

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
JANUARY 14, 2014**

The meeting was called to order by Mayor Kemp at 6:10 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, arrived at 6:23 p.m.



Mayor Kemp introduced Senator Joyce Elliott, Representative Andy Mayberry and Rodney Larsen, CAPDD, who presented Mayor Kemp with a grant check for natural gas powered generators. One will be installed at City Hall, the other on the Vimy Ridge pump station. Gratitude was expressed to the group for their help and it was noted by Alderman Jill Hatcher that both Democrats and Republicans were involved in this \$30,000 grant funding.

Ms. Meyers stated there were errors in the initial financial report sent in the council packets. She issued a corrected copy. After doing research, Ms. Meyers informed the Council that the Stephens account is currently earning .18% interest, but if transferred to a money market account at Bank of the Ozarks, it would earn .2% interest. She is still working on confirming all franchise taxes are paid to the City. Aristotle has been confirmed and will be sending a check to bring their account up to date. AT&T should be sending their first check next month. Alderman Bennett made a motion to approve the report, Alderman Kandlbinder provided the second, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council in their packets. Prior to the meeting, a new set of minutes was provided, the only change being format only. Alderman Kandlbinder made a motion to approve, Alderman Cobb seconded, the motion passed unanimously.

Written department head reports were included in the Council packets. Additionally, Mr. Passmore advised that First Electric will begin replacing street lights in the city. Both First Electric and Entergy will provide lists of all lights in the city belonging to them.

Assistant Police Chief Spears advised the council a new police cruiser can be obtained through the state bid contract price of \$23,323.00 as opposed to the basic rate of \$27,098. The doors can be wrapped rather than painted for a cost of \$350.00. He was also seeking grants for laptops and other equipment for the police department. Alderman Kandlbinder made a motion in support of purchasing the new car, Alderman Frala gave the second, and the motion passed unanimously.

Fire Chief Aldridge stated the grant for the proposed new fire station on Emerald Mountain was not successful. However, the city is reapplying. New grants are being sought and applied for.

Ms. Meyers brought to the Council's attention a letter from Stacey Cook, our court clerk advising the council of training she would be attending in Texarkana and the associated budgeted costs. Additionally, the letter stated that Ms. Cook is one of five district chief clerks who has been accepted into a comprehensive three-year court management program. After completion, Ms. Cook will then become a Certified Court Manager.

Old Business:

1. Park Update. Jeff Reed stated the park is progressing well. Mayor Kemp announced the next phase grant has been approved in the amount of \$77,095, and letters from Governor Beebe and Outdoor Recreation Grants Program were included in council packets.
2. SRTS Update. The Mayor advised a kick-off meeting was held. He has met with others involved in the project, and advised it may be possible to work with what we have to stretch the grant and still get what the City needs to complete the entire project.

Due to the number of grants the city has received, Mayor Kemp proposed submitting an RFQ for general engineering services for the next three years on an on-call basis.

3. State Street Aid. Mayor Kemp hopes to hear if we have been approved for the State Street Aid when he attends the annual Municipal League Conference.

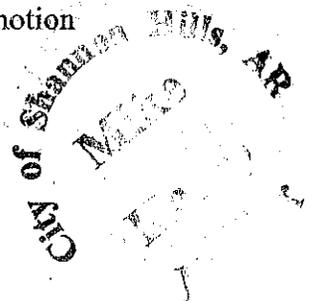
New Business:

Alderman Bennett made a motion to keep the council's existing meeting times and rules in place. Alderman Cobb gave the second, and said motion passed by a vote of five ayes, one nay.

1. Ordinance 2014-01, Balancing the Budget. Attorney Benca read Ordinance 2014-01. Motion to accept the first reading was provided by Alderman Kandlbinder, with a second by Alderman Bennett. The motion passed by voice vote of five ayes, with Alderman Cobb voting no.

Alderman Kandlbinder made a motion to suspend the rules and place Ordinance 2014-01 on the Agenda for the second reading, reading title only. Alderman Bennett seconded, and said motion passed unanimously. After reading, Alderman Bennett made a motion to accept the ordinance, Alderman Kandlbinder seconded and said motion passed by voice vote of five ayes, with Alderman Cobb voting no.

Alderman Bennett made a motion to suspend the rules and place Ordinance 2014-01 on the Agenda for the third and final reading, reading title only. Alderman Kandlbinder seconded, and said motion passed unanimously. After reading, Alderman Kandlbinder made a motion to accept the ordinance, Alderman Bennett seconded and said motion passed by voice vote of five ayes, with Alderman Cobb voting no.



2. Resolution 2014-01, Adopt Revised Budget. Resolution 2014-01 was presented to the Council and Alderman Bennett made a motion to accept. Alderman Kandlbinder provided the second and the motion passed unanimously.
3. Resolution 2014-02, Authorizing Savings Deposit. Mayor Kemp introduced this resolution to the Council authorizing a \$75,000 transfer of funds from the General Fund with \$25,000 into the Stephens Account and \$50,000 into a savings account with Bank of the Ozarks. After discussion, motion was made by Alderman Bennett with a second by Alderman Frala to accept the resolution. Said motion passed with five ayes and one no by Alderman Skipper.
4. Resolution 2014-03, Confirming Reappointments of Planning Commission/Board of Adjustment Members. After discussion, Alderman Bennett made a motion to approve, Alderman Frala seconded, and the motion passed unanimously.
5. Resolution 2014-04, Land Acquisition Appropriation. Mayor Kemp presented the Council with this resolution authorizing an appropriation and city bid in an upcoming foreclosure auction for on which property the city holds a priority lien. After discussion, Alderman Kandlbinder made a motion to approve the resolution. Alderman Bennett seconded and said motion passed unanimously.

Other Business:

Mayor Kemp reminded all officials to fill out the required Statement of Financial Information forms and submit to the Recorder by the end of the month.

A short discussion was brought up about creating a fish pond on Emerald Mountain. This led to a discussion regarding road striping in the new and existing subdivisions in the area. Mr. Passmore noted that the initial striping is/was paid for by the developer and is usually not required on secondary roads. In addition to the initial cost, upkeep and maintenance costs were prohibitive and not an expense the city should incur at this time.

Mr. Passmore also advised that Ricky Trotter was home from the hospital and would probably welcome visitors for short times.

Alderman Cobb asked that the culverts be enlarged in some way or codes enforced about clearing culverts on Donnie and Clayton. Mayor Kemp asked that she approach him after the meeting and they could discuss the issue.

Janice Housley advised that GED classes would again be offered at Healing Waters. Classes are free through Pulaski Tech and will be held Mondays 1:00 p.m. to 5:00 p.m. and Tuesday and Wednesday 11:00 a.m. to 7:30 p.m. Cost of the GED is \$24.00. Ms. Housley was excited to announce their last class had 20 graduates. Additionally, she noted that Labor Force is located next door and assists those looking for work.

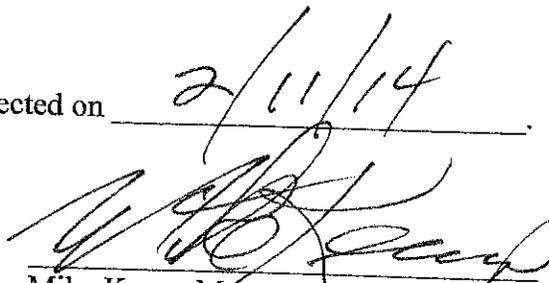
City of Shannon Hills, AR
Mike
Kemp
Mayor

There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Skipper seconded, and the meeting was adjourned at 7:34 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 2/11/14


Mike Kemp, Mayor

City of Shannon Hills, AR
Mike
Kemp
Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
FEBRUARY 11, 2014**

The meeting was called to order by Mayor Kemp at 6:30 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, absent
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report and stated the new savings account has been opened at Bank of the Ozarks and additional funds deposited into the Stephens account. Alderman Frala made a motion to accept the report, Alderman Cobb seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council in their packets. Alderman Kandlbinder made a motion to approve, Alderman Cobb made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets. Thanks were extended to our Street Department for their extra efforts during the recent snow event.

Old Business:

1. Park Update. Mayor Kemp provided the park update due to Jeff's absence. The concrete pads for the playground equipment are being poured, and the picnic tables have been ordered. There is a wait time of 28 days from the completion of the pour after which the impact material can be poured. Targeted completion is approximately the end of March/beginning of April.
2. State Street Aid Update. The \$250,000 no-match grant will help to resurface 18 streets in the city. Existing City street funds will be used to fund work not covered by the grant.

New Business:

1. Ordinance 2014-02, 2014 Tax Millage. Mayor Kemp read Ordinance 2014-02. Motion to accept the first reading was provided by Alderman Bennett, with a second by Alderman Frala. The motion passed by five ayes, Alderman Hatcher absent.

Alderman Frala made a motion to suspend the rules and place Ordinance 2014-02 on the Agenda for the second reading, reading title only. Alderman Kandlbinder seconded, and

said motion passed unanimously. After reading, Alderman Bennett made a motion to accept the ordinance, Alderman Kandlbinder seconded and said motion passed by a vote of five ayes, Alderman Cobb absent.

Alderman Frala made a motion to suspend the rules and place Ordinance 2014-02 on the Agenda for the third and final reading, reading title only. Alderman Cobb seconded, and said motion passed unanimously. After reading, Alderman Bennett made a motion to accept the ordinance, Alderman Skipper seconded and said motion passed by a vote of five ayes, Alderman Hatcher absent.

2. Resolution 2014-05, Approving Engineering RFQ Selection. Resolution 2014-05 was presented to the Council. Mayor Kemp stated eight engineering firms had submitted packets for the RFQ. The selection committee chose Lemons Engineering as the City's engineer of choice. Alderman Bennett made a motion to accept. Alderman Kandlbinder provided the second and the motion passed unanimously.
3. Pulled from Agenda.
4. Resolution 2014-06, Public Works Catastrophic Leave Plan. Mayor Kemp read the resolution and after Council discussion, a motion was made by Alderman Kandlbinder, seconded by Alderman Skipper to accept. Said motion passed unanimously.

Other Business:

Alderman Kandlbinder asked if the Council could graduate to a more digital method of receiving council packets. He stated that the council could be better and more quickly informed if packets were submitted to them electronically. Following a discussion, it was determined Mayor Kemp and Treasurer Meyers will research costs associated with providing requesting council members computer tablets. Mayor Kemp emphasized that no matter what, any council member more comfortable with paper would continue to receive it.

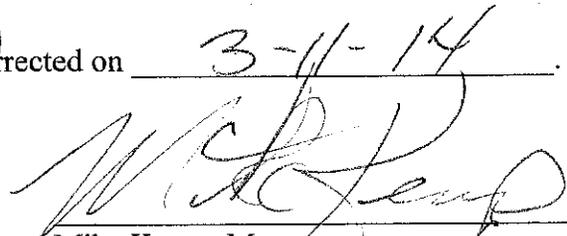
There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Skipper seconded, and the meeting was adjourned at 7:34 p.m.

Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on 3-11-14.


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
MARCH 11, 2014**

The meeting was called to order by Mayor Kemp at 6:33 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Court checks were not received until today. Alderman Cobb made a motion to accept the report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council in their packets. Alderman Kandlbinder made a motion to approve, Alderman Cobb made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Old Business:

1. Park Update. Playground equipment has been installed. Picnic tables have been ordered but will not be put in place until the impact material installation is complete which should be late March or April.
2. Park Grant. Mayor Kemp has received word a \$7500 GIF grant for Phase II of the park has been approved with the support of State Representative Ann Clemmer. A discussion followed with Acting Police Chief Spears about four-wheelers in the park. There will be zero tolerance for any four-wheelers in the park. Violators will be issued citations, fines, and the four-wheelers will be confiscated and possibly sold at auction.

New Business:

1. Resolution 2014-07, Sale of Surplus Property. Attorney Benca read Resolution 2014-07. After discussion, a motion to accept was provided by Alderman Kandlbinder with a second by Alderman Cobb. The motion passed unanimously.
2. The date of the City-wide yard sale was set for May 3.

3. The Shamrock Park dedication was set for April 26.

Other Business:

Attorney Benca read Resolution 2014-08, a resolution to purchase picnic tables and impact material through a pool program. After discussion, Alderman Kandlbinder made a motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Mayor Kemp and the Council members extended thanks to Officer Brent Bittle with Arkansas State Police for his work in the Shannon Hills area. Mayor Kemp presented Trooper Bittle with a certificate of appreciation from the City.

Ms. Meyers advised the Council of a Clerk/Recorder workshop in Hot Springs for which she requested approval to attend. Alderman Kandlbinder made a motion to approve the treasurer's attendance, Alderman Hatcher provided the second, and the motion passed unanimously.

There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, Alderman Cobb seconded, and the meeting was adjourned at 7:00 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-8-14.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
APRIL 8, 2014**

The meeting was called to order by Mayor Kemp at 6:34 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Ms. Meyers presented the financial report, noting \$8,000 received from the Court would be included on next month's report. Alderman Bennett made a motion to accept the report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council in their packets. Alderman Kandlbinder made a motion to approve, Alderman Frala made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets. Mr. Passmore advised that Ricky Trotter had returned to work after a lengthy illness.

Old Business:

None.

New Business:

1. Resolution 2014-09, Authorizing Public Works Equipment Purchase. Attorney Benca read Resolution 2014-09. After discussion, a motion to accept was provided by Alderman Kandlbinder with a second by Alderman Frala. The motion passed unanimously.
2. Mayor Kemp advised there would be a special meeting on April 17 at Healing Waters Outreach Center, because City Hall was already scheduled for South Fork Property Owners meeting that evening. The purpose of the meeting is to review bids received for the sale of City property and trailer.

**City of Shannon Hills, AR
Mike
Kemp
Mayor**

Other Business:

Attorney Benca read Resolution 2014-10, a resolution to authorize the mayor \$200 for community fellowship in the new Shamrock Park. After discussion, Alderman Kandlbinder made a motion to approve, Alderman Cobb seconded, and the motion passed unanimously.

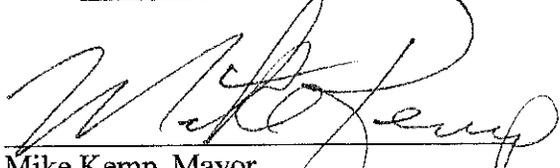
Mayor Kemp announced there would be a blood driver at City Hall on April 10th and encouraged all who could to donate.

There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, Alderman Frala seconded, and the meeting was adjourned at 6:52 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 5-13-14.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
APRIL 17, 2014**

The meeting was called to order by Mayor Kemp at 7:10 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, absent

Resolution 2014-11 authorizing the sale of a surplus manufactured home and a surplus city-owned piece of real estate was presented to the Council. Alderman Skipper made a motion to accept. Alderman Frala provided the second and the motion passed unanimously.

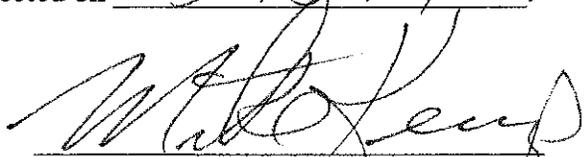
Motion to adjourn made by Alderman Skipper, second by Alderman Frala. Meeting was adjourned at 7:25 p.m.

Respectfully submitted,


Mary Meyers, Acting Recorder



The above minutes were approved as written/corrected on 5-13-14


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
MAY 13, 2014**

The meeting was called to order by Mayor Kemp at 6:32 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Frala made a motion to accept the report, Alderman Hatcher seconded, and the motion passed unanimously. Ms. Meyers informed the council that the Cash Management Program in which the city participates is ending and all city funds will need to be moved into new banking institutions. The Mayor requested the Council give him and the treasurer authority to research the best locations for city funds. Alderman Frala made the motion, and Alderman Bennett seconded.

The Treasurer also advised the Council the summer meeting of the Municipal League would be June 18-20 and needed attendees' names.

Minutes of the prior meeting were provided to the Council in their packets. Alderman Bennett made a motion to approve, Alderman Skipper made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Mr. Passmore spoke about his request for a wage adjustment in the Street Department Budget. After discussion, Alderman Skipper made a motion to approve, Alderman Bennett provided the second, and the motion passed unanimously.

Fire Chief Aldridge advised the fire department's ATV and brush truck are being worked on, and the deed document is being prepared for Fire Station 3.

Old Business:

1. City-Wide Yard Sale. The city-wide sale went well. The treasurer reported there were 30 actual sign-ups, but could have been up to 100 total yard sales in the city limits.
2. Park Update. Phase I of Shamrock Park has been closed out. A meeting regarding Phase II was held today. Once budget adjustments are prepared and submitted, there will be a wait until the Notice to Proceed is issued.

The Mayor referred the Council to the attached letter from Lemons Engineering for more information on current projects.

New Business:

1. Millicent Milner Water Bill. Ms. Milner came before the council requesting remediation regarding her water bill. After discussion, Alderman Frala made a motion that the total bill be cut in half, and Ms. Milner pay \$50.00 per month until the balance of \$540.56 be paid off and no late fees would accrue on the water bill for these excess charges. The motion was amended to change the payment schedule to eleven (11) payments of \$50.00 per month for a total of \$550.00. Alderman Bennett made the motion to approve, Alderman Skipper gave the second, and the motion passed unanimously. After the vote, Attorney Benca informed the council he would give \$150.00 toward the settlement of this bill.
2. Resolution 2014-012, Authorizing Part-time Police Officers. Attorney Benca read Resolution 2014-012. After discussion, Alderman Frala made a motion to approve, Alderman Bennett seconded, and the motion passed unanimously.
3. Resolution 2014-013, Authorizing Central Arkansas Public Water Authority. Attorney Benca read Resolution 2014-013 and after discussion, Alderman Skipper made a motion to approve, Alderman Bennett provided the second, and the motion passed unanimously.
4. Resolution 2014-014, Authorizing Healing Waters Grant Application. Attorney Benca read Resolution 2014-014. Following the discussion, Alderman Skipper made a motion to approve, Alderman Bennett gave the second, and the motion passed unanimously.

Other Business:

Mayor Kemp asked Chief Aldridge to explain Resolution 2014-015 to the Council. After reading by Attorney Benca, Alderman Bennett made the motion to approve, Alderman Skipper gave the second, and the motion passed unanimously.

Alderman Bennett expressed his concern of possible speeding vehicles near Shamrock Park and asked if anything would be done to ensure the safety of the community, especially children. Mayor Kemp advised the speed limits were going to be changed. The limit on Shannon Hills Drive from the shopping center to Clayton will be lowered to 20 MPH, and the limit from Clayton to Joan will be 25 MPH. Mr. Passmore also advised crosswalk signs have been ordered.

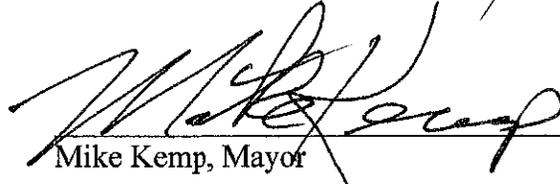


There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Hatcher seconded, and the meeting was adjourned at 7:36 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 5-13-19.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
JUNE 10, 2014**

The meeting was called to order by Mayor Kemp at 6:34 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept the report, Alderman Frala seconded, and the motion passed unanimously. Ms. Meyers advised the council that all old checks have been accounted for and stop payments issued where necessary. All savings accounts have been transferred to the bank.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to approve, Alderman Bennett made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Old Business:

Park Update. Waiting for the Phase Two Notice to Proceed.

New Business:

Resolution 2014-16, Authorizing the Sale of Surplus Property. After reading of the Resolution by Mayor Kemp, Alderman Frala made a motion to accept, Alderman Skipper made a second, and the motion passed unanimously.

Other Business:

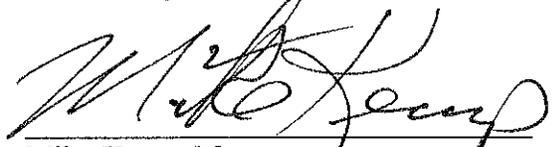
Brother Robert Holt presented the Council with a plaque from the children of Healing Waters thanking the Council for their donation of time and assistance for projects, including helping to stuff eggs for the Easter egg hunt.

There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Skipper seconded, and the meeting was adjourned at 6:43 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 8-12-14.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
JULY 17, 2014**

The meeting was called to order by Mayor Kemp at 6:36 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

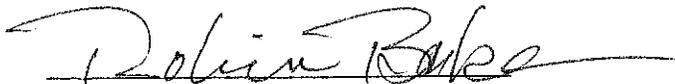
Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, absent
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Item 1: Resolution 2014-017, State Aid City Street Program. Mayor Kemp read the resolution and after discussion, Alderman Frala made a motion to approve. Alderman Cobb provided the second. The resolution passed unanimously.

Item 2: Water Department Temporary Employee. The Council had been provided with a letter from Mr. Passmore explaining the need for the employee and after discussion, Alderman Bennett made a motion to authorize Mr. Passmore to hire a new temporary employee. Alderman Skipper seconded, and the motion passed unanimously.

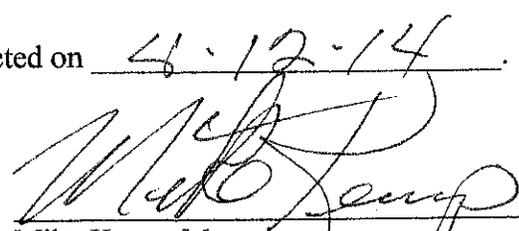
There being no further business before the Council, Alderman Frala made a motion to adjourn, Alderman Cobb seconded, and the meeting was adjourned at 6:40 p.m.

Respectfully submitted,


Robin Baker, Recorder

City of Shannon Hills, AR
Mike
Kemp
Mayor

The above minutes were approved as written/corrected on 4-12-14.


Mike Kemp, Mayor

Shannon Hills, AR
Mike
Kemp

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
AUGUST 12, 2014**

The meeting was called to order by Mayor Kemp at 6:31 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Kandlbinder made a motion to accept the report, Alderman Bennett seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made the motion to approve, Alderman Kandlbinder made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Old Business:

Park, Jogging Track, Drainage Improvement Project and SRTS Updates were all provided in a letter provided to the Council from Lemons Engineering (attached).

New Business:

Resolution 2014-18, Amending the 2014 Budget and Authorizing the Purchase of a Police Vehicle and other Equipment for the City of Shannon Hills. After reading of the Resolution by Attorney Benca and discussion, Alderman Kandlbinder made a motion to accept, Alderman Kandlbinder made a second, and the motion passed unanimously.

Resolution 2014-19, Adjusting the 2014 Budget and Authorizing a Savings Deposit and/or Transfer of Funds for the City of Shannon Hills. Attorney Benca read the Resolution and after discussion, Alderman Bennett made a motion to approve, Alderman Kandlbinder provided the second, and the motion passed unanimously.

Other Business:

Mayor Kemp presented the Council with Resolution 2014-20, Adjusting 2014 Budget and Authorizing the Purchase of Property. Alderman Hatcher made a motion to suspend the rules and add the Resolution to the Agenda. Alderman Kandlbinder made a second, and the Resolution was added to tonight's Agenda.

Attorney Benca read the Resolution, and after discussion, Alderman Frala made the motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

The record reflects that Alderman Hatcher had to leave at the meeting at 7:22 p.m. due to prior obligations.

Alderman Frala requested information about a code enforcement officer for the city and was advised that this position is being explored.

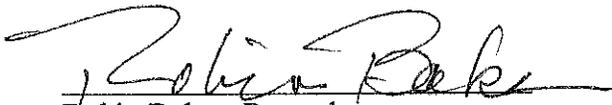
Alderman Bennett asked the Council about the Special Improvement Tax which is paid by Emerald Mountain residents. He was advised by Mayor Kemp that was instituted by the developers of the area and they would need to answer the questions posed. Alderman Bennett requested this issue be added to the September agenda.

Chief Aldridge advised the council the air conditioning at the fire station was being replaced.

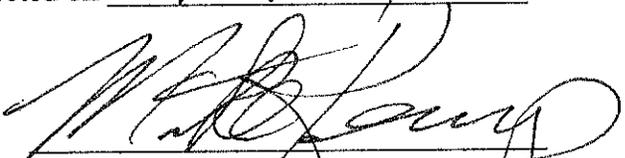
It was also requested more police patrols be done in the Joan Drive area.

There being no further business before the Council, Alderman Bennett made the motion to adjourn, Alderman Kandlbinder seconded, and the meeting was adjourned at 7:43 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written corrected on 9-9-14.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 9, 2014**

The meeting was called to order by Mayor Kemp at 6:30 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Frala requested information regarding a \$500 expenditure for maintenance. Ms. Meyers advised this was to have a wall in city hall with peeling paint repainted at a cost of \$350.00. She included this would include repair of molding and the wall entirely repainted rather than spot painted. The remaining \$150 is to for rain gutter repair at city hall. Alderman Kandlbinder made a motion to accept the report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Hatcher made the motion to approve, Alderman Kandlbinder made the second, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Old Business:

Park, Jogging Track, Drainage Improvement Project and SRTS Updates were all provided in a letter provided to the Council from Lemons Engineering (attached). Of special note is that the Notice Requesting Comments has been received from the Corps of Engineers on the drainage project. Additionally, Mayor Kemp advised a \$7,500 grant check has been received from Central Arkansas Planning and Development to help with construction of a multi-use pavilion at Shamrock Park (letter attached). The mayor was asked about water fountains and restrooms being installed. He stated that water fountains may be included on Phase II; however, that was still under advisement. At this time, restrooms are not in the plans due to the high cost of both installation and maintenance, in addition to other issues.

New Business:

Resolution 2014-021, Authorizing Appropriate Police Compensation. Attorney Benca read the resolution. After discussion, Alderman Hatcher made a motion to approve, Alderman Kandlbinder made a second, and the motion passed unanimously.

Other Business:

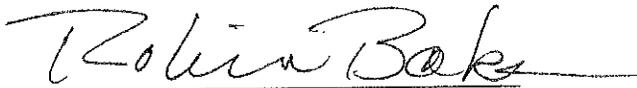
Alderman Frala asked that the Council consider setting budget meetings in the near future. Alderman Hatcher suggested that the meetings begin sometime in October.

Janet Housley stated that distance learning has been added to the GED curriculum offered. This will allow students to enroll at school, but work from home via the web. Additionally, English as a Second Language has also been added to distance learning. Details will be provided in the monthly newsletter.

Brother Robert announced a farmer's market for Shannon Hills is being planned, and the first planning meeting will be held at Healing Waters September 17 at 4 p.m. The farmer's market will be held the first Saturday in May, 2015, at Davis Elementary. All are invited to participate in this new venture.

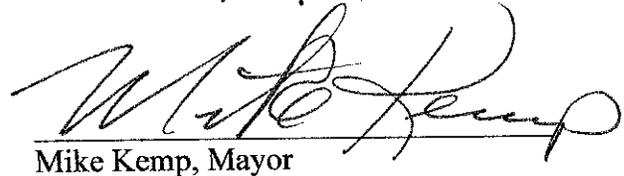
There being no further business before the Council, Alderman Kandlbinder made the motion to adjourn, Alderman Hatcher seconded, and the meeting was adjourned at 7:08 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 10/14/14.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
October 14, 2014**

The meeting we called to order by Mayor Kemp at 6:31 p. m. Following the pledge of allegiance and the invocation by Robert Holt, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, absent



Ms. Meyers presented the financial report, noting that the New Equipment line for the police department is incorrect and would be corrected by the next report. Alderman Frala questioned the AFLAC deductions, which was explained that those are deducted from employees' checks and we send the money in for them. Alderman Skipper ask about Membership/Fees overage, Ms. Meyers ask her to come by the office the following week and the receipts would be pulled to check that out. Alderman Frala made a motion to accept the report, Alderman Skipper seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made the motion to approve, Alderman Hatcher seconded, and the motion passed unanimously.

Written department head reports were included in the Council packets.

Dirt Joan status was brought up by Alderman Skipper. The paperwork donating the road to the city has not been received so further action can't be taken at this time. Mr. Foster spoke saying he had brought the final paper to the meeting tonight. Attorney Benca said that he would prepare the paperwork. Mr. Foster ask what the next step was that would be taken? Mayor Kemp replied no plans could be made till all paperwork was in line and road dedicated.

Old Business:

None

New Business:

Resolution 2014-023 Accepting Bids and Awarding Contracts for Phase II of the Shamrock Park Project. Read by Attorney Patrick Benca. Alderman Skipper and Alderman Frala ask a lot of questions about the cost to the city, after discussion Alderman Cobb made motion to accept, Alderman Hatcher seconded and motion passed unanimously.

Resolution 2014-024 Accepting Bids and Awarding Contract for Recreational Trails (Jogging Track) Project. Read by Attorney Benca, followed by discussion, Alderman Frala made motion to accept, and Alderman Cobb seconded. One nay was heard in the voice vote so there was a roll call vote.

Alderman Cobb – yes
Alderman Hatcher – yes
Alderman Frala – yes
Alderman Skipper – no
Alderman Bennet – yes
Alderman Kandlbinder – absent

The motion passed four to one with one member absent.

Resolution 2014-025 City Employees Health Insurance. Read by Attorney Benca, followed by discussion. Alderman Frala wanted to increase co-pay for prescriptions by \$5.00 and all covered employees to pay 5% of premium. Alderman Bennett said he agreed to increase the co-pay on prescriptions but not to charge the employees the 5%. After discussion Alderman Frala made motion to only increase co-pay of prescriptions by \$5.00 and departments to continue to pay full premiums for this year. Alderman Skipper seconded and motion passed unanimously.

Other Business:

Alderman Hatcher commented on the great job the police are doing and all our departments are always doing such a great job for our city, even with limited resources.

Resolution 2014-026 Support for the Shamrock Gardens. Read by Attorney Benca, followed by discussion. The property to be used is located at High Road East and Debbie. Should the City find another use for the property or if the property is sold, the garden will be discontinued. Robert Holt passed out information and explained the concept of straw bale gardens, encouraging all to be involved. Alderman Frala asked about “adverse possession.” Attorney Benca said that would not apply. Alderman Frala made motion to accept, Alderman Cobb seconded, motion passed unanimously.

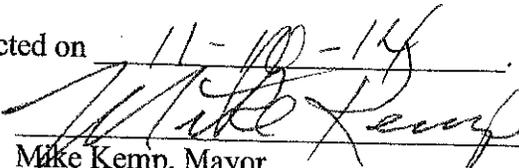
Ms. Meyers informed Council about the audit on building permits. She explained the city passed with praise from the auditor.

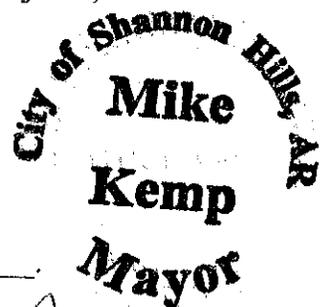
There being no further business before the Council, Alderman Bennett made motion to adjourn, seconded by Alderman Frala and all agreed. Meeting ended at 7:30 p.m.

Respectfully submitted,


Mary Meyers, Acting Recorder

The above minutes were approved as written/corrected on


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
November 10, 2014**

The meeting we called to order by Mayor Kemp at 6:40 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, absent
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Mayor Kemp asked for motion to add Ordinance 2014-03 to tonight's agenda. Alderman Skipper made a motion to suspend the rules and add Ordinance 2014-03, Providing for the Issuance of up to \$5,500,000 Principal Amount of Water and Sewer Revenue Refunding and Construction Bonds, Series 2015; Authorizing the Execution and Delivery of a Trust Indenture, a Bond Purchase Agreement, and a Tax Compliance Agreement in Connection Therewith; Approving an Official Statement in Connection with the Offer and Sale of the Bonds; Providing for Certain Other Matters Relating Thereto; and Declaring an Emergency, to the agenda. Alderman Kandlbinder provided a second and the motion was approved unanimously.

After a presentation by representatives from Raymond James and discussion, a motion was made by Alderman Kandlbinder, seconded by Alderman Cobb, to add Ordinance 2014-03 to the agenda for the first reading. This motion passed unanimously. Mayor Kemp read the ordinance, after which Alderman Skipper made a motion to accept, Alderman Cobb provided the second and after a roll call vote of three yes votes, plus the Mayor voting in the affirmative, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only. Alderman Skipper made the second, and this motion passed unanimously. After reading the title only, Alderman Skipper made a motion to approve the ordinance and Alderman Cobb provided the second. After a roll call vote of three yes votes, plus the Mayor voting in the affirmative, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and add the ordinance to the agenda for the third and final reading, reading the title only, which was seconded by Alderman Skipper. This motion passed unanimously. After Mayor Kemp read the title only, Alderman Kandlbinder made a motion to approve and Alderman Skipper seconded. After a roll call vote of three yeses, plus the Mayor voting in the affirmative, the motion passed unanimously.

At 7:06 p.m., Mayor Kemp called for a short recess in order to sign and make copies of the ordinance so the Raymond James representatives could take the signed copy with them.

After recess, Mayor Kemp called the meeting to order at 7:20, returning to the normal agenda.

Ms. Meyers presented the financial report. Alderman Kandlbinder made a motion to approve which was seconded by Alderman Cobb. Motion passed unanimously.

Minutes of prior meetings were provided in the Council packets. Alderman Kandlbinder made a motion to approve, and Alderman Cobb provided the second. Motion passed unanimously.

Department head reports were provided in the Council packets.

Old Business:

None

New Business:

1. 2014 Water/wastewater Holiday Rebates. Mr. Passmore advised there was enough money in the budget to provide holiday rebates to residents of Shannon Hills. Alderman Skipper made a motion to approve rebates to water service customers, Alderman Kandlbinder provided a second; and the motion passed unanimously, with the Mayor also voting in the affirmative.
2. Park Fence. Mr. Passmore provided the Council with a breakdown of quotes received to install the fence at Shamrock Park as planned and promised to the next door neighbor. After discussion, Alderman Cobb made a motion to approve the costs, Alderman Kandlbinder seconded, and the motion passed unanimously, with the Mayor also voting in the affirmative.

Other Business:

None.

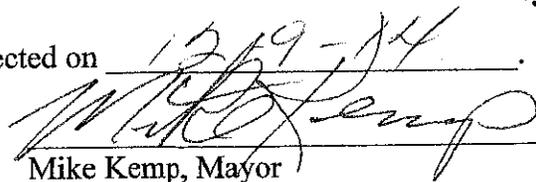
Alderman Kandlbinder asked why the gate on Emerald Mountain could not be opened and used as additional ingress/egress to the mountain. He was advised that this gate was neither owned by the City or on City property, and we had no control over this issue.

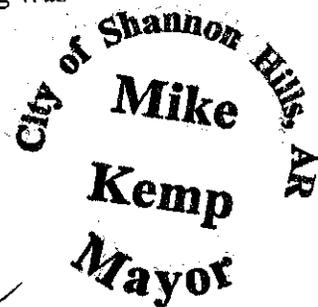
There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Cobb. The motion passed unanimously, and meeting was adjourned at 7:30 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on

12/19/14

Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
December 9, 2014**

The meeting we called to order by Mayor Kemp at 6:34 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, absent



Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept, Alderman Cobb seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Alderman Kandlbinder commended the police department for providing a comprehensive report.

Old Business:

None

New Business:

1. **Dirt Joan.** Attorney Benca considered multiple options on how to proceed on Dirt Joan. He recommended what he found to be the best option, which is to bring a request to make Dirt Joan part of the City. He did make the request based on the legal description from the area's original plat, provided by Max Foster a longtime resident of the area. Alderman Bennett made a motion to accept, Alderman Cobb provided the second, and the motion passed unanimously.
2. **Planning Commission.** Present were Max Foster and Tim LaMonica, two of three individuals who had submitted resumes for the two planning commission vacancies. The candidates introduced themselves to the Council and stated their reason for application to the commission. The candidates were advised the positions would be voted on the next regular council meeting.
3. **Budget Meeting.** The next budget meeting was scheduled for December 16 at 7:00 p.m.

Other Business:

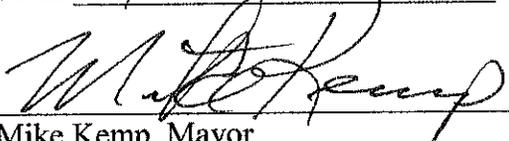
Mayor Kemp advised the Council that the appropriate budget line item needed to be increased in order to cover the costs of the Council attendance to the Municipal League Winter Conference. Alderman Bennett made a motion to increase the line item, Alderman Kandlbinder seconded, and the motion was approved unanimously.

There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Cobb which passed unanimously. The meeting adjourned at 7:09 p.m.

Respectfully submitted,


Mary Meyers, Acting Recorder

The above minutes were approved as written/corrected on 1-13-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
CITY COUNCIL BUDGET MEETING
DECEMBER 16, 2014**

The meeting was called to order by Mayor Kemp at 7:18 p.m. Following the Pledge of Allegiance and the invocation by Robert Holt, roll was as follows:

Mayor Kemp, present
Alderman Cobb, absent
Alderman Hatcher, present
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, absent



Mayor Kemp announced that Alan Spears has been appointed police chief. Brother Holt presented the new chief with his chief's bars and affixed them to his uniform. Alderman Bennett made a motion for a vote of confidence in our new chief, a second was provided by Alderman Hatcher, said motion passed unanimously.

The sole reason for this meeting is finalizing the City of Shannon Hills 2015 Budget.

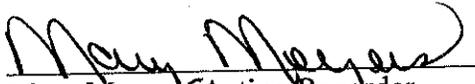
1. Fire Department. The 2015 budget was presented and explained by Chief Aldridge. After discussion, a motion was made to accept the budget by Alderman Skipper, seconded by Alderman Hatcher and the motion was passed unanimously.
2. Street Department. The 2015 street budget was presented and explained by Mr. Passmore.
 - a. Mayor Kemp asked the Council for a raise of \$1,200 per year for Mr. Passmore. After discussion, Alderman Hatcher asked the amount to be revised to \$1,500 per year. Alderman Skipper made a motion to approve the \$1,500 raise for Mr. Passmore, Alderman Hatcher provided the second and the motion passed unanimously.
 - b. Mayor Kemp asked the Council for a \$1.00 per hour raise for the City's part-time employee. After discussion, Alderman Hatcher made a motion to approve that increase, Alderman Bennett seconded, said motion passed unanimously.

- c. Mr. Passmore advised the budget presented to the Council did not include his increase and asked that the change be made to that line item. Alderman Kandlbinder made a motion to make the change and accept the budget. Alderman Bennett made the second, and the motion passed unanimously.
3. Police Department. Chief Spears presented and explained any changes or additions to his submitted 2015 budget. The chief asked that a line item for a previously removed police officer position be included in his new budget. Motion to approve from Alderman Bennett, second by Alderman Hatcher, which passed unanimously.
 - a. Alderman Hatcher made a motion to add \$5,000 to the equipment line item. This motion was seconded by Alderman Bennett and passed unanimously.
 - b. A motion was made to accept the 2015 budget as adjusted for the police department by Alderman Bennett, seconded by Alderman Hatcher which passed unanimously.
4. Court. The 2015 Shannon Hills Court budget had been provided to the council. After discussion, Alderman Bennett made a motion to adopt it as presented, Alderman Kandlbinder seconded, and passed unanimously.
5. General Fund. Treasurer Meyers presented and explained the 2015 General Fund budget.
 - a. Alderman Skipper proposed a line item of \$500.00 be added to the budget for travel reimbursements to the planning commission. Motion seconded by Alderman Hatcher. Motion passed unanimously.
 - b. Alderman Hatcher proposed a three percent (3%) raise for the mayor. A motion was made by Alderman Kandlbinder, seconded by Alderman Hatcher. Motion passed unanimously.
 - c. Mayor Kemp proposed a change to the park expense line item, increasing the stated \$5,000 to \$6,500. Alderman Kandlbinder suggested this would be better addressed later in the year during budget review.
 - d. Alderman Kandlbinder made a motion to accept the 2015 General Fund budget as adjusted, which was seconded by Alderman Bennett. Said motion passed unanimously.

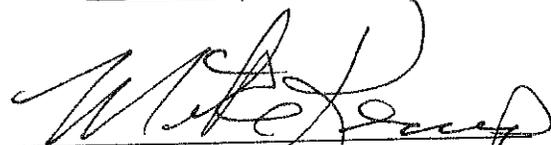
City of Shannon Hills, AR
**Mike
Kemp
Mayor**

As there were no comments from the floor and there was no further business before the Council, Alderman Kandlbinder made a motion to adjourn which was seconded by Alderman Hatcher. The meeting was adjourned at 8:48 p.m.

Respectfully submitted,


Mary Meyers, Acting Recorder

The above minutes were approved as written/corrected on 1-13-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
DECEMBER 30, 2014**

The meeting was called to order by Mayor Kemp at 6:30 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

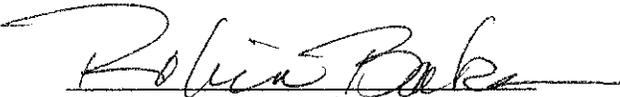
Mayor Kemp, present
Alderman Cobb, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, absent
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

The sole reason for this meeting is Resolution 2014-027, 2015 Budget for the City of Shannon Hills.

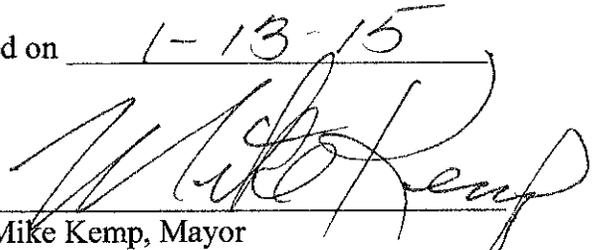
After reading of the resolution by Mayor Kemp, Alderman Bennett made a motion to accept Resolution 2014-027. Alderman Hatcher seconded. After a voice vote, one nay was heard, and Mayor Kemp called for a roll call vote. The results of that vote were Aldermen Cobb, Hatcher, and Bennett voting aye, Alderman Frala voting nay. The record notes Mayor Kemp also voted in the affirmative. The motion passed.

As there was no further business before the Council, Alderman Frala made a motion to adjourn which was seconded by Alderman Bennett. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 1-13-15


Mike Kemp, Mayor

