

**POLL WORKER TRAINING**  
**Provisional Voting Exercises**  
**for**  
**Poll Supervisors**



Prepared and Provided by the:  
State Board of Election Commissioners  
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**2020**

# PROVISIONAL BALLOT EXERCISES

## Exercise One - Facts

### The poll worker provides you the following information:

Voter cannot be located in the PVR List

### The voter is then referred to you. You and the voter have the following interaction:

Please state your name, address, and date-of-birth.

**My name is Stephanie Melick**

**My address is 301 Pine Valley Dr., Rogers, AR 72756**

**I was born on April 13, 1985**

It appears our records don't have you as registered here, do you have any idea why that might be?

“I moved into the county two months ago, but I updated my voter registration when I got my new driver's license so I should be registered.”

You inform the voter that you can allow the voter to vote provisionally and ask for ID.

**Voter Provided Sufficient Photo ID**

### You contact the County Clerk's office and are provided the following:

Voter cannot be located in the county's records

The address provided by the voter is assigned **Ballot Style 13A**

Attachment B

### LIST OF PROVISIONAL VOTERS

Arkansas Code Annotated § 7-5-308 requires poll workers to make a list of the names and addresses of all persons voting a provisional ballot and requires County Election Commissions to determine the validity of each provisional ballot prior to certification of the election.

Date of Election: \_\_\_\_\_ Poll Name: \_\_\_\_\_

Voter's Signature	TO BE COMPLETED BY POLL WORKER				TO BE COMPLETED BY ELECTION COMMISSION			
	Voter's Name	Voter's Address	Reason Provis.		Precinct	Vote counted		If not counted, reason
			A	B		Y	N	

Provisional Ballot Reason: A) General Provisional

B) Unverified Registration Provisional (No Voter ID)

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

# PROVISIONAL BALLOT EXERCISES

Attachment "A"

## PROVISIONAL VOTER ENVELOPE

Provisional Voter Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Poll Name: \_\_\_\_\_ Precinct #: \_\_\_\_\_ Ballot Style: \_\_\_\_\_

### CHALLENGED BALLOT FORM

(To be completed when a poll watcher challenges a voter)

Name of Voter Challenged: \_\_\_\_\_

Name of Poll Watcher: \_\_\_\_\_

Entity Represented: \_\_\_\_\_

(Name of candidate, group or party the poll watcher represents from the Poll Watcher Affidavit)

Reason for Challenge: \_\_\_\_\_

Signature of Poll Watcher: \_\_\_\_\_

Signature of Challenged Voter: \_\_\_\_\_

### PROVISIONAL VOTER ELIGIBILITY AFFIRMATION

(To be completed on voter qualification issues)

Name of Registered Voter: \_\_\_\_\_ Prior Name: \_\_\_\_\_

Address of Registered Voter: \_\_\_\_\_ Prior Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Prior City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Provided ID: Yes  No

I, \_\_\_\_\_, (printed name of provisional voter) hereby affirm, under penalty of perjury, that the information provided is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the County Board of Election Commissioners will count my ballot only upon verification of my voter registration status.

Signature of Provisional Voter \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Signature of Poll Worker \_\_\_\_\_

### OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION

(Available to voters who are unable to verify his/her Voter Registration)

I, \_\_\_\_\_, hereby affirm, under penalty of perjury, that I am registered to vote in the State of Arkansas and that I am the person who is registered to vote using the information reproduced above.

#### Signature of Voter

Note: Perjury is defined by Arkansas law as a Class C Felony and is punishable by no less than three years and no more than 10 years in prison and up to a \$10,000 fine. A.C.A. §§ 5-4-201, 5-4-401.

Reason for Voting Provisional (To be completed by a poll worker)
<input type="checkbox"/> No Verification of Voter Registration
<input type="checkbox"/> Poll Watcher Challenge
<input type="checkbox"/> Not on Precinct Voter Registration List
<input type="checkbox"/> First-time Voter Flagged to Show Additional ID (No Additional ID Provided)
<input type="checkbox"/> Previously Sent Absentee Ballot
<input type="checkbox"/> Court-ordered Voting Extension
<input type="checkbox"/> Other _____

Ballot Style (To be completed by a poll worker)
Ballot Style _____ given to the provisional voter based upon the voter's affirmation of eligibility for this jurisdiction.
_____ Signature of Poll Worker

Revised:  
July 31, 2017

# PROVISIONAL BALLOT EXERCISES

## NOTICE TO PROVISIONAL VOTERS

### REASON 1: No Verification of Voter Registration Provided and Failed to Sign the Optional Verification of Identity Affirmation

If you cast a Provisional Ballot for failure to present Verification of Voter Registration and you possess ID, but chose not to sign the **OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION**, you may present proof of identity to the County Clerk or the County Election Commission by noon of the first Monday following the election for the provisional ballot to be counted.

County Clerk's Address  
\_\_\_\_\_ County Courthouse  
Street Address:

Hours:  
Phone:  
City:

"Verification of Voter Registration" is a document or photo ID card that is issued by the State, the federal government or an accredited postsecondary educational institution in Arkansas. The ID must show the name and photograph of the person to whom it was issued, and, if it has an expiration date, must not be expired more than 4 years before Election Day. Examples of acceptable proof of identity include but are not limited to:

- > An Arkansas driver's license;
- > An Arkansas State ID (for example issued by the Revenue Office)
- > A U.S. passport;
- > A concealed carry handgun license issued by the State of Arkansas;
- > An employee badge or ID document issued by the State of Arkansas or the federal government;
- > A U.S. military ID document (Active or Retired);
- > A student or employee ID card issued by a postsecondary educational institution located in Arkansas;
- > A public assistance ID card issued by the State of Arkansas or federal government;
- > A voter ID card issued by the county clerk.

### REASON 2: Signed Optional Verification of Identity Affirmation for No Verification of Voter Registration

If the only reason you are required to vote provisionally is that you did not verify your voter registration with a photo ID and you executed the optional **Verification of Identity Affirmation** your ballot will be counted when it is reviewed by the County Board of Election Commissioners. However, if the Board determines that your provisional ballot is invalid and should not be counted on other grounds, you will be notified and may attend an administrative hearing referenced below to bring evidence of the validity of your ballot. **The meeting date is listed below.**

### REASON 3: Provisional Ballots Unrelated to Verification of Registration

If you were required to vote provisionally for any reason unrelated to the verification of your voter registration, the County Election Commission will set an administrative hearing to determine if your ballot will be counted for this election. You will be notified by mail concerning your provisional ballot. If your ballot did not count you are invited to attend this hearing to bring evidence and defend the validity of your ballot. If your ballot is counted, then you will be notified as such.

Hearing Date for Provisional Ballots that are rejected will be held:

DATE & TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

For more information, contact: \_\_\_\_\_ County Election Commission

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

You will be notified by first class mail whether your vote was counted, and if not, the reason why.

# PROVISIONAL BALLOT EXERCISES

PLEASE PRINT AND USE BLACK INK TO COMPLETE

Rev. 1-24-19

ARKANSAS VOTER REGISTRATION APPLICATION							
<b>Check all that apply:</b> <input type="checkbox"/> This is a new registration. <input type="checkbox"/> This is a name change. <input type="checkbox"/> This is an address change. <input type="checkbox"/> This is a party change.				Office Use Only			
						Assigned ID	
<b>1</b>	Mr. Mrs. Miss Ms.	Last Name		Jr. Sr. II. III. IV.	First Name		Middle Name
<b>2</b>	Address Where You Live (See Section "C" Below) (Rural addresses must draw map.)			Apt. or Lot#	City/Town	County	State ZIP Code
<b>3</b>	Address Where You Receive Mail If Different From Above			Apt. or Lot#	City/Town	County	State ZIP Code
<b>4</b>	Date of Birth Month / Day / Year		<b>5</b>	Home & Work Phone Numbers (Optional) (H) (W)		<b>6</b> Party Affiliation (Optional)	
<b>7</b>	E-mail Address (Optional)				<b>8</b> Have you ever voted in a federal election in this State? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>9</b> ID Number: Check the applicable box and provide the appropriate number. <input type="checkbox"/> Arkansas Driver's license number _____ <input type="checkbox"/> If you do not have a driver's license provide the last 4 digits of social security number _____ <input type="checkbox"/> I have neither a driver's license nor social security number.				Signature of elector: Please sign full name or put mark. _____  The information I have provided is true to the best of my knowledge. I do not claim the right to vote in another county or state. If I have provided false information, I may be subject to a fine of up to \$10,000 and/or imprisonment of up to 10 years under state and federal laws.			
				<b>11</b> If applicant is unable to sign his/her name, provide name, address and phone number of the person providing assistance:  Name: _____ Address: _____ City: _____ State: _____ Phone#: _____			

**Please complete the sections below if:** **MAIL REGISTRANTS: PLEASE SEE SECTION D.**

- You were previously registered in another county or state, or
- You wish to change the name or address on your current registration.

	Agency Code (For Official Use Only)
--	-------------------------------------

Date of Birth \_\_\_\_\_  
 Month / Day / Year

<b>A</b>	Mr. Mrs. Miss Ms.	Previous Last Name	Jr. Sr. II. III. IV.	First Name		Middle Name
<b>B</b>	Previous House Number and Street Name			Apt. or Lot#	City/Town	County State ZIP Code

**If you live in a rural area but do not have a house or street number, or if you have no address, please show on the map where you live.**

- C**
- Write in the names of the crossroads (or streets) nearest where you live.
  - Draw an "X" to show where you live.
  - Use a dot to show any schools, churches, stores or other landmarks near where you live and write the name of the landmark.

Example	• Grocery Store Woodchuck Road		NORTH ↑
• Public School	Route #2	X	

**IDENTIFICATION REQUIREMENTS**

**IMPORTANT:** Applicants will be required to verify their registration when voting in person or by absentee ballot by providing a required document or identification card as provided in Arkansas Constitution, Amendment 51, Section 13. If your voter registration application form is submitted by mail and you are registering for the first time, and you do not have a valid Arkansas driver's license number or social security number, in order to avoid the additional identification requirements upon voting for the first time you must submit with the mailed registration form: (a) a current and valid photo identification; or (b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

**Should the voter be asked to complete a Voter Registration Application before being allowed to vote?**

- YES
- NO

# PROVISIONAL BALLOT EXERCISES

## Exercise Two – Facts

**The poll worker provides you the following information:**

The voter **could not provide Photo ID**

The voter’s name, address, and DOB match the information in the PVR List

The voter is assigned **Ballot Style 6**

**The voter is then referred to you. You and the voter have the following interaction:**

Please state your name address and Date-of-Birth.

**My name is Peyton Murphy**

**My address is 301 Banjo Dr., Malvern, AR 72104**

**I was born on April 13, 1985**

You inform the voter that he has the option of signing an optional affirmation of his identity at the bottom of the provisional ballot envelope.

The voter elects to sign the optional affirmation.

Attachment B

### LIST OF PROVISIONAL VOTERS

Arkansas Code Annotated § 7-5-308 requires poll workers to make a list of the names and addresses of all persons voting a provisional ballot and requires County Election Commissions to determine the validity of each provisional ballot prior to certification of the election.

Date of Election: \_\_\_\_\_ Poll Name: \_\_\_\_\_

Voter's Signature	TO BE COMPLETED BY POLL WORKER				TO BE COMPLETED BY ELECTION COMMISSION			
	Voter's Name	Voter's Address	Reason Provis.		Precinct	Vote counted		If not counted, reason
			A	B		Y	N	

Provisional Ballot Reason: A) General Provisional

B) Unverified Registration Provisional (No Voter ID)

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

# PROVISIONAL BALLOT EXERCISES

Attachment "A"

## PROVISIONAL VOTER ENVELOPE

Provisional Voter Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Poll Name: \_\_\_\_\_ Precinct #: \_\_\_\_\_ Ballot Style: \_\_\_\_\_

### CHALLENGED BALLOT FORM

(To be completed when a poll watcher challenges a voter)

Name of Voter Challenged: \_\_\_\_\_

Name of Poll Watcher: \_\_\_\_\_

Entity Represented: \_\_\_\_\_

(Name of candidate, group or party the poll watcher represents from the Poll Watcher Affidavit)

Reason for Challenge: \_\_\_\_\_

Signature of Poll Watcher: \_\_\_\_\_

Signature of Challenged Voter: \_\_\_\_\_

### PROVISIONAL VOTER ELIGIBILITY AFFIRMATION

(To be completed on voter qualification issues)

Name of Registered Voter: \_\_\_\_\_ Prior Name: \_\_\_\_\_

Address of Registered Voter: \_\_\_\_\_ Prior Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Prior City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Provided ID: Yes  No

I, \_\_\_\_\_, (printed name of provisional voter) hereby affirm, under penalty of perjury, that the information provided is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the County Board of Election Commissioners will count my ballot only upon verification of my voter registration status.

Signature of Provisional Voter \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Signature of Poll Worker \_\_\_\_\_

### OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION

(Available to voters who are unable to verify his/her Voter Registration)

I, \_\_\_\_\_, hereby affirm, under penalty of perjury, that I am registered to vote in the State of Arkansas and that I am the person who is registered to vote using the information reproduced above.

#### Signature of Voter

Note: Perjury is defined by Arkansas law as a Class C Felony and is punishable by no less than three years and no more than 10 years in prison and up to a \$10,000 fine. A.C.A. §§ 5-4-201, 5-4-401.

#### Reason for Voting Provisional (To be completed by a poll worker)

- No Verification of Voter Registration
- Poll Watcher Challenge
- Not on Precinct Voter Registration List
- First-time Voter Flagged to Show Additional ID  
(No Additional ID Provided)
- Previously Sent Absentee Ballot
- Court-ordered Voting Extension
- Other \_\_\_\_\_

#### Ballot Style (To be completed by a poll worker)

Ballot Style \_\_\_\_\_ given to the provisional voter based upon the voter's affirmation of eligibility for this jurisdiction.

\_\_\_\_\_  
Signature of Poll Worker

Revised:  
July 31, 2017

# PROVISIONAL BALLOT EXERCISES

## NOTICE TO PROVISIONAL VOTERS

### REASON 1: No Verification of Voter Registration Provided and Failed to Sign the Optional Verification of Identity Affirmation

If you cast a Provisional Ballot for failure to present Verification of Voter Registration and you possess ID, but chose not to sign the **OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION**, you may present proof of identity to the County Clerk or the County Election Commission by noon of the first Monday following the election for the provisional ballot to be counted.

County Clerk's Address  
\_\_\_\_\_ County Courthouse  
Street Address:

Hours:  
Phone:  
City:

"Verification of Voter Registration" is a document or photo ID card that is issued by the State, the federal government or an accredited postsecondary educational institution in Arkansas. The ID must show the name and photograph of the person to whom it was issued, and, if it has an expiration date, must not be expired more than 4 years before Election Day. Examples of acceptable proof of identity include but are not limited to:

- > An Arkansas driver's license;
- > An Arkansas State ID (for example issued by the Revenue Office)
- > A U.S. passport;
- > A concealed carry handgun license issued by the State of Arkansas;
- > An employee badge or ID document issued by the State of Arkansas or the federal government;
- > A U.S. military ID document (Active or Retired);
- > A student or employee ID card issued by a postsecondary educational institution located in Arkansas;
- > A public assistance ID card issued by the State of Arkansas or federal government;
- > A voter ID card issued by the county clerk.

### REASON 2: Signed Optional Verification of Identity Affirmation for No Verification of Voter Registration

If the only reason you are required to vote provisionally is that you did not verify your voter registration with a photo ID and you executed the optional **Verification of Identity Affirmation** your ballot will be counted when it is reviewed by the County Board of Election Commissioners. However, if the Board determines that your provisional ballot is invalid and should not be counted on other grounds, you will be notified and may attend an administrative hearing referenced below to bring evidence of the validity of your ballot. **The meeting date is listed below.**

### REASON 3: Provisional Ballots Unrelated to Verification of Registration

If you were required to vote provisionally for any reason unrelated to the verification of your voter registration, the County Election Commission will set an administrative hearing to determine if your ballot will be counted for this election. You will be notified by mail concerning your provisional ballot. If your ballot did not count you are invited to attend this hearing to bring evidence and defend the validity of your ballot. If your ballot is counted, then you will be notified as such.

Hearing Date for Provisional Ballots that are rejected will be held:

DATE & TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

For more information, contact: \_\_\_\_\_ County Election Commission

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

You will be notified by first class mail whether your vote was counted, and if not, the reason why.



# PROVISIONAL BALLOT EXERCISES

PLEASE PRINT AND USE BLACK INK TO COMPLETE

Rev. 1-24-19

ARKANSAS VOTER REGISTRATION APPLICATION							
<b>Check all that apply:</b> <input type="checkbox"/> This is a new registration. <input type="checkbox"/> This is a name change. <input type="checkbox"/> This is an address change. <input type="checkbox"/> This is a party change.				Office Use Only			
						Assigned ID	
<b>1</b>	Mr. Mrs. Miss Ms.	Last Name		Jr. Sr. II. III. IV.	First Name		Middle Name
<b>2</b>	Address Where You Live (See Section "C" Below) (Rural addresses must draw map.)			Apt. or Lot#	City/Town	County	State ZIP Code
<b>3</b>	Address Where You Receive Mail If Different From Above			Apt. or Lot#	City/Town	County	State ZIP Code
<b>4</b>	Date of Birth Month / Day / Year		<b>5</b>	Home & Work Phone Numbers (Optional) (H) (W)		<b>6</b> Party Affiliation (Optional)	
<b>7</b>	E-mail Address (Optional)				<b>8</b> Have you ever voted in a federal election in this State? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>9</b> ID Number: Check the applicable box and provide the appropriate number. <input type="checkbox"/> Arkansas Driver's license number _____ <input type="checkbox"/> If you do not have a driver's license provide the last 4 digits of social security number <input type="checkbox"/> I have neither a driver's license nor social security number.				Signature of elector: Please sign full name or put mark.  The information I have provided is true to the best of my knowledge. I do not claim the right to vote in another county or state. If I have provided false information, I may be subject to a fine of up to \$10,000 and/or imprisonment of up to 10 years under state and federal laws.			
				<b>11</b> If applicant is unable to sign his/her name, provide name, address and phone number of the person providing assistance: Name: _____ Address: _____ City: _____ State: _____ Phone#: _____			

**Please complete the sections below if:** **MAIL REGISTRANTS: PLEASE SEE SECTION D.**

- You were previously registered in another county or state, or
- You wish to change the name or address on your current registration.

Agency Code (For Official Use Only)

Date of Birth \_\_\_\_\_  
 Month / Day / Year

<b>A</b>	Mr. Mrs. Miss Ms.	Previous Last Name		Jr. Sr. II. III. IV.	First Name		Middle Name
<b>B</b>	Previous House Number and Street Name			Apt. or Lot#	City/Town	County	State ZIP Code

**If you live in a rural area but do not have a house or street number, or if you have no address, please show on the map where you live.**

- C**
- Write in the names of the crossroads (or streets) nearest where you live.
  - Draw an "X" to show where you live.
  - Use a dot to show any schools, churches, stores or other landmarks near where you live and write the name of the landmark.

Example	Grocery Store Woodchuck Road		NORTH ↑
Public School	Route #2 X		

**IDENTIFICATION REQUIREMENTS**

**IMPORTANT:** Applicants will be required to verify their registration when voting in person or by absentee ballot by providing a required document or identification card as provided in Arkansas Constitution, Amendment 51, Section 13. If your voter registration application form is submitted by mail and you are registering for the first time, and you do not have a valid Arkansas driver's license number or social security number, in order to avoid the additional identification requirements upon voting for the first time you must submit with the mailed registration form: (a) a current and valid photo identification; or (b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

**Should the voter be asked to complete a Voter Registration Application before being allowed to vote?**

- YES
- NO

# PROVISIONAL BALLOT EXERCISES

## Exercise Three – Facts

### The poll worker provides you the following information:

The PVR List indicates this voter **received an absentee ballot.**

The voter’s name, address, and DOB match the information in the PVR List

The voter is assigned **Ballot Style 7C**

### The voter is then referred to you. You and the voter have the following interaction:

Please state your name, address, and date-of-birth.

**My name is Elisabeth Burris**

**My address is 1100 Oak St., Apt 36, Little Rock, AR 72201**

**I was born on December 24, 1960**

You inform the voter that you can allow the voter to vote provisionally and ask for ID.

Voter **DOES NOT** provide a sufficient **Photo ID**

You inform the voter that he has the option of signing an optional affirmation of his identity at the bottom of the provisional ballot envelope.

The voter **DOES NOT** elect to **sign** the optional identity affirmation.

Attachment B

### LIST OF PROVISIONAL VOTERS

Arkansas Code Annotated § 7-5-308 requires poll workers to make a list of the names and addresses of all persons voting a provisional ballot and requires County Election Commissions to determine the validity of each provisional ballot prior to certification of the election.

Date of Election: \_\_\_\_\_ Poll Name: \_\_\_\_\_

Voter's Signature	TO BE COMPLETED BY POLL WORKER				TO BE COMPLETED BY ELECTION COMMISSION			
	Voter's Name	Voter's Address	Reason Provis.		Precinct	Vote counted		If not counted, reason
			A	B		Y	N	

Provisional Ballot Reason: A) General Provisional B) Unverified Registration Provisional (No Voter ID)

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

# PROVISIONAL BALLOT EXERCISES

Attachment "A"

## PROVISIONAL VOTER ENVELOPE

Provisional Voter Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Poll Name: \_\_\_\_\_ Precinct #: \_\_\_\_\_ Ballot Style: \_\_\_\_\_

### CHALLENGED BALLOT FORM

(To be completed when a poll watcher challenges a voter)

Name of Voter Challenged: \_\_\_\_\_

Name of Poll Watcher: \_\_\_\_\_

Entity Represented: \_\_\_\_\_  
(Name of candidate, group or party the poll watcher represents from the Poll Watcher Affidavit)

Reason for Challenge: \_\_\_\_\_

Signature of Poll Watcher: \_\_\_\_\_

Signature of Challenged Voter: \_\_\_\_\_

### PROVISIONAL VOTER ELIGIBILITY AFFIRMATION

(To be completed on voter qualification issues)

Name of Registered Voter: \_\_\_\_\_ Prior Name: \_\_\_\_\_

Address of Registered Voter: \_\_\_\_\_ Prior Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Prior City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Provided ID: Yes  No

I, \_\_\_\_\_, (printed name of provisional voter) hereby affirm, under penalty of perjury, that the information provided is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the County Board of Election Commissioners will count my ballot only upon verification of my voter registration status.

Signature of Provisional Voter \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Signature of Poll Worker \_\_\_\_\_

### OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION

(Available to voters who are unable to verify his/her Voter Registration)

I, \_\_\_\_\_, hereby affirm, under penalty of perjury, that I am registered to vote in the State of Arkansas and that I am the person who is registered to vote using the information reproduced above.

#### Signature of Voter

Note: Perjury is defined by Arkansas law as a Class C Felony and is punishable by no less than three years and no more than 10 years in prison and up to a \$10,000 fine. A.C.A. §§ 5-4-201, 5-4-401.

Reason for Voting Provisional (To be completed by a poll worker)
<input type="checkbox"/> No Verification of Voter Registration
<input type="checkbox"/> Poll Watcher Challenge
<input type="checkbox"/> Not on Precinct Voter Registration List
<input type="checkbox"/> First-time Voter Flagged to Show Additional ID (No Additional ID Provided)
<input type="checkbox"/> Previously Sent Absentee Ballot
<input type="checkbox"/> Court-ordered Voting Extension
<input type="checkbox"/> Other _____

Ballot Style (To be completed by a poll worker)
Ballot Style _____ given to the provisional voter based upon the voter's affirmation of eligibility for this jurisdiction.
_____ Signature of Poll Worker

Revised:  
July 31, 2017

# PROVISIONAL BALLOT EXERCISES

## NOTICE TO PROVISIONAL VOTERS

### REASON 1: No Verification of Voter Registration Provided and Failed to Sign the Optional Verification of Identity Affirmation

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County Clerk's Address  
\_\_\_\_\_ County Courthouse  
Street Address:

Hours:  
Phone:  
City:

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- > An Arkansas driver's license;
- > An Arkansas State ID (for example issued by the Revenue Office)
- > A U.S. passport;
- > A concealed carry handgun license issued by the State of Arkansas;
- > An employee badge or ID document issued by the State of Arkansas or the federal government;
- > A U.S. military ID document (Active or Retired);
- > A student or employee ID card issued by a postsecondary educational institution located in Arkansas;
- > A public assistance ID card issued by the State of Arkansas or federal government;
- > A voter ID card issued by the county clerk.

### REASON 2: Signed Optional Verification of Identity Affirmation for No Verification of Voter Registration

If the only reason you are required to vote provisionally is that you did not verify your voter registration with a photo ID and you executed the optional **Verification of Identity Affirmation** your ballot will be counted when it is reviewed by the County Board of Election Commissioners. However, if the Board determines that your provisional ballot is invalid and should not be counted on other grounds, you will be notified and may attend an administrative hearing referenced below to bring evidence of the validity of your ballot. **The meeting date is listed below.**

### REASON 3: Provisional Ballots Unrelated to Verification of Registration

If you were required to vote provisionally for any reason unrelated to the verification of your voter registration, the County Election Commission will set an administrative hearing to determine if your ballot will be counted for this election. You will be notified by mail concerning your provisional ballot. If your ballot did not count you are invited to attend this hearing to bring evidence and defend the validity of your ballot. If your ballot is counted, then you will be notified as such.

Hearing Date for Provisional Ballots that are rejected will be held:

DATE & TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

For more information, contact: \_\_\_\_\_ County Election Commission

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

You will be notified by first class mail whether your vote was counted, and if not, the reason why.

# PROVISIONAL BALLOT EXERCISES

PLEASE PRINT AND USE BLACK INK TO COMPLETE

Rev. 1-24-19

ARKANSAS VOTER REGISTRATION APPLICATION							
<b>Check all that apply:</b> <input type="checkbox"/> This is a new registration. <input type="checkbox"/> This is a name change. <input type="checkbox"/> This is an address change. <input type="checkbox"/> This is a party change.				Office Use Only			
						Assigned ID	
<b>1</b>	Mr. Mrs. Miss Ms.	Last Name		Jr. Sr. II. III. IV.	First Name		Middle Name
<b>2</b>	Address Where You Live (See Section "C" Below) (Rural addresses must draw map.)			Apt. or Lot#	City/Town	County	State ZIP Code
<b>3</b>	Address Where You Receive Mail If Different From Above			Apt. or Lot#	City/Town	County	State ZIP Code
<b>4</b>	Date of Birth Month / Day / Year		<b>5</b>	Home & Work Phone Numbers (Optional) (H) (W)		<b>6</b> Party Affiliation (Optional)	
<b>7</b>	E-mail Address (Optional)				<b>8</b> Have you ever voted in a federal election in this State? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>9</b> ID Number: Check the applicable box and provide the appropriate number. <input type="checkbox"/> Arkansas Driver's license number _____ <input type="checkbox"/> If you do not have a driver's license provide the last 4 digits of social security number _____ <input type="checkbox"/> I have neither a driver's license nor social security number.				Signature of elector: Please sign full name or put mark. _____  The information I have provided is true to the best of my knowledge. I do not claim the right to vote in another county or state. If I have provided false information, I may be subject to a fine of up to \$10,000 and/or imprisonment of up to 10 years under state and federal laws.			
				<b>11</b> If applicant is unable to sign his/her name, provide name, address and phone number of the person providing assistance:  Name: _____ Address: _____ City: _____ State: _____ Phone#: _____			

**Please complete the sections below if:** **MAIL REGISTRANTS: PLEASE SEE SECTION D.**

- You were previously registered in another county or state, or
- You wish to change the name or address on your current registration.

	Agency Code (For Official Use Only)
--	-------------------------------------

Date of Birth \_\_\_\_\_  
 Month / Day / Year

<b>A</b>	Mr. Mrs. Miss Ms.	Previous Last Name	Jr. Sr. II. III. IV.	First Name		Middle Name
<b>B</b>	Previous House Number and Street Name			Apt. or Lot#	City/Town	County State ZIP Code

**If you live in a rural area but do not have a house or street number, or if you have no address, please show on the map where you live.**

- C**
- Write in the names of the crossroads (or streets) nearest where you live.
  - Draw an "X" to show where you live.
  - Use a dot to show any schools, churches, stores or other landmarks near where you live and write the name of the landmark.

Example	• Grocery Store Woodchuck Road		NORTH ↑
• Public School	Route #2	X	

**IDENTIFICATION REQUIREMENTS**

**IMPORTANT:** Applicants will be required to verify their registration when voting in person or by absentee ballot by providing a required document or identification card as provided in Arkansas Constitution, Amendment 51, Section 13. If your voter registration application form is submitted by mail and you are registering for the first time, and you do not have a valid Arkansas driver's license number or social security number, in order to avoid the additional identification requirements upon voting for the first time you must submit with the mailed registration form: (a) a current and valid photo identification; or (b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

**Should the voter be asked to complete a Voter Registration Application before being allowed to vote?**

- YES
- NO

# PROVISIONAL BALLOT EXERCISES

## Exercise Four – Facts

### The poll worker provides you the following information:

The stated address does not match the address in the PVR List

The address in the PVR List is 302 Main Street, Alexander, AR 72002

### The voter is then referred to you. You and the voter have the following interaction:

Please state your name, address, and date-of-birth.

**My name is Abigail Shults**

**My address is 201 Lakeview Drive, Alexander, AR 72002**

**I was born on September 8, 1989**

It appears our records don't have you as registered here, do you have any idea why that might be?

“I moved into the county. My road (Lakeview Drive) is new road that ties into Stone Lake Trail.”

You ask for Photo ID: **Voter Provided a Sufficient Photo ID**

### You contact the County Clerk's office and are provided the following:

Voter's stated address cannot be located in the County

Voter's old address votes on Style 20A

Voter's on Stone Lake Trail vote on Style 34B

Voter believes the Sample Ballot for Style 34B has the correct issues and races

Attachment B

### LIST OF PROVISIONAL VOTERS

Arkansas Code Annotated § 7-5-308 requires poll workers to make a list of the names and addresses of all persons voting a provisional ballot and requires County Election Commissions to determine the validity of each provisional ballot prior to certification of the election.

Date of Election: \_\_\_\_\_ Poll Name: \_\_\_\_\_

Voter's Signature	TO BE COMPLETED BY POLL WORKER				TO BE COMPLETED BY ELECTION COMMISSION			
	Voter's Name	Voter's Address	Reason Provis.		Precinct	Vote counted		If not counted, reason
			A	B		Y	N	

Provisional Ballot Reason: A) General Provisional

B) Unverified Registration Provisional (No Voter ID)

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Commissioner Signature

# PROVISIONAL BALLOT EXERCISES

Attachment "A"

## PROVISIONAL VOTER ENVELOPE

Provisional Voter Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Poll Name: \_\_\_\_\_ Precinct #: \_\_\_\_\_ Ballot Style: \_\_\_\_\_

### CHALLENGED BALLOT FORM

(To be completed when a poll watcher challenges a voter)

Name of Voter Challenged: \_\_\_\_\_

Name of Poll Watcher: \_\_\_\_\_

Entity Represented: \_\_\_\_\_

(Name of candidate, group or party the poll watcher represents from the Poll Watcher Affidavit)

Reason for Challenge: \_\_\_\_\_

Signature of Poll Watcher: \_\_\_\_\_

Signature of Challenged Voter: \_\_\_\_\_

### PROVISIONAL VOTER ELIGIBILITY AFFIRMATION

(To be completed on voter qualification issues)

Name of Registered Voter: \_\_\_\_\_ Prior Name: \_\_\_\_\_

Address of Registered Voter: \_\_\_\_\_ Prior Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Prior City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Provided ID: Yes  No

I, \_\_\_\_\_, (printed name of provisional voter) hereby affirm, under penalty of perjury, that the information provided is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the County Board of Election Commissioners will count my ballot only upon verification of my voter registration status.

Signature of Provisional Voter \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Signature of Poll Worker \_\_\_\_\_

### OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION

(Available to voters who are unable to verify his/her Voter Registration)

I, \_\_\_\_\_, hereby affirm, under penalty of perjury, that I am registered to vote in the State of Arkansas and that I am the person who is registered to vote using the information reproduced above.

#### Signature of Voter

Note: Perjury is defined by Arkansas law as a Class C Felony and is punishable by no less than three years and no more than 10 years in prison and up to a \$10,000 fine. A.C.A. §§ 5-4-201, 5-4-401.

Reason for Voting Provisional (To be completed by a poll worker)
<input type="checkbox"/> No Verification of Voter Registration
<input type="checkbox"/> Poll Watcher Challenge
<input type="checkbox"/> Not on Precinct Voter Registration List
<input type="checkbox"/> First-time Voter Flagged to Show Additional ID (No Additional ID Provided)
<input type="checkbox"/> Previously Sent Absentee Ballot
<input type="checkbox"/> Court-ordered Voting Extension
<input type="checkbox"/> Other _____

Ballot Style (To be completed by a poll worker)
Ballot Style _____ given to the provisional voter based upon the voter's affirmation of eligibility for this jurisdiction.
_____ Signature of Poll Worker

Revised:  
July 31, 2017

# PROVISIONAL BALLOT EXERCISES

## NOTICE TO PROVISIONAL VOTERS

### REASON 1: No Verification of Voter Registration Provided and Failed to Sign the Optional Verification of Identity Affirmation

If you cast a Provisional Ballot for failure to present Verification of Voter Registration and you possess ID, but chose not to sign the **OPTIONAL VERIFICATION OF IDENTITY AFFIRMATION**, you may present proof of identity to the County Clerk or the County Election Commission by noon of the first Monday following the election for the provisional ballot to be counted.

County Clerk's Address  
\_\_\_\_\_ County Courthouse  
Street Address:

Hours:  
Phone:  
City:

"Verification of Voter Registration" is a document or photo ID card that is issued by the State, the federal government or an accredited postsecondary educational institution in Arkansas. The ID must show the name and photograph of the person to whom it was issued, and, if it has an expiration date, must not be expired more than 4 years before Election Day. Examples of acceptable proof of identity include but are not limited to:

- > An Arkansas driver's license;
- > An Arkansas State ID (for example issued by the Revenue Office)
- > A U.S. passport;
- > A concealed carry handgun license issued by the State of Arkansas;
- > An employee badge or ID document issued by the State of Arkansas or the federal government;
- > A U.S. military ID document (Active or Retired);
- > A student or employee ID card issued by a postsecondary educational institution located in Arkansas;
- > A public assistance ID card issued by the State of Arkansas or federal government;
- > A voter ID card issued by the county clerk.

### REASON 2: Signed Optional Verification of Identity Affirmation for No Verification of Voter Registration

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<b>7</b>	E-mail Address (Optional)			<b>8</b> Have you ever voted in a federal election in this State? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>9</b> ID Number: Check the applicable box and provide the appropriate number. <input type="checkbox"/> Arkansas Driver's license number _____ <input type="checkbox"/> If you do not have a driver's license provide the last 4 digits of social security number _____ <input type="checkbox"/> I have neither a driver's license nor social security number.				Signature of elector: Please sign full name or put mark.  The information I have provided is true to the best of my knowledge. I do not claim the right to vote in another county or state. If I have provided false information, I may be subject to a fine of up to \$10,000 and/or imprisonment of up to 10 years under state and federal laws.			
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**Should the voter be asked to complete a Voter Registration Application before being allowed to vote?**

- YES
- NO