

**Instructions for: Affidavit Election Official Waiver of Compensation and/or Reimbursement of mileage.**

1. The attached affidavit must be executed by the election official in the presence of a notary, so that the notary may verify the signature. The Notary or election official completes the County blank, identifying the county the affidavit is executed in.
2. The election official, hereinafter “Affiant” completes the form by printing his or her name in the blanks for the first and second paragraph.
3. The Affiant identifies the date of the election for which he or she is foregoing compensation and/or mileage reimbursement in the second blank of the first paragraph.
4. The Affiant then initials either the first blank by numbered paragraph 1 if the Affiant does not wish to receive compensation.
5. The Affiant may alternatively initial the blank by numbered paragraph 2 if the Affiant does not wish to receive mileage reimbursement.
6. The Affiant may alternatively initial the blank by numbered paragraph 3 if the Affiant does not wish to receive compensation and mileage reimbursement. In this case, the Affiant need only initial the third blank.
7. The Affiant then signs and dates the form on the blanks indicated for “Affiant’s signature” and completes the Date information.
8. The Notary completes the final portion of the Affidavit, completing the date section, signature blank, affixing his or her seal/stamp and completes the date his or her commission as a Notary expires.
9. This affidavit should be kept with payroll and accounting records and should be maintained for the same period of time payroll records are held by the County.

**AFFIDAVIT**

**ELECTION OFFICIAL WAIVER OF COMPENSATION  
AND/OR REIMBURSEMENT OF MILEAGE**

STATE OF ARKANSAS            }  
                                             }  
COUNTY OF \_\_\_\_\_ }

Before the undersigned, duly qualified, commissioned Notary Public, appeared \_\_\_\_\_, satisfactorily proved to be the affiant, who states under oath:

I, \_\_\_\_\_ (print name) am an appointed election official for the election held on \_\_\_\_\_ (date of election).

I swear and affirm that I knowingly and voluntarily waive my right to compensation and/or mileage reimbursement as an election official for the election, including early voting periods, held on the date listed above.

Therefore, by my initials on the corresponding selection below and by my affixing my signature to this affidavit, I confirm that I do not wish to receive:

- \_\_\_\_\_ 1. Compensation for my work as an election official; or
- \_\_\_\_\_ 2. Reimbursement for mileage accrued in the course of my work as an election official; or
- \_\_\_\_\_ 3. Compensation for my work as an election official nor reimbursement for mileage accrued in the course of my work as an election official.

IN WITNESS WHEREOF, I hereunto set my hand:

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Affiant's Signature

Subscribed and Sworn to before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

{SEAL}

\_\_\_\_\_  
Notary Public

My Commission Expires: