

THE ATTORNEY GENERAL STATE OF ARKANSAS DUSTIN McDANIEL

Identity Theft Passport Application Instructions

The Identity Theft Passport Identification card can be a valuable tool to help you restore your good name if your identity has been stolen. The passport serves as an extra form of identification, and it may be presented to a law enforcement agency to help prevent arrest or detention for offenses committed by someone else. Additionally, it may be presented to any of your creditors or other financially related businesses to aid in the investigation pertaining to alleged debts. The application instructions below will allow you to receive your passport as quickly as possible.

Application Instructions

- 1. To avoid mistakes, read the entire application before completing it.
- 2. Please print legibly using blue or black ink ONLY.
- 3. Fill in all the blanks, as this information is necessary to process the application.
- 4. Please include a **COPY** of your actual police report. A piece of paper with a police report number will not suffice.
- 5. A current photograph must be included. This photograph can not be one from a driver's license or any other type of identification card. We recommend a professional photo such as one required for a United States Passport. These can be obtained at various businesses and at some post office locations. A digital photo will suffice **ONLY** if it is of good quality and taken from the waist up.
- 6. A copy of your current driver's license is required. If the name on your license does not match the application, it will not be processed.
- 7. Please include a neatly written or typed letter explaining what happened.
- 8. Please include **COPIES** of additional documents that may help explain your situation, i.e. bank statements, bills, etc.
- 9. The application must be SIGNED and NOTARIZED.
- 10. All applications and documents must be mailed to the Attorney General's Office. Faxes will not be accepted.
- 11. Mail all applications to:

Stephen Svetz III Identity Theft Passport Application Arkansas Attorney General's Office 323 Center Street Little Rock, Arkansas 72201

> 323 Center Street, Suite 200 • Little Rock, Arkansas 72201 Telephone (501) 682-2007 • Fax (501) 682-8084
> INTERNET WEBSITE • http://www.arkansasag.gov