## 2024 County Board of Election Commissioners' Training



STATE BOARD OF ELECTION COMMISSIONERS 501 Woodlane, Suite 122 South Little Rock, Arkansas 72201 (501) 682-1834 or (800) 411-6996 www.sos.arkansas.gov/sbec

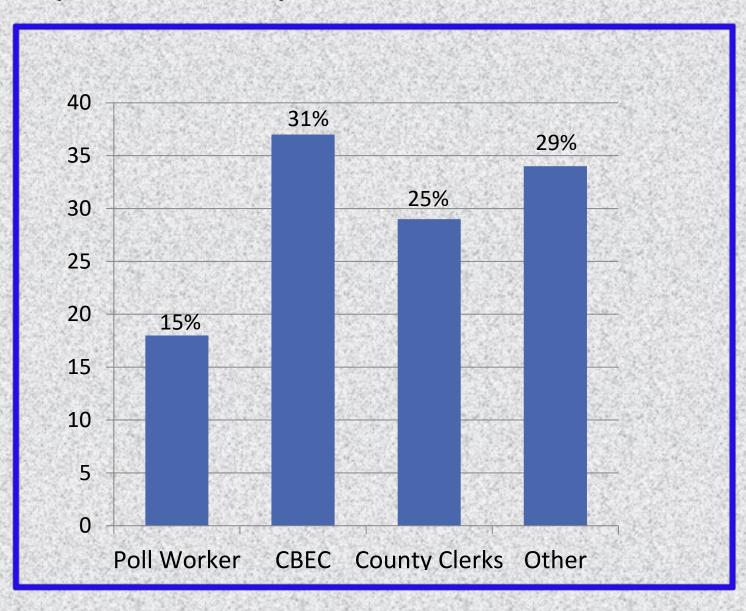
info.sbec@arkansas.gov

## **State Board of Election Commissioners (SBEC)**

- Conduct statewide commissioner, poll worker, county clerk, and county election coordinator trainings
- Publish training materials to assist & educate election officials
- Publish handbook for candidates running for office
- Monitor election legislation and compliance
- Make rules to assure fair and orderly election procedures
- Fund primary and statewide special elections
- Examine and approve voting equipment
- Provide assistance to county election commissioners
- Appoint certified election monitors
- Investigate alleged violations of election and voter registration laws, render findings, and impose disciplinary actions

## **Complaints in 2022**

#### 86 Complaints – 118 Respondent Parties – 201 Issues



## Agenda

This training covers the legal requirements of county election commissioners. Specifically, this training will address:

- Absentee Voting Process
- Provisional Voting Process
- Election Overview
- CBEC & General Info

- Pre-Election Duties
  - Ballot Setup
  - Testing
  - Personnel
- Voting Hours Duties
- Post Election Duties
  - Declaring Winners

## **OPENING & PROCESSING ABSENTEE BALLOTS**

#### ABSENTEE VOTER STATEMENT THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED **UNIFORM ABSENTEE VOTER** These Questions Apply to Some Voters **REQUIRED FOR ALL VOTERS** STATEMENT VOTER'S PRINTED NAME Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count: Printed Name of Designated Bearer, Agent, or Administrator MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED VOTER'S RESIDENTIAL Signature of Designated Bearer, Agent, or Administrator VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) Contains Information used in Address of Designated Bearer, Agent, or Administrator AT WHICH I RESIDE<sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT City State Zip Code canvassing Did you request your ballot be mailed to an address Street Address other than your residential address? Voter's Name If yes, provide that mailing address: City Zip Code State Street Address or P.O. Box Voter's Registration Address MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! City State Zip Code VOTER'S DATE OF BIRTH Voters's Date of Birth Did someone help vou fill out vour ballot? If yes, complete this box: Month Day Year MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED Name of Person Giving Assistance REQUIRED ABSENTEE VOTER STATEMENT THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) **Signature of Absentee Voter** OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE] Signature of Absentee Voter INCLUDE THE FOLLOWING ITEMS IN THE SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: **Basic Instructions to the Voter OUTER MAILING ENVELOPE:** If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's 1. Completed Voter Statement (This form) license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document 2. Copy of your Required Photo ID described here when I registered to vote), I am enclosing a copy of a (See instructions for ID requirements) current and valid photo identification card or a current utility bill, bank Full Instructions are on the back statement, government check, paycheck, or other government document 3. "Ballot Only Envelope" Containing your that shows my name and address. [Does not apply if you have voted in Marked Ballot this Arkansas county before or are an overseas / military voter.] + Overseas / Military Voters refer to Note on of the Form your voter instructions regarding residency Rev. August 2023

## **Deadlines to Return Absentee Ballots**

- Designated Bearers, Administrators, and Returned in person by the Voter
  - Close of Business on the <u>Friday before</u> the Election
- Authorized Agents and Returned by mail
  - 7:30pm on election night
- UOCAVA Ballots
  - 5pm 10 days after the election

## **OPENING & PROCESSING ABSENTEE BALLOTS**

- STEP ONE: (Absentee Ballot) Clerk 1 opens the outer envelope while (Absentee Ballot) Clerk 2 Observes:
  - Voter Statement [Missing = <u>Rejected</u>]
  - Photo ID [Missing = <u>Provisional</u> (except Military Ballot)]
  - The ballot (inner) envelope [Missing = <u>Rejected</u>]
  - IF SOMETHING IS MISSING
    - Before 8:30am on election day SET ASIDE UNTIL ELECTION DAY
    - After 8:30am on election day INSPECT BALLOT INNER ENVELOPE
- STEP TWO: Clerk 1 reads aloud from the voter statement:
  - Voter's name
  - Voter's precinct (precinct part)
- **STEP THREE:** Clerk 2 lists the name and precinct of the voter
- **STEP FOUR:** Clerk 1 and Clerk 2 compare the following
  - Name
  - Address
  - Date of Birth
  - Signature
  - If a Clerk believes any do not Compare = Set aside for CBEC to review]

## **OPENING & PROCESSING ABSENTEE BALLOTS**

- STEP FIVE: (if a name and address is written on the outer envelope) The election officials compares:
  - the name and address on the <u>absentee ballot return envelope</u>; and
  - the information on the voter statement
  - [If the name and address matchers proceed]
  - [IF the Voter Statement has a Name and Address but they do not compare = Provisional]
  - If the Voter Statement has no Name or Address = Reject
- STEP SIX: (if applicable) Compare any bearer name on the Absentee Ballot Application to a bearer name on the voter statement.
  - [If the names don't compare or document has a name and the other doesn't = provisional]
- STEP SEVEN: Confirm ID name compares with Voter Statement Name
  - If NO = make provisional
- STEP EIGHT: If the ballot is to be counted, place the unopened inner "Ballot Only" envelope into the absentee ballot box.
- FINAL STEP: Once canvasses is complete, mix the unopened inner ballots and then count the ballots.

## **Checking Inner Envelope for Missing Documents**

- [AFTER 8:30am on Election Day] If the voter statement and/or ID are NOT in the return envelope separate from the inner "Ballot Only" envelope:
  - Clerk 1 removes the inner "Ballot Only" envelope from the outer return envelope and hands it to Clerk 2.
  - Clerk 2 inspects the inner "Ballot Only" envelope while being observed by Clerk 1 and,
  - Removes the voter statement and/or ID documents, <u>if found there</u>, from the inner "Ballot Only" envelope and hands them to Clerk 1.
  - Clerk 2 returns the inner "Ballot Only" envelope and any found voter statement/ID documents to Clerk 1 and Clerk 1 places the inner "Ballot Only" envelope back into the outer return envelope.
  - Clerk 1 reads aloud from the voter statement, and regular processing procedures are followed.

## **Verification of voter registration**

Voters must verify their registration by showing a document or identification card that shows the **name** and **photograph** of the person to whom it was issued and is **issued by**:

- The United States,
- The State of Arkansas,
- An accredited postsecondary educational institution in the State,
- A Trade School in the State, (Act 441) or
- The county clerk
- If the voter ID displays an expiration date, it must either be current or not expired more than four years before the date of the election in which the person seeks to vote.

#### Verification of voter registration Photo ID

- EXCEPTION: Voters who reside in a long-term care or residential care facility licensed by the state may show documentation from the administrator attesting that the voter is a resident of the facility. (form provided by SOS)
- The verification of voter registration is used to verify the **name** and **appearance** of the voter, **not** address and date-of-birth.

### **POLL WORKER Thinks ID is Insufficient**

- If the poll worker determines that the ID does not depict the voter or name is not similar – voter is referred to the Election Judge of the poll
- The Election Judge shall:
  - Compare the name of the voter to the PVRCompare the photo to the voter
- The Election Judge shall resolve any marginal cases in favor of the voter
- If the Election Judge determines that the ID does not depict the voter the voter is offered a Provisional Ballot

## **Verification of voter registration**

#### At the polls ADDITIONAL REQUIREMENTS FOR CERTAIN <u>FIRST-TIME VOTERS</u>:



- Certain first-time voters who register by mail and do not provide the required ID documentation will be <u>flagged</u> on the PVR List
- They must provide additional identification documentation when voting on election day or early voting/absentee voting
- A flagged voter who presents a <u>valid ID</u>, that is not expired, may vote without presenting an additional ID document.
- However, if a flagged voter presents valid identification that is <u>not</u> <u>current</u> (i.e., is expired), the flagged voter must also show a current and valid photo identification <u>OR</u>
  - a copy of a current utility bill, bank statement, government check, paycheck, or other government document that <u>shows the name and</u> <u>address of the voter</u> to vote a **Regular Ballot**
- Otherwise they must cast a Provisional Ballot

## Verification of voter registration Failure to provide ID at the polls



- <u>CURE PROCESS</u>: The provisional ballot will be counted if the voter brings in proper ID to the county clerk or to a CBEC meeting by noon on the Monday after the election.
- Failure to Cure will Result in the Ballot Being <u>Rejected</u>

## Ongoing Litigation:

The League of Women Voters has challenged the Law removing the Optional Identity Affirmation.

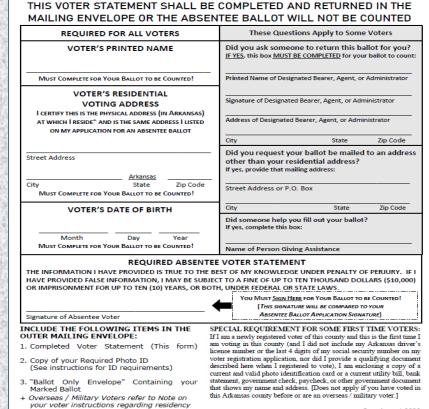
## Verification of voter registration Absentee Requirement

**Absentee voters** must include <u>a copy of a photo id</u> showing the name and photograph of the voter and is not expired for more than 4 years.

 <u>Flagged voters</u> must include a copy of a current (not expired) photo id or a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows the name & address of the voter.

#### **Provisional Absentee Ballots**

- Absentee Ballots without Voter ID will be considered provisional
  - These ballots will need to be tracked and processed separately.
  - The number of these ballots counted and not counted will need to be reported on the Ballot Disposition Report



## **OPENING & PROCESSING ABSENTEE BALLOTS**

## ID REQUIREMETS: EXCEPTIONS

- Active-Duty Military Voters: DO NOT NEED TO RETURN ID IF:
  - Uniformed Services Member away from the county on active duty
  - A dependent of a Uniformed Services Member away from the county on active duty

#### Long Term or Residential Care Facility:

- May submit a form signed by the facility administrator attesting the voter is a resident of the facility
- This satisfies the ID requirement

## **COUNTING ABSENTEE BALLOTS**

- Reject any ballot if:
  - Bulk Mailing
    - Except from an administrator of a long-term care facility;
  - No voter statement is found
  - Deceased Voter's Ballot Accepted if:
    - Postmarked or Received before the Date of Death;
    - Delivered by Authorized Third Party before the Date of Death
    - In the case of an active duty "armed services" voter, executed before the date the voter died;
  - If the return envelope indicates the ballot was returned by a bearer, agent, or administrator but the voter has not authorized a bearer/agent/administrator on the voter statement.
  - If the voter statement is unsigned

### Processing & Counting Absentee Ballots p. 83-96

- CBEC may begin processing the ballot paperwork up to 7 days before election day
  - <u>NO</u> opening of ballot envelopes until 8:30am on election day

#### Minimum Requirements

- Ballot clerks may determine to count a ballot without further review
- The Ballot clerks are required to make some ballots provisional
- Ballot clerks may Reject ballots for non deliberative reasons
  - Example: missing voter statement / Statement unsigned
  - No ID Provided Ballot is made a Provisional Absentee
- Ballot clerks may NOT Reject a ballot for a deliberative reason
  - name/address/DOB/signature
  - IF one of the two ballot clerks find the ballot doesn't compare = must be reviewed by CBEC for final determination

#### CBEC MAY:

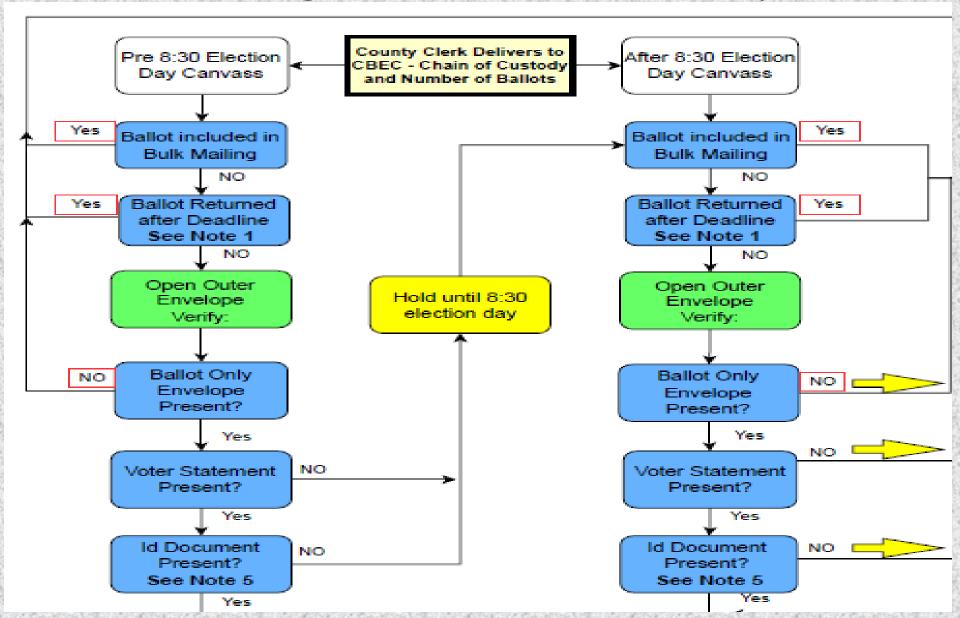
Review all ballots or all rejected ballots if it chooses

## Processing & Counting Absentee Ballots p. 83-96

- Multi-Step Process
- The questions are designed to identify ballots that can be accepted or rejected.
- During the process, a ballot may be
  - Counted
  - Made provisional
  - Rejected

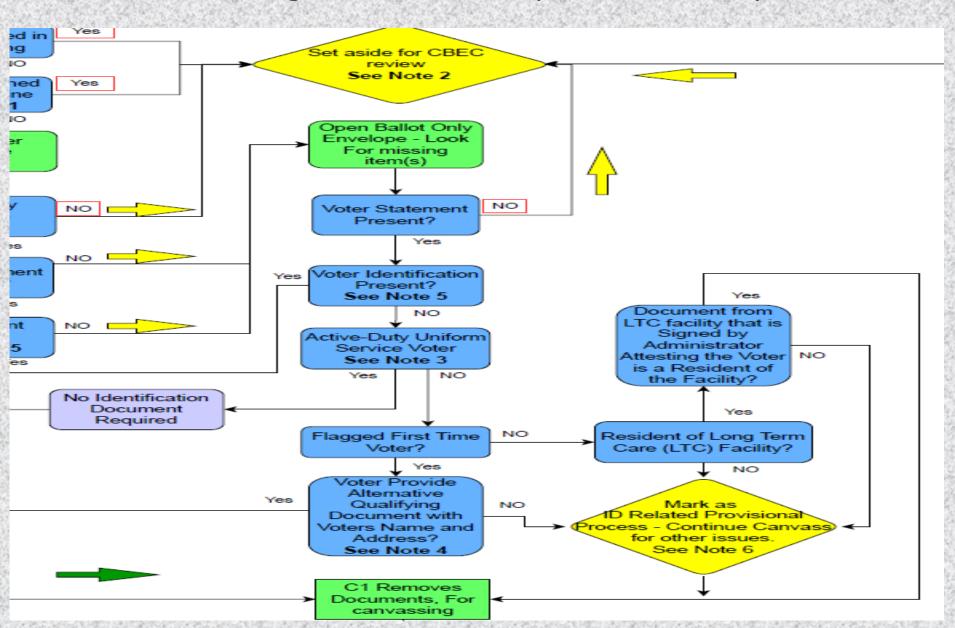
## **Processing Absentee Ballots**

Flow Chart for guidance-Initial documents present?

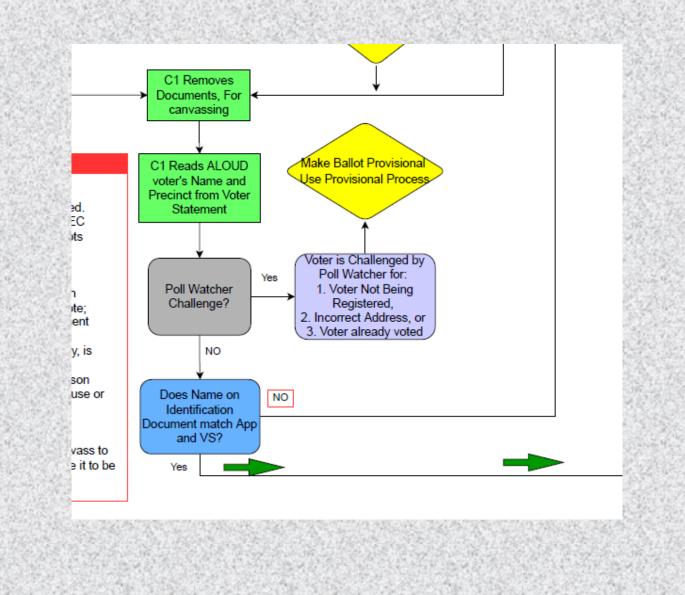


## **Processing Absentee Ballots**

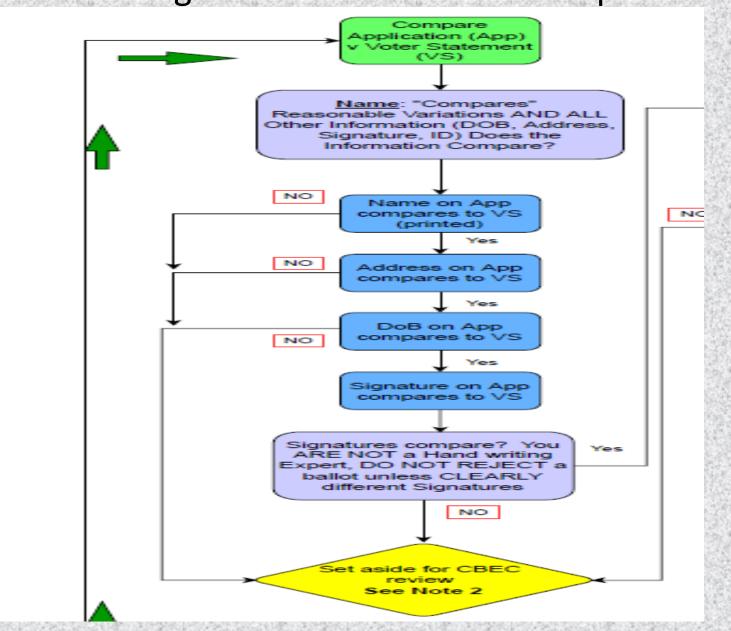
Flow Chart for guidance – Exception to ID requirement



## **Processing Absentee Ballots** Flow Chart for guidance – Poll Watcher Challenge

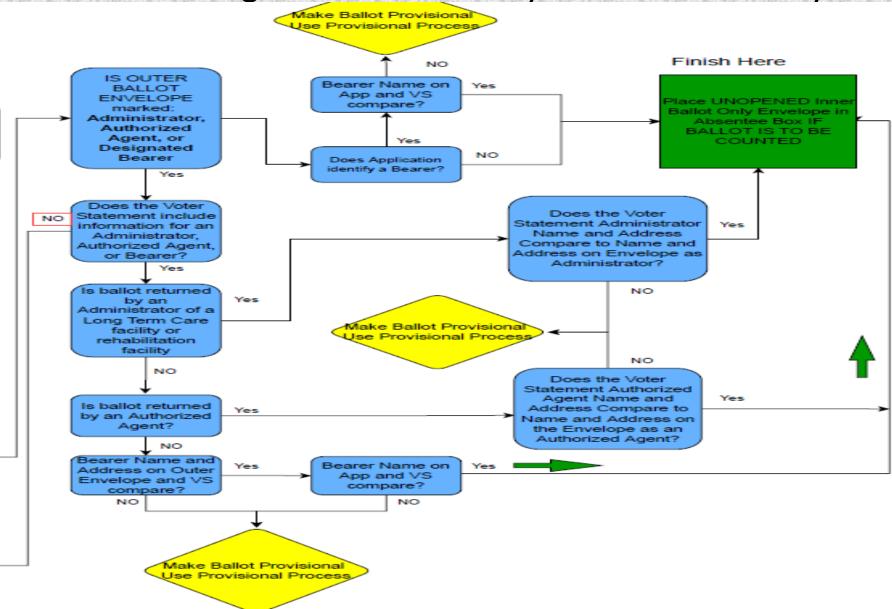


## **Processing Absentee Ballots** Flow Chart for guidance – Data Point Comparison



### **Processing Absentee Ballots**

Flow Chart for guidance – 3<sup>rd</sup> Party involvement analysis



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#### **Process for Canvassing Absentee Ballots**

Summary Chart of 3<sup>rd</sup> Party Return Canvassing Issues Examples

Result	Absentee Ballot Application - Name of 3 <sup>rd</sup> Party Return	Absentee Ballot Return Envelope - Name Blank	Absentee Ballot Return Envelope - Address Blank	Abs. Voter Statement Name Blank	Abs. Voter Statement Address Blank
Count	Jon	Jon	123 Main	Jon	123 Main
Count	Blank	Blank	Blank	Blank	Blank
Reject	Blank	Jon	123 Main	Blank	Blank
Reject	Jon	Jon	123 Main	Blank	Blank
Reject	Chris	Jon	123 Main	Blank	Blank
Reject	Jon	Jon	123 Main	Blank	123 Main
Provisional	Jon	Jon	123 Main	Jon	901 Elm
Provisional	Jon	Jon	123 Main	Jon	Blank
Provisional	Jon	Jon	123 Main	Chris	234 Oak
Provisional	Jon	Jon	123 Main	Chris	123 Main
Provisional*	Chris	Jon	123 Main	Jon	123 Main
Provisional	Chris	Jon	123 Main	Chris	234 Oak
Provisional*	Chris	Blank	Blank	Blank	Blank
Provisional*	Blank	Jon	123 Main	Jon	123 Main

\* Only Provisional if carried by a Designated Bearer. Ballots carried by Authorized Agents or Administrators are COUNTED.

If the absentee ballot canvassers determine that the following datapoints do not compare between the Absentee Ballot Statement and the Absentee Voter Statement, the CBEC must make the final decision:

- Name
- Address
- Date-of-Birth
- Signature

"If the county board of election commissioners determines that the absentee application and the voter's statement <u>do</u> <u>not compare</u> as to name, residential voting address, date of birth, and signature, the absentee ballots shall not be counted." A.C.A. 7-5-416(b)(1)(F)(ii).

## **PROCESSING ABSENTEE BALLOTS**

#### ► CBEC compares application & voter statement

e to mandmare, al anti davenane und tatema no cost to mandmare, al anti davenane und tatema n	Lood of the strategy is story descent for the strategy is	ABSENTEE VOTER STATEMENT			
SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALLOT:		THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED			
Email ( <u>Only</u> available for UOCAVA voters).     Email address:     Mail. Please send my ballot to the following address:	REGISTRANT ID: PRECINCT:	REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters		
		VOTER'S PRINTED NAME	Did you ask someone to return this ballot for you? IF YES, this box <u>MUST BE COMPLETED</u> for your ballot to count:		
		MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator		
Picked up via Designated Bearer, Administrator, or Authorized Agent:	NAME	VOTER'S RESIDENTIAL VOTING ADDRESS	Signature of Designated Bearer, Agent, or Administrator		
Printed Name of Bearer/Administrator/Agent         Signature of Bear           Note: A designated bearer may obtain or deliver absentee ballots for no more than two 00000000000000000000000000000000000	per election and may only do so	I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSA AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LIST ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Design American Administration		
within the 15 days before a school election, special election, preferential primary electi a runoff election. A bearer, administrator, or authorized agent must provide a curry	neral election OR the 7 days before alid photo ID to the county clerk and		City State Zip Code		
	N COMPLETING THIS APPLICAT	itreet Address <u>Arkansas</u> City State Zip Co	Did you request your ballot be mailed to an address other than your residential address? If yes, provide that mailing address:		
<ul> <li>I, the applicant, filled out this Application for Absentee Ballot on with no assistant</li> <li>I, the applicant, received assistance in filling out this Application sentee Ballot.</li> <li>If <u>VES</u>, the person giving assistance must complete the information selow:</li> </ul>		City State Zip Co Must Complete for Your Ballot to be Counted!	Street Address or P.O. Box		
ΑΓ	DDRESS	VOTER'S DATE OF BIRTH	City State Zip Code		
Printed Name of Person Giving Assistance Signature Residential Address of Person Giving Assist		Month Day Year Must Complete For Your Ballot to be Counted!	Did someone help you fill out your ballot? If yes, complete this box: 		
SECTION 6: PLEASE COMPLETE AV JRMATION BY AND SIGN THE APPL	ICATION:	REQUIRED ABSENTEE VOTER STATEMENT THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS.			
The information I have provided is the set of my ky and subject to a fine of the cousand dollar (1) or imprisonment for up to ten (10 penalty of perjury that I am regions of vote, and the set person who is registered to vote.	ave provide				
			[THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE]		
Printed Name of Absentee Voter Date of Birth of Absentee Vo	IN	CLUDE THE F	SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS:		
Residential Address of Absentee Voter Phone Number of Absentee V	Voter 1.		/oto Statement (This form) am voting in this county (and I did not include my Arkansas driver' license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document double down my details and the my document		
y, State, and Zip Code Signature of Absentee Voter			urrent and valid photo identification card or a current utility bill, bank tatement, government check, paycheck, or other government document hat shows my name and address. [Does not apply if you have voted in		
Email Address of Absentee Voter		verseas / Military Voters refer to Note on our voter instructions regarding residency			

#### **Comparison of Voter's Name**

- Compared for Content, not Style
- Comparable if it is sufficiently similar so that any discrepancies are not so dissimilar that election officials are unable to determine that the two documents reflect different forms of a name belonging to the same individual – SBEC Guidance

#### Discrepancies which may occur include:

- Abbreviations
- Nicknames
- Name Change (Marriage, Adoption, Divorce)
- Inclusion or Omission of a Component of the Name
- Must have at least one component of the name in common
- If the "name" blank of the voter statement is blank, but a readable name has been written in the signature blank or other location on the voter statement, the name in the signature blank can be used to satisfy this requirement.

#### **Examples Voter Name Comparison**

## Comparable

#### Name Change:

- Mary Smith vs. Mary Jones
- Briana Tyler vs. Lauren Tyler

#### Abbreviation / Spelling

- <u>Abigail Shults</u> vs. <u>Abby</u> <u>Shults</u>
- William Coats vs. <u>Bill Coats</u>

## Nicknames:

Doc Holladay vs. <u>Charles</u> <u>Holladay</u>

## NOT Comparable

## Name Change:

 <u>Samuel Langhorne</u> <u>Clemens vs. Mark Twain</u>

## Abbreviation / Spelling John Fitzgerald Kennedy vs. JFK

## Nicknames:

 <u>Dwain Johnson</u> vs. <u>The</u> <u>Rock</u>

#### **Comparison of the Voter's Address**

- Comparable if it is sufficiently similar so that any discrepancies or minor incongruities are not so dissimilar that election officials are unable to determine that the two documents reflect the same physical address - SBEC Guidance
- Incongruities which may occur include
  - Abbreviations
  - Inclusion or Omissions of a Component "street" or "avenue"
  - Inclusion or Omission of a "zip plus 4"
  - Other Variations in Form

#### **Comparison of the Date of Birth**

- Comparable if the same month, date, and year are described in both documents
- A date expressed in numerals should be found comparable if the month and date are transposed due to differences in international conventions in dates.
  - Example: 11/8/2022 compares to 8/11/2022

## **Comparison of the Voter's Signature**

- Comparable unless the signature on the voter's statement is sufficiently dissimilar to the signature on the absentee ballot application so that the reviewing officials are left with an abiding conviction that the signatures being compared are written by two different people
- Non-Exhaustive list of criteria to consider in analyzing two signatures:
  - Spacing (Overall Spacing and Internal Spacing of Words and Letters);
  - Type or Style of Writing;
  - Speed of Writing;
  - Size and Proportions of Words and Letters;
  - Spelling;
  - Slant of Writing;
  - Curves, Loops, and Cross-Points;
  - Presence or Absence of Pen Lifts; and
  - Beginning and Ending Strokes.

#### YOU SHOULD PRESUME A SIGNATURE COMPARES UNTIL THAT PRESUMPTION IS OVERWHELMED BY MULTIPLE CATEGORIES OF CRITERIA.

SBEC Recommends that the County document, in writing, the reasons two signatures were found not to compare.

#### **Comparison of the Voter's Signature – Spacing Between Words**

#### **Absentee Ballot Application**

#### **Absentee Voter Statement**

James Algarfilk.

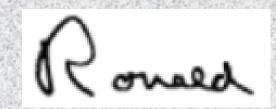


John Adams



#### **Comparison of the Voter's Signature – Spacing Between Letters**

#### **Absentee Ballot Application**



#### **Absentee Voter Statement**



Jimmy Carta

Fimmy Carter

# Comparison of the Voter's Signature – Type or Style of Writing

Absentee Ballot Application

#### Absentee Voter Statement



#### **Comparison of the Voter's Signature – Spelling**

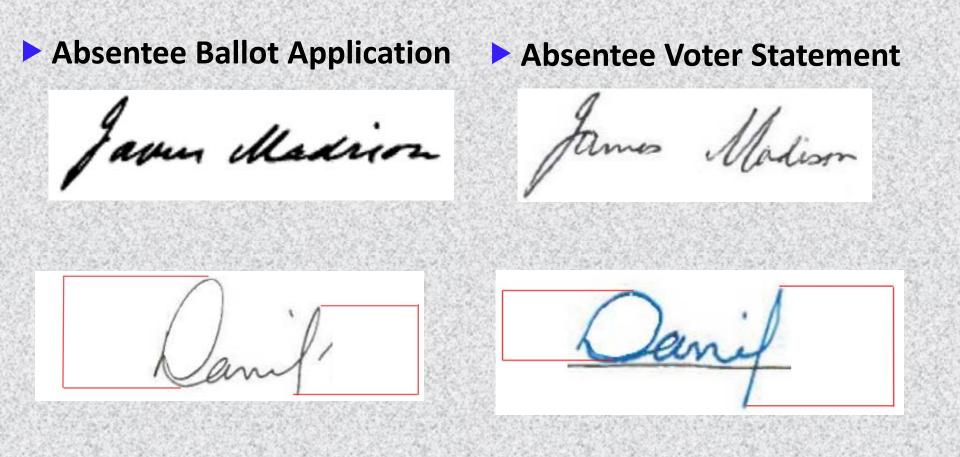
Absentee Ballot Application > Absentee Voter Statement

John Adams

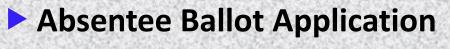
Jon Adams

Isabella Jones Bella Jones

## Comparison of the Voter's Signature – Size and Proportions of Words and Letters

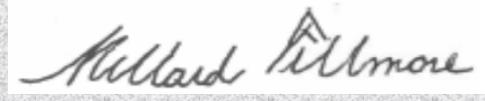


#### **Comparison of the Voter's Signature – Speed of Writing**



## Millard Filmen

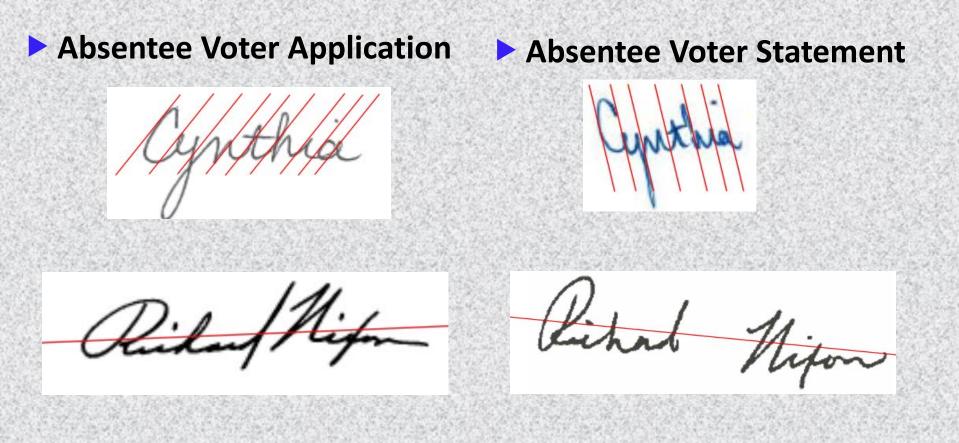
#### Absentee Voter Statement



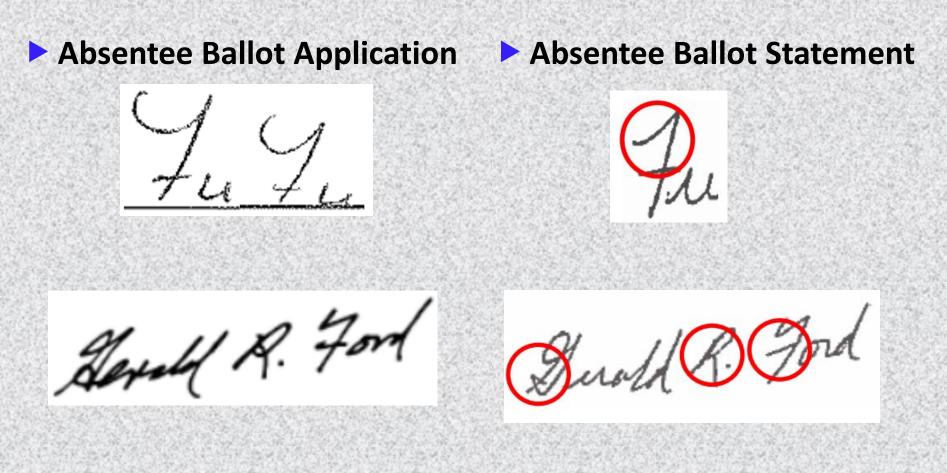




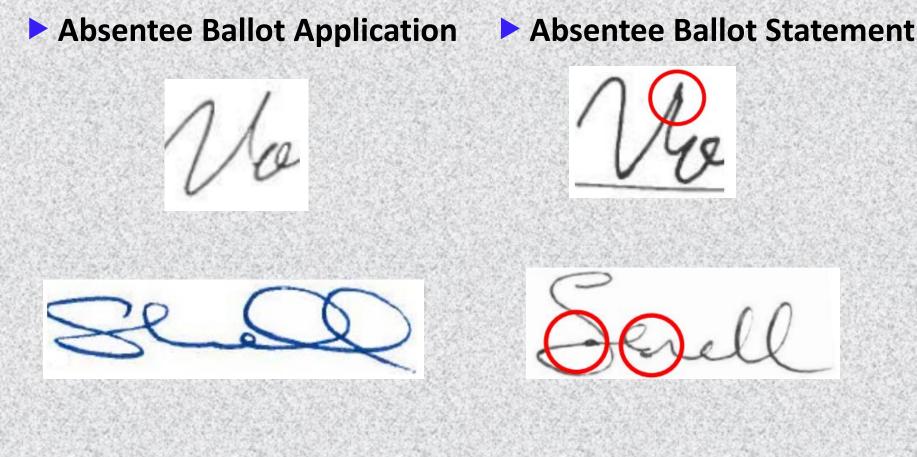
### **Comparison of the Voter's Signature – Slant of Writing**



Comparison of the Voter's Signature – Curves, Loops, and Cross-Points



**Comparison of the Voter's Signature – Presence or Absence of Pen Lifts** 



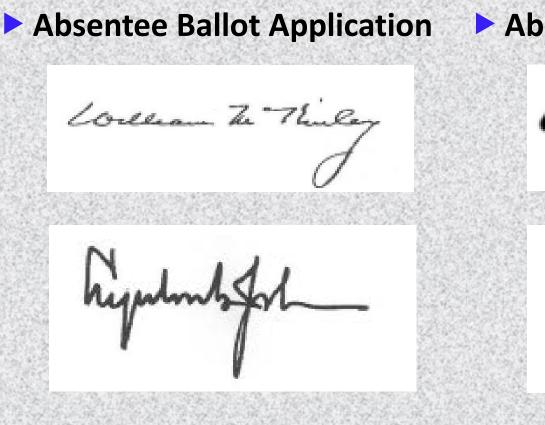
### **Comparison of the Voter's Signature – Beginning and Ending Strokes**

Absentee Ballot Application

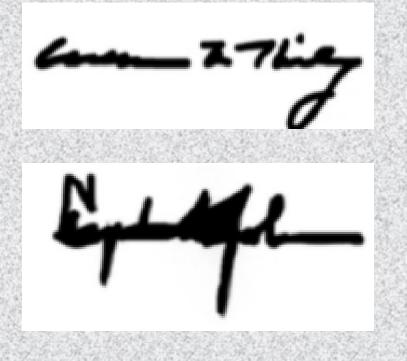
### Absentee Ballot Statement

Harold Washington Harold Washington

#### **Comparison of the Voter's Signature – Pen Weight**



### Absentee Ballot Statement



## What do you Think?

**ISSUES to be Considered:** 

- Style of Martha (less compressed)
- Cross point on the "R"
- Presence or Absence of the Curl on the "t"
- Proportion of the "M" finish below the line

## What do you Think?

Phone Number of Adsentee Voter Signature of Absentee Voter

× Crain B. Pittmorn

#### **ISSUES to be Considered:**

- Omission of Middle Initial
- Odd loop at end of last name
- Dot of "i" moved
- Slant consistent
- Letters formed consistently
- Proportion and Spacing consistant

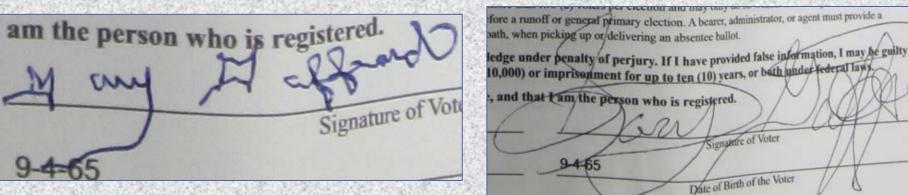
# ABSENTEE BALLOT COMPARISONS What do you Think?

Number of Absentee Voter annie m. Jepperson

**ISSUES to be Considered:** 

- Ending Stroke Differs
- Possible a pen lift in last name
- Consistent speed and proportion of letters
- Consistent slant
- Some variation in "J"?

## What do you Think?



**ISSUES to be Considered:** 

- Speed
- **Ending Stroke on "Gary"**
- **Internal Spacing**
- Size and Proportions of Words and Letters

# DO THESE ISSUES OVERCOME THE **PRESUMPTION THIS** BALLOT SHOULD BE COUNTED?

946

Signature of Voter

Date of Birth of the Voter

# ABSENTEE BALLOT COMPARISONS What do you Think?

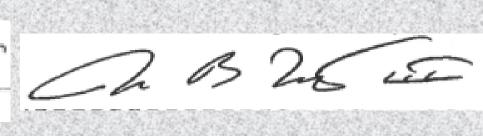
C.C. e Bern

**ISSUES to be Considered:** 

- Style of End Stroke
- Proportion of End Stroke
- Cross Point of "H"
- Speed of Writing
- Cross Point of "B"
- Loops on "D" and "o"
- Slant and internal spacing

## What do you Think?





#### **ISSUES to be Considered:**

- Speed of Writing
- Beginning and Ending Strokes
- Omission of Middle Initial
- Omission of "III"

## What do you Think?

Ex Beach Robert

**ISSUES to be Considered:** 

- Beginning and Ending Strokes
- Cross point on the "t"
- Internal Spacing
- Proportion of the "h" finish below the line
- Loop on "b"
- Ending stroke and cross point on "t"

# **ABSENTEE BALLOT COMPARISONS** What do you Think?

contra or Absentee Voter Phope Number of Absentee Voter gnature of Absentee Vol ale Barbara

**ISSUES to be Considered:** 

- Distinctly Different "P"
- Similar "B"
- Similar Size and Proportion But for Anomaly
- Consistent Speed
- Consistent Beginning Stroke

## **Comparison of the Voter's Signature – Takeaways**

This process is one which requires the judgment of fair-minded people.

### How to Think About This Process

- All signatures have distinctions, the question you have to ask is do the quantity and severity of the distinctions, taken together, form a convincing case that the signature was not created by the same person?
- If the signature appears to be on the line, deference must be given towards counting the vote

### Why this and Not Something Else?

- No analysis
- Witness
- Notary

## Processing & Counting Early & Absentee Ballots p. 83-96

- Ballots must be placed in a secured container and this container may only be accessed in view of the public
  - The Use of a "Chain of Custody" document is Recommended
- All Canvassing, counting, and processing must be in view of the public
  - Absentee Ballot Canvassing must be conducted so that poll watchers:
    - Are prohibited from being within <u>3 feet of the canvassing process</u>
    - Are not required to remain more than <u>6 feet</u> from the canvassing process
- VOTER STATEMENT INSPECTION: Must be allowed to view a voter statement upon request.
  - Can be removed by a unanimous vote of the CBEC for "obstructing the canvassing process in Bad Faith" and has requested to review more than 30 ballots in an hour
  - BALLOT INSPECTION: may inspect upon request **BUT NEVER** GIVEN PHYSICAL CONTROL OF A BALLOT

# **Best Practices for Ballot Accounting and Security**

- Chain of Custody Who put what and how many ballots in a particular container.
- When transferring a container from County Clerk to CBEC or Absentee Clerks, both County Clerk and CBEC should count and verify number of ballots transferred.
- When processing absentee ballots, work in defined numerical stacks, i.e., 50 and account for each stack of 50's disposition. i.e., 40 accepted, 5 rejected, 5 lacking identification. Total = 50

# Best Practices for Ballot Accounting and Security

- Consider the physical movement of ballots, categories of ballots, and ensure a clear linear progression.
- Consider limiting the number of personnel touching ballot packets.
- Keep like categories of ballot together, and maintain a running verified total
- Identify points along the process where inventory counts can be made and where such counts are appropriate to avoid co-mingling ballot categories

# **OPENING & PROCESSING ABSENTEE BALLOTS**

## **Making an Absentee Ballot Provisional**

# The absentee ballot clerk Shall:

- Place the return envelope and everything that is inside it into a provisional voter envelope;
- Record on the provisional voter envelope the reason the absentee ballot was made provisional, including the reason the ballot was challenged, if any; and
- Set the provisional ballots aside for consideration by the election commission.

08.7 967.075		Scenario 1	
	REANSAS APPLICATION FOR ABSENTEE BALLOT Revised 08/2023 Y CLERK: <u>Saline County</u> 500 Second Street	FOR OFFICE USE ONLY DATE: REGISTRANT ID: PRECINCT:	SECTION 4: P
	Benton, AR 72021		-
• Co	Information and Tips for Completing the Absentee Ball omplete both pages of the plication. ond date the application. Failure to do so will result in ad all ves and action for a solution of the polication of the solution of the polication of the p		
$\sim$	you have quest	A	Printed
COMPLET	TE ALL 6 SECTIONS OF THE APPLICATION		Note: A within t a runoff must sig
SECTION 1	PLEASE SELECT A REASON FOR REQUESTING AN ABSENTEE B	ALLOT:	SECTION 5: PL
Xopa	I will be unavoidably absent from my polling site on Election Day, OR I will be unable to attend the polls on Election Day because of an illness or pf I am a resident of a long-term care or residential facility licensed by the state, I will be unable to attend the polls on Election Day due to an observance of a	OR	I, the a I, the a If <u>YES</u>
SECTION 2	PLEASE SELECT FROM THE FOLLOWING OPTIONS CONCERNING	G YOUR RESIDENCE:	
B B B B B B B B B B B B B B B B B B B	I currently reside within the county in which I am registered to vote. I currently reside outside of the county in which I am registered to vote. I am a United States citizen residing outside of the territorial limits of the Uni I am an active service member of the United States armed services residing of I am a spouse or dependent of an active service member of the United States are	itside of the county (UOCAVA).	Printed Resident
SECTION 3	PLEASE SELECT THE ELECTION IN WHICH YOU WISH TO CAST	AN ABSENTEE BALLOT:	SECTION 6: PL
Ű.	Preferential Primary/Nonpartisan Judicial General (held in the spring of even- <u>Party Preference (Check Oaly One):</u> Democratic (Ballot will contain democratic, nonpartisan judicinl, a		The information I perjury and subject penalty of perjury
	Republican (Ballot will contain republican, nonpartisan judicial, ar Nonpartisan (Ballot will contain <u>only</u> nonpartisan judicial, and spo	ad special/school races, if applicable).	Jowatha Printed Name of
D. D.	November General Election/Nonpartisan Judicial Runoff. Annual School Election.		1
用	Special Election to be held on (Date).		Residential Add
You may qu	alify for:	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
()	All elections for one calendar year (i.e., today's date through December 31*		Bryan
	<ul> <li>In order to qualify for this option, you must be a voter with a disa outside of the county in which you are registered to vote.</li> </ul>	bility, in a long-term or residential care facility,	City, State, and
×	All elections through the next Federal General Election Cycle.		meen
	In order to qualify for this option, you must be a UOCAVA voter (5)	see Section 2 on front page).	Email Address o

		Scenar
ION 4: PLEASE SELECT HOW YOU WISH TO RECI	EIVE YOUR BALLOT:	FOR OFFICE USE ONLY
I will pick up my ballot from the office of the county	/ clerk.	DATE:
<ul> <li>Email (Only available for UOCAVA voters).</li> <li>Email address:</li> </ul>		REGISTRANTID:
Mail. Please send my ballot to the following address:	:	PRECINCT:
Ramstein Air Base		
Note in the		
Kisling Memorial Drive		1-
Ramstein, AE, Germa	NY 66877	NO TA
Picked up via Designated Bearer, Administrator, or A	-	4 1
Printed Name of Bearer/Administrator/Agent	Signature of Bearer	r/Administrator/Agent
ON 5: PLEASE INDICATE WHETHER OR NOT YOU I, the applicant, filled out this Application for Absentee B I, the applicant, received assistance in filling out this App If <u>YES</u> , the person giving assistance must complete the in	Ballot on my own with no assist blication for Absentee Ballot.	
Printed Name of Person Giving Assistance	Signature of Person C	living Assistance
Residential Address of Person Giving Assistance		
ON 6: PLEASE COMPLETE ALL INFORMATION BE	LOW AND <u>SIGN THE APP</u>	LICATION:
ormation I have provided is true to the best of my knowledge and subject to a fine of up to ten thousand dollars (\$10,000)	or imprisonment for up to ten (I	
of perjury that I am registered to vote, and that I am the pers		
Nathan Davidson		
Name of Absentee Voter	11/19/71	
Name of Absentee Voter	Date of Birth of Absentee V	/oter
11 Main Street		

ess of Absentee Voter

72022 AR Zip Code

wil. com

Email Address of Absentee Voter

mathen

Signature of Absentee Voter

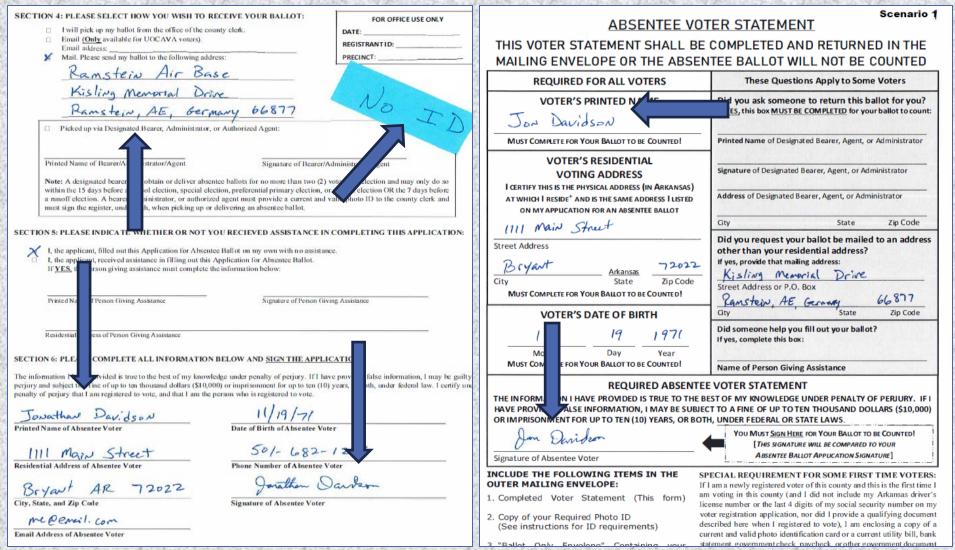
Darkon

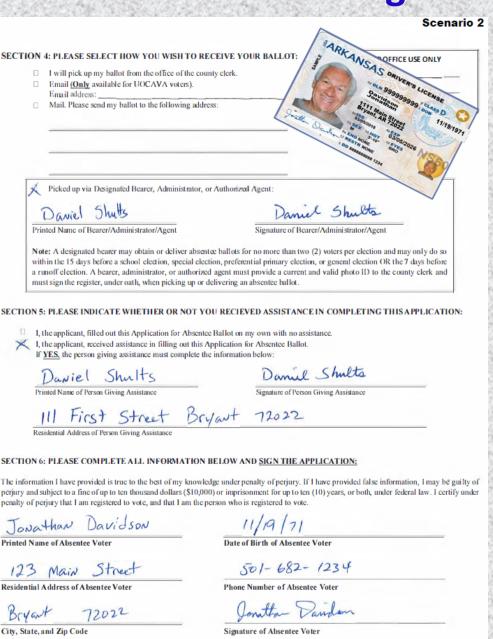
### Scenario 1 Answer

•Names are not exactly the same – but are similar

- •Signatures are not exactly the same but are similar
- •No ID included None required for Uniform Services Voter

#### •Ballot should be counted





Email Address of Absentee Voter

#### ABSENTEE VOTER STATEMENT THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED **REQUIRED FOR ALL VOTERS** These Questions Apply to Some Voters VOTER'S PRINTED NAME Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count: Davidson Printed Name of Designated Bearer, Agent, or Administrator MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE<sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT 123 Main Street 72022 Arkansas State Zip Code

MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!

VOTER'S	DATE OF BI	RTH
NON	19	71
Month	Day	Year
MUST COMPLETE FOR YO	OUR BALLOT TO B	BE COUNTED!

Address of Designa	ted Bearer, Agent, or Admi	nistrator
City	State	Zip Code
	your ballot be mailed residential address?	to an addr
	residential address? mailing address:	
other than your If yes, provide that	residential address? mailing address:	Zip Code

#### REQUIRED ABSENTEE VOTER STATEMENT

THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS.



YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE

Signature of Absentee Voter

JON

Street Address

Bryant

#### INCLUDE THE FOLLOWING ITEMS IN THE OUTER MAILING ENVELOPE:

- 1. Completed Voter Statement (This form)
- 2. Copy of your Required Photo ID (See instructions for ID requirements)
- 3. "Ballot Only Envelope" Containing your Marked Ballot
- + Overseas / Military Voters refer to Note on

SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

## Scenario 2 Answer

#### Voter Statement is NOT signed

Ballot <u>Cannot</u> be Counted

#### ABSENTEE VOTER STATEMENT

#### THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED

Scenario 2	REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters
	VOTER'S PRINTED NAME JON DAVIDSON	Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count:
TID:	MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator
	VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS)	Signature of Designated Bearer, Agent, or Administrator
	AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Bearer, Agent, or Administrator
100	123 Main Street	City State Zip Code
nt and may only do so OR the 7 days before the county clerk and	Street Address Bryart Arkansas 72.022	Did you request your ballot be mailed to an address other than your residential address? If yes, provide that mailing address:
	City State Zip Code MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Street Address or P.O. Box
THIS APPLICATION:	VOTER'S DATE OF BIRTH	City State Zip Code
8	NOV 19 71	omeone help you fill out your ballot? res, complete this box:
	Month Day Year Must Complete For Your Ballot to be Counter	Daviel Shults Name of Person Giving Assistance
information, I may be guilty of nder federal law. I certify under	THE INFORMATION I HAVE PROVIDED DE TO THE B HAVE PROVIDED FALSE INFORMA MAY BE SUBJE	E VOTER STATEMENT BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) TH, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE]
	OUTER MAILING ENVELOPE:       If         1. Completed Voter Statement (This form)       ar         iii       iii         2. Copy of your Required Photo ID       w         (See instructions for ID requirements)       dr	PECIAL REQUIREMENT FOR SOME FIRST TIME VOTER: f1 am a newly registered voter of this county and this is the first time m voting in this county (and 1 did not include my Arkansas driver cense number or the last 4 digits of my social security number on n oter registration application, nor did 1 provide a qualifying docume escribed here when 1 registered to vote), 1 am enclosing a copy of urrent and valid photo identification card or a current utility bill, bas
	Marked Ballot	latement, government check, paycheck, or other government docume tat shows my name and address. [Does not apply if you have voted is Arkansas county before or are an overseas / military voter.]

SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALLOT:

I will pick up my ballot from the office of the county clerk.

Mail. Please send my ballot to the following address:

Email (Only available for UOCAVA voters).

Email address:

Y Picked up via Designated Bearer, Administrator, or Authorized Agent

Daviel Shuts Printed Name of Bearer/Administrator/Agent Daniel Shults Signature of Bearer/Administrator/Agen

DATE:

REGISTRANT ID:

PRECINCT

Note: A designated bearer may obtain or deliver absentee ballots for no more than two (2) voters per election and may only do so within the 15 days before a school election, special election, preferential primary election, or general election (R the 7 days before a runoff election. A bearer, administrator, or authorized agent must provide a current and valid photo ID to the county clerk and must sign the register, under oath, when picking up or delivering an absentee ballot.

SECTION 5: PLEASE INDICATE WHETHER OR NOT YOU RECIEVED ASSISTANCE IN COMPLETING THIS APPLICATION

I, the applicant, filled out this Application for Absentee Ballot on my own with no assistance.

- X I, the applicant, received assistance in filling out this Application for Absentee Ballot.
- If YES, the person giving assistance must complete the information below:

Daviel Shults

Printed Name of Person Giving Assistance

Daniel Shults Signature of Person Giving Assistance

72022

11/19/71 Date of Birth of Absentee Voter

Phone Number of Absentee Voter

501-682-1234

Jonathan Dandon

111 First Street Bryant

Residential Address of Person Giving Assistance

#### SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN THE APPLICATION:

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be guilty of perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under federal law. I certify under penalty of perjury that I am the person who is registered to vote.

Jonathan Davidson

Printed Name of Absentee Voter

123 Main Street

Residential Address of Absentee Voter

Bryant 72022

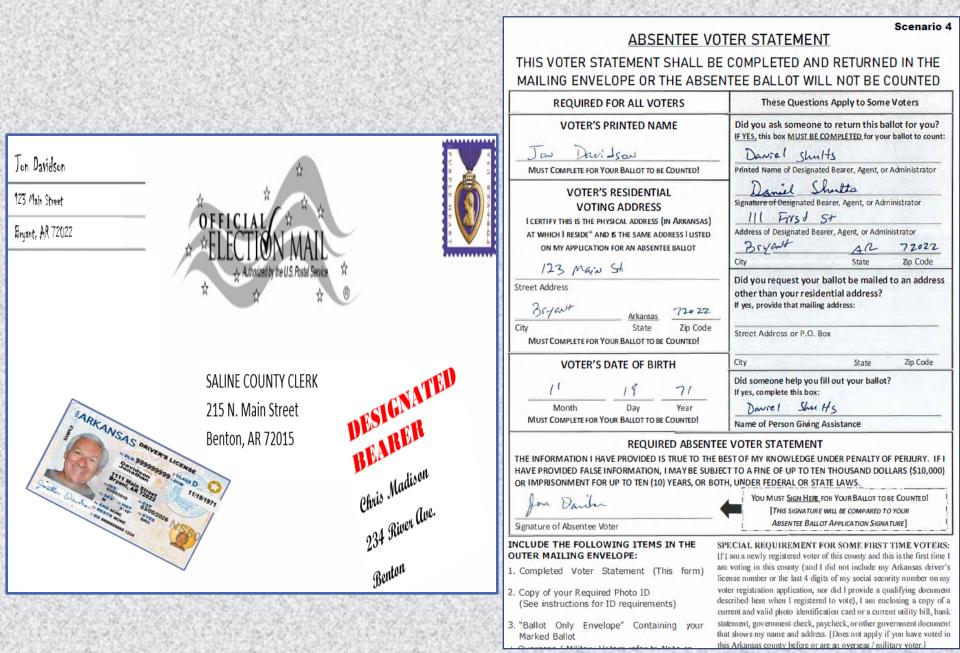
City, State, and Zip Code

Email Address of Absentee Voter

Signature of Absentee Voter

		A A MARKET FROM BAR SERVICE STATE	No. West Product	
	Scenario 3	ABSEN	NTEE VOT	ER STATEMENT
SECTION 4: PLEASE SELECT HOW YOU WISH TO	A ANO OFFICE USE ONLY			COMPLETED AND RETURNED IN THE TEE BALLOT WILL NOT BE COUNTED
<ul> <li>Email (Only available for UOCAVA voters)</li> <li>Email address;</li> </ul>	San San San Lice	REQUIRED FOR ALL VOT	ERS	These Questions Apply to Some Voters
<ul> <li>Mail. Please send my ballot to the following</li> </ul>	address:	VOTER'S PRINTED NAM	ΛE	Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count:
<u> </u>	State of the state		C	Daviel Shults Printed Name of Designated Bearer, Agent, or Administrator
		MUST COMPLETE FOR YOUR BALLOT TO BE		Daniel Shulta
X Picked up via Designated Bearer, Administra Chris Madison	dor, or Authorized Agent: Chris Madison	VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN		Signature of Designated Bearer, Agent, or Administrator III First Street
Printed Name of Bearer/Administrator/Agent	Signature of Bearer/Administrator/Agent	AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADD	RESS   LISTED	Address of Designated Bearer, Agent, or Administrator Bryant AR 72022
	absentee ballots for no more than two (2) voters per election and may only a l election, preferential primary election, or general election OR the 7 day	ON MY APPLICATION FOR AN ABSENTED	EBALLOT	City State Zip Code
a runoff election. A bearer, administrator, or auth must sign the register, under oath, when picking up	orized agent must provide a current and valid photo ID to the count p or delivering an absentee ballot.	Street Address		Did you request your ballot be mailed to an address other than your residential address?
SECTION 5: PLEASE INDICATE WHETHER OR NO		Bryant Arkansas	2022	If yes, provide that mailing address:
<ul> <li>I, the applicant, filled out this Application for Ab</li> <li>I, the applicant, received assistance in filling out</li> <li>If YES, the person giving assistance must complete</li> </ul>	sentee Ballot on my own with no assistance. this Application for Absentee Ballot. tet the information below:	State COMPLETE FOR YOUR BALLOT TO BE C	Zip Code Counted!	Street Address or P.O. Box
	Still of the second second	VOTER'S DATE OF BIRT	н	City State Zip Code
Printed Name of Person Giving Assistance	Signature automatic states	<u>a</u> <u><u> </u></u>	1971	Did someone help you fill out your ballot? If yes, complete this box:
	The state of the s	Month Day MUST COMPLETE FOR YOUR BALLOT TO BE C	Year COUNTED!	Daviel Shults Name of Person Giving Assistance
Residential Address of Person Giving Assistance	1 and 2 and	PEOLINE		
SECTION 6: PLEASE COMPLETE ALL INFORMATI	ION BELOW AND SIGN			ST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I
The information I have provided is true to the best of my kn perjury and subject to a fine of up to ten thousand dollars (\$1 mentus of the fine of up to ten thousand dollars (\$1	10,000) or imprisonment for up to te deral law. I certify under	HAVE PROVIDED FALSE INFORMATION, I OR IMPRISONMENT FOR UP TO TEN (10)		T TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) H, UNDER FEDERAL OR STATE LAWS.
penalty of perjury that I am registered to vote, and that I am	11 / 19 / 71	Jon Dandson		YOU MUST <u>SIGN HERE</u> FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR
Printed Name of Absentee Voter	Date of Birth of Absentee Voter	Signature of Absentee Voter		ABSENTEE BALLOT APPLICATION SIGNATURE]
123 main st	501-682-1234	INCLUDE THE FOLLOWING ITEMS I OUTER MAILING ENVELOPE:	If	ECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: am a newly registered voter of this county and this is the first time I
Residential Address of Absentee Voter	Phone Number of Absentee Voter	1. Completed Voter Statement (Thi	IS TOTTI	voting in this county (and I did not include my Arkansas driver's ense number or the last 4 digits of my social security number on my
Bryant, AP 72022	Jon Davidson	2. Copy of your Required Photo ID (See instructions for ID requirement	vol des	ter registration application, nor did I provide a qualifying document scribed here when I registered to vote), I am enclosing a copy of a
City, State, and Zip Code	Signature of Absentee Voter	3. "Ballot Only Envelope" Containir Marked Ballot	ng your <sup>sta</sup>	rent and valid photo identification card or a current utility bill, bank tement, government check, paycheck, or other government document it shows my name and address. [Does not apply if you have voted in
Email Address of Absentee Voter		+ Overseas / Military Voters refer to No	41.2	s Arkansas county before or are an overseas / military voter.]

		Scenario	3 Answer	
<ul> <li>Voter Staten</li> </ul>	nent bear	er name does	REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters
NOT match A	Applicatio	n	VOTER'S PRINTED NAME Jon Davidson	Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count: Daviel Shutts
<ul> <li>Ballot is mad</li> </ul>	e Provisio	onal	MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator
		Scenario 3	VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS)	Damel Shults Signature of Designated Bearer, Agent, or Administrator III First Struct Address of Designated Bearer, Agent, or Administrator
I t will pick up 1 I of from the office of the c	RECEIVE YOUR BALLOT: ounty clerk.	FOR OFFICE USE ONLY	AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Bearer, Agent, or Administrator Bryant AR 72022 City State Zip Code
Email ( <u>Only</u> a Email address: Mail. Please set y ballot to the following ad	lress:	REGISTRANT ID: PRECINCT:	123     Main St.       Street Address     Bryant       City     State       Must Complete for Your Ballot to be Counted!	Did you request other than you If yes, provide that address or Box
Picked up via Designated Bearer, Administrator	, or Authorized Agent:		VOTER'S DATE OF BIRTH	City State Zip Code
Chris Madison Printed Name of Bearer/Administrator/Agent Note: A designated bearer may obtain or deliver abs within the 15 days before a school election, special el a runoff election. A bearer, administrator, or author	Signature of Bearer/ entee ballots for no more than two (2) ection, preferential primary election, o	voters per election and may only do so or general election OR the 7 days before	Image: Image of the second	Did someone help If yes, complete thi Dawiel Name of Person C E VOTER STATEN T
must sign the register, under oath, when picking up of SECTION 5: PLEASE INDICATE WHETHER OR NOT I, the applicant, filled out this Application for A base I, the applicant, received assistance in filling out this If <u>YES</u> , the person giving assistance must complete	YOU RECIEVED ASSISTANCE IN tee Ballot on my own with no assistant Application for Absentee Ballot.			BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) TH, UNDER FEDERAL OR STATE LAWS. You Must Sign Here FOR YOUR BALLOT TO BE COUNTED! THIS SIGN THE TO COMPARED SOLVOUR UNDER FEDERAL OF THE SIGN THE TO THE SIGN THE SIG
Printed Name of Person Giving Assistance	Signature of Person Gi	ving Assistance	PROVISIONAL V	VOTER ENVELOPE Revised: August 2023 cial's Verification
Residential Address of Person Giving Assistance	N BELOW AND <u>SIGN THE APPL</u>	ICATION:	BALLOT STYLE ISSUED: POLL NAME / LOCATION: REASON(S) FOR V	OTING PROVISIONAL
The information I have provided is true to the best of my know perjury and subject to a fine of up to ten thousand dollars (\$10, penalty of perjury that I am registered to vote, and that I am the	000) or imprisonment for up to ten (10 e person who is registered to vote.		<ul> <li>Failure to Show a Qualifying Photo ID</li> <li>Poll Watcher Challenge</li> <li>Not on Precinct Voter Registration List (poll table</li> <li>First-time Flagged Voter – Failed to Show Required</li> </ul>	
Jon Davidson Printed Name of Absentee Voter	11 / 19 / 7 ) Date of Birth of Absentee Vo	ster	Hother Absenter - Incosistant Be I, THE UNDERSIGNED ELECTION OFFICIAL provided on this provisional ballot envelop	are , verify that all required information has been pe, that I have accurately completed the poll
123 main st	501-682-1	234	worker's verification, and that the voter has	signed the voter eligibility affirmation below.
Residential Address of Absentee Voter BSYANT, AP 72022	Phone Number of Absentee		PROVISIONAL VOTER E	San Smith 3-5-24 ad Name of Election Official Date
City, State, and Zip Code	Signature of Absentee Voter		WARNING: THIS FORM MUST BE COMPLETED A	ND <u>SIGNED</u> OR YOUR BALLOT WILL BE REJECTED.
Ne@ enail. com			Jow Davidson	tion
Email Address of Absentee Voter			har	



#### Scenario 4 Answer MAILING ENVELOPE THE ASSENTEE BALLOT WILL TO SECON

) on

**REQUIRED FOR ALL VOTERS** VOTER'S PRINTED NAME

Davidson

MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED

VOTER'S RESIDENTIAL

VOTING ADDRESS

I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS)

AT WHICH I RESIDE\* AND IS THE SAME ADDRESS | LISTED

ON MY APPLICATION FOR AN ABSENTEE BALLOT

123 Main St.

These Questions Apply to Some Voter

Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count:

Printed Name of Designated Bearer, Agent, or Administrator

AR

ballot be mailed to an address

State

State

72022

Zip Code

Zip Code

Revised: August 2023

Shutta

Signature of Designated Bearer, Agent, or Administrator

Address of Designated Bearer, Agent, or Administrator

Daniel Shults

111 First St

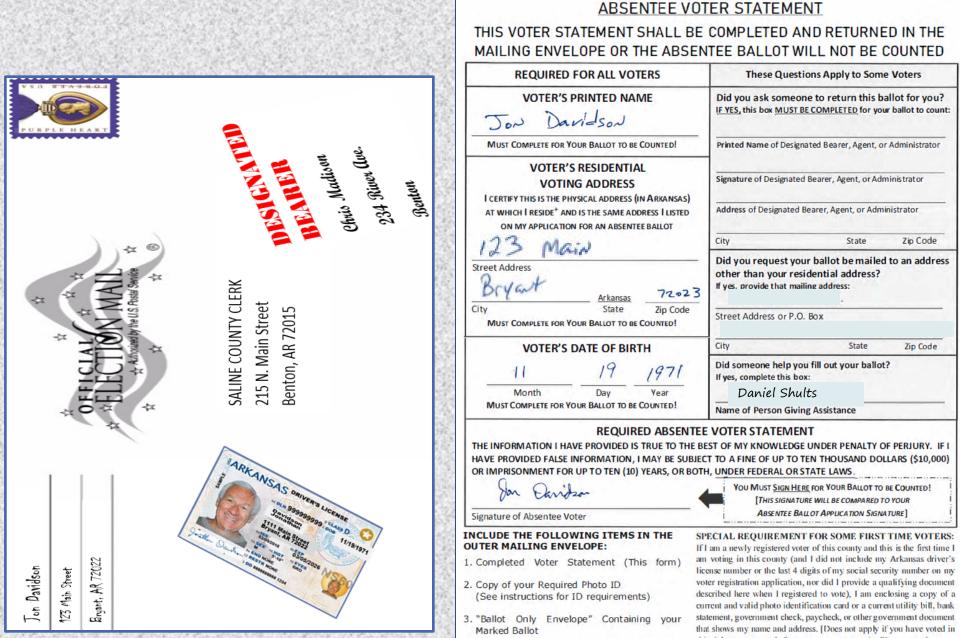
Bryant

**Did you request** 

City

- **Designated Bearer on Envelope** Does NOT Match the Voter Statement
- **Ballot Is Made Provisional** •





## **Scenario 5 Answer**

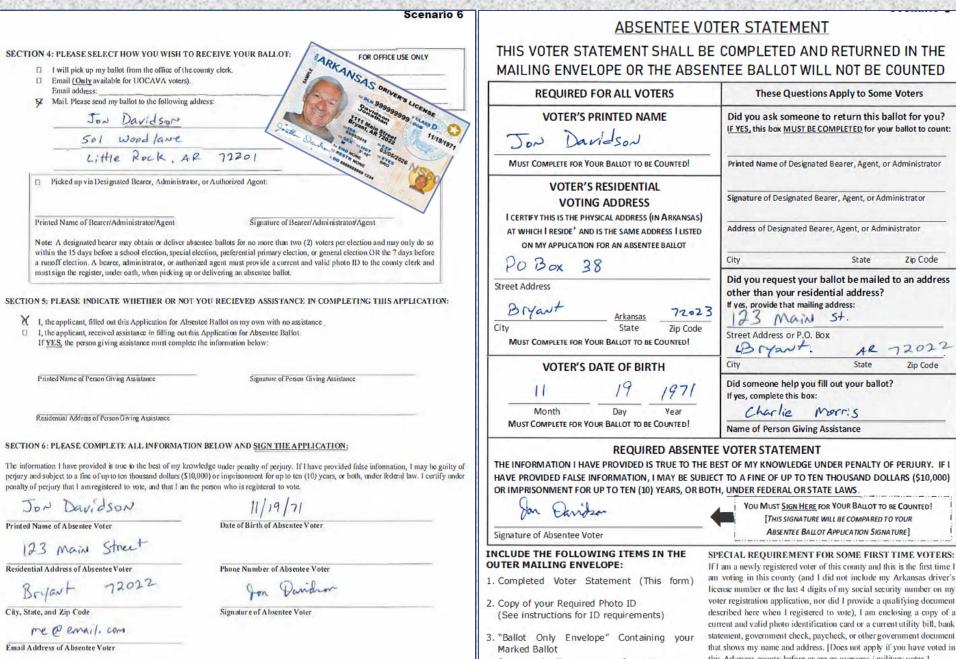
## NO Designated Bearer on the Voter Statement

**Ballot Cannot be Counted** ABSENTEE VOTER STATEMENT THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED **REQUIRED FOR ALL VOTERS These Questions Apply to Some Voters** VOTER'S PRINTED NAME Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count: Davidson Jon **DESTRICT** BEAMEN Chris Madison Chris Madison 234 River Aue MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Printed Name of Designated Bearer, Agent, or Administrator Benton VOTER'S RESIDENTIAL Signature of Designated Bearer, Agent, or Administrator VOTING ADDRESS CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) Address of Designated Bearer, Agent, or Administrator AT WHICH | RESIDE<sup>+</sup> AND IS THE SAME ADDRESS | LISTED AN ABSENTEE BALLOT City Zip Code State Main Did you request your ballot be mail an address Street Address **SALINE COUNTY CLERK** other than your residential address: If yes provide that mailing address; Bryant 215 N. Main Street 72023 Benton, AR 72015 rkansa City State Zip Code Street Address or P.O. Box MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! City State Zip Code VOTER'S DATE OF BIRTH Did someone help vou fill out vour ballo 1971 If yes, complete this box: Daniel Shults Month Day MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Name of Person Giving Assistance REQUIRED ABSENTEE VOTER STATEMENT THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE] Signature of Absentee Voter INCLUDE THE FOLLOWING ITEMS IN THE SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: **OUTER MAILING ENVELOPE:** If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's 1. Completed Voter Statement (This form) Bryant, AR 72022 license number or the last 4 digits of my social security number on my Jon Davidson Main Street voter registration application, nor did 1 provide a qualifying document 2. Copy of your Required Photo ID described here when I registered to vote), I am enclosing a copy of a (See instructions for ID requirements) current and valid photo identification card or a current utility bill, bank 3 statement, government check, paycheck, or other government document 3. "Ballot Only Envelope" Containing your

Marked Ballot

that shows my name and address. [Does not apply if you have voted in

the ball and the

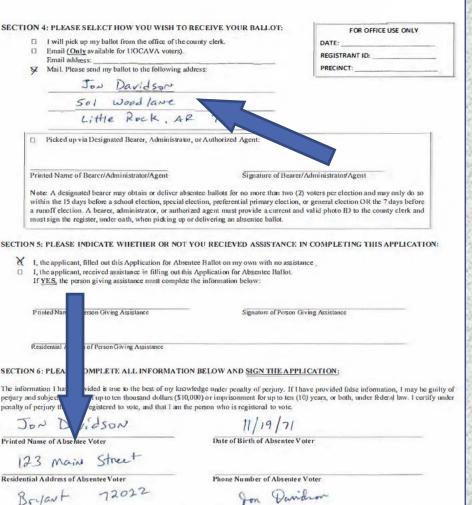


### Scenario 6 Answer

Voter Statement Residential Address does compare to Application

Scenario 6

Ballot <u>Can</u> be Counted



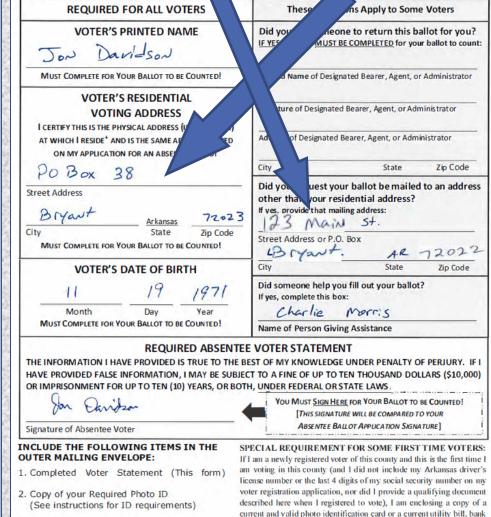
Signature of Absentee Voter

#### City, State, and Zip Code

me @ email. com Email Address of Absentee Voter

#### ABSENTEE VOTER STATEMENT

THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED



 "Ballot Only Envelope" Containing your Marked Ballot statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Adment courts of the force or are no surroomer (militant under 1

	CCEIVE YOUR BALLOT:	ABSENTEE V	Scenario 7 OTER STATEMENT
SECTION 4: PLEASE SELECT HOW YOU WISH TO REP	CEIVE YOUR BALLOT:	25 C	E COMPLETED AND RETURNED IN THE
<ul> <li>I will pick up my ballot from the office of the coun</li> <li>Email (Only available for UOCAVA voters).</li> </ul>	ity clerk.		ENTEE BALLOT WILL NOT BE COUNTED
Finail address: Mail. Please send my ballot to the following address	st	REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters
Purogond, AR 7	2450	VOTER'S PRINTED NAME	Did you ask someone to return this ballot for you? IF YES, this box <u>MUST BE COMPLETED</u> for your ballot to count:
<ul> <li>Picked up via Designated Bearer; Administrator, or</li> </ul>	r Authorized Agent:	MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator
	at or the light	VOTER'S RESIDENTIAL VOTING ADDRESS	Signature of Designated Bearer, Agent, or Administrator
Printed Name of Bearer/Administrator/Agent Note: A designated bearer may obtain or deliver absent	Signature of Bearer/Administrator/Age.	I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Bearer, Agent, or Administrator
within the 15 days before a school election, special electi a runoff election." A bearer, administrator, or authorized	tion, preferential primary election, or general election OR the store sheftere d agent must provide a current and valid photo ID to the county clerk and		City State Zip Code
must sign the register, under oath, when picking up or d	lelivering an absentee ballot.	<u>302</u> Greene 45 Street Address	<ul> <li>Did you request your ballot be mailed to an address other than your residential address?</li> <li>If yes, provide that mailing address:</li> </ul>
<ul> <li>I, the applicant, filled out this Application for Absence</li> <li>I, the applicant, received assistance in filling out this A If YES, the person giving assistance must complete the</li> </ul>	e Ballot on my own with no assistance. oplication for Absentee Ballot.	City State 72.93 Must Complete for Your Ballot to be Counted!	Street Address or P.O. Box
		VOTER'S DATE OF BIRTH	City State Zip Code
Printed Name of Person Giving Assistance	Signature of Person Giving Assistance	$\frac{\mathcal{H}}{\mathcal{H}} = \frac{18}{1952}$	Did someone help you fill out your ballot? If yes, complete this box:
Residential Address of Person Giving Assistance		MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Name of Person Giving Assistance
	dge under penalty of perjury. If I have provided false information, I may be guilty of 0) or imprisonment for up toten (10) years, or both, under federal law. I certify under	THE INFORMATION I HAVE PROVIDED IS TRUE TO THE	TEE VOTER STATEMENT E BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I JECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OTH, UNDER FEDERAL OR STATE LAWS.
	4 - 18 - 52	John Hatcher	YOU MUST <u>SIGN HERE</u> FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE]
Printed Name of Absentee Voter	Date of Birth of Absentee Voter	Signature of Absentee Voter	SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS:
302 Greene 45		OUTER MAILING ENVELOPE:	If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's
Residential Address of Absentee Voter	Phone Number of Absentee Voter	1. Completed Voter Statement (This form)	license number or the last 4 digits of my social security number on my voter registration application, nor did 1 provide a qualifying document
Pargould AK 72450	John Hatcher	2. Copy of your Required Photo ID (See instructions for ID requirements)	described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank
City, Stafe, and Zip Code	Signature of Absentee Voter	3. "Ballot Only Envelope" Containing your Marked Ballot	statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in
Email Address of Absentee Voter		+ Overseas / Military Voters refer to Note on	this Arkansas county before or are an overseas / military voter.]

#### Scenario 7 Answer

- Voter Statement Name does NOT compare to Application (blank)
- Name can be determined from Signature
- Ballot Can be Counted

#### PRANSI Scenario 7 SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALLOT: E ONLY I will pick up my ballot from the office of the county clerk. Email (Only available for UOCAVA voters). Email address: Mail. Please send my ballot to the following address: K Picked up via Designated Bearer, Administrator, or Authorized Agent Printed Name of Bearen/Administrator/Agent Signature of Bearer/Administrator/Ag Note: A designated bearer may obtain or deliver absentce ballots for no more than two (2) voters per election and within the 15 days before a school election, special election, preferential primary election, or general election OR the -S before a runoff election." A bearer, administrator, or authorized agent must provide a current and valid photo ID to the county clerk and must sign the register, under oath, when picking up or delivering an absentee ballot. SECTION 5: PLEASE INDICATE WHETHER OR NOT YOU RECIEVED ASSISTANCE IN COMPLETING THIS APPLICATION: □ I, the applicant, filled out this Application for Absentee Ballot on my own with no assistance. I, the applicant, received assistance in filling out this Application for Absentee Ballot. If YES, the person giving assistance must complete the information below: Printed Name of Person Giving Assistance Signature of Person Giving Assistance

Residential Address of Person Giving Assistance

#### SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN THE APPLICATION:

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information may be guilty of perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under fej aw. I certify under penalty of perjury that I am registered to vote, and that I am the person who is registered to vote.

John Hatcher Printed Name of Absentee Voter

4 - 18 - 52 Date of Birth of Absentee Voter

302 Greene Phone Number of Absentee Voter

Pargoold AN 72450 City, Stafe, and Zip Code

Email Address of Absentee Voter

John Gatcher Signature of Absentee Voter

ABSENTEE VOTER STATEMENT THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED **REQUIRED FOR ALL VOTERS** These Questions Apply to Some Voters Did you ask someone to return this ballot for you? VOTER'S PRINTED NAME IF YES, this box MUST BE COMPLETED for your ballot to count: MUST COMPLETE FOR YOUR BALLOT TO BE COUNT rinted Name of Designated Bearer, Agent, or Administrator VOTER'S RESIDENTIAL Signa nated Bearer, Agent, or Administrator VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) Address of Designated Bearer, Agent, or Administrator AT WHICH I RESIDE<sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT City State Zip Code 302 Greene Did you request your ballot be mailed to an address Street Address other than your residential address? If yes, provide that mailing address: Paragould Arkansas State Zip Code Street Address or P.O. Box MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED City State Zip Code VOTER'S DATE OF BIRTH Did someone help you fill out your ballot? If yes, com this box: Month Dav Year MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Person Giving Assistance REQUIRED ABSENT TER STATEMENT THE INFORMATION I HAVE PROVIDED IS TRUE TO OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) **OR IMPRISONMENT FOR UP TO TEN (10) YEAR** TH, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE Signature of Absentee Voter INCLUDE THE FOLLOWING ITEMS IN THE SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: **OUTER MAILING ENVELOPE:** 1. Completed Voter Statement (This form) 2. Copy of your Required Photo ID (See instructions for ID requirements)

- 3. "Ballot Only Envelope" Containing your Marked Ballot + Overseas / Military Voters refer to Note on
- vour voter instructions regarding residency

If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

Scenario 7

Scenario 8 Scenario 8 ABSENTEE VOTER STATEMENT AGENT AUTHORIZATION FORM THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE If applicable, fill out and sign this form and place it in the Return Envelope. Zach Foster MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED I hereby authorize (insert his or her name) as my authorized agent, to deliver this ballot as I am medically unable to vote on election day. An **REQUIRED FOR ALL VOTERS These Questions Apply to Some Voters** affidavit verifying my medical status as unable to deliver the application or to vote on the day of the election is attached or has been provided with my application. Did you ask someone to return this ballot for you? **VOTER'S PRINTED NAME** Emily Mc Algin Printed Name of Voter IF YES, this box MUST BECOMPLETED for your ballot to count: Signature of the Voter Emily McAloin Zach Foster Printed Name of Designated Bearer, Agent, or Administrator 221 B Bythin St Landon AR 72847 VOTER'S RESIDENTIAL Address of Voter Signature of Designated Bearer, Agent, or Administrator Date of Birth of Voter VOTING ADDRESS Per Ark. Code Ann. § 7-5-409(b)(6) 2.3 Main CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) Address of Designated Bearer, Agent, or Administrator AT WHICH I RESIDE<sup>+</sup> AND IS THE SAME ADDRESS I LISTED **Explanation and Form Instructions** Fay ON MY APPLICATION FOR AN ABSENTEE BALLOT 72011 An authorized agent may assist a voter when: (1) t State Zip Code ballot in-person at a polling site due to an unforeseen medi-B Baker Of the United State Did you request your ballot be mailed to an address treatment at a hospital, long-term care facility, or r Street Address administrator of that voter's in-patient medical facility exec other than your residential address? and location of the voter. When those conditions are me If yes, provide that mailing address: 2847 onlon following actions on behalf of the vote Arkansas City State Zip Code Street Address or P.O. Box MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! City State Zip Code **VOTER'S DATE OF BIRTH** DESCRIPTION STRAKERS OF ANTERBLOAD Did someone help you fill out your ballot? , the applica ling out this Applic Absente ITYES, the p If yes, complete this box: sistance must complete the info in below: Month Day Year MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Signature Printed Name of Person Giving Assistance Name of Person Giving Assistance REQUIRED ABSENTEE VOTER STATEMENT Residential Address of Person Giving Assistance THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I 3400072370U\$A6707046F1608078910000193<113538 HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN T OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS. The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be guilty of YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under federal law. I certify under penalty of perjury that I am registered to vote, and that I am the person who is registered to vote. THIS SIGNATURE WILL BE COMPARED TO YOUR Emily Mc Alpin Printed Name of Absentee Voter ABSENTEE BALLOT APPLICATION SIGNATURE] Signature of Sentee Voter INCLUDE THE FOLLOWING ITEMS IN THE

**OUTER MAILING ENVELOPE:** 

2. Copy of your Required Photo ID

Marked Ballot

1. Completed Voter Statement (This form)

3. "Ballot Only Envelope" Containing your

Overseas / Military Voters refer to Note or

(See instructions for ID requirements)

000 - 000 - 0000 Phone Number of Absentee Voter

Elis Halls

SPECIAL REOUIREMENT FOR SOME FIRST TIME VOTERS: If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

Emily C Vahoo. com Email Address of Absentee Voter

221 B Baker St. Residential Address of Absentee Voter

London, AR 72847 City, State, and Zip Code

#### Scenario 8 Answer

guilty of

tify under

- Name, Address compares
- Signature? Compares?
  - OK
- DoB Month/Day flipped
  - OK
- Ballot <u>Can</u> be <u>Counted</u>



Printed Name of Person Giving Assistance

Residential Address of Person Giving Assistance

SECTION 6: PLEASE COMPLETE ALL INFORMATION BELO

The information I have provided is true to the best of my knowledge unperjury and subject to a fine of up to ten thousand dollars (\$10,000) or impropenalty of perjury that I am registered to vote, and that I am the person who is n

Emily Mc Alpiv Printed Name of Absentee Voter

221 B Baker Residential Address of Absentee Voter

London, AR 72847 City, State, and Zip Code

Emily & Vahoo. com Email Address of Absentee Voter

y of perjury. If I have provided Ia. nt for up to ten (10) years, or both, under.

7/8/9

PISIGN THE APPLIC

Signature of Pers

000 - 000 - 0000 Phone Number of Absenter Voler

Scenario 8 ABSENTEE VOTER STATEMENT THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED **REQUIRED FOR ALL VOTERS These Questions Apply to Some Voters** VOTER'S PRINTED NAME Did you ask someone to return this ballot for you? IF YES, this box MUST BECOMPLETED for your ballot to count: Lack Fos Printed Name of Designated Bearer, Agent, or Administrator VOTER'S RESIDENTIAL Signature of Designated Bearer, Agent, or Administrator VOTING ADDRESS 23 Main I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) Address of Designated Bearer, Agent, or Administrator AT WHICH | RESIDE<sup>+</sup> AND IS THE SAME ADDRESS | LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT Fau 201 City Zip Code Did you request yor ballot be mailed to an address Street Address other than you ential address? If yes, provide iling address: 284 Londor 7in Code Stre ess or P.O. Box MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! VOTER'S DATE OF BIRTH State Zip Code Did someone help you fill out your ballot? If yes, complete this box: Yunus Day MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Name of Person Giving Assistance REQUIRED ABSENTEE VOTER STATEMENT THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE] Signature of Ausentee Voter INCLUDE THE FOLLOWING ITEMS IN THE

#### OUTER MAILING ENVELOPE:

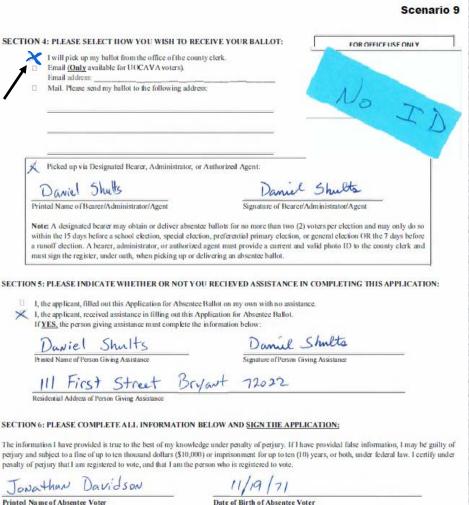
- 1. Completed Voter Statement (This form)
- Copy of your Required Photo ID (See instructions for ID requirements)
- 3. "Ballot Only Envelope" Containing your Marked Ballot

+ Overseas / Military Votors refer to Note on



St

ci



123 Main Street

Residential Address of Absentee Voter

Bryant 72022

City, State, and Zip Code

Email Address of Absentee Voter

501-682-1234

Phone Number of Absentee Voter

Jonathan Dandon

Signature of Absentee Voter

ABSENTEE VOTER STATEMENT

Scenario 9

#### THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED

REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters
VOTER'S PRINTED NAME Jon Davidson	Did you ask someone to return this ballot for you? IF YES, this box MUST BE COMPLETED for your ballot to count:
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator
VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS)	Signature of Designated Bearer, Agent, or Administrator
AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I USTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Bearer, Agent, or Administrator
123 Main Street	City State Zip Code
Bryart Arkansas 72022	Did you request your ballot be mailed to an address other than your residential address? If yes, provide that mailing address:
ty State Zip Code MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Street Address or P.O. Box
VOTER'S DATE OF BIRTH	City State Zip Code
NOV 19 71	Did someone help you fill out your ballot? If yes, complete this box:
Month Day Year	Daviel Shults
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Name of Person Giving Assistance
	EE VOTER STATEMENT

HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS.



#### INCLUDE THE FOLLOWING ITEMS IN THE OUTER MAILING ENVELOPE:

- 1. Completed Voter Statement (This form)
- 2. Copy of your Required Photo ID (See instructions for ID requirements)
- 3. "Ballot Only Envelope" Containing your Marked Ballot
- + Overseas / Military Voters refer to Note on your voter instructions regarding residency

YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE]

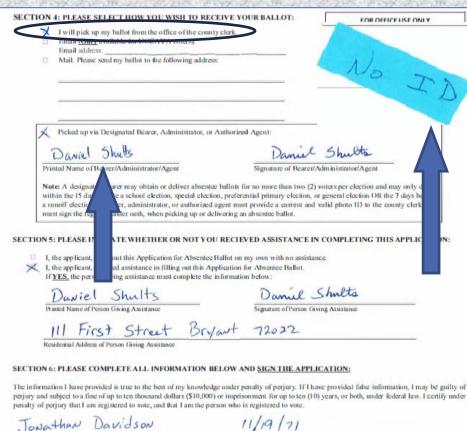
SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

Date of Birth of Absentee Voter

## Scenario 9 Answer

Name of Voter

- No Photo ID included in the Absentee or Ballot envelope
- Bearer's name on Application not on Voter Statement
- Ballot is made Provisional



Printed Name of Absentee Vote

123 Main Street

Residential Address of Absentee Voter

72022 Bryant City, State, and Zip Code

Jonatha	Dar
Signature of Alsent	tee Voter

Date of Birth of Absentee Voter

501-682-1234 Phone Number of Absentee Voter

Iam

ABSENT	EE VOT	ER ST	ATEMENT

Scenario 1

THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED

REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters
JON Davidson	Did you ask someone to return this ballot for you <u>IF YES</u> , this box <u>MUST BE COMPLETED</u> for your ballot to cour
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator
VOTER'S RESIDENTIAL VOTING ADDRESS	Signature of Designated Bearer, Agent, or Administrator
I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I USTED	Address of Designated Bearer, Agent, or Administrator
ON MY APPLICATION FOR AN ABSENTEE BALLOT 123 Main Street	City State Zip Code
Street Address	Did you request you lot be mailed to an addre
Bryart Arkansas 72022	other than your real address? If yes, provide that manual ress:
City State Zip Code MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Street Address or P.O
VOTER'S DATE OF BIRTH	City State Zip Code
NOV 19 71	Did someone help yo If yes, complete this bo
Month Day Year	Daviel Sh s
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Name of Person Givin sistance
OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jontton Dandam Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jonethe Dandam Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE NET MALL WERE SIN THE	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SIGNATURE] PECLANEOUVERMENT FO OMEFIRS
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jonthan Dandam Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE NET MALLY WERE PROVISIONAL V	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SEGNATURE] PECIAL REQUIREMENT FO OME FIRS
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jontto Dandon Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE PROVISIONAL V For Election Official's Use Only; Election Official	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SEGNATURE] PECIAL REQUIREMENT FO OME FIRS
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jontto Dandon Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE PROVISIONAL V For Election Official's Use Only; Election Official	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [7MIS SIGNATURE WILL BE CONVARATED TO YOUR ABSENTE BALLOT APPLICATION SENATURE] PECIA REQUIREMENT FO OME FIRS COTER ENVELOPE Revised: August tal's Verification
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jonetto Dandam Signature of Absentee Voter INCLUDE THE FOLLOWING ITEMS IN THE PROVISIONAL V For Election Official's Use Only: Election Office BALLOT STYLE ISSUED:17 POLL NAME / LOCATION:	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [7MIS SIGNATURE WILL BE CONVARATED TO YOUR ABSENTE BALLOT APPLICATION SENATURE] PECIA REQUIREMENT FO OME FIRS COTER ENVELOPE Revised: August tal's Verification
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HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jontho Dandan Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE NEW NEW NEW NEW NEW NEW NEW NEW NEW NEW	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE CONVERANCE TO YOUR ABSENTEE BALLOT APPLICATION SEMATURE] PECLAVEOUPEMENT FO OME FIRS OTTER ENVELOPE Revised: August In a standard to the second s
HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJE OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOT Jontha Dandan Signature of Absentee Voter NCLUDE THE FOLLOWING ITEMS IN THE NCLUDE THE FOLLOWING ITEMS IN THE SUBJECT OF Election Official's Use Only: Election Office BALLOT STYLE ISSUED:	CT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,00 H, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR ABSENTEE BALLOT APPLICATION SEGNATURE] PECLAN POUPEMENT FOR OMEFIRS OTER ENVELOPE Revised: August Stal's Verification C County: Sulvive DTING PROVISIONAL Previously Sent an Absentee Ballot Marked as Having Already Voted COUNT-Ordered Voting Extension Document Voter Requested an Alternative Ballot Start Start Back of County: Sulvive Previously Sent an Absentee Ballot C Court-ordered Voting Extension Document Voter Requested an Alternative Ballot Start Start Back of County: Sulvive Start Back of County: Sulvive C Court-ordered Voting Extension Document I Voter Requested an Alternative Ballot Start Start Back of County: Sulvive Sulvive Ballot County: Sulvive C County: Sulvive Sulvive Ballot C Count County: Sulvive Sulvive Ballot Document I Voter Requested an Alternative Ballot Sulvive Ballot County: Sulvive Sulvive Ballot Ballot Sulvive Ballot Sulvive Ballot C County: Sulvive Sulvive Ballot Sulvive

### **Exercise A - Processing Absentee Ballots – Scenario 10**

	Scena
Scenario 10 SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALLOT: FOR OFFICE USE ONLY	DOCUMENTATION OF RESIDENCY FOR VOTING IN PERSON (Rev. 07-2017)
I will pick up my ballot from the office of the county clerk.     Email (Only available for UOCAVA voters).     Email address:	To be used by residents of long-term care or residential care facilities.
Mail. Please send my hallot to the following address: Hope Care & Recoursed 173 Green Acers	Pursuant to Act 633 of 2017, a person who is a resident of a long-term care or residential care facility licensed by the state of Arkansas is not required to verify his or her registration by providing a document or identification card (as described in Act 633) when voting in person, but shall provide documentation from the administrator of the facility attesting that the person is a resident of the facility.
Denizy horo AL Z.Z. 401 Decked up via Designated Bearer, Administrator, or Authorized Agent:	Resident's Name: Chriz Yancy Name of Facility: Hope Intensive Core + Recomp Address of Facility: 173 Gram Acros Joursborn AK 72401
	Address of Facility: 17 3 Gran Actor
Printed Name of Bearer/Administrator/Agent Signature of B	Jourshow AR 72401
Note: A designated bearer may obtain or deliver absentee ballots for no more than two within the 15 days before a school election, special election, preferential primary election a runoff election. A bearer, administrator, or authorized agent must provide a current an must sign the register, under oath, when picking up or delivering an absentee ballot.       Phys. Rev. 1000000000000000000000000000000000000	
SECTION 5: PLEASE INDICATE WHETHER OR NOT YOU RECIEVED ASSISTANCE IN C	I attest the following:
I, the applicant, filled out this Application for Absentee Ballot on my own with no assistance. I, the applicant, received assistance in filling out this Application for Absentee Ballot. I(YES, the person giving assistance must complete the information below;	This facility is licensed by the state of Arkansas; and The person named above is a resident of this facility.
Tim Sullivan	ministrator Name (Printed): Juliana Costa
Printed Name of Person Giving Assistance Signature of Person Giving Assistant	4/30/24
Residential Address of Person Giving Assistance	Scenario 10
SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND <u>SIGN THE APPLICATION:</u>	AGENT AUTHORIZATION FORM
The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false info perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under	fill out and sign this form and place it in the Return Envelope. hereby authorize $$
penalty of perjury that I am registered to vote, and that I am the person who is registered to vote.	authorized agent, to deliver this ballot as I am medically unable to vote on election day. An affidavit verifying my medical status as unable to deliver the application or to vote on the day of
Christopher Yancy Printed Name of Absentee Voter	the election is attached or has been provided with my application.
307 Red Wolf NO	Chris Varey Printed Name of Voter 173 Gran Acers
Residential Address of Absentee Voter Phone Number of Absentee Voter	Jours how _7/4/1981_
Jonesburo AR 72404 City, State, and Zip Code Signature of Absentee Voter	Address of Voter Date of Birth of Voter Per Ark. Code Ann. § 7-5-409(b)(6)
NO	Explanation and Form Instructions
Email Ad dress of A bsentee Voter	An authorized agent may assist a voter when: (1) the voter is medically unable to cast a ballot in-person at a polling site due to an unforeseen medical necessity; (2) is receiving in-patient ment at a hospital, locator care facility, or residential care facility; and (3) the

### Scenario 10 Answer

## Authorized Agent does not match on Application/Envelope

Ballot is made Provisional	ABSENTEE VOTER STATEMENT Scenario 10				
Danie in india in india	THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE				
line and line line	MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED				
SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALL	REQUIRED FOR ALL VOTERS These Questions Apply to Some Voters				
I will pick up my ballot from the office of the county cierk.	VOTER'S PRINTED NAME Did you ask someone to return this ballot for you?				
Email ( <u>Only</u> available for UOCAVA voters).     Email address:	Chris Yancy IFYES, this box MUST BE COMPLETED for your ballot to count: Tim Se //ivan				
Mail. Please send my ballot to the following address:	MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Printed Name of Designated Bearer, Agent, or Administrator				
Hope Care & Recommy	VOTER'S RESIDENTIAL Tom Aall				
177 Green Harry	VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) VOTING ADDRESS (IN ARKANSAS)				
-Jones horo AR 72401	I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LISTED Address of Designated Bearer, Agent, or Administrator				
Picked up via Designated Bearer, Administrator, or Authorized Agent:	ON MY APPLICATION FOR AN ABSENTEE BALLOT Muy hard AK 72444				
	307 Stadium BLVO Did you request your ballot be mailed to an address				
Printed Name of Bearett/Administratort/Agent Signature of B	Street Address other than your residential address?				
Note: A designated bearer may obtain or deliver absentee ballots for no more than two	Jon-sboro Arkansas 72404 If yes, provide that mailing add				
within the 15 days before a school election, special election, preferential primary election a runoff election. A bearer, administrator, or authorized agent must provide a current an	City State Zip Code MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Street Address or P.O. Box				
must sign the register, under oath, when picking up or delivering an absentee ballot.					
Note: A designated bearer may obtain or deliver absentee ballots for no more than two within the 15 days before a school election, special election, preferential primary election a runoff election. A bearer, administrator, or authorized agent must provide a current an must sign the register, under oath, when picking up or delivering an absentee ballot.       Preferential primary election         SECTION 5: PLEASE INDICATE WHETHER OR NOT YOU RECLEVED ASSISTANCE IN 0       Preferential primary own with no assistance.       Preferential primary election         I, the applicant, filled out this: Application for Absentee Ballot on my own with no assistance.       Preferentee Ballot.       Preferentee Ballot.	VOTER'S DATE OF BIRTH City State Zip Code Did someone help you fill out your balls				
I, the applicant, filled out this Application for Absentee Ballot on my own with no assistance.	July 4 1981 If yes, complete this box:				
I, the applicant, received assistance in filling out this Application for Absentee Ballot. If <u>YES</u> , the person giving assistance must complete the information below;	Month Day Year MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED! Name of Person Giving Assistance				
Tim Sullivan	REQUIRED ABSENTEE VOTER STATEMENT				
Printed Name of Person Giving Assistance Signature of Person Giving Assista	THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I				
	HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UNDER FEDERAL OR STATE LAWS.				
Residential Address of Person Giving Assistance	You Must Sign Here For Your Ballot to be Counted!				
SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN THE APPLICATION:	enature of Absentee Voter Allo To Toola Allo Toola				
The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false in	PROVISIONAL VOTER ENVELOPE Revised: August 2023				
perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, unde penalty of perjury that I am registered to vote, and that I am the person who is registered to vote.	For Election Official's Use Only: Election Official's Verification				
CL + I V = 7/4/81	BALLOT STYLE ISSUED: County:				
Christopher ancy Printed Name of Absentee Voter Date of Birth of Absentee Voter	POLL NAME / LOCATION:				
207 1 11/10 100	REASON(S) FOR VOTING PROVISIONAL				
30 7 Ared Wolf Residential Address of Absence Voter Phone Number of Absente Voter	Poll Watcher Challenge     Marked as Having Already Voted				
	First-time Flagged Voter - Failed to Show Required Document Voter Requested an Alternative Ballot				
Jonesburo AR 72404 the for	N Other Absenter - Inconsistent Agent - Employee. I, THE UNDERSIGNED ELECTION OFFICIAL, verify that all required information has been provided on this provisional ballot envelope, that I have accurately completed the poll				
City, State, and Zip Code Signature of Absentee Voter	worker's verification, and that the voter has signed the voter eligibility affirmation below.				
Email Address of Absentee Voler	Septature of Election Official Tota Shulls 5/5/24 Printed Name of Election Official Date				
	PROVISIONAL VOTER ELIGIBILITY AFFIRMATION WARNING: THIS FORM MUST BE COMPLETED AND <u>SIGNED</u> OR YOUR BALLOT WILL BE REJECTED.				

### Federal Post Card Application & Ballot Request – Scenario 11

#### Voter Registration and Absentee Ballot Request

Federal Post Card Application (FPCA)

This form is for absent Uniformed Service members, their families, and citizens residing outside the United States. It is used to register to vote, request an absentee ballot, and update your contact information. See your state's guidelines at FVAP.gov.

	ck ink, please see back for instruc	uons.	
1. Who are you? Pick or			and statement of the second
ballot for all elections  in which I am eligible	I am a U.S. citizen living outside I am a U.S. citizen living outside	med Services or Merchant Marine <b>-OR-</b> I am an the country, and I intend to return. the country, and my intent to return is uncertain. the country, I have never lived in the United States.	
Last name	Davidson	Suffix (Jr., II)	Mr. Miss
First name	Jonathan	Previous names (if applicable)	
Middle name		Birth date (MM/DD/YYYY) 11/19/197	71
Social Security Number	123-45-6789	Driver's license or State ID# 12345678	39
2. What is your address	in the U.S. state or territory whe	re you are registering to vote and requesting an a	bsentee ballot?
Your voting materials will	not be sent to this address. See	instructions on the other side of form.	
Street address	1111 Main Street	Apt #	
City, town, village	Bryant	State Arkansas	
County	Saline	ZIP 72022	
3. Where are you now? Your mailing address. (Di		address to receive your voting materials. Your mail forwarding address. (If differe	The second second
Kishing Memorial Drive			
Ramstein, AE, Germany ( 4. What is your contact	information? This is so election	officials can reach you about your request.	
Ramstein, AE, Germany ( 4. What is your contact Provide the country code	information? This is so election and area code with your phone ar	nd fax number. Do not use a Defense Switched Netwo	ork (DSN) number.
Ramstein, AE, Germany ( 4. What is your contact Provide the country code	information? This is so election		ork (DSN) number.
Ramstein, AE, Germany ( 4. What is your contact Provide the country code	information? This is so election and area code with your phone ar	nd fax number. Do not use a Defense Switched Netwo	ork (DSN) number.
Provide the country code Email: mc@cn Alternate email: 5. What are your prefere	information? This is so election and area code with your phone ar nail.gov modes for upcoming elections?	nd fax number. Do not use a Defense Switched Netwo Phone: 987-654-3210	ork (DSN) number.
Ramstein, AE, Germany ( 4. What Is your contact i Provide the country code Email: mc@en Alternate email:	information? This is so election i and area code with your phone ar nail.gov ences for upcoming elections? aceive [] Mail ur Email or online	nd fax number. Do not use a Defense Switched Netwo Phone: 987-654-3210	ork (DSN) number.
Ramstein, AE, Germany ( 4. What Is your contact Provide the country code Email: mc@en Alternate email: 5. What are your prefere A. How do you want to re- voting materials from you election office? (Select On	information? This is so election and area code with your phone ar nail.gov mores for upcoming elections? aceive I Mail ur I Email or online	nd fax number. Do not use a Defense Switched Netwo Phone: 987-654-3210 Fax: B. What is your political party	ork (DSN) number.
Ramstein, AE, Germany ( 4. What Is your contact I Provide the country code Email: mc@cn Alternate email: 5. What are your prefere A. How do you want to re voting materials from you election office? (Select D) 6. What additional Inform Puerto Rico and Vermont	information? This is so election and area code with your phone ar nail.gov mores for upcoming elections? aceive Mail ur Email or online ne) Fax mation must you provide?	nd fax number. Do not use a Defense Switched Netwo Phone: 987-654-3210 Fax: B. What is your political party	

#### 7. You must read and sign this statement.

I swear or affirm, under penalty of perjury, that:

- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurkdiction in the United States, except the jurisdiction cited in this voting form.



#### **ABSENTEE VOTER STATEMENT**

### THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED

REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters					
JON Davidson	Did you ask someone to return this ballot for you? <u>IF YES</u> , this box <u>MUST BE COMPLETED</u> for your ballot to count: Printed Name of Designated Bearer, Agent, or Administrator					
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!						
VOTER'S RESIDENTIAL VOTING ADDRESS	Signature of Designated Bearer, Agent, or Administrator					
I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I LISTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Address of Designated Bearer, Agent, or Administrator					
1111 Main Street	City State Zip Code					
Street Address <u>Bcyant</u> City Must Complete for Your Ballot to be Counted I VOTER'S DATE OF BIRTH	Did you request your ballot be mailed to an addres other than your residential address? If yes, provide that mailing address: Kisling Memorial Drive Street Address or P.O. Box Ramstein, AE, Germany 66877 City State Zip Code					
11 19 71	Did someone help you fill out your ballot? If yes, complete this box:					
Month Day Year Must Complete For Your Ballot to be Counted!	Name of Person Giving Assistance					
	ST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF T TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000 H, UNDER FEDERAL OR STATE LAWS. YOU MUST <u>SIGN HERE</u> FOR YOUR BALLOT TO BE COUNTED! [THIS SIGNATURE WILL BE COMPARED TO YOUR					
Signature of Absentee Voter	ABSENTEE BALLOT APPLICATION SIGNATURE					

2. Copy of your Required Photo ID

Marked Ballot

(See instructions for ID requirements)

3. "Ballot Only Envelope" Containing your

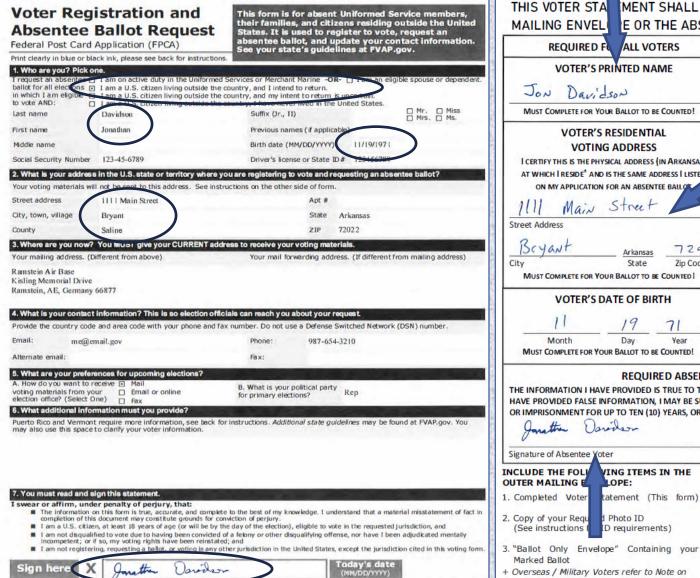
your voter instructions regarding residency

+ Overseas / Military Voters refer to Note on

SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS: If I am a newly registered voter of this county and this is the first time I am voting in this county (and I did not include my Arkansas driver's license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying document described here when I registered to vote), I am enclosing a copy of a current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

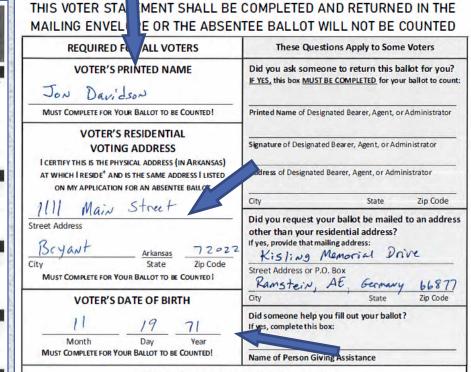
### Scenario 11 Answer

#### Names, address, DOB and Signature match Application **Ballot should be Counted ABSENTEE VOTER STATEMENT**









#### REQUIRED ABSENTEE VOTER STATEMENT

THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH. UNDER FEDERAL OR STATE LAWS.

### **Federal Write-In Absentee Ballot**

### **Official Backup Ballot**

Federal Write-In Absentee Ballot (FWAB)

Vote by writing the NAME or PARTY of the candidates you choose. To find out about specific federal candidates and races go to FVAP.gov.

#### Instructions

Print clearly in blue or black ink.

• The FWAB is intended to serve as a backup ballot. It can be used to vote for federal offices. Refer to your state or local election official for any special ballot instructions (e.g., instant runoff voting or ranked choice voting).

- State laws vary on the use of the FWAB for state and local contests. Learn more online at FVAP.gov.
- DO NOT write your name or any identifying number (SSN, driver's license) on this ballot.
- If you are voting in American Samoa, Guam, Puerto Rico, or the U.S. Virgin Islands, you may vote for Delegate or Resident Commissioner, and in presidential primaries.
- · Photocopy this page if you require additional room for candidates or ballot initiatives.

#### Federal Offices

President and Vice President

U.S. Senator

U. S. Representative, Delegate, or Resident Commissioner to Congress

Other offices		
Office	Candidate name	Political party
	_	
		·
Ballot initiatives or other items		

### What is the Federal Write-In Absentee Ballot (FWAB)?

The FWAB serves as an emergency backup ballot for UOCAVA citizens

If an absentee ballot has not arrived in time to return it

## **COUNTING ABSENTEE BALLOTS**

- After processing all the absentee ballots, the absentee ballot election officials thoroughly mix up the ballots in the ballot box containing the inner "Ballot Only" envelopes.
- When it is time to count the ballots, election officials must:
  - Open the inner "Ballot Only" envelopes;
  - Count the ballots by hand or electronic tabulating device at the discretion of the election commission.
  - Election results must not be printed or released prior to the closing of polls on election day

# Provisional Voting pg. 76-77

## Traditional Provisional Ballots

- Poll Watcher Challenge
- Claims Right to Vote on ballot style other than the one assigned in the PVR List
- Not on PVR List
- Sent Absentee Ballot
- 1<sup>st</sup> Time Voter / NO ID
- ID Related Provisional Ballots
  - Didn't Provide ID

PROVISIONAL VO	TER ENVELOPE Revised: August 2023				
For Election Official's Use Only: Election Official's Verification					
BALLOT STYLE ISSUED:	County:				
POLL NAME / LOCATION:					
REASON(S) FOR VOTE	NG PROVISIONAL				
□ Failure to Show a Qualifying Photo ID	Previously Sent an Absentee Ballot				
Poll Watcher Challenge	Marked as Having Already Voted				
□ Not on Precinct Voter Registration List (poll tablet)	Court-ordered Voting Extension				
□ First-time Flagged Voter – Failed to Show Required Doc	ument 🛛 Voter Requested an Alternative Ballot				
Other					
provided on this provisional ballot envelope, that I have accurately completed the poll worker's verification, and that the voter has signed the voter eligibility affirmation below.					
Signature of Election Official Printed Na	ame of Election Official Date				
	Prior Name (If Applicable) Prior Address from Poll Tablet (If Applicable)				
City State Zip Code	Prior City, State, Zip (If Applicable)				
Date of Birth Phone Number (C	Optional) E-mail (Optional)				
I, THE VOTER NAMED ABOVE, hereby affirm,	CHALLENGED BALLOT FORM				
under penalty of perjury, that the information	(Use when a poll watcher challenges a voter)				
provided above is true and accurate and that to					
the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this	Name of Poll Watcher				
in this precinct and am eligible to vote in this election. I understand that the county election					
commission will count my ballot only upon	Candidate, Party, or Group Represented by Poll Watcher				
verification of my voter registration status.	I am challenging this voter in good faith on the				
	grounds that the voter:				
	Is not eligible to vote in this precinct.				
	☐ Has previously voted in this election.				
SIGNATURE OF PROVISIONAL VOTER					
NOTE: Perjury is a Felony and is punishable by up to 10 years in prison and up to a \$10,000 fine.	Signature of Poll Watcher				

## **Provisional Voting**

### • <u>Must</u> be completed by the

### Poll Worker (Act 329)

- Ballot Style Issued
- Reason for Voting Provisional
- Signed by the Poll Worker
- Printed name and date
- •Must be completed by the Poll Worker (for legibility)
  - •Name
  - Address
  - Date of Birth
  - •<u>Must be signed by the Voter</u> for any Provisional Ballot to be considered valid by CBEC
- To be completed only if the ballot is Challenged by a Poll Watcher

For Election Official's Use Only: Election Official	Varification						
~~~~~							
BALLOT STYLE ISSUED:	County:						
POLL NAME / LOCATION:							
REASON(S) FOR VOTI	NG PROVISIONAL						
Failure to Show a Qualifying Photo ID	Previously Sent an Absentee Ballot						
Poil Watcher Challenge	Marked as Having Already Voted						
□ Not on Precinct Voter Registration List (poll tablet)	Court-ordered Voting Extension						
□ First-time Flagged Voter – Failed to Show Required Doc	rument 🛛 Voter Requested an Alternative Ballot						
Other							
I, THE UNDERSIGNED ELECTION OFFICIAL, VI	erify that all required information has been						
provided on this provisional ballot envelope,	that I have accurately completed the pol						
worker's verification, and that the voter has sign	ned the voter eligibility affirmation below.						
Signature of Election Official Printed N	ame of Election Official Date						
BROVISIONAL VOTER ELI	NIDILITY AFFIDMATION						
PROVISIONAL VOTER ELIC WARNING: THIS FORM MUST BE COMPLETED AND							
WARNING: THIS FORM MUST BE COMPLETED AND	SIGNED OR TOUR BALLOT WILL BE REJECTE						
Name of Voter	Prior Name (If Applicable)						
	Prior Name (II Addicable)						
	Prior Name (II Applicable)						
Street Address Stated by the Voter	Prior Address from Poll Tablet (If Applicable)						
Street Address Stated by the Voter							
-	Prior Address from Poll Tablet (If Applicable)						
-							
City State Zip Code	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable)						
City State Zip Code	Prior Address from Poll Tablet (If Applicable)						
City State Zip Code Date of Birth Phone Number (	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable)						
City State Zip Code Date of Birth Phone Number ( , <u>THE VOTER NAMED ABOVE</u> , hereby affirm, under penalty of perjury, that the information	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional)						
City State Zip Code Date of Birth Phone Number ( , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM						
City State Zip Code Date of Birth Phone Number ( , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to the best of my knowledge I am a registered voter	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter)						
City       State       Zip Code         Date of Birth       Phone Number (final state of Birth       Phone Number (final state of Birth, under penalty of perjury, that the information provided above is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM						
City       State       Zip Code         Date of Birth       Phone Number (final state of Birth       Phone Number (final state of Birth)         I, THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter) Name of Poll Watcher						
City       State       Zip Code         Date of Birth       Phone Number (         I, THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter) Name of Poll Watcher						
City       State       Zip Code         Date of Birth       Phone Number (for a state of Birth       Phone Number (for a state of Birth)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to he best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter) Name of Poll Watcher Candidate, Party, or Group Represented by Poll Watcher I am challenging this voter in good faith on the						
City       State       Zip Code         Date of Birth       Phone Number (for a state of Birth       Phone Number (for a state of Birth)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to he best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon	Prior Address from Poll Tablet (If Applicable)         Prior City, State, Zip (If Applicable)         Optional)       E-mail (Optional)         CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter)         Name of Poll Watcher         Candidate, Party, or Group Represented by Poll Watcher						
City       State       Zip Code         Date of Birth       Phone Number (for a state of Birth       Phone Number (for a state of Birth)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to he best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon	Prior Address from Poll Tablet (If Applicable) Prior City, State, Zip (If Applicable) Optional) E-mail (Optional) CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter) Name of Poll Watcher Candidate, Party, or Group Represented by Poll Watcher I am challenging this voter in good faith on the						
City       State       Zip Code         Date of Birth       Phone Number (figure)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to the best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon verification of my voter registration status.	Prior Address from Poll Tablet (If Applicable)         Prior City, State, Zip (If Applicable)         Optional)       E-mail (Optional)         CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter)         Name of Poll Watcher         Candidate, Party, or Group Represented by Poll Watcher         I am challenging this voter in good faith on the grounds that the voter:						
City       State       Zip Code         Date of Birth       Phone Number (for a state of Birth       Phone Number (for a state of Birth)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to he best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon	Prior Address from Poll Tablet (If Applicable)         Prior City, State, Zip (If Applicable)         Optional)       E-mail (Optional)         CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter)         Name of Poll Watcher         Candidate, Party, or Group Represented by Poll Watcher         I am challenging this voter in good faith on the grounds that the voter:         I is not eligible to vote in this precinct.						
City       State       Zip Code         Date of Birth       Phone Number (figure)         , THE VOTER NAMED ABOVE, hereby affirm, under penalty of perjury, that the information provided above is true and accurate and that to he best of my knowledge I am a registered voter in this precinct and am eligible to vote in this election. I understand that the county election commission will count my ballot only upon verification of my voter registration status.	Prior Address from Poll Tablet (If Applicable)         Prior City, State, Zip (If Applicable)         Optional)       E-mail (Optional)         CHALLENGED BALLOT FORM (Use when a poll watcher challenges a voter)         Name of Poll Watcher         Candidate, Party, or Group Represented by Poll Watcher         I am challenging this voter in good faith on the grounds that the voter:         I is not eligible to vote in this precinct.						

### **Provisional Voting**

#### LIST OF PROVISIONAL VOTERS

Arkansas Code Annotated § 7-5-308 requires poll workers to make a list of the names and addresses of all persons voting a provisional ballot and requires County Election Commissions to determine the validity of each provisional ballot prior to certification of the election.

Date of Election:		Poll Name:						
	TO BE COMPLETED BY POLL WORKER				TO BE COMPLETED BY ELECTION COMMISSION			
Voter's Signature	Voter's Name	Voter's Address	Rea	ason ovis.	Precinct	Vot	e inted	If not counted, reason
				В			N	
	1		1					

Provisional Ballot Reason: A) General Provisional

B) Unverified Registration Provisional (No Voter ID)

Commissioner Signature

Commissioner Signature

### **PROVISIONAL VOTING**

#### NOTICE TO PROVISIONAL VOTERS

#### **REASON 1: No Verification of Voter Registration Provided**

If you cast a Provisional Ballot for failure to present Verification of Voter Registration and you possess ID, you may present proof of identity to the County Clerk or the County Election Commission by noon of the first Monday following the election for the provisional ballot to be counted.

#### County Clerk's Address **County Courthouse**

Street Address:

Hours: Phone: City:

"Verification of Voter Registration" is a document or photo ID card that is issued by the State, the federal government, an accredited postsecondary educational institution, or trade school in adversas. The ID must show the name and photograph of the person to whom it was issued, and, if it has an expirate date, must not be expired more than 4 years before Election Day. Examples of acceptable proof of identity include but are not limited to:

- An Arkansas driver's license;
- > An Arkansas State ID (for example issued by the Revenue Office)
- > A U.S. passport;
- A concealed carry handgun license issued by the State of Arkansas;
- An employee badge or ID document issued by the State of Arkansas or the federal government;
- > A U.S. military ID document (Active or Retired);
- > A student or employee ID card issued by a postsecondary educational institution located in Arkansas:
- A public assistance ID card issued by the State of Arkansas or federal government;
- > A "For Voting Purposes Only" ID card that has a photo provide by the County Clerk.

#### REASON 2: Provisional Ballots Unrelated to Verification of Registration

If you were required to vote provisionally for any reason unrelated to the verification of your voter registration, the County Election Commission will evaluate your provisional ballot. If the Commission cannot count your ballot based on the information available, an administrative hearing is set at the time and location listed below to determine if your ballot will be counted for this election. You are junced to attend this hearing to bring evidence showing why your ballot should be counted. If you do not extend, you will be notified whether your ballot was counted in this process.

> Hearing Date for Provisional Ballots that are rejected will be held: DATE & TIME: LOCATION:

EMAIL:

For more information, contact: County Election Commission

PHONE:

You will be notified by first class mail whether your vote was counted, and if not, the reason why.

**YOUR JOB** TO FILL IN BEFORE THF ELECTION

### Provisional Voting Process p. 163-164

- PW Marks NO ID on the Poll Tablet
- PW Informs the Voter he or she must cast a Provisional Ballot
- PW Prints the Voter's Name, Address, and Marks the reason for voting provisional in the "List of Provisional Voters"
- Voter to signs the List of Provisional Voters"
- PW Completes the "Election Official's Verification" Portion of the Envelope
- PW notes the ballot style issued
- PW marks the Reason or Reasons for voting Provisional
- PW signs Election Official's section
- Voter to Sign the "Provisional Voter Eligibility Affirmation"

- Poll Watcher Challenge Section
- PW Issues the Ballot
  - Removes Stub & Initials back
  - **OR** Uses Express Vote System
- PW Provides the voter a secrecy envelope and a place to mark their ballot in secret
- PW Ensures the Secrecy Envelope is Sealed in the Provisional Voter Envelope
- PW Provides Paper Notice
  - Ensures information is filled in
  - Marks applicable Section
- Places Ballot in a Secure (Sealed)
   Container

## **Processing Provisional Ballots – Generally** p. 82

- PRIOR TO CBEC REVIEW: County Clerk Must Certify whether the Name, Address, and date of birth provided by the voter on the Provisional Envelope match the voter registration records.
  - CBEC must provide copies of Envelope to County Clerk (not the actual ballot envelope) (Act 329)
- PRELIMINARY REVIEW: Performs a Preliminary Review within days of election
  - Based on all information available, the CBEC must make an initial determination regarding whether the provisional ballot can be counted.
- FINAL REVIEW:
  - ID RELATED PROVISIONAL BALLOT: Post Presentiment?
  - GENERAL PROVISIONAL BALLOT: New Information at hearing?
- NOTICE TO VOTER: All Provisional Voters by <u>First Class Mail</u>
  - Whether His or her vote was counted
  - Reason not counted
- Additional info for ABSENTEE voters if able to send prior to Deadline
  - Vote will not be counted unless further action is taken
  - Date, time, & place for hearing OR
  - How to verify voter registration after the election

# **Processing Provisional Ballots**

### **ID Related Provisional**

- Shall Be Counted if:
  - Voter Presents a qualifying Photo ID to Verify their
     Voter Registration to the County Clerk or SBEC
     before Noon on the
     Monday Following the
     Election

### And

 The Ballot is not disqualified for a Traditional Provisional Ballot Issue

### **Traditional Provisional**\*

- Shall Be Counted if:
  - It was cast by a registered voter;
  - The voter was qualified to vote in all the issues and races on his or her ballot based on the physical location of the voter's registration; and
  - The Voter had not already cast a ballot in the election
- And the Ballot is not rejected for an ID Related Provisional Ballot Issue
  - \* Includes 1<sup>st</sup> Time Voters alternate ID Requirement

# **Processing Provisional Ballots**

### • Timing of Hearing:

- IF PRIOR to noon on Monday (following the election) ID Related provisional voters can present ID in the hearing
- IF AFTER noon on Monday Post Presentiment not possible but this may be preferable in order to ensure notices to absentee provisional voters have time to reach local absentee voters.
- Fewest Necessary Meetings:
  - Hearing for General Provisional Ballots to be held at 11:30 on the Monday following the election.
  - ID Related Provisional Ballots processed after 12 noon
    - Must Ensure County Clerk has provided a list of all voters who have presented sufficient Photo ID after the Election
  - Cannot Certify Election if UOCAVA Ballots are pending

## **Processing Provisional Ballots – Preliminary Example**

#### SECTION 4: PLEASE SELECT HOW YOU WISH TO RECEIVE YOUR BALLOT: FOR OFFICE USE ONLY 1 will pick up my ballot from the office of the county clerk. Email (Only available for UOCAVA voters). Email address: No I Mail. Please send my ballot to the following address: Picked up via Designated Bearer, Administrator, or Authorized Agent: Printed Name of Bearer/Administrator/Agent Signature of Bearer/Administrator/Agent Note: A designated bearer may obtain or deliver absentee ballots for no more than two (2) voters per election and may only do so within the 15 days before a school election, special election, preferential primary election, or general election OR the 7 days before a runoff election. A bearer, administrator, or authorized agent must provide a current and valid photo ID to the county clerk and must sign the register, under oath, when picking up or delivering an absentee ballot. SECTION 5: PLEASE INDICATE WHETHER OR NOT YOU RECIEVED ASSISTANCE IN COMPLETING THIS APPLICATION: 1. I, the applicant, filled out this Application for Absentee Ballot on my own with no assistance. X 1, the applicant, received assistance in filling out this Application for Absentee Ballot. If YES, the person giving assistance must complete the information below: Daniel Shults Duviel Shults Printed Name of Person Giving Assistance Signature of Person Giving Assistance 111 First Street Bryant 72022 Residential Address of Person Giving Assist SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN THE APPLICATION: Jonathan Davidson Printed Name of Absentee Voter 11/19/71 Date of Birth of Absentce Voter 50/- 682- 1234 Phone Number of Absentee Voter

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be guilty of perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under federal law. I certify under penalty of perjury that I am registered to vote, and that I am the person who is registered to vote.

123 Main Street

Residential Address of Absentee Voter

Bryart 72022

City, State, and Zip Code

Jonathan Davidan

Signature of Absentee Voter

#### ABSENTEE VOTER STATEMENT

#### THIS VOTER STATEMENT SHALL BE COMPLETED AND RETURNED IN THE MAILING ENVELOPE OR THE ABSENTEE BALLOT WILL NOT BE COUNTED

REQUIRED FOR ALL VOTERS	These Questions Apply to Some Voters						
VOTER'S PRINTED NAME JON Davidson	Did you ask someone to return this ballot for you? <u>IF YES</u> , this box MUST BE COMPLETED for your ballot to count:						
MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Printed Name of Designated Bearer, Agent, or Administrator						
VOTER'S RESIDENTIAL VOTING ADDRESS I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS) AT WHICH I RESIDE <sup>+</sup> AND IS THE SAME ADDRESS I USTED ON MY APPLICATION FOR AN ABSENTEE BALLOT	Signature of Designated Bearer, Agent, or Administrator Address of Designated Bearer, Agent, or Administrator						
123 Main Street	City State Zip Code						
Street Address           Street Address           Gryart           Arkansas           State           Tip Code           MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!	Did you request your ballot be mailed to an address other than your residential address? If yes, provide that mailing address: Street Address or P.O. Box						
VOTER'S DATE OF BIRTH	City State Zip Code						
Month Day Year Must Complete For Your Ballot to be Counted!	Did someone help you fill out your ballot? If yes, complete this box: Daviel Shufts Name of Person Giving Assistance						
THE INFORMATION I HAVE PROVIDED IS TRUE TO THE	EE VOTER STATEMENT BEST OF MY KNOWLEDGE UNDER PENALTY OF PERJURY. IF I ECT TO A FINE OF UP TO TEN THOUSAND DOLLARS (\$10,000) TH, UNDER FEDERAL OR STATE LAWS. YOU MUST SIGN HERE FOR YOUR BALLOT TO BE COUNTED! [This signature will be compared to your Absente Ballot Application Skinature]						
NCLUDE THE FOLLOWING ITEMS IN THE UTER MAILING ENVELOPE: . Completed Voter Statement (This form)	SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS If I am a newly registered voter of this county and this is the first time am voting in this county (and I did not include my Arkansas driver' license number or the last 4 digits of my social security number on my voter registration application, nor did I provide a qualifying documen described here when I registered to vote), I am enclosing a copy of a						

- 3. "Ballot Only Envelope" Containing your Marked Ballot
- + Overseas / Military Voters refer to Note on vour voter instructions regarding residency

current and valid photo identification card or a current utility bill, bank statement, government check, paycheck, or other government document that shows my name and address. [Does not apply if you have voted in this Arkansas county before or are an overseas / military voter.]

Email Address of Absentee Voter

### **Processing Provisional Ballots - Preliminary Example**

Daniel Shults Signature of Person Giving Assistant

111 First Street Bryant

Residential Address of Person Giving Assista

SECTION 6: PLEASE COMPLETE ALL INFORMATION BELOW AND SIGN THE APPLICATION:

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be gu perjury and subject to a fine of up to ten thousand dollars (\$10,000) or imprisonment for up to ten (10) years, or both, under federal law, I certify penalty of perjury that I am registered to vote, and that I am the person who is registered to vote.

Jonathan Davidson

Printed Name of Absentee Voter

123 Main Street

Residential Address of Absentee Vote

Bryart 72022

City, State, and Zip Code

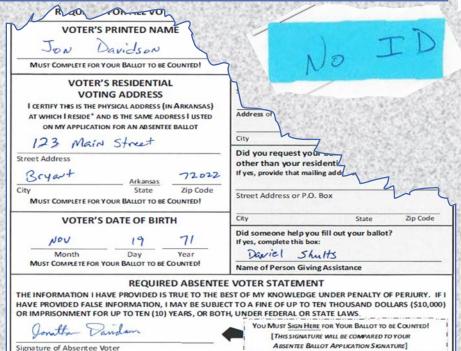
11/19/71

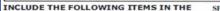
501-682-1234

Phone Number of Absentee Voter

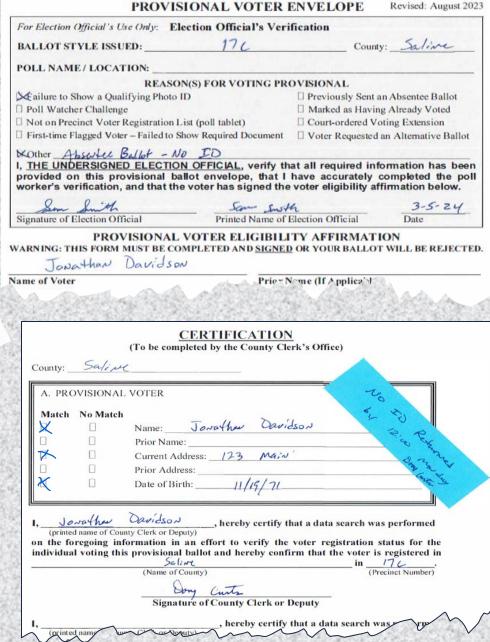
Jonathan Davidan

Signature of Absentee Voter





ABSENTEE BALLOT APPLICATION SENATURE SPECIAL REQUIREMENT FOR SOME FIRST TIME VOTERS



### **Processing Provisional Ballots – Preliminary Example**

	RECORDER STORE STORE AND ADDRESS	
ABSENTEE VOTER THIS VOTER STATEMENT SHALL BE CO	MPL ED AND RETURNED IN THE	PROVISIONAL VOTER ENVELOPE Revised: August 2023
MAILING ENVELOPE OR THE ABSENTE	E BA DT WILL NOT BE COUNTED	For Election Official's Use Only: Election Official's Verifician
REQUIRED FOR ALL VOTERS	Cuestions Apply to Some Voters	BALLOT STYLE ISSUED: County:
Chris       Yancy         MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!       Pri         VOTER'S RESIDENTIAL         VOTING ADDRESS       Sig         I CERTIFY THIS IS THE PHYSICAL ADDRESS (IN ARKANSAS)       Ad         AT WHICH I RESIDE* AND IS THE SAME ADDRESS (IN ARKANSAS)       Ad         AT WHICH I RESIDE* AND IS THE SAME ADDRESS (IN STREED BALLOT       Grit         30 7       St a divers       BLVD         Street Address       T2 40 4       If 1         Jonsyboro       Arkansas       T2 40 4         City       State       Zip Code         MUST COMPLETE FOR YOUR BALLOT TO BE COUNTED!       Grit         VOTER'S DATE OF BIRTH       Grit	id you ask someone to return this ballot for you? YES, this box MUST BE COMPLETED for your ballot to count: Tim Sc //ivan finted Name of Designated Bearer, Agent, or Administrator Tam Additional Bearer, Agent, or Administrator Management of Designated Bearer, Agent, or Administrator ty State Zip Code id someone help you fill out your ballot? yes, complete this box: La urm Time	POLL NAME / LOCATION:         REASON(S) FOR VOTING PROVISIONA         Failure to Show a Qualifying Photo ID       Previously an Absentee Ballot         Poll Watcher Challenge       Marked as hang Already Voted         Not on Precinct Voter Registration List (poll tablet)       Court-ordered Voting Extension         First-time Flagged Voter - Failed to Show Required Document       Voter Requested an Alternative Ballot         Mother
REQUIRED ABSENTEE VO THE INFORMATION I HAVE PROVIDED IS TRUE TO THE BEST OF HAVE PROVIDED FALSE INFORMATION, I MAY BE SUBJECT TO OR IMPRISONMENT FOR UP TO TEN (10) YEARS, OR BOTH, UP Of the subject to the subject to the subject to the subject to the Signature of Absentee Voter	DF MY KNOWLEDGE Jen Davidson	Accountry CLERK 215 N. Main Street Benton, AR 72015

# **Processing Provisional Voting**

# **EXERCISE B – SCENARIO 1**

# Exercise B - Processing Provisional Ballots

- 1: Preliminary Review of Provisional Ballot
  - ID Related Provisional
  - Signed Provisional Voter Envelope
  - What is the proper Course of Action?
- Answer:
  - Categorize ballot as provisional and set aside until final review of provisional ballots
  - Send voter notice explaining that unless the voter provides qualifying identification to the County Clerk or the CBEC by Noon on Monday following the election their vote will not be counted.

# **Processing Provisional Voting**

# **EXERCISE B – SCENARIO 2**

# Exercise B - Processing Provisional Ballots

- 2: Preliminary Review of Provisional Ballot
  - ID and Non-ID Related Provisional
  - Not on Precinct Voter Registration List
  - Signed Provisional Voter Envelope
  - Voter presented ID to Clerk's office before noon Monday
- What is the proper Course of Action?
- Answer:
  - Count the ballot.
  - Send voter notice via first class mail that informs the voter that his or her vote was counted.

# **Processing Provisional Voting**

# **EXERCISE B – SCENARIO 3**

# Exercise B - Processing Provisional Ballots

- 3: Preliminary Review of Provisional Ballot
  - Non-ID Related Provisional
  - Signed Provisional Voter Envelope
  - Made Provisional due to poll watcher challenge
  - County Clerk Certified that the name, address, and date of birth match the Voter Registration Database
- What is the proper Course of Action?
- Answer:
  - Count the ballot.
  - Send voter notice via first class mail that informs the voter that his or her vote was counted.

# **Processing Provisional Voting**

# **EXERCISE B – SCENARIO 4**

# Exercise B - Processing Provisional Ballots

- 4: Preliminary Review of Provisional Ballot
  - Non-ID Related Provisional
  - <u>Failed</u> to Signed Provisional Voter Envelope
  - Made Provisional due to the voter being marked as having been sent an Absentee Ballot
  - Clerk Certifies that no Absentee Ballot was received for this voter
- What is the proper Course of Action?
- Answer:
  - Reject the Ballot.
  - Send voter notice that his or her ballot was rejected because the voter did not sign the Provisional Voter Eligibility Affirmation.

**Processing Provisional Voting** 

# **EXERCISE B – SCENARIO 5**

# Exercise B - Processing Provisional Ballots

- 5: Final Review of Provisional Ballot
  - ID and Non-ID Related Provisional
  - Signed Provisional Voter Envelope
  - Provisional Because Name was not in Poll Book
  - County Clerk Certified that the name, address, and date of birth were found in the Voter Registration Database
  - Voter did present ID before Monday at noon
- What is the proper Course of Action?
- Answer:
  - Count the ballot.

**Processing Provisional Voting** 

# **EXERCISE B – SCENARIO 6**

# Exercise B - Processing Provisional Ballots

- 6: Final Review of Provisional Ballot
  - ID Related Provisional
  - Signed Provisional Voter Envelope
  - Provisional Because No Photo ID was presented
  - Voter did not present ID before Monday at noon
  - Voter did not appear in the CBEC Hearing
- What is the proper Course of Action?
- Answer:
  - Reject the ballot.

# **Counting Provisional Ballots**

- Once the CBEC determines which ballots are to be counted it must:
  - Complete Commission portion of the List of Provisional Voters;
  - OR attest to a comprehensive list that shows the disposition of each provisional ballot
- Election Official Opens "provisional ballot envelope"
- Place Sealed inner envelope in a ballot box
- After all ballots to be counted are processed, mix the ballot secrecy envelopes
- Open ballot secrecy envelopes and count ballots

## **ELECTIONS OVERVIEW**

### **ELECTION AND BALLOT TYPES**

## **CANDIDATE FILING**

**CANDIDATE WITHDRAWAL** 

### VACANCIES

### **EARLY & ABSENTEE VOTING**

## Types of Elections p. 25-26

- \$ Preferential Primary and Nonpartisan General March 5<sup>th</sup>
- \$ General Primary (Primary Runoff) April 2<sup>nd</sup>
- General and Nonpartisan
   Runoff November 5<sup>th</sup>
- ► General Runoff -

Municipal and County ONLY December 3<sup>rd</sup>

4 weeks later

March 5<sup>th</sup> OR November 5<sup>th</sup> 2025: May or November

- Runoff School Election –
   4 weeks later
  - Special Elections in 2024 (Act 300)
    - March 5<sup>th</sup> = Pref. Primary Date
    - November 5<sup>th</sup> = Gen. Election Date
    - 2025 = Second Tuesday of May & November
      - \$ Special Statewide & Primary Elections

## Candidate Filing Information p. 31-36

### Party candidates

- Qualifications
  - Political parties are responsible for determining qualifications of candidates seeking nomination
- Filing Requirements during Party Filing Period (November 6<sup>th</sup> 14<sup>th</sup> 2023) (Act 462)
  - File: Affidavit of Eligibility, Party Certificate, Political Practices Pledge
  - Pay -- Party Filing Fee
- <u>Certified to CBEC 92 days before Primary (December 4<sup>th</sup> )</u>

Other candidates also file during party period

- Judges and Prosecutors who pay a filing fee
- Independent Candidates (non-municipal)

## **Candidates Certified to CBEC for General**

75 days before the General Election (August 22, 2024)

- State and Federal Political Party Nominees (and Judges, if any) are certified to CBEC by the SOS
  - these are the winners of the Primary or
  - NP Runoff candidates
  - County, Municipal, and Township Certified to CBEC by County Clerk
    - these are the winners of the Primary or
    - Filed for office as an Independent Candidate
  - New Party Candidates (State and Local)
    - must be selected by convention
  - Other Certifications to CBEC
    - Proposed Constitutional Amendments (certified list from SOS)
    - Measures (state and/or local)

## Candidate Withdrawal p. 36

Notice of Withdrawal

In writing, signed by candidate, & acknowledged before an officer authorized to take acknowledgements

- Candidate withdraws / dies BEFORE ballot certification deadline
  - Not placed on ballot
- Candidate withdraws / dies AFTER ballot certification deadline
  - Votes Counted
  - Political Party May be allowed to Substitute a New <u>Candidate</u>

## Vacancies p. 37-40

### Vacancy in Office



- Occurs in an <u>elective office</u> due to:
  - Death, resignation, or other good/legal cause after election to office
- Vacancy in Candidacy for Party Nomination
  - Occurs when an unopposed candidate at the primary cannot accept nomination due to serious illness or death

### Vacancy in Party Nomination

- Occurs when a candidate withdraws or dies after certification but wins the primary or runoff
- Vacancy in Nomination can be filled by the party if:
  - Vacancy in candidacy for nomination is not filled by convention before primary election; or
  - Primary election nominee dies or refuses nomination

# **PRE-ELECTION DUTIES**

## PRECINCTS/POLLING SITES

**ELECTION OFFICIALS** 

**PUBLIC NOTICES** 

**REQUIRED POSTINGS** 

**VOTING EQUIPMENT** 

POLLING SITE ACCSESSIBLITY

# Precincts & Polling Sites p. 47-49

- Must designate a polling site for each precinct
  - Non-Vote Center County: 1 poll per City Ward (1<sup>st</sup> or 2<sup>nd</sup> Class cities)
  - Vote Center County: Can reduce polling sites if it is a 1<sup>st</sup> class city and has 5,000 pop or less
- Same as last general election
  - Requires unanimous vote of commissioners present
  - Must not be changed within:
    - Primary and General 60 days (Subject to Appeal to SBEC)
    - All other Elections 30 days
  - Precincts must not exceed 3,000 voters
  - Polling Place Consolidation
    - CBEC must vote to consolidate at least 30 days before election (plan ahead for potential runoffs)
    - Vote Centers Runoff locations
      - Default to the polls inside the geography included in the runoff. [If none, CBEC must designate a new poll.] (Act 389)

# Selecting Poll Workers p. 51

- Selected & appointed at least 20 days before the election
  - Volunteer poll workers (need form)
  - Student Election Page (school community service hours)
- Minimum 4 poll workers per poll
  - 2 election clerks, 1 election judge, 1 election sheriff
- The minority party member has the option to designate one fewer poll workers than the majority of poll workers at each polling site, with a minimum of two per poll.



# Poll Worker Qualifications p. 52

#### POLL WORKERS MUST:

- Be a qualified elector
- Be able to read & write English
  - Be a resident of the precinct
- For regularly scheduled elections, all poll workers MUST ALSO:
  - Have attended training conducted by a certified trainer; and
  - Be trained within 12 months of the election
  - 2 workers must receive
     Advanced Poll Worker Training (SBEC Poll Worker Rule)



- POLL WORKERS MUST NOT:
- Be guilty of violating any criminal election law
- Be a candidate while serving
- Be a paid employee of any political party or of any candidate running for any office on the county's ballot
  - Be married or related to a candidate running for office while serving, if an objection is made within 10 days of posting of the list
- Be a Party Chairman (or their spouse), or be the spouse of a CBEC member, <u>if an objection is made</u> within 7 days of posting the list of election officials

# Public Notices p. 54-56

#### Ballot Draw

- 10 Days Prior Written Notice to the County Party Chairs
- 3 Days Prior Publish time and place of meeting in Newspaper

### Voting Machine Preparation

- One Time in Newspaper
  - Prior to Beginning Prep
- Provide Time(s) and Place the voting machines will be prepared
- Identifies a time which candidates will be allowed to inspect the voting equipment\*

#### Voting Machine Demonstration\*

- One Time in Newspaper 48 hours prior to demo
- Purpose = instructing public on equipment's operation
- Must identify time and location of Demo

### Public Test\*

- One Time in Newspaper 48 hours prior to test
- Purpose = demonstrating the tabulators' function properly by counting a test deck of ballots
- Must identify time and location of Demo

#### \*Can be combined



# Notices of Election p. 54-56

#### Notice of Election (example on website)

- 1<sup>st</sup> Pub <u>8</u> days prior to first day of early voting
- 2<sup>nd</sup> Pub 5 days before election day

### **Must Contain**

- Date of the Election
- Polling Sites for Early voting & election day
  - If a change is made to the last election this should be noted
- Dates & Times of voting
- A list of Candidates & offices to be elected
- Time & Location for the canvassing and counting of:
  - Early ballots; Election day ballots; Absentee ballots; Provisional ballots

### **List of Election Officials**



- Must state when the list of officials will be posted (20 days before)
  - Must state when the clerk will post their list if not done at same time
- That the list will be posted in the County Clerk's Office
- That a voter may file a written objection to an official on the list

#### Notice of Election

EARLY VOTING Dates & Tin	nes: T-F: Feb. 20 <sup>th</sup> – Feb. 23 <sup>rd</sup> Sat: Feb. 24 <sup>th</sup> M-F: Feb. 26 <sup>th</sup> - March 1 <sup>st</sup> Sat: March 2 <sup>nd</sup> Mon. March 4 <sup>th</sup>	8:00am - 6:00pm 10:00am - 4:00pm 8:00am - 6:00pm 10:00am - 4:00pm 8:00am - 5:00pm	
Location of Poll:	Address	Ballots Assigned to Pol	
County Election Annex	101 Main Street, Anytown, AR	Vote Center / All Ballots	
City Community Center	123 Elm Street, Anytown, AR	Vote Center / All Ballots	
North Hills Baptist Center	1455 Hwy 67 South, Anytown, AR	Vote Center / All Ballots	
Southside Fire Station	42 Washington Ave., Anytown, AR	Vote Center / All Ballots	
East End Assembly of God	S00 County Road 5, Your City, AR	Vote Center / All Ballot	
		irs: 7:30am – 7:30pm	
Location of Poll:	Address	Ballots Assigned to Pol	
Location of Poll: City Community Center	Address 123 Elm Street, Anytown, AR	Ballots Assigned to Pol Vote Center / All Ballot	
Location of Poll: City Community Center North Hills Baptist Center	Address 123 Elm Street, Anytown, AR 1453 Hwy 67 South, Anytown, AR	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot	
Location of Poll: City Community Center North Hills Baptist Center Southside Fire Station	Address 123 Elm Street, Anytown, AR 1453 Hwy 67 South, Anytown, AR 42 Washington Ave., Anytown, AR	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot	
Location of Poll: City Community Center North Hills Baptist Center	Address 123 Elm Street, Anytown, AR 1453 Hwy 67 South, Anytown, AR	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot	
Location of Poll: City Community Center North Hills Baptist Center Southside Fire Station East End Assembly of God	Address 128 Elm Street, Anytown, AR 1458 Hwy 67 South, Anytown, AR 42 Washington Ave., Anytown, AR 500 County Road 5, Your City, AR 4120 County Road 13, Your City AR	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot	
Location of Poll: City Community Center North Hills Baptist Center Southside Fire Station Last End Assembly of God Thompson Fire Station	Address 125 Fim Street, Anytown, AR 1453 Hwy 67 South, Anytown, AR 42 Washington Ave., Anytown, AR 500 County Road 5, Your City AR 4120 County Road 13, Your City AR cloCation ChAnGED See Below:	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot Precincts 1-5	
Location of Poll: City Community Center North Hills Baptist Center Southside Fire Station East End Assembly of God Thompson Fire Station Union Baptist Church	Address 125 Eim Street, Anytown, AR 145S Hwy 67 South, Anytown, AR 42 Washington Ave., Anytown, AR 500 County Road 5, Your City, AR 4120 County Road 13, Your City AR 410 County Road 13, Your City AR 100 County Road 8, Anytown, AR 404 Hwy 100, Anytown, AR	Ballots Assigned to Pol Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot Vote Center / All Ballot Precincts 1-5 Precincts 6&7 Precincts 6-13	

#### BALLOT CANVASING AND COUNTING:

All process listed below will be conducted at the **County Election Annex** located at **101 Main Street, Anytown, AR**. The dates and times are provided below:

Activity	Date	Time
Pre-Election Processing of Absentee Ballots	Feb. 26 <sup>th</sup>	10:00am to Completion
Pre-Election Processing of Absentee Ballots (IF NEEDED)	March 1 <sup>st</sup>	10:00am to Completion
Canvasing and Counting of Absentee Ballots	March 5th	8:30am to Completion
Compiling & Publishing Unofficial Election Results	March 5 <sup>th</sup>	7:30pm to Completion

### **Sample Notice of Election**

#### Notice of Election

This notice is prepared for by the County Election Commission gives notices that the <u>2024</u> <u>Preferential Primary or General Election</u> will be held on <u>March 5, 2024</u>. The following notice provides the public relevant information regarding this election as required by law: **EARLY VOTING Dates & Times:** T-F: Feb. 20<sup>th</sup> – Feb. 23<sup>rd</sup> 8:00am - 6:00pm

ates & Times: 1	F-F:	Feb. 20 <sup>th</sup> – Feb. 23 <sup>rd</sup>	8:00am	- 6:00pm
	Sat:	Feb. 24 <sup>th</sup>	10:00am	- 4:00pm
I	M-F:	Feb. 26 <sup>th</sup> - March 1 <sup>st</sup>	8:00am	- 6:00pm
5	Sat:	March 2 <sup>nd</sup>	10:00am	- 4:00pm
I I	Mon.	March 4 <sup>th</sup>	8:00am	- 5:00pm

Location of Poll:	Address	Ballots Assigned to Poll
County Election Annex	101 Main Street, Anytown, AR	Vote Center / All Ballots
City Community Center	123 Elm Street, Anytown, AR	Vote Center / All Ballots
North Hills Baptist Center	1453 Hwy 67 South, Anytown, AR	Vote Center / All Ballots
Southside Fire Station	42 Washington Ave., Anytown, AR	Vote Center / All Ballots
East End Assembly of God	300 County Road 5, Your City, AR	Vote Center / All Ballots

ELECTION DAY VOTING: Election Date: March 5, 2024 Hours: 7:30am – 7:30pm

Location of Poll:	Address	Ballots Assigned to Poll
City Community Center	123 Elm Street, Anytown, AR	Vote Center / All Ballots
North Hills Baptist Center	1453 Hwy 67 South, Anytown, AR	Vote Center / All Ballots
Southside Fire Station	42 Washington Ave., Anytown, AR	Vote Center / All Ballots
East End Assembly of God	300 County Road 5, Your City, AR	Vote Center / All Ballots
Thompson Fire Station	4120 County Road 13, Your City AR <location below="" changed="" see=""></location>	Precincts 1-5
Union Baptist Church	120 County Road 8, Anytown, AR	Precincts 6&7
Halley Fire Department	404 Hwy 100, Anytown, AR <location below="" changed="" see=""></location>	Precincts 9-13
Smalltown City Hall	301 County Road 4, Smalltown, AR	Precincts 14-16

 Smalltown City Hall
 SUL County Koad 4, Smalltown, AR
 Precincts 14-16

 [Thompson Fire Station poll previously located at Hope Church of Christ - 502 Oak St., Your City, AR]
 [Halley Fire Department poll previously located at Anytown City Hall - 125 Main St., Anytown, AR]

ABSENTEE VOTING: To request an absentee ballot or to see if you are qualified to vote absentee contact the County Clerk's office using the information below: 104 Main Street, Anytown, AR =\_(501) 000-0000 - Office Hours M-F 8am to 4:30pm

#### BALLOT CANVASING AND COUNTING:

All process listed below will be conducted at the **County Election Annex** located at **101 Main Street, Anytown, AR**. The dates and times are provided below:

Activity	Date	Time
Pre-Election Processing of Absentee Ballots	Feb. 26th	10:00am to Completion
Pre-Election Processing of Absentee Ballots (IF NEEDED)	March 1 <sup>st</sup>	10:00am to Completion
Canvasing and Counting of Absentee Ballots	March 5th	8:30am to Completion
Compiling & Publishing Unofficial Election Results	March 5 <sup>th</sup>	7:30pm to Completion

Page 1



#### Page 2

Duplication and Counting of Election Day Ballots	March 5 <sup>th</sup>	8:00pm to Completion
(IF NEEDED)		
Initial Review of Provisional Ballots	March 7 <sup>th</sup>	10:00am to Completion
Provisional Ballot Hearings	March 11 <sup>th</sup>	11:00am to 12:00pm
Final Review and Counting of Provisional Ballots	March 11 <sup>th</sup>	1:00pm to Completion
Recount (IF NEEDED)	March 13 <sup>th</sup>	10:00am to Completion
Post Election Audit	March 14 <sup>th</sup>	8:30am to Completion
Canvassing and Counting of UOCAVA Absentee	March 15 <sup>th</sup>	10:00am to 10:30am
Ballots (IF NEEDED)		
Certification of the Election	March 15 <sup>th</sup>	10:30am to Completion

#### ELECTION OFFICIALS:

Election Officials appointed to conduct early voting, election day voting, all other required duties will be posted for public viewing in the County Clerk's office, and at CountyVote.com, on February 9<sup>th</sup> and remain posted for not less than 10 days. The county clerk's office located at 104 Main Street, Anytown, AR. An objection must be filed with the county clerk in writing prior to the following deadlines. An objection that an official is a spouse of a county election commissioner, a county party chair, or a spouse of a county party chair must be filed within 7 days of February 9<sup>th</sup>. An objection that an official is married to a candidate or related to a candidate within two degrees must be filed within 10 days of February 9<sup>th</sup>.

#### CANDIDATES FOR OFFICE:

#### **REPUBLICAN PRIMARY CANDIDATES:**

U.S. President / Vice President	Name 1 Title First Last
Name 1 Title First Last	Name 2 Title First Last

# Postings p. 55-56

#### List of CBEC's Election Officials

- Posted by law in the County Clerk's Office
- <u>8 days</u> before the beginning of early voting
- Must include all election officials (CBEC included)
- Ballot Issues (General Only Elections Only)
- Posted on the Door of the County Courthouse
- Full text of all ballot Issues
  - Proposed Constitutional Amendments
  - State and local ballot Issues
  - List of Candidate Nominations
    - 10 days before

### Change in Polling Site

- Post notice on any poll that was open in the previous election
- Must Explain Where Voters can go to vote

### Required Postings at Poll

- List on page (p. 67)

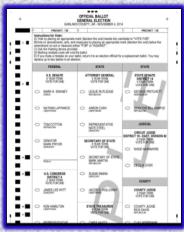
## Sample Ballots

- Must Submit to SOS Voter View
  - 20 days before Primary Gen
  - 10 day before all others
- Sample Ballots can be in 2 organized bound volumes or
  - 1 bound volume and 1 electronic volume
- [16+ ballot styles]



### Ballot Names & Positions p. 60-61

- List of Party Candidates Certified to CBEC
  - From SOS and County Clerk, as case may be
  - The form of candidate names and titles to be used on the ballot are listed on the Political Practices Pledge
    - Candidate Review: Email (from PPP) proof of ballot or report showing name contest and precinct/precent part (ACT 308)
- Ballot Draw to Determine Order of Candidate Names
   Written notice to County committee chairs 10 days before meeting
  - ALL Candidates BY LOT at public meeting
    - NO WRITE-IN Candidates (ACT 305)
- Verify accuracy and Certify
  - Review, Review, Review [Portal Access = 120 Days]
- Ballot Errors or Omissions
  - Hold public meeting & announce errors or omissions
  - Correct errors or omissions or state why not



# **Ballot Errors**

# Implement Required Mitigation:

- Error in a Candidate
  - Notice on ExpressVote or Booth
  - Listing all candidates correctly in ballot order

### Error in Issue

- Notice on ExpressVote or Booth
- Provide Correct Text of Issue
- Omission of a Race, Candidate, or Issue
  - Reassign Ballot Styles, if Possible
  - Use Special Error Correction Ballots, if Necessary

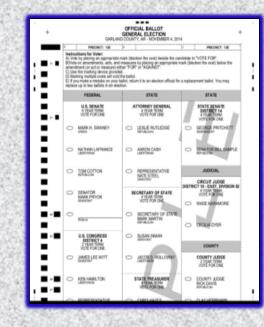
## Hold A Public Meeting - Correct Error Unless CBEC

### **Unanimously Agrees:**

Cannot be Corrected prior to the Conclusion of Voting OR

#### The error is:

- Able to be mitigated AND
- Costs of Correction (\$ and disruption) outweigh benefits



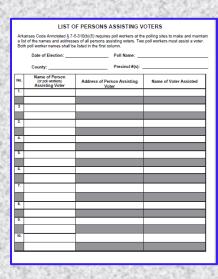
# **Voting Machines & Materials**

#### CBEC responsibilities

- Care and custody of voting machines
- Preparation Voting machines and tabulating devices
- Programming
- Preparation and certification of ballot styles
- Testing
- Delivery of Equipment
- Delivery of Ballots, Supplies, Forms, & Postings



÷	OFFIC	DIAL BALLOT BAL ELECTION Y. AR - NOVEMBER 4, 201	ï	
Free Pres	avcti cali i		8 <b>P</b>	ECINCT: 13E
<ul> <li>BiVote or amendment (or an amendment (or an C1:0se the marking D) Marking multiple E) Fyou make a m</li> </ul>	an appropriate mark (blac rents, acts, and measures for measure) either 'FOR' g device provided, e ovails will void the ballot.		iark (blacker the o	val) below the
FEDER	WL.	STATE	ST	ATE
N.S. SEP S YEAR VOTE FO	TEORU .	TTORNEY GENERAL 4 YEAR TERM VOTE FOR ONE	DIST	SENATE ICT 14 DI ONE
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+ U.S. CON DISTRIB 2 YEAR VOTE FO	CT 4	BURNE NAME	col	INTY
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# Voting Machine Testing p. 63-64

- Logic & Accuracy (L&A) Testing
  - Both Voting Machines and Tabulating Devices
    - At least 7 days before voting begins
    - Errorless Count
    - Accuracy of Ballot Styles
      - Paper & Electronic
    - Certify accuracy of system & file results w/ County Clerk & SOS

www.arkansas.gov/sbec/forms-checklists/ (Form on page 181)

- Public Test
  - Both Voting Machines and Tabulating Devices
    - Must publish notice in newspaper at least 48 hours prior
    - Open to public, political parties, candidates, and media

### Testing p. 182

#### Certification of Logic and Accuracy Testing Results Form

Completion required at least seven days prior to the beginning of early voting

Name of County:
Name of Election:
Date of Election:
Logic & Accuracy Completion Date:
Test Results Uploaded to Election Night Reporting site:
Date filed with County Clerk:
Date filed with Secretary of State (only for state level elections):

I certify that each one of the voting machines for the above named election has been properly tested in accordance with Ark. Code Ann. § 7-5-515 in that:

- A group of test ballots were pre-audited to predetermine the number of valid votes for each candidate and each measure, and each candidate received at least one vote for each ballot style;
- One or more of the pre-audited test ballots were over-voted (meaning they contained votes in excess of the number allowed by law), for each office, and for each ballot style, OR an over-vote was attempted on each machine, for each office, and for each ballot style;
- The pre-audited test ballots were voted on each voting machine and each item of media used for the election;
- The voting system rejected the over-voted ballots or otherwise denied an attempted over-vote;
- The cause of any error was determined and corrected;
- An errorless count was made before approving each voting machine and each item of media;
- The county successfully uploaded the test results to the Secretary of State's ENR website, if applicable.

Under the penalty of perjury, I state that the information contained in this certification is true and correct.

Printed Name of Election Commission Chair: \_\_\_\_\_

Signature of Election Commission Chair:

Printed Name of County Clerk: \_\_\_\_\_

Signature of County Clerk: \_\_\_\_\_

## **ADA Polling Sites**

### Polling site MUST be Accessible to voters with disabilities

- ADA Signs: Accessible Parking Accessible Entrances Directional Signs to voting area – etc.
- Removal of obstructions: From sidewalks, hallways, voting areas, etc.
- Arrange voting area to allow for wheelchairs or walkers

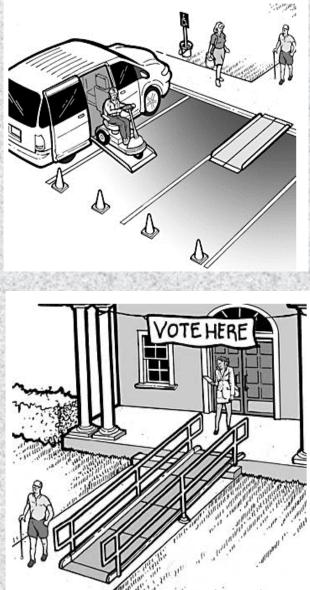
### **Temporary Solutions for ADA problems**

- Parking use cones and ADA signs to designate parking
  - If lot is not paved, consider another location
- Entrances prop open doors, use temporary lever handle doorknobs, use temporary ramps for access over steps
- Use a poll worker to open doors and assist voters in building
   Solutions for Five Common ADA Access Problems at Polling Places
   www.ada.gov/ada\_voting/voting\_solutions\_ta/polling\_place\_solutions.htm

# ADA Polling Sites From Parking to Casting

- CBECs pick polling places, and thus have the responsibility to ensure locations are "accessible" to disabled voters.
- Actually go from parking to voting booths and back to vehicle. Critical eye towards can a wheelchair or person with limited physical abilities navigate the route
  - Polling Site Accessibility Checklist:
  - <u>https://www.arkansas.gov/sbec/election-information/</u>

"Polling Site Accessibility Summary Checklist"



# **Ballot Delivery & Absentee Voting**

- **CBEC must:**
- Securely Deliver ballots:
  - 47 days before most elections
  - 10 days before runoff elections
    - Provide the clerk a report the documents the: <u>date and method</u> of delivery, the total <u>number</u> of ballots <u>by style</u>, & the <u>names</u> <u>and signatures</u> of the persons delivering the ballots (Act 329)

#### County Clerk must:

- Begin mailing military & overseas ballots 46 days before election
- Write/Stamp Authorized Agent/Designated Bearer/Administrator & write the name & address on the absentee's return envelope when delivered

#### Ballots are transferred to the CBEC for Canvassing and Counting

If Ballots are stored in the County Clerk's office after canvassing begins, the CBEC
Must Authorize Clerk's Custody by an Affirmative Vote

## **Special Runoff Ballots** p.45

- **Special Runoff** absentee ballot
- For qualified electors temporarily residing outside U.S.
- Mailed with March & November ballots is the runoff ballot
  - Votes Ranked in order of preference
  - If returned with primary or general ballot, hold for runoff
  - Follow SOS instructions on handling

#### BENTON COUNTY, ARKANSAS

#### **GENERAL ELECTION RUNOFF 12/01/2020**

This Special Run-Off Ballot is provided to you in the event that there is a run-off election for the November 3, 2020 General Election. Indicate your choices for candidates in each race, by writing the number "1" for your first choice, the number "2" for your second choice, etc. · You may rank only one candidate if you choose. • Do not mark the same number beside more than one candidate. • Do not skip numbers. Your ballot will be counted in the run-off, if there is one, according to the order in which you rank the candidates. Your choice marked "1" will be counted if that candidate makes the run-off. If your first choice does not make the run-off, but your choice marked "2" does, your second choice will be counted, etc

U.S. Congress District 03				
(Rank in order of preference)				
CANDIDATE	Party	Preference		
Celeste Williams	Democratic			
Michael J. Kalagias	Libertarian			
Congressman Steve Womack	Republican			

CITY OF BELLA VISTA				
(Rank in order of preference)				
CANDIDATE	POSITION	Preference		
Alderman James "Jim" Wozniak	Council Member Ward 2, Position 1			
Charles Flanary	Council Member Ward 2, Position 1			
Christian Henning	Council Member Ward 2, Position 1			
John Nuttall	Council Member Ward 2, Position 1			

#### PRECINCT NUMBERS: (for office use only - circle one)

28.01 29.01 30.02 30.03

Official Ballot Gene Off Washington C December	ounty, Arkansas			
	FOR OFF	FOR OFFICIAL		
INSTRUCTIONS TO VOTER:				
Indicate your first choice by marking the number "1" in the space provided beside the candidate's name, your second choice	Check Precinct	Precin		
by marking the number "2" in the space provided by the candi-		Fay 01		
date's name, your third choice by marking the number "3" in the		Fay 02		
space provided beside the candidate's name and so on.		Fay 03		
<ol> <li>You may rank only one candidate if you choose.</li> </ol>		Fay 04		
<ol> <li>Do not mark the same number beside more than one candi-</li> </ol>		Fay 05		
date.		Fay 06		
<ol><li>Do not skip numbers.</li></ol>		Fay 07		
		Fay 08		
		Fay 09		
U.S. CONGRESS DISTRICT 3		Fay 10		
c.s. condition bis filter s		Fay 11		
		Fay 12		
		Fay 13		
		Fay 14		
Michael J. Kalagias		Fay 15		
Libertarian Party		Fay 16		
		Fay 17		
Celeste Williams		Fay 18		
Democratic Party		Fay 19		
,		Fay 20		
Congressman Steve Womack		Fay 21		
Republican Party		Fay 22		
•		Fay 23		
		Fay 24		
		Fay 25		
		Fay 26		
		Fay 27		
CITY OF FAYETTEVILLE		Fay 28		
		Fay 29		
Mayor		Fay 30		
iveryor		Fay 31		
William L. Harris		Fay 32		
windin L. Hairis		Fay 33		
		Fay 34		
Ron W. Baucom		Fay 35		
1.01 W. Daucom		Fay 36		
		Fay 37		
Mayor Lioneld Jordan		Fay 38		
		Fay 39		

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# Conducting Early Voting p. 42-46

**Early Voting:** 

- DEFAULT: County Clerk conducts early voting
  - Must be held in County Seat(s)
  - Must be held for all Dates and Times Required by Law
    - Primary & General: (15 Days) 8 am to 6 pm M-F / 10 am to 4 pm Sat. [ends 5 pm the Monday before the Election]

All Other Elections: (7 Days) During Clerk's Office Regular Hours

Excludes all STATE Holidays – NOT County Holidays (Act 92)

- CBEC may conduct additional off-site early voting
  - Should held at the same times as the county clerk's office, if possible
    - If not, as close as possible to the clerk's hours (Act 263)
  - This may not exceed the dates and times limited above
- TRANSFER TO CBEC: All early voting may be conducted by the CBEC if transferred by mutual agreement.
  - Must satisfy the dates and locations for early voting required by the County Clerk
- CBEC Must Publish ALL dates/times/locations for Early Voting in the Notice of Election





#### **POLL WORKER RESOURCES**

**POTENTIAL ELECTION DAY PROBLEMS** 

**VOTING PROCESS** 

**VERIFICATION OF VOTER REGISTRATION** 

**PROVISIONAL VOTING PROCESS** 

# Poll Worker Resources p. 69

You

CBEC should be available to poll workers on election day

- Training Guide & Checklist for Poll Workers (6 per poll from SBEC) Identifies:
  - Tasks performed before opening poll
  - Necessary supplies and forms to be completed
  - Legally required postings
  - Procedures during voting hours
    - Voter ID
    - Fail-Safe voting
    - Provisional Ballots
    - Assistance
    - Spoiled/Abandoned
  - Tasks for closing & departing the poll

## Potential Election Day Problems p. 70-80

- YOUR JOB is to ensure that any problems with poll worker equipment are immediately corrected, or replacement equipment is immediately provided.
- Problems related to the Timely opening of poll.
  - Poll Books Offline but Functional: OPEN POLL at 7:30am
    - Work to Resolve Connectivity Problem after voting begins
  - Poll Books Completely Fails: OPEN POLL at 7:30am
    - Use paper backups or Check voters in by calling the county clerk's office.
  - Ballot Markers Operational but DS 200 Fails: OPEN POLL at 7:30am
    - Place ballots in secure slot in the DS 200
  - Ballot Markers Completely Fail or Ballot Styles Incorrect: Open POLL at 7:30am
    - Allow voters to vote on Paper Ballots designated for provisional voting
    - CBEC must provide additional paper ballots & ballot boxes if machine issues can not be corrected.

#### Call an SOS: Call SOS, SBEC, ES&S to assist if you are unsure how to proceed!

# Potential Election Day Problems p. 70-80

#### Voting machine issues

 Poll worker must send complaints to CBEC & CBEC must investigate & forward complaint to SOS (Machine Complaint Form p. 175)

#### Electioneering (Notice p. 197)

 Loitering – No person may enter or remain in the area except for entering or leaving where voting is taking place

#### Voter Assistance (List of Persons Assisting p. 169)

- No more than 6 (Lawsuit)
- Candidates can only assist relatives w/in 2<sup>nd</sup> degree
- 2 poll workers must assist & sign Assistance List
- Cross-over Voting (Warning sign p. 195)
- Poll Watchers (Authorization Form p. 191)
- Provisional Voting (Provisional Voters List p. 163)

# NO VOTER SHOULD BE TURNED AWAY

# **Potential Election Day Problems**

#### Ballot security & secrecy

- No one within 6 feet of machine Except Voter and Poll Worker
- Prohibition against carrying outside polling room
- Spoiled Ballots (Spoiled Ballot Affidavit p.173)

Abandoned Ballots (Abandoned Ballot Log p.177)

- Persons Allowed in Polls (p.79)
- Exit Pollsters/News Photographers
- Electronic Devices Used by Poll Workers
- Closing the Polls
  - Follow procedures given by CBEC



# **New Ballot Management Requirements**

- Report of Absentee Ballots Delivered to County Clerk
- Marked Absentee and Provisional Ballots
  - Must be transported by no less than two sworn election officials.
  - Must Complete a Ballot Transfer Form
  - Official Receiving Ballots Must Verify Accuracy of the Transfer Form
  - "Secure Container" in view of Public and Officials
    - Container must have the following marked on the side:
      - # of Ballots within
      - Location Cast or Collected
      - Names of Transporting Officials

New Ballot Management Requirements

Delivery of Ballots to County Clerk (ACT 329)

- Date Delivered
- Method of Delivery
- Total # Ballots
- Names and Signatures of person delivering ballots

Complete a new form if a second ballot delivery to the Clerk is Required.

<b>REPORT OF ABSENTEE BALLOTS</b>
DELIVERED TO COUNTY CLERK

Act 329 of 2023

Election:	-
Date of Delivery:	
Method of Delivery:	
Total number of ballots provided by ballot style:	
Delivered by:	
Election Official	
Election Official	
Received By:	

**Election Official** 

## New Ballot Management Requirements

Transferring Marked Provisional Ballots (ACT 329)

- Date & Time
- Location picked up
- Number of ballots per container
- Identity of BOTH person acquiring Ballots
- Location Delivered
- Signature of Official Receiving Ballots

	PROVISIONAL BALLOT COUNT AND TRANSFER FORM
	Act 329 of 2023
ł	Election:
5	Site:
	Delivered to:
	Delivered to:
5	SEAL NUMBER: Replacement Seal # if Needed:
1	PROVISIONAL BALLOT ENVELOPE COUNT
	DELIVERED BY:
1	JELIVEKED BY:
S	Signature/ Date & Time
ŝ	Signature/Date & Time
_	
F	RECEIVED BY:
-	ignature/ Date & Time
3	ignature/ Date & Time
F	RECEIVED BY/ SEAL VERIFICATION/COUNTY VERIFICATION:
5	Signature/ Date & Time
3	
	PROVISIONAL BALLOT ENVELOPE COUNT

# **New Ballot Management Requirements**

- When Provisional Ballots are Returned to CBEC on Election Night, the CBEC SHALL:
  - "Electronically Record" the following:
    - Name of Voter
    - Address of Voter
    - DOB of Voter
    - Date the Ballot was Cast
    - Location Cast
    - Official Processing Provisional Ballot
    - Reason Cast as Provisional
  - Copy the Provisional Envelope for Clerk's Review within 1 business day of Election Day
- CBEC must ensure all Provisional ballots were reviewed by the County Clerk

# **ELECTION NIGHT & CERTIFICATION**

**Poll Closure** 

**Declaring Winners** 

Recounts

**Audits** 

Certification

**Preserving Materials and Reporting** 

# Poll Closing & Preliminary Results p. 81

### At the Polls

- PWs Announce Closure of the Poll @ 7:30pm
  - Voters in line Must be allowed to Vote
- PWs Close Voting Equipment in View of Public
  - Produce 3 Results Tapes
- PWs Sign all Three Results Tapes
  - Post One on Wall of Poll
- Return all Ballots (voted, spoiled, provisional, unused, etc.) to Central Counting Location
- Provisional Ballots must be delivered back to Central Count in teams of <u>TWO</u> – Provisional Ballot Count Form (Act 329)
- Return other results tapes and election media to the CBEC Central Counting Location

# At the Central Counting

#### Location

- Compile electronic countywide totals from election media
- Declare preliminary and unofficial results for state & federal elections, including a count of outstanding UOCAVA ballots & provisional ballots
- Report precinct results to the SOS via the election night reporting interface
  - Report Early and Absentee "as soon as possible but no later that 24 hours after polls close" (Act 350)
  - Report Each Precinct (or vote center) as they become available
- ALL OPEN TO PUBLIC

### **Duplication of Ballots**

#### When To Duplicate

- **Ballots Counted at the Central Counting Facility** 
  - Duplicated at the same time as non-defective ballots are being counted.
- **Defective Ballots Cast at the Poll** 
  - PW should offer to <u>Spoil</u> FIRST
  - Delivered to CBEC for Duplication if can't be read by DS 200

WASHINGTON COUNTY/ARKANSAS GENERAL ELECTION 1200 BOSTOR, 020 BOSTON WASHINGTON, 020 BOSTON WASHINGTON, 020 BOSTON U.S. COMPESSION U.S. COMPESSION U.S. COMPESSION U.S. COMPESSION DISTINCT OF STATE STATE STATE OFFICE 10 STATE STATE OFFICE STATE STATE STATE STATE OFFICE STATE STATE STATE ST
ISSUE NO. 3 NO SELECTION ISSUE NO. 4 NO SELECTION
REMAKE BALLOT NUMBER_ 011215

ORIGI	NAI
REASON	
REMAKE BALLOT NUMBER	011215
DATE	
SIGNATURE	
SIGNATURE	

#### **How To Duplicate**

- One Official Acts while a Second **Observes**
- Official reproduces the selections of the voter on a second ballot of the same style
- Mark the new as "duplicate"
- Mark the old as "original"
- Label both with the same unique serial number
- Substitute new ballot and count
- Securely store duplicate ballots with all other ballots

011215

DUPLICATE

# Results - Election Day p. 97

- CBEC Must Oversee
   Processing of Absentee
   Ballots
- Can appoint clerks to process absentee ballots
- Conducted on the date and time listed in Notice of Election
- CBEC must review any ballot which absentee ballot Clerks believe must be Rejected
- Ballots are NOT to be counted or results tapes printed until after Polls Close
  - Can feed ballots into a tabulator but cannot close the tabulator or produce results tapes

- CBEC Should Work with County Clerk to Determine who tabulates Early Voting Ballots
  - Prepare Early Voting Machines or Tabulators to be closed
  - No Machines or Tabulators can be closed out or results tapes run until after the polls close

# **Recounts & Declaring Nominees/Winners**

#### **RECOUNTS** *p.* 98-104

- Conduct if requested timely by candidate or on motion of CBEC
  - Within 2 days of reporting unofficial results in most cases
  - Before certification or by noon on the 7<sup>th</sup> day after election if the number of provisional/UOCAVA ballots could decide the outcome (Act 321)

#### Candidate requesting recount

- Pays estimated actual cost before a recount is conducted 1 recount per candidate per election
- Cost no more than 25¢ per vote cast OR \$2,500 for the whole county
- Certify results of last recount

#### WINNERS

- March Primary candidates majority votes to be nominee
- Judicial and Prosecutor offices majority votes
- General elections win by plurality (except some municipal & county races)
- Municipal races only general election runoff trigger (40%/20% Rule)



# **Pre Certification Audit**

- CBEC May Conduct its Own Hand-count Audit Prior to Certification
- Must be Conducted in Public

#### Procedures

- Randomly Select Batches of Ballots to be Counted
- Randomly Select Race or Races to be counted
- Hand Count the Designated Races
- Compare the Hand Count to the Electronic Count

# **Official Results – Post Election**

#### CBEC MUST:

- Manually compile countywide totals from polling sites' certified return records (Signed Results Tapes)
- Verify that the Manually Compiled totals match the Electronically Compiled Totals Reported on Election Night
- Produce a results tape from each voting machine used
- Process All Provisional Ballots
- Certify the Election and Submit Results to SOS by:
  - Primary (10 Days)
  - General (15 Days)

## Certifying Results for State and Federal Elections p. 105-107

**<u>Reminder</u>**: Conduct a provisional voter hearing <u>before</u> certifying

- Certified Official Results
  - Transmit electronically to SOS
  - Sign & mail hard copy of abstract of returns to SOS
  - Between 48 hours and 10 days after:
    - March primary and runoff
  - Between 48 hours & 15 days after November General
- Election Contests (p. 94-95)
  - May be filed in court by a candidate or 10 citizens within 20 days <u>after certification</u>

# Preserve Election Materials & Equipment p. 108-109

- Secure voting machines, audit logs, and VVPATs
- Preserve ballots, certificates, and all other election materials in a secure location in the courthouse or other secure storage facility
- Seal ballots <u>DO NOT OPEN</u> except by court order
  - OR if Directed to DO so by the SBEC for AUDIT Purposes



- Print Poll Book List of Voter with Signature Images
- Destruction of Election Related Material
  - Felony to destroy -- Keep everything
    - Ballots, stubs, voter
       statements, absentee
       ballot lists & applications,
       <u>ENVELOPES</u>, and other
       ballot related material

### **Ballot Disposition Report**

- Must be Filed with SBEC within 30 days of an Election
- Will be used to calculate the reimbursement of printed ballots
- Documents the number of votes cast, counted, and rejected along with the reasons for any rejection
- Excel Sheet Calculates all shaded fields

E	Election Type				Date of Election			Cnty. Conducting Electio		
				Scho	ol(s) for wh	iich a Schoo	ol Electi	on or Specia	al Election w	as held.
P	rovisio	nal Ball	ots							
1)	0	Total Nu	mber of	Prov	visional l	Ballots				
			_							
2)		Number	of Provis	siona	al Ballot	s Cast - E	arly V	oting		
3)		Number	of Provis	ion	al Ballot	e Cast - F	lectio	n Day Vot	ind	
0)		Number	of Flovia	Join	a Danot	S Cast - L	lectio	II Day VO	ing	
4)	0	* Total N	lumber o	f In-	Person I	Provision	al Bal	lots Cast		
		Reasons for Casting In-Person Provisional Ballots								
	A)					ral ID Req				
	B)				•			Requiren		
	C)							R List (Pol	· · · · · · · · · · · · · · · · · · ·	
	D) E)		Voters Marked as Having Been Sent an Absentee Ballot Voter Marked as Having Already Voted							
	E) F)		Voter Marked as Having Already Voted Voter Requests to Vote an Alternative Ballot							
	G)		Ballot Cast during Court Ordered Extended Voting							
	H)		Poll Watcher Challenge							
	I)		Ballot wa	s Imj	proprly Ca	ast as Prov	isional	and was (	Counted	
5)		* Total N	lumber o	f Abs	sentee B	allots Ma	de Pr	ovisional		
		Deserve	Abaanta	- D-	11-4	mede Due				
	A)	Reasons	Absentee Ballot was made Provisional Failure to Satisfy General ID Requirement							
	B)				•				ent	
	C)		Failure to Satisfy First Time / Flagged ID Requirement Bearer, Agent, or Admin. Name Differed (envelope to voter statement)							
	D)		Bearer's Name Differed (application to voter statement)							
	E)		Poll Watcher Challenge							

Accessibility: Investigate Page: 1 of 3

### **2024 Primary & General Post Election Audit**

#### **Each County Must**

- Keep the ballots scanned through each DS 200 Tabulator separated from all other ballots
  - Container Must be Labeled
  - Must have Certified Results
     Tape for each batch of DS 200
     processed ballots
- Make These items available if randomly selected by the SBEC
  - Will be notified within 2 months of the election if you are selected

### **Process of Conducting Audit**

- Audit will be conducted by SBEC Staff
- Audit of the Equipment, NOT County Election Officials
- Audit will compare paper ballots to Electronic Tabulation of those ballots
- Designed to Build Public Confidence in the Integrity of our Elections
- SBEC will Issue a Report with the Findings of the Audit

### SCHOOL & SPECIAL ELECTIONS and MISCELLANEOUS

**SCHOOL ELECTIONS** 

**SPECIAL ELECTIONS** 

**ENFORCING ELECTION LAWS** 

REIMBURSEMENT

# School Elections p.114-118

### **Annual School Election**

Held with the Primary or General Election in 2024

- 2025 Held on the 2nd Tuesday in May or the 2nd Tuesday in November.
- School Boards must notify the County Clerk of the School Election date at least 100 days before Candidate Filing for the Primary Election if they are wishing to change the date of the previous election.
- School District to provide County Clerk with Ballot Language "as soon as that language becomes available"
  - Special School Elections Clerk must forward the calling document to each non-domicile county clerk

# **School Elections**

### **Candidate Filing**

March Election: During the Primary Candidate Filing period



The Domicile County's Clerk will submit the certified candidates & ballot questions to CBECs for each county the District has Territory

#### **Election By Candidate**

For <u>2025</u>: if only 1 candidate files and no change or restructuring in the millage, on ballot you can have an Election by Candidate – Candidate only cast ballot for themselves.

#### **CBEC Certification of Results**

- CBEC's of Each County in the District Shall certify the election results for all offices & issues to the Domicile County's Clerk
- The CBEC must wait until the final certification to Submit Results
- The County Clerk of the Domicile County will combine the vote totals from each county and declare the outcome of the election.



# **School Elections**

### Runoff Election

No candidate receives majority of votes or tie vote

#### Election Expenses -

#### Even Years

 School Districts shall reimburse each county for "Additional Costs" of holding the election with the primary/general (see SBEC rule – must include School Expense Worksheet)

**Odd Years** 

 District pays for its poll workers & remaining costs based on formula in Title 6

# Special Elections p. 119-123

Special elections are usually called to fill vacancies or approve measures

#### Calling Document

- Vacancies in state/federal/district office OR State measures
  - Filed with SOS
- Vacancies in local offices OR Local measures
  - Filed with County Clerk
  - Immediately transmitted to CBEC where election is to be held
  - Published in newspaper of general circulation
- Held on 2nd Tuesday in <u>May or November unless</u>: (Act 300)
  - Primary or General = Held on Same Date
  - Conflicts w/ Holiday = 3<sup>rd</sup> Tuesday
  - An Emergency is Declared = 2<sup>nd</sup> Tuesday of any Month
  - Governor Calls to fill Vacancy = 2<sup>nd</sup> Tuesday of any Month
- If ONLY 1 candidate and no other office or issue on ballot:
  - Can open ONLY1 poll or, open NO poll & conduct by absentee & early voting

# Enforcing Election Laws p. 110-111

### **CBEC**

- Investigate written complaints about voting machine malfunction and forward to SOS
- Forward all written complaints alleging election law violations to the SBEC
- Review PVR lists or Provisional Voter Envelopes for voters not providing ID
  - Forward information to Prosecuting Attorney, if deemed necessary
  - Refer questionable provisional ballot information to Prosecuting Attorney, if deemed necessary

### SBEC

- Election Monitors SBEC is required to have one per congressional district to monitor election process and report observations to Board
- Written complaints of election law violations

# **STRUCTURE AND FUNCTION OF THE CBEC**

ORGANIZATION

**WHO MAY SERVE** 

**POLITICAL RESTRICTIONS ON CBEC MEMBERS** 

**CONDUCT OF CBEC MEETINGS** 

# County Board of Election Commissioners p. 13-14

### Composition

- Elected in January of every odd year by county committee
- Must meet by 2/28 of odd year to hold organizational meeting and elect a chair
- Financial Disclosure -

### CBECs MUST:

- Be a qualified elector
- Be able to read & write English
- Be a resident of the county



- Take oath within 30 days of selection and file with County Clerk
- Attend mandatory training conducted by SBEC
- Must file a Financial Disclosure form w/ SOS by January 31

# CBEC Restrictions p. 14-15

### A CBEC must NOT:



- Participate in the campaign of any candidate seeking election in the county that falls under the CBEC's jurisdiction/authority
- Manage a campaign
- Perform labor for a campaign
- Solicit on behalf of a candidate or campaign
- Pass out or place handbills, signs, or other literature concerning a candidate's campaign
- Assist a candidate's campaign at a rally or parade
- Display candidate placards or signs on an automobile

### A CBEC MAY:

- Make a financial contribution to a candidate
- Attend a political party's state, district, or county meeting where a candidate or issue advocate speaks as a member of the audience
- Participate in a political party convention

# **CBEC Restrictions**

# **CBECs still must NOT:**



- Be the Chair or Secretary of a county political party
- Be guilty of violating any election law
- Be a candidate (except county committee) while serving
- Be a paid employee of any political party or of any candidate running for any office on the county's ballot
- Be employed by a company doing business with the CBEC
- Be married or related to a candidate running for office while serving, if an objection is made
- Be the Spouse of a Chair of a county political party, or of another CBEC member, if an objection is made

# Commission Meetings p. 19-20

- Only the chair can call a meeting
  - Must provide reasonable notice to other members
- Notice to Media is required (minimum 2 hrs.)



- 2 concurring votes decide most questions
  - unanimous vote is required for polling place selection and off-site EV locations
- Must keep minutes & file with County Clerk
  - All meetings must be recorded (audio or video) must be retained and available for 1 year
  - Filed w/in 120 days of the meeting or 10 days of the following meeting

# **Commission Assistance**

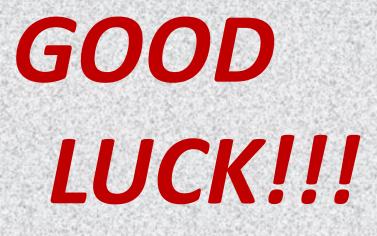
- Commissioners are deemed to be county officials and are immune from tort liability
- If Commissioners require legal representation, you may use your County Prosecuting Attorney
- County Commissions are prohibited from accepting private funds or any funding outside of governmental sources

# **REIMBURSEMENT & FUNDING**

- Election Expenses
  - State Board of Election Commissioners will have trainings for Reimbursement of Election Expenses...
    - manual pages 94-96
    - SBEC RULES ON STATE-FUNDED EXPENSES www.arkansas.gov/sbec/rules

- DO NOT ACCEPT MONEY OR GIFTS FROM NON-GOVERNMENTAL SOURCES

# And Finally ...



### **Contact Info**

#### **State Board of Election Commissioners**

501 Woodlane Dr., Suite 122 South Little Rock, Arkansas 72201 (501) 682-1834 or (800) 411-6996 e-mail: Info.SBEC@sos.arkansas.gov

Website: http://www.arkansas.gov/sbec

The SBEC is committed to supporting you throughout each election and look forward to assisting you in any way possible. Please feel free to call upon us at any time.