

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
January 17, 2017**

The meeting was called to order by Mayor Kemp at 7:08 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept Alderman Frala made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept, Alderman Bennett seconded; and the motion passed unanimously.

Department head reports were included in the Council packets. Alderman Bennett brought up the issue of a possible raise for Mr. Passmore. Mr. Passmore asked that in lieu of a raise he would request the council grant him more vacation time. Alderman Frala made a motion that in lieu of a raise, Mr. Passmore would receive one week additional vacation per year. Alderman Bennett made the second, and the motion passed unanimously.

Old Business:

Shamrock Park Update. Mayor Kemp advised sod will top the bare dirt near Shannon Hills Drive. The parking lot will be paved in the near future as approved by the council, but unsure of the exact date at this time. The shade structure color and height are selected but no date is set yet for installation.

New Business:

1. 2017 Meeting Times, Procedures and Rules. Alderman Bennett made a motion to continue the meetings at 7:00 on the third Tuesday of each month and keeping existing procedures in place. Alderman Hatcher seconded; and the motion passed unanimously.
2. Ordinance Number 2017-01, Authorizing Treasurer/Part-time Employment. Mayor Kemp read the ordinance in its entirety. After discussion, Alderman Kandlbinder made a motion to approve Ordinance 2017-01, Alderman Bennett provided the second. The motion passed unanimously, with Alderman Anderson absent.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2017-01 to the agenda for the second reading, reading the title only. Alderman Frala seconded. The motion passed unanimously. Mayor Kemp read the title only, and Alderman Bennett made a motion to approve Ordinance 2017-01. Alderman Frala seconded; and the motion passed unanimously, five yes votes with Alderman Anderson absent.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2017-01 to the agenda for the third and final reading, reading the title only. Alderman Bennett seconded. The motion passed unanimously. Mayor Kemp read the title only, and Alderman Kandlbinder made a motion to approve Ordinance 2017-01. Alderman Bennett seconded; and the motion passed unanimously, five yes votes with Alderman Anderson absent.

3. Resolution 2017-01, Balancing 2016 Budget. Mayor Kemp read the resolution, and after discussion, Alderman Kandlbinder made a motion to approve. Alderman Bennett seconded; and the motion passed unanimously.
4. Resolution 2017-02, Planning Commission Appointment. James Lee Kandlbinder was appointed to fill a vacancy. Alderman Bennett made a motion to approve the appointment resolution. Alderman Frala provided the second. The motion passed with four yes votes, Alderman Kandlbinder abstaining.

Mayor Kemp also notified the council that Alderman Bennett had accepted an appointment to the Parks Committee. Alderman Hatcher made a motion to accept/confirm the Mayor's appointments. Alderman Kandlbinder provided the second. The motion passed with four yes votes, Alderman Bennett abstaining.

5. Statements of Financial Interest. The mayor advised the council that SFIs were due in the Recorder's office no later than January 31 at 5:00 p.m.

Other Business:

Mayor Kemp read Resolution 2017-03, establishing a revised fixed asset policy for the city and after discussion Alderman Kandlbinder made a motion to approve, Alderman Bennett provided the second, and the motion passed unanimously.

The information from the most recent Legislative Audit provided to the council. It was reviewed and noted that any and all issues or concerns raised had been addressed.

It was suggested a third signatory on city bank accounts might be needed just in case either the mayor or treasurer were ever unavailable to co-sign checks. Alderman Hatcher made a motion to add, Alderman James Frala, replacing former Alderman Sue Skipper to the city checking account. Alderman Bennett made the second, and the motion passed unanimously.

There was no further business to be brought before the Council and there were no comments from the floor when asked.

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

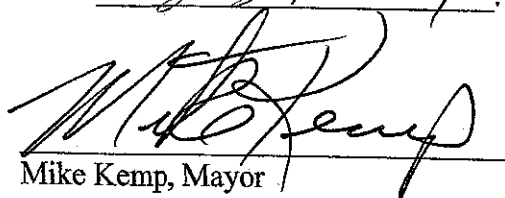
Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 2-21-17.


Mike Kemp, Mayor

City of Shannon Hills
Regular City Council Meeting
February 21, 2017

The meeting was called to order by Mayor Kemp at 7:02 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Mike Kemp, present
Alderman Toni Blackwell, present
Alderman Jill Hatcher, present
Alderman James Kandlbinder, present
Alderman James Frala, present
Alderman Scott Bennett, present
Alderman Viki Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, absent



Financial report was presented to Council. Alderman Bennett made a motion to accept, Alderman Anderson made the second: and the motion passed unanimously.

Minutes of prior meeting were presented to the Council. Alderman Bennett made a motion to accept, Alderman Anderson seconded: and the motion passed unanimously.

Department head reports were presented to Council. No comments from Council to any department head.

Old Business:

Southwest Trail Update: Mayor Kemp told about the walk done on the trail from southwest Little Rock to our City, approximately three and half miles. In attendance on the walk, state officials, county judges, Mayor Kemp and Jeff Reed.

Shamrock Park Update: Parking lot has been paved, trees planted, some shade cover supports are in place, covers to be installed in couple weeks depending on weather, new roof is on old pavilion, picnic tables are in old pavilion, and a time capsule placed in concrete walk.

New Business:

Resolution 2017-04: Planning Commission Vacancy, Ms. Crofford was presented to the Council to fill the vacant spot, Alderman Hatcher made motion to approve; seconded by Alderman Frala ; motion passed unanimously.

Mr. Gipson is interested in position on Planning Commission. Mr. Gipson is to present his information to Council.

Fire Station #3: Rough draft of new station was presented, lots of discussion and changes to follow.

Resolution 2017-05: Approving purchase of Police Vehicles, motion made by Alderman Hatcher to approve: seconded by Alderman Bennett; motion passed unanimously. 2008 Charger will be removed from service.

Resolution 2017-06: Authorizing application for a Festival Advertising Grant, motion to accept was made by Alderman Kandlbinder; seconded by Alderman Blackwell; motion passed unanimously.

Resolution 2017-07: Water Department Project bid acceptance, discussion and comments from Council concerning project. Alderman Bennett made motion to accept, seconded by Alderman Anderson; passed unanimously.

Yard sale date was discussed. Date is to be May 6, 2017.

Community Garden is preparing for start-up.

Alderman Bennett wants part time Code Enforcement Officer if possible.


No further business was brought to Council.

Alderman Kandlbinder made motion to adjourn, seconded by Alderman Frala. The motion passed unanimously. The meeting adjourned at 7:40.

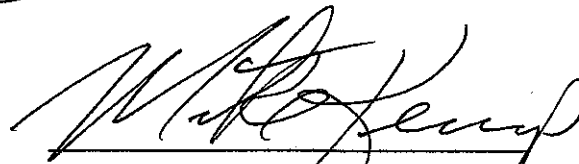
Respectfully submitted,


Mary Meyers, City Treasurer




Robin Baker, City Recorder

The above minutes were approved as written/corrected on 3-21-17


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
March 21, 2017**

The meeting was called to order by Mayor Kemp at 7:07 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, absent
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report and advised the council the month-end date was incorrect. It should read "Month End February" not "January." Alderman Frala made a motion to accept Alderman Blackwell made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept, Alderman Frala seconded; and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments.

Old Business:

Shamrock Park Update. Mayor Kemp advised shade structures have been installed, and three more are ordered. Additional fencing will be installed soon, and dead bushes and trees have been replaced.

New Business:

1. Ordinance 2017-002, Annual Tax Millage. Attorney Benca read the entire ordinance. After discussion, Alderman Kandlbinder made a motion to approve the first reading. Alderman Frala provided the second. Following a voice vote of five ayes, Alderman Bennett absent, the ordinance passed.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2017-002 to the agenda for the second reading, reading the title only. Alderman Blackwell seconded. The motion passed unanimously. Attorney Benca read the title only, and Alderman Kandlbinder made a motion to approve Ordinance 2017-002. Alderman Frala seconded; and the motion passed unanimously, five yes votes with Alderman Bennett absent.

Alderman Anderson made a motion to suspend the rules to add Ordinance 2017-002 to the agenda for the third and final reading, reading the title only. Alderman Frala seconded. The motion passed unanimously. Attorney Benca read the title only, and Alderman Anderson made a motion to approve Ordinance 2017-002. Alderman Frala seconded; and the motion passed unanimously, five yes votes with Alderman Bennett absent.

2. Ordinance Number 2017-003, Bank Signature Authorization. Attorney Benca read the ordinance in its entirety. After discussion to authorize Alderman Frala to be an additional signatory to the City checking account, Alderman Kandlbinder made a motion to approve Ordinance 2017-003, Alderman Hatcher provided the second. The motion passed by voice vote, four ayes with Alderman Bennett absent and Alderman Frala abstaining.

Alderman Anderson made a motion to suspend the rules to add Ordinance 2017-003 to the agenda for the second reading, reading the title only. Alderman Blackwell seconded. The motion passed unanimously. Attorney Benca read the title only, and Alderman Kandlbinder made a motion to approve Ordinance 2017-003. Alderman Anderson seconded; and the motion passed by voice vote, four ayes with Alderman Bennett absent and Alderman Frala abstaining.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2017-003 to the agenda for the third and final reading, reading the title only. Alderman Anderson seconded. The motion passed unanimously. Attorney Benca read the title only, and Alderman Blackwell made a motion to approve Ordinance 2017-003. Alderman Anderson seconded; and the motion passed by voice vote, four ayes with Alderman Bennett absent and Alderman Frala abstaining.

3. Resolution 2017-08, Public Works Credit Cards. Attorney Benca read the resolution, and after discussion, Alderman Anderson made a motion to approve. Alderman Hatcher seconded; and the motion passed unanimously.
4. State of the City Address. Mayor Kemp addressed the State of the City, which is good. He advised there is more working capital than ever, and with this, comes more responsibility to be good stewards for the City.
5. Next Council Meeting. Due to attendance at an out of town conference on April 18, Mayor Kemp respectfully requested the Council move the next regular meeting to April 11, one week early. After discussion, Alderman Kandlbinder made a motion accept the change of date. Alderman Hatcher provided the second. The motion passed unanimously.

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

Other Business:

There was no further business brought before the Council and there were no comments from the floor.

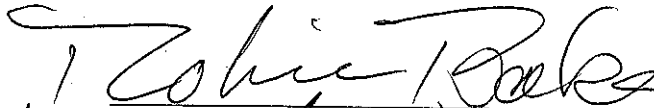
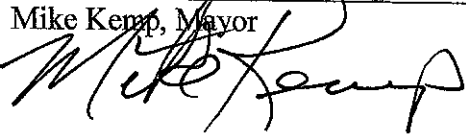
Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:48 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-11-17.


for 
Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
APRIL 11, 2017**

The meeting was called to order by Recorder Robin Baker at 7:02. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, absent
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Benca, present
Treasurer Meyers, present
Recorder Baker, present



Ms. Meyers presented the financial report. Alderman Bennett made motion to accept, Alderman Anderson made the second; and the motion passed unanimously.

Minutes from prior meeting was provided to Council. Alderman Kandlbinder made motion to accept, Alderman Anderson seconded and the motion passed unanimously.

Department heads reports were included in the Council packets. There were no comments.

Old Business:

Shamrock Park Update: David Passmore reported the canopy installation has been completed over tables.

New Business:

Resolution 2017-09 Planning Commission Appointment

Attorney Benca read the Resolution, after discussion Alderman Bennett made motion to accept, Alderman Blackwell seconded and the motion passed unanimously.

Other Business:

Discussion concerning semi-trailer parked in neighborhood on dirt part of Skyline needs to be moved. Mobile home left from previous contractors is being living in.

Dan Arnold was present, has concerns about vicious dog next door to his residence and commented about too many cars parking on streets. Discussion followed and all agreed all items would be looked into.

Motion was made to adjourn by Alderman Anderson, alderman Frala second and it passed unanimously at 7:23.

Respectfully submitted.

Mary Meyers
Mary Meyers, Treasurer

The above minutes were approved as written/corrected on 5/16/17

Mike Kemp
Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
May 16, 2017**

The meeting was called to order by Mayor Kemp at 7:05 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept Alderman Frala made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Frala made a motion to accept, Alderman Bennett seconded; and the motion passed unanimously

Department head reports were provided to the Council. Chief Spears advised the police department was awarded a JAG grant in the amount of \$3,500 from Arkansas Department of Finance and Administration. As we were first-year applicants, we did not qualify for larger grants.

Alderman Frala asked Mr. Passmore if hydrants were being considered for Joan Drive. Mr. Passmore stated they may in the future, but no plans at this time.

Chief Aldridge informed the council that due to a new law, a washing machine for the fire department turnouts will probably have to be purchased in the near future at a cost of approximately \$11,000. In addition, this will necessitate a holding tank to be constructed.

Old Business:

Shamrock Park Update. Mayor Kemp advised all shade structures have been installed. The mayor stated he has contacted Redstone to finish some of their work. Additionally, there is a new grant coming available for bathrooms and public hearings will be held before July.



New Business:

1. Mosquito Abatement Discussion. Information was provided to the council, and Mr. Passmore recommended Option No. 3, page 17, truck spraying. He stated we would have more control over our money and the area covered. Mr. Passmore stated there was no action needed by the council as the funds would come from the street department. The treasurer was requested to create a line item for this expenditure.
2. AR Legislative Audit. Ms. Meyers advised she has been notified all is in order regarding the Legislative Audit for 2015. The audit for 2016 was concluded and there are no major issues noted.


Other Business:

Alderman Hatcher brought up the issue of four-wheelers speeding on Emerald Mountain and asked if the police department could check into it.

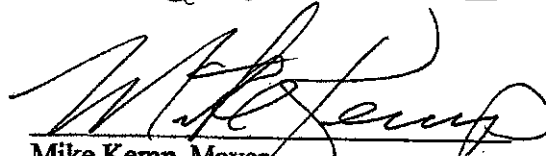
There was no further business brought before the Council.

Alderman Frala made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously, and the meeting was adjourned at 7:56 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 6-20-17.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
July 18, 2017**

The meeting was called to order by Mayor Kemp at 7:06 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept Alderman Anderson made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Blackwell made a motion to accept, Alderman Kandlbinder seconded; and the motion passed unanimously

Department head reports were provided to the Council. Mr. Passmore advised the mosquito spraying was in process. He also informed the council that larvicide may possibly be provided to the city free or for a reduced price. He will get an answer and report back to the council.

Old Business:

Shamrock Park Update. Mayor Kemp advised he has been working with RedStone to get the remaining work completed. He stated our old contract manager is no longer there and he has not yet been notified who will be the new contact.

New Business:

1. Vimy Ridge Road/County Line Road Intersection Improvement Grant. Mayor Kemp announced that the TIP grant from Metroplan has been approved (Metroplan Resolution No. 17-12). Mr. Passmore advised work has already started on an 8" water line at the Hall property, including boring under Vimy Ridge Road. This project is being paid for by the bond refinance from last year. Mayor Kemp stated the attorney has advised us there is no new time line for the eminent domain issue, and he also said that so far, the highway department has been waiting for the issue to be resolved.
2. Resolution 2017-011, Supporting Federal and State Legislation Ensuring Proper Assessment and Collection of Internet Sales Tax. Attorney Benca read the resolution and after discussion, Alderman Bennett made a motion to approve. Alderman Anderson provided the second, and the motion passed unanimously.

Other Business:

Mayor Kemp advised the most current legislative audit has been completed. All City offices are in compliance, and there are no issues.

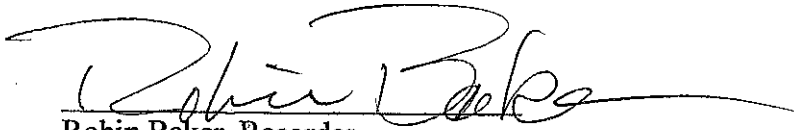
Ms. Meyers explained the information in the council packets from the Secretary of State's office regarding changes in the annexation laws. As there are no annexations being planned, this information is for information only.

Mayor Kemp advised he was contacted by Donna Brown who advised she owns two parcels in the floodway area of Beachwood and Clayton. Ms. Brown has offered to sell the property to the city for \$6,000 plus closing costs. Mayor Kemp advised this could be cleaned up and become a part of the Shannon Hills Park System. Alderman Hatcher offered a motion to authorize the mayor to proceed with this purchase (\$6,000 + closing costs) and to proceed with the purchase. Alderman Blackwell provided the second, and the motion passed unanimously.

As information only, the mayor advised the council that he had been speaking with the Highway Department regarding the 40 acres on Otter Creek which is owned by the city but in Pulaski County. One of the possible uses would be the construction of a retention basin which could ease some flooding issues in the area.

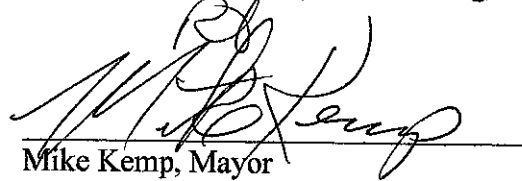
There being no further business brought before the Council and no comments from the floor, Alderman Anderson made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:38 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on

7-18-8-15-17


Mike Kemp, Mayor



CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
August 15, 2017



The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Treasurer Meyers presented the financial report. Alderman Frala made a motion to accept Alderman Kandlbinder made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept, Alderman Frala seconded; and the motion passed unanimously

Department head reports were provided to the Council. Alderman Kandlbinder stated he had noticed several people texting in the school zone while waiting to pick up children. He noted this causes inattention and possible traffic backups. He asked Chief Spears if there could be more patrol in the area.

Sample larvicide tablets were passed out to the Council with instructions for using.

Old Business:

Shamrock Park Update. Mayor Kemp stated Redstone was to be working at the park today but was a no-show. This will be checked into. Mayor Kemp also advised the current application cycle for the next park phase is wrapping up. This would cover restrooms, water fountains, etc.

New Business:

1. Resolution 2017-012, Vimy Ridge Road/County Line Road Intersection. As noted in the July council meeting, Mayor Kemp reiterated the TIP grant from Metroplan was approved (Metroplan Resolution No. 17-12) in the amount of \$276,000, with matching funds from the City of 20 percent (\$69,000). The next step for the City is to approve Resolution 2017-012 in order to set up the project agreement. Attorney Benca read the resolution in full, and after discussion, Alderman Bennett made a motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

2. Resolution 2017-013, Floodplain/Floodway Grant Application. Mayor Kemp explained the purpose of this grant is to acquire and demolish up to 14 existing structures on Clayton Drive which are in the floodplain and/or floodway. Removal of these structures will provide peace of mind should a large flood event occur. Attorney Benca read the resolution in its entirety and after discussion, Alderman Frala made a motion to accept, and Alderman Bennett provided the second. The motion passed unanimously.
3. Resolution 2017-014, Shannon Hills Fall Festival. Mayor Kemp announced that Shannon Hills has received a festival advertising grant for 2/3 of the cost of flyer design and printing and social media ad design and placement up to but not to exceed \$400 for the Shannon Hills Fall Festival. Attorney Benca read the resolution which authorizes acceptance of the grant. After discussion, Alderman Kandlbinder made a motion to accept with Alderman Bennett giving the second. The motion passed unanimously.
4. City Building on High Road. The council discussed needed roof repairs on the city-owned building on High Road behind city hall due to hail damage. It was suggested to use the insurance monies received to repair/replace the decking and replace the shingled roof with a metal roof. Possible uses for the building once repaired were discussed—continued usage as a storage building, usage by Healing Waters or a possible animal control building. One estimate has already been received, and the mayor is waiting for the other two estimates to be completed. Alderman Bennett requested the council wait for the other two estimates to be completed and the insurance payment to arrive.
5. Records Storage Building. The mayor brought up the fact that should the current records storage building (building on High Road behind city hall) not be repaired, a new building will be needed for storage of court records. It was suggested that a new 12 x 30 storage building may possibly be obtained and placed in the fenced area next to city hall. The mayor will check into the cost of this and present the council with estimates.
6. Legislative Audit Report. As noted in prior meetings, all departments noted are in compliance, and there are no issues.

Other Business:

Alderman Kandlbinder suggested another use for the building behind city hall would be a much-needed emergency shelter. This will be taken into consideration.



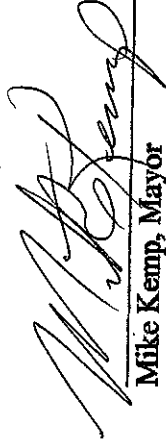
There being no further business brought before the Council and no comments from the floor, Alderman Blackwell made a motion to adjourn, seconded by Alderman Frala. The motion passed unanimously, and the meeting was adjourned at 7:39 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 9-19-17



Mike Kemp, Mayor



CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
September 7, 2017

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Shannon Hills, AR
Mike
Kemp
Mayor

The sole purpose of this meeting are the three items on the agenda which was previously distributed to all council members.

1. Portable Building Recommendation. The council reviewed the three bids for a new portable building received from Derksen Portable Buildings, Affordable Buildings and Premier Buildings. After discussion, Alderman Kandlbinder made a motion to approve an expenditure of no more than \$5,000 to purchase the new building from Derksen Portable Buildings. This amount includes the cost of the building itself at \$3,665 with taxes to be determined. The motion was seconded by Alderman Frala and passed unanimously.
2. Building Behind City Hall Recommendation. The council reviewed the email from Timothy Miles, Central Arkansas Risk Management, outlining the insurance payout due to recent hail damage from CARMA in the amount of \$7,850 and three bids received from Robinson Roofing, Raintight Roofing and Action Roofing. After discussion, Alderman Bennet made a motion to approve \$4,000, combined with the aforementioned insurance payment, and accept the proposal from Robinson Roofing Service in the amount of \$7,950 to repair up to four rafters and remove the existing damaged roof and replace with metal roofing. Alderman Kandlbinder provided the second, and the motion passed unanimously.
3. Municipal League Recommendation. Sara Monaghan from Arkansas Municipal League presented the League's recommendation to settle the Madison suit for \$10,000. She informed the council that this is no way indicative of an admission of guilt or liability. She also advised that the City would have to pay the amount initially, however, the Municipal League may possibly reimburse the city for this expense. After discussion, Alderman Bennett made a motion to accept the recommendation of the Municipal League, Alderman Kandlbinder gave the second, and the motion passed unanimously.

There being no comments from the floor regarding these items and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Bennett which passed unanimously. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

Robin Baker
Robin Baker, Recorder

The above minutes were approved as written/corrected on 9-19-17
Mike Kemp
Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
September 19, 2017**

The meeting was called to order by Mayor Kemp at 7:02 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept Alderman Anderson made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Frala made a motion to accept, Alderman Frala seconded; and the motion passed unanimously

Department head reports were provided to the Council. Mr. Passmore advised the first sanitary report has been received which showed clean. Also, he expressed appreciation to Jeff Reed for a job well done.

Fire Chief Aldridge reported he had received two bids for generators. He noted that the lowest bid received was \$6,500 and the highest was \$6,700. He chose to pick the higher bid due to a ten-year warranty versus a five-year warranty. Alderman Kandlbinder made a motion to accept the bid, Alderman Anderson provided the second, and the motion passed unanimously.

Police Chief Alan Spears provided on update on Officer Padilla who has been hospitalized. He advised the officer will be released from the hospital tomorrow and will return to work when able.

Alderman Kandlbinder brought up parking issues on Emerald Mountain with boats and cars being parked on the streets, in some cases, parking the wrong way. He also requested no parking zones be posted with no parking signs. This issue will come under advisement and be discussed later. Mayor Kemp noted that striping will be considered on Skyline once the road is fully completed.

Old Business:

Shamrock Park Update. Mayor Kemp stated Redstone put in sod and cleared the fence area. He is working to get the Notice of Completion for the Phase II grant. He also advised Redstone will

fix the pole foundation as needed, but requires the engineer to provide plans. He advised two new playboards were installed.

New Business:

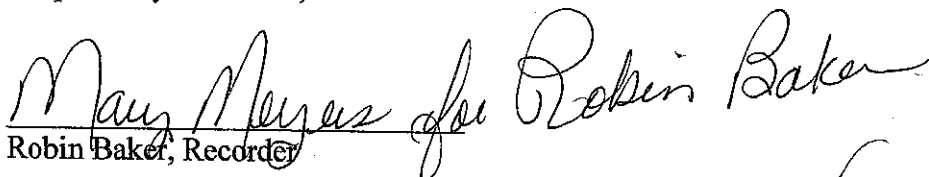
1. Employee Insurance Renewal. An increase of 7 percent was initially requested from the QualChoice insurance company, but due to our grandfathered status, it was agreed that insurance would only increase by 4.9 percent. Alderman Frala made a motion to accept and Alderman Bennett gave the second, with the motion passing unanimously.
2. Legislative Audit Report. The audit stated all offices were in compliance and there were no errors or issues. The report was filed September 8, 2017.

Other Business:

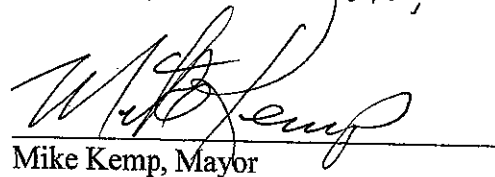
Alderman Blackwell requested to know how long court records should be kept. Attorney Benca apologized for the delay and stated he is still working on getting the information. Mayor Kemp advised the building update for the records storage building will be here in about two to three weeks.

There being no further business brought before the Council and no comments from the floor, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously, and the meeting was adjourned at 7:28 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on November 28, 2017


Mike Kemp, Mayor



CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
OCTOBER 5, 2017

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, absent
Alderman Anderson, present
Attorney Benca, absent
Treasurer Meyers, present
Recorder Baker, absent

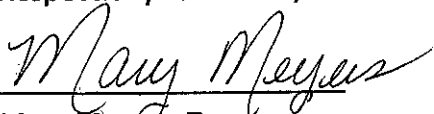
New Business:

Resolution 2017-015 Adopting the Hazard Mitigation Plan for Saline County

Resolution was read and discussed. Motion to pass made by Alderman Kandlbinder, seconded by Alderman Frala. Motion passed unanimously.

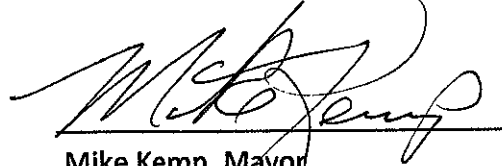
Alderman Kandlbinder made motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously and meeting was adjourned at 7:05

Respectfully submitted,



Mary Meyers, Treasurer

The above minutes were approved as written/corrected on NOVEMBER 21, 2017



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
CITY COUNCIL MEETING
NOVEMBER 21, 2017**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation by David Passmore, roll was as follows:

Mayor Kemp, present

Alderman Blackwell, present

Alderman Hatcher, present

Alderman Kandlbinder, present

Alderman Frala, absent

Alderman Bennett, present

Alderman Anderson, present

Attorney Benca, absent

Treasurer Meyers, present

Recorder Baker, absent

Financial Report:

Financial report was presented; Alderman Bennett made motion to accept; Alderman Anderson seconded; and the motion passed unanimously.

Minutes:

Minutes from prior meeting was presented. Alderman Kandlbinder made motion to accept; Alderman Bennett seconded; and the motion passed unanimously.

Department Reports:

Department reports were presented with no questions or concerns.

Old Business:

Park update: We are waiting on the drawing concerning the pole for the cover over playground area.

Fall Festival: Festival was good.

Building Update: Everything is going good with getting building cleaned out and looking at what repairs need to be done.

Property Cleanup: We have filled the dumpster twice and still working on getting property.

New Business:

Water Rebate: David discussed why rebate is dropped to \$5.00 being due to lots of extra expenses this year in repairs. The water department also had another large increase in water charge from CAW. Motion was made by Alderman Bennett to accept; Alderman Hatcher seconded; motion passed unanimously.

Property Acquisition Update: Mayor Kemp requested to have the authority to make an offer on the property. Motion was made by Alderman Bennett giving the Mayor the authority with a limit of \$75,000 plus closing cost. Alderman Kandlbinder seconded; motion passed unanimously.

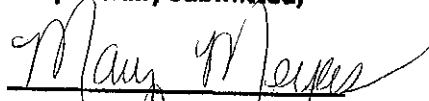
Budget Workshop:

Fire department budget was present by Chief Mel Aldridge. Alderman Kandlbinder made motion to accept; Alderman Bennett seconded; budget passed unanimously.


Police department budget was presented by Chief Allen Spears. Chief Spears discussed his request for a raise of \$1.00 per hour for officers that have been here over a year. Motion to accept was made by Alderman Kandlbinder; seconded by Alderman Hatcher; budget passed unanimously.

Motion to adjourn was made by Alderman Bennett; seconded by Alderman Anderson; motion passed unanimously. Meeting was adjourned at 8:00.

Respectfully submitted,


Mary Meyers, Treasurer

The above minutes were approved as written/corrected on 12-19-17


Mike Kemp, Mayor



CITY OF SHANNON HILLS
CITY COUNCIL BUDGET MEETING
NOVEMBER 28, 2017

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation by David Passmore, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, present
Attorney Benca, absent
Treasurer Meyers, present
Recorder Baker, absent



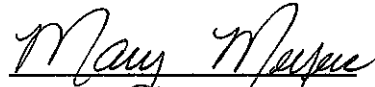
Budget Workshop:

Water and Street budget was presented by David Passmore. Discussion about moving Mary Meyers to full time employment with 60% of salary and benefits to be paid by water department and 40% to be paid by city. Pay increase of .25 for each employee on water and street. Motion was made by Alderman Anderson to accept budget; seconded by Alderman Anderson; motion passed unanimously.

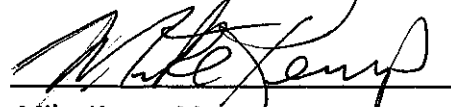
General budget was presented by Mary Meyers. Questions about line item for Community Events were answered. Motion was made by Alderman Anderson to accept budget; seconded by Alderman Hatcher; motion passed unanimously.

Motion to adjourn was made by Alderman Anderson; seconded by Alderman Kandlebinder; motion passed unanimously. Meeting was adjourned at 8:00.

Respectfully submitted,


Mary Meyers, Treasurer

The above minutes were approved as written/corrected on

12-19-17

Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
December 19, 2017**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, absent
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Anderson made a motion to accept Alderman Hatcher made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept minutes as corrected (typo in date), Alderman Anderson seconded; and the motion passed unanimously

Department head reports were provided to the Council. Mayor Kemp advised that Safewise.com recognized Shannon Hills as the state's fifth safest city.

Old Business:

Shamrock Park Update. Mayor Kemp advised the city has been awarded a Match Grant in the amount of \$74,850.00 in order to construct restrooms and make other improvements at Shamrock Park.

Property Cleanup Update. Mayor Kemp informed the council that the property at Beachwood and Clayton is cleared.

Property Acquisition Update. Mayor Kemp told the council that in order to obtain the property on Bonnie Lane for the park, the offer may need to be revised. Alderman Kandlbinder made a motion for Mayor Kemp to adjust the offer as necessary but not to exceed a reasonable amount. Alderman Hatcher seconded, and the motion passed unanimously.

Mayor Kemp also referred the Council to a letter received from Parks and Tourism advising that grants are available for festival advertising. The city will apply.

New Business:

1. **Final Budget Approval.** Resolution 2017-016 was presented to the council in order to accept the final 2018 City Budget. Alderman Hatcher made a motion to accept, and

Alderman Kandlbinder made the second. After discussion during which Alderman Frala advised his intention to abstain, the motion passed with four aye votes, one abstention.

Other Business:

There being no further business brought before the Council and no comments from the floor, Alderman Hatcher made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Robin Baker by May Meyers
Robin Baker, Recorder

The above minutes were approved as written/corrected on 1/16/18

Mike Kemp
Mike Kemp, Mayor

