

# ***NOTICE TO PERSONS RECEIVING PAYMENTS***

Please promptly notify this office concerning any change to your address or name to avoid a delay in receiving payment. You can notify us either by submitting a completed "Address/Name Change Form", which can be found on the Child Support/Alimony/Fines/Fees section of our website, or by submitting a signed letter of notice. If you choose not to use the "Address/Name Change Form", but instead choose to submit a letter of notice, please be sure that your letter includes your court docket number and the full name of the person making payments. Payment records are filed under the name of the person making payments.

**ADDITIONAL NOTE: CHECKS CANNOT BE PICKED UP FROM OUR OFFICE.**

## **MAILING ADDRESS:**

Pulaski County Circuit Clerk  
Child Support, Room 122  
401 West Markham Street  
Little Rock, AR. 72201-1427  
Telephone: (501) 340-8549  
Fax: (501) 421-0264