

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
January 12, 2015**

The meeting was called to order by Mayor Kemp at 6:35 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney John Kennedy for Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett asked about outstanding checks for 2015 year-end and was advised by Ms. Meyers that these probably have not cleared the bank yet. Ms. Meyers also stated the check for the jogging track still has not been received. She informed the council that a copy of change order was needed. This was copied and sent, and the check is expected to arrive by the next meeting. Alderman Hatcher made a motion to accept the financial report, Alderman Bennett seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made the motion to accept, Alderman Skipper seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. The police department has a new car on order. Mr. Passmore reported the new equipment barn is finished.

**Old Business:**

Park Grant Update. The City has been awarded a grant of \$84,335 by Arkansas Department of Parks and Tourism for lighting, shade coverings, fencing, activity board, ground slide, walkways, landscaping and re-roofing of the existing pavilion.

The City has also been awarded \$120,000, 100 percent federally funded grant for SRTS with the City responsible for engineering costs. A kick-off meeting will be held at 2:00 on January 27 at the highway commission headquarters.

Shannon Hills was also awarded \$397,664 in TAP funding for the Healthy Alternative Transportation project. The kick-off meeting regarding this will be held at 10:00 on January 28 at the highway commission headquarters. The public is invited to both of the above mentioned meetings.

New Business:

1. 2016 Meeting Times, Procedures and Rules. Ms. Meyers explained that sometimes there has not been enough time for City staff to gather all the necessary information for council meetings the second Tuesday of each month. Staff has had to go to meetings not prepared or lacking information. Alderman Frala made the motion that meetings be changed to the third Tuesday of each month, at 7:00 p. m. and the council continue using other existing meeting rules and procedures, including Roberts Rules of Order. Alderman Anderson provided the second, and the motion passed unanimously.
2. Ordinance Number 2016-01, Authorizing Treasurer/Part-time Employment. Mayor Kemp read the ordinance and after discussion, Alderman Hatcher made a motion to accept the first reading of the ordinance. Alderman Kandlbinder seconded. The vote was five in favor, with Alderman Skipper voting no.

Alderman Kandlbinder made a motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only. Alderman Bennett seconded, and the motion passed unanimously. Mayor Kemp read the title of the ordinance, Alderman Anderson made a motion to accept, and Alderman Frala provided the second. The vote was five in favor with Alderman Skipper voting against.

Alderman Kandlbinder made a motion to suspend the rules and add the ordinance to the agenda for the third reading, reading the title only. Alderman Anderson seconded, and the motion passed unanimously. Mayor Kemp read the title of the ordinance, Alderman Bennett made a motion to accept, Alderman Anderson seconded. The vote was five in favor with Alderman Skipper voting no.

3. Resolution 2016-01, Balancing 2015 Budget. Mayor Kemp read the resolution, and after discussion, Alderman Bennett made a motion to accept, Alderman Hatcher provided the second, and the motion passed unanimously.
4. Resolution 2016-02, Planning Commission Reappointments. Mayor Kemp read the resolution and confirmed the appointees. Alderman Anderson made a motion to accept, Alderman Bennett seconded, and the motion passed unanimously.
5. Resolution 2016-03, Authorizing Retention of Attorney. Mayor Kemp read the resolution which authorizes the hiring of a local attorney to handle the eminent domain issue on the Hall property. Alderman Bennett made a motion to approve and Alderman Anderson provided the second. The motion passed unanimously.
6. Statements of Financial Interest. Both Mayor Kemp and Treasurer Meyers informed the Council that Statements of Financial Interest are required to be filed by all council members and must be in City Hall no later than January 31.

City of Shannon Hills, AR  
**Mike**  
**Kemp**  
Mayor

Other Business:

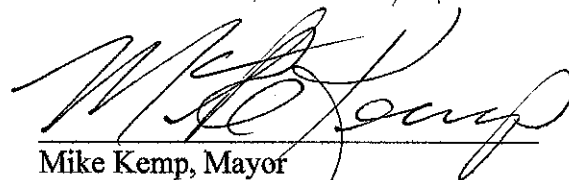
The Council was requested by citizens of Dirt Joan to have gravel brought in to fill the road. The mayor advised this has already been planned and will have this done as soon as possible.

There being no further comments from the floor and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously. The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 2-16-16.

  
Mike Kemp, Mayor

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
February 16, 2015**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, absent  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present

  
City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

Ms. Meyers presented the financial report. She advised last month's ATT Franchise check was deposited and we have received a refund of \$7,500 for the street overlay. Alderman Kandlbinder made a motion to accept the financial report, Alderman Anderson seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Mayor Kemp informed the Council that he has received for a \$5,000 grant for clearing the lot for the new fire station.

Old Business:

Park Grant Update. Mayor Kemp attended the first meeting regarding the park grant. Two more steps are required before the notice of proceed will be issued.

The mayor also advised the contracts for the new sidewalks have been signed on our end and have been sent to the highway department for their signatures. Additionally, he has applied to Metroplan for a grant to construct sidewalks on Donnie and Clayton.

The city has applied for a grant for parking lot paving in the amount of \$70,000. The city match on this grant would be 20 percent.

New Business:

1. Ordinance Number 2016-02, Annual 3 Mil Tax Renewal. Attorney Benca read the ordinance and after discussion, Alderman Bennett made a motion to accept the first reading of the ordinance. Alderman Skipper seconded. The vote was unanimous, five in favor with Alderman Frala absent.

Alderman Bennett made a motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only. Alderman Kandlbinder seconded, and the motion passed unanimously. Attorney Benca read the title of the ordinance, Alderman Bennett made a motion to accept, and Alderman Anderson provided the second. The vote was unanimous, five in favor with Alderman Frala absent.

Alderman Bennett made a motion to suspend the rules and add the ordinance to the agenda for the third reading, reading the title only. Alderman Anderson seconded, and the motion passed unanimously. Attorney Benca read the title of the ordinance, Alderman Bennett made a motion to accept, Alderman Anderson seconded. The vote was unanimous, five in favor with Alderman Frala absent.

2. City Wide Yard Sale. Mayor Kemp advised the City Wide Yard Sale will be held on April 30. Again, in order to be included on the map, a donation of three cans of food is requested and must be received at city hall by April 27. Allison Maxwell offered to provide advertising in the Democrat Gazette for a substantial discount if the council wished. Alderman Skipper made a motion to spend \$300 total for advertising for the yard sale advertising, said advertising to be divided between multiple papers and media. Alderman Anderson made a second, and after discussion, the motion passed unanimously.
3. Community Garden. Spots are available now and should be reserved for the community garden. Brother Robert has not received a grant for straw bales and needs approximately \$600 to get the necessary straw. Alderman Bennett made a motion to have the City contribute \$300 for straw bales for the community garden. Alderman Kandlbinder provided the second, and the motion passed unanimously.
4. Resolution 2016-04, Authorizing Street Department Land Purchase. Attorney Benca read the resolution which authorizes the purchase of land by the street department. Alderman Skipper made a motion to approve and Alderman Kandlbinder provided the second. The motion passed unanimously.

Other Business:

The Council was advised Alderman Kandlbinder will be out the next meeting due to surgery, and Alderman Bennett again stressed the importance and need for a code enforcement officer.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

There being no further comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

3/15/16

  
Mike Kemp, Mayor



**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
March 15, 2016**

The meeting was called to order by Mayor Kemp at 7:03 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, absent  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, absent  
Alderman Kandlbinder, absent  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. She advised the check from the highway department has been received. Alderman Anderson made a motion to accept the financial report, Alderman Frala seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Anderson made the motion to accept, Alderman Skipper seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. No comments were received from either the Council or floor.

**Old Business:**

Park Update. Mayor Kemp advised the notice to proceed is not yet completed.

**New Business:**

1. State of the City (Annual Mayoral Address). The Mayor read his annual State of the City address (attached).
  
4. Other Business. Mayor Kemp advised the Legislative Audit was received and responded to where required.

**Other Business:**

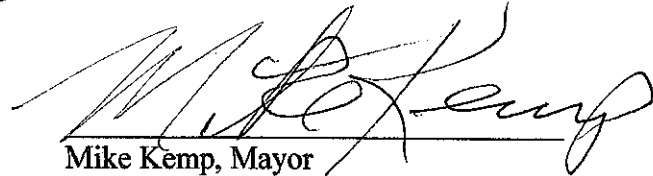
The Council was reminded of the egg hunt on Saturday, March 26, at 10:00 and of the city wide yard sale on Saturday, April 30. Addresses will be placed on the map for donation of three cans of food. Spots also need to be reserved for the community garden.

There being no further comments from the floor and no further business before the Council, Alderman Anderson made a motion to adjourn, seconded by Alderman Skipper. The motion passed unanimously. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-19-16.

  
Mike Kemp, Mayor





# **Shannon Hills 2016**

## **State of the City Address**

March 15, 2016

Let me begin by saying thank you for being here for the 2016 Shannon Hills State of the City address/report.

The state of our city is good and the outlook is even better.

Our community should be proud of the qualified and dedicated team voters elected to properly and appropriately address city business and lead our community into the future. Thank you, City Council, Treasurer and Recorder for your willingness to serve our town and its people.

The City of Shannon Hills had a balanced budget in 2015 and adopted a balanced budget for 2016, finishing that work earlier than just about ever before in our City's history.

Shannon Hills continues to have a significant General Fund carryover, with 80,479 dollar in the bank at the beginning of 2016. The long anticipated 50,000 dollar reimbursement from the AHTD finally arrived, which in effect means we had a carryover of approximately 130 thousand dollars, allowing the City to begin 2016 in great financial condition. Our General Fund bank account at present has about 135 thousand dollars in it and we have already paid for our new police unit.

Additionally, the City of Shannon Hills has just over a quarter of a million dollars in savings.

The street department also has more than a quarter million dollars in the bank including its savings.

The water department has just over 534 thousand dollars in its various accounts, while the Fire department has roughly 304 thousand dollars on hand in its accounts.

Of course there are many bills to be paid, and a lot of known expenses to that are expected in our service to the citizens, but I am happy to report that for the first time in history, the City of Shannon Hills has well over one and a half million dollars in the bank, held various departmental accounts.

This is a significant and very positive accomplishment for our City. It should be noted by everyone that this came about WITHOUT a tax increase. Working with the City Council, this Administration will continue to keep a close eye on our finances with a goal of further enhancing our financial position while ensuring our citizens receive the best services possible.

We recently received word of successful grant applications totaling more than 520 thousand dollars that will fund projects to build sidewalks, Safe Routes to School for students and Recreational Trails benefitting everyone in our community.

A grant to help fund Phase Three of improvements to Shamrock Park has been approved. This project worth more than 150 thousand dollars will provide shade structures to protect children and their families visiting there during the heat of the summer. Numerous other improvements will enhance safety and enrich the experience of park visitors.

In the past twelve months we received General Improvement Fund grants with the help of Representative Julie Mayberry, and Senator Jeremy Hutchinson to help meet the match for Park grant. We continue to also leverage the use of city labor to offset grant match requirements.

It should be noted that although the cost of water we buy from Central Arkansas Water continues to rise; our water department has now absorbed multiple rate

increases without passing the increased cost to our customers. Again in 2015, everyone in Shannon Hills got a December Holiday rebate on their water bills. We hope to again, provide another in 2016. This is only possible because of the hard work of our Public Works Department and the dedication of city workers.

2016 stands to be another good year for the City and its residents. You can expect more road work to be done. We hope to not only continue repairing but also improving our roads and streets after last year replacing bridges on Joan Drive and Clayton Drive.

This is only the beginning. We recently received a grant to begin work on a new fire station. This month, your public works department began clearing the site for Fire Station Number Three on Emerald Mountain. Fire Department volunteers donated more than a hundred man hours to clearing and cleaning the planned location of the new facility. When completed it will be a focal point for that neighborhood while also greatly enhancing public safety.

Keep your fingers crossed because we are continuing to seek ways of funding many other improvements for our community. We are awaiting word on a 70 thousand dollar grant to fund a hard surface and other improvements at the Pot 'O Gold Recreational Trail at Shamrock Park. We just submitted a grant application for a 120 thousand dollar project to build a sidewalk along Clayton and Donnie.

Intersection improvement at Vimy Ridge and County Line Avenue is a top priority. We are making plans for significant improvements that include turn lanes, sidewalks and traffic lights.

Public safety remains a top priority. Our City hires ONLY certified police officers. This City Council and the Mayor continue to work together to increase when pay possible and provide funds for best equipment we can afford.

I greatly appreciate the continuing cooperative spirit exhibited by the City Council, our Treasurer, our Recorder and the entire City workforce. It is that cooperative spirit which makes it possible for our City to accomplish things that benefit everyone who calls Shannon Hills home.

There is a continually growing sense of pride in our community that makes my heart sing.

It is truly an honor to serve you.

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
April 19, 2016**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, ~~absent~~ present  
Alderman Frala, absent  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Mayor Kemp introduced Ben Holden, a speaker representing the Tax Improvement District on Emerald Mountain, who requested time to address the council regarding the improvement district. Once concluded, Mayor Kemp called a recess at 7:53 p.m. The meeting reconvened at 8:00.

Ms. Meyers presented the financial report. There were no questions or issues from the Council. Alderman Skipper made a motion to accept the financial report, Alderman Anderson seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Anderson made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Included was David Passmore's resignation in order to take a job with the City of Maumelle. Mayor Kemp presented Mr. Passmore with a certificate of appreciation from the Council and City for his service. It was also announced that Jeff Reid would be the interim director.

Old Business:

Park Update. Mayor Kemp advised the City is awaiting the notice to proceed for Phase 3 and the attorney is still working on the easements for the Safe Routes to School.

New Business:

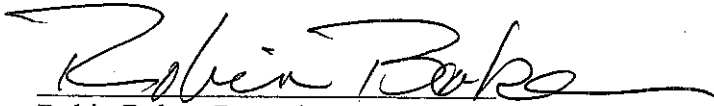
1. Ordinance 2016-003, Combine Recorder/Treasurer. Attorney Benca read the ordinance in its entirety. Alderman Kandlbinder made a motion to accept and Alderman Hatcher seconded. After discussion and voice vote, the ordinance failed. The vote was one yes (Alderman Hatcher), four noes (Aldermen Anderson, Skipper, Bennett, and Kandlbinder) with Alderman Frala absent.

Other Business:

The Council was reminded of the city wide yard sale on Saturday, April 30 and the spring cleanup on Saturday, May 14<sup>th</sup>.

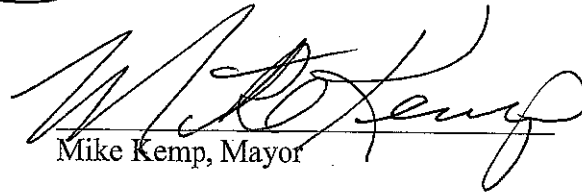
There being no further comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously. The meeting was adjourned at 8:37 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-17-14.

  
Mike Kemp, Mayor

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
May 17, 2016**

The meeting was called to order by Mayor Kemp at 7:03 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. There were no questions or issues from the Council. Alderman Bennett made a motion to accept the financial report, Alderman Frala seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made the motion to accept as corrected, Alderman Anderson seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no questions or comments from the Council.

Old Business:

Park Update. Mayor Kemp stated he met with Lemons Engineering and advised we are awaiting a "Notice to Proceed" from the State order to proceed on Phase 3. Plans have been submitted to the state for SRTS Phase 2, and this may go to bid in the fall.

New Business:

1. Planning Commission. Mayor Kemp advised there is an opening on the planning commission which will be filled at the July meeting. Also, there will be another opening later in the year.


Other Business:

Ramon Woodall from the Boys and Girls Club in Bryant addressed the Council, advising of some of the satellite programs available, e.g., photography and videography, and the Club can accommodate up to 158 member families.

Mayor Kemp also advised the Movies in the Park would begin this Saturday with a showing of Star Wars.

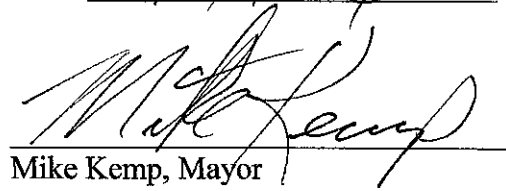
There being no further comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously. The meeting was adjourned at 7:43 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

7-19-16

  
Mike Kemp, Mayor

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**



**CITY OF SHANNON HILLS  
SPECIAL CITY COUNCIL MEETING  
May 31, 2016**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, absent  
Alderman Kandlbinder, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present

The sole purposes of this meeting are Resolution 2016-005, for grant authorization and support, Resolution 2016-006, for another grant authorization and support both of which are required by the highway department for submission with grant applications.

Mayor Kemp read Resolution 2016-005, and after discussion, Alderman Frala made a motion to approve, Alderman Anderson seconded, and the motion passed unanimously.

Mayor Kemp read Resolution 2016-006, and after discussion, Alderman Kandlbinder made a motion to approve, Alderman Hatcher seconded, and the motion passed unanimously.

Alderman Kandlbinder made a motion to authorize/approve the salvage sale of a 2003 Chevrolet pickup from the water department for \$550.00. Alderman Hatcher seconded, and the motion passed unanimously.

Alderman Kandlbinder made a motion to approve the salvage sale of a no-longer useful former police cruiser from the police department. Alderman Skipper provided the second and the motion was approved.

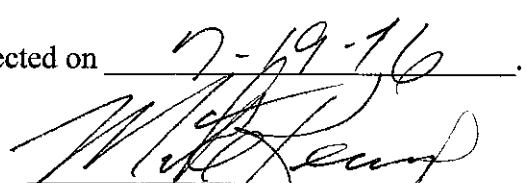
**City of Shannon Hills, AR  
Mike  
Kemp  
Mayor**

There being no comments from the floor regarding this item and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala which passed unanimously. The meeting adjourned at 7:28 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 7-19-16.

  
Mike Kemp, Mayor



**NO CITY COUNCIL MEETING ON JUNE 21, 2016  
DUE TO LACK OF QUORUM. THANK YOU**

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
July 19, 2016**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. She advised the council that in order to keep the Bank of the Ozarks account active, money will need to be deposited monthly. Alderman Skipper made a motion to deposit \$100 into this account, Alderman Bennett made the second. After discussion, the motion passed unanimously. Alderman Bennett made a motion to accept the financial report, Alderman Frala made the second; and the motion passed unanimously.

Minutes of prior meetings were provided to the Council. Alderman Anderson made the motion to accept, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Chief Aldridge advised the lot is being cleared for Fire Station No. 3. There were no questions or comments from the Council. A copy of a letter from UA Criminal Justice Institute was included in the packet. This letter advised that Chief Spears had been nominated for the 2016 Arkansas Safe Schools Leadership Award for Chiefs and Sheriffs. The award breakfast will be held on July 20 at 8:30 a.m. at the Wyndham Riverfront Hotel. The Council acknowledged the excellent work done by Chief Spears in order to be nominated for this award.

**Old Business:**

Shamrock Park Phase III Update. Mayor Kemp stated Notice to Proceed was received, and bids for the project will be held at city hall on July 21 at 2:00 p.m.

**New Business:**

1. Planning and Zoning Commission and Parks Committee Appointment. Mayor Kemp advised Kathy Garvin had submitted her resume to fill the position vacated by Josh Mesker. Alderman Skipper made a motion to appointment Ms. Garvin to the position, Alderman Bennett seconded, and the motion passed unanimously.

2. Police Department Surplus Property Disposal. Chief Spears requested the council's authorization to dispose of surplus property as described on the list provided (attached.) After discussion, Alderman Skipper made a motion authorizing Chief Spears to dispose of the property listed. Alderman Bennett provided the second, and the motion passed unanimously.
3. October Harvest Festival. With the time for the Harvest Festival approaching, Mayor Kemp requested the Council approve \$1,500 to be used to possibly acquire a band, promotion, and other expenses involved. After discussion, Alderman Hatcher made a motion to authorize the mayor to spend \$1,500 for expenses related to the Harvest Festival. Alderman Bennett provided the second, and the motion passed unanimously.

Other Business:

None.

There being no further comments from the floor and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously. The meeting was adjourned at 7:28 p.m.

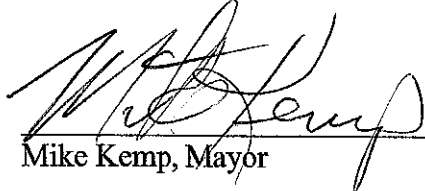
Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on

8-16-16



Mike Kemp, Mayor





## Shannon Hills Police Department

10401 High Road  
Mabelvale, AR 72103  
Phone (501) 455-3125 Fax (501) 455-3103

To ; Mayor Kemp  
From ; Chief Spears

Ref; City Property

Mayor

The property listed below is not being used by the Shannon Hills police department. I am requesting permission from the governing body to dispose of said property due its condition.

1. 2007 Crown Vic Vin # 2FAFP71W447X148004
2. Suzuki Quad 400atv
3. Lenova laptop Ser# CB33182229

Thanks in advance

A handwritten signature in black ink, appearing to read "Chief Spears".

**CITY OF SHANNON HILLS  
SPECIAL CITY COUNCIL MEETING  
July 7, 2016**


The meeting was called to order by Mayor Kemp at 7:06 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, absent  
Alderman Frala, present  
Alderman Skipper, absent  
Alderman Bennett, absent  
Alderman Kandlbinder, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present

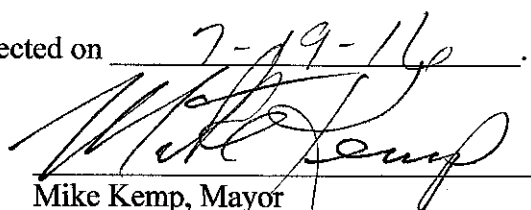
The sole purpose of this meeting is Resolution 2016-007, Authorizing Grant Applications. Mayor Kemp read the resolution, and after discussion, Alderman Kandlbinder made a motion to accept, Alderman Anderson provided the second, and the motion passed unanimously, with Mayor Kemp voting in the affirmative.

There being no comments from the floor regarding this item and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

7-19-16  
  
Mike Kemp, Mayor



REGULAR CITY COUNCIL MEETING  
CITY OF SHANNON HILLS  
August 16, 2016

The meeting was called to order by Mayor Kemp at 7:08 p.m. After the Pledge of Allegiance and invocation, the roll was as follows:

Mayor Mike Kemp, present  
Alderman Viki Anderson, present  
Alderman Jill Hatcher, present  
Alderman James Frala, present  
Alderman Sue Skipper, present  
Alderman Scott Bennett, present  
Alderman James Kandlbinder, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present  
City Attorney Patrick Benca, absent



Minutes of the previous meetings had been provided to the Council. Alderman Bennett made a motion to approve, Alderman Skipper seconded, and the motion passes unanimously.

Ms. Meyers presented the treasurers report. Alderman Bennett made the motion to approve with Alderman Hatcher providing the second. The motion passed unanimously.

Department head reports were provided to the Council in their packets.

Old Business:

Mayor Kemp advised the October Fall Fest will be held on October 22, beginning at a time not yet set in the afternoon until approximately 9:00 p.m. Karen Spears is the primary contact for the festival and should be contacted for donations, booth rentals, etc.

New Business:

1. Shannon Hills 2<sup>nd</sup> Lowest Suburban Crime Rate in Arkansas. Mayor Kemp acknowledged our police department for being one of the top safest suburbs in Arkansas. A certificate was presented to all members of the department.
2. Construction Access. Mayor Kemp informed the Council that he has been in discussions with police, residents and other pertinent persons regarding the possibility of opening up the back side of Emerald Mountain (Skyline Drive at East Azalea Drive in Alexander for access to construction vehicles during new construction in the area. However, this property does not belong to the City of Shannon Hills. Keeping the construction traffic away from regular traffic routes will be advantageous until much-needed additional routes can be established by the developer for increasing traffic capacity.



Other Business:

None.

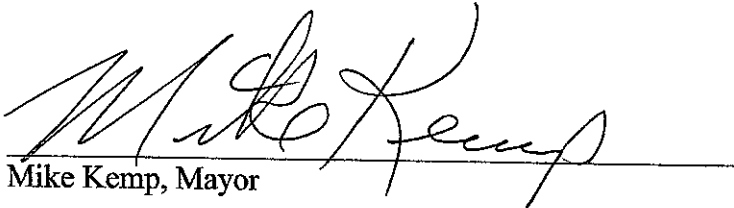
There being no further business before the Council and no comments from the floor, a motion to adjourn was made by Alderman Kandlbinder, Alderman Frala seconded, and the meeting was adjourned at 7:54 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 9-20-16.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
September 20, 2016**

The meeting was called to order by Mayor Kemp at 7:03 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, present (late due to court)  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Mayor Kemp advised the Council he is now sitting on the Pulaski County Special School District (PCSSD) Community Advisory Board as an appointed member, and is unopposed in the election to become a member of the PCSSD reconstituted schoolboard taking office in January 2017. The mayor also stated he believes he is the first member of the board from Saline County.

Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept the financial report, Alderman Anderson made the second; and the motion passed unanimously.

Minutes of prior meetings were provided to the Council. Alderman Skipper made the motion to accept, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Chief Aldridge informed the council that \$827 had been raised "filling the boot." Alderman Frala stated he had received a complaint about the end of Joan Drive and was advised by Mr. Passmore that over Labor Day weekend, this had been bladed and graveled.

Chief Spears submitted a written request to the Council requesting a pay increase for two officers. This raise is to be funded for the remainder of the year from monies from recent weapon sales and will be included in the 2017 budget. The letter also requested \$1,000 for the upcoming "Say No to Drugs" campaign at Davis Elementary. Alderman Kandlbinder made a motion to accept, Alderman Hatcher seconded, and after discussion, the motion passed unanimously.

Mayor Kemp advised the appraisals are back on the Hall property, and the attorney is checking to see if the easement will be donated by the Hall family.

Old Business:

October Fall Festival Update. Alderman Bennett advised he had been in contact with several companies asking for donations; however, most of them felt we were too small at this time. Alderman Bennett made a motion to increase the City's contribution to the Fall Fest another

\$1,000. Alderman Hatcher seconded. Discussion ensued until Alderman Kandlbinder called for the question, and the motion passed unanimously.

The mayor advised there will be a meeting tomorrow at 2:00 p.m. to discuss park improvements.

New Business:

Item No. 1 was moved to second on the agenda due to Attorney Benca's late arrival.

1. City Health Insurance. Council members were provided the QualChoice Renewal Notification for employee health insurance. There is an increase of 6.7 percent, approximately \$30 per person per month. This would equate to approximately a \$.30 (thirty cent) per hour raise per covered employee. For the eleven employees covered, the increase would be \$3,960 per year. Alderman Kandlbinder made a motion to accept the renewal, Alderman Hatcher seconded, and the motion passed unanimously.

Mayor Kemp called a recess at 7:40 p.m. in order to allow time for Attorney Benca's arrival. Attorney Benca arrived at 7:45, and the meeting was called back to order at 7:50.

2. Fair Housing Ordinance. The council had been provided copies of an email from Roma Isom, In-Affordable Housing.Org, requesting the city pass a fair housing ordinance. Attorney Benca advised that in order to be eligible for and receive certain federal funds, an ordinance of this nature would need to be in place. Attorney Benca then read Ordinance 2016-003 in its entirety. Alderman Bennett made a motion to approve, with Alderman Skipper giving the second. After discussion, a voice vote was held, the motion passed unanimously by six yes votes.

Alderman Bennett made a motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only. Alderman Skipper seconded, and said motion passed unanimously. Attorney Benca read the title, Alderman Kandlbinder made a motion to approve and Alderman Anderson seconded. The motion passed unanimously by voice vote, six ayes.

Alderman Bennett made a motion to suspend the rules and add the ordinance to the agenda for the third and final reading, reading the title only. Alderman Kandlbinder seconded, and said motion passed unanimously. Attorney Benca read the title, Alderman Anderson made a motion to accept, and Alderman Frala seconded. The motion passed unanimously by voice vote, six ayes.


Other Business:

None.

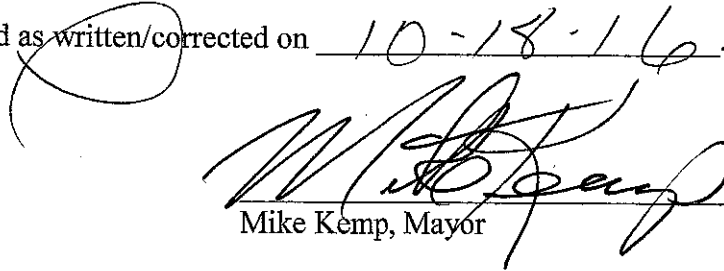
City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

There being no further comments from the floor and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously. The meeting was adjourned at 8:13 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 10-18-16.

  
Mike Kemp, Mayor

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
October 18, 2016**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, absent  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Frala made a motion to accept Alderman Bennett made the second; and the motion passed unanimously.

Minutes of the prior meeting was provided to the Council. Alderman Kandlbinder made a motion to accept, Alderman Bennett seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Mayor Kemp advised Chief Aldridge was at a budget meeting and unable to attend this evening.

Old Business:

October Fall Festival Update. It was announced that there are now 40 vendors for the Fall Fest which will be held Saturday, October 22<sup>nd</sup> at Shamrock Park.

New Business:

1. Saline Water Association Presentation. Matt Dunn from Crist Engineers made a presentation to the council regarding the Saline Regional Public Water Authority, a proposed entity to bring a long-range water supply to Saline County. This group would consist of multiple communities in the county to help build and maintain an uninterrupted water supply to its assorted members. Mr. Dunn advised an answer whether or not Shannon Hills would participate in this project is needed prior to the end of the year. As the cost for this project would impact City residents, the Council tentatively agreed to participate, but would need to further study the information and vote at a later time.

Due to the length of Mr. Dunn's presentation, Mayor Kemp called a short recess at 8:26. The meeting was called back to order by Mayor Kemp at 8:35.

2. Sidewalk Grant. Mayor Kemp advised the City had been granted \$96,000 from the State through TAP for sidewalks on Clayton and Donnie Drives. The kick-off meeting will be

Tuesday, November 1, at 10:00 at the transportation office. Alderman Skipper advised she would like to attend.

3. Budget Review and Adjustments. Alderman Kandlbinder made a motion to move this item to next month's agenda. Alderman Bennett provided the second, and the motion passed unanimously.

Other Business:

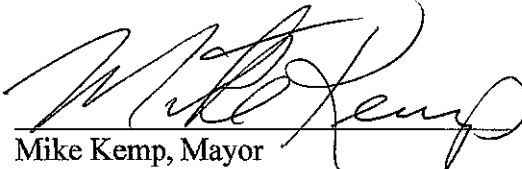
Alderman Kandlbinder asked if there was a "no solicitation" list for the city. Mayor Kemp advised there was not; however, all solicitors should have a permit from city hall in order to legally operate in the city limits and should present it upon request.

There being no comments from the floor and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously. The meeting was adjourned at 8:39 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 11-15-16.

  
Mike Kemp, Mayor



**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
November 15, 2016**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, absent  
Alderman Skipper, present  
Alderman Bennett, present  
Alderman Kandlbinder, absent  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Skipper made a motion to accept Alderman Anderson made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made a motion to accept, Alderman Anderson seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments.

Old Business:

Fall Festival Report. The Fall Festival was a success, and Karen Spears did a great job coordinating the event. Any suggestions and/or recommendations for next year's event will be appreciated.

New Business:

1. Holiday Rebates. Mr. Passmore reported the city can afford to pass on a \$15.00 per customer water rebate per active meter this year. Alderman Bennett made a motion to approve the rebate. Alderman Kandlbinder provided the second, and the motion passed unanimously.
2. Budget Workshop Schedule. The workshop schedule for the 2017 City budget has been set as follows: Tuesday, November 29, Public Works (Water, Wastewater, Street); Tuesday, December 6, Fire and Police; and Tuesday, December 13, General Fund. All meetings are set for 7:00 p.m.
3. Budget Review and Adjustments. A new internet service has been contracted for the city and a new line item and approximately \$700.00 will need to be added. Alderman Hatcher made the motion to approve the line item and transfer, Alderman Bennett gave the second, and the motion passed unanimously.

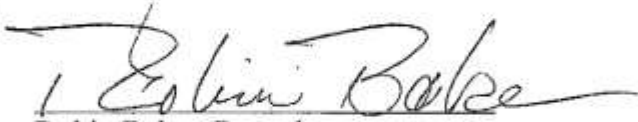
Additionally, we now have a contracted IT manager, and a new line item will need to be added to the budget for this expense, at a cost of \$30.00 per month. Alderman Bennett made a motion to approve, Alderman Hatcher made the second, and the motion passed unanimously.

Other Business:


Attorney Benca reviewed and approved the contract for Phase III of Shamrock Park. He also advised the council that future change orders will reduce the cost noted. Mayor Kemp advised there was an overage of approximately \$10,000 in the building maintenance item which should cover any overages. He suggested we might go ahead and order picnic tables.

There being no comments from the floor and no further business before the Council, Alderman Anderson made a motion to adjourn, seconded by Alderman Skipper. The motion passed unanimously. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-27-16.

  
Mike Kemp, Mayor



**CITY OF SHANNON HILLS  
SPECIAL CITY COUNCIL MEETING  
(Budget Workshop)  
November 29, 2016**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, absent  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, absent  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present

The sole purpose of this meeting is a workshop/approval for the 2017 Shannon Hills City Budget, Departments of Water/Wastewater and Street.

Mr. Passmore presented his proposed 2017 budget for the water department. During discussion, Alderman Frala made a motion to increase the pay for the water department part-time clerk by \$.50 per hour. Alderman Kandlbinder seconded the motion, which passed unanimously. Alderman Frala then made a motion to accept the 2017 Shannon Hills Water/Wastewater Department Budget. Alderman Kandlbinder seconded, and the motion passed unanimously.

Mr. Passmore then presented his proposed 2017 street department budget. After discussion, Alderman Kandlbinder made a motion to accept the 2017 Shannon Hills Street Department Budget. Alderman Bennett gave the second, and the motion passed unanimously.

Due to the Christmas holiday, the Council agreed to tentatively change the regular council meeting set for December 21 to December 27.

**City of Shannon Hills, AR  
Mike  
Kemp  
Mayor**

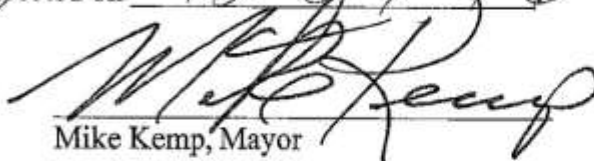
There being no comments from the floor regarding this item and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Bennett which passed unanimously. The meeting adjourned at 8:15 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-27-16



Mike Kemp, Mayor

**CITY OF SHANNON HILLS  
SPECIAL CITY COUNCIL MEETING  
(Budget Workshop)  
December 6, 2016**

The meeting was called to order by Mayor Kemp at 7:04 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Anderson, present  
Alderman Hatcher, present  
Alderman Frala, present  
Alderman Skipper, absent  
Alderman Bennett, present  
Alderman Kandlbinder, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



The sole purpose of this meeting is a workshop/approval for the 2017 Shannon Hills City Budget--Fire Department, Police Department, and City of Shannon Hills General Budget.

Chief Aldridge presented his proposed 2017 budget for the fire department. After discussion, Alderman Bennett then made a motion to accept the 2017 Shannon Hills Fire Department Budget. Alderman Anderson seconded, and the motion passed unanimously.

Chief Spears then presented his proposed 2017 police department budget. After discussion, Alderman Frala made a motion to accept the 2017 Shannon Hills Police Department Budget, Alderman Bennett gave the second, and the motion passed unanimously.

Treasurer Meyers presented the council with the proposed 2017 budget for the city's general fund. During the budget discussion, Alderman Kandlbinder made a motion to raise the salary of the council from \$200 per month to \$300 monthly. After discussion of this issue, Alderman Anderson seconded, and the motion passed unanimously. Alderman Anderson then made a motion to raise the salary of the recorder from \$200 per month to \$250 per month. After discussion, Alderman Anderson amended her motion to raise the salary to \$300 per month. Alderman Hatcher seconded, and the motion passed unanimously. Alderman Anderson then made a motion to pass the 2017 City of Shannon Hills General Budget. Alderman Hatcher seconded, and the motion passed unanimously.

Due to the Christmas holiday, the Council confirmed the next scheduled regular council meeting has been changed to December 27.

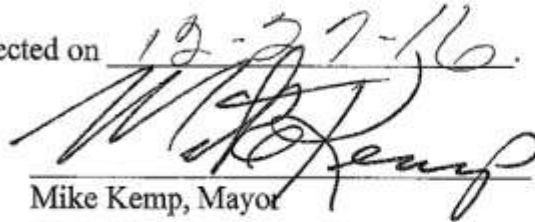
There being no comments from the floor regarding this item and no further business before the Council, Alderman Bennett made a motion to adjourn, seconded by Alderman Hatcher which passed unanimously. The meeting adjourned at 8:15 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-27-16.

  
Mike Kemp, Mayor