

REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
January 8, 2013

Meeting called to order by Mayor Mike Kemp at 6:30 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, present
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Attorney Patrick Benca, absent
Recorder Robin Baker, present



Alderman Bennett made a motion to accept the financial reports as written, seconded by Alderman Skipper, which passed unanimously.

After a motion by Alderman Bennett, seconded by Alderman Kandlbinder, minutes of the previous meeting were accepted unanimously, as written.

Department heads provided written reports and no additional information was requested or action taken.

Jeff Reed, Park Committee, presented a letter from Governor Mike Beebe advising Shannon Hills has been approved to receive a match grant of \$64,349.

Old Business:

Flooring completed at City Hall. Mayor Kemp advised there are chairs available for purchase at state surplus. After discussion, a motion was made by Alderman Frala to authorize the mayor to purchase three units of twenty chairs at a cost of \$345/unit. A second by Alderman Bennett was made, asking that the chairs be in good condition and interested aldermen could view the chairs prior to purchase. Alderman Frala amended his motion to include these conditions. The motion passed unanimously.

New Business:

1. Ordinance 2013-02, 2013 City Budget. After discussion of adopting the City budget for the new year, a motion to accept was made by Alderman Cobb, seconded by Alderman Frala. After roll call vote, the first reading of Ordinance 2013-02 passed unanimously.

Motion to suspend the rules and place the Ordinance on the Agenda for the second reading was made by Alderman Cobb, seconded by Alderman Bennett, this motion passed unanimously. A motion to approve the second reading of Ordinance 2013-02 was made by Alderman Skipper, seconded by Alderman Frala. After roll call vote, the motion passed unanimously.

Motion to suspend the rules and place the Ordinance on the Agenda for the third and final reading was made by Alderman Cobb, seconded by Alderman Bennett, this motion passed unanimously. A motion to approve the third and final reading of Ordinance 2013-02 was made by Alderman Skipper, seconded by Alderman Cobb. After roll call vote, the motion passed unanimously

2. Ordinance 2013-03, Accepting Underages and Overages of 2012 Budget. After discussion, a motion to accept was made by Alderman Bennett, seconded by Alderman Kandlebinder. After roll call vote, the motion passed with Aldermen Hatcher, Frala, Skipper, Bennett, and Kandlebinder voting yes, Alderman Cobb voting no.

Motion to suspend the rules and place the Ordinance on the Agenda for the second reading was made by Alderman Cobb, seconded by Alderman Bennett, this motion passed unanimously. A motion to approve the second reading of Ordinance 2013-03 was made by Alderman Hatcher, seconded by Alderman Bennett. After roll call vote, the motion passed with Aldermen Hatcher, Frala, Skipper, Bennett, and Kandlebinder voting yes, Alderman Cobb voting no.

Motion to suspend the rules and place the Ordinance on the Agenda for the third and final reading was made by Alderman Kandlebinder, seconded by Alderman Bennett, this motion passed unanimously. A motion to approve the third and final reading of Ordinance 2013-03 was made by Alderman Frala, seconded by Alderman Bennett. After roll call vote, the motion passed with Aldermen Hatcher, Frala, Skipper, Bennett, and Kandlebinder voting yes, Alderman Cobb voting no.

3. Planning Commission Appointments. Due to Planning Commission vacancies and expiring terms, applications for positions were reviewed. Lamar Johnson and James Frala were appointed to fill two vacancies and Sue Skipper was reappointed. After voice vote with Aldermen Frala and Skipper abstaining, the council voted to accept the appointments.

Other Business. None.

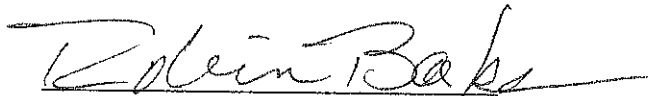


Announcements/Comments from the Floor:

Alderman Bennett thanked the city workers for their hard work during the recent storm. It was announced the GED classes would be held at Healing Waters for any interested persons.

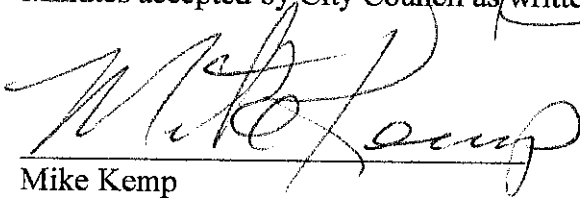
There being no further business before the Council, a motion to adjourn was made by Alderman Frala with a second by Alderman Cobb, and the meeting was adjourned by Mayor Kemp at 7:17 p.m.

Respectfully submitted,



Robin Baker
Recorder

Minutes accepted by City Council as written/corrected on 2-12-13.



Mike Kemp
Mayor



REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
February 12, 2013

Meeting called to order by Mayor Mike Kemp at 6:30 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, absent
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, absent
Alderman James Kandlbinder, present
Treasurer Mary Meyers, absent
Attorney Patrick Benca, absent
Recorder Robin Baker, present

After a motion by Alderman Frala, seconded by Alderman Kandlbinder, minutes of the previous meeting were accepted unanimously, as written.

Alderman Frala made a motion to accept the financial reports as presented, seconded by Alderman Skipper, which passed unanimously.

Department heads provided written reports and no additional information was requested or action taken.

Old Business:

Park Grant Update. Mayor Kemp has met or will be meeting with state and local officials and Lemmons Engineering will be preparing plans and specs for the project which will be forwarded to Amanda Merrill, the grant administrator.

New Business:

1. Resolution 2013-001, Safe Routes to School grant application. After reading of the Resolution by Mayor Kemp and verification by the Council that the grant includes 100 percent of the construction costs and will pay the engineer and grant administration costs, a motion was made by Alderman Kandlbinder to accept the Resolution, seconded by Alderman Skipper, which passed unanimously.


City of Shannon Hills, AR
**Mike
Kemp
Mayor**

2. Police Pay. After review of the proposed pay changes to the Police Department, a motion was made by Alderman Kandlbinder, seconded by Alderman Hatcher, to accept the changes as presented, effective January 1, 2013. The motion passed unanimously.
3. Spending Authority. Removed from agenda.
4. Other Business. Mayor Kemp advised the Council of concerns regarding the budget. A motion by Alderman Kandlbinder to add the budget to the agenda was made, seconded by Alderman Hatcher. Motion passed unanimously and budget items are added to the agenda.

Mayor Kemp advised there was a typographical error on the "Officer Pay" line item and requested this be corrected. The treasurer will be asked to make the correction. In order to consolidate and save costs, the Council also requested that the "Shannon Hills" bank account be closed and all monies be placed in the City General Fund. Treasurer to handle.

Ordinance 2013-04, Revising and Amending the Budget. After reading by Mayor Kemp, the motion was made by Alderman Hatcher to approve, seconded by Alderman Frala. The motion passed by voice vote, four ayes, with Aldermen Cobb and Bennett absent.

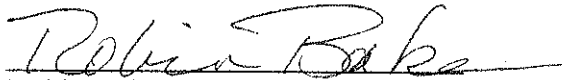
Motion to suspend the rules and place the Ordinance on the agenda for the second reading, reading the title only, was made by Alderman Kandlbinder, seconded by Alderman Hatcher, this motion passed unanimously. A motion to approve the second reading of Ordinance 2013-04 was made by Alderman Hatcher, seconded by Alderman Kandlbinder. After roll call vote, the motion passed by voice vote, four ayes, with Aldermen Cobb and Bennett absent.

Motion to suspend the rules and place the Ordinance on the agenda for the third and final reading, reading the title only, was made by Alderman Frala, seconded by Alderman Hatcher, which passed unanimously. A motion to approve the third and final reading of Ordinance 2013-04 was made by Alderman Hatcher, seconded by Alderman Frala. After roll call vote, the motion passed by voice vote, four ayes, with Aldermen Cobb and Bennett absent.

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Frala with a second by Alderman Kandlbinder, and the meeting was adjourned at 7:10 p.m.

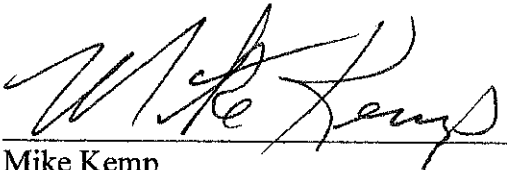
Respectfully submitted,



Robin Baker

Recorder

Minutes accepted by City Council as written/corrected on 3/12/13.



Mike Kemp

Mayor



REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
March 12, 2013

Meeting called to order by Mayor Mike Kemp at 6:33 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, present
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Attorney Patrick Benca, present
Recorder Robin Baker, present



Alderman Hatcher made a motion to accept the financial report, seconded by Alderman Cobb, which passed unanimously.

After a motion by Alderman Kandlbinder, seconded by Alderman Frala, minutes of the previous meeting were accepted unanimously, as written.

Department heads provided written reports.

Old Business:

1. Park Grant Update. Lemmons Engineering is finalizing plans. Once those are received and approved by the state, the project can proceed.
2. Drainage Improvement Project Update. A meeting was held with the Corps of Engineers last week. Regulatory approval will be necessary before continuation of the project which will improve Otter Creek Basin.
3. Pictures of Officials. Portraits will be taken at the Fire Department on March 17, 10:00 a.m. to 6:00 p.m. The Mayor requests City officials have their portraits taken for City Hall. Pictures can be previewed on March 24.

New Business:

1. Annual Tax Renewal. Ordinance 2013-005 was read by Mayor Kemp and a motion to approve was made by Alderman Frala, seconded by Alderman Bennett. After roll call vote, the Ordinance was unanimously approved.

A motion to suspend the rules and place the Ordinance on the agenda for the second reading, reading the title only, was made by Alderman Kandlbinder, seconded by Alderman Cobb, which passed unanimously. A motion to approve the second reading of Ordinance 2013-05 was made by Alderman Kandlbinder, seconded by Alderman Bennett. After roll call vote, the motion passed unanimously


Motion to suspend the rules and place the Ordinance on the agenda for the third and final reading, reading the title only, was made by Alderman Frala, seconded by Alderman Cobb, which passed unanimously. A motion to approve the third and final reading of Ordinance 2013-05 was made by Alderman Frala, seconded by Alderman Bennett. After roll call vote, the motion passed unanimously.

Mayor Kemp noted he had received an email earlier from Amanda Merrill regarding a grant workshop to be held April 2, 10:00 a.m. to 12:00 p.m. for interested Council members.

2. State of the City. Mayor Kemp read the State of the City address, which noted a balanced budget, successful grant applications and further progress within the City. Copy of the address is attached.

There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Kandlbinder with a second by Alderman Frala, and the meeting was adjourned at 6:59 p.m.

Respectfully submitted,



Robin Baker
Recorder

Minutes accepted by City Council as written/corrected on 4-9-13.



Mike Kemp
Mayor



REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
April 9, 2013

Meeting called to order by Mayor Mike Kemp at 6:37 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, absent
Alderman Jill Hatcher, present
Alderman James Frala, absent
Alderman Sue Skipper, absent
Alderman Scott Bennett, present
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Attorney Patrick Benca, present
Recorder Robin Baker, present



Alderman Bennett made a motion to accept the financial report, seconded by Alderman Hatcher, which passed unanimously.

After a motion by Alderman Kandlbinder, seconded by Alderman Bennett, minutes of the previous meeting were accepted unanimously, as written.

Department heads provided written reports.

Fire Chief Mel Aldridge announced Firefighter Justin Potter completed his EMT training and was presented with his EMT Bars. Chief Aldridge also explained a draft document prepared by MEMS of recommended call types in which rescue should respond without prompting from MEMS. Chief Aldridge stated this action will probably be adopted by Saline County Dispatch. Document attached.

Old Business:

1. Park Grant Update. Revisions have been made and presented to Lemmons Engineering. Approval should be sometime next week.
2. Drainage Improvement Project Update. Everything is looking good and proceeding. No title company will be necessary for property involved.

New Business:

1. National Preservation Month/Arkansas Heritage Month. Mayor Kemp read the Proclamation to announce May 2013 as National Preservation Month and Arkansas Heritage Month. Document attached.


2. Court Clerk Training. The Court Clerk will be attending mandatory training at a cost of approximately \$200.00. The treasurer was requested to transfer \$300.00 from phone line item to training line item to cover the cost.
3. Beechwood Property Foreclosure. Costs of foreclosure itemized in a letter from Counselor Pat Marshall. After discussion, Alderman Hatcher made a motion to accept the estimated cost of \$1,740.00 as stated and proceed with the foreclosure with an attorney of the mayor's choosing. After a second by Alderman Kandlbinder, the motion passed unanimously.
4. 2013 First Quarter Budget Review. Due to the current opening in the police department for a sergeant, Mayor Kemp proposed we eliminate the position. After discussion, Alderman Hatcher made a motion that the sergeant position be eliminated. Alderman Kandlbinder seconded the motion, which passed unanimously. Alderman Bennett made a motion to create an assistant chief position as a salaried employee. Alderman Kandlbinder gave a second, and the motion passed unanimously.

Mayor Kemp requested approval for \$250.00 for advertising for the city-wide yard sale to be held on April 27.

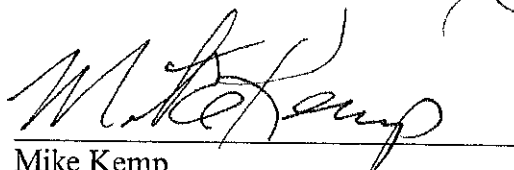
Chief Aldridge requested all new aldermen should take the ICS 100, 200 and 700 online courses from the FEMA website.

There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Hatcher with a second by Alderman Bennett, and the meeting was adjourned.

Respectfully submitted,


Robin Baker
Recorder

Minutes accepted by City Council as written/corrected on 5-14-13.


Mike Kemp
Mayor



SPECIAL CITY COUNCIL MEETING
CITY OF SHANNON HILLS
May 11, 2013

Meeting called to order by Mayor Mike Kemp at 10:10 a.m. After the Pledge of Allegiance and invocation, the roll was as follows:


Mayor Mike Kemp, present
Alderman Toni Cobb, absent
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, present
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Attorney Patrick Benca, absent
Recorder Robin Baker, present

1. Budget Review and Adjustments. After review and discussion of proposed budget changes, Alderman Kandlbinder made a motion to accept Ordinance 2013-05, seconded by Alderman Hatcher. After a roll call vote, the motion passed unanimously.

Alderman Bennett made a motion to suspend the rules adding the Ordinance to the agenda for the second reading which was seconded by Alderman Kandlbinder. Motion passed unanimously by voice vote. A motion to approve the second reading of Ordinance 2013-05 was made by Alderman Bennett, seconded by Alderman Kandlbinder. After roll call vote, the motion passed unanimously.

A motion to suspend the rules and place the Ordinance on the agenda for the third and final reading, reading title only, was made by Alderman Bennett, seconded by Alderman Frala. Said motion passed unanimously by voice vote. Alderman Bennett made a motion to accept the third and final reading, seconded by Alderman Hatcher. After roll call vote, the motion passed unanimously.

2. Alderman Kandlbinder made a motion to approve sending \$3,000.00 to the Municipal League for lawsuit defense with a second by Alderman Skipper. Said motion passed unanimously.
3. Mayor Kemp requested Council approve the purchase of three police vehicles acquired through DFA Redistribution Office at a cost of \$17,000.00. Alderman Kandlbinder made a motion to approve the purchase, seconded by Alderman Hatcher. The motion passed unanimously.


City of Shannon Hills, AR
Mike Kemp
Mayor

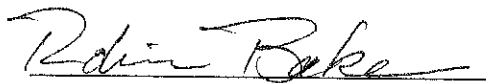
Other Business:

Mayor Kemp advised the City of Little Rock is willing to partner with Shannon Hills in order to resurface County Line Road.

Mayor Kemp also advised the City has received a no-match grant of \$50,000 for a jogging track in the park.

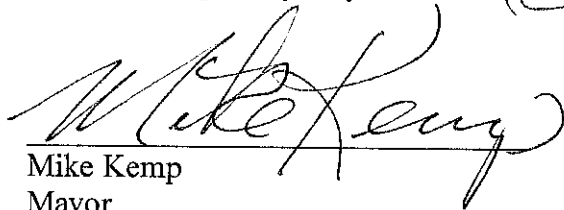
There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Frala with a second by Alderman Hatcher, and the meeting was adjourned at 1047 a.m.

Respectfully submitted,



Robin Baker
Recorder

Minutes accepted by City Council as written corrected on 5-14-13.



Mike Kemp
Mayor



REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
May 14, 2013

Meeting called to order by Mayor Mike Kemp at 6:32 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, arrived at 6:38
Alderman Jill Hatcher, present
Alderman James Frala, absent
Alderman Sue Skipper, absent
Alderman Scott Bennett, absent
Alderman James Kandlbinder, absent
Treasurer Mary Meyers, present
Attorney Patrick Benca, present
Recorder Robin Baker, present



Alderman Frala made a motion to accept the financial report, seconded by Alderman Hatcher, which passed unanimously.

After a motion by Alderman Skipper, seconded by Alderman Frala, minutes of the previous meetings were accepted unanimously, as written.

A letter of appreciation to the fire department from the Conway family was read, followed by department head reports.

Old Business:

1. Park Grant Update. Trail grant has been approved for \$50,000. Meetings are scheduled with Lemmons Engineering and the highway department.
2. Drainage Improvement Project Update. Purchase of the property on Clayton has been finalized.

New Business:

1. Arkansas Recreational Trails Program Grant. Item discussed above. Letter from the Arkansas Highway Commission attached.
2. County Line Road. The City will partner with the City of Little Rock to resurface County Line Road. Mr. Passmore stated the City's cost of the overlay will be approximately \$50,000. Alderman Frala made a motion to approve working with Little Rock to have this work done. Alderman Skipper made the second and the motion passed unanimously. Letter attached.

3. Police Surplus Property. Resolution 2013-02, declaring certain police vehicles surplus and authorizing their sale, was presented and read to the Council. After discussion, Alderman Hatcher made a motion to accept the Resolution, seconded by Alderman Cobb, to accept the Resolution. Said motion passed unanimously.
4. Timber Salvage. Resolution 2013-03, authorizing the sale of surplus timber from the recently acquired lot on Clayton, was presented and read to the Council. After discussion, Alderman Frala made a motion to accept the Resolution, seconded by Alderman Hatcher. Said motion passed unanimously.

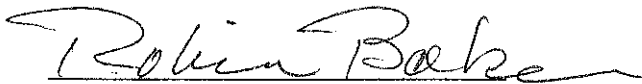
Mary Meyers stated the new recycle bins are being used consistently and all comments she has received have been positive.

Mr. Passmore stated Carrington Place road repair has been contracted and will begin soon.

A request was received asking police to patrol Sardis Road more frequently if possible.

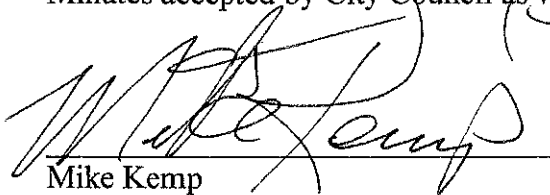
There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Frala with a second by Alderman Cobb, and the meeting was adjourned at 7:03 p.m.

Respectfully submitted,



Robin Baker
Recorder

Minutes accepted by City Council as written/corrected on 6-11-13.



Mike Kemp
Mayor



SHANNON HILLS CITY COUNCIL
REGULAR MEETING
June 11, 2013

Meeting called to order at 6:30 p.m. by Mayor Mike Kemp. After the pledge of allegiance and invocation, roll was as follows:

Mayor Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, arrived at 6:38 p.m.
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present
Attorney Patrick Benca, absent

**City of Shannon Hills, AR**
Mike
Kemp
Mayor

Mayor Kemp introduced J.R. Walters, Michael Grappe and Jeff Arey from Saline County Regional Solid Waste Management District [SCRSWMD], who spoke about the proposed mandatory waste district curbside garbage and recycling program with waste pickup once a week and recycling pickup every other week. Public hearings will be held July 9 at the OEM building in Benton and July 23 at Bishop Park. (More information can be found at www.salinecountyrswmd.com.)

At the conclusion of the presentation, there were several comments and questions from the Council, the Mayor and the audience. Although the plan appeared to be presented as a done deal, under questioning from the Mayor, it was learned, there is not yet a contract in place, the Request for Proposals had not yet been released, no proposals had been received, and the board would vote again once those proposals are received. It was also learned that the cost for residential customers is expected to be below \$20.00 per month and if it is more than that, the proposed plan would not likely move forward. The SCRSWMD RFP will go out in August, is due back in September, and the targeted start date is April 1, 2014. Mayor Kemp thanked the group and no action was taken by the council either for or against the proposal.

Treasurer Mary Meyers presented the financial report. She also stated there was \$400.00 income from timber salvaged from the Clayton property which did not show in her report. Alderman Bennett made a motion to approve, seconded by Alderman Kandlbinder, which passed unanimously. Ms. Meyers also requested all City officials, employees, and EMTs get I.D. cards

at a cost of \$5.00 each, available at the OEM Building in Benton. Should the need arise, these will prove identity should ingress into the city be restricted due to any emergency situation. The Council concurred.

Motion made by Alderman Frala to accept the minutes of the prior meeting which was seconded by Alderman Kandlbinder. Said motion passed unanimously.

Department head reports were included in the council packets. There were no comments or questions from the Council.

Old Business

1. Park Grant Update. Due to a delay on the procurement process, there is no Notice to Proceed from Parks and Tourism.
2. Drainage Improvement Project Update. All property needed for the project at this time has been acquired, timber salvaged, and it continues to move forward.
3. Jogging Track Update. Agreement of Understanding between the City and Arkansas Highway and Transportation Department was presented to the Council. The grant award is \$50,000 the City required match is \$12,500. Alderman Bennett made a motion to approve and requesting the Mayor to enter into the Agreement. Alderman Hatcher made the second and the motion was approved unanimously. Copy of Agreement is attached.
4. Timber Salvage. Noted above.

New Business

None.

Comments

Alderman Skipper requested information from Assistant Police Chief Spears regarding possible grants for new police equipment. Mr. Spears stated options are being explored for a School Resource Officer, new vests, and cameras and microphones for the department.

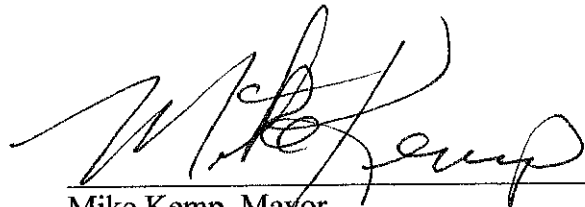
City of Shannon Hills, AR
**Mike
Kemp
Mayor**

There being no further business before the Council, Alderman Frala made a motion to adjourn.
Alderman Kandlbinder made the second, and the meeting was adjourned at 7:19 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved/as written/corrected on 7-9-13.


Mike Kemp, Mayor



SHANNON HILLS CITY COUNCIL
REGULAR MEETING
July 9, 2013

Meeting called to order at 6:33 p.m. by Mayor Mike Kemp. After the pledge of allegiance and invocation, roll was as follows:

Mayor Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, arrived at 6:52 p.m.
Alderman James Kandlbinder, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present
Attorney Patrick Benca, present



Treasurer Mary Meyers presented the financial report. She stated there were no bank statements provided in the council packets; however any council member will be provided that information if requested. Ms. Meyers also stated that the Legislative Audit was proceeding and going well. Alderman Skipper made a motion to accept the report with a second by Alderman Cobb. The motion passed unanimously.

A motion was made by Alderman Frala to accept the minutes of the prior meeting which was seconded by Alderman Skipper. Said motion passed unanimously.

Department head reports were included in the council packets. There were no comments or questions from the Council.

Old Business

1. Park Grant Update. According to an update letter from Lemons Engineering, the contract from the State was forwarded to the City so construction could begin. Mayor Kemp requested a vote of confidence to enter into the contract. Alderman Frala made a motion to for the City to enter into the contract with a second by Alderman Cobb. This motion passed unanimously.
2. Drainage Improvement Project Update. As stated in the letter from Lemons Engineering, the design is complete and plans have been forwarded to the Corps of Engineers for review. Once reviewed and approved, construction may begin this year.
3. Jogging Track Update. The letter from Lemons Engineering stated Arkansas Highway and Transportation Department (AHTD) will be provided an updated scope of work, revised concept drawing and the updated budget.

New Business

1. Park Grant Contract. As noted above, the motion passed for the approval of the contract. Lemons Engineering will conduct a meeting to discuss the proposal for an additional grant to include a possible stage and meeting pavilion.
2. New Park Grant Resolution. Mayor Kemp presented and read Resolution 2013-04. He explained that the grant could possibly be as much as \$100,000 if bathrooms are included in the park or \$50,000 if bathrooms were not included. It was noted that all utility lines, both present and future, must be routed away or placed underground from the area of the park. Alderman Frala made a motion to approve with Alderman Bennett making the second. The motion to accept Resolution 2013-04 passed unanimously.
3. Safe Routes to Schools Grant. Shannon Hills has been awarded a \$100,000 Federal grant for Safe Routes to Schools. The project administration workshop will be held on July 10 at the Arkansas State Highway and Transportation Department and a revised budget estimate and project scope must be provided. Lemons Engineering and Mayor Kemp will attend.


Comments

None.

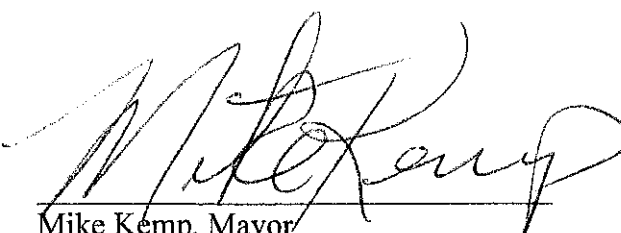
There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Cobb provided the second, and the meeting was adjourned at 7:02 p.m.

Respectfully submitted,

City of Shannon Hills, AR
**Mike
Kemp
Mayor**


Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-13-13.


Mike Kemp, Mayor

.SHANNON HILLS CITY COUNCIL
REGULAR MEETING
August 13, 2013

Meeting called to order at 6:36 p.m. by Mayor Mike Kemp. After the pledge of allegiance and invocation, roll was as follows:

Mayor Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, absent
Alderman James Kandlbinder, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present
Attorney Patrick Benca, absent



Treasurer Mary Meyers presented the financial report. Alderman Kandlbinder made a motion to accept the report with a second by Alderman Skipper. The motion passed unanimously. Ms. Meyers advised she was informed by our accounting firm that the cost of preparing paychecks would increase from \$3.50 per month to \$4.95 per month if the funds were not auto-drafted. Alderman Skipper made a motion to accept auto-drafting of funds, Alderman Frala seconded, and the motion passed unanimously.

A motion was made by Alderman Frala to accept the minutes of the prior meeting which was seconded by Alderman Kandlbinder. Said motion passed unanimously.

Department head reports were included in the council packets. There were no comments or questions from the Council.

Old Business

1. Park Grant Update. Jeff Reed stated good progress is being made on the park with trees being removed as weather permits.
2. Drainage Improvement Project Update. All paperwork has been submitted to the Corps of Engineers and is in process.
3. Jogging Track Update. The contracts have been submitted to the State, and a new design in being drafted to fit the budget.
4. SRTS Project Update. All required meetings have been held. It was determined to use our own engineer in order to economize as \$186,000 was requested for the project but only \$100,000 was awarded. There was not enough granted to completely curb and

sidewalk Vimy Ridge to Carrington, but Mayor Kemp stressed the City would try to make it work as best as possible.

Mayor Kemp recognized Dan Arnold who came to the Council with a possible vicious dog issue. After discussion, Mayor Kemp requested Mr. Arnold show his video and address the problem with Assistant Police Chief Spears and interested Council members.

New Business

1. Court Clerk Report. The Council was presented with the Court Clerk's budget and a request by Stacey Cook to attend Court Clerk training in Hot Springs later this month. It was noted this training exceeded the training budget by less than \$25. Alderman Skipper made a motion to adjust the budget to cover this training. Alderman Frala made the second, and the motion passed unanimously.
2. Park Project Bids. David Stanley from Lemons Engineering presented the results of the bids for the Bonnie Street Park. There were four bids received and the low bidder was Red Roc, Inc., of Benton, with a bid of \$53,395.25. However, with the Deductive Change Order, if accepted by the City, the bid would be reduced to \$44,575. A design drawing was shown indicating ADA compliant sidewalks which will connect with the walking trail and locations of the play areas, picnic tables, etc. Certified copy of the bid attached.

Alderman Frala made a motion that the contract be awarded to Red Roc, Inc., pursuant to the Deductive Change Order dated August 12, 2013. Alderman Kandlbinder provided the second, and the motion passed unanimously.
3. Nuisance Properties. There were multiple properties to be discussed, however, Mayor Kemp stated he spoke with owners who had agreed to clean up prior to the City taking action. Alderman Kandlbinder made a motion to proceed with the abatement (clean-up) process on 14424 Allen Drive. Alderman Cobb gave a second, and the motion passed unanimously.
4. Budget Workshop. Mayor Kemp advised the Council that in order to meet regulations, all grant monies received must be receipted and budgeted and appropriate line items need to be set up in order to keep grant money separate from other City funds. Alderman Kandlbinder made a motion to authorize the mayor and treasurer to meet with Progressive Business Solutions in order to set up line items and appropriations for grants received. Alderman Skipper provided the second, and the motion passed unanimously.

Comments

None.

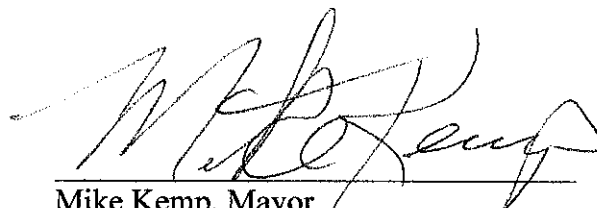
City of Shannon Hills, AR
**Mike
Kemp
Mayor**

There being no further business before the Council, Alderman Frala made a motion to adjourn. Alderman Kandlbinder made the second, and the meeting was adjourned at 7:34 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 9-10-13.


Mike Kemp, Mayor

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 10, 2013**

The meeting was called to order by Mayor Kemp at 6:34 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Ms. Meyers presented the financial report. She stated that there were two line item errors on this month's report. Line items 7818 and 7819 were combined and they should be separate items. She also stated that the line item for vehicle maintenance is not over budget, a deposit was not entered and there is a difference of \$24.72. Alderman Kandlbinder made a motion to accept the report, Alderman Hatcher made the second, and the motion passed unanimously.

Alderman Kandlbinder made a motion to accept the minutes of the last meeting. Alderman Hatcher made the second, and the motion passed unanimously.

Written department head reports were submitted in the Council members' packets. Mr. Passmore advised there was an overpayment on chemicals purchased, and the City is being reimbursed.

Old Business:

1. Park Update. Jeff Reed stated that 78 stumps have been removed, trees have been pulled and the grading has begun and should be completed next week. To date, there have been 188 hours of paid labor noted and 77.5 volunteer hours noted. He also wanted the Council to be aware of some additional costs which were paying to have the large stumps removed and renting a bulldozer for grading and a large dump truck for waste removal. The contract with Red Roc, Inc., should be executed within the next day or two and work may start next week, weather permitting.
2. Drainage Improvement Project Update. Corps of Engineers is still working on this and we should have an update from them soon.
3. Jogging Track Update. None.
4. SRTS Project Update. See Item 3 in New Business.

**City of Shannon Hills, AR
Mike
Kemp
Mayor**

New Business:

1. Resolution 2013-005, Fire Department Grant. Amanda Adaire stated there are three grants available, up to \$50,000 each, for a new fire department on Emerald Mountain. A three-bay station is proposed and the project would have to be in four phases due to the cost. Chief Aldridge is looking at two possible lots on Skyline Drive for the location and is also checking into possible donations of building material. After reading the Resolution, Alderman Bennett made a motion to approve, Alderman Kandlbinder made the motion to second and Resolution 2013-005 passed unanimously.
2. Resolution 2013-006, Fixed Assets Policy. Mayor Kemp read Resolution 2013-006 which would establish a fixed assets policy for the City. Alderman Kandlbinder made a motion to approve, Alderman Bennett seconded, and Resolution 2013-006 passed unanimously.
3. Other Business. Mayor Kemp presented a draft contract between Metroplan and the City regarding available LUZA funds available to the City which must be committed by the end of the month. Mayor Kemp explained the funds would be used in concert with the grant for the Safe Routes to School (SRTS) project. Alderman Bennett made a motion to have the Mayor execute the contract with Metroplan, and Alderman Skipper seconded. The motion passed unanimously.

Comments:

Alderman Kandlbinder stated he had received a letter from Max Foster regarding the dirt portion of Joan Drive. Mr. Foster, who was in the audience, was asked to clarify some of the issues. He stated residents of the street feel the street should be dedicated to the city in order to receive city services. Attorney Benca stated that this issue has been brought up before and due to complicated legal issues, this has never been able to be accomplished. Both Attorney Benca and Mayor Kemp assured Mr. Foster that if the legal matters can be straightened out, this can be re-addressed.

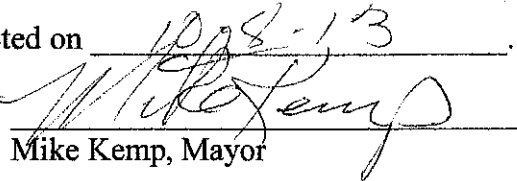
Treasurer Meyers also noted that the Legislative Audit has been completed and the results have been distributed, but it is not yet public.

There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, Alderman Bennett seconded, and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
OCTOBER 8, 2013**

The meeting was called to order by Mayor Kemp at 6:51 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept the report, Alderman Kandlbinder provided the second, and the motion passed unanimously.

Alderman Kandlbinder made a motion to accept the minutes of the last meeting. Alderman Cobb gave the second, and the motion passed unanimously.

Written department head reports were submitted in the Council members' packets. Mr. Passmore advised the correction of the overpayment on chemicals purchased and reimbursement noted last month is not included on this report.

Interim Police Chief Spears stated that the police department would require software updates soon. The Department would need at least two stations at a cost of \$850 each. This item falls within the department's current budget. He also stated that OEM would be donating two radios to the City.

At this time, Item 3 under New Business on the current agenda was introduced as it relates to the Police Department. It was proposed the Chevy Suburban currently in possession of the police department be transferred to the fire department as a command vehicle. Cost of this transfer to the fire department would be \$8,250.00. As both department heads were in agreement, Alderman Kandlbinder made a motion to approve the transfer, Alderman Cobb seconded, and said motion passed unanimously.

Old Business:

1. Park Update. Jeff Reed presented a park update. The surveyors have been in, the contractors are about finished, and this phase should be complete by the end of the week. A meeting is scheduled with Rausch Coleman about a possible donation of sod. The goal is to have this phase of the park complete by the end of the year. Mayor Kemp

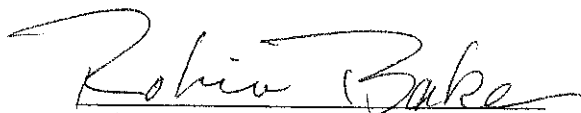
announced a letter had been received from DFA stating Phase 2 of the grant is under consideration.

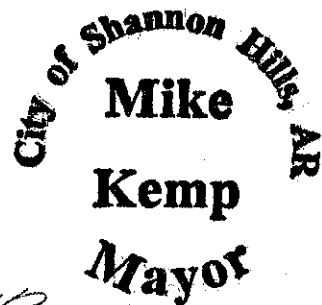
New Business:

1. City Employee Insurance. At this time, there was no decision made pending discussion by all employees of available options.
2. Resolution 2013-007, Supporting the Southwest Trail. Mayor Kemp read Resolution 2013-007 which supports the joint project of the Southwest Trail which would link Shannon Hills with Little Rock and Hot Springs. Alderman Bennett provided a motion to accept the resolution, Alderman Skipper made the second, and Resolution 2013-007 was passed unanimously.
3. Noted above under Department Head Reports.
4. Holiday Lights. Recorder Baker presented to the Council an idea of a city-wide holiday light decoration contest. This was accepted by all present and it was determined that rules and entry forms would be presented to the mayor to be sent out with the November newsletter.
5. Other Business. Treasurer Meyers discussed with the council the Legislative Audit. Fire Chief Aldridge discussed upcoming Christmas parade and the annual Fire Department dinner. Interim Police Chief Spears announced the police department now has a Facebook page. Additionally, Alderman Kandlbinder extended compliments to Officers Brown and Priest for jobs well done and stated he has been hearing good things about our police department. A member of the audience also complimented the Council on the street repairs being made throughout the city.

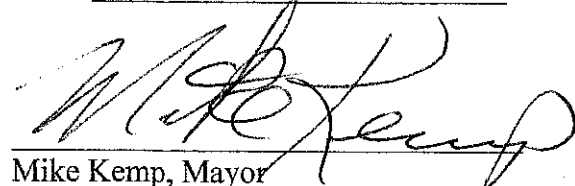
There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Kandlbinder seconded, and the meeting was adjourned at 7:34 p.m.

Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on 11-12-13.


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
OCTOBER 30, 2013**

The meeting was called to order by Mayor Kemp at 6:30 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

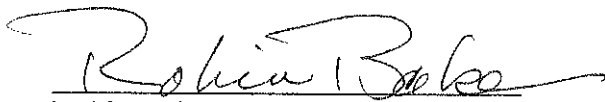
Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, absent
Recorder Robin Baker, present

The reason for the meeting and only item on the agenda is the discussion of city employee insurance. Chad Murry, Meadors, Adams & Lee, presented the options available. Blue Cross/Blue Shield was eliminated. Mr. Murry presented four options from Qual Choice, each with varying costs for employee-only and families, and two of which were grandfathered options.

Although costs increase approximately 20 percent, Alderman Frala made a motion to accept Plan P500D-34 from Qual Choice as the best and most economical for all city employees, and also means no change in coverage. Alderman Skipper provided the second. After a roll call vote, the motion passed unanimously with all council members voting yes and Alderman Bennett absent.

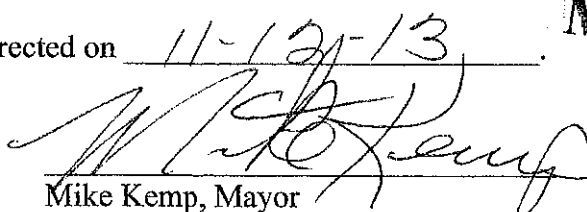
There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, with a second by Alderman Cobb, and the meeting was adjourned at 6:49 p.m.

Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on 11-12-13.


Mike Kemp, Mayor

REGULAR CITY COUNCIL MEETING
CITY OF SHANNON HILLS
DECEMBER 10, 2013

Meeting called to order by Mayor Mike Kemp at 6:30 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Cobb, present
Alderman Jill Hatcher, present
Alderman James Frala, present
Alderman Sue Skipper, present
Alderman Scott Bennett, present
Alderman James Kandlbinder, absent
Treasurer Mary Meyers, present
Attorney Patrick Benca, present
Recorder Robin Baker, absent



Alderman Bennett made a motion to accept the financial report, seconded by Alderman Skipper, which passed unanimously.

Alderman Frala made a motion to accept minutes of the previous meetings, seconded by Alderman Bennett, passed unanimously as written.

Departments:

David Passmore presented the city council with a gift. David Passmore, Jeffrey Reed and Rickey Trotter were commended for their work on keeping the streets cleared during our recent icy weather.

Alderman Cobb asked Mr. Passmore if the lift station near her home is fixed. Mr. Passmore said it is fixed. He found the float to be not working correctly so he purchased a new one and replaced it. He also ask if anyone sees the red light in one of the lift stations to please notify him so it can be corrected immediately.

The Mayor pointed out to the council the Dodge Charger for the Police Department was outside and was ready to be put to work.

Alderman Bennett asked Chief Spears to check into the requirements and cost for ACIC to be put into the police cars so that the officers can run driver licenses and vehicle plates.

Old Business:

1. Park update: playground equipment and covering has been ordered. The installation will take place up on the arrival providing weather is permitting.

2. SRTS: The recent meeting shows the grant should cover the cost for the sidewalks and curbs.
3. Street Aid: The recent meeting said the people with the state wanted a list of streets for repair. We started with 14 streets and the list was increased to 18 streets. The grant is for \$250,000.00 and both Mayor Kemp and David Passmore felt very positive that the city should receive the grant.

New Business:

1. Mayor Kemp asked to entertain a motion to accept the budget as written. Resolution 2013-09, Adopting 2014 Budget. Alderman Bennett made a motion to accept the budget which was seconded by Alderman Skipper, passed with all positive votes except for Alderman Cobb, who abstained. Alderman Cobb was not in attendance at any of the budget meetings and didn't feel she had studied the budget enough to vote.
2. Ordinance 2013-07 was read by Attorney Benca, followed by the Mayor asking for a motion to accept the ordinance as written, Alderman Skipper made the motion, seconded by Alderman Bennett, passed unanimously.

Second reading was suspended by Alderman Bennett making a motion to read title only. Alderman Skipper seconded motion. All others voted unanimously. Attorney Benca read Ordinance 2013-07 by title only for second reading.

Mayor Kemp asked for a motion to read title only for third reading of Ordinance, Alderman Bennett made motion and Alderman Skipper seconded motion. Vote was unanimous. Attorney Benca read Ordinance 2013-07 by title only for the third reading. Ordinance 2013-07 was accepted unanimously.

Mayor Kemp asked if there was any other business.

Alderman Skipper made motion to adjourn, seconded by Alderman Frala. Vote was unanimous. Meeting adjourned at 6:55.

Respectfully submitted,

Mary Meyers
Mary Meyers, Acting Recorder

The above minutes were approved as written corrected on 1-14-14.

Mike Kemp
Mike Kemp, Mayor

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
DECEMBER 3, 2013**

The meeting was called to order by Mayor Kemp at 6:31 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

**City of Shannon Hills, AR
Mike
Kemp
Mayor**

The purpose of this meeting is to discuss the General Fund portion of the 2014 City budget and address any changes which may need to be made.

Ms. Meyers presented the proposed General Fund 2014 budget. The following changes, additions and deletions were presented to the Council.

Revenue:

Turnbacks and sales taxes are now showing in the correct line items. This explains the radical change in amounts from the 2013 budget.

Aristotle is compiling addresses of all their customers which will be turned over to the treasurer. This will help determine the City is collecting all required sales tax. Aristotle will also reimburse the City for all monies owed for sales tax owing and not paid. Additionally, Treasurer Meyers will be contacting all utilities operating in the city to determine we are collecting all franchise taxes owed.

For clarification, the line item Miscellaneous Income refers to any income received for police report copies, insurance payments, etc.

Mayor Kemp suggested to the council that it may be a wise decision to pay for a special census. Due to our population increase over the past few years, an accurate census will increase turnback funds due the City.

The mayor also noted that he did meet with the Highway Department today to examine roads in the city as required by our application for an improvement grant for city roads. There will be a meeting in January, 2014, to determine if the city qualifies for a \$250,000 grant for new surfacing of 14-20 streets.

The revenue from Shannon Hills' court is based on monthly revenue. The amount budgeted reflects more than is actual as based on the amount coming in now--\$45,000. It was noted the

state police are now writing tickets in city limits and these tickets will be handled through Shannon Hills' court system.

Income from animal registration will continue to be low until we have some sort of animal control which can enforce this ordinance.

An increase in building permit revenue is expected due to an increase in building on Emerald Mountain.

Expenses:

Treasurer Meyers advised LOPFI payments were noted in the City Employee line item. It has been moved to Police/Fire because these payments are only required for those employees. Retirement insurance is no longer an issue, so this line item will be deleted. Water and street department employees are not included in the General Fund as they are covered by their own budget. The City will cover increases in employees' health insurance. Social Security and Unemployment Taxes are being refigured.

Alderman Frala made a motion asking that City Council pay be increased by \$50.00 per month, and Alderman Hatcher provided the second. After discussion, a vote was conducted with Aldermen Frala and Hatcher voting aye, Aldermen Skipper and Kandlbinder voted no. As the vote ended in a tie, Mayor Kemp declined to vote, and the motion failed.

Treasurer Meyers advised there would be a slight increase in expenses across the board caused by normal cost increases. She also advised the Postage line item would be increased \$400.00 due to a postal increase in January.

The city accountant has not yet advised if there will be any increase in their services. This may occur after the budget has been finalized. If so, it will be handled at that time.

No expenditure increase is expected regarding the community center.

Social Security and Unemployment Taxes are figured correctly for the police department and the figure reflects such.

Mayor Kemp also stated that the carryover is expected to be \$60,000.

Treasurer Meyers advised this budget does not reflect any grant monies received as these are required to have their own budgets. Any grants received will have the budgets and will be attached and incorporated with this budget.

Alderman Kandlbinder made a motion that if any Councilmember fails to come to meetings, they do not get paid. After discussion, it was agreed that this motion would be better suited to a meeting attended by all members of the council, the motion was withdrawn.

Alderman Frala made a motion that the 2014 General Budget for the City of Shannon Hills be approved. Alderman Hatcher provided the second and the motion passed unanimously.


There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, Alderman Frala seconded, and the meeting was adjourned at 7:41 p.m.

Respectfully submitted,

City of Shannon Hills, AR
Mike
Kemp
Mayor


Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-10-13.


Mike Kemp, Mayor


City of Shannon Hills, AR
**Mike
Kemp
Mayor**

DRAFT

Special City Council Meeting

November 19, 2013

Budget Meeting

Attendance : Mayor Mike Kemp; Aldermen Jill Hatcher; Aldermen Jim Frala; Aldermen Sue Skipper;
Treasurer Mary Meyers

Meeting was called to order by Mayor Mike Kemp. The pledge of allegiance and invocation was presented.

Court budget presented by Staci Cook. Staci has not received a raise in pay in 5 years. Council agreed to increase her pay by \$.75 per hour and give her an additional 2 hours per week. All other items were accepted as presented. Jim Frala made a motion to except the court budget with the changes in payroll. Jill Hatcher seconded. All present voted to except the budget with the changes.

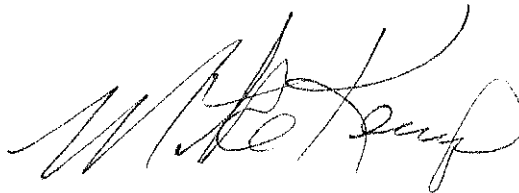
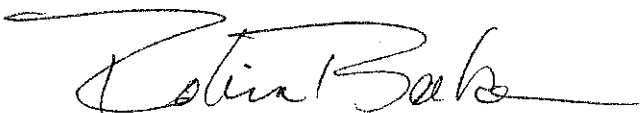
Water budget was presented by David Passmore. New equipment was discussed and all items were accepted as presented. Sue Skipper made the motion to except the water budget. Jill Hatcher seconded. All present voted to except the budget.

Street Budget was presented by David Passmore. New Equipment and new truck was discussed. Jim Frala made a motion to except street budget as presented. Sue Skipper seconded. All present voted to except the budget.

Fire budget was presented by Mel Aldridge. New equipment that was discussed at November City Council meeting was allowed for in budget if equipment becomes available. Jim Frala made a motion to except fir budge as presented. Sue Skipper seconded. All present voted to except the budget.

Police budget was presented by Assistant Chief Allen Spears. He was requesting all four officers receive a raise and that he was not requesting a raise. City Council decided to give Assistant Chief Spears the same of \$620.00 raise. Officer Jeremy Brown has been made Lieutenant. His duties have increased and will be given a raise of \$1000.00. Jim Frala made a motion to accepted budget as present with the changes in payroll. Jill Hatcher seconded. All Present voted to except budget with changes.

Meeting was adjourned.



City of Shannon Hills, AR
**Mike
Kemp
Mayor**

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
NOVEMBER 12, 2013**

The meeting was called to order by Mayor Kemp at 6:36 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, arrived at 6:53
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Mayor Kemp advised Senator Jeremy Hutchinson could not be here tonight and the grant check presentation for the completion of Shamrock Park would be Monday, November 18. The mayor also stated the actual money had been received.

Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept the report, Alderman Kandlbinder provided the second, and the motion passed unanimously.

Alderman Kandlbinder made a motion to accept the minutes of the last regular meeting and the special meeting held October 30. Alderman Bennett gave the second, and the motion passed unanimously.

Written department head reports were submitted in the Council members' packets. Interim Police Chief Spears advised the new software system has been installed and working well.

Mr. Passmore announced our public works department has applied for a grant which will provide for installation of gas-powered generators at both city hall and the lift station on Vimy Ridge Road. He asked that special thanks be extended to Senator Joyce Elliott and Representatives Kim Hammer, Fredrick Love, and Andy Mayberry for their assistance in the preparation of this grant.

Fire Chief Mel Aldridge advised the Council that the department has an opportunity to obtain a Federal surplus 20,000 gallon Freightliner tanker with less than 2,000 miles, a 300 gallon brush truck, and a generator on a trailer, all for under about \$27,000. The equipment will be refurbished and adapted for city use and will take up to 18 months to receive.

Old Business:

1. Park Update. Jeff Reed presented an update on Shamrock Park. Sod, trees, and plants are all in. Thank you River Valley Horticultural and Home Depot for their generous donations and Rausch Coleman for the donation of sod. Nothing has been heard yet from

the new grant presentation. Playground equipment is to be ordered tomorrow and may arrive some time in December. He is researching a better price for the playground surface, and the parking lot should be done within a week.

New Business:

1. SRTS Grant Administration. Mayor Kemp presented an Agreement for administration of the SRTS grant as prepared by Central Arkansas Planning & Development District. The Mayor advised the Council the City is not obligated to use to CAP&DD, however, he did note that Amanda Adaire has worked with us before and would be an asset. Alderman Bennett presented a motion to accept CAP&DD as our administrator for the SRTS grant and instructed the mayor to enter into the agreement. Alderman Skipper seconded, and the motion passed unanimously.
2. Legislative Audit Review. All council members have received copies of the Legislative Audit. It was noted the only major issue was the failure to separately receipt grant monies received. This issue has been handled by Treasurer Meyers and our accounting firm so this does not occur in the future. Alderman Bennett made a motion to accept Council review and approval of the audit, Alderman Skipper made the second, and the motion passed unanimously.
3. December Water Customer Rebates. Mr. Passmore advised that even though it was not in the budget, a \$15.00 rebate is possible this year for water customers, which would show as a credit on bills. The City has absorbed all increases from CAW so the savings to our community is good. Alderman Frala made a motion to approve water rebates to customers, Alderman Bennett seconded, and the motion passed unanimously.
4. Land Purchase. Mayor Kemp presented the Council with an opportunity to purchase the undeveloped land adjacent to the shopping center, less the unused utility easement which could possibly be used in the future for a new city hall. Asking price for the property is \$28,000, as long as this is a cash sale and can be consummated as soon as the title work is complete with Saline County Abstract handling the paperwork. Alderman Cobb objected to the purchase, citing issues with flooding and underground aquifers. After discussion, Alderman Kandlbinder made a motion to proceed with the purchase, creating the budget line and appropriation, authorizing the mayor to execute all documents necessary to purchase the property for \$28,000 plus closing costs, and complete the transaction as soon as possible. Alderman Frala provided the second. The motion failed to pass unanimously, so Mayor Kemp requested a voice vote, the results of which were: Alderman Cobb, no; Aldermen Hatcher, Frala, Skipper, Bennett, and Kandlbinder all voting yes. The motion passed, 5 ayes, 1 no. This will be resolution number 2013-08. See attached.
5. Budget Meeting Schedule. The proposed budget meeting schedule was reviewed by the Council. Budget meetings will be held on the following dates for the departments noted.

Tuesday, November 19, 6:30 p.m., Water, Street, Fire and Police
Tuesday, December 3, 6:30 p.m., General Fund

City of Shannon Hills, AR
Mike Kemp
Mayor

Tuesday, December 10, 6:00 p.m., prior to regular City Council meeting (if needed)

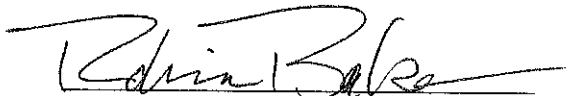
6. Other Business. Alderman Kandlbinder asked if the new city hall generator could be used to create an additional warming center during freezing weather. Mayor Kemp said that yes, he had hopes it would serve that purpose. Mr. Kandlbinder commented some residences on Donnie Drive need to be noticed about the city's ordinance to clean up trash and debris.

A member of the audience asked if there was any progress on Dirt Joan acquiring city utilities. He was advised there are legal issues involved in which the city is not a party. Once those have been resolved, the utility issue can be discussed.

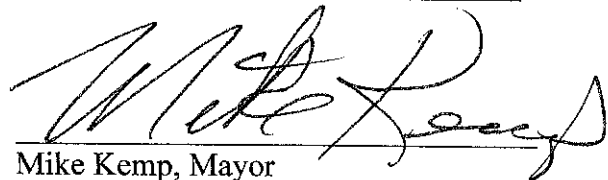
A question was asked about providing city employees with end-of-year bonuses. The answer is that any monies paid to city employees must be budgeted during the budget process the prior year and bonuses cannot be given.

There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, Alderman Frala seconded, and the meeting was adjourned at 7:46 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as ~~written~~ corrected on 12-10-13.


Mike Kemp, Mayor

City of Shannon Hills, AR
**Mike
Kemp
Mayor**