with a State Driver's License or State ID.
Note: If you have a Permanent Resident Card, Employment Authorization Card or a Foreign Passport Please bring a copy of the application where you applied for the document or any other USCIS document indicating the parent(s) name in order to sign for the under-aged applicant.
- Legal Guardians must be present with State Driver's License or State ID and court documents establishing guardianship.
- A step-parent cannot sign without proof of adoption. If the child was adopted by a step parent, please bring the following ID: Adoption Court Documents and a State Drivers License or State ID.
- A Financial Responsibility Form may be substituted for the following groups:
Job Corps, Youth Challenge, Exchange or Boarding School Students
*See an Arkansas State Police Drivers License Examiner before you plan to test.

3. School Attendance or Notice of Intent to Home School Form or GED or High School Diploma (No online diplomas accepted). §27-16-701(1)(A)(i)(a)

- **School Attendance Forms-** (No report cards or transcripts will be accepted)- contact your school counselor or principal.
 - ✓ School attendance forms should be signed, sealed and dated.
 - ✓ This form is valid through the current semester. If a knowledge exam is not passed by the end of the current semester the student will be required submit a new school form after January 10th or June 10th, when new semester grades are calculated.
 - ✓ School forms dated after June 10th will be valid though the summer.
- **Notice of Intent to Home School-** contact your School Superintendent
 - ✓ Notice of Intent to Home School forms must be issued for the current school year. The forms will be valid from August of the current year through August of the following year.
Example: Issued August of 2014
Valid until August 2015
 - ✓ Notice of Intent to Home School forms must be notarized.

Important Information: If you wear contacts or glasses, please bring them with you to test! For more detailed information visit our website: <http://asp.ark.org/services-and-programs/detail/driver-examination>