

**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
January 21, 2020**

The meeting was called to order by Mayor Kemp at 7:04 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, absent  
Alderman Kandlbinder, present  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers provided the financial report. She advised the loan discussed in last month's meeting has been completed. Alderman Bennett made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Frala made a motion to accept the minutes as corrected (date corrected; and Page 2, Item 2 corrected Alderman Bennett's misspelled name), Alderman Bennett seconded; and the motion passed unanimously.

Department head reports were provided to the council. Chief Aldridge advised the survey for Fire Station No. 3 has been done and pins located. Staking will begin when weather permits and the drive will be redone.

Old Business:

1. Shamrock Park Update. Mr. Reed advised that keys for paper dispensers were on the way.
2. Engineering Report. The engineering information that has been sent to the state for pending bid processes is correct and pending. We can proceed on the contract for Joan Drive and County Line Road in February.

New Business:

1. SHFD Change of Command. Kevin Riedinger was sworn in by Mayor Kemp as our new Fire Chief.
2. 2020 Meeting Times, Procedures and Rules. By unanimous decision, the council chose to move the meetings back to 6:30 p.m., remaining on the third Tuesday of each month.

3. Ordinance Number 2020-01, Authorizing Treasurer/Fulltime Employment. Attorney Benca read the ordinance in full, and Alderman Kandlbinder made a motion to accept the ordinance. After discussion, Alderman Frala provided the second. The motion passed unanimously by roll call vote of five aye votes, with Alderman Hatcher absent.

Alderman Bennett made a motion to suspend the rules, adding Ordinance 2020-01 to the agenda for the second reading, reading the title only. Alderman Frala provided the second, and the motion passed unanimously. Attorney Benca read the title, Alderman Kandlbinder made a motion to accept Ordinance 2020-01. Alderman Blackwell provided the second, and the motion passed unanimously by roll call vote of five aye votes with Alderman Hatcher absent.

Alderman Bennett made a motion to suspend the rules, adding Ordinance 2020-01 to the agenda for the third and final reading, reading the title only. Alderman Kandlbinder provided the second, and the motion passed unanimously. Attorney Benca read the title, Alderman Frala made a motion to accept Ordinance 2020-01. Alderman Blackwell provided the second, and the motion passed unanimously by roll call vote of five aye votes with Alderman Hatcher absent.

4. Resolution 2020-01, Balancing 2019 Budget. Attorney Benca read Resolution 2020-01. After reading, Alderman Kandlbinder made a motion to accept, Alderman Frala gave the second, and the motion passed unanimously.
5. Intersection Contract. Attorney Benca read Resolution 2020-02, and after reading, Alderman Kandlbinder made a motion to accept, Alderman Blackwell provided the second, and the motion passed unanimously.
6. Ordinance 2020-02, Approving Sale of Surplus Property. This ordinance is to sell the no longer needed FEMA trailers which the police department is no longer using. In the interest of full disclosure, Mayor Kemp advised the only bid received on the two trailers was his. Attorney Benca read the ordinance in full, and after discussion, Alderman Bennett made a motion to approve, followed by a second from Alderman Andrews. After a roll call vote, the motion passed unanimously with five aye votes with Alderman Hatcher absent.

Alderman Bennett made a motion to suspend the rules, adding Ordinance 2020-02 to the agenda for the second reading, reading the title only. Alderman Andrews provided the second, and the motion passed unanimously. Attorney Benca read the title, Alderman Bennett made a motion to accept Ordinance 2020-02. Alderman Frala provided the second, and the motion passed unanimously by roll call vote of five aye votes with Alderman Hatcher absent.

Alderman Bennett made a motion to suspend the rules, adding Ordinance 2020-02 to the agenda for the third and final reading, reading the title only. Alderman Kandlbinder provided the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman Frala made a motion to approve Ordinance 2020-02. Alderman Andrews

Shannon Hills, AR  
Mike  
Kemp  
Mayor

provided the second, and the motion passed unanimously by roll call vote of five aye votes with Alderman Hatcher absent.

7. Statements of Financial Interest. Council members were advised to have their Statements of Financial Interest in the recorder's office no later by close of business of January 31.
8. Census Reminders. Alderman Blackwell advised that census information will be mailed soon. She also informed the council that Brother Robert at Healing Waters has offered their space for census workers, and there are people interested in working with the census.

Other Business:

According to Alderman Bennett there are two possible times to create a city-wide cleanup, which could coincide with the "Great American Clean Up" in spring and the "Great Arkansas Cleanup" in the fall. He will get possible dates for the next meeting.

Alderman Kandlbinder feels a fishing pond would be a good addition to the park district.

Both Aldermen Blackwell and Frala will be attending the Municipal League Winter Conference in Little Rock.

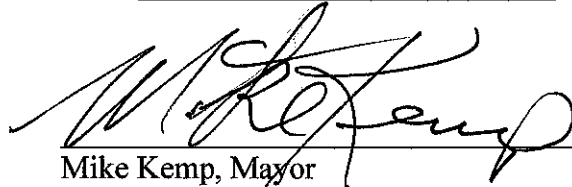
There being no further business brought before the Council and no further comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Andrews. The motion passed unanimously and the meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 2-18-20.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
February 18, 2020**

The meeting was called to order by Mayor Kemp at 6:32 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, absent - CENSUS DUTY @ DAVIS ELEM.  
Alderman Hatcher, present  
Alderman Kandlbinder, absent  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Patrick Benca, present  
Treasurer Mary Meyers, absent  
Recorder Robin Baker, present

  
City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

Due to Treasurer Meyers' absence, no oral financial report was presented and there were no questions about the written report. Alderman Frala made a motion to accept the financial report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Bennett made a motion to accept the minutes as written, Alderman Frala seconded; and the motion passed unanimously.

Department head reports were provided to the council. Mr. Reed advised that at this time, the public works department is \$90,000 short due to grinder pump repair and replacement on Emerald Mountain.

Old Business:

1. Shamrock Park Update. Dedication of the new park restrooms is scheduled for February 22 at 10:00 a.m. The public is invited.
2. Engineering Report. Mayor Kemp referred the council to the information from the engineer contained in their packets.

New Business:

1. Sidewalk Bids and Contract Authorization. Attorney Benca read Resolution 2020-03, authorizing the sidewalk project and to begin bidding. Alderman Bennett made a motion to accept the resolution, Alderman Hatcher provided the second, and the motion passed unanimously.
2. Citywide Yard sale and Cleanup Day. According to Mr. Reed, the Parks Committee has chosen April 25 for the citywide yard sale. The city-wide cleanup is set for May 2. Volunteers are needed to help and can contact Mr. Reed.


3. Census Reminders. Mayor Kemp reminded the council that residents will begin receiving packets from the census bureau. He stressed the importance of having residents fill out and return the information needed.

Other Business:

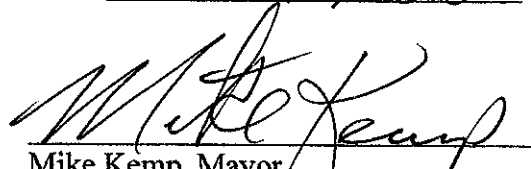
Alderman Hatcher advised she was contacted by a constituent reporting a sewage smell in the neighborhood and a streetlight was needed. Mr. Reed advised the area had been checked already and everything is okay at this time. The streetlight issue will be checked on.

There being no further business brought before the Council and no further comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously and the meeting was adjourned at 6:53 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 3-17-20.

  
Mike Kemp, Mayor



CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
March 17, 2020

The meeting was called to order by Mayor Kemp at 6:36 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, absent  
Alderman Kandlbinder, present  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, present by phone  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present by phone

Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept the financial report, Alderman Andrews seconded, and the motion passed unanimously.

Minutes from the prior meeting were presented to the council. Alderman Blackwell requested that the minutes from February reflect that even though she was not present at the meeting, she was at Davis Elementary doing business for the city about Census. Alderman Bennett made motion to accept minutes with changes, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were provided to the Council. There were no questions or comments.

Old Business:

Project Updates-Engineering report presented. The Mayor advised a grant for the County Line Trail from Arkansas Department of Transportation was approved. Alderman Frala questioned if the money would come from the general fund or street monies. The mayor explained this would come from the street fund.

  
City of Shannon Hills, AR  
**Mike  
Kemp**  
Mayor

New Business:

1. Sidewalk Bids and Contract Authorization. Resolution 2020-05, Accepting Bids and Authorizing the Contract, was read by Mayor Kemp. Following discussion, a motion was made by Alderman Frala to accept the resolution and seconded by Alderman Bennett. The motion passed unanimously.
2. Fallfest Advertising Grant-Resolution 2020-04. The resolution was read and after discussion, a motion was made by Alderman Frala to accept and seconded by Alderman Blackwell. The motion passed unanimously.
3. Flood Plain-Ordinance 2020-03. Due to the length of the ordinance and as all council members received a copy and were aware of the contents, Alderman Kandlbinder made a motion to read the title only. Alderman Bennett provided the second, and the motion passed unanimously.

Mayor Kemp read the title, and Alderman Kandlbinder made a motion to accept Ordinance 2020-03 for the first reading. Alderman Blackwell seconded. After a roll call vote of five ayes, Alderman Hatcher absent, the motion passed.

Alderman Kandlbinder made motion to suspend the rules adding Ordinance 2020-03 to the agenda for the second reading, reading the title only. Alderman Blackwell seconded, and the motion passed unanimously.

After reading of title by Mayor Kemp, Alderman Kandlbinder made motion to accept the second reading of Ordinance 2020-03, with a second provided by Alderman Bennett. After a roll call vote of five ayes, Alderman Hatcher absent, the motion passed.

Alderman Kandlbinder made a motion to suspend rules adding Ordinance 2020-03 to the agenda for the third reading, reading title only. Alderman Frala seconded the motion and motion passed unanimously.

Mayor Kemp read the title. Alderman Kandlbinder made a motion to accept the third and final reading of Ordinance 2020-03, seconded by Alderman Andrews. After a roll call vote of five ayes, Alderman Hatcher absent, Ordinance 2020-03 passed.

4. Annual Millage Renewal-Ordinance 2020-04. The mayor read Ordinance 2020-04, and after discussion, a motion was made by Alderman Bennett to approve, which was seconded by Alderman Blackwell. After a roll call vote of five ayes with Alderman Hatcher absent, the motion passed.

City of Shannon Hills, AR  
**Mike Kemp**  
Mayor

Alderman Kandlbinder made a motion to suspend the rules, adding Ordinance 2020-04 to the agenda for the second reading, reading the title only. Alderman Bennett seconded and the motion passed unanimously.

Mayor Kemp read the title, and Alderman Kandlbinder made a motion to approve, seconded by Alderman Bennett. After a roll call vote of five ayes, with Alderman Hatcher absent, the motion passed.

Alderman Kandlbinder made motion to suspend the rules adding Ordinance 2020-04 to the agenda for the third and final reading, reading the title only. Alderman Bennett seconded and motion passed unanimously.

After Mayor Kemp read the title, Alderman Bennett made a motion to approve the third and final reading, seconded by Alderman Frala. After a roll call vote of five ayes, with Alderman Hatcher absent, Ordinance 2020-04 passed.

5. Wastewater-Ordinance 2020-05. Prior to any discussion of this ordinance, Alderman Kandlbinder felt all council members should be present for this discussion based on information provided in the council packets. He made a motion to move this matter to the next meeting when maybe more council members are present. The motion was seconded by Alderman Bennett and passed unanimously.
6. Citywide Yard Sale and Cleanup Day. Mr. Reed advised the annual yard sale is scheduled for April 25, and the annual cleanup is scheduled for May 2.
7. Census Reminders. Ms. Blackwell advised the information is arriving in the mail and requested council members ask constituents' attention and act as soon as possible.

Other Business:

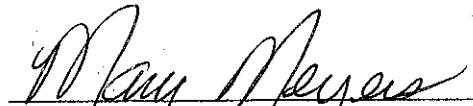
Due to the current situation involving COVID-19, Mayor Kemp advised future meetings may have to be moved or cancelled. He asked for the council's support in case of a State of Emergency. Alderman Frala made such a motion which was seconded by Alderman Bennett, and approved unanimously.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**




There being no further business brought before the Council and no further comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously and the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

  
Mary Meyers, Treasurer

The above minutes were approved as written/corrected on 4-24-20.

  
Mike Kemp, Mayor



CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
April 28, 2020

The meeting was called to order by Mayor Kemp at 6:33 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present by phone  
Alderman Kandlbinder, present  
Alderman Frala, present by phone  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Hatcher made a motion to accept the financial report, Alderman Andrews seconded, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Alderman Frala made motion to accept the minutes, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were given to the Council. Alderman Kandlbinder asked the chief if the change from full time to part time was working. Chief Spears advised that it was.

Old Business:

Engineering Report. The report from the engineer was provided to the council in their packets. There were no comments or questions.

New Business:

1. Emerald Mountain Recreational Improvements—Resolution 2020-06. Attorney Benca read the resolution. After discussion, Alderman Kandlbinder made a motion to accept, and Alderman Bennett gave the second. The motion passed unanimously.

2. Engineering RFQ—Resolution 2020-07. The resolution was read and after discussion, a motion was made by Alderman Bennett to accept and seconded by Alderman Kandlbinder. The motion passed unanimously.
3. Wastewater--Ordinance 2020-05. The ordinance was read by Mr. Benca. During discussion, the council determined the pump charges will be included on water bills affected for a term of at least two years. This matter will be re-addressed by the council at that time. Alderman Bennett requested it be noted on the record that his feeling is that water rates should be raised across the city, not just on those with grinder pumps. Alderman Andrews made a motion to accept the ordinance, and Alderman Blackwell provided the second. After a voice vote of four aye votes and two nay votes by Aldermen Kandlbinder and Bennett, the motion passed.

Alderman Blackwell made motion to suspend the rules adding Ordinance 2020-05 to the agenda for the second reading, reading the title only. Alderman Frala seconded, and the motion passed 4-2.

After Mr. Benca read the title, Alderman Andrews made motion to accept the second reading of Ordinance 2020-05, with a second provided by Alderman Blackwell. After a roll call vote of four ayes and two dissenting votes by Aldermen Kandlbinder and Bennett, the motion passed.

Alderman Hatcher made a motion to suspend the rules adding Ordinance 2020-05 to the agenda for the third and final reading, reading title only. Alderman Blackwell seconded the motion and motion passed 4-2.

Mr. Benca read the title and Alderman Andrews made a motion to accept the third and final reading of Ordinance 2020-05, seconded by Alderman Blackwell. After a roll call vote of four aye votes and to nay votes by Aldermen Kandlbinder and Bennett, Ordinance 2020-05 passed.

It is noted that after each vote, Mayor Kemp advised he was in support of this ordinance.

4. Treatment Plant Pole--Ordinance 2020-06. Mayor Kemp advised the council that since this is a sale from him to the city, the council must approve by ordinance. Mr. Benca read the ordinance, and Alderman Andrews made a motion to accept. Alderman Blackwell gave the second. After a voice vote of five ayes, with one nay vote by Alderman Kandlbinder, the motion passed unanimously.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

Alderman Kandlbinder made a motion to suspend the rules, adding Ordinance 2020-06 to the agenda for the second reading, reading the title only. Alderman Bennett seconded and the motion passed unanimously.

Mr. Benca read the title, and Alderman Bennett made a motion to approve, seconded by Alderman Kandlbinder. After a roll call vote, the motion passed unanimously.

Alderman Frala made motion to suspend the rules adding Ordinance 2020-06 to the agenda for the third and final reading, reading the title only. Alderman Bennett seconded and motion passed unanimously.

After Mr. Benca read the title, Alderman Bennett made a motion to approve the third and final reading, seconded by Alderman Blackwell. After a roll call vote, Ordinance 2020-06 passed.

5. State of the City Address. Mayor Kemp advised the state of the city is good.
6. Citywide Yard Sale and Cleanup Day. Mr. Reed advised the annual yard sale rescheduled to July 18, and the annual cleanup scheduled for May 2 was cancelled.
7. Census Reminders. Ms. Blackwell advised the response rate for Shannon Hills is at 50 percent. At the same time during the last census ten years ago, our response rate was at 70 percent. She asks that all city officials remind constituents to respond to the census and act as soon as possible.
8. Next Meeting for City Council, P & Z and Parks Committees/Commissions. Mayor Kemp state the next meeting for Planning and Zoning and Park Committee is moved to July, and depending on the current situation, the next council meeting may have to be moved.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

Other Business:

None.

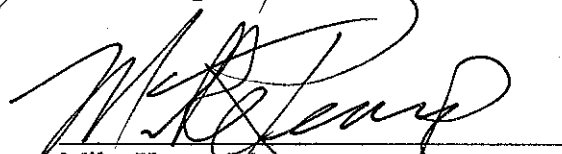
There being no further business brought before the Council and no further comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously and the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

5-19-20

  
Mike Kemp, Mayor



CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
May 19, 2020

The meeting was called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present by phone  
Alderman Kandlbinder, present  
Alderman Frala, present  
Alderman Bennett, absent  
Alderman Andrews, present  
Attorney Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Ms. Baker asked Ms. Meyers to explain why all elected officials received one additional paycheck each during calendar year 2019. Ms. Baker also asked what steps were being taken by herself and the accountant in order to ensure this doesn't happen in the future. Ms. Meyers explained the pay periods overlapped, and somehow two checks were issued. The accountant has been made aware, and will also watch for this occurrence. To Ms. Meyers' knowledge, this has not happened before and should not happen again; and assured the council that all elected officials have been contacted, and all have agreed to refund the city by check deduction through the end of the year. Alderman Blackwell made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Alderman Kandlbinder made the motion to accept the minutes, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were given to the Council. A request for a review/reduction of the water bill at 14326 Single Pine (rented property owned by Mayor Kemp; disclosed to council). Mr. Kemp explained the tenants were called out of town unexpectedly and upon their return discovered the water to have been running during the time they were gone. Alderman Hatcher made a motion to make a one-time reduction per city regulations. Alderman Blackwell gave the second, and the motion passed unanimously.

Mr. Reed advised the council he has been working with ADEQ regarding the storm water runoff (MS4) requirements and obtaining the proper information to provide to the engineers for the project. Mr. Reed stated he has been in contact with Hope Engineering to see if they would be able to perform any needed work. Alderman Kandlbinder made a motion to allow the city to use Hope Engineering for public works and MS4 projects. Alderman Frala seconded, and the motion passed unanimously.

Old Business:

Engineering Report. The report from the engineer was provided to the council in their packets. There were no comments or questions.

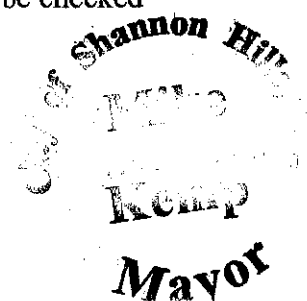
New Business:

1. RFQ Review Committee. Mayor Kemp advised the council that a committee is needed to review qualifications for future projects. After discussion, the committee will consist of Jeff Reed, Scott Bennett, James Frala, Mayor Kemp, and former Fire Chief Mel Aldridge. Alderman Kandlbinder made a motion to accept the committee, Alderman Andrews provided the second, and the motion passed unanimously.
2. Citywide Yard Sale. Mayor Kemp advised the annual citywide yard sale has been moved to July 18. Alderman Kandlbinder asked if a dumpster could be provided on July 19. The mayor advised he had been in contact with Saline Solid Waste Management District and was told this service is no longer available.
3. Census Reminders. Ms. Blackwell advised the council the response rate for Shannon Hills is up to 70 percent. She asked the council to continue to get the word out.
4. Next Meeting for City Council, P & Z and Parks Committees/Commissions. Mayor Kemp state the next meeting for Planning and Zoning and Park Committee is moved to July 27.

Other Business:

None.

A member of the audience asked when the restrooms at the park would be reopened. The mayor advised not yet as he was waiting for information from the governor. This person also advised the security lights at the east side of the park were out. Mr. Reed advised that would be checked out.

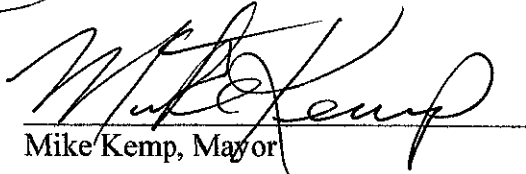


There being no further business brought before the Council and no further comments from the floor, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala. The motion passed unanimously and the meeting was adjourned at 7:01 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 6-16-20.

  
Mike Kemp, Mayor





CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
June 16, 2020

The meeting was called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present  
Alderman Kandlbinder, present  
Alderman Frala, absent  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Kandlbinder made a motion to accept the financial report, Alderman Bennett seconded, and the motion passed unanimously.

Ms. Meyers encouraged the council to attend a privately funded retirement luncheon for Lucky Turney, to be held at Millie's Fish & Chips next to the Sno Shack, Monday, July 6, at 11:30 a.m.

Minutes from the prior meeting were provided to the council. Alderman Blackwell asked that the percentage in Item 3 of the Agenda be changed to show the percentage nearer to 65 percent. Alderman Kandlbinder made the motion to accept the minutes, Alderman Andrews seconded, and the motion passed unanimously.

Department head reports were given to the Council. Alderman Hatcher asked when the culvert work will be done on Packer. Mr. Reed advised that due to recent rains, he's waiting now for the ground to become a bit drier. Work should be completed within the next few weeks. Mr. Reed also informed the council that the metal culvert across Vimy Ridge will be replaced as part of the intersection improvement project there.

Old Business:

Engineering Report. There was no report from Mr. Lemons this month due to a death in his family.

Mr. Reed advised that since he's not been able to meet with Mr. Lemons, he cannot give an update on the aerator issue.

Alderman Kandlbinder asked if all lift stations were operational. Mr. Reed stated yes.

New Business:

1. 13916 Rockinghorse, Water Bill Adjustment Request. Mr. Reed explained to the council that in March, the customer's meter was under-read. In April, the charges caught up with the bill; however, before customer had a chance to pay, a water leak was experienced, and the bill is now over \$300. Mr. Reed explained that an adjustment had already been made, but he is requesting another adjustment for this resident due to a city error. He asks that all late charges be removed and the bill cut in half to \$141. Alderman Hatcher made a motion to approve, Alderman Blackwell gave the second, and the motion passed unanimously.
2. Police Vehicles. Chief Spears informed the council that the department now had two vehicles down and without repairs are not roadworthy. He told the council that Bryant police has two Tahoes, expected available soon, which are ready to go. The chief said that due to changes in officers' schedules, monies have been saved to cover the cost. Alderman Bennet made a motion to approve, Alderman Hatcher gave the second, and the motion passed unanimously.
3. Citywide Yard Sale. Mayor Kemp reminded the council the annual citywide yard sale has been moved to July 18. All canned food donations will be passed on the Healing Waters.
4. Census Reminders. Ms. Blackwell made postcards to be handed out to parents at Davis during lunch. She also announced that Shannon Hills' response to the census is above the state and county average, and is the highest in Saline County. She asked the council to continue to get the word out.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

Other Business:

None.

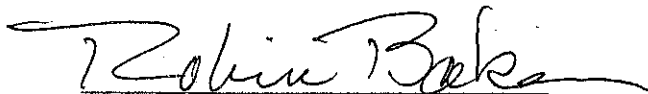
Mr. Long asked if Shannon Hills had a voter registration day. After being advised no, he suggested possibly tying that in with the citywide yard sale. Mr. Long provided his address, 15922 Mary Jo Cove, should anyone wish to contact him.

Fire Chief Reidinger announced fire hydrant testing will begin on the mountain and will last about two to three months. An announcement will be in the monthly newsletter to advise when this will begin.

Alderman Blackwell advised she had received complaints about bands who have using the park for practice are being too loud. Ms. Meyers stated she had already spoken with Zac Dunlap and they will turn down the volume moving forward.

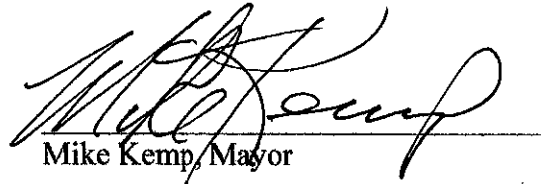
There being no further business brought before the Council and no further comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously and the meeting was adjourned at 7:01 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 7-21-20.

  
Mike Kemp, Mayor

CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
July 21, 2020

The meeting was called to order by Mayor Kemp at 6:48 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, absent  
Alderman Kandlbinder, present  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. She informed the council that the police department received \$4,600 from sales of confiscated weapons and the entirety was placed in the general fund. She also noted all monies borrowed by the police department from the general fund have been paid back. Alderman Bennett made a motion to accept the financial report, Alderman Frala seconded, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Alderman Bennett made the motion to accept the minutes, Alderman Blackwell seconded, and the motion passed unanimously.

Department head reports were provided to the Council. Chief Reidinger announced fire hydrant testing will begin on the west side of Vimy Ridge in August.

Mayor Kemp asked the council to consider a \$1.00 per hour raise effective July 23 for Mary Meyers. Due to Lucky's retirement, Ms. Meyers will be assuming all clerical duties of the water department until additional staff can be hired. Alderman Kandlbinder made a motion to approve, Alderman Frala gave the second, and the motion passed unanimously.

Mr. Kemp also asked the council to consider a \$1.00 per hour raise for Jeff Reed. He noted that Mr. Reed will remain working on an hourly basis until the next budget session when salary will be considered. Alderman Kandlbinder made a motion to approve, Alderman Blackwell provided the second, and the motion passed unanimously.

The Yarberys on Laddie requested a water adjustment although they did have one ten months ago. After discussion, Alderman Kandlbinder made a motion to make an adjustment to the water bill, Alderman Bennett seconded, and the motion passed unanimously.

Old Business:

Engineering Report. There was no report from Mr. Lemons this month; however, Mayor Kemp advised work is progressing on the Vimy Ridge/County Line intersection and sidewalk bids for the east side of County Line should go out soon. Sidewalk construction on Joan Drive down to Beechwood is slated to begin, soon.

New Business:

1. New Grant Opportunities. The mayor notified the council that he learned at a Metroplan workshop of approximately \$12 million in available grants for street plans, walking trails, etc., but can be difficult to obtain. There is an August 10 deadline for 80/20 grant applications, and Mayor Kemp asked the council for a vote of support to try and obtain some of these grants. Alderman Kandlbinder provided a motion to support the mayor in his effort to obtain grants for city improvement. Alderman Blackwell gave the second, and the motion passed unanimously.
2. Census Reminders. Alderman Blackwell told the council response to the census here in Shannon Hills is higher than the county, state, and national averages. She again urged council members to encourage residents to complete the census information. Mayor Kemp commended her on a continued job well done.

Other Business:

None.

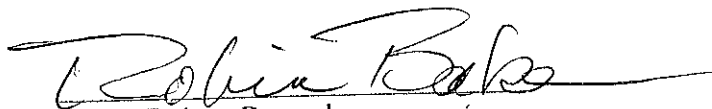
Mr. Long spoke to the council about a combined voter registration, census, and change of address notification drive at the park on August 29. He stated live jazz will be performed and noted the band will not be playing too loud. The council agreed this was a good idea and will help pass the information to residents.

City of Shannon Hills, AR  
**Mike**  
**Kemp**  
Mayor

There being no further business brought before the Council and no further comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Frala. The motion passed unanimously and the meeting was adjourned at 7:15 p.m.

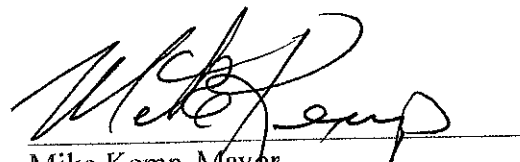
The next meeting of the Shannon Hills City Council is slated for 6:30 pm, Monday, August 17<sup>th</sup>, 2020, instead of Tuesday, August 18<sup>th</sup>.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

8-17-20

  
Mike Kemp, Mayor



CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
August 17, 2020

The meeting was called to order by Mayor Kemp at 6:34 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present via phone  
Alderman Kandlbinder, present  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present

Mary Meyers introduced, Abby Lockwood, our new employee in city hall.

Treasurer Meyers presented the financial report. Alderman Blackwell asked if there was any indication when the most recent grant payment will be received. Ms. Meyer stated that should be received within the next two to three weeks. Alderman Kandlbinder made a motion to approve the financial report, Alderman Blackwell gave the second, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Alderman Kandlbinder made a motion to accept the minutes, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were provided to the Council. Due to Mr. Reed's absence, the mayor referred the council to the letter from Tim Lemons advising that they are working on sewer extension plans for Joan Drive. He also stated that we may be able to pave dirt Joan in the next two years using available grants. Chief Reidinger asked the mayor to ensure a suitable amount of fire hydrants are included in any new plans

Old Business:

Project Update. The council was referred to the letter from Tim Lemons.

  
City of Shannon Hills, AR  
**Mike  
Kemp**  
Mayor

New Business:

1. Sidewalk Master Plan. The mayor advised the sidewalk improvements are going well. He asked the council to add Aubrey Lane into the city's master plan and explained the reason for the request. After discussion, Alderman Bennett made a motion to add Aubrey Lane into the City's master sidewalk plans. Alderman Frala gave the second, and the motion passed unanimously.
2. New Grant Opportunities. Mayor Kemp reminded the council of the recent MetroPlan workshop on obtaining grants attended by both himself and Mr. Lemons. He discussed with the council the possibility of the city purchasing a number of lots off Aubrey Lane which were being offered for auction. These lots border or are in close proximity to the new Arkansas Southwest Trail and explained how connection to this trail could benefit Shannon Hills. After further discussion, Alderman Andrews made a motion to allow Mayor Kemp to bid on any number of lots, provided the total bid did not exceed \$100,000. Alderman Hatcher provided the second. A voice vote was conducted, with two aye votes and four nay votes. The motion failed. After further discussion, Alderman Andrews made a motion to allow Mayor Kemp to bid on certain lots, not to exceed \$85,000. Alderman Frala gave the second. A voice vote was conducted, the result of which was five aye votes, with Alderman Kandlbinder giving the only dissenting vote. The motion passed.
3. City Council Vacancy. Alderman James Kandlbinder formally gave his resignation due to his move out of Shannon Hills. Alderman Bennett made a motion to accept the resignation, Alderman Frala gave the second, and the motion passed unanimously.
4. Census Reminders. Alderman Blackwell advised the city's reporting rate is still above average and encouraged 100 percent participation.

Other Business:

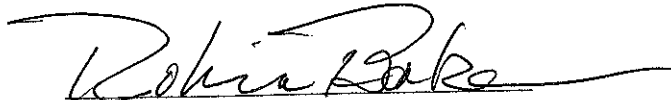
None.

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**



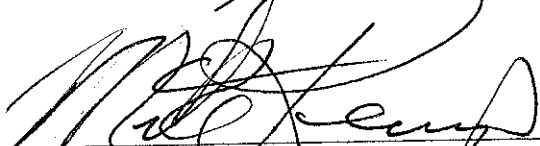
There being no further business brought before the Council and no further comments from the floor, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Blackwell. The motion passed unanimously and the meeting was adjourned at 7:46 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on

15100  
9-16-20

  
Mike Kemp, Mayor

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
September 15, 2020

The meeting was called to order by Mayor Kemp at 6:47 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present  
Open Position  
Alderman Frala, present  
Alderman Bennett, present via phone  
Alderman Andrews, present  
Attorney Benca, absent (trial)  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Blackwell asked why building permit fees showed an increase. Ms. Meyers responded that construction of multiple new homes required building permits and associated fees for water and sewer connections which were paid and deposited. Alderman Blackwell made a motion to approve the financial report, Alderman Andrews gave the second, and the motion passed unanimously. *Add audit discussion, no issues. (minutes 12-15:00)*

Minutes from the prior meeting were provided to the council. Alderman Frala made a motion to accept the minutes, Alderman Bennett seconded, and the motion passed unanimously.

Department head reports were provided to the Council. Alderman Hatcher thanked the police for having extra police presence on the mountain. Alderman Bennett passed along his thanks to our street department for removing a downed tree quickly during the last storm. Alderman Blackwell stated she had received a notice outlining issues at the water department in Shannon Hills. Mayor Kemp responded that it was not our water department, but is actually a small private waterwater treatment plant near Shannon Hills but not related to Shannon Hills at all.

Old Business:

Project Update. The council was referred to the report from Tim Lemons.

### New Business:

1. City Council Vacancy. Mary Guinn is out ill and unable to sit in.
2. Wastewater Extension. Resolution 2020-08 was introduced and read to the council by Mayor Kemp and explained this would authorize a new wastewater line on Joan Drive. Mr. Reed explained that any grinder pumps required will belong to the property owners and will be considered theirs to maintain. The city will provide upkeep for the main lines only. Alderman Bennett asked that the wording be set out so nothing is confused with the residences on the mountain. After further discussion, Alderman Frala made a motion to approve the resolution, Alderman Hatcher provided a second, and the motion passed unanimously.
3. Emergency Vehicles. Resolution 2020-09 was introduced and read to the council. This resolution authorizes a lease/purchase package deal at a very favorable interest rate involving Bancorp South. Alderman Hatcher made a motion to add the resolution to the agenda. Alderman Blackwell gave the second and the motion passed unanimously. Alderman Bennett made a motion to approve Resolution 2020-09 and Alderman Hatcher provided the second. The motion passed unanimously.

Mayor Kemp also introduced and read Resolution 2020-10, supporting the mayor's efforts to apply for another sidewalk grant. Alderman Hatcher made a motion to suspend the rules, adding Resolution 2020-10 to the agenda. Alderman Blackwell gave the second, and the motion passed unanimously. After discussion, Alderman Bennett made a motion to approve the resolution, Alderman Frala gave the second, and the motion passed unanimously.

4. Census Reminders. Alderman Blackwell advised the city's reporting rate reached an historical high at 72.2 percent. The alderman also shared information regarding Arkansas' Safe Haven Baby Box program and encouraged this information be shared to all residents.

### Other Business:

Ms. Meyers advised that Max Foster, a former mayor, passed away

Chief Riedinger asked if surplus fire vehicles could be sold to fire employees. Discussion ensued wherein it was determined that any surplus fire vehicles should be offered so the best price could be garnered. Alderman Bennett made a motion to authorize sale of surplus fire vehicles for sale on govdeals.com. Alderman Hatcher gave the second, and the motion passed unanimously.

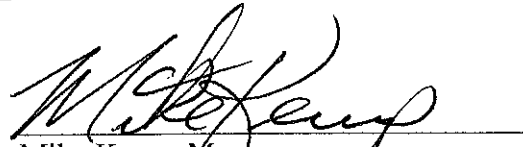
City of Shannon Hills, AR  
**Mike Kemp**  
Mayor

There being no further business brought before the Council and no further comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously and the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on 10-30-20.

  
Mike Kemp, Mayor



CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
October 20, 2020

The meeting was called to order by Mayor Kemp at 6:37 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present  
Open Position (to be filled on January 1, 2021)  
Alderman Frala, present via phone  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, present  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Mayor Kemp advised Items 3 and 4 were removed from the agenda and will not be discussed at this meeting.

Treasurer Meyers presented the financial report. She advised monies are being received from the sale of assets on Govdeals.com and more revenue is anticipated. Mayor Kemp informed the council of available COVID relief funds, and he and Ms. Meyers will work on gathering figures and filing the necessary paperwork as soon as possible.

Alderman Blackwell advised she will be attending a webinar of the advisory committee on second class cities.

Ms. Meyers also advised of monies received from BancorpSouth which have been deposited into the savings account. Alderman Bennett asked if the amount in Line Item 2844-04 was incorrect. Mr. Reed advised that this line item shows payment for grants received and is the same as Line Item 2814-07.

Mayor Kemp informed the council of the most recent audit which was discussed by the council.

Alderman Bennett then made a motion to accept the financial report, Alderman Hatcher gave the second, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Mayor Kemp noted the omission of the audit discussion during the financial report. It was noted during that meeting there were no serious issues reported in the audit. Alderman Bennett made a motion to accept the minutes as corrected, Alderman Andrews gave the second, and the motion passed unanimously.

Department head reports were provided to the Council. Alderman Hatcher thanked the public works department for trying to solve issues on Packer. Due to lower interest rates, Mr. Reed advised the council he had been researching refinance options available. He noted he has equipment which he'd like to refinance. He reports that Bancorp South will give the city a better deal than our current arrangement with BankOZK. Alderman Hatcher made a motion to support the refinancing of that equipment, Alderman Blackwell gave the second, and the motion passed unanimously.

#### Old Business:

Project Update. The council was referred to the letter from Tim Lemons. Mayor Kemp stated the Clayton Street sidewalk project will be covered under a new grant if awarded.

#### New Business:

1. City Employee Insurance Renewal. Ms. Meyers advised QualChoice quoted the best cost with a 5 percent increase rather than 7 percent, which is an increase of \$28.75 per employee. Alderman Bennett made a motion to approve the renewal proposal, Alderman Hatcher gave the second, and the motion passed unanimously.
2. Resolution 2020-11, Sale of Surplus Property. Mr. Benca read Resolution 2020-11. After discussion, Alderman Bennett made a motion to accept, Alderman Blackwell gave the second, and the motion passes unanimously.
3. Noting the engineer's report, Mayor Kemp advised the council that funding options are being explored for sewer extensions and new pump stations, with the Clayton lift station being the first for repair. Lemon's Engineering is working with the Arkansas National Resource Commission which provides low interest loans for this type of projects. Alderman Hatcher made a motion to support new projects and the acquisition of low cost funding. Alderman Andrews provided the second, and the motion passed unanimously.
4. Mr. Reed and Mayor Kemp have been working together to find more efficient vehicles for the water and public works departments' everyday use. Discussions with Bancorp South are encouraging and they may be able to assist in financing.



5. Ordinance 2020-07, Amending Ord 2005-04 and 2007-07, Water Dept Policy. Attorney Benca read the ordinance for the first reading and after discussion, Alderman Bennett made a motion to accept. Alderman Blackwell gave the second. A roll call vote was conducted with five yes votes, and the motion passed unanimously.

Alderman Bennett made a motion to suspend the rules and add Ordinance 2020-007 to the agenda for the second reading, reading the title only. Alderman Frala gave the second, and the motion passed unanimously. Mr. Benca read the title of the ordinance, and Alderman Bennett made a motion to accept, Alderman Frala gave the second, and a roll call vote was conducted, again with five aye votes. The motion passed unanimously.

Alderman Bennett made a motion to suspend the rules and add Ordinance 2020-007 to the agenda for the third and final reading, reading the title only. Alderman Frala gave the second, and the motion passed unanimously. Mr. Benca read the title of the ordinance, and Alderman Bennett made a motion to accept, Alderman Frala gave the second, and a roll call vote was conducted, again with five aye votes. The motion passed unanimously. The record reflects the open position on the council which results in the unanimous passage with only five votes.

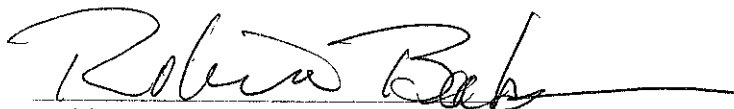
6. Census Update. Mayor Kemp thanked Alderman Blackwell for her work with the census. As a result of her work, Shannon Hills' reporting numbers were higher than ever.

Other Business:

Chief Riedinger announced that SHFD has three new first responders.

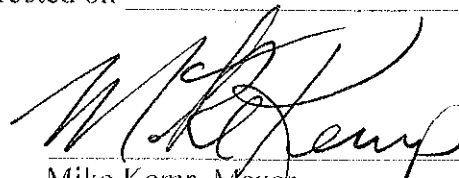
There being no further business brought before the Council and no further comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously and the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

City of Shannon Hills, AR  
**Mike  
Kemp  
Mayor**

The above minutes were approved as written/corrected on \_\_\_\_\_

  
Mike Kemp, Mayor

CITY OF SHANNON HILLS  
REGULAR CITY COUNCIL MEETING  
December 15, 2020

The meeting was called to order by Mayor Kemp at 6:33 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present by phone  
Alderman Hatcher, present  
Open Position (to be filled on January 1, 2021)  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Benca, absent  
Treasurer Mary Meyers, present  
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett asked why the accounting line item was over budget. Ms. Meyers advised the company we use to issue paychecks is paid by the number of checks written. Due to fluctuating pay periods, this amount varies. She advised this issue has been addressed in the new budget.

She additionally noted that our police department was reimbursed \$124,578.50 due to the CARES Act. Alderman Bennett made a motion to approve the report, Alderman Frala gave the second, and the motion passed unanimously.

Minutes from the prior meeting were provided to the council. Alderman Bennett made a motion to accept the minutes as written, Alderman Hatcher gave the second, and the motion passed unanimously.

Mayor Kemp took a moment to introduce Dawn Collier, owner of Little Sprouts Academy, a new business opening on Sardis Road.

Department head reports were provided to the Council. Alderman Bennett addressed the new intersection, asking if there will be better signage in the future. Mr. Reed advised that yes that is being handled.



### Old Business:

1. Project Update. The council was referred to the letter from Tim Lemons. Mayor Kemp stated the Clayton Street sidewalk project is a proposed project seeking new grant funding.
2. Parade Report. It was reported the Christmas parade was smaller than usual considering the past year, however was still a success.

### New Business:

1. Stormwater Report and Public Discussion. Jeff Reed advised our latest stormwater report was good. He is required to provide five themes needed for a good report and our lack of public involvement is our major deficiency. He encouraged council members to encourage constituents to participate. Mr. Reed stressed that having a good stormwater plan will be a big asset for Shannon Hills' progress.
2. Budget Fire Department. Chief Riedinger provided the 2021 department budget to the council. After discussion, Alderman Bennett made a motion to accept the budget. Alderman Andrews gave the second, and the motion passed unanimously.
3. Budget Public Works. Mr. Reed provided the 2021 department budget to the council. Alderman Bennett asked why the salaries were so high. Mr. Reed explained he is going to try a new strategy for part time pay. He stated he will not be using any outside agencies for part time worker hiring and does not plan on doing any hiring in the near future. He also advised the street department may possibly be purchasing new tools and equipment and/or vehicles. Alderman Hatcher made a motion to accept the budget, Alderman Andrews gave the second, and the motion passed unanimously.
4. Budget Police Department. Chief Spears provided the council with copies of the police department 2021 budget. After discussion, the council agreed to adjust the chief's salary to \$42,000, and Alderman Hatcher motioned for the budget to be accepted. Alderman Blackwell gave the second, and the motion passed unanimously.
5. Budget General Fund. The general fund budget was presented to the council. Ms. Meyers noted that her best guess on carryover funds was \$100,000 as more will be received by the end of the year. After discussion, Alderman Bennett made a motion to approve the budget with the adjustment made (police chief increase noted above). Alderman Hatcher gave the second, and the 2021 general fund budget passed unanimously.

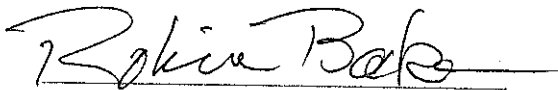
City of Shannon Hills, AR  
**Mike Kemp**  
Mayor

Other Business:

None.

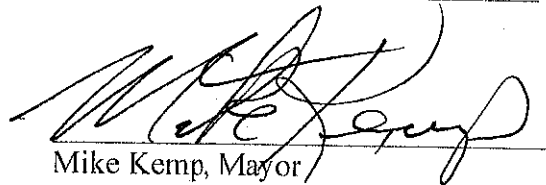
There being no further business brought before the Council and no further comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Hatcher. The motion passed unanimously and the meeting was adjourned at 7:14 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved ~~as written~~ corrected on 1-19-21

  
Mike Kemp, Mayor

**CITY OF SHANNON HILLS  
SPECIAL CITY COUNCIL MEETING  
December 17, 2020**

The meeting was called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance, roll was as follows:

Mayor Kemp, present  
Alderman Blackwell, present  
Alderman Hatcher, present by phone  
Open Position (filled, not yet sworn)  
Alderman Frala, present  
Alderman Bennett, present  
Alderman Andrews, present  
Attorney Patrick Benca, absent  
Treasurer Mary Meyers, absent  
Recorder Robin Baker, present

The sole purpose of this meeting is Resolution 2020-12, Bancorp South Equipment Agreement.

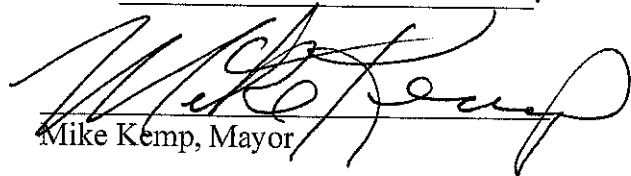
The council has previously approved this agreement; however, Bancorp South does require a written resolution. Due to the length, the council agreed to read only the title. Mayor Kemp read the title of Resolution 2020-12, Alderman Bennett made a motion to approve, Alderman Frala gave the second, and the motion passed unanimously.

There being no comments from the floor regarding this issue and no further business before the Council, Alderman Blackwell made a motion to adjourn, seconded by Alderman Bennett, which passed unanimously. The meeting adjourned at 6:33 p.m.

Respectfully submitted,

  
Robin Baker, Recorder

The above minutes were approved as written/corrected on \_\_\_\_\_

  
Mike Kemp, Mayor

