

**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
JANUARY 6, 2015**

The meeting was called to order by Mayor Kemp at 6:40 p.m. Following the Pledge of Allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, absent
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

The sole reason for this meeting is Oaths of Office for City Officials.

Mayor Kemp was sworn in as Mayor by Justice of the Peace Everett Hatcher.

Justice of the Peace Everett Hatcher then administered the oath of office for the entire City Council, including newly elected member Viki Anderson.

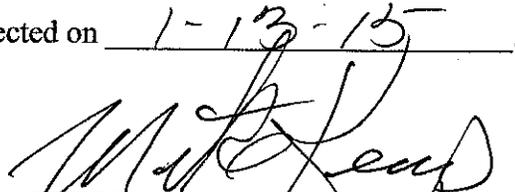
Following the city council, Mayor Kemp administered the oath of office for recently appointed Chief of Police Alan Spears and three new members of the police department.

There being no further business before the Council, Alderman Bennett made a motion to adjourn which was seconded by Alderman Frala. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 1-13-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
January 13, 2015**

The meeting we called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

Ms. Meyers presented the financial report. Alderman Hatcher made a motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meetings were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Alderman Kandlbinder stated that the police department report, although comprehensive, used much more paper than actually required. He asked if this can be shortened.

Alderman Skipper suggested to the Council that more personnel may be needed at the fire stations. Fire Chief Aldridge is already looking into this issue. The chief also advised the Council that Station 2 will be repainted and the roof will probably be replaced this summer.

Alderman Kandlbinder made a motion to accept all Department head reports. Alderman Hatcher seconded, and the motion passed unanimously.

Old Business:

Park Update. Mayor Kemp advised that the dirt work has been started and a pre-construction meeting for the jogging track is set for next week.

State Street Aid Update. Mayor Kemp informed the Council that under this program, almost every street in the City was repaved/repared. He also stated that there was a chance some of the cost incurred by the City may be refunded. He is looking into this.

**City of Shannon Hills, AR
Mike
Kemp
Mayor**

New Business:

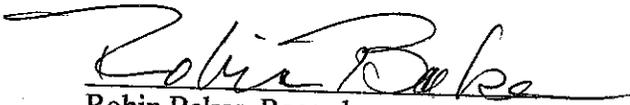
1. Resolution 2015-01, Balancing 2014 Budget. Mayor Kemp read the resolution. Alderman Kandlbinder made a motion to approve, Alderman Hatcher provided the second. After discussion, Resolution 2015-01 passed unanimously.
2. Resolution 2015-02, Planning Commission Reappointments. Alderman Kandlbinder made a motion to approve, Alderman Hatcher provided the second. After review of the reappointment candidates and discussion, Resolution 2015-02 passed unanimously.
3. Resolution 2015-03, Planning Commission Appointments. Mayor Kemp opened the floor for nominations to fill the vacancies on the planning commission based on applications received. Alderman Hatcher nominated Tim LaMonica and Alderman Kandlbinder gave a second to this nomination. Alderman Kandlbinder nominated Max Foster, with Alderman Skipper providing the second. There being no further nominations either from the Council or the floor, Alderman Kandlbinder made a motion to close the nominations. Alderman Hatcher seconded. After discussion, Alderman Kandlbinder made a motion to accept the nominations and fill the two vacancies. Alderman Hatcher seconded, and the motion passed unanimously.
4. Statements of Financial Interest. Mayor Kemp confirmed all council members received their forms and reminded all that the completed paperwork needed to be filled out and returned by the end of January.

Other Business:

None.

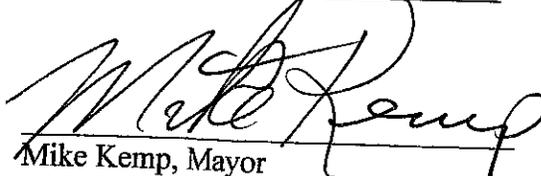
There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala which passed unanimously. The meeting adjourned at 7:07 p.m.

Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on 2-10-15.


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
February 10, 2015**

The meeting we called to order by Mayor Kemp at 6:37 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, ~~absent~~ *present*
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett made a motion to accept, Alderman Frala seconded, and the motion passed unanimously.

Minutes of the prior meetings were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets.

Old Business:

Park Update. Mayor Kemp advised Phase II is underway. The dirt work is being done and footings for girders have been poured.

Drainage Improvement Project. The Joan Drive bridge is almost completed. Centerpoint Energy will be coming in on February 11 to perform work, and Clayton is in the planning stages.

Jogging Track. Phase II on the park needs to be completed prior to moving forward on this project.

New Business:

1. Ordinance 2015-01, Levying Three Mill Tax. Mayor Kemp read the ordinance. Alderman Bennett made a motion to approve, Alderman Skipper provided the second. After discussion and a voice vote, the first reading of Ordinance 2015-01 passed unanimously, six ayes, no nays.

Alderman Bennett made a motion to suspend the rules and place the ordinance on the agenda for the second reading, reading title only. Alderman Hatcher provided the second. Said motion passed unanimously.

Alderman Kandlbinder then made a motion to approve the second reading of Ordinance 2015-01 and Alderman Frala seconded. After a voice vote, the second reading of Ordinance 2015-01 passed unanimously, six ayes, no nays.

Alderman Kandlbinder made a motion to suspend the rules and place the ordinance on the agenda for the third and final reading, reading title only. Alderman Bennett provided the second. Said motion passed unanimously.

Alderman Bennett then made a motion to approve the third and final reading of Ordinance 2015-01 and Alderman Hatcher seconded. After a voice vote, the third reading of Ordinance 2015-01 passed unanimously, six ayes, no nays.

2. Ordinance 2015-02, Authorizing Bond Refinance. Mayor Kemp introduced representatives from Raymond James who explained the refinance to the Council. Due to the complex nature of the precise wording of the ordinance, Alderman Bennett made a motion to suspend the rules, reading the title only rather than the entire ordinance. Alderman Kandlbinder seconded and the motion passed unanimously.

At 7:00 p.m., Mayor Kemp declared the meeting a public hearing regarding this issue as there would be new monies received by the city due to the refinance. Mr. Passmore explained where the income would go and what could be done with it, for example, new lift stations. Raymond James staff advised the City's bond payments would be lowered and the debt is not being extended. This action would also combine both the 2009 bond and the 2012 bond.

There were no questions or discussions from the audience, and Mayor Kemp closed the public hearing at 7:07.

Alderman Hatcher then made a motion to approve the first reading of Ordinance 2015-02, reading the title only and Alderman Kandlbinder seconded. After a roll call vote, Ordinance 2015-02 was approved unanimously, six ayes, no nays.

Alderman Hatcher made a motion to suspend the rules and place the ordinance on the agenda for the second reading, reading title only. Alderman Kandlbinder provided the second. Said motion passed unanimously.

Alderman Hatcher then made a motion to approve the second reading of Ordinance 2015-02 and Alderman Frala seconded. After a roll call vote, the second reading of Ordinance 2015-02 passed unanimously, six ayes, no nays.

Alderman Bennett made a motion to suspend the rules and place the ordinance on the agenda for the third reading, reading title only. Alderman Hatcher provided the second. Said motion passed unanimously.

Alderman Bennett then made a motion to approve the third reading of Ordinance 2015-02 and Alderman Hatcher seconded. After a roll call vote, the second reading of Ordinance 2015-02 passed unanimously, six ayes, no nays.

City of Shannon Hills, AR
Mike
Kemp

Alderman Bennett made a motion to approve the emergency clause of Ordinance 2015-02, Alderman Anderson provided the second and the motion passed unanimously.

3. Resolution 2015-04, Supporting Bryant School District. Mayor Kemp read and explained the resolution. Alderman Kandlbinder made a motion to approve, and Alderman Hatcher made a motion to approve. After discussion, the motion was approved unanimously.

Other Business:

None.

There were no comments from the floor, and there being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala which passed unanimously. The meeting adjourned at 7:20 p.m.

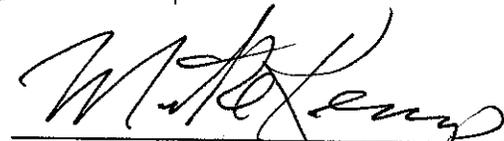
Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on

3/10/15


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
March 10, 2015**

The meeting we called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Mayor Kemp presented a certificate of appreciation to David Passmore and his crew for working above and beyond the call of duty during the recent ice and snow storms.

Ms. Meyers presented the financial report. Alderman Hatcher made a motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of prior meetings were provided to the Council. After corrections noted, Alderman Kandlbinder made the motion to accept, Alderman Bennett seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Chief Aldridge informed the Council that fire hydrant testing would begin in two weeks. He also advised the land has been obtained for Fire Station 3.

Old Business:

Park Update. Weather has prevented work on the park.

Drainage Improvement Project. Mayor Kemp advised work is progressing. The Clayton Street bridge is almost finished, and crews are working on the Joan Drive culvert.

New Business:

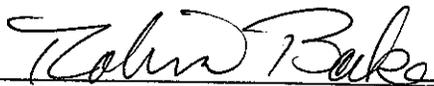
Mayor Kemp gave the State of the City address.

Other Business:

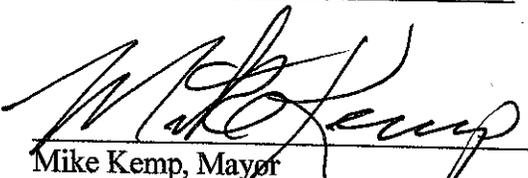
Alderman Bennett asked that Franchise Taxes be reviewed and this item be added to the Agenda for April's meeting.

There were no comments from the floor, and there being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala which passed unanimously. The meeting adjourned at 6:59 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on APRIL 14TH 2015


Mike Kemp, Mayor



City of Shannon Hills
Regular City Council Meeting

April 14, 2015

The meeting was called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, Present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Benca, present
Treasurer Meyers, present
Recorder Baker, absent



Ms. Meyers presented the financial report. Alderman Hatcher made a motion to accept, Alderman Frala seconded and the motion passed unanimously.

Minutes of prior meeting were presented, no corrections were made. Alderman Bennett made motion to accept, Alderman Hatcher seconded and motion passed unanimously.

Department head reports were available in packets. Chief Aldridge reported that we were invited to be a part of the Fallen Fire Fighters Ceremony. Slides were shown about the event. Police Chief Spears was present before meeting with new vehicle. Alderman Hatcher asked if all officers had uniforms that they need. Since Chief Spears wasn't present Ms. Meyers told the council that the chief had taken care of that already.

Mr. Thomas a water customer and his granddaughter were present. They had a concern about Mr. Thomas having a very high water bill. This being his second high water bill in 8 months, the water department could not administratively give him another credit toward what is owed. After lots of discussion, the granddaughter got up and told the council they didn't want any help. She then left the meeting.

The Mayor presented 2 resolutions expressing interest in applying for 2 new grants.

Resolution 2015-05 to utilize Federal-Aid Recreational Trails Funds, Alderman Bennett made a motion to accept Resolution 2015-05, Alderman Frala seconded and the motion passed unanimously.

Resolution 2015-06 To Utilize Federal-Aid Transportation Alternatives Program Funds. Alderman Bennett made a motion to accept, Alderman Hatcher seconded and the motion passed unanimously.

New Business

Franchise Fee Discussion, Council agreed to hold over till next month to give more time to check on different things. Further discussion will happen then.

Other Business

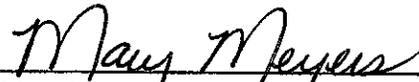
Max Foster brought up the fact a lot of houses in the city are not properly marked with visible house number. Mayor said this will be part of a future Newsletter.

Kim Ortiz spoke up asking about resources that might help Mr. Thomas? Discussion about different things that can be done but that the city can't continue to give a credit on their water bill when they are not fixing the problem.

School Boundaries were discussed with the Mayor informing the Council another meeting is coming up in May.

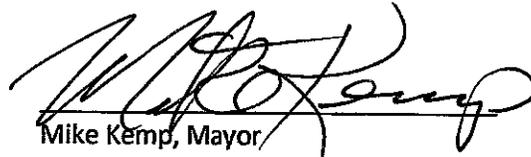
Motion to adjourn made by Alderman Fraia, seconded by Alderman Skipper which passed unanimously. Meeting adjourned at 7:30.

Respectfully submitted,



Mary Meyers, Acting Recorder

The above minutes were approved as written/corrected on 5-12-15.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
April 27, 2015**

The meeting was called to order by Mayor Kemp at 7:40 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, absent
Alderman Frala, present
Alderman Skipper, absent
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, absent
Recorder Robin Baker, present

A quorum is present, plus the mayor.

The only purpose of this meeting is to approve the Sidewalk Master Plan for the City of Shannon Hills.

The proposed master plan was presented to the Council, explained, and reviewed. After review and discussion, with Mayor Kemp assuring the council members present that this is a working plan and subject to change, Alderman Kandlbinder made a motion to accept, Alderman Anderson provided the second, and the motion passed unanimously.

There were no comments from the floor, and there being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:50 p.m.

Respectfully submitted,


Robin Baker, Recorder



The above minutes were approved as written/corrected on 5-12-15.


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
May 12, 2015**

The meeting we called to order by Mayor Kemp at 6:30 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, absent
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Hatcher made a motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of prior meetings were provided to the Council. Alderman Bennett made the motion to accept, Alderman Hatcher seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Mr. Passmore advised the refinance for the bond issue has been completed. There is a savings to the City of approximately \$700 per month (amount varies yearly) and all monies received from the refinance can only be used for water/sewer improvements only.

Chief Spears advised there are four graduates from the citizen officer class, and there will be a dinner on Thursday, May 14 at 7:00 p.m. Both Aldermen Kandlbinder and Bennett have observed that our officers are sharing equipment. They both stated they would like to see all officers fully outfitted with their own equipment and eliminate sharing.

Old Business:

Park Update. As this meeting was held at the park, council members were able to see the almost fully completed pavilion area. Electric lines still need to be completed and will be installed underground, and railings will be added to steps where needed.

Drainage Improvement Project. Mayor Kemp advised work is still ongoing. After the recent storms, there were some problem areas discovered which remain to be repaired.

Jogging Track. Mayor Kemp described the improvements yet to be made on this next phase.

Due to the urgency of the matter, the issue of water damage repairs to City Hall has been added to the agenda at the Mayor's request. Treasurer Meyers advised of the damage which occurred to the flooring in the back of the building due to the recent storms. She also presented the Council with two estimates from Metro Disaster Specialists regarding replacing the flooring. The City's insurance will cover the repairs, with the City responsible for the \$1,000 deductible. One of the estimates noted the flooring replacement using bamboo; the other estimated the repair using vinyl tile, the tile option being the more expensive but better material. If the Council elects to use the more expensive tile, the City would be liable for the price difference above the deductible. Alderman Bennett asked if bids were necessary, and what would be the entire cost to the City. It was determined bids were not necessary. Ms. Meyers advised that not including the deductible, the cost would be approximately \$1,500 more as reflected on the estimates received. After discussion, Alderman Bennett made a motion to approve \$2,600 for repairs to City Hall using the upgraded tile. Alderman Frala provided the second, and the motion passed unanimously.

New Business:

1. Franchise Fee Discussion. There is a proposed increase from 3 percent to 4.25 percent for franchise fees. Alderman Bennett made a motion to approve the increase and authorized drafting of an ordinance to establish these fees. Alderman Hatcher seconded, and a roll call vote was requested. The vote was as follows:

Alderman Anderson – Nay
Alderman Hatcher – Aye
Alderman Frala – Nay
Alderman Skipper – Absent
Alderman Bennett – Aye
Alderman Kandlbinder – Aye

Due to the absence of Alderman Skipper, the record reflects an "aye" vote from Mayor Kemp. The motion passes four to two.

Other Business:

Brother Robert Holt from Healing Waters advised the farmers' market will have vegetables provided from outside vendors due to the fact the locally grown has not ripened at this time.

Alderman Kandlbinder requested the speed limit throughout the City be reduced to 25 miles per hour. He asked the Council to consider this and add the issue to next month's agenda.

City of Shannon Hills, AR
Mike
Kemp
Mayor

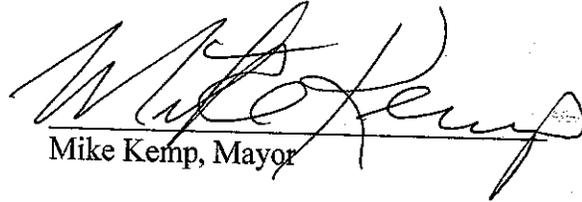
There being no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:30 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 7-14-15.



Mike Kemp, Mayor



City of Shannon Hills, AR
Mike
Kemp
Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
JUNE 9, 2015**

The meeting was called to order by Mayor Kemp at 6:36 p.m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, absent
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Benca, present
Treasurer Meyers, present
Recorder Baker, absent



Ms. Meyers presented the financial report. Alderman Bennett made motion to accept, Alderman Anderson seconded, the motion passed unanimously. She request to put a deposit of \$10.00 into the city's saving account at Bank of Ozark to keep the account active and a deposit into the Street account. Alderman Skipper made motion to deposit \$10.00, Alderman Kandlbinder seconded, motion passed unanimously.

Minutes from prior meeting were not available.

Department head reports were included in packets.

Chief Spears was asked how many officers are on staff at this time. He answered we have 5 officers including himself, with the possibility of another officer leaving.

David stated the tractor used in mowing was purchased before he was employed here and is difficult to find parts for repairs. He is looking into purchasing a mini-excavator with many uses. He will try to present numbers to the Council at the next meeting.

Old Business:

Park update: The electrical work will be done at the park by Mayor Kemp, Jeff Reed. The electrical work was part of contractors bid and doing this will save the city a significant amount of money. A public hearing was held earlier tonight for a new park grant.

Walking Track: Light poles to be moved and wires to be placed underground, waiting for First Electric. Most of concrete has been poured.

New Business:

Item 1: Ordinance 2015-003 Paychex Authorization

Mayor Kemp explained the purpose of the ordinance is to follow the requirements of the Legislative Auditor.

1st reading: Alderman Bennett made motion to accept Ordinance 2015-003, Alderman Anderson seconded. Roll call vote as follows:

Alderman Anderson yes
Alderman Hatcher absent
Alderman Frala absent
Alderman Skipper yes
Alderman Bennett yes
Alderman Kandlbinder yes



2nd reading: Alderman Kandlbinder made motion to suspend rules place the ordinance on the agenda for a second reading and read title only, Alderman Bennett seconded, the motion passed unanimously.

Alderman Bennett made motion to read title only, seconded by Alderman Kandlbinder, the motion passed unanimously.

Roll call vote to accept Ordinance 2015-003 as follows:

Alderman Anderson yes
Alderman Hatcher absent
Alderman Frala absent
Alderman Skipper yes
Alderman Bennett yes
Alder Kandlbinder yes

3rd reading: Alderman Anderson made motion to suspend rules again and to read title only, Alderman Skipper seconded, the motion passed unanimously.

Alderman Bennett made motion to read by title only, Alderman Kandlbinder seconded, the motion passed unanimously.

Roll call vote to accept Ordinance 2015-003 as follows;

Alderman Anderson yes
Alderman Hatcher absent
Alderman Frala absent
Alderman Skipper yes
Alderman Bennett yes
Alderman Kandlbinder yes

Item 2: Ordinance 2015-005 Cable Franchise Fees will not be presented till next month.

Item 3: Resolution 2015-007 Authorizing a Voluntary Savings Plan

The council discussed a type of retirement plan that is available to cities and schools only that could be beneficial for city employees. The money you put into the plan is pre-taxed and available for distribution beginning at 59 ½. Casey Burks with the company was present and will be coming out to talk to anyone interested. Following further discussion Alderman Bennett made a motion to accept Resolution 2015-007 Alderman Anderson seconded, Alderman Kandlbinder abstained from voting and the Mayor voted yes.

Item 4: Ordinance 2015-004 Allowing Chickens

After discussion concerning the pros and cons for allowing residents in the areas of Shannon Hills not restricted by an existing Bill of Assurance or rules established by Property Owners Associations to be allowed to own chickens, the council decided to move the item to the next meeting.

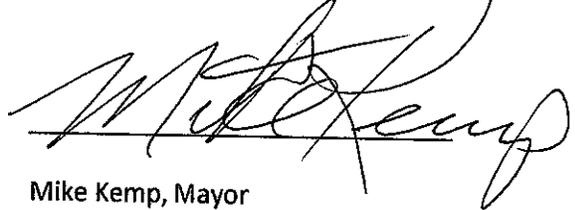
With no comments from the floor Alderman Bennett mad a motion to adjourn, seconded by Alderman Kandlbinder, motion passed unanimously. The meeting adjourned at 7:38.

Respectfully submitted


Mary Meyers, acting recorder

The above minutes were approved as written/corrected on

July 14, 2015



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
July 14, 2015**

The meeting was called to order by Mayor Kemp at 6:32 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Due to the presence of Shannon Hills District Court Judge Stephanie Casady, Alderman Kandlbinder made a motion to suspend the rules and add the issue of court clerk duty consolidation to the agenda. Alderman Hatcher made the second. The motion passed unanimously. The matter of contracting for Shannon Hills District Court Clerk duties with the city of Bryant court was discussed, including the efficiency and savings to the City of Shannon Hills. After discussion, Alderman Frala made a motion to allow Mayor Kemp to negotiate with the City of Bryant to reach a mutually beneficial agreement. Alderman Skipper made the second, and the motion passed unanimously.

Ms. Meyers presented the financial report. She advised there was no amount showing received for County Turnback. Ms. Meyers advised that although the check was dated June 30th, it was received in city hall on July 1st. Alderman Hatcher made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Skipper seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Chief Spears advised the council of two new hires to the police department.

Chief Aldridge had the new tanker brought to the parking lot. The vehicle is a 1992 Freightliner with 82,000 miles and holds two thousand gallons. The Council was invited to inspect the tanker after the meeting.

The Chief also advised that he had recently attended sessions on disaster mitigation through OEM. He stated that the council will need someone to attend future sessions on flood and disaster mitigation. He also informed the council that ICS courses must be taken as the new county OEM director is requiring these be taken by all municipal officials.

Mr. Passmore informed the council that the water department was 2.45 percent ahead of revenue and 3.9 percent less in expenditures at this time. The street department is 11.4 percent ahead of revenue and 2.4 percent lower in expenses.

Mr. Passmore presented a letter to the council outlining his request for the purchase of new equipment. Included in the purchase price of \$83,000 is a trailer and mini-excavator with various attachments for mowing and digging. Mr. Passmore explained the purchase would be financed over a period of four years, with payments twice a year. The cost of the equipment would be split between the water and street departments due to the type of work being done. Mr. Passmore requested the council authorize the purchase. Alderman Anderson made a motion to authorize the purchase as described, and Alderman Frala gave the second. The motion passed unanimously.

Old Business:

Park Update. Phase II of the park grant will be closed out by the end of the month.

Jogging Track. There is some grading to be finished around the track, but the approximately ¼-mile track is completed.

Mayor Kemp advised he will be meeting with the State Parks and Rec. Department about a new grant which would help provide shading, fencing across the west end pavilion area, a gate on the east end, possibly a ground slide, and other equipment.

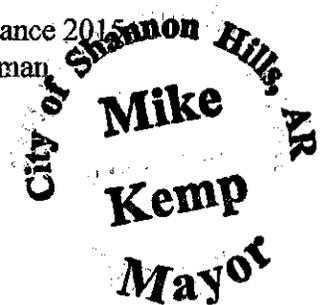
New Business:

1. Ordinance 2015-004, Cable TV Franchise Fees. Mayor Kemp advised this ordinance was not ready at this time. Item moved to the next regular meeting.
2. Ordinance 2015-005, Allowing Chickens. Mayor Kemp read the ordinance allowing a maximum of five (5) chickens, no roosters, within the city limits and following certain rules and regulations, including those of existing property owners associations which may exclude certain animals. After discussion, Alderman Kandlbinder made a motion to approve, Alderman Hatcher seconded, and the motion passed by roll-call vote—four ayes, one no from Alderman Skipper, Alderman Bennett absent.

A motion was made by Alderman Kandlbinder to suspend the rules and add Ordinance 2015-005 to the agenda for the second reading, reading the title only. Alderman Hatcher provided the second, and the motion passed.

Mayor Kemp read Ordinance 2015-005, reading the title only. Alderman Kandlbinder made a motion to approve and Alderman Hatcher seconded. The motion passed by roll-call vote—four ayes, a no vote from Alderman Skipper and Alderman Bennett absent.

A motion was made by Alderman Hatcher to suspend the rules and add Ordinance 2015-005 to the agenda for the third and final reading, reading the title only. Alderman Anderson provided the second, and the motion passed unanimously.



Mayor Kemp read Ordinance 2015-005, reading the title only. Alderman Kandlbinder made a motion to approve and Alderman Anderson seconded. The motion passed by roll-call vote—four ayes, Alderman Skipper voting no, and Alderman Bennett absent. Ordinance 2015-005 passed.

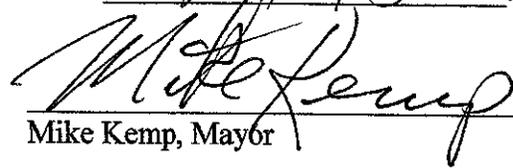
There being no comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:06 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-11-15.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
July 30, 2015**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, absent
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present

The sole purpose of this meeting is Resolution 2015-008, Authorizing Shannon Hills Court Clerk Agreement. Attorney Benca read the resolution and following discussion, Alderman Kandlbinder made a motion to approve. Alderman Anderson made a second, and Resolution 2015-008 passed unanimously.

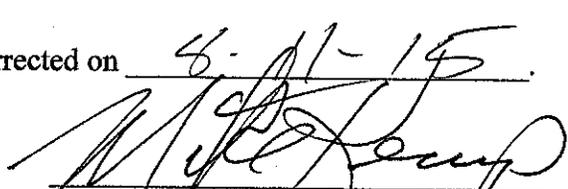
There being no comments from the floor regarding this item and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:05 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on

8-11-15


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
August 11, 2015**

The meeting was called to order by Mayor Kemp at 6:33 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, absent
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, absent
Alderman Kandlbinder, present
Attorney John Kennedy, present for Patrick Benca
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Hatcher made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Frala seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. Mr. Passmore advised the new equipment is in, and we should be able to take possession possibly as early as later this week. A lot of street work is being done in Southfork using better concrete with a fabric underlay.

Chief Spears advised of two new hires to the police department; however, due to scheduling conflicts, the officers could not be at the meeting for introductions. With these new hires, the department is up to six full-time officers.

Old Business:

Park Update. Once the remaining bills have been submitted, Phase II of the park grant is complete.

Jogging Track. Other than moving boulders around to better define the parking area, the jogging track is complete.

Mayor Kemp advised he is preparing a new grant to provide some additional improvements such as shade areas and new play equipment.

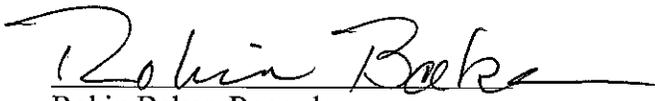
New Business:

1. Ordinance 2015-004, Cable TV Franchise Fees. Removed from the agenda and moved to the next regular meeting.

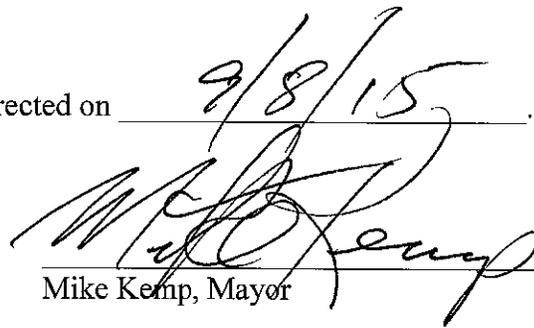
2. Resolution 2015-009, District Court Checking Account. The resolution was read, and after discussion, Alderman Kandlbinder made a motion to approve which was seconded by Alderman Bennett. The motion passed unanimously.
3. Audit Review. The Council discussed the most recent legislative audit and had no issues with the committee's findings.

There being no comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala which passed unanimously. The meeting adjourned at 6:49 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 9/8/15


Mike Kemp, Mayor



CITY OF SHANNON HILLS
SPECIAL CITY COUCIL MEETING
AUGUST 25, 2015

The meeting was called to order by Mayor Kemp at 6:28. Following the pledge of allegiance and the invocation, roll call was as follows:

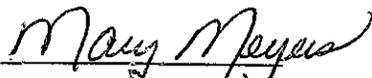
Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Benca, absent
Treasurer Meyers, present
Recorder Baker, absent

The sole purpose of this meeting is Resolution 2015-010, authorizing application for a Park Grant. Mayor Kemp gave explanation for the resolution and the additions to our park with this grant. Discussion about cost of grant to city and reading of resolution followed. Alderman Bennett made a motion to accept Resolution 2015-010, which was seconded by Alderman Kandlbinder. Said motion passed unanimously.

Motion to adjourn was made by Alderman Frala, seconded by Alderman Anderson, motion passed unanimously.

Meeting was adjourned at 6:38.

Respectfully submitted,


Mary Meyers, acting Recorder


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
September 8, 2015**

The meeting was called to order by Mayor Kemp at 6:36 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett asked if the matching grant money has been received. He was advised that the final site visit has not been completed and once that happens, grant monies will be sent, possibly by the end of the month. Ms. Meyers also advised that the court phone has been disconnected and two additional line items have been created in the budget to show the new court distributions. She announced that auto pay for water bills is enabled and citizens can pick up the form and once filled out, their water bills will be paid automatically. Alderman Bennett made a motion to accept the financial report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meetings were provided to the Council. Alderman Hatcher made the motion to accept, Alderman Kandlbinder seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments.

Old Business:

None.

New Business:

1. Employee Insurance Discussion. Chad Murry from Meadors Adams brought in several plans for employee insurance and explained the differences in each. The Council will review and make a decision which plan will be best for both the City and its employees. A decision will be made at the October meeting and Mr. Murry will return at that time.
2. Resolution 2015-011, New Fire Station Grant. The resolution allowing the mayor to prepare and request a \$50,000 match grant for a new fire station on Emerald Mountain was read. After discussion, Alderman Bennett made a motion to accept, Alderman Kandlbinder provided the second; and the resolution passed unanimously.

3. Resolution 2015-012, Establishing Cable TV Franchise Fees. Attorney Benca read the resolution. After discussion, Alderman Kandlbinder made a motion to approve, and Alderman Bennett seconded. As noes were heard in the voice vote, an individual vote was requested. Aldermen Anderson, Hatcher, Bennett, and Kandlbinder voted yes; Aldermen Frala and Skipper voted no. The motion passed four to two.
4. Ordinance 2015-006, Setting Penalties for Negligent and Inattentive Driving. After reading of the ordinance by Attorney Benca and discussion, Alderman Kandlbinder made a motion to approve with minor typographical changes and addition of the emergency clause. Alderman Hatcher gave the second. After an individual voice vote, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only. Alderman Bennett provided the second, and said motion passed unanimously. Attorney Benca read the title of the ordinance, and Alderman Kandlbinder made the motion to approve, Alderman Bennett seconded. The motion passed unanimously by individual voice vote.

Alderman Bennett made a motion to suspend the rules and add the ordinance to the agenda for the third reading, reading the title only. Alderman Frala provided the second, and said motion passed unanimously. Attorney Benca read the title of the ordinance, and Alderman Kandlbinder made the motion to approve, Alderman Frala seconded. The motion passed unanimously by individual voice vote.

Other Business:

Chief Spears advised police officers are now including more code enforcement issues along with regular duties.

Alderman Bennett made a motion to authorize Mayor Kemp to dispose of recyclable city property. Alderman Anderson seconded, and said motion passed unanimously.

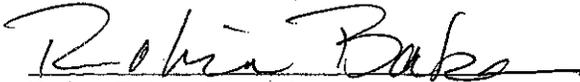
Chief Spears announced that a Cub Scout troop will be forming in Shannon Hills and will tentatively start Monday night at Healing Waters. Officer Chance Priest has the details.

The council was also reminded that on Thursday, 09-10-15, there will be a dinner and ceremony honoring first responders on 09-11 and all emergency personnel and first responders to be held at Healing Waters Outreach Center.



There being no comments from the floor and no further business before the Council, Alderman Anderson made a motion to adjourn, seconded by Alderman Bennett which passed unanimously. The meeting adjourned at 7:22 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 10-13-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
October 13, 2015**

The meeting was called to order by Mayor Kemp at 6:35 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, absent
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett asked if the grant money has been received. He was advised not yet and it was not known when. Alderman Frala made a motion to accept the financial report, Alderman Skipper seconded, and the motion passed unanimously.

Minutes of the prior meeting was provided to the Council. Alderman Bennett made the motion to accept, Alderman Skipper seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments. Mayor Kemp requested preliminary department budgets be provided to him by the beginning of November with budget approval tentatively scheduled for the December meeting.

Old Business:

None.

New Business:

1. Resolution 2015-13, Police Vehicle Disposal. The resolution was read by Attorney Benca and explained by Chief Spears. Alderman Frala made the motion to accept, Alderman Anderson seconded, and the motion passed unanimously.
2. Resolution 2015-014, Establishing Cable TV Franchise Fee. The resolution was read by Attorney Benca. After discussion, Alderman Bennett made a motion to accept and Alderman Anderson provided the second. The vote were three yes, one no. The mayor voted yes, and said motion passed.
3. Resolution 2015-015, Declaring Shamrock Celebration Day. After reading of the resolution by Attorney Benca, Alderman Frala made a motion to accept, Alderman Bennett seconded, and the motion passed unanimously.

4. Resolution 2015-015, Employee Health Insurance. The resolution was read by Attorney Benca and after discussion, a motion to accept was made by Alderman Frala with Alderman Bennett providing the second. The motion to accept Qual Choice as the City's medical insurance passed unanimously.
5. Ordinance 2015-07, Combining Office of Recorder/Treasurer. Alderman Skipper expressed concern that absent council members may have input regarding the ordinance. The council agreed, and the issue was withdrawn from consideration.

Other Business:

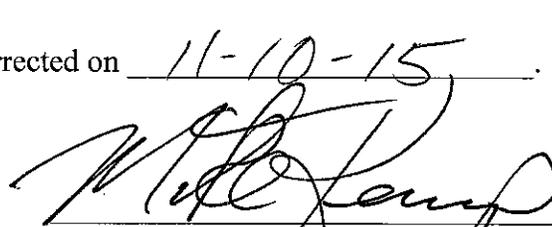
None.

There being no comments from the floor and no further business before the Council, Alderman Skipper made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:07 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 11-10-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
November 10, 2015**

The meeting was called to order by Mayor Kemp at 6:32 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, absent
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Alderman Bennett asked if the grant money had been received, and Ms. Meyers advised it was and is in the bank. Alderman Bennett made a motion to accept the financial report, Alderman Hatcher seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Anderson seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments by the Council or floor.

Old Business:

None.

New Business:

1. 2015 Water/Wastewater Holiday Rebates. Mr. Passmore advised the City would be able to provide \$15.00 rebates this year if permitted. After discussion, Alderman Kandlbinder made a motion to provide City water customers with rebates of \$15.00. Alderman Anderson seconded, and the motion passed unanimously.
2. Resolution 2015-017, Adopting Police Policy and Procedure Manual. The Resolution was read by Mayor Kemp and explained by Chief Spears. After discussion, Alderman Skipper made a motion to accept and Alderman Bennett provided the second. The motion passed unanimously.
3. Public Works 2016 Budget. Mr. Passmore reviewed the preliminary 2016 Public Works Budget. Alderman Kandlbinder made a motion to approve the preliminary budget. Alderman Anderson made a motion to approve. The 2016 Public Works Budget was approved unanimously.

Mr. Passmore reviewed the preliminary Water/Wastewater Budget. Alderman Skipper made a motion for an additional week's vacation for Mr. Passmore in lieu of a raise due to his time on the job and his experience. Alderman Anderson made the second, and this motion was approved unanimously. After further discussion, the Council agreed to revisit the issue of a raise for Mr. Passmore; and Alderman Hatcher made a motion to accept the 2016 Water/Wastewater Budget. Alderman Bennett seconded, and the motion passed unanimously.

4. Budget Workshop Schedule. Mayor Kemp provided the Council with a calendar of tentative dates for budget workshops. After discussion, the fire and police budget workshop was moved to Thursday, November 19 at 6:30 p.m. The General Fund workshop will be held on Tuesday, December 1 at 6:30 p.m.

Other Business:

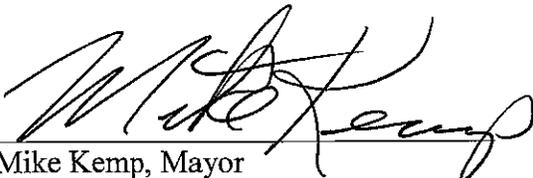
Alderman Kandlbinder advised the Council that concrete trucks which are traversing Emerald Mountain due to the construction are vehicular hazards. He asked if anything could be done. Mayor Kemp and Chief Spears will look into this, however, due to the road layout at this time, they are not sure if anything can be done at this time.

There being no comments from the floor and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting was adjourned at 7:32 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-15-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
BUDGET WORKSHOP
November 19, 2015**

The Police and Fire Department Budget Workshop began at 6:36 p.m. Present were:

Mayor Kemp; Alderman Hatcher, Alderman Skipper, Alderman Bennett, and Alderman Kandlbinder. Also present were Police Chief Alan Spears, Fire Chief Mel Aldridge, Treasurer Mary Meyers and Recorder Robin Baker.

The sole purpose of this workshop is the Shannon Hills Police and Fire Department 2016 Budgets. Chief Spears explained his preliminary budget. After discussion, the Council agreed that the Chief will review his budget and resubmit it with adjustments at the workshop on December 1.

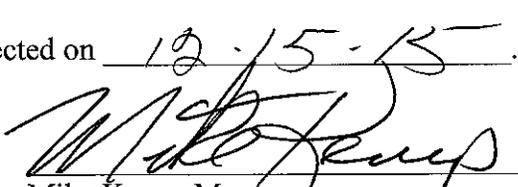
Chief Aldridge submitted and explained his 2016 preliminary budget. After discussion, the Council reached a consensus for approval at the regular council meeting on December 15.

The workshop concluded at 7:42 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-15-15.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
BUDGET WORKSHOP
December 1, 2015**

The General Fund Budget Workshop began at 6:36 p.m. Present were:

Mayor Kemp; Alderman Anderson, Alderman Hatcher, Alderman Skipper, Alderman Bennett, and Alderman Kandlbinder. Also present were Police Chief Alan Spears, Treasurer Mary Meyers and Recorder Robin Baker.

The sole purpose of this workshop is the Shannon Hills General Fund 2016 Budget, in addition to a review of the adjustments Chief Spears made to the Police Department 2016 Budget. Chief Spears advised he had been able to reduce the line item for vehicle maintenance to \$7,000. The Council reached a consensus for approval at the regular council meeting on December 15.

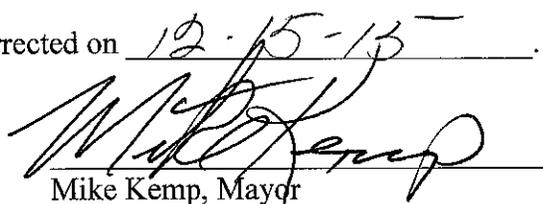
Treasurer Meyers explained the general budget revenue projections for 2016. Franchise taxes for ATT and Fidelity will increase and the total revenue will increase; however, the amount is unknown at this time. After discussion, the Council reached a consensus for approval at the regular council meeting on December 15.

The workshop concluded at 7:34 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-15-15


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
December 15, 2015**

The meeting was called to order by Mayor Kemp at 6:32 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Anderson, present
Alderman Hatcher, present
Alderman Frala, present
Alderman Skipper, present
Alderman Bennett, present
Alderman Kandlbinder, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Ms. Meyers presented the financial report. Mayor Kemp informed the council that the city should soon be receiving a check for approximately \$50,000 for the jogging track. Alderman Bennett made a motion to accept the financial report, Alderman Frala seconded, and the motion passed unanimously.

Minutes of the prior meetings were provided to the Council. Alderman Kandlbinder made the motion to accept, Alderman Anderson seconded, and the motion passed unanimously.

Department head reports were included in the Council packets. There were no comments by the Council or floor.

Old Business:

None.

New Business:

1. Intersection Project (Vimy Ridge Road at County Line Road). Mayor Kemp directed the Council's attention to the maps included in their packets which showed tentative improvements to the road, water lines, and sidewalks at the Vimy Ridge Road /County Line Road intersection. In order to complete this project, the condemnation procedure will need to be instituted on the Hall property on the corner opposite Davis Elementary School. Jonathan Jones, an attorney in Hot Springs, has generally handled these issues; however, Mr. Benca will reach out to Pat Marshall, a locally-based attorney, to check her availability to handle this issue. Alderman Kandlbinder made a motion to proceed with the condemnation process, Alderman Bennett seconded, and the motion passed unanimously.
2. Sidewalk Grants. The Council's attention was directed to the attachment in their packets from the Arkansas State Highway and Transportation Department. This document outlined the grants and amounts the City received for SRTS and TAP.

Additionally, Mayor Kemp advised that \$13,000 total in grants through CAPDD with the support of Representative Julie Mayberry and Senator Jeremy Hutchinson has been received. This money must be used on Shamrock Park but can be used towards the park

grant match if we are approved. A decision for the Phase III grant should be made announced soon.

3. 2016 Budget. The Water Department budget was presented to the Council for approval. Alderman Hatcher made a motion to accept the budget including a two percent raise for Mr. Passmore in addition to the additional week of vacation approved earlier for him. Alderman Bennett provided the second, and after discussion, the Water Department budget passed unanimously.

The Street Department and General Fund budgets were presented. Alderman Kandlbinder made a motion to accept both budgets as presented, Alderman Anderson seconded. After discussion, Alderman Hatcher requested the motion be revised to include a \$100 per month raise for the City Treasurer. Alderman Kandlbinder accepted the suggestion and revised his motion accordingly, Alderman Hatcher seconded, and the motion passed unanimously.

4. Resolution 2015-018, Adopting City of Shannon Hills 2016 Budget. Mayor Kemp read the resolution, and Alderman Hatcher made a motion to accept. Alderman Kandlbinder seconded, and the vote was five in the affirmative, with Alderman Skipper voting against acceptance. The resolution passed five to one.

Other Business:

Alderman Anderson informed the Council that during the Christmas break, gas lines would be checked at Davis Elementary.

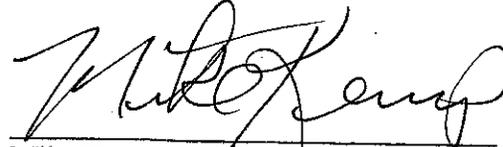
The mayor was asked about the recent boil order issued. He explained it was no longer in effect and only impacted a small number of citizens. He further explained a fire hydrant was damaged and had to be replaced.

There being no further comments from the floor and no further business before the Council, Alderman Frala made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting was adjourned at 7:37 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as ~~written~~/corrected on 1-12-15.


Mike Kemp, Mayor

