City of Shannon Hills, 10401 High Road East Shannon Hills Arkansas Notice of Job Opening Street Department/ General City Laborer

THIS POSITION IS PART TIME/TEMPORARY

Open Date: May 2020 Closing Date: Until Position Is Filled Pay Based on Exp. \$10.00 Per Hr.

<u>Summary of Job Duties:</u> receive training in work methods and procedures; perform manual and semi-skilled construction and maintenance work; operate construction and maintenance equipment; perform cleanup work; notifies customers of repair work; will be required to perform tasks for other departments and/or areas of the city; other jobs as specified by director.

Knowledge, Skills, and Abilities:

Knowledge of basic hand tools including but not limited to wrenches, socket sets, picks, and shovels.

Knowledge of underground utilities.

Knowledge of water and wastewater line repair.

Knowledge of general vehicle maintenance in order to check fluids, belts, etc. to ensure safe operation.

Ability to complete reports

Ability to lift minimum of 80 lbs.

Ability to work from verbal, written, diagrammed and phone instructions.

Ability to learn and use related construction safety practices.

Ability to learn to drive standard transmission vehicles.

Ability to perform manual labor in all weather conditions.

Ability to work in confined spaces.

Special Qualifications:

Must be 18 years old or older Valid Arkansas Driver's License Good Driving Record

Must be available for call outs; nights, weekend, and holidays

Must possess good interpersonal skills to effectively communicate with costumers and other employees

Applicants will be given a pre qualifying Physical and Drug Screen

Mail applications to:

Shannon Hills City Hall 10401 High Road East Shannon Hills, AR 72103

Applications may also be placed in the drop box at city hall.

Fax or Email applications to:

Email shannonhillspubworks@aristotle.net

FAX# 501-455-3103

The City of Shannon Hills and it's departments are an Equal Opportunity Employer