

POLLING SITE ACCESSIBILITY CHECKLIST
(To verify the accessibility of each polling site)

County: _____

Polling site name and precinct #: _____

Polling site address: _____

Person completing this form (title, name, address, phone number, fax number, email address): _____

Date on which inspection was conducted: _____

| | <u>YES</u> | <u>NO</u> |
|--|--------------------------|--------------------------|
| <u>PARKING</u> | | |
| 1. Is there an accessible parking space either permanently or temporarily designated for disabled parking? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. With regard to accessible on-site self-parking spaces, | | |
| a. Is 1 out of every 25 on-site self-parking spaces accessible? [ADAAG 4.6.1] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are parking spaces at least 8' wide? [ADAAG 4.6.3] | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Are parking spaces on level ground with a slope no greater than a rise of 1:50? (Slope is given as a ratio of height to length. A slope of 1:50 means for every 50' in length, the height increases 1'. For a maximum slope of 1:50, at least 50' of length is needed for each 1' of height.) [ADAAG 4.6.3] | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Is the accessible parking area paved? | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Are the accessible parking spaces closest to the accessible entrance? | <input type="checkbox"/> | <input type="checkbox"/> |

- | | <u>YES</u> | <u>NO</u> |
|--|--------------------------|--------------------------|
| f. Is a curb ramp needed to connect the accessible parking space to the closest accessible path of travel to the building entrance of the polling site? If yes, answer the following question. | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Is there a curb ramp to connect the accessible parking space to the closest accessible path of travel to the building entrance of the polling site? | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Is the accessible space marked with signage centered 60" above ground? [ADAAG 4.30.6] | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If using a passenger drop-off zone, is a curb ramp needed to access an accessible path of travel to the building entrance of the polling site? If yes, answer the following question. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is there a level passenger drop-off zone at least 60" wide with a curb ramp connecting it to an accessible path of travel to the building entrance of the polling site? [ADAAG 4.1.2(5)(a)] | <input type="checkbox"/> | <input type="checkbox"/> |

ROUTE TO THE BUILDING

- | | | |
|--|--------------------------|--------------------------|
| 1. Is the accessible path of travel to the building paved? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is the accessible path of travel to the building at least 36" wide? [ADAAG 4.3.3] | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are curbs present along the accessible path of travel to the building? If no, skip to question 5 of this category. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are all the curbs along the accessible path of travel to the building cut or ramped with at least a 36" clear width and with a slope of no more than 1:12? [ADAAG 4.7.3] | <input type="checkbox"/> | <input type="checkbox"/> |

- | | <u>YES</u> | <u>NO</u> |
|---|--------------------------|--------------------------|
| 5. Must stairs be climbed to access the polling site? If no, skip to question 8 of this category. | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are all stairs 60" or shorter along the accessible path of travel to the building ramped, with the ramp having a slope of no more than a rise of 1:12? [ADAAG 4.8.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. If not, is an alternative means of unassisted passage such as a chair lift or a secondary path of travel provided? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is the accessible path of travel to the building entrance, | | |
| a. Free of protrusions (such as fire hydrants, tree trunks) which narrow the passage to less than 32", or cannot be detected by a person using a cane. The protrusion must be within 27" of the ground in order for it to be detected by a person using a cane. [ADAAG 4.4.1] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Free of any overhanging objects (i.e. tree branches, signs) which hang lower than 80" from the ground? [ADAAG 4.4.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Free of any running slopes greater than a rise of 1:20? Running slope is the slope that is parallel to the direction of travel.[ADAAG 4.3.7] | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Free of any cross slopes greater than a rise of 1:50? Cross slope is the slope that is perpendicular to the direction of travel. [ADAAG 3.5] | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. If different from the primary path of travel to the building, are there signs which identify the accessible path of travel? | <input type="checkbox"/> | <input type="checkbox"/> |

ROUTE INSIDE THE BUILDING

- | | | |
|---|--------------------------|--------------------------|
| 1. Is a ramp needed to access the immediate voting area? If no, skip to question 3 of this category? | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--------------------------|--------------------------|

| | <u>YES</u> | <u>NO</u> |
|---|--------------------------|--------------------------|
| 2. With regard to a needed ramp, | | |
| a. Is the slope of the ramp no greater than a rise of 1:12? [ADAAG 4.8.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is the ramp surface stable, firm, and slip resistant? | <input type="checkbox"/> | <input type="checkbox"/> |
| c. For any ramp rising more than 6" or longer than 72", are handrails provided on both sides? [ADAAG 4.8.5] | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Are handrails at least 34" to 38" above the ramp surface? [ADAAG 4.8.5(5)] | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Do handrails extend 12" beyond the top and bottom of the ramp? [ADAAG 4.8.5(2)] | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Are ramps and landing areas having drop-offs provided with at least a 2" curb, wall, or railing to prevent slipping off the ramps? [ADAAG 4.8.7] | <input type="checkbox"/> | <input type="checkbox"/> |
| g. If there is a door at the top of the ramp, is there a level space of at least 5' x 5' where a wheelchair can rest while the door is opened? [ADAAG 4.8.4; 4.13.6] | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Is the clear space between handrail and wall no more than 1½"? [ADAAG 4.8.5(3); 4.26.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is an elevator needed to access the voting area? If no, skip to question 5 of this category. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. If an elevator is needed to access the voting area, | | |
| a. Is the elevator cab at least 51" x 68" wide? [ADAAG 4.10.9] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Do elevator doors provide at least 36" clear width? [ADAAG 4.10.9] | <input type="checkbox"/> | <input type="checkbox"/> |

| | <u>YES</u> | <u>NO</u> |
|--|--------------------------|--------------------------|
| c. Is the exterior call button centered no more than 42" from the floor and a minimum of 3/4" in diameter? [ADAAG 4.10.3] | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. With regard to stairs along the accessible path of travel, | | |
| a. Do the steps have risers, the little vertical walls at the back of each step? | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Do the steps have tread areas at least 11" deep? [ADAAG 4.9.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Are the steps less than 11" in height? [ADAAG 4.9.2] | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Are the stairs well lit? | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Are the stairs free of obstacles? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Does a narrow passageway exist along the accessible path of travel to the voting area? If no, skip to the next category. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. With regard to narrow passageways along the accessible path of travel: | | |
| a. Is the passageway at least 36" wide? [ADAAG 4.3.3] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is there sufficient lighting at all points along the accessible route? | <input type="checkbox"/> | <input type="checkbox"/> |

DOORS

| | | |
|---|--------------------------|--------------------------|
| 1. With regard to doors along the accessible path of travel, | | |
| a. Do the doors have an opening with a clear width of 32"? [ADAAG 4.13.5] | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are the door thresholds less than 1/4 " high? [ADAAG 4.13.8] | <input type="checkbox"/> | <input type="checkbox"/> |

- | | <u>YES</u> | <u>NO</u> |
|--|--------------------------|--------------------------|
| c. If the threshold level is greater than ¼” high, but still less than ½” high, is the threshold level beveled? [ADAAG 4.13.8] | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Are the doors equipped with either arch or lever-type handles, push plates, or automatic openers so that twisting a doorknob is not required? | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Is the door handle no more than 48” above the ground? [ADAAG 4.13.9] | <input type="checkbox"/> | <input type="checkbox"/> |

OTHER FEATURES WITHIN THE VOTING AREA

- | | | |
|--|--------------------------|--------------------------|
| 1. Are the voting instructions printed in large type? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there sufficient unobstructed space for the reasonable movement of a wheelchair? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are magnifying devices available upon request? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is the voting area adequately lighted? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is personal assistance provided to the voter upon request? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are notepads and pencils provided for the hearing or speech impaired? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Is seating available for the elderly or voters with disabilities awaiting their turn to vote? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is one non-rolling chair available for use? | <input type="checkbox"/> | <input type="checkbox"/> |