

CONFIDENTIAL INFORMATION
FOR USE ONLY BY THOSE AUTHORIZED BY
Arkansas Code Annotated 9-14-205

Custodial Parent/Custodian: _____

Residential Addr: _____
(Street) (City) (St) (Zip)

Mailing Addr: _____
(Street or PO Box) (City) (St) (Zip)

Phone Numbers: (Home) _____ (Cell) _____

Social Security Number: _____ DOB: _____

Driver's License Number: (State) _____ (Number) _____

Employer's Name or Business: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Non-Custodial Parent: _____

Residential Addr: _____
(Street) (City) (St) (Zip)

Mailing Addr: _____
(Street or PO Box) (City) (St) (Zip)

Phone Numbers: (Home) _____ (Cell) _____

Social Security Number: _____ DOB: _____

Driver's License Number: (State) _____ (Number) _____

Employer's Name or Business: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Children's Names and Birth Dates:

Name: _____	DOB: _____	SSN: _____
Name: _____	DOB: _____	SSN: _____
Name: _____	DOB: _____	SSN: _____
Name: _____	DOB: _____	SSN: _____

Print or Type preparer's name: _____

Docket Number _____
Style of Case _____

OCSE Case Number _____

1. The intent of this form is to provide a degree of privacy to the parties, and to help deter and prevent identity theft.
2. The form must be used in all Domestic Relations cases with children involved. The form should be filed with the Domestic Relations Cover sheet at initial filing. The parties in each case should update and re-file this form with the Circuit Clerk whenever either parties' information changes.
3. The clerk will **not** file this form in the case file. It should be maintained in a separate file, folder or book, and access limited to the Office of Child Support Enforcement, attorneys of record, parties appearing Pro Se, or persons authorized by the circuit court.
4. The custodial parent or custodian of the child should be entered in the top section of the form. If custody has not been determined, the person who has physical custody of the child should be entered. If the parties are dividing the care of the child, enter one in this section and one in the non-custodial section.
5. Enter all children with dates of birth and Social Security number in the bottom section of the form.
6. If there are more than four children, make a second copy of this sheet to add the remaining children.
7. The OCSE Case number is to be used only by the Office of Child Support Enforcement.
8. The preparer's line should be completed by the person providing the information. Please type or print the name of the preparer.
9. The instructions are based upon Act 1877 of 2005 which amends Arkansas Code 9-14-205.